



GOVERNOR'S EXECUTIVE ORDER N-29-20**
CORONAVIRUS COVID-19
AND SAN MATEO COUNTY HEALTH DIRECTIVE
FROM MARCH 17, 2020**

On March 17, 2020, the Governor of California issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the current Shelter-In-Place Order issued by the San Mateo County Health Officer which became effective on March 17, 2020, and which was updated and recently extended on April 29, 2020; the statewide Shelter-In-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020; and the CDC's social distancing guidelines which discourage large public gatherings, San Bruno City Hall is no longer open to the public for meetings of the Culture and Arts Commission.

If you would like to make a Public Comment on an item not on the agenda, or comment on a particular agenda item, please email us at twallace@sanbruno.ca.gov. The length of all emailed comments should be commensurate with the three minutes customarily allowed per speaker, which is approximately 300 words total. Emails received before the special or regular meeting start time will be forwarded to the Culture and Arts Commission, posted on the City's website and will become part of the public record for that meeting. If emailed comments are received after the meeting start time, or after the meeting ends, they will be forwarded to the Culture and Arts Commission and filed with the agenda packet becoming part of the public record for that meeting.

Individuals who require special assistance of a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, agenda packet or other writings that may be distributed at the meeting, should contact Tim Wallace, Community Services Superintendent, 48 hours prior to the meeting at (650) 616-7084 or by email at twallace@sanbruno.ca.gov. Notification in advance of the meeting will enable the City of San Bruno to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

**CULTURE AND ARTS COMMISSION
MEETING AGENDA**

Thursday, April 21, 2022 • 6:30 p.m.

WELCOME TO OUR COMMISSION MEETING

Zoom Meeting Details:

Please click this URL to join.

<https://sanbruno-ca-gov.zoom.us/j/83418213301>

Password:

587895

Or join by phone:

US: +1 669 900 9128

Meeting ID: 834 1821 3301

1. **CALL TO ORDER/ROLL CALL:** Chair Pamela Madden, Vice Chair Janet Monaghan, Pamela Gamble, Jeanne George, Melissa Rohlf.
2. **PLEDGE OF ALLEGIANCE:**
3. **REVIEW OF AGENDA:**
4. **ACCEPTANCE OF THE MINUTES:** March 17, 2022
5. **CONSENT CALENDAR:**
6. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** (Note: Commission's policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues raised by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)
7. **UNFINISHED BUSINESS:**
8. **NEW BUSINESS:**
 - a. Receive Presentation from San Mateo County Poet Laureate, Aileen Cassinetta
 - b. Review Submissions and Select Artists for the Community Art Gallery Program 2022-23
 - c. Commission Sponsorship of Community Day Art Project
9. **ITEMS FROM COMMISSION MEMBERS:**
10. **ITEMS FROM STAFF:**
11. **ADJOURNMENT**

The next Regular Culture and Arts Commission Meeting will be held on Thursday, May 19, 2022 at 6:30 p.m.

**** POSTED PURSUANT TO LAW ****



MEETING MINUTES
Culture and Arts Commission
March 17, 2022

1. **CALL TO ORDER/ROLL CALL:** **Chair Madden** called the meeting of the Culture and Arts Commission to order at 6:41 p.m. Commissioners Present: Chair Madden, Vice Chair Janet Monaghan, Jeanne George, and Melissa Rohlf. Excused Absence: Gamble and Tobin. Staff Present: Mottola and Wallace.
2. **PLEDGE OF ALLEGIANCE:** **Commissioner George** led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **ACCEPTANCE OF MINUTES:** Minutes from February 17, 2022. **MSC George/Monaghan.** Accepted 3-0-1.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:** None.
7. **UNFINISHED BUSINESS:** None.
8. **NEW BUSINESS:**
 - a. Discuss process for selection of films for Movies in the Park – **Superintendent Wallace** presented. Staff is recommending categories for the public to vote on so there is a variety of movies shown. The commission discussed categories. Comedy, animation/children, action, and drama were decided on.
9. **ITEMS FROM COMMISSION MEMBERS:** None.
10. **ITEMS FROM STAFF:**

Superintendent Wallace announced that Melodie Tobin resigned today due to her move out of the area.
11. **ADJOURNMENT:** With no other business to be conducted, **Chair Madden** adjourned the meeting at 6:55 p.m.



DATE: April 21, 2022
TO: Culture and Arts Commission
FROM: Tim Wallace, Community Services Superintendent
SUBJECT: Review Submissions and Select Artists for the Community Art Gallery Program 2022-23

BACKGROUND:

The Culture and Arts Commission produces a call for artists each year for the Community Art Gallery program. The Commission then selects three artists to exhibit their works at the Library for four months each, in succession.

DISCUSSION:

A Call for Artists was developed and distributed with a deadline date of March 18. The Commission received 30 submissions for consideration, the largest number of submissions in several years. Each artist submitted at least five, but not more than 15 digital images of the works they proposed to exhibit. These images have been transferred to a PowerPoint slideshow which will be shown to the Commission at its April meeting. Each Commissioner is requested to assign scores to each artist's overall submission.

Commissioners are requested to score submissions based on technical expertise, creativeness, and appropriateness of the images. San Mateo County artists will be awarded additional consideration in recognition of their contribution to the local community.

Winning artists will be notified of the results by April 27. These artists will begin exhibiting their works at the San Bruno Library by July 1.

FISCAL IMPACT:

Each selected artist will be awarded a \$250 stipend.

ATTACHMENTS:

None.



DATE: April 21, 2022
TO: Culture and Arts Commission
FROM: Tim Wallace, Community Services Superintendent
SUBJECT: Commission Sponsorship of Community Day Art Project

BACKGROUND:

In past years, the Culture and Arts Commission has recommended City Art Funds be used to sponsor a children's art activity at Community Day in the Park. The last time the event was produced was in June 2019. With the return of **COMMUNITY DAY 2022**, Staff is seeking support from the Commission to recommend City Art Funds be used to host an art activity at the event.

DISCUSSION:

After taking a two-year hiatus due to community events being shuttered in response to the COVID-19 pandemic, **COMMUNITY DAY 2022** will return to San Bruno on Sunday, June 5, 2022 from noon to 5:00 PM.

The impact from construction of the new Recreation and Aquatic Center has presented an opportunity to transform the event into a street fair celebration. This year, the event format will change substantially as the location moves from City Park to San Mateo Avenue.

The event has been reimagined to celebrate the rich diversity of the City. Entertainment will include a main stage at Centennial Plaza showcasing a tapestry of cultural dance performances including Polynesian dance and music, ballet folklorico, and taiko drummers. Rather than bring in food vendors, Staff is assembling a food map that highlights the diversity of global cuisine on the Avenue, connecting event patrons to the many cultures that reside here.

The event will continue to provide opportunities for participation, volunteering, and encourage involvement by providing activities that will engage patrons of all ages.

The arts experience will also change to allow an opportunity for local creatives to host a community art experience. A group of five artists from Tanforan will be hosting a street chalk activity throughout the day. Each artist will create a unique chalk artwork on the Avenue and will also facilitate an interactive activity where participants of all ages can create their own chalk art. This year's creative activity will support local professional artists in addition to funding the supplies and materials required for all event patrons to participate in the creative process.

All event attractions located on the Avenue will begin immediately following the conclusion of the Posy Parade, that is scheduled to step off at 11:00 AM. Please see Attachment 1: 2022 **COMMUNITY DAY** Program Description for a full list of activities planned for the event.

FISCAL IMPACT:

Staff is seeking a not to exceed amount of \$2,500 from the City Art Fund to support this event. This funding will support artist stipends for facilitating the activity during the 5-hour event. The funding will also cover the cost of supplies and materials.

Item	Estimate
Artist Facilitators (5 at \$250)	\$1,250
Chalks – Professional Grade	\$350
Chalks – General Use	\$650
Cleaning Products	\$250
TOTAL	\$2,500

ATTACHMENTS:

1. 2022 COMMUNITY DAY Program Description

2022 COMMUNITY DAY PROGRAM DESCRIPTION

Sunday, June 5, 2022 • Noon – 5:00 PM • San Mateo Avenue

After taking a two-year hiatus, the Community Services Department is planning for COMMUNITY DAY 2022! The event returns to San Bruno with a new location – San Mateo Avenue! The impact from construction of the new Recreation and Aquatic Facility has presented an opportunity to transform the event into a street fair celebration located in San Bruno’s downtown. Taking a note from its new location, the event has been reimagined to reflect the vibrant diversity of cultures that comprise the San Bruno community. The event concept plan includes:

- **GLOBAL CUISINE:** Rather than invite food vendors, a food map of the global cuisine offered by the many restaurants located on San Mateo Avenue will allow event attendees a selection of flavors from around the world.
- **CULTURALLY DIVERSE ENTERTAINMENT:** Entertainment will include a main stage showcasing a tapestry of cultural dance performances: – Polynesian dance and music, ballet folklorico, taiko drummers. A smaller stage will offer acoustic artists for those who want a more mellow experience.
- **ART BLOCK:** Local creatives will host street chalk drawing throughout the day. A group of artists from Tanforan, will be facilitating this activity so participants of all ages can engage with artists to create temporary works of chalk art on the Avenue.
- **KID’S ZONE:** We’re assembling a variety of inflatable obstacles, slides, and climbing wall – creating an activity area for kids big and small!
- **TOUCH A TRUCK:** We will have a group of awesome trucks from Public Works, Police, and Fire that will be on display and ready exploration!
- **THIS & THAT:** As you wander through the site you might also come across Cornhole or Minigolf or some other interactive activity!
- **COMMUNITY GROUP EXHIBITS:** Local non-profits and community groups like Crime Prevention Committee and Community Preparedness Committee will be on hand to provide information to the community. City Departments such as the Community Services, Community Development, Police, and Fire will also be on hand to make connections to the community we serve.

The event will be held on Sunday, June 5, 2022. Entertainment and Kid’s Zone activities will begin at noon. Street vendors and all other attractions located on the Avenue will also begin immediately following the conclusion of the Posy Parade.

