



**CITY OF SAN BRUNO
CITIZENS' CRIME PREVENTION COMMITTEE**

March 10th, 2022 - 7:00 p.m.

*GOVERNOR'S EXECUTIVE ORDER N-25-20*****

CORONAVIRUS COVID-19

AND SAN MATEO COUNTY HEALTH DIRECTIVE

FROM MARCH 14, 2020

On March 17, 2020, the Governor of California issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the current Shelter-In-Place Order issued by the San Mateo County Health Officer which became effective on March 17, 2020, and which was updated and extended on March 31, 2020; the statewide Shelter-In-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020; and the CDC's social distancing guidelines which discourage large public gatherings, the San Bruno City Council Chambers at the Senior Center is no longer open to the public for meetings of the City Council.

If you would like to make a Public Comment on an item not on the agenda, or comment on a particular agenda item, please email gsexson@sanbruno.ca.gov. The length of all emailed comments should be commensurate with the three minutes customarily allowed per speaker, which is approximately 300 words total. Emails received before the special or regular meeting start time will be forwarded to the City Council, posted on the City's website and will become part of the public record for that meeting. If emailed comments are received after the meeting start time, or after the meeting ends, they will be forwarded to the City Council and filed with the agenda packet becoming part of the public record for that meeting.

Individuals who require special assistance of a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, agenda packet or other writings that may be distributed at the meeting, should contact Scott Rogge 48 hours prior to the meeting at (650) 616-7129 or by email at gsexson@sanbruno.ca.gov. Notification in advance of the meeting will enable the City of San Bruno to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

Zoom Meeting

<https://sanbruno-ca-gov.zoom.us/j/99938529431?pwd=UFBEU2cwcHd1ZE9yZkx0N0tBdXdYUT09>

Webinar or Meeting ID: 999 3852 9431

Webinar or Meeting Password: 452250

Zoom Phone Line: 1-669-900-9128



**CITY OF SAN BRUNO
CITIZENS CRIME PREVENTION COMMITTEE**

Minutes

Citizen Crime Prevention Meeting

March 10th, 2022 - 7:00 p.m.

1. Call to Order:

NOTE: This meeting will be taped, which will be kept at least 30 days after the minutes for this meeting have been approved.

NOTE: Due to Covid-19 this meeting will be conducted using ZOOM. Info on how the public can participate is listed above.

The meeting was called to order at 7:05 pm

2. Attendance: (quorum = 4)

- **ROLL CALL:** Robert Riechel, Deanna Robinson, Peter Carey, Linda Boscono, Rhonda Boone, Rich Wong, Chad Keele Guest: Officer Garrison Sexson

3. Approval of Minutes:

- **Action:** Vote on approving February meeting minutes.

The February minutes were approved. Rich Wong made a motion to accept with a second from Peter Carey

4. Public Comment on items not on the agenda

Note: The State's Brown Act prohibits discussing or acting upon any matter not on the agenda pursuant to State Law. It is the Committee's policy to refer matters raised in this forum to committee member(s) or the SBPD for review and/or action where appropriate or to place the item on an agenda for a future meeting.

Deanna Robinson is working on a powerpoint presentation to highlight the benefits of being a Neighborhood Watch Captain

5. Presentations:

- CAPC to present in April

6. Communications & Announcements:

None

7. Staff Reports (SBPD Officer Sexson):

Officer Sexson reported that the SBPD will participate in the Torch Run to benefit the Special Olympics. Some officers will be doing a portion of the run while others will do the entire distance from Daly City to Menlo Park. Officer Sexson is in charge of the relay which is set for June 24. A flyer outlining the details will be sent to the committee. Officer Sexson also reported on a drone program which is in the beginning stages that San Bruno will be using. The main use will be to apprehend suspects such as the drone that assisted Pacifica PD apprehend a burglary suspect who was running away and jumping fences.

8. Committee Business:

8.1. Follow-up on open items from last meeting

- Pickup of hardcopy materials from Deanna
- Deanna will coordinate with Officer Sexson to pick up the CCPC boxes she has
- NHW in City Manager's Newsletter



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- The March city newsletter will have information on how to become a Neighborhood Watch Captain
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8.2. Neighborhood Watch Communities

- Public Comments:
 - Neighborhood Watch Block Captain updates
 - Tom Klick is continuing to coordinate a NW group in the Fairmont Dr. area. He has sent updates to Officer Sexson. One pending issue is possible utilization of Next Door Urgent app. This could include asking for vacation notification and drive bys. Another aspect Tom is working on is cell phone alerts to NW members He has created a spread sheet with homeowners contact information
- Current NHW Groups
 - 11 groups active
 - There are currently 12 active NW groups
 - Shelter Creek update
 - Chad is working with the Shelter Creek property manager to re-launch the NW group there.
 - Map
 - The map is updated based on new NW groups and inactive groups. Deanna is working with a group of interested resident on Claremont Dr. that would like to form NW in their area. She will keep Officer Sexson up to date on the progress made
- NHW Engagement
 - How to keep current groups engaged/connected
 - Rich Wong suggested having periodic community events, keeping open lines of communication, having regular meetings, obtaining reports from the SBPD and having neighborhood BBQ's to make it for fun.
 - Removing signs from neighborhoods with no active group
 - After discussing the benefits or negatives on keeping NW signs in inactive areas, it was decided that there is no harm in leaving them up. Robert Riechel made a motion to approve with a second from Rich Wong.
- New NHW requests or members
 - New Crestmoor groups update
 - Deanna previously gave her report on possibly forming a new group on Claremont Drive.

8.3. Committee Outreach

- **Public comments None**
- **Crime Tips**
 - 2 topics for next month crime tips for CityNet and Social Media
 - Peter Carey proposed a tip encouraging homeowners with security cameras to register them with the SBPD and insurance company. The crime tip was approved with a motion by Robert Riechel and a from Rhonda Boone. The second crime tip approved was encouraging bikers riding in the early morning darkness to wear reflective tape. Robert made a motion to accept with a second from Rhonda.
- **City Website**
 - Posting NHW link on Crime Prevention Committee website
 - A line on the CCPC website will continue to reflect update information pertaining to the NW program
 - What updates/additions are beneficial
 - A CCPC link will be added to update the page. Officer Sexson will contact SBPD IT department to get this done

8.4 City Council Support

- Discussion on the benefits to having a Liaison present or at all for committees
 - Update from City Council on the need for Committee liaison



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- Robert Riechel stressed the importance of continuing having a City Council liaison to the CCPC. He said the interaction was very important is staying connected to the committee and knowing how the committee interacts with San Bruno residents. He also said the committee should send the liaison a copy of the CCPC agenda and minutes. The committee agreed with his assessment.

8.5 Dog Owners

- Benefits of owning a dog
- The committee agreed that owning a dog definitely has positive aspects and talked about how to best utilize dog walkers in reporting possible crimes
- Dog Walker Watch
- After a somewhat lengthy discussion, the committee opted not to pay the \$60 to a Dog Walker Watch groups for tips. Robert Riechel said the CCPC could produce its own flyer to entice dog walkers to be the eyes and ears of the SBPD while they are out walking their dogs. Dog walkers can be essential in spotting potential crimes and reporting them to the SBPD. Peter Carey also suggested drafting a letter which could be given to postal workers to mail out.
- Invitation to the Peninsula Humane Society

8.6 Calendar

- Review and discuss possible updates to CCPC 2022 Calendar
 - National Night Out - August 2, 2022
 - SBPD calendar
 - Officer Sexson reported that on March 12 a blood drive was held at Fire Station 51 which was a success. On the 11th or 25th of May a Chat With The Chief will be organized for San Bruno merchants. And the Posy Parade will be on in the first week of June.
 - Community calendar
 - Public Comment

9 Topics to add for next meeting:

One topic is to find out when the committee can meet in person again.

10 Adjournment:

There being no further business, the meeting was adjourned at 8:47 pmk

Next Meeting – April 14, 2022

LOCATION either via ZOOM or San Bruno City Hall Room #113