



“The City With a Heart”

Jim Ruane, Mayor
Michael Salazar, Vice Mayor
Ken Ibarra, Councilmember
Rico E. Medina, Councilmember
Irene O’Connell, Councilmember

MINUTES
SAN BRUNO CITY COUNCIL
&
SAN BRUNO SUCCESSOR AGENCY
April 14, 2015
7:00 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on April 14, 2015 at San Bruno’s Senior Center, 1555 Crystal Springs Road, San Bruno, CA. The meeting was called to order at 7:00 p.m. **Mayor Ruane** thanked the San Bruno Garden Club for the flowers.

2. ROLL CALL:

Presiding was Mayor Ruane, Vice Mayor Salazar, Councilmembers Ibarra, Medina and O’Connell. **Deputy Public Services Director Burch** led the Pledge of Allegiance. Recording by City Clerk Bonner.

3. ANNOUNCEMENTS:

a. **Mayor Ruane** announced Operation Clean Sweep will be held Saturday, May 2, 8:00 a.m. to 1:00 p.m. at San Bruno City Park, register at www.sanbruno.ca.gov. **Councilmember O’Connell** said there are a lot of activities planned starting with closing off a part of San Mateo Ave. The Rotary group will be planting, cleaning and scrubbing. There will be some planting at the San Bruno City pool. Just before lunch is served, there will be an unveiling of the centennial tiles.

b. **Mayor Ruane** said the American Cancer Society’s Relay for Life will be held on Saturday, April 25, 2015 at Capuchino High School in San Bruno beginning at 9:30 a.m. **Mayor Ruane** read the proclamation and **Councilmember Ibarra** said he was proud to be a part of Relay for Life. He presented the proclamation to **Katie Wilcox** who works for the Cancer Society and she thanked the community for supporting Relay for Life which is now in its’ 30th year.

c. **Mayor Ruane** said the City Council reminds all residents of the need to Reduce Water Consumption in Order to Protect Water Resources.

4. PRESENTATIONS:

a. **Mayor Ruane** presented a Proclamation Recognizing George Mutto on his Retirement after 68 years of business at the House of George in San Bruno. **George Mutto** said it has been a wonderful 68 years and he thanked everyone for the memories.

b. **Mayor Ruane** Presented a Proclamation Declaring April 19 – 25 as West Nile Virus and Mosquito and Vector Control Awareness Week to **Chindi Peavey**, the new District Manager for the Mosquito and Vector Control Board who thanked the City and gave advice on what people can do to eliminate mosquitos and advised if there was a problem to call (650) 344-8592.

Mayor Ruane called a short break.

5. REVIEW OF AGENDA: **Mayor Ruane** moved Item 11. to follow Item 8.

6. APPROVAL OF MINUTES: Special Council Meeting of March 24, 2015 and Regular Council Meeting of March 24, 2015 approved as submitted.

7. CONSENT CALENDAR:

- a. **Approve:** Accounts Payable of March 23 and 30, 2015.
- b. **Approve:** Successor Agency Accounts Payable of October 13, 2014, January 20 and March 30, 2015.
- c. **Approve:** Payroll of March 27, 2015
- d. **Accept:** Reconciliation of General Ledger to Bank Reports and the Investment Reports Dated February 28, 2015.
- e. **Adopt:** Resolution Authorizing the Purchase of a Ford F-250 Truck from Towne Ford of Redwood City, California for the Total Amount of \$35,662 and Approving the Additional Appropriation of \$2,413 from the Equipment Reserve Fund for Emergency Response Equipment.
- f. **Adopt:** Resolution Summarily Vacating an Existing Easement Located at the Southeasterly Corner of Taylor and Mastick Avenues and Accepting an Easement Offered for Dedication by San Bruno Plaza Investors, LLC.

M/S Ibarra/O’Connell to accept the Consent Calendar and passed with all ayes.

8. PUBLIC HEARING:

Hold Public Hearing, Adopt Resolution Approving the 2015-2023 Housing Element of the General Plan and the Associated Initial Study and Negative Declaration; and Accepting the 2014 Housing Element Annual Progress Report.

Housing and Development Manager Sullivan gave an overview of the staff report, highlighted the four most important issues and asked for questions.

Councilmember O’Connell said the report was very inclusive and a job well done. **Councilmember Ibarra** praised the report.

Mayor Ruane opened the public hearing. No one wished to speak.

M/S O’Connell/Medina to close the public hearing and passed with all ayes.

Councilmember O’Connell introduced the resolution for adoption and passed with a unanimous vote.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES: (Moved to follow Item 8.)

Receive Annual Report from the Bicycle & Pedestrian Advisory Committee.

Vice Chair Dave Nigel introduced all the members of the committee as well as acknowledging staff. He outlined the responsibilities of the Committee and reviewed what they have done over the last year and what their plans are for the next year. **Councilmember O’Connell** invited the Committee to have a table at Operation Clean Sweep. On a personal note, **Dave Nigel** thanked the Mayor, Council and staff for all they have done.

Councilmember O’Connell offered a table to the Bicycle & Pedestrian Advisory Committee on May 2, at Operation Clean Sweep from 11:30 to 12:30. She said they are giving separate gifts to the children who participate and if the Committee would like, she could add the safety tips for kids to their goodie bags.

Mayor Ruane thanked the committee for all they do for the community.

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

Carolyn Livengood, Sheryl Dr. thanked the City for painting the walls on Sneath Lane. She thanked anyone who attended the Vietnam wall presentation at Golden Gate Cemetery.

Marty Medina, Garden Ave. talked about the financial difficulties the San Bruno's Park School District and said they have a fund drive going. He asked if there is anything Council can do to help the school district. He asked a study session be run by the Council to discuss ways to help the students.

Perry Peterson, Scenic Dr. asked that the City be more helpful in communicating with citizens. He said while the City has made progress in making meeting and minute documents searchable on the internet, it still has not happened completely. He said in tonight's agenda the articles following it are only partially searchable. He asked if the present system could be improved.

Russ Stines, Reid Ave. asked again that notification be expanded to 600 feet for any initiative that goes on the ballot. He asked about possible term limits for Council.

Alexandra Clark talked about the San Bruno Park fund raisers. She asked for any support Council could give them.

10. CONDUCT OF BUSINESS:

- a. Adopt Resolution Amending Stage II of the City's Water Shortage Contingency Plan.

City Manager Jackson gave introductory remarks. **Deputy Public Services Director Burch** discussed the history of the four year drought and explained what we need to do to comply the regulations. Even house numbers would be able to water on Tuesday and Friday; odd house numbers would be Monday and Thursday. He briefly outlined some of the water conservation measures that can be taken.

Councilmember O'Connell introduced the resolution for adoption and passed with a unanimous vote.

Mayor Ruane and **City Manager Jackson** stressed the need to be cautious as July 4 draws near and firework sales.

Councilmember Medina said our City can lead by example by taking care of everything we can.

- b. Adopt Resolution Authorizing the City Manager to Execute a Contract with Golden State Flow Measurement, Inc. to Upgrade the City's Residential Water Meter System to an Advanced Water Meter System in the Amount of \$4,143,826 with a Construction Contingency of \$621,500.

Deputy Public Services Director Burch gave an overview of the staff report in a powerpoint presentation where he pointed out some of the key features of the meter and asked for questions.

Councilmember O'Connell asked about the technology. **Burch** said the industry is going to advanced meter infrastructure systems and meter reading. They could get replacements for the meters but the touch pad system and software involved will be phased out within the next five years.

Councilmember Ibarra asked, for the public's benefit, how much money is going down the drain. **Burch** said there is a financial practice/policy when there is a leak over a two month period, the City splits the cost with the customer and last year, the City's portion of that was over \$80,000.

Councilmember Ibarra asked about the replacement of the water mains. **Burch** said there are quite a few projects in the queue right now. **Interim Public Services Director Razavi** said a ten year plan has been started and several areas of the city are under design. Later this year, contracts

will be awarded and the next few years are going to be heavy in construction for the ten year master plan.

Councilmember Medina said in the presentation, there was a twenty-year warranty on accuracy. How was that measured and what about the mechanism itself? **Burch** explained there is a twenty-year warranty on the product period. The difference between the existing meter and the proposed new meter is that one has a mechanical device that turns the dials, the other is magnetic, the water goes through and is measured electronically.

Councilmember Medina asked what bi-monthly does as far as cost. **Finance Director Kraecht** said there would not be a significant savings and they might have to hire an additional person.

Councilmember Medina asked with the new system what happens with the position of the meter reader. **Burch** said in the water system there are quite a few things that are done by staff. The plan is for the meter reader to do proactive outreach, the other thing they will do is valve turning, and they would also maintain the City's large meters as well as maintenance in the system. These meters will give the City and the customer a much better understanding of their water use.

Mayor Ruane asked when the system would be up and running. **Burch** said the installation process is about six to nine months.

Perry Peterson, Scenic Ct. said it sounds like a great system. Will it make it possible to calculate what the gross loss is with these new meters. **Razavi** concurred.

Councilmember O'Connell introduced the resolution for adoption and passed with a unanimous vote.

Mayor Ruane called for a short break.

c. Adopt Resolution Repealing Resolution 1986-64 and Directing Implementation of a Modified Policy and Amended Ordinance for Replacement, Repair and Maintenance of Private Sewer Laterals and Adopt Resolution Authorizing the City Manager to Execute an Agreement with Utility Service Partners to Offer Residential Sewer Lateral Warranty Service.

City Manager Jackson gave introductory remarks. **Public Services Deputy Director Burch** outlined the proposed changes in the staff report and asked for questions.

Councilmember Ibarra asked what is different. **City Manager Jackson** said there is a slight change to the proposed policy that would retain the City's responsibility for maintenance of the lateral where a lateral clean-out has been installed. She said previously it was proposed that both maintenance as well as repair in replacement would be tasked to the private property owner. She said staff believes with the relatively smaller cost of the regular maintenance program, staff believes that a viable policy change would be to continue the maintenance program but discontinue the City's responsibility for repair or replacement of the private sewer laterals.

Perry Peterson, Scenic Ct. asked the lateral sewer maintenance program be kept as it is a benefit to citizens and the businesses of the City.

Woody Zammit, Parkview Ct. asked about the private and City lateral from the clean-out to the main hook-up. He asked if the City will still be responsible from clean-out to the main and the City is no longer responsible for those people who do not have a clean-out. **Burch** said the current policy

is if you have a City clean-out in the right spot, the City would maintain from the clean-out to the main.

Jim Evangelist, Desoto Way asked the sewer maintenance program be kept.

Andy Mason, Cherry Ave. said insurance companies at minimum are courteous on the phone. When policies are opened, the right questions need to be answered. He opposed the insurance suggestion.

Russ Stines, Reid Ave. said it doesn't benefit everyone; however, 25% of the residents in San Bruno would get benefit. If there is a lateral that is legal the City should cover the 2500 people who have been paying the extra.

Jeff, Palomar Ct. asked the program be kept.

Bill Justice, Sierra Ct. said we should keep the program.

Marty Medina, Garden Ave. echoed what everyone is saying. He asked about different insurance companies.

City Attorney Zafferano said there is no requirement to go with one particular company. This particular company was endorsed by the National League of Cities but it had the lowest rate for the greatest amount of coverage. Residents can get whatever they want. He said it is not an insurance company, it is a warranty company. They don't ask about pre-existing conditions.

Marty Medina, Garden Ave. said the insurance is limited to \$8000 per occurrence when the average cost is \$15,000.

Mayor Ruane said from personal experience, he put in a whole new lateral with a clean out and it ran about \$6,000. He asked if the citizens could sign up for these warranties if they don't have a clean-out. **Burch** concurred.

Vice Mayor Salazar said these warranty companies do not offer these services to residents unless the City partners with them. **City Manager Jackson** said this company's particular business model is to partner with cities. The partnership merely means we approve and endorse the mailing materials that solicit business. She said there are already other companies that are sending mailings and not engaging with the City in any way. Customers are free to try any warranty program.

Woody Zammit, Parkview Dr. said regarding the cleanout from the lateral to the main, if it is a minor problem, the City will take care of it but if it is a major problem, the homeowner is responsible? **Burch** said yes, that's what is on the table. He said that doesn't make sense. **Burch** said the lateral to the clean-out from the main was compromised in some way, it would be the homeowner's responsibility.

Jim Evangelist, DeSoto Way said when he called the company they said they did have pre-existing conditions/standards.

Mike McGuirk, Santa Lucia Ave., regarding the house to the clean-out, he understood to be his and beyond would be the City's responsibility all the way to the main. He asked Council not to vote this in.

Perry Peterson, Scenic Ct. said any homeowner would know if there was a sewer line running under their property it would be their responsibility; however, out in the street is the public domain.

Councilmember O’Connell said she appreciates people saying not to take this program away and she understands that people who are older need to be protected. The program the City has only benefits 25% of the people and the cost of that benefit for those relatively few people is increasing every year. 75% of the people do not have City approved clean-outs. She said they would not be able to continue it.

Councilmember Ibarra said each and every year the rates will go up for our citizens. He asked why we are asking the property owner to be responsible from the house to the main. He said he feels the City needs to be responsible for it. He cited what other cities are doing.

Councilmember Medina asked if the resident would be calling the City if they are dissatisfied with the warranty service the City would be partnering with. He said at this time he was not prepared to approve this plan.

Mayor Ruane asked about the City tree situation. **Burch** said it would be the same as is done now by contacting Community Services. He said the 75% of people who do not have a clean-out, it is their responsibility all the way from the house to the main.

Vice Mayor Salazar said the maintenance will still be done at the cleanout.

Councilmember O’Connell introduced the resolution for Repealing Resolution 1986-64 and Directing Implementation of a Modified Policy and Amended Ordinance for Replacement, Repair and Maintenance of Private Sewer Laterals and passed with three ayes, Ruane, O’Connell and Salazar; two noes, Ibarra and Medina.

Councilmember O’Connell introduced the resolution authorizing the City Manager to Execute an Agreement with Utility Service Partners to Offer Residential Sewer Lateral Warranty Service and passed with three ayes, Ruane, O’Connell and Salazar; two noes, Ibarra and Medina.

Vice Mayor Salazar said he was open to something new as an incentive. He asked if they could come up with a program to make this more appealing.

d. Schedule Study Session Meetings to Review the Proposed FY 2015-16 Annual Operating and Capital Improvements Program Budgets.

City Manager Jackson gave dates to the Council for their detailing review of the operating capital improvement budgets. June 8, 10 and 11 were picked.

Councilmember Medina asked for costs for our shared services that we have with Fire but also to see what the costs are if it was necessary or if it could stand alone and go back to being the San Bruno Fire Department solely. He asked for discussion with Council regarding the monies that will come back from the trust for staff time from the PG&E explosion to have those monies set aside and earmarked for road improvements.

e. Adopt Resolution Authorizing the Closure of San Mateo Avenue between Jenevein and Sylvan Avenues on Saturday, May 2, 2015 between the Hours of 8:00 AM and 12:00 Noon and City Contribution of up to 150 Summer Swim Passes for Operation Clean Sweep.

City Manager Jackson gave introductory remarks and reviewed the staff report and asked for questions.

Councilmember O’Connell introduced the resolution and passed with a unanimous vote.

12. COMMENTS FROM COUNCIL MEMBERS:

Councilmember Medina requested waiver of the maintenance charges for the School District for a one-time savings.

He requested Council to have a resolution for Bill Nack who will be retiring from the San Mateo County Central Labor's Council.

13. CLOSED SESSION:

14. ADJOURNMENT:

Mayor Ruane adjourned the meeting at 10:00 p.m. The next regular City Council Meeting will be held on April 28, 2015 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the City Council Meeting of
April 28, 2015

Carol Bonner, City Clerk

Jim Ruane, Mayor