



CITY OF SAN BRUNO
COMMUNITY SERVICES DEPARTMENT

GOVERNOR'S EXECUTIVE ORDER N-29-20****
CORONAVIRUS COVID-19
AND SAN MATEO COUNTY HEALTH DIRECTIVE
FROM MARCH 14, 2020

On March 17, 2020, the Governor of California issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the current Shelter-In-Place Order issued by the San Mateo County Health Officer which became effective on March 17, 2020, and which was updated and extended on April 29, 2020; the statewide Shelter-In-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020; and the CDC's social distancing guidelines which discourage large public gatherings, San Bruno City Hall is no longer open to the public for meetings of the Parks and Recreation Commission.

If you would like to make a Public Comment on an item not on the agenda, or comment on a particular agenda item, please email us at sbcs@sanbruno.ca.gov. The length of all emailed comments should be commensurate with the three minutes customarily allowed per speaker, which is approximately 300 words total. Emails received before the special or regular meeting start time will be forwarded to the Parks and Recreation Commission, posted on the City's website and will become part of the public record for that meeting. If emailed comments are received after the meeting start time, or after the meeting ends, they will be forwarded to the Parks and Recreation Commission and filed with the agenda packet becoming part of the public record for that meeting.

Individuals who require special assistance of a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, agenda packet or other writings that may be distributed at the meeting, should contact Amy Bohlen, Executive Assistant, 48 hours prior to the meeting at (650) 616-7180 or by email at sbcs@sanbruno.ca.gov. Notification in advance of the meeting will enable the City of San Bruno to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

AGENDA
SENIOR CITIZENS ADVISORY BOARD
Tuesday, January 17, 2023 • 9:00 a.m.

WELCOME TO OUR ADVISORY BOARD MEETING: If you wish to speak on an item under discussion by the Board and appearing on the agenda, you may do so upon receiving recognition from the Board Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC COMMENT. In compliance with the American Disabilities Act, individuals requiring accommodation for this meeting should notify us 48 hours prior to the meeting (616-7150).

Zoom Meeting Details:

Join Zoom Meeting

<https://us06web.zoom.us/j/85638310528?pwd=cGFpRmtaWHU1c1BGUU5xMzJTZWl2UT09>

Meeting ID: 856 3831 0528

Passcode: 653662

One tap mobile 1-720-707-2699 US

1. **CALL TO ORDER/ROLL CALL:** Chair Bunny Epperson, Vice Chair Priscilla Martinez, Barbara Cox, Linda Holman, Ralph Olcese, Joyce Satow
2. **PLEDGE OF ALLEGIANCE:**
3. **REVIEW OF AGENDA:**
4. **ACCEPTANCE OF MINUTES:** November 15, 2022
5. **CONSENT CALENDAR:**
6. **PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:** Note: Board policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the “Brown Act”, prohibits Board from discussing or acting upon any matter that is not on the agenda. Non-agenda issues raised by members of the public or by the Board may, at the discretion of the Board, be scheduled for consideration at future meetings.
7. **UNFINISHED BUSINESS:**
 - a. Oral Report and Presentation on Senior Services Funding Needs
8. **NEW BUSINESS:**
9. **ITEMS FROM BOARD MEMBERS:**
10. **ITEMS FROM STAFF:**
 - a. Senior Citizens Advisory Board Election Update
11. **ADJOURNMENT**

The next regular Senior Citizens Advisory Board Meeting will be held on February 21, 2023, at 9:00 a.m. via Zoom.

**** POSTED PURSUANT TO LAW ****



MEETING MINUTES
Senior Citizens Advisory Board
November 15, 2022

1. **Call to Order/Roll Call:** **Chair Epperson** called the meeting of the Senior Citizens Advisory Board to order at 9:00 a.m. Board Members Present: Chair Bunny Epperson, Vice Chair Priscilla Martinez, Barbara Cox, Linda Holman, Ralph Olcese, and Joyce Satow. Staff Present: Bohlen and Mottola.
2. **PLEDGE OF ALLEGIANCE:** **Chair Epperson** led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **ACCEPTANCE OF MINUTES:** The Board accepted the minutes of the October 18, 2022 meeting.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:** None.
7. **UNFINISHED BUSINESS:**
 - a. Receive and File Monthly Class Attendance, Nutrition Site Reports, and Senior Center Historical Front Desk Sign In Data – The Board discussed the reports.
 - b. Continue Discussion of Funding Needs for the Senior Services and Appoint Subcommittee of Board Members to work with Staff on Recommendations – **Director Mottola** reviewed the staff report. Board members added the following recommendations: purchase surveillance cameras, dust red pipes over the hallway, clean peaked windows in the lobby, replace stage drapes, purchase padded chairs for the lunchroom. Discussion about why surveillance cameras were needed and if there was a safety concern.
Chair Epperson asked for volunteers for the subcommittee. Board Members Cox, Holman, and Martinez volunteered. **Director Mottola** stated that staff would reach out to the subcommittee to set up meeting dates.
8. **NEW BUSINESS:**
 - a. Accept Staff Recommendation to Cancel December 20, 2022 Senior Citizens Advisory Board Meeting – **Chair Epperson** reviewed the staff report. **M/S Cox/Martinez**. Passed unanimously.
 - b. Senior Citizens Advisory Board Election Update – **Chair Epperson** reviewed the staff report. She asked about the AARP Representative position. Since AARP had disbanded, was the position now a member-at-large? **Director Mottola** stated she would ask the City Attorney.
9. **ITEMS FROM BOARD MEMBERS:**

Chair Epperson asked if the January meeting would be in person since City Council meetings were now in person. **Director Mottola** explained that City Council meetings were hybrid. She stated that maybe the February Board Meeting would be in person.

Board Member Olcese asked about adding another railing to the bocce ball stairs or adding a walkway at the far end. **Board Member Cox** asked if the stairs needed to be handicap accessible. **Director Mottola** stated she would have the building department look into this.

10. ITEMS FROM STAFF:

- a. Oral Update on Senior Parking Lot and Trash Enclosure Construction Project – **Director Mottola** stated that there was no update. **Chair Epperson** thought it looked finished. She stated the roof was on, there was a lock, and the speed bump was fixed.

11. ADJOURNMENT: Meeting was adjourned at 9:25 a.m.