



MINUTES

Parks and Recreation Commission  
Meeting  
August 16, 2023

1. **Call to Order/Roll Call/Pledge of Allegiance:** Chair Palmer called the meeting of the Parks and Recreation Commission to order at 6:30 p.m. Commissioners Present: Chair Palmer, Vice Chair Gonzales, Greenberg, Liu, Nigel, Zamattia, and Zastrow (late). Excused Absence: Martinucci. Staff Present: Harden, Rosin, Sandholm, and Venezia.

Recreation Supervisor Meghan Rosin led the Pledge of Allegiance.

2. **REVIEW OF AGENDA:** Item 7a was moved to the Consent Calendar. **MSC Gonzales/Nigel.** 6-0.
3. **ACCEPTANCE OF THE MINUTES:** Minutes from May 17, 2023. **MSC Nigel/Greenberg.** 6-0.
4. **CONSENT CALENDAR:**  
**Acting Director Sandholm** introduced the new **City Manager Alex McIntyre.** **City Manager McIntyre** gave an overview of his resume. He stated that the good governance initiative would be discussed at next week's City Council meeting. He announced that the new Community Services Director would be Travis Karlen and his start date would be September 25<sup>th</sup>.
5. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** None.
6. **UNFINISHED BUSINESS:**
  - a. Continue Discussion on Recreation and Aquatic Center Implementation Plan Presentation from January 18, 2023 – **Vice Chair Gonzales** asked if the winter activity guide would include the new recreation center programming for January through April. **Acting Director Sandholm** stated the winter/spring activity guide would unveil the programming. **Commissioner Greenberg** asked if the activity guide would be a hard copy. **Acting Director Sandholm** stated that it was the goal.
7. **NEW BUSINESS:**
  - a. Introduction of New City Manager, Alex McIntyre – moved to Consent Calendar.
8. **ITEMS FROM COMMISSIONERS:**
  - a. RAC Construction Advisory Committee Meeting Recap – **Chair Palmer** presented. **Commissioner Greenberg** asked about the dry creek. **Commissioner Nigel** thanked Chair Palmer and Vice Chair Gonzales for being part of the committee. **Chair Palmer** stated the next meeting would be later in October and could be the last meeting for the committee. **Commissioner Zastrow** asked about contaminated

soil. **Commissioner Zamattia** asked about the crosswalk by the tennis courts to the parking lot. **Commissioner Liu** asked about commission meetings being held at the RAC and about the commission's involvement with the dedication. **Commissioner Greenberg** asked about the locations of the bridges and the locations of next year's concerts and movies. **Chair Palmer and Acting Director Sandholm** answered the questions.

- b. Park Tour Schedule – **Chair Palmer** reviewed the schedule. He stated it could be adjusted to accommodate anyone.

**Commission Liu** announced a Measure K listening session on August 23<sup>rd</sup> in SSF.

**Commission Nigel** complimented the library on their public service announcements and recommended the recreation division do some public service announcements to promote programming. He stated that CAPRCBM was requesting to become a section of CPRS. He thanked Chair Palmer for including him with the orientation of park tours with Acting Director Sandholm. He thanked staff for their work on the medians.

**Commissioner Zamattia** stated she was looking forward to some park tours. She asked about California Conservation Corp and the maintenance behind her home.

**Commissioner Greenberg** thanked the recreation and parks crews for their help with Junior Giants. She spoke about the issue with jumpers being set up in center field at Commodore Park. She complimented Supervisor Rosin on Concerts in the Park. She spoke about SSF Movies in the Park and free activities offered beforehand. She suggested planning something in July next year to celebrate parks and recreation month. **Commissioner Nigel** stated that San Bruno had Community Day in the park.

**Commissioner Zastrow** thanked staff for all their work in the parks. He asked about the status of the Crestmoor canyon trail. **Commissioner Nigel** stated that the Bicycle and Pedestrian Advisory Committee submitted a proposal, but no funding was available.

**Vice Chair Gonzales** stated the Grundy Park slide had been installed. She commended staff on the Concerts in the Park. She asked about Jinxed Joyride. **Commissioner Greenberg** requested a porta potty at the event.

9. **ITEMS FROM STAFF:**

- a. Presentation on Completed Summer Programs – **Recreation Supervisor Meghan Rosin** presented and answered questions.
- b. City Park Baseball Diamond 3 Repair Update – **Acting Director Sandholm** stated that the project had started. The conservative timeline for completion was October. **Commissioner Greenberg** asked about lights and the scoreboard.

- 10. **ADJOURNMENT:** With no other business to be conducted, **Chair Palmer** adjourned the meeting at 7:57 p.m.