



MEETING MINUTES

**Senior Citizens Advisory Board
March 15, 2022**

1. **Call to Order/Roll Call:** **Chair Epperson** called the meeting of the Senior Citizens Advisory Board to order at 9:00 a.m. Board Members Present: Chair Bunny Epperson, Vice Chair Priscilla Martinez, Herb Chu, Barbara Cox, Linda Holman, Ralph Olcese, Joyce Satow. Staff Present: Danielle Brewer, Ann Mottola, Mary Tessier.
2. **PLEDGE OF ALLEGIANCE:** **Chairperson Epperson** led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** New Business was moved ahead of Acceptance of Minutes.
4. **ACCEPTANCE OF MINUTES:** The Board accepted the minutes of the February 15, 2022 meeting.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:** None.
7. **UNFINISHED BUSINESS:**
 - a. Receive and File Monthly Class Attendance, Nutrition Site Reports, and Senior Center Historical Front Desk Sign In Data – **Superintendent Brewer** presented.
8. **NEW BUSINESS:**
 - a. Presentation from City Attorney Marc Zafferano Regarding Brown Act and Robert's Rules of Order – **City Attorney Marc Zafferano** presented. Resources can be found at calcities.org.
 - b. Presentation from Principal Civil Engineer David Wong Regarding Parking Lot and Trash Enclosure Construction – **Principal Civil Engineer David Wong** and **Construction Manager Eric Cohen** presented. The project includes an overlay and partial reconstruction of the parking lot. The ADA stalls on site don't meet code so they will need to be rebuilt. A new trash enclosure will be installed on the west end of the parking lot. A new curb ramp will be installed at the main entrance to make it compliant with code. Contractors will start their investigation next Monday. They have roughly 60 working days to complete the project. A master schedule will be delivered to the Senior Center within the next week or so. The Senior Center will remain open during construction.

Board Member Chu asked if the upper parking lot was included in the project. **Construction Manager Cohen** stated that the upper overflow parking lot is not being touched at this time and is not part of the overall project.

Board Member Cox asked about the handicapped area. **Construction Manager Cohen** stated that the ADA stalls will be increasing from 7 to 9 and they will all be

located in the front. **Board Member Chu** asked if this included the one that goes to the park. **Construction Manager Cohen** stated that this tenth stall will remain. The one by the trash enclosure will be removed as well.

Board Member Chu asked for more specifics about the trash enclosure.

Construction Manager Cohen stated that it will have a concrete masonry unit wall with a gate in the front that can be locked and a roof over it.

Superintendent Brewer stated that she will be making announcements throughout the week at the Senior Center so everyone knows about the project starting on Monday.

Board Member Chu asked about the restriping and the entrances/exits.

Construction Manager Cohen stated that the restriping is part of this project. **Civil Engineer Wong** stated that the traffic engineer reviewed the traffic patterns and his recommendation was to keep the entrances/exits the way they currently are.

9. **ITEMS FROM BOARD MEMBERS:**

Board Member Chu recognized **Supervisor Tessier** and her contributions. He also recognized the Capuchino Varsity Girls basketball team for winning their CCS game.

Chair Epperson welcomed **Food Services Coordinator Cruz** back to the kitchen.

10. **ITEMS FROM STAFF:**

Director Mottola thanked the Board for their patience around scheduling individual meetings.

11. **ADJOURNMENT:** Meeting was adjourned at 10:12 a.m.