



“The City with a Heart”

Kris Gonzales, *Parks and Recreation Commission*
Auros Harman, *Planning Commission*
Kelly Lethin, *Planning Commission*
Rico E. Medina, *City Council*
Malissa Netane-Jones, *San Bruno Community Foundation*
Michael Palmer, *Parks and Recreation Commission*
Jim Ruane, *San Bruno Community Foundation*
Michael Salazar, *City Council*

AGENDA RAC Advisory Committee November 15, 2023 5:30 PM

<p>IN PERSON* MEETING LOCATION</p> <p>San Bruno City Hall 567 El Camino Real, Conference Room 115 San Bruno, CA 94066</p> <p>*Please turn off all electronic devices before the start of the meeting to prevent disruptions*</p>	<p>Zoom Link:</p> <p>https://sanbruno-ca.gov.zoom.us/j/81498260296?pwd=VExhTmkzMXJObmRRVDVqa0VyamV1Zz09</p> <p>Phone Line: 1-669-444-9171 Webinar ID: 814 9826 0296 Webinar Password: 199705</p> <p>*Teleconference broadcasting is offered in the meeting via Zoom as a courtesy to the public.</p> <p>**No public comment accepted via Zoom</p>
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PUBLIC COMMENT: In person attendees who want to provide public comment, will be asked to fill out a speaker card and turn it into staff at the meeting. Public comment may also be emailed to CityManager@sanbruno.ca.gov. Comments received via email will not be read aloud during the meeting.

ACCESSIBILITY: In compliance with the Americans with Disabilities Act, individuals requiring special accommodations or modifications to participate in this meeting should contact staff 48 hours prior to the meeting at (650) 616-7056 or via email at CityManager@sanbruno.ca.gov.

*Any disclosable public writings related to an open session item on a regular meeting agenda and distributed by the City to at least a majority of the RAC Advisory Committee less than 72 hours prior to that meeting are available for public inspection at the City Clerk’s Office at City Hall located at 567 El Camino Real, San Bruno, California during normal business hours. In addition, the City may also post such documents on the City’s Website at <https://www.sanbruno.ca.gov/AgendaCenter>.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**
Individuals allowed three minutes. It is the RAC Advisory Committee’s policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the RAC Advisory Committee from discussing or acting upon any matter not agendized pursuant to State Law.
4. **ACCEPTANCE OF MINUTES:** October 18, 2023
5. **NEW BUSINESS**
 - a. Construction Update and Look Ahead

6. ADJOURNMENT

POSTING: I declare a copy of this agenda was posted at City Hall, 567 El Camino Real, San Bruno, among other locations in the city limits of San Bruno, on November 9, 2023, by 6:00 p.m.

A handwritten signature in blue ink, appearing to read "Lupita Huerta".

Lupita Huerta, City Clerk



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MINUTES

RAC Advisory Committee October 18, 2023

1. **CALL TO ORDER** – Rico E. Medina called the meeting to order at 5:30 p.m.
2. **ROLL CALL** – Present: Kris Gonzales, Auros Harman, Kelly Lethin, Rico E. Medina, Michael Palmer, Jim Ruane, and Michael Salazar. Excused Absence: Malissa Netane-Jones.
3. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA** – None.
4. **ACCEPTANCE OF MINUTES** – The Committee accepted the minutes of the August 16, 2023 meeting as submitted.
5. **NEW BUSINESS**

- a. Construction Update and Look Ahead
Project Manager Rod Macaraeg presented an update to the Committee.

Jim Ruane asked if the contingency projection included the \$1.5 million from the San Bruno Community Foundation. His understanding was that Beckner Shelter was a City standalone and was not part of the RAC.

Public Works Director Matt Lee stated that Beckner was moved into the project and the funds were coming from the overall construction budget. The \$1.5 million was going solely to the RAC building.

Jim Ruane asked about the PG&E timeline. **Public Works Director Lee** stated staff was working diligently to shift the timeline up. Staff was exploring other options for temporary power. **Jim Ruane** asked for periodic emails so committee members could tell the public the latest status of the project.

Rico E. Medina spoke about the discussions with PG&E.

Jim Ruane asked about future road closures on Crystal Springs and suggested better signage. **Rico E. Medina** stated that the schools should be notified too.

Kris Gonzales asked about the weeds in the creek and about sound barrier walls in the building. **Project Manager Macaraeg** stated he would look into her concerns.

Michael Salazar voiced his concerns about the contingency funds and asked if the completion of all the projects needed to be reconsidered. Priority was to finish the building.

Auros Harman voiced his concerns about the contingency balance.

Kelly Lethin asked about how Beckner was folded into the project.

Public Works Director Lee stated the remaining contingency was projected out to the end.

Jim Ruane stated the \$1.5 million from the Foundation was expected to be used as a contingency.

City Manager Alex McIntyre stated that Beckner was added with agreement by the City Council. He asked if the direction from the Committee was to do the Beckner Shelter project.

Rico E. Medina asked if the cost for Beckner was for both paving and ADA access and if staff could do the work.

Project Manager Macaraeg and Public Works Director Lee answered the questions.

Rico E. Medina requested quick weekly updates if there were any changes before the next meeting.

6. **ADJOURNMENT** – Meeting adjourned at 6:24 p.m.

DRAFT