



“The City With a Heart”

Jim Ruane, Mayor
Michael Salazar, Vice Mayor
Ken Ibarra, Councilmember
Rico E. Medina, Councilmember
Irene O’Connell, Councilmember

MINUTES SAN BRUNO CITY COUNCIL

April 28, 2015

7:00 p.m.

1. **CALL TO ORDER: THIS IS TO CERTIFY THAT** the San Bruno City Council met on April 28, 2015 at San Bruno’s Senior Center, 1555 Crystal Springs Road, San Bruno, CA. The meeting was called to order at 7:00 p.m. **Mayor Ruane** thanked the San Bruno Garden Club for the flowers.

2. ROLL CALL:

Presiding was Mayor Ruane, Vice Mayor Salazar, Councilmembers Ibarra and Medina. Councilmember O’Connell was absent with notice. **City Manager Jackson** led the Pledge of Allegiance. Recording by City Clerk Bonner.

3. ANNOUNCEMENTS:

a. **Mayor Ruane** announced Operation Clean Sweep will be held Saturday, May 2, 9:00 a.m. to 1:00 p.m. at San Bruno City Park, register at www.sanbruno.ca.gov. He said there will be goody bags for the children and the adults.

b. **Mayor Ruane** said the San Bruno Community Foundation is initiating community outreach to gather input on community needs and interests. Information about upcoming public meetings is being mailed this week to every address in San Bruno. Town hall meetings will be held on May 11 at Capuchino High School’s Cafeteria, May 28 at Belle Air Elementary School, and June 3 at San Bruno’s Senior Center.

c. **Mayor Ruane** said the City’s new policy for Point of Sale inspection of private residential laterals take effect May 8, 2015. For more information, please see the City’s website. **Deputy Director Burch** highlighted some of the important parts of the policy.

d. **Mayor Ruane** announced the Bay Area’s 21st Annual Bike to Work Day will be on Thursday, May 14, 2015.

e. **Mayor Ruane** said “Tip a Cop” will take place on Thursday from 5:00 p.m. to 9:00 p.m. at Chili’s here in San Bruno and invited everyone to come out and support the cause.

4. PRESENTATIONS:

Receive Presentation on San Mateo County’s November All-Mailed Ballot Pilot Program by **Chief Elections Officer Mark Church** who did a powerpoint presentation on what an all-mailed ballot is about. **Jamie Kuryllo** from the Elections Registration Division gave the particulars of the process and **Mark Church** asked for questions. **Church** said the success of their campaign will depend on the participation of every City, School District and special districts in the County. Everyone will need to participate.

Councilmember Ibarra asked if the Council passed the resolution, it is a go for San Bruno? **Church** said the item would need to be agendized to have this resolution adopted and if it is

adopted by all jurisdictions that have elections in November, the County will then proceed with all-mailed ballot. Every jurisdiction has to adopt the resolution.

5. REVIEW OF AGENDA: No changes.

6. APPROVAL OF MINUTES: Special Council Meeting of April 14, 2015 and Regular Council Meeting of April 14, 2015, approved as submitted.

7. CONSENT CALENDAR:

a. **Approve:** Accounts Payable of April 6, 13 and 20, 2015.

b. **Approve:** Payroll of April 10, 2015.

c. **Accept:** Reconciliation of the General Ledger to the Bank Report and the Monthly Investment Report, Dated March 31, 2015.

d. **Declare:** Member Vacancy from the Community Preparedness Committee and Direct the City Clerk to Initiate the Appointment Process of a New Member.

e. **Adopt:** Resolution Directing the San Mateo County Chief Elections Officer to Conduct the November 3, 2015 Election for the City of San Bruno Wholly by Mail Pursuant to the Pilot Program Authorized by Assembly Bill 2028 if All Other Affected Jurisdictions also Request Participation in the Pilot Program at that Election.

f. **Adopt:** Resolution Accepting the Spyglass Drive and Merion Drive Water Main Improvement and Replacement Project as Complete, Authorizing the Filing of a Notice of Completion with the San Mateo County Recorder's Office, and Authorizing Release of the Construction Contract Retention in the Amount of \$20,745.35.

g. **Adopt:** Resolution Approving Out of State Travel for Two Councilmembers and Three Staff Members to Attend the Mayor's Council on Pipeline Safety Conference on May 14-15, 2015 in Philadelphia, Pennsylvania.

M/S Medina/Ibarra to approve the Consent Calendar and passed with four votes.
Councilmember O'Connell excused with notice.

8. PUBLIC HEARING: None.

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

Perry Peterson, Scenic Dr. asked that consideration be given to restore Resolution 1986-64, the lateral sewer program. He said this program is good for the citizens because it provides them with a service they have been receiving and paying for since 1986. He stated it was difficult to change, especially since it was staff's errors leading to last week's vote. He said the sanitary sewer overflows were over-reported substantially to the State which affected the fine and criticism from Baykeepers. The graph grossly overestimated the future costs of the lateral program because it included costs that could not be known at this time. Robert's Rules allow for reconsideration of a resolution and rescinding it and replacing with another.

Allessandra Clark, Madison Ave. announced a walk-a-thon and potluck which are planned for this Sunday, May 3 from 9:00 a.m. to 3:00 p.m. to raise funds for the school district.

Jim Evangelist, Desoto Way said the point of sale is lacking for the homes going up for sale in appropriate test measures. The camera does provide significant information doesn't really get to the meat of the matter.

Marty Medina, Garden Ave. talked about the huge deficit in the San Bruno Park School District as well as the rally that took place at San Bruno Ave. and El Camino made up of at least 100 people

attempting to draw attention to the deficit. He commended the San Bruno Community Foundation on their outreach. He said he would like the residents to choose one particular non-profit/San Bruno based which would be approved by the Council. He said there was interest in reconfiguring Linden behind City Hall and maybe Council could look at reconfiguring it to improve traffic flow and reduce the water use.

Cynthia DASHO, Elm Ave. asked for a fresh start with the new director of the school board and thanked Councilmember Medina.

10. CONDUCT OF BUSINESS:

a. Adopt Resolution Establishing an Adopt-a-Park Program as Recommended by the Park and Recreation Commission.

Park Supervisor Barros gave an overview of the staff report and asked for questions.

Councilmember Medina asked about the significant dollar amount value. **Barros** said they haven't settled on it yet. **Councilmember Medina** acknowledged **Barros** said they would stick to the parks until they have a good foundation. He asked how long before they take it to the next phase. **Barros** said at least a year. **Councilmember Medina** said he felt the recognition plaque might be better served in another spot than City Hall. **Barros** said they will give an update yearly and those volunteers will be acknowledged during that time and everyone is being recognized more than listed in the report.

Councilmember Ibarra asked if there has been any input from the community. **Community Services Director Burns** said they have had phone calls from the public. **Councilmember Ibarra** asked if there is some idea what the Parks and Recreation Commission expects from this group. **Barros** said there is going to be a sense of value as you go. Through the application process the volunteers will sit down with the supervisor monitoring the program and the standards will be set at the beginning as to what to expect from them and the program will be monitored on a regular basis to make sure satisfaction of the work product is guaranteed.

Mayor Ruane asked that an emphasis be put on the planters on San Mateo Ave. **Councilmember Ibarra** added median strips as well.

Councilmember Ibarra introduced the resolution for adoption and passed with a unanimous vote, **Councilmember O'Connell** excused with notice.

Councilmember Medina said he would like this to go back to the Commission next year.

b. Adopt Resolution Authorizing Waiver of Charges to the San Bruno Park School District for Services Provided by the City.

City Manager Jackson gave an overview of the staff report and asked for questions. She said a one-time waiver cost results in a reduction of costs to the school district. It does not facilitate the contribution to the fundraising initiatives that have been undertaken by concerned parents related to the school district's deficit. She said if Council should take this action, and the intent is to benefit the parent's fundraising efforts, the City Council should direct that a waiver of \$30,235 be presented to the District with a request that the School Board treat the cost waiver as the City's in-kind contribution to the parent's group. The District has no obligation to accept a reduction to their costs as an in-kind donation to the parent's group.

Vice Mayor Salazar said if we forego this revenue, he imagined we have enough surplus in our income this year to offset that. **City Manager Jackson** said the \$30,000 would otherwise be reflected as anticipated

revenue for the 15-16 fiscal year. If action is taken, that revenue would be eliminated from the budget currently being prepared to present in June.

Mayor Ruane said he wasn't in favor of using our general fund money to subsidize another totally separate entity that is supposed to manage themselves on their own. The District's problems didn't just happen this year. He said he was totally in favor of what the parents and teachers are trying to do for the kids. He said if we are going to do this, there should be a caveat that it does go to reduce their general fund deficit for what the parents and teachers are fighting for.

Councilmember Medina agreed with the Mayor's comments and he felt this wasn't going to fix everything but he felt it could help.

Councilmember Ibarra said whatever we can do to make it a little easier.

Marty Medina, Garden Ave. thanked Council for this first step in this contribution. He asked for other ways that funds could be raised.

Cynthia Dasho, Elm Ave. said there is a plan with the Education Foundation for the money that is being put into this pot, there is a plan to reconvene and decide best how the money can be used.

Councilmember Medina introduced the resolution for adoption and passed with a unanimous vote, **Councilmember O'Connell** excused with notice.

Vice Mayor Salazar pointed out there were restrictions; **Councilmember Medina** asked that be included in the resolution. **City Manager Jackson** said they would make sure that it is understood by the District what the intent is.

c. Adopt Resolution Authorizing Purchase of Cable Modem Internet Service Equipment in the Amount of \$366,485.

Business Manager Firpo gave a powerpoint overview of the staff report and asked for questions.

Councilmember Ibarra introduced the resolution for adoption and passed with a unanimous vote. **Councilmember O'Connell** excused with notice.

d. Adopt Resolution Authorizing the City Manager to Execute a Consultant Contract with V&A Consulting Engineers, Inc. for the Masson Avenue Box Culvert Repair Project in an Amount Not to Exceed \$99,189 and Appropriating \$500,000 from the General Capital Reserve.

Public Services Deputy Director Tan gave an overview of the staff report in a powerpoint presentation that displayed what a box culvert looks like and asked for questions.

Councilmember Ibarra asked the condition of the properties and do the property owners know. **Tan** said the property owner at the box culvert location knows. **Interim Director Razavi** said the damages will be assessed; however, this isn't the only area and some go back 100 years. **City Manager Jackson** said residents probably do not know. She said a good next step is to take a look at those properties that have box culverts and do an evaluation.

Vice Mayor Salazar said the price appears to be a little high compared to the construction costs. **Tan** said there is a condition assessment that needs to be performed as well as the design.

Perry Peterson, Scenic Dr. said the City might want to look at the downside. When a City knows there is a potentially dangerous condition, it would be the City's responsibility to let the property owners know.

Councilmember Ibarra introduced the resolution for adoption and passed with a unanimous vote. **Councilmember O’Connell** excused with notice.

e. Adopt Resolution Approving an Agreement with the County of San Mateo for Animal Control Services through June 30, 2020.

Police Chief Barberini gave an overview of the resolution approving an agreement with the County of San Mateo for Animal Control Services and asked for questions.

Councilmember Ibarra clarified the expense of \$330,000. He asked if that amount was reduced each year that we get licenses. **Barberini** said our existing costs are based upon the 2014 figures which dictate the costs for 2015-16 fiscal year which is \$382,000. The credit we receive for the licensing and vaccination of pet owners in San Bruno, dictates our credit. He said there is very little fluctuation between each city’s share.

Councilmember Medina asked if any services were reduced. **Barberini** said he actually saw an increase.

Vice Mayor Salazar introduced the resolution for adoption and passed with a unanimous vote.

f. Authorize Appointment of a City Council member to serve as the City’s Representative to the San Mateo County Community Choice Aggregation Advisory Committee.

Mayor Ruane appointed Vice Mayor Salazar. **City Manager Jackson** recommended a staff member be provided as an alternate.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES: None.

12. COMMENTS FROM COUNCIL MEMBERS:

Councilmember Ibarra said the weather was bad and spirits were high at the Relay for Life event. He said it was very gratifying. At last tally over \$50,000 was raised.

Councilmember Medina said he would appreciate an update as to when we will be replacing a Planning Commissioner. He said it didn’t need to be on the agenda, he just wanted an update.

13. CLOSED SESSION:

14. ADJOURNMENT:

Mayor Ruane closed the meeting at 8:31 p.m. with a moment of silence for Darold Fredricks who passed away. The next regular City Council Meeting will be held on May 12, 2015 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the City Council Meeting of
May 12, 2015

Carol Bonner, City Clerk

Jim Ruane, Mayor