



“The City with a Heart”

Mike Palmer, Chair
Kris Gonzales, Vice Chair
Lorry Greenberg
Jessica Martinucci
David Nigel
Lucy Zamattia
Michael Zastrow
Wesley Liu, Youth Representative

AGENDA SAN BRUNO PARKS AND RECREATION COMMISSION March 15, 2023 6:30 PM

IN PERSON* MEETING LOCATION San Bruno City Hall 567 El Camino Real, Conference Room 115 San Bruno, CA 94066 *Please turn off all electronic devices before the start of the meeting to prevent disruptions*	Zoom Link: https://sanbruno-ca-gov.zoom.us/j/86430126407 Phone Line: 1-669-444-9171 Webinar ID: 864 3012 6407 Webinar Password: 761562
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PUBLIC COMMENT: In person attendees who want to provide public comment, will be asked to fill out a speaker card and turn it into Damian Sandholm. Virtual attendees can comment by using the “Raise Hand” feature in Zoom to request to speak. For dial-in comments press *9 to “Raise Hand” and *6 to unmute. Public comment may also be emailed to dsandholm@sanbruno.ca.gov. Comments received via email will not be read aloud during the meeting.

ACCESSIBILITY: In compliance with the Americans with Disabilities Act, individuals requiring special accommodations or modifications to participate in this meeting should contact Damian Sandholm 48 hours prior to the meeting at (650) 616-7180 or via email at dsandholm@sanbruno.ca.gov.

*Any disclosable public writings related to an open session item on a regular meeting agenda and distributed by the City to at least a majority of the Parks and Recreation Commission less than 72 hours prior to that meeting are available for public inspection at the City Clerk’s Office at City Hall located at 567 El Camino Real, San Bruno, California during normal business hours. In addition, the City may also post such documents on the City’s Website at <https://www.sanbruno.ca.gov/AgendaCenter>.

Please note: Commission policy allows a maximum of three (3) minutes for individual comments.

- 1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE:** Chair Mike Palmer, Vice Chair Kris Gonzales, Lorry Greenberg, Jessica Martinucci, David Nigel, Lucy Zamattia, Michael Zastrow, Youth Representative Wesley Liu
- 2. REVIEW OF AGENDA:**
- 3. ACCEPTANCE OF THE MINUTES:** February 15, 2023
- 4. CONSENT CALENDAR:**
- 5. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** (Note: Commission’s policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the “Brown Act”, prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues raised by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)

6. **UNFINISHED BUSINESS:**
 - a. Continue Discussion on Recreation and Aquatic Center Implementation Plan Presentation from January 18, 2023
 - b. Receive Report and Vote on Nomination for 2023 Community Recognition Award
7. **NEW BUSINESS:**
8. **ITEMS FROM COMMISSIONERS:**
 - a. RAC Construction Advisory Committee Meeting Recap
9. **ITEMS FROM STAFF:**
 - a. Receive Report on Upcoming Spring Events
10. **ADJOURNMENT**

The next regular Parks and Recreation Commission Meeting
will be on Wednesday, April 19, 2023.



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MINUTES

Parks and Recreation Commission Meeting February 15, 2023

1. **Call to Order/Roll Call/Pledge of Allegiance:** Chair Palmer called the meeting of the Parks and Recreation Commission to order at 6:30 p.m. Commissioners Present: Chair Palmer, Vice Chair Gonzales, Greenberg, Liu, Nigel, Zamattia, and Zastrow. Excused Absence: Martinucci. Staff Present: Mottola and Sandholm.
Deputy Director Sandholm led the Pledge of Allegiance.
2. **REVIEW OF AGENDA: MSC Nigel/Gonzales.** Unanimous.
3. **ACCEPTANCE OF THE MINUTES:** Minutes from January 18, 2023. **MSC Liu/Palmer.** 7-0.
4. **CONSENT CALENDAR:** None.
5. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** None.
6. **UNFINISHED BUSINESS:**
 - a. Continue Discussion on Recreation and Aquatic Center Implementation Plan Presentation from January 18, 2023 – **Deputy Director Sandholm** asked for questions.
Commissioner Nigel asked about interviews. **Deputy Director Sandholm** stated that Recreation Supervisor interviews took place last week. Five candidates would be moving forward for a second round of interviews that would be held next week.
Chair Palmer asked if this could be a standing agenda item. **Director Mottola** agreed.
7. **NEW BUSINESS:**
 - a. Establish Subcommittee for Community Recognition Award Nomination Review – **Chair Palmer** asked for volunteers. The subcommittee would consist of Commissioners Greenberg, Liu, and Nigel.
Commissioner Nigel asked if staff would be scheduling the meeting.
Commissioner Greenberg asked about how long applications were being kept. **Director Mottola** stated that staff needed to look at the award structure and would come back to the Commission for a follow-up discussion. She stated that staff would reach out to the subcommittee to set up a zoom meeting. **Chair Palmer** stated that he and Director Mottola had spoken and there would be a more streamlined process in the future.
8. **ITEMS FROM COMMISSIONERS:**

Commissioner Liu announced the Domestic Violence Commission of San Mateo County awareness art contest.

Commissioner Greenberg asked about the tennis court resurfacing and the slide replacement at Grundy Park. **Director Mottola** stated the resurfacing was on the radar based on the budget process, but there was no timeline. The slide was a supply chain issue.

She would get a timeline on the installation.

Vice Chair Gonzales stated that the exterior walls at the RAC would be going up soon. The building would start taking shape over the next few months.

Chair Palmer asked if next month's meeting would be in person. **Director Mottola** stated meetings would be hybrid for the public and in person for the commission.

Chair Palmer announced that San Bruno Youth Baseball recently completed a joint project with the City and Bailey Fence to provide new fencing at the batting cages and repair of the backstop at Lions Field. He thanked the City for partnering with San Bruno Youth Baseball.

9. **ITEMS FROM STAFF:**

Chair Palmer reviewed the February RAC Advisory Construction Meeting presentation. **Commissioner Nigel** thanked Chair Palmer and Vice Chair Gonzales for representing the Commission at the RAC meetings. **Commissioner Zamattia** asked why City Park was closed during the storms. **Chair Palmer** explained that more work needed to be done on the creek, but the excessive water did exactly what it was supposed to do. **Director Mottola** stated there was also a downed tree. **Commissioner Greenberg** asked about a bike lane through the park. **Chair Palmer** stated that it was something that would be discussed. He also stated the roadway had been designed for people to slow down naturally. **Director Mottola** stated that the fire trucks had tested the road and navigated it without difficulty. **Commissioner Nigel** asked if BPAC was aware of the bike lane discussion. **Director Mottola** explained the review process.

10. **ADJOURNMENT:** With no other business to be conducted, **Chair Palmer** adjourned the meeting at 7:12 p.m.



DATE: March 15, 2023

TO: Parks and Recreation Commission

FROM: Ann Mottola, Community Services Director
Damian Sandholm, Community Services Deputy Director

SUBJECT: Receive Report and Vote on Nomination for 2023 Community Recognition Award

BACKGROUND

Each year, the Parks and Recreation Commission accepts applications for the Community Recognition Award. The nominees are individuals who volunteer in San Bruno who deserves recognition for all the hard work and dedication demonstrated.

The Criteria for nominations includes:

1. A person who has given unselfishly to the City or community.
2. A person who has performed and outstanding task for the City or community.
3. A person who shows service to the City, its citizens, and the community.
4. A person who goes above and beyond the call of duty for the City and community.

DISCUSSION

The standing subcommittee members, Commissioner Greenberg, Commissioner Nigel, and Youth Commissioner Liu, met on Wednesday, March 8th via Zoom and by phone to discuss the submitted nominations. They came to a unanimous decision to nominate Mark Eschen for the 2023 Community Recognition Award.

Mark has been directing all of the Cub Scout Pack 290 and Boy Scout Troop 72 activities for more than 15 years. He spends hundreds of hours a year running in-person meetings, organizing camping trips and hikes, inputting advancement data, attending Eagle Scout Board of Reviews, and leading volunteer activities in our community for the Cub Scouts of Pack 290 and Boy Scouts of Troop 72.

The Commission can accept the nomination from the subcommittee or they can ask the committee to come back with an alternate nomination. If the nomination is accepted, arrangements will be made to invite Mark to the April Parks and Recreation Commission Meeting.

FISCAL IMPACT:

None

ATTACHMENTS:

Nomination Form

Print

Community Recognition Award - Submission #25

Date Submitted: 1/26/2022

Please note:

All information below (unless otherwise stated) will be in regards to your nominee.

Name of Individual or Organization to be Nominated*

Mark Eschen - Boy Scouts Troop 72 - Scout Master

Phone Number*

415-706-3142

Years of Service*

more than 15

Address*

2471 Princeton Avenue

City*

San Bruno

State*

Ca

Zip Code*

94066

Email Address*

mark.eschen@gmail.com

Short Biography of Nominee and Nature of Service*

Mark has been directing all of the Cub Scout Pack 290 and Boy Scout Troop 72 activities for more than 15 years. He spends hundreds of hours a year running in-person meetings, organizing camping trips and hikes, inputting advancement data, attending Eagle Scout Board of Reviews, and leading volunteer activities in our community for the Cub Scouts of Pack 290 and Boy Scouts of Troop 72.

i.e. type of program, uniqueness, number of people it benefited etc.

Submitted By*

Michelle Easley

your name

Date*

1/26/22