



"The City With a Heart"

Jim Ruane, Mayor
Michael Salazar, Vice Mayor
Ken Ibarra, Councilmember
Rico E. Medina, Councilmember
Irene O'Connell, Councilmember

MINUTES – SPECIAL MEETING – STUDY SESSION SAN BRUNO CITY COUNCIL

January 27, 2015

6:00 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on January 27, 2015 at San Bruno's Senior Center, 1555 Crystal Springs Road, San Bruno, CA. The meeting was called to order at 6:00 p.m.

2. ROLL CALL:

Presiding was Mayor Ruane, Vice Mayor Salazar, Councilmembers Ibarra, Medina and O'Connell. Recording by City Clerk Bonner.

3. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: None.

4. CONDUCT OF BUSINESS:

The City Council Conducted a Study Session to Discuss the City's Policy Regarding Maintenance of Private Sewer Laterals. Several members of the public spoke, Perry Petersen, Russel Stines and Jim Evangelis. No reportable action was taken at this meeting.

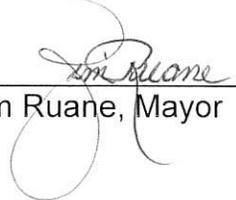
5. ADJOURNMENT:

The next regular City Council Meeting will be held on January 27, 2015 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the City Council Meeting of
February 10, 2015



Carol Bonner, City Clerk



Jim Ruane, Mayor



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MINUTES

SAN BRUNO CITY COUNCIL

January 27, 2015

7:00 p.m.

- 1. CALL TO ORDER: THIS IS TO CERTIFY THAT** the San Bruno City Council met on January 27, 2015 at San Bruno's Senior Center, 1555 Crystal Springs Road, San Bruno, CA. The meeting was called to order at 7:08 p.m. **Mayor Ruane** thanked the Garden Club for the flower arrangement.
- 2. ROLL CALL:**

Presiding was Mayor Ruane, Vice Mayor Salazar, Councilmembers Ibarra, Medina and O'Connell. Deputy City Clerk Hasha led the Pledge of Allegiance. Recording by City Clerk Bonner.
- 3. ANNOUNCEMENTS:** None.
- 4. PRESENTATIONS:** None.
- 5. REVIEW OF AGENDA:**

Mayor Ruane moved Item 11. to follow Item 8.
- 6. APPROVAL OF MINUTES:** Regular Council Meeting of January 13, 2015 and Special Council Meeting of January 13, 2015, approved as submitted.
- 7. CONSENT CALENDAR:**
 - a. **Approve:** Accounts Payable of January 12, 2015.
 - b. **Approve:** Payroll of January 2, 2015 and January 16, 2015.
 - c. **Accept:** Reconciliation of General Ledger to Bank Reports and the Investment Reports Dated December 31, 2014.
 - d. **Waive:** Second Reading and Adopt an Ordinance Approving a Development Agreement with Castle Companies for Construction of Ten New Homes in the Crestmoor Neighborhood.

Vice Mayor Salazar pulled Item d.

M/S Medina/Ibarra approved the remainder of the consent calendar and passed with all ayes.

Vice Mayor Salazar asked about the meeting with the neighborhood. **Community Development Director Woltering** said the plans were well received by the approximate 40 people who attended the meeting. He said there will be follow-up meetings of the proposed project with notices sent out regarding the meeting. There will be another follow-up meeting on March 17 before the Planning Commission Meeting.

M/S Salazar/Medina to approve Item d. and passed with all ayes.

b. Adopt Resolution Approving the 2014-19 Five Year Capital Improvement Program and Appropriating Funding for the 2014-15 Capital Improvement Program Budget.

Finance Director Kraecht highlighted some of the Capital Improvement Projects and asked for questions.

Councilmember Ibarra said once these projects get off the ground, it would be good to have a summary in June to make sure they are on track. He said with the increased water rates, it is good for the public to see where their money is going.

City Manager Jackson said she asked staff to prepare a summary using the capital budget document of projects that are actually moving and the results are very impressive. She said right now there are approximately twelve very large and expensive projects in progress and another in the water/wastewater enterprises with another six scheduled to begin during the fiscal 2014-15 budget cycle. She said there will be signs posted around town to assist the public in understanding.

Councilmember O'Connell suggested maybe it could be posted on Cable in "Around the Town."

Councilmember Medina asked what we are currently reserving in the equipment reserve fund today and he was curious when the last time it was audited by staff. He expressed his appreciation for merging together the budget and the CIP. He said he had an interest in the security of City facilities and said he would like to see the video inspection truck that he would like to see come back. He questioned the \$215,000. New expenditure and even though he knows we need to video the lines do we need that and does it include staff time for training, maintenance for the yard is it outsourced, done in house.

Councilmember Ibarra introduced the resolution for adoption and passed with a unanimous vote.

c. Adopt Resolution Authorizing City Manager to Execute a Contract in the Amount of \$70,135 with Civica Software to Provide City Website Redesign and Hosting Services.

IT Manager Jackson gave an overview of the staff report and asked for questions.

Vice Mayor Salazar asked if the costs could be repeated. **Jackson** reaffirmed \$11,760 per year and web hosting services are \$4,800 per year. What do we currently pay? **Jackson** said no cost, in house. **Vice Mayor Salazar** asked what does maintenance cover? **Jackson** said updates, maintenance but City staff will be responsible for maintaining it.

Councilmember O'Connell asked will there be a time period where it will be tested? **Jackson** said that will be the longest part of this project.

Councilmember Ibarra said he had gone on to the Thousand Oaks site and it is so smooth, that's what he wants.

Robert Riechel, 7th Ave. didn't understand ADA compliant as it relates to on a web page.

Councilmember O'Connell introduced the resolution for adoption and passed with a unanimous vote.

d. Adopt Resolution Authorizing the City Manager to Execute a Contract with The EDCCO Group, Inc. for Implementation of the SCADA Radio Transmitter Project in an Amount Not to Exceed \$184,791.

Conference with Labor Negotiators Pursuant to Gov't Code Section 54957.6; Agency Designated Representative: City Manager and Assistant City Manager; Employee Organization: Police Bargaining Unit.

14. ADJOURNMENT:

Mayor Ruane closed the meeting at 8:50 p.m. The next regular City Council Meeting will be held on February 10, 2015 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the City Council Meeting of
February 10, 2015



Carol Bonner, City Clerk



Jim Ruane, Mayor