



VIA EMAIL:

To: Prospective Affordable Housing Sponsors/Developers

Re: City of San Bruno Admiral Court Surplus Site,  
APNs 020-013-250 and 020-013-260

Dear Sir/Madam:

For those who participated at the December 22, 2020 informational webinar regarding the above referenced surplus property, thank you for taking the time to do so. For those who were not able to participate, you can access the City's webinar presentation on the City's website at the following link: [San Bruno - Surplus Lands \(ca.gov\)](https://www.sanbruno.ca.gov)<sup>1</sup>

As I noted during the presentation, the City requests that interested housing sponsors/developers please confirm their continuing interest in the above referenced property by emailing Pamela Wu, Acting Community and Economic Development Director, at [pwu@sanbruno.ca.gov](mailto:pwu@sanbruno.ca.gov), a written notice of continuing interest by no later than 5:00 pm Pacific Time on Friday, January 8, 2021. If your firm is no longer interested in pursuing this opportunity, we kindly ask that you please email Ms. Wu of your firm's decision as soon as possible.

Because recent amendments to the State Surplus Lands Act direct local agencies to take into consideration proposed unit count/density and targeted affordability levels when evaluating competing proposals for affordable housing development, we invite each interested housing sponsor/developer to briefly address the following points in its written notice of continuing interest:

- the estimated number of residential units (and unit sizes) your firm would ideally seek to entitle for development;
- the affordability levels (i.e. low-, very low-, extremely low income etc.) your firm would target;
- whether you envision a for-sale or rental residential project;
- whether you would seek to target a particular population such as seniors, veterans, adults with developmental disabilities or special needs etc.;
- a brief description of how your firm proposes to finance acquisition and development of the subject property; and

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<sup>1</sup> [https://www.sanbruno.ca.gov/gov/city\\_departments/commdev/housing/surplus\\_lands.htm](https://www.sanbruno.ca.gov/gov/city_departments/commdev/housing/surplus_lands.htm)

Assuming one or more prospective housing sponsors/developers reaffirms its preliminary expression of interest by timely submitting a formal notice of continuing interest, I anticipate that City, shortly thereafter, will select one firm with whom City will enter into a period of negotiations for the potential purchase and sale of the subject property for affordable housing development.

Thank you again for taking the time to inquire about this opportunity. If you have any questions, please feel free to contact Ms. Wu at [pwu@sanbruno.ca.gov](mailto:pwu@sanbruno.ca.gov) or (650) 616-7053.

Sincerely,



Jovan D. Grogan, City Manager

cc (via email): Mayor and Council  
Mark Zafferano, City Attorney  
Pamela Wu, Acting Community and Economic Development Director