



FSA ENROLLMENT FORM AND SALARY REDIRECTION AGREEMENT

If you would like to enroll in the flexible spending account (FSA) plan, please complete the following form and return it to a Human Resources contact in your organization.

- Annual Open Enrollment
 Mid-Year Enrollment-New Hire
 Change of Status (choose reason below)
- Birth/Adoption
 Marriage
 Divorce
 Leave of Absence
 Death of Participant
 Other
- Death of Spouse/Dependent
 Job Change
 Spouse Job Change
 Return from Leave of Absence

Employer Name: _____ Employee Name: _____

Social Security Number: _____ Email Address: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Phone #: _____ W / H Date of Birth: _____ Gender: _____ Date of Hire: _____

Employee ID: _____ Division: _____ Work Location: _____

List tax dependents eligible for benefits:

Name (First, Last)	Full Time Student?	Gender	Date of Birth	Relationship
Spouse				
Dependent				
Dependent				
Dependent				

Choose your Election Amount:

Please withhold the annual election amount below as pre-tax deductions from my paycheck during the designated plan year for deposit to the designated flexible spending account.

Plan Year: _____ Effective Date on Plan: _____

Initials	Benefit	Total Annual Election
_____	Medical Flexible Spending Account	\$ _____/annually
_____	Dependent Care Flexible Spending Account	\$ _____/annually



This Agreement intends to conform with Sec(s). 79, 105, 106, 125, 129 of the I.R.S. Code providing employee benefits. As provided for in said Sections, Employer has created a Cafeteria Plan to provide Employee with benefits. Employer and Employee mutually agree as follows:

- I. Employee's per pay cash compensation shall be redirected by the amounts listed below effective the first pay period beginning on or after Employee becomes eligible for benefits and shall continue until this Agreement is amended or canceled. Employee's elections and participation shall be governed by the terms of the Dependent Care Reimbursement and Health Care Reimbursement Plans as amended from time to time.
- II. Redirected salary must reimburse expenses incurred during Plan Year and may not be carried into future years. Any amount not reimbursed for the current Plan Year will be returned to the Employer's general fund. If employment is terminated, this Agreement terminates; however, Employee retains the right to benefits in accordance with the Plan Document.
- III. By offering this Plan, the Employer has provided no tax advice regarding participation in this Plan, therefore, the Employee waives any claims against the Employer and holds the Employer harmless for any taxes or assessments that may be imposed by the Internal Revenue due to future interpretations or changes in the laws governing these Plans.

Accepted by Employee

Signature

Date

For Employer Use Only

Payroll Frequency: _____

First payroll reduction date: _____

Payroll deduction amount: \$_____



DIRECT DEPOSIT AUTHORIZATION

I hereby authorize TASC to initiate deposit of my medical and/or dependent care expense reimbursements to the bank account indicated below and, if necessary, debit entries and adjustments for any credit entries made in error to my account.

Please attach a copy of a voided check if you are electing to have reimbursement sent to a checking account.

***If you are electing to use your savings account please contact your bank for the Transit ABA Routing Number.**

If you are re-enrolling during Open Enrollment and are already signed up for direct deposit, you do not have to complete this form. We will continue to deposit reimbursements to the bank account on record.

This account is (Please check one of the following options)

New Change Cancel Name of Bank: _____

**Attach
Voided Check
OR
Savings Deposit Slip
HERE**

Bobby Brady 123 Main Street Anywhere, USA 55439	3448
Date _____	
Pay to the Order of _____	
_____ Dollars	
For _____	
:091000019 : 3564895891" 3448	

(Routing Number) (Account Number)

Employer Name: _____ Address Change

Employee Name: _____ Last 4 of SSN: _____

Home Address: _____

Email Address: _____ Telephone: _____
