



## “The City with a Heart”

Kris Gonzales, *Parks and Recreation Commission*  
Auros Harman, *Planning Commission*  
Kelly Lethin, *Planning Commission*  
Linda Mason, *City Council*  
Malissa Netane-Jones, *San Bruno Community Foundation*  
Michael Palmer, *Parks and Recreation Commission*  
Jim Ruane, *San Bruno Community Foundation*  
Michael Salazar, *City Council*

### MINUTES

#### Recreation and Aquatic Center Advisory Committee May 18, 2022

1. **CALL TO ORDER** – Michael Salazar called the meeting to order at 5:30 p.m.
2. **ROLL CALL** – Present: Kris Gonzales, Auros Harman (late), Kelly Lethin, Linda Mason (late), Malissa Netane-Jones, Michael Palmer, Jim Ruane, and Michael Salazar.
3. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA** – None.
4. **ACCEPTANCE OF MINUTES** – The Committee accepted the minutes of the April 20, 2022 meeting. 5-0-1. Kelly Lethin was absent at the April 20, 2022 meeting.

#### 5. **NEW BUSINESS**

##### a. Construction Update and Look Ahead

**Project Manager Rod Macaraeg** presented. He stated the estimated cost completed to date (April 2022) is 13.83%. Completed through May 18, 2022 are the retaining wall finish surface, geopier foundation installation, and contaminated surplus soil off haul. The foundation work started on May 17<sup>th</sup>. The change order report went up from \$343,000 to \$407,058.34 that includes the sidewalk and crosswalk addition to City Park Way and De Soto Road. He reviewed the project budget which included project soft costs, project contingency, and construction. 60% of project soft costs, 3.6% of project contingency, and 13.83% of construction are spent. In the next 30 days the onsite work will be foundation, pool related, and under slab utility. The offsite work will be the creek realignment (starting June 15<sup>th</sup>), City Park Way realignment, and street utility work.

**Kelly Lethin** asked for a rough idea about the length of the road closure. **Project Manager Rod Macaraeg** stated Griffin and Lathrop are working together. They are trying to time it when school is out. The road work will take place beginning June 15<sup>th</sup> and continue until February of next year. The road closure will be less than that.

**Vice Mayor Linda Mason** asked if the 50% soft costs align to the timeline of where the project should be. She also asked where materials show up and if there would be any significant cost changes due to increases in construction materials or material delays. **Project Manager Rod Macaraeg** explained that most of the soft costs took place before construction started. He stated that materials are part of the construction cost. Materials are being ordered as quickly as possible and no material delays are being experienced yet. **Vice Mayor Linda Mason** complimented staff for keeping the construction area clean.

**Auros Harman** asked if it is normal for contingency fees to be spent evenly over a

project and if the soft costs would be a continuous spend and on track for the schedule. **Project Manager Rod Macaraeg** stated the 3.6% of contingency is low at this point. He explained that this gets spent pretty quickly on remodeling projects so it helps that a new facility is being built. The soft costs are fixed budgets for the project managers, construction managers, and the design fees. Costs could be added if the project gets delayed or more changes are needed, but he isn't seeing it being a problem right now.

6. **ADJOURNMENT** – Meeting adjourned at 5:50 p.m.