



“The City with a Heart”

Pamela Madden, Chair
Mario Guitron, Vice Chair
Megan Dahlgren, Commissioner
Pamela Gamble, Commissioner
Jeanne George, Commissioner
Janet Monaghan, Commissioner
Melissa Rohlf, Commissioner

AGENDA Culture and Arts Commission July 20, 2023 6:30 PM

IN PERSON* MEETING LOCATION	REMOTE VIA ZOOM OR TELEPHONE
<p>San Bruno City Hall 567 El Camino Real, Conference Room 115 San Bruno, CA 94066</p> <p>*Please turn off all electronic devices before the start of the meeting to prevent disruptions*</p>	<p>Zoom Link: https://sanbruno-ca.gov.zoom.us/j/82258996226</p> <p>Phone Line: 1-669-444-9171 Webinar ID: 822 5899 6226 Webinar Password: 339456</p>

PUBLIC COMMENT: In person attendees who want to provide public comment, will be asked to fill out a speaker card and turn it in to Tim Wallace, Culture and Arts Commission staff liaison. Virtual attendees can comment by using the “Raise Hand” feature in Zoom to request to speak. For dial-in comments press *9 to “Raise Hand” and *6 to unmute. Public comment may also be emailed to cultureandarts@sanbruno.ca.gov. Comments received via email will not be read aloud during the meeting.

ACCESSIBILITY: In compliance with the Americans with Disabilities Act, individuals requiring special accommodations or modifications to participate in this meeting should contact Tim Wallace 48 hours prior to the meeting at (650) 616-7084 or via email at twallace@sanbruno.ca.gov.

*Any disclosable public writings related to an open session item on a regular meeting agenda and distributed by the City to at least a majority of the Culture and Arts Commission less than 72 hours prior to that meeting are available for public inspection at the City Clerk’s Office at City Hall located at 567 El Camino Real, San Bruno, California during normal business hours. In addition, the City may also post such documents on the City’s Website at <https://www.sanbruno.ca.gov/AgendaCenter>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **REVIEW OF AGENDA**
5. **ACCEPTANCE OF THE MINUTES:** May 18, 2023
6. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**
Individuals allowed three minutes. It is the Council’s policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Commission from discussing or acting upon any matter not agendaized pursuant to State Law.
7. **CONSENT CALENDAR**

8. CONDUCT OF BUSINESS

- a. Cancellation of August Meeting (Oral)
- b. Receive Report on Artists Selected for Community Art Gallery 2023-2024
- c. Receive Report on Voting Results for Movies in the Park

9. ITEMS FROM COMMISSIONERS

10. ITEMS FROM STAFF

- a. Report Out on Juneteenth Event (Oral)

11. ADJOURNMENT

**The next Regular Culture and Arts Commission meeting will be held
on September 21, 2023 at 6:30 p.m.**



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MEETING MINUTES

Culture and Arts Commission May 18, 2023

1. **CALL TO ORDER:** Chair **Madden** called the meeting of the Culture and Arts Commission to order at 6:32 p.m.
2. **ROLL CALL:** Commissioners Present: Chair Pamela Madden, Vice Chair Mario Guitron, Janet Monaghan, and Melissa Rohlf. Excused Absence: Megan Dahlgren, Pamela Gamble, and Jeanne George. Staff Present: Wallace.
3. **PLEDGE OF ALLEGIANCE:** Commissioner **Monaghan** led the Pledge of Allegiance.
4. **REVIEW OF AGENDA:** No changes.
5. **ACCEPTANCE OF MINUTES:** Minutes from March 16, 2023. **MSC Rohlf/Guitron.** Accepted 4-0.
6. **PUBLIC COMMENT:** None.
7. **CONSENT CALENDAR:** None.
8. **CONDUCT OF BUSINESS:**
 - a. Review Submissions and Select Artists for the Community Art Gallery Program 2023-24 – **Acting Deputy Director Wallace** presented the 27 submissions.
 - b. Selection of Movies-in-the-Park for Public Voting – **Acting Deputy Director Wallace** presented. The Commission selected five movies from each of the three categories for public voting.
9. **ITEMS FROM COMMISSIONERS:** None.
10. **ITEMS FROM STAFF:**

Acting Deputy Director Wallace invited everyone to Juneteenth Event on June 10th in City Park.
11. **ADJOURNMENT:** With no other business to be conducted, **Chair Madden** adjourned the meeting at 7:55 p.m.



DATE: July 20, 2023
TO: Culture and Arts Commission
FROM: Tim Wallace, Community Services Superintendent
SUBJECT: Artists Selected for Community Art Gallery 2023-2024

BACKGROUND:

The Culture and Arts Commission produces a call for artists each year for the Community Art Gallery program. The Commission then selects three artists to exhibit their works at the Library for four months each, in succession. Commissioners scored the works of 27 artists at the May 18 Culture and Arts Commission meeting.

DISCUSSION:

Following the meeting Staff tallied the scores. The three highest scoring artists are Stephanie Getzler, Khang Do, and Sammy Sanchez.

All artists who applied have been notified of the results. The three selected artists will begin exhibiting their works at the San Bruno Library beginning July 1. Artists will display their works in the following order:

July 2023 – October 2023	Stephanie Getzler
November 2023 – February 2024	Khang Do
March 2024 – June 2024	Sammy Sanchez

FISCAL IMPACT:

Each selected artist will be awarded a \$250 stipend paid from the City Art Fund.

ATTACHMENTS:

None.



DATE: July 20, 2023
FROM: Tim Wallace, Community Services Superintendent
TO: Culture and Arts Commission
SUBJECT: Receive Report on Voting Results for Movies in the Park

BACKGROUND:

The Commission has sponsored Movies in the Park for many years. This popular program consists of the screening of popular films every Friday evening in City Park in the month of September.

At its May 19, 2022, meeting the Commission adopted a revised Movies in the Park Selection Process document. This revised document states that the public will vote on movies in three different categories. The movie with the most votes in each category will be screened for Movies in the Park. In years with five Fridays, whichever two movies finished with the highest number of votes after the three category winners will be screened, regardless of that movie's category.

DISCUSSION:

The general public was afforded the opportunity to vote for their favorite movie in each of the three categories the Commission selected. The categories were Action/Drama, Comedy, and Children's Animation. There were five movies in each category from which to choose.

Voting was conducted online using a Google Doc. Staff encouraged the public to vote through social media posts, including Facebook, Instagram, NextDoor, and Twitter. In addition, the opportunity to vote was marketed through the City's website, Community Services Newsletters, and physical flyers at Community Services facilities.

The window for the public to vote was June 8 – July 16. Voting ended after this staff report was completed. Staff will announce the five winning movies at the July 20 Commission meeting.

FISCAL IMPACT:

None.

ATTACHMENTS:

None.