



“The City with a Heart”

Bunny Epperson, Chair
Priscilla Martinez, Vice Chair
Linda Boscono
Barbara Cox
Yasmin Froehling
Ralph Olcese
Joyce Satow

AGENDA SENIOR ADVISORY BOARD March 21, 2023 9:00 AM

IN PERSON* MEETING LOCATION San Bruno Senior Center 1555 Crystal Springs Road, Library San Bruno, CA 94066 *Please turn off all electronic devices before the start of the meeting to prevent disruptions*	Zoom Link: https://sanbruno-ca-gov.zoom.us/j/81809218045 Phone Line: 1-669-444-9171 Webinar ID: 818 0921 8045 Webinar Password: 049403
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PUBLIC COMMENT: In person attendees who want to provide public comment, will be asked to fill out a speaker card and turn it into Damian Sandholm. Virtual attendees can comment by using the “Raise Hand” feature in Zoom to request to speak. For dial-in comments press *9 to “Raise Hand” and *6 to unmute. Public comment may also be emailed to dsandholm@sanbruno.ca.gov. Comments received via email will not be read aloud during the meeting.

ACCESSIBILITY: In compliance with the Americans with Disabilities Act, individuals requiring special accommodations or modifications to participate in this meeting should contact Damian Sandholm 48 hours prior to the meeting at (650) 616-7180 or via email at dsandholm@sanbruno.ca.gov.

*Any disclosable public writings related to an open session item on a regular meeting agenda and distributed by the City to at least a majority of the Senior Advisory Board less than 72 hours prior to that meeting are available for public inspection at the City Clerk’s Office at City Hall located at 567 El Camino Real, San Bruno, California during normal business hours. In addition, the City may also post such documents on the City’s Website at <https://www.sanbruno.ca.gov/AgendaCenter>.

- 1. CALL TO ORDER/ROLL CALL:** Chair Bunny Epperson, Vice Chair Priscilla Martinez, Linda Boscono, Barbara Cox, Yasmin Froehling, Ralph Olcese, Joyce Satow
- 2. PLEDGE OF ALLEGIANCE:**
- 3. REVIEW OF AGENDA:**
- 4. ACCEPTANCE OF MINUTES:** February 21, 2023
- 5. CONSENT CALENDAR:**
- 6. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA:** Note: Board policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the “Brown Act”, prohibits Board from discussing or acting upon any matter that is not on the agenda. Non-agenda issues raised by members of the public or by the Board may, at the discretion of the Board, be scheduled for consideration at future meetings.

7. UNFINISHED BUSINESS:

- a. Receive and File Monthly Class Attendance, Nutrition Site Reports, and Senior Center Historical Front Desk Sign In Data from February 2023
- b. Senior Advisory Board Election of Officers
- c. Oral Report - Update on Senior Services Funding Priorities

8. NEW BUSINESS:

9. ITEMS FROM BOARD MEMBERS:

10. ITEMS FROM STAFF:

- a. Oral Report - Update on Senior Advisory Trust Fund

11. ADJOURNMENT

The next regular Senior Advisory Board Meeting will be held on April 18, 2023, at 9:00 a.m. at the San Bruno Senior Center



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MEETING MINUTES Senior Citizens Advisory Board February 21, 2023

1. **CALL TO ORDER/ROLL CALL:** Chair Epperson called the meeting of the Senior Citizens Advisory Board to order at 9:00 a.m. Board Members Present: Chair Bunny Epperson, Vice Chair Priscilla Martinez, Linda Boscono, Barbara Cox, Yasmin Froehling, Ralph Olcese, and Joyce Satow. Staff Present: Mottola and Sandholm.
2. **OATH OF OFFICE:** Deputy City Clerk Vicky Hasha administered the Oath of Office to newly elected board members, Linda Boscono, Yasmin Froehling, Ralph Olcese, and Joyce Satow.
3. **PLEDGE OF ALLEGIANCE:** Chair Epperson led the Pledge of Allegiance.
4. **REVIEW OF AGENDA:** No changes.
5. **ACCEPTANCE OF MINUTES:** The Board accepted the minutes of the January 17, 2023 meeting.
6. **CONSENT CALENDAR:** None.
7. **PUBLIC COMMENT:** None.
8. **UNFINISHED BUSINESS:**
 - a. Receive and File Monthly Class Attendance, Nutrition Site Reports, and Senior Center Historical Front Desk Sign In Data from November 2022, December 2022, and January 2023 – The Board discussed the reports and asked about Bocce attendance. Staff stated that they would review and report back next month.
 - b. Receive Report - Summary of Recent Budget and Funding Presentations to the Senior Advisory Board and Review of the Collaborative Process Developed to Identify Senior Services Funding Priorities – **Director Mottola** presented. The Board asked for the balance of the Trust Fund. She announced that the City was approved for a grant from San Mateo County to purchase tables and chairs for the dining room. **Chair Epperson** asked about the annual volunteer party. **Director Mottola** stated it would happen. **Director Mottola** stated she would have the Trust Fund and Bequest Fund balances at the next meeting. Questions about dues. It was decided the topic would be agendized.
 - c. Presentation - Senior Services Funding Needs Update – **Director Mottola** presented. More discussion would happen on Capital Projects next month.
9. **NEW BUSINESS:** None.
10. **ITEMS FROM BOARD MEMBERS:**

Board Member Olcese asked when meetings would be in person. **Director Mottola** stated meetings would start in person next month.

Board Member Satow asked about the smoking area and shared that someone had volunteered to manage the checked out library books and dvds. **Board Member Cox** stated the permanent ashtray was too close to the door according to the State law. She suggested moving it with a bench farther from the door.

Board Member Boscono asked if members returning to the Center after Covid could show a negative test first. **Director Mottola** stated members can be advised, but staff can't enforce.

Chair Epperson asked for the status of the pastry table rules. **Board Member Cox** stated she would be meeting with the kitchen staff for consistencies.

Chair Epperson welcomed new members, Linda Boscono and Yasmin Froehling.

Councilmember Medina announced the Second Harvest grocery distribution happened the last Wednesday of each month at Belle Air School. Everyone was welcome to participate if they needed groceries or wanted to volunteer.

11. ITEMS FROM STAFF: None.

12. ADJOURNMENT: Meeting was adjourned at 10:11 a.m.

DRAFT

Class Attendance February 2023 TOTALS

Mondays	
Class	Attendance
Hiking	33
Ceramics	21
MahJong	29
Bocce	36
Tap	42
Billiards	22
BINGO	139
Computer Club	16
Pilates/Yoga	24
Yoga	12
Art Appreciation	7

Thursdays	
Class	Attendance
Softball	44
Fun & Fitness	38
Creative Writing	30
Yoga	57
Pedro	80
Music & Motion	66
American Line Dance (Allen)	28
Painting	13
Computer Club	14
Billiards	30
Being Heart Healthy	9
Book Club	5

Tuesdays	
Class	Attendance
Spanish	44
Bocce	39
Zumba Gold	129
Sit & Workout	42
Beginner Line Dance (Kathy)	87
Ukulele	20
Billiards	43
Computer Club	21
Travel Talk	2

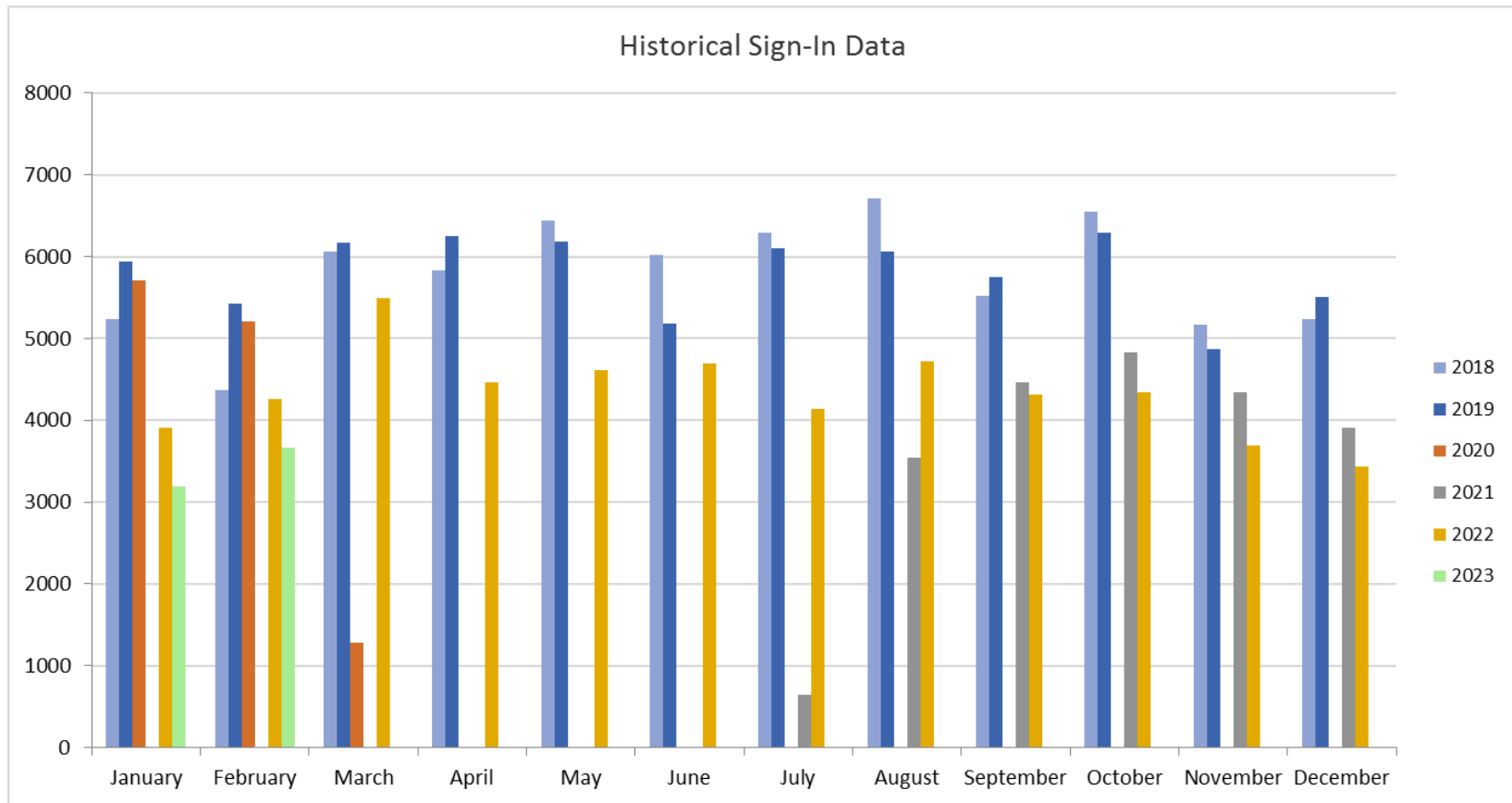
Fridays	
Class	Attendance
Hiking	8
Knitting	not reported
Movie	10
Zumba Gold	97
BINGO	208
Ping Pong	10
Billiards	35
Bridge	4
Bocce	90
Seated Yoga	33

Wednesdays	
Class	Attendance
Hiking	60
Stained Glass	23
Beginner Line Review: Dolly	46
Billiards	28
American Line Dance (Allen)	15
BINGO	262
Current Events	21
Computer Club	29

Sunday Dances	
Class	Attendance
Line Dance 02/05/23	18
Social Dance 02/12/23	23
Raoul's Dance 02/19/23	38
Raoul's Dance 02/26/23	42

Nutrition Site Report - February 2023

Day	Date	Congregate Meals	Guests	Disabled Under 60	Total Meals	Guest Fees	Senior Fees	Raffle Donation
Wed	1	112	1	0	113	5.50	133.25	
Thur	2	90	0	0	90	0.00	197.00	
Fri	3	91	0	0	91	0.00	294.50	
Mon	6	120	0	0	120	0.00	428.50	
Tues	7	111	0	0	111	0.00	247.00	
Wed	8	107	0	0	107	0.00	335.75	
Thur	9	74	0	0	74	0.00	96.00	
Fri	10	146	2	0	148	11.00	1,096.00	73.00
Mon	13	114	1	1	116	5.50	291.50	
Tues	14	101	0	0	101	0.00	292.50	
Wed	15	92	0	0	92	0.00	215.25	
Thur	16	71	0	0	71	0.00	208.00	
Fri	17	101	1	0	102	5.50	184.50	
Mon	20							
Tues	21	102	0	0	102	0.00	283.50	
Wed	22	138	0	0	138	0.00	195.00	
Thur	23	69	0	0	69	0.00	163.00	
Fri	24	102	0	0	102	0.00	435.54	
Mon	27	108	0	0	108	0.00	265.50	
Tues	28	95	2	0	97	11.00	249.50	
Total		1,944	7	1	1,952	38.50	5,611.79	73.00



	January	February	March	April	May	June	July	August	September	October	November	December
2018	5241	4364	6055	5832	6436	6019	6292	6706	5519	6548	5168	5231
2019	5936	5424	6176	6249	6177	5179	6098	6066	5748	6293	4869	5503
2020	5709	5206	1284	0	0	0	0	0	0	0	0	0
2021	0	0	0	0	0	0	642	3540	4460	4834	4345	3914
2022	3902	4260	5499	4461	4609	4695	4137	4721	4314	4347	3692	3429
2023	3195	3663										



CITY OF SAN BRUNO

Community Services Department

DATE: March 21, 2023
TO: Senior Advisory Board
FROM: Ann Mottola, Community Services Director
SUBJECT: Senior Advisory Board Election of Officers

BACKGROUND:

According to the Senior Advisory Board By-Laws, all adults 50 and over residing in San Bruno will elect Board members to serve on the Senior Advisory Board. The election is held the first Wednesday in February and the elected Board Members start their term at the February Board meeting.

At the meeting in February, the Board typically holds their election to elect a Chair and Vice-Chair each year. This item was omitted from the Agenda for the February 21, 2023 meeting and has been agendaized for action at the March 21, 2023 meeting.

DISCUSSION:

The Commission will discuss and elect a Chair and Vice-Chair from amongst its members for 2023.

FISCAL IMPACT:

None.

ATTACHMENTS:

None.