



Transient Occupancy Tax Return

For the month ending:

Number of Lodging Rooms:

1. Gross rent for occupancy of rooms \$ _____

Allowable Deductions:

(Please note: completed Claim for Exemption forms must accompany your tax return, or the deduction cannot be taken)

Rent for occupancy by Non-Transient Residents \$ _____

Rent for United States Government or
California State Employees/Officers \$ _____

2. Total Allowable Deductions \$ _____

3. Taxable Rents (Line 1 minus Line 2) \$ _____

4. ^Tax (12% of Line 3) as per Ordinance 1531 \$ _____

5. *Penalty for late payment, as per Ordinance 1357 \$ _____

6. Total Transient Occupancy Tax due \$ _____

^New rate of 12% is effective January 1, 2010.

*Payment is due within 30 days after the end of each calendar month. A penalty of 10% will accrue after each 30 day period. Make checks payable to the "City of San Bruno". Please call (650) 616-7083 with questions.

I declare, under penalty of perjury, that to the best of my knowledge and belief, the statements herein are true and correct.

Signature Title Date