



SAN BRUNO PUBLIC LIBRARY

**2023**

# CALL FOR ARTISTS

**COMMUNITY ART GALLERY PROGRAM**

**DEADLINE:**

**FRIDAY, MARCH 17, 2023, 6 PM**

**SPONSORED BY THE CITY OF SAN BRUNO  
CULTURE AND ARTS COMMISSION**

**FOR MORE INFORMATION, VISIT:  
[SANBRUNO.CA.GOV/ART](http://SANBRUNO.CA.GOV/ART)**

The City of San Bruno Community Art Gallery Program encourages artistic expression and fosters a greater appreciation for art in our community. Artists are invited annually to submit applications to exhibit two-dimensional work in the San Bruno Library's main reading room. Applications may be submitted individually or as a group; preference will be given to local artists.

## **Application Process**

- Artists interested in participating must complete an Art Exhibitor Application and submit electronic copies of their work.
- Applicants must have a minimum of five pieces available to hang for the duration of the exhibit. Artists with fewer than eight pieces will share exhibition space with other artists.
- All entries must be original paintings, photographs or other two-dimensional works created by the exhibiting applicants.
- Submissions will be evaluated by the Culture and Arts Commission using the established selection criteria (see below)
- The Commission may select to exhibit all, some or none of the pieces submitted by applicants.
- Artists will be notified by May 1, 2023 if their work is accepted for exhibit.
- The City reserves the right to invite artists who do not apply, and to not select an artist through this application process.

## **Selection Criteria**

- Nature of work – Work that shows a generally acceptable level of technical and creative expertise.
- Appropriateness of work – The subject matter of the work must be appropriate for all audiences given that the Library is a public facility.
- Additional consideration for local artists – Additional evaluation points will be assessed for San Mateo County artists in order to recognize their contributions to the local community.

## Exhibition Guidelines

- Exhibitions will be scheduled for approximately four months each, but the City reserves the right to shorten the duration or cancel the exhibit.
- All art must be framed and ready to hang with screw eyes and braided wire. Clips and saw-tooth hangers are incompatible with the gallery hanging system.
- Individual pieces may be a maximum of 1,728 square inches and a minimum of 187 square inches.
- Exhibiting artists with fewer than eight pieces will share exhibition space with other artists.
- Exhibiting artists must sign and submit a Release of Liability form.
- The City reserves the right to photograph and reproduce any work for promotional purposes.
- The City is not responsible for loss or damage that may occur from any cause.
- Artwork may not be sold during the exhibit period.
- Accepted works shall not be removed from the exhibit prior to release date and time.
- Upon the end of the exhibit period, artists must pick up their art within ten (10) business days of the conclusion of the exhibition.
- Selected artists will be provided a \$250 stipend

## Timeline

February 1, 2023 – Call for Artists distributed

March 17, 2023 at 6 PM – Application deadline

April 20, 2023 – Finalists chosen

May 1, 2023 – Finalists notified

July 1, 2023 – First finalist's works displayed

November 1, 2023 – Second finalist's works displayed

March 1, 2024 – Third finalist's works displayed

Application materials are available on the following page.

**For further information, please contact Tim Wallace at [twallace@sanbruno.ca.gov](mailto:twallace@sanbruno.ca.gov) or (650) 616-7084.**



**City of San Bruno  
Community Art Gallery Program  
Exhibitor Application**

Thank you for your interest in exhibiting at the City of San Bruno Community Art Gallery. Please complete the following application and return it along with images of your proposed exhibit by 6 PM, March 17, 2023.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Please submit, along with this application, a minimum of 5 and maximum of 15 images in digital format on a USB drive, or via email ([cultureandarts@sanbruno.ca.gov](mailto:cultureandarts@sanbruno.ca.gov)) with a minimum of 5 and maximum of 15 JPEG images (min 500x500 pixels, max 2048x2048 pixels). USB drives become the property of the City of San Bruno and will not be returned.

## LIST OF WORKS SUBMITTED

#	Title	Size (HxW)	Medium
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

**Please provide a brief artist statement introducing yourself and your artwork including what inspires you to make art, your choice of media and how you use materials to communicate your ideas. Include any information not readily conveyed by your images (details, techniques, unique characteristics, prior exhibits, etc).**

**We encourage artists to visit and preview the space which is located in the San Bruno Public Library:**

701 Angus Avenue West  
San Bruno, CA 94066

**Mail, deliver in person, or email your application along with images of your work to:**

Community Art Gallery Program  
San Bruno Culture and Arts Commission  
c/o Tim Wallace  
701 Angus Avenue West  
San Bruno, CA 94066

or

[cultureandarts@sanbruno.ca.gov](mailto:cultureandarts@sanbruno.ca.gov)

**Submission deadline is 6 PM, Friday, March 17, 2023.**

Artists will be notified by May 1, 2023 if their work is accepted for exhibit.

For questions, please contact Tim Wallace at [twallace@sanbruno.ca.gov](mailto:twallace@sanbruno.ca.gov) or (650) 616-7084.

## **City of San Bruno Art Exhibit Policy in City Facilities**

The City of San Bruno art exhibit program was created for the encouragement and development of artistic expression and to foster greater appreciation for art in our community. The City of San Bruno invites artists to submit proposals for exhibitions in the Public Library reading room.

### **Selection Process and Criteria**

- Each year in January, the Culture and Arts Commission opens a selection period and extends an invitation to artists to submit their work for consideration.
- Groups and individual artists may apply; preference will be given to local artists.
- Artists must have a minimum of five pieces available to display for the duration of the exhibit.
- Artists interested in participating must complete an Art Exhibitor Application.
- The Commission will select art for exhibits that will each run for a 4-month period.
- The Commission will consider a wide range of artistic expression in deciding on potential exhibitors. However, in deciding the suitability of any work, the Commission is particularly mindful that all segments of the community and all age groups use the exhibit area. Exhibits may not include defaming or obscene materials as defined by the U.S. Supreme Court, or material which would lead to breach of peace or which advocates the violation of State criminal laws. It is not the intent that the exhibit space be used for advertising for commercial enterprises or political candidates. The views in the works exhibited are those of the artists and are not necessarily those of the City.

### **Exhibition Guidelines**

- All art must be suitably framed with hanging apparatus.
- The exhibit area is open to the public only during regular operating hours.
- Permission for the City to photograph and reproduce any work for promotional reasons is considered granted unless otherwise stated in writing.