



"The City With a Heart"

Jim Ruane, Mayor
Michael Salazar, Vice Mayor
Ken Ibarra, Councilmember
Rico E. Medina, Councilmember
Irene O'Connell, Councilmember

AGENDA – SPECIAL MEETING – CLOSED SESSION

SAN BRUNO CITY COUNCIL

February 10, 2015

6:00 p.m.

Meeting Location: San Bruno Senior Center, 1555 Crystal Springs Road, San Bruno, CA

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** Individuals allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask the City Clerk to request that the Council consider your comments earlier. It is the Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Council from discussing or acting upon any matter not agendized pursuant to State Law.
- 4. CLOSED SESSION:**
 - a. Conference with Legal Counsel: Existing Litigation Pursuant to Government Code Section 54956.9(d)(1)

Names of Cases:

California Public Utilities Commission Order Instituting Investigation Matters:

I.12-01-007
I.11-02-016
I.11-11-009

California Public Utilities Commission Rulemaking Matter:

R.11-02-019
 - b. Conference with Labor Negotiators Pursuant to Gov't Code Section 54957.6; Agency Designated Representative: City Manager and Assistant City Manager; Employee Organization: Police Bargaining Unit.

5. ADJOURNMENT:

The next regular City Council Meeting will be held on February 10, 2015 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.



"The City With a Heart"

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AGENDA

SAN BRUNO CITY COUNCIL

February 10, 2015

7:00 p.m.

Meeting Location: San Bruno Senior Center, 1555 Crystal Springs Road, San Bruno, CA

City Council meetings are conducted in accordance with Roberts Rules of Order Newly Revised and City Council Rules of Procedure. You may address any agenda item by standing at the microphone until recognized by the Council. All regular Council meetings are recorded and televised on CATV Channel 1 and replayed the following Thursday, at 2:00 pm. You may listen to recordings in the City Clerk's Office, purchase CD's, access our web site at www.sanbruno.ca.gov or check out copies at the Library. We welcome your participation. In compliance with the Americans with Disabilities Act, individuals requiring reasonable accommodations or appropriate alternative formats for notices, agendas and records for this meeting should notify us 48 hours prior to meeting. Please call the City Clerk's Office 650-616-7058.

Thank the **San Bruno Garden Club** for providing the beautiful floral arrangement.

1. CALL TO ORDER:

2. ROLL CALL/PLEDGE OF ALLEGIANCE:

3. ANNOUNCEMENTS:

4. PRESENTATIONS:

Receive Report from Kirsten Pinochi with Recology on First-Year Results of the Organics Program.

5. REVIEW OF AGENDA:

6. APPROVAL OF MINUTES: Regular Council Meeting of January 27, 2015 and Special Council Meeting of January 27, 2015.

7. CONSENT CALENDAR: All items are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion unless requested by a Councilmember, citizen or staff.

a. **Approve:** Accounts Payable of January 20 and 26, February 2, 2015.

b. **Approve:** Payroll of January 30, 2015.

c. **Adopt:** Resolution Authorizing the Purchase of 14 In-Car Computers and Related Equipment from DATA 911 in the Amount of \$118,762.

d. **Adopt:** Resolution Accepting the Acappella Site Test Well and Commodore Site Test Well Project as Complete and Authorizing the Release of the Construction Contract Retention in the Amount of \$6,964.

e. **Adopt:** Resolution Accepting Funds from the Senior Center Program/Activity Trust Fund and Authorizing Appropriation of \$6,946 for Purchase of a Replacement Refrigerator for the San Bruno Senior Center Nutrition Program.

8. PUBLIC HEARING:

- 9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** Individuals allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask the City Clerk to request that the Council consider your comments earlier. It is the Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Council from discussing or acting upon any matter not agendized pursuant to State Law.

10. CONDUCT OF BUSINESS:

- a. Receive Oral Report on the City's Initiatives and Activities Related to the California Public Utilities Commission (CPUC) Investigation of the 2010 PG&E Gas Pipeline Explosion.
- b. Adopt Resolution Authorizing the Transfer from the City's Custodial Account to the San Bruno Community Foundation of: 1) \$350,000 for Operational Expenses; and 2) \$141,031 to be Reimbursed by the San Bruno Community Foundation to the City of San Bruno for San Bruno Community Foundation Formation Expenses.
- c. Adopt Resolution Authorizing Acceptance of a Technical Assistance Grant from the Federal Pipeline and Hazardous Materials Safety Administration for Pipeline Safety Advocacy Initiatives in the Amount of \$50,000 and Authorizing the City Manager to Execute a Contract with the Pipeline Safety Coalition in the Amount of \$25,000 for Grant Administration.
- d. Adopt Resolution Authorizing the City Manager to Execute a Contract with Towill, Inc. for Surveying Services for the Shelter Creek Condominiums Water Main Replacement Project in an Amount Not to Exceed \$56,540.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:

12. COMMENTS FROM COUNCIL MEMBERS:

13. CLOSED SESSION:

14. ADJOURNMENT:

The next regular City Council Meeting will be held on February 24, 2015 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.



"The City With a Heart"

Jim Ruane, Mayor
Michael Salazar, Vice Mayor
Ken Ibarra, Councilmember
Rico E. Medina, Councilmember
Irene O'Connell, Councilmember

MINUTES SAN BRUNO CITY COUNCIL

January 27, 2015

7:00 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on January 27, 2015 at San Bruno's Senior Center, 1555 Crystal Springs Road, San Bruno, CA. The meeting was called to order at 7:08 p.m. **Mayor Ruane** thanked the Garden Club for the flower arrangement.

2. ROLL CALL:

Presiding was Mayor Ruane, Vice Mayor Salazar, Councilmembers Ibarra, Medina and O'Connell. Deputy City Clerk Hasha led the Pledge of Allegiance. Recording by City Clerk Bonner.

3. ANNOUNCEMENTS: None.

4. PRESENTATIONS: None.

5. REVIEW OF AGENDA:

Mayor Ruane moved Item 11. to follow Item 8.

6. APPROVAL OF MINUTES: Regular Council Meeting of January 13, 2015 and Special Council Meeting of January 13, 2015, approved as submitted.

7. CONSENT CALENDAR:

a. **Approve:** Accounts Payable of January 12, 2015.

b. **Approve:** Payroll of January 2, 2015 and January 16, 2015.

c. **Accept:** Reconciliation of General Ledger to Bank Reports and the Investment Reports Dated December 31, 2014.

d. **Waive:** Second Reading and Adopt an Ordinance Approving a Development Agreement with Castle Companies for Construction of Ten New Homes in the Crestmoor Neighborhood.

Vice Mayor Salazar pulled Item d.

M/S Medina/Ibarra approved the remainder of the consent calendar and passed with all ayes.

Vice Mayor Salazar asked about the meeting with the neighborhood. **Community Development Director Woltering** said the plans were well received by the approximate 40 people who attended the meeting. He said there will be follow-up meetings of the proposed project with notices sent out regarding the meeting. There will be another follow-up meeting on March 17 before the Planning Commission Meeting.

M/S Salazar/Medina to approve Item d. and passed with all ayes.

8. PUBLIC HEARING:

11. Receive Annual Report from the Community Preparedness Committee (moved to follow Item. 8.)

Mike Ward, Community Preparedness Committee gave the mission statement of the group and introduced all the members who are part of the committee. He outlined the 2013 and 2014 accomplishments of the committee and shared their plans for the upcoming year. He also talked about the CERT program.

Councilmember Ibarra said the CERT training is a large time commitment and if there was a reduced time for the training. **Battalion Chief Cresta** said they are looking at condensing the CERT program because right now it is time-specific.

Councilmember O'Connell expressed her admiration for the Committee members for keeping alert and planning for something that might happen. She thanked the Committee.

Committee Member Gunning said the classes are open to anyone to stop in to evaluate and observe the program, even for a short time.

Mayor Ruane thanked the Committee members for all they have done.

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

Colleen O'Donnell, Allen Dr. talked about the state of the school district and the lack of a cost-of-living raises for the teachers.

Shirley Fok, Seacliff Way talked about the teachers in San Bruno's School District and their lack of a cost-of-living raises.

Councilmember Medina said there is a meeting going on right now at the Recreation Center regarding the same subject.

Robert Riechel, 7th Ave. asked when there would be an update on the Caltrain separation and the arch.

Russ Stines, Reid Ave. talked about the sewer lateral study and the money that has been expended thus far. He felt with the money spent, they could have all been replaced. He said the water and wastewater charges have been increased over 50% and more thought should have gone into replacement. He asked notification be increased from 300 to 600 like other cities.

Ken Kriesel, Allen Dr. said the Senior Advisory Board said they have approved the purchase of a refrigerator and asked why it wasn't on the agenda.

10. CONDUCT OF BUSINESS:

a. Adopt Resolution Accepting the City's Comprehensive Annual Financial Report (CAFR) and Measure A Funds Audit Report for the Fiscal Year Ended June 30, 2014.

Finance Director Kraecht gave an overview of the staff report and asked for questions.

Auditor Ahmad Gharaibeh from the Audit Firm: Vavrinek, Trine, Day & Co, LLP gave his opinion on the financial statements and highlighted the City's financial activity.

Councilmember O'Connell introduced the resolution for adoption and passed with a unanimous vote.

b. Adopt Resolution Approving the 2014-19 Five Year Capital Improvement Program and Appropriating Funding for the 2014-15 Capital Improvement Program Budget.

Finance Director Kraecht highlighted some of the Capital Improvement Projects and asked for questions.

Councilmember Ibarra said once these projects get off the ground, it would be good to have a summary in June to make sure they are on track. He said with the increased water rates, it is good for the public to see where their money is going.

City Manager Jackson said she asked staff to prepare a summary using the capital budget document of projects that are actually moving and the results are very impressive. She said right now there are approximately twelve very large and expensive projects in progress and another in the water/wastewater enterprises with another six scheduled to begin during the fiscal 2014-15 budget cycle. She said there will be signs posted around town to assist the public in understanding.

Councilmember O'Connell suggested maybe it could be posted on Cable in "Around the Town."

Councilmember Medina asked what we are currently reserving in the equipment reserve fund today and he was curious when the last time it was audited by staff. He expressed his appreciation for merging together the budget and the CIP. He said he had an interest in the security of City facilities and said he would like to see the video inspection truck that he would like to see come back. He questioned the \$215,000. New expenditure and even though he knows we need to video the lines do we need that and does it include staff time for training, maintenance for the yard is it outsourced, done in house.

Councilmember Ibarra introduced the resolution for adoption and passed with a unanimous vote.

c. Adopt Resolution Authorizing City Manager to Execute a Contract in the Amount of \$70,135 with Civica Software to Provide City Website Redesign and Hosting Services.

IT Manager Jackson gave an overview of the staff report and asked for questions.

Vice Mayor Salazar asked if the costs could be repeated. **Jackson** reaffirmed \$11,760 per year and web hosting services are \$4,800 per year. What do we currently pay? **Jackson** said no cost, in house. **Vice Mayor Salazar** asked what does maintenance cover? **Jackson** said updates, maintenance but City staff will be responsible for maintaining it.

Councilmember O'Connell asked will there be a time period where it will be tested? **Jackson** said that will be the longest part of this project.

Councilmember Ibarra said he had gone on to the Thousand Oaks site and it is so smooth, that's what he wants.

Robert Riechel, 7th Ave. didn't understand ADA compliant as it relates to on a web page.

Councilmember O'Connell introduced the resolution for adoption and passed with a unanimous vote.

d. Adopt Resolution Authorizing the City Manager to Execute a Contract with The EDCCO Group, Inc. for Implementation of the SCADA Radio Transmitter Project in an Amount Not to Exceed \$184,791.

Engineer Tan gave an overview of the staff report and asked for approval of the resolution and asked for questions.

Vice Mayor Salazar said he didn't quite get the numbers. He asked what the change was. **City Manager Jackson** said the change is \$65,000 from the water and wastewater funds.

Jim Evangelist, Desoto Way said labor can be eliminated and compared our City to Foster City. **City Manager Jackson** said this can be evaluated and will be brought back to Council.

Vice Mayor Salazar said nothing has been appropriated in the CIP system? He asked why it is critical now to address this back-up system. **Tan** said to provide redundancy and better communications in the SCADA system. **Vice Mayor Salazar** asked how many instances has the City had when they completely lost communication to any of the facilities? **Tan**, said to his knowledge, about five times.

Councilmember Medina asked if this is in equipment reserve. **Kraecht** said normally the enterprise fund fund their capital purchases directly because they have the money to do that. The replacement fund is for general or special revenue type of purchases.

Councilmember O'Connell introduced the resolution for adoption and passed with four ayes, one no, Vice Mayor Salazar.

e. Adopt Resolution Authorizing the City Manager to Execute a Contract with Moffatt & Nichol to Provide Technical Assistance for the FEMA San Francisco Bay Coastal Study in the Amount of \$20,720 and Appropriating Funds in this Amount from the Stormwater Fund to the Stormwater Program Operating Budget.

Engineer Tan gave an overview of the staff report and asked for questions. **City Manager Jackson** said this is an urgent and very important issue that needs the City's attention.

Councilmember Ibarra said he didn't understand why we need to hire a consultant to deal with a FEMA report and why we are dealing with it separately. **Interim Public Services Director Razavi** said each City has different situations. **City Manager Jackson** said it could be looked at.

Vice Mayor Salazar asked what the deadline is. **Tan** said FEMA has given the City an extension to February 16. **Vice Mayor Salazar** said compared the previous map done back in the 80's, he assumed this was dramatically different.

Councilmember Ibarra asked once this map comes out how will the public know? **City Manager Jackson** said the FEMA process provides for the public portion of the process for the map to be finalized and for public communication.

Councilmember O'Connell introduced the resolution for adoption and passed with a unanimous vote.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:

Receive Annual Report from the Community Preparedness Committee (moved to follow Item 8.)

12. COMMENTS FROM COUNCIL MEMBERS:

Councilmember Ibarra said Relay for Life will be kicked off February 5, doors will open at 6:30 on at You Tube, 901 Cherry Avenue, San Bruno, CA

13. CLOSED SESSION:

Mayor Ruane said they would be going into closed session with no reportable action.

Conference with Labor Negotiators Pursuant to Gov't Code Section 54957.6; Agency Designated Representative: City Manager and Assistant City Manager; Employee Organization: Police Bargaining Unit.

14. ADJOURNMENT:

Mayor Ruane closed the meeting at 8:50 p.m. The next regular City Council Meeting will be held on February 10, 2015 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the City Council Meeting of
February 10, 2015

Carol Bonner, City Clerk

Jim Ruane, Mayor



"The City With a Heart"

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Michael Salazar, Vice Mayor
Ken Ibarra, Councilmember
Rico E. Medina, Councilmember
Irene O'Connell, Councilmember

MINUTES – SPECIAL MEETING – STUDY SESSION SAN BRUNO CITY COUNCIL

January 27, 2015

6:00 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on January 27, 2015 at San Bruno's Senior Center, 1555 Crystal Springs Road, San Bruno, CA. The meeting was called to order at 6:00 p.m.

2. ROLL CALL:

Presiding was Mayor Ruane, Vice Mayor Salazar, Councilmembers Ibarra, Medina and O'Connell. Recording by City Clerk Bonner.

3. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: None.

4. CONDUCT OF BUSINESS:

The City Council Conducted a Study Session to Discuss the City's Policy Regarding Maintenance of Private Sewer Laterals. Several members of the public spoke, Perry Petersen, Russel Stines and Jim Evangelis. No reportable action was taken at this meeting.

5. ADJOURNMENT:

The next regular City Council Meeting will be held on January 27, 2015 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the City Council Meeting of
February 10, 2015

Carol Bonner, City Clerk

Jim Ruane, Mayor

01/20/15

CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP

FUND	FUND NAME	AMOUNT
001	GENERAL FUND	\$562,767.58
132	AGENCY ON AGING	\$95.84
133	RESTRICTED DONATIONS	\$15,228.20
190	EMERGENCY DISASTER FUND	\$50,238.00
207	TECHNOLOGY CAPITAL	\$536.67
611	WATER FUND	\$31,796.40
621	STORMWATER FUND	\$922.75
631	WASTEWATER FUND	\$6,465.62
641	CABLE TV FUND	\$32,166.58
701	CENTRAL GARAGE	\$922.75
702	FACILITY MAINT. FUND	\$5,757.23
703	GENERAL EQUIPMENT REVOLVING	\$17,064.75
707	TECHNOLOGY DEVELOPMENT	\$25,525.21
711	SELF INSURANCE	\$5,800.00
TOTAL FOR APPROVAL		\$755,287.58

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 3 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 152822 THROUGH 152953 INCLUSIVE, TOTALING IN THE AMOUNT OF \$755,287.58 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,

 1/21/15
FINANCE DIRECTOR DATE

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount	
0016499	ACTION SPORTS	152822	1/20/2015	750.98
0104542	ALTA LANGUAGE SERVICES, INC.	152823	1/20/2015	180.00
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0098982	ANNA B. LOPEZ	152886	1/20/2015	106.55
0104233	ASTOUND BROADBAND	152825	1/20/2015	7,493.50
0016123	AT&T	152826	1/20/2015	196.89
0000345	BAKER & TAYLOR BOOKS	152827	1/20/2015	2,333.18
0105373	BAY AREA CLEANING	152828	1/20/2015	2,125.00
0001849	BAY AREA WATER SUPPLY & CONSERVATION AGEN	152933	1/20/2015	9,229.76
0018390	BEN'ZARA MINKIN	152831	1/20/2015	297.00
0018688	BEST BEST & KRIEGER LLP	152833	1/20/2015	1,084.19
0018922	BICKMORE	152834	1/20/2015	5,800.00
0100477	BRIAN NGUYEN	152903	1/20/2015	21.65
0100076	BRITTANY CLINTON	152850	1/20/2015	12.18
0094518	BUILDERS 4LESS CONSTRUCTION	152836	1/20/2015	573.62
0017600	BURTON'S FIRE INC.	152837	1/20/2015	1,204.48
0096798	BUSINESS PRODUCTS & SUPPLIES	152838	1/20/2015	1,319.72
0105324	CAINE COMPUTER CONSULTING, LLC	152840	1/20/2015	3,120.00
0099921	CALIFORNIA WIRELESS SOLUTIONS	152950	1/20/2015	12.18
0017843	CENTRAL COUNTY FIRE DEPT.	152842	1/20/2015	58,201.80
0016324	CINTAS CORPORATION	152845	1/20/2015	177.78
0096053	CINTAS DOCUMENT MANAGEMENT	152846	1/20/2015	54.95
0001889	CITY OF REDWOOD CITY	152847	1/20/2015	100.00
0013595	CITY OF SAN BRUNO	152848	1/20/2015	692.98
0017802	CLEANSOURCE, INC.	152849	1/20/2015	1,089.22
0018446	CMRTA	152851	1/20/2015	100.00
0105187	CONCERN	152853	1/20/2015	664.44
0099998	CONSTANCE VAN PERRE	152913	1/20/2015	244.83
0103230	CORELOGIC SOLUTIONS, LLC	152854	1/20/2015	536.67
0000169	COSTA'S / "JUST THINGS"	152855	1/20/2015	42.51
0000650	CRW SYSTEMS, INC.	152856	1/20/2015	12,100.00
0017734	DANIEL TURNER	152942	1/20/2015	55.65
0100890	DAVID ERIKSSON	152858	1/20/2015	56.92
0100046	DAVID VASQUEZ	152948	1/20/2015	14.62
0100282	DOUGLAS RICHTER	152920	1/20/2015	11.26
0018798	ESRI INC.	152859	1/20/2015	9,425.41
0100776	EUGENE CATTALINI	152841	1/20/2015	186.67
0106116	EVERBANK COMMERCIAL FINANCE, INC.	152852	1/20/2015	394.64
0018117	FLYERS ENERGY, LLC	152864	1/20/2015	5,880.43
0102869	FRANCHISE TAX BOARD	152865	1/20/2015	725.00
0106127	FRANK J HARRINGTON	152871	1/20/2015	100.00
0105960	GARRATT CALLAHAN	152866	1/20/2015	8,292.47
0016969	GOLDEN IDEAS	152867	1/20/2015	35.00
0000162	GRAINGER	152868	1/20/2015	224.89
0095966	GREATAMERICA FINANCIAL SVCS.	152869	1/20/2015	866.82
0018838	INFOSEND, INC.	152874	1/20/2015	4,378.16
0106124	JACLYN MARTINEZ	152888	1/20/2015	784.00
0094076	JAMES BRUCE	152835	1/20/2015	15.70
0100615	JAMES RESTRICH	152919	1/20/2015	63.24
0100811	JESSICA/ALBERT S. IBARRA	152873	1/20/2015	27.20
0106129	JIMMY TAN	152934	1/20/2015	500.00
0097272	JOEL FAUSTINO	152860	1/20/2015	28.42
0097946	JONATHAN CABRERA	152839	1/20/2015	100.00

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Vendor Code & Name	Check #	Check Date	Amount
0097672 JOSEPH CHETCUTI	152843	1/20/2015	200.00
0000075 K-119 TOOLS OF CALIFORNIA INC.	152875	1/20/2015	304.84
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0000132 KELLY-MOORE PAINT CO INC.	152876	1/20/2015	99.57
0000317 L.N. CURTIS & SONS	152878	1/20/2015	2,656.17
0018640 L3 COM MOBILE-VISION INC.	152879	1/20/2015	123.88
0018561 LANCE BAYER	152880	1/20/2015	1,750.00
0093939 LARRY FRANZELLA	152881	1/20/2015	315.00
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0105752 LEVEL 3 COMMUNICATIONS, LLC	152884	1/20/2015	3,823.08
0018177 LOWE'S	152887	1/20/2015	1,010.35
0099965 MARGARET FERRIS	152863	1/20/2015	38.00
0099784 MARIA RUEDA	152923	1/20/2015	100.00
0101682 MARIANNE LEVY	152885	1/20/2015	44.99
0017927 MATTHEW BENDER & CO INC.	152889	1/20/2015	234.46
0106112 MEGA EVENT PRODUCTION	152891	1/20/2015	15,191.75
0102770 METLIFE	152893	1/20/2015	350.46
0000027 MEYERS NAVE PROFESSIONAL LAW	152894	1/20/2015	18,373.73
0100664 MING ZHOU	152953	1/20/2015	20.30
0103593 MK TREES LLC	152897	1/20/2015	45.62
0000333 MOSS RUBBER & EQUIP. CORP.	152899	1/20/2015	125.22
0100649 NANCY & JAMES FERNANDEZ	152862	1/20/2015	1,000.00
0106128 NANCY KRAUS	152877	1/20/2015	98.56
0094654 NAPA VALLEY COLLEGE	152900	1/20/2015	556.00
0000357 NATIONAL CABLE TV CO-OP, INC.	152901	1/20/2015	580.50
0018319 NEAL MARTIN & ASSOCIATES	152902	1/20/2015	4,760.00
0018157 OCLC INC	152904	1/20/2015	341.07
0092263 OFFICE DEPOT INC	152905	1/20/2015	269.53
0000210 OLE'S CARBURETOR &ELECTRIC INC	152906	1/20/2015	75.10
0100136 OLIVE RUBIO	152922	1/20/2015	20.30
0018701 ORKIN INC.	152907	1/20/2015	1,077.08
0104658 PACIFIC ACCESS	152908	1/20/2015	300.00
0000012 PACIFIC GAS & ELECTRIC	152909	1/20/2015	17,829.78
0106123 PACIFIC JANITORIAL SUPPLY CO.	152910	1/20/2015	168.25
0095148 PENINSULA MUNI.ENGINEERING	152911	1/20/2015	18,375.00
0014961 PENINSULA UNIFORMS & EQUIPMENT	152912	1/20/2015	1,332.50
0096705 PHASE2CAREERS	152914	1/20/2015	250.00
0097558 PURCHASE POWER	152916	1/20/2015	200.00
0017111 RANDOM HOUSE INC	152917	1/20/2015	78.48
0091194 RAYE MILLER	152896	1/20/2015	10.00
0106126 RELIANCE LABEL SOLUTIONS, INC.	152918	1/20/2015	256.78
0100919 RICHARD RODRIGUES	152921	1/20/2015	40.56
0105881 ROBERT BERLINER	152832	1/20/2015	840.00
0101038 ROBERT MICHELI	152895	1/20/2015	89.95
0018839 RYAN JOHANSEN	152924	1/20/2015	800.00
0100329 SAMUEL SCHLACHER	152929	1/20/2015	6.99
0000569 SAN BRUNO AUTO CENTER, INC.	152925	1/20/2015	240.00
0105671 SAN MATEO COUNTY EMS AGENCY	152926	1/20/2015	50.00
0015418 SAN MATEO COUNTY TRAINING OFFICERS ASSOCI	152939	1/20/2015	4,239.00
0018597 SAN MATEO DAILY JOURNAL	152927	1/20/2015	400.00
0017145 SAN MATEO LAWN MOWER SHOP	152928	1/20/2015	98.28
0099853 SARAH LEE	152883	1/20/2015	42.06
0103732 SFO MEDICAL CLINIC	152930	1/20/2015	1,800.00
0105770 SILICON VALLEY COMMUNITY FOUNDATION	152946	1/20/2015	75.00

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0097079 SPRINT	152931	1/20/2015	605.02
0099411 SUPERSONIC ADS INC.	152932	1/20/2015	372.58
0098363 SWETHA ARCOT	152824	1/20/2015	6.99
0096932 TASC	152935	1/20/2015	270.00
0000431 TEAMSTERS LOCAL #856	152936	1/20/2015	419,118.50
0002025 TELECOMMUNICATIONS ENGINEERING ASSOCIATE	152857	1/20/2015	2,704.00
0106076 THE 360 GROUP	152937	1/20/2015	24,535.71
0000036 THOMSON WEST	152938	1/20/2015	602.16
0100871 TRINIDAD TRANCE	152940	1/20/2015	6.19
0105824 TRIVAD, INC.	152941	1/20/2015	20,750.39
0018687 TYLER TECHNOLOGIES INC.	152943	1/20/2015	347.13
0000019 U.S. POSTMASTER	152944	1/20/2015	3,800.00
0017083 VALI COOPER & ASSOCIATES INC	152945	1/20/2015	6,930.50
0102988 VANTAGEPOINT TRANSFER AGENTS	152947	1/20/2015	11,586.25
0100761 VENUGOPAL CHIRUKURI	152844	1/20/2015	60.90
0095749 VERIZON WIRELESS	152949	1/20/2015	826.55
0099492 VICKI PROCTOR	152915	1/20/2015	10.00
0099814 VICKIE MOJICA	152898	1/20/2015	100.00
0100814 VINCENT MESCHI	152892	1/20/2015	21.18
0097086 WILL HELMUT	152872	1/20/2015	38.00
0098633 WILLIAM BEASLEY	152829	1/20/2015	35.69
0100184 WILLIAM J. FEISTER	152861	1/20/2015	975.00
0017917 WING WONG	152951	1/20/2015	500.00
0102630 XO COMMUNICATIONS, LLC	152952	1/20/2015	3,424.14
0097993 YONG NAM HA	152870	1/20/2015	100.00
	GrandTotal:		755,287.58
	Total count:		132

01/26/15

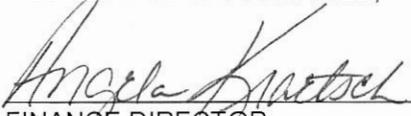
CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP

FUND	FUND NAME	AMOUNT
001	GENERAL FUND	
132	AGENCY ON AGING	\$62,351.83
190	EMERGENCY DISASTER FUND	\$12,585.00
611	WATER FUND	\$119,718.33
621	STORMWATER FUND	\$2,231.92
631	WASTEWATER FUND	\$274,455.71
641	CABLE TV FUND	\$26,449.17
701	CENTRAL GARAGE	\$10,873.31
702	FACILITY MAINT. FUND	\$754.74
891	S.B. GARBAGE CO. TRUST	\$577,317.55
TOTAL FOR APPROVAL		\$1,086,737.56

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 2 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 152956 THROUGH 153028 INCLUSIVE, TOTALING IN THE AMOUNT OF \$1,086,737.56 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,


FINANCE DIRECTOR

1/27/15
DATE

Document group: dliu Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0000858 ADECCO EMPLOYMENT SERVICES	152956	1/26/2015	3,176.44
0001170 AIRGAS NCN	152957	1/26/2015	51.60
0000163 AIRPORT AUTO PARTS INC.	152958	1/26/2015	160.51
0018976 ALPHA ANALYTICAL LAB. INC.	152959	1/26/2015	598.00
0102355 AMAZON	152960	1/26/2015	470.86
0096700 ANDY'S WHEELS & TIRES	152961	1/26/2015	818.01
0001202 ARAMARK UNIFORM SERVICES	152962	1/26/2015	484.36
0000118 ART'S PENINSULA LOCKSMITH	152963	1/26/2015	177.89
0016123 AT&T	152964	1/26/2015	33.49
0018363 AT&T LONG DISTANCE	152965	1/26/2015	16.40
0000345 BAKER & TAYLOR BOOKS	152966	1/26/2015	489.94
0015628 BAY AREA TREE CO., INC.	152967	1/26/2015	750.00
0018317 CANNON DESIGN GROUP	152969	1/26/2015	2,160.00
0013965 CH BULL CO.	152970	1/26/2015	2,403.45
0017284 CHEMSEARCHFE	152971	1/26/2015	386.50
0016324 CINTAS CORPORATION	152973	1/26/2015	177.78
0018331 CSG CONSULTANTS INC.	152977	1/26/2015	28,760.53
0103519 CYBERPATROL, LLC	152978	1/26/2015	473.88
0018188 DAU PRODUCTS	152979	1/26/2015	203.97
0016920 ENVIRONMENTAL SCIENCE ASSOCIATES (ESA)	153018	1/26/2015	10,423.87
0102627 FASTRAK CUSTOMER SVC. CENTER	152980	1/26/2015	77.00
0001782 FLOWERS ELECTRIC & SVC.CO.INC.	152981	1/26/2015	1,059.58
0105960 GARRATT CALLAHAN	152983	1/26/2015	4,870.60
0104135 GLOBAL TRACKING COMMUNICATIONS, INC.	153026	1/26/2015	479.84
0016154 GOETZ BROTHERS SPORTING GOODS	152984	1/26/2015	1,560.34
0000162 GRAINGER	152986	1/26/2015	2,102.77
0096316 GREEN CARPET LANDSCAPING & MAINTENANCE	152996	1/26/2015	2,200.00
0095215 GREGORY CHEW	152972	1/26/2015	6,585.00
0017914 GSWAW INC.	152987	1/26/2015	769.41
0000385 HACH COMPANY	152988	1/26/2015	523.46
0095792 HARRISON & BONINI	152990	1/26/2015	298.54
0015644 INDUSTRIAL WIPER & SUPPLY,INC.	152991	1/26/2015	184.60
0104536 INFOBASE LEARNING	152992	1/26/2015	230.95
0100708 JAN SAGA	153016	1/26/2015	52.00
0103342 JMB CONSTRUCTION, INC.	152993	1/26/2015	41,604.03
0099351 JOHN FORD	152982	1/26/2015	6,000.00
0000075 K-119 TOOLS OF CALIFORNIA INC.	152995	1/26/2015	106.69
0096586 K.J. WOODS CONSTRUCTION, INC.	152994	1/26/2015	250,562.50
0001709 MILLBRAE LOCK	152997	1/26/2015	126.29
0103600 MOMENTUM TELECOM, INC.	152998	1/26/2015	22,983.11
0000333 MOSS RUBBER & EQUIP. CORP.	152999	1/26/2015	1,958.00
0090507 NCBPA	153000	1/26/2015	40.00
0090507 NCBPA	153001	1/26/2015	30.00
0000522 NORTH COAST COUNTY WATER DISTRICT(NCCWD)	152976	1/26/2015	23,390.83
0105898 NORTH VALLEY BANK	153002	1/26/2015	2,189.69
0092263 OFFICE DEPOT INC	153003	1/26/2015	327.18
0018284 OFFICEMAX INC.	153004	1/26/2015	118.24
0000210 OLE'S CARBURETOR &ELECTRIC INC	153005	1/26/2015	994.16
0097567 ONE HOUR DRY CLEANING	153006	1/26/2015	788.70
0000012 PACIFIC GAS & ELECTRIC	153007	1/26/2015	44,643.80
0106097 PMC	152955	1/26/2015	10,687.50
0106097 PMC	152954	1/26/2015	6,840.00
0018756 POLLARDWATER	153008	1/26/2015	89.43

Document group: dliu Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0016770 PRAXAIR DISTRIBUTION INC -192	153009	1/26/2015	152.45
0000071 R & B COMPANY	153010	1/26/2015	4,549.62
0091044 R.A. METAL PRODUCTS, INC	153011	1/26/2015	510.00
0000175 RECOLOGY SAN BRUNO	153012	1/26/2015	577,317.55
0098551 RICKARD HANSON	152989	1/26/2015	123.17
0096772 ROBERT MIGUEL	153015	1/26/2015	87.38
0103712 RUEL REGUDON	153013	1/26/2015	582.00
0000569 SAN BRUNO AUTO CENTER, INC.	153017	1/26/2015	65.00
0106032 SEEDLINGS BRAILLE BOOKS FOR CHILDREN	152968	1/26/2015	87.69
0018461 SERRAMONTE FORD, INC.	153019	1/26/2015	1,896.32
0018962 SHOE DEPOT INC.	153020	1/26/2015	387.44
0018214 SIGILLO SUPPLY INC.	153021	1/26/2015	103.66
0105992 SPOK, INC.	153022	1/26/2015	52.33
0014075 STATE BOARD OF EQUALIZATION	153023	1/26/2015	498.00
0018028 STATE WATER RESOURCES CONTROL BOARD(SWF	153014	1/26/2015	2,088.00
0000801 STEWART AUTOMOTIVE GROUP	153024	1/26/2015	664.35
0095510 SUSAN GOETZ	152985	1/26/2015	76.20
0015671 TECHNOLOGY, ENGINEERING & CONSTRUCTION, II	152975	1/26/2015	160.00
0098993 TEREX UTILITIES INC.	153025	1/26/2015	3,436.67
0098625 UPS	153027	1/26/2015	16.31
0105955 WEST COAST CODE CONSULTANTS, INC.	152974	1/26/2015	3,600.00
0000612 WESTVALLEY CONSTRUCTION CO.INC	153028	1/26/2015	3,591.70
		GrandTotal:	1,086,737.56
		Total count:	75

02/02/15

CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP

FUND	FUND NAME	AMOUNT
001	GENERAL FUND	\$115,492.61
111	POLICE ASSET FORFEITURE	\$31,293.00
132	AGENCY ON AGING	\$8,342.89
133	RESTRICTED DONATIONS	\$675.91
190	EMERGENCY DISASTER FUND	\$13,750.00
203	STREET IMPROVE. PROJECTS	\$384.68
207	TECHNOLOGY CAPITAL	\$1,950.00
611	WATER FUND	\$100,256.97
621	STORMWATER FUND	\$3,927.95
631	WASTEWATER FUND	\$7,594.72
641	CABLE TV FUND	\$218,614.90
701	CENTRAL GARAGE	\$5,044.21
702	FACILITY MAINT. FUND	\$13,406.50
707	TECHNOLOGY DEVELOPMENT	\$2,032.49
711	SELF INSURANCE	\$53,883.60
891	S.B. GARBAGE CO. TRUST	\$40,000.00
TOTAL FOR APPROVAL		\$616,650.43

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 3 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 153029 THROUGH 153180 INCLUSIVE, TOTALING IN THE AMOUNT OF \$616,650.43 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,


FINANCE DIRECTOR DATE

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0105950 A2Z BUSINESS SYSTEMS	153031	2/2/2015	1,038.58
0096852 ABAG PLAN CORPORATION	153032	2/2/2015	24,421.40
0018484 ACME SURPLUS STORE	153034	2/2/2015	146.75
0000858 ADECCO EMPLOYMENT SERVICES	153035	2/2/2015	2,655.78
0106142 ADVANCE BUILDERS	153036	2/2/2015	1,600.82
0018601 ADVANCED MEDIA TECH., INC.	153037	2/2/2015	128,025.94
0001170 AIRGAS USA, LLC	153038	2/2/2015	344.33
0000163 AIRPORT AUTO PARTS INC.	153039	2/2/2015	47.95
0101438 AMANDA REALYVASQUEZ	153143	2/2/2015	19.50
0000082 AMERICAN MESSAGING	153040	2/2/2015	78.97
0096113 AR AUTO GLASS	153041	2/2/2015	300.00
0001965 ARISTA BUSINESS	153043	2/2/2015	249.47
0000118 ART'S PENINSULA LOCKSMITH	153044	2/2/2015	28.89
0100838 ARTURO GIRON	153091	2/2/2015	20.00
0092105 ASSOCIATED MEDIA COMPANIES	153045	2/2/2015	94.95
0016123 AT&T	153046	2/2/2015	1,076.22
0017191 AT&T	153047	2/2/2015	337.39
0018465 AT&T MOBILITY	153048	2/2/2015	46.26
0018583 AT&T MOBILITY	153049	2/2/2015	62.54
0000345 BAKER & TAYLOR BOOKS	153050	2/2/2015	982.59
0105737 BAY CITIES PYROTECTOR, INC.	153053	2/2/2015	405.00
0018093 BBC WORLDWIDE AMERICA INC.	153054	2/2/2015	715.74
0018770 BMI GENERAL LICENSING	153055	2/2/2015	2.70
0017361 BOETHING TREELAND FARMS, INC.	153056	2/2/2015	675.91
0000378 BROADMOOR LANDSCAPE SUPPLY	153057	2/2/2015	296.04
0017434 BROWN & CALDWELL	153058	2/2/2015	705.50
0104210 C.M.C. AUTO BODY SHOP	153059	2/2/2015	152.28
0094705 CACEO	153061	2/2/2015	350.00
0091245 CAPUCHINO HIGH SCHOOL	153062	2/2/2015	200.00
0098341 CARINA QIU	153139	2/2/2015	100.00
0018977 CBS TELEVISION STATIONS	153063	2/2/2015	9,783.26
0000729 CERTIFIED LABORATORIES	153064	2/2/2015	753.38
0016324 CINTAS CORPORATION	153066	2/2/2015	183.78
0102572 CINTAS FIRE PROTECTION	153067	2/2/2015	271.61
0018911 COMCAST CABLE COMMUNICATIONS	153069	2/2/2015	24,775.60
0104508 COMCAST SPORTSNET CALIFORNIA	153070	2/2/2015	20,736.10
0000169 COSTA'S / "JUST THINGS"	153071	2/2/2015	26.16
0015857 COUNTY OF SAN MATEO	153072	2/2/2015	76.00
0015857 COUNTY OF SAN MATEO	153073	2/2/2015	45.00
0097071 CRESCO EQUIPMENT RENTALS	153074	2/2/2015	621.23
0018331 CSG CONSULTANTS INC.	153075	2/2/2015	27,690.58
0100925 CUTBERTO LOPEZ	153116	2/2/2015	65.00
0105109 DANIEL BARROS	153052	2/2/2015	3,594.56
0105866 DEKRA-LITE	153076	2/2/2015	2,840.54
0018092 DISCOVERY COMMUNICATIONS LLC	153077	2/2/2015	1,336.47
0017879 DISNEY ABC CABLE NETWORKS GROUP AFFILIATE	153060	2/2/2015	4,621.54
0000383 DWAN ELEVATOR CO.	153079	2/2/2015	82.00
0001646 ECOLAB INC.	153080	2/2/2015	696.09
0106121 EE CONTRACTORS	153081	2/2/2015	7,590.00
0106139 ERC WIPING PRODUCTS, INC.	153083	2/2/2015	127.95
0013683 F. FERRANDO & CO.	153085	2/2/2015	1,815.00
0000944 FEDEX	153086	2/2/2015	33.34
0100560 FELIX ABEROQUETTE	153033	2/2/2015	1,000.00

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0001782 FLOWERS ELECTRIC & SVC.CO.INC.	153087	2/2/2015	9,544.48
0018117 FLYERS ENERGY, LLC	153088	2/2/2015	6,514.08
0102869 FRANCHISE TAX BOARD	153089	2/2/2015	725.00
0104560 GEO OPTIONS, INC.	153090	2/2/2015	2,752.25
0104135 GLOBAL TRACKING COMMUNICATIONS, INC.	153168	2/2/2015	24.99
0017983 GLORIA DEETER	153092	2/2/2015	514.06
0000162 GRAINGER	153094	2/2/2015	85.10
0106134 GREEN TECHNOLOGY	153030	1/29/2015	240.00
0017914 GSWAW INC.	153095	2/2/2015	3,793.74
0000385 HACH COMPANY	153096	2/2/2015	3,215.50
0106143 HANA INDUSTRIES, INC.	153097	2/2/2015	300.00
0105378 HOME MAID RAVIOLI COMPANY INC.	153099	2/2/2015	127.80
0001786 IN DEMAND-NYC	153100	2/2/2015	1,452.17
0106105 INDUSTRIAL VACUUMS	153101	2/2/2015	2,395.00
0018838 INFOSEND, INC.	153102	2/2/2015	934.00
0015531 INTERSTATE BATTERY SYS. OF SF	153103	2/2/2015	106.93
0104018 INTERSTATE TRAFFIC CONTROL	153104	2/2/2015	1,648.08
0018261 INTL MEDIA DISTRIBUTION, LLC	153105	2/2/2015	1,128.00
0000836 INTOXIMETERS INC	153106	2/2/2015	199.02
0099245 JANE YOUNG	153179	2/2/2015	100.00
0097205 JIN YOON	153178	2/2/2015	500.00
0102119 JOE BAKER	153051	2/2/2015	150.00
0017916 JOHNSTON YAU	153177	2/2/2015	99.00
0098585 JONATHAN PAW	153130	2/2/2015	150.00
0000771 JT2 INTEGRATED RESOURCES	153108	2/2/2015	23,879.48
0018376 JT2 INTEGRATED RESOURCES	153109	2/2/2015	5,582.72
0018050 KAISER FOUNDATION HEALTH PLAN	153111	2/2/2015	5,950.10
0000317 L.N. CURTIS & SONS	153112	2/2/2015	11,953.66
0104424 LIDIA'S ITALIAN DELICACIES	153114	2/2/2015	6,972.50
0091101 LIEBERT CASSIDY WHITMORE	153115	2/2/2015	28.00
0017026 LYNX TECHNOLOGIES, INC.	153117	2/2/2015	1,950.00
0100409 MARJORIE PHUN	153133	2/2/2015	100.00
0098465 MARTHA SCALER	153155	2/2/2015	100.00
0102770 METLIFE	153118	2/2/2015	350.46
0096800 MOBILE CALIBRATION SVCS. LLC	153119	2/2/2015	256.08
0104730 MUNICIPAL EMERGENCY SERVICES	153121	2/2/2015	49.82
0000357 NATIONAL CABLE TV CO-OP, INC.	153122	2/2/2015	876.44
0018319 NEAL MARTIN & ASSOCIATES	153123	2/2/2015	6,160.00
0015839 NOR-CAL SIGNS	153124	2/2/2015	98.10
0096042 NORCAL SPORTWEARS	153125	2/2/2015	431.64
0105238 NORTHERN SERVICES INC.	153126	2/2/2015	6,513.66
0092263 OFFICE DEPOT INC	153127	2/2/2015	2,126.54
0000210 OLE'S CARBURETOR &ELECTRIC INC	153128	2/2/2015	23.11
0000012 PACIFIC GAS & ELECTRIC	153129	2/2/2015	30,889.93
0106133 PAMELA GRADNEY	153093	2/2/2015	49.40
0096456 PB AMERICAS, INC.	153131	2/2/2015	384.68
0001154 PENINSULA LIBRARY SYSTEM	153132	2/2/2015	540.40
0015163 PENINSULA SPORTS OFFICIALS ASSOC.INC.	153158	2/2/2015	208.00
0095780 PHOENIX SATELLITE TELEVISION (US) INC.	153154	2/2/2015	202.77
0100443 PING DONG	153078	2/2/2015	100.00
0000294 PITNEY BOWES	153135	2/2/2015	1,783.02
0018861 PITNEY BOWES	153136	2/2/2015	6,000.00
0105548 PROVEN MANAGEMENT, INC.	153138	2/2/2015	3,384.00
0013981 QUILL CORPORATION	153140	2/2/2015	39.75

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0000071 R & B COMPANY	153141	2/2/2015	5,562.01
0001363 RAINBOW WINDOW & GLASS	153142	2/2/2015	516.65
0000175 RECOLOGY SAN BRUNO	153144	2/2/2015	40,000.00
0090749 RED WING SHOE STORE	153145	2/2/2015	956.43
0102782 RGB NETWORKS, INC.	153146	2/2/2015	16,559.60
0100775 RITA ESCOBAR	153084	2/2/2015	20.00
0096458 RMC WATER AND ENVIRONMENT	153147	2/2/2015	17,436.91
0099584 ROB ARCHER	153042	2/2/2015	100.00
0104306 ROOTX	153148	2/2/2015	1,068.67
0095027 ROSEMARY & RICHARD PISERCHIO	153134	2/2/2015	1,700.00
0094655 ROSEMARY/JOHN MORET	153120	2/2/2015	100.00
0018839 RYAN JOHANSEN	153149	2/2/2015	82.00
0105003 S & S PLUMBING CO.	153150	2/2/2015	385.00
0105671 SAN MATEO COUNTY EMS AGENCY	153152	2/2/2015	174.00
0017145 SAN MATEO LAWN MOWER SHOP	153153	2/2/2015	112.32
0102917 SFPUC FINANCIAL SERVICES	153156	2/2/2015	3,420.00
0097059 SHIERLY HICKS	153098	2/2/2015	50.00
0099957 SHIRLEY FONG JOHNSON	153107	2/2/2015	100.00
0098030 SHRED-IT USA - SAN FRANCISCO	153157	2/2/2015	41.43
0099380 SILVIA SALVADOR	153151	2/2/2015	65.00
0097079 SPRINT	153159	2/2/2015	127.76
0105813 SUNDANCE LLC	153160	2/2/2015	1,940.50
0105796 SUNRISE FOOD DISTRIBUTOR INC.	153161	2/2/2015	728.53
0106132 SUPER CLEAN JANITORIAL SERVICES	153068	2/2/2015	425.00
0103390 SURESH CHHIPWADIA	153065	2/2/2015	12.90
0096932 TASC	153162	2/2/2015	302.44
0018073 TEAMSTERS LOCAL 350	153163	2/2/2015	2,176.00
0015691 TEAMSTERS LOCAL 856	153164	2/2/2015	13,738.00
0002025 TELECOMMUNICATIONS ENGINEERING ASSOCIATE	153082	2/2/2015	38.15
0098993 TEREX UTILITIES INC.	153165	2/2/2015	3,976.69
0000036 THOMSON WEST	153166	2/2/2015	3,104.36
0097449 THYSSENKRUPP ELEVATOR CORP.	153167	2/2/2015	600.00
0001362 TV GUIDE MAGAZINE, LLC	153169	2/2/2015	151.96
0000019 U.S. POSTMASTER	153170	2/2/2015	3,800.00
0092154 UNIVERSITY ENTERPRISES INC.	153171	2/2/2015	226.82
0105133 UTILITY TELEPHONE, INC.	153172	2/2/2015	182.44
0017083 VALI COOPER & ASSOCIATES INC	153173	2/2/2015	8,684.00
0102988 VANTAGEPOINT TRANSFER AGENTS	153174	2/2/2015	11,738.58
0099611 WEI MIN ZHU	153180	2/2/2015	100.00
0106141 WESTON GARROU & MOONEY TRUST ACCT.	153029	1/29/2015	31,293.00
0000612 WESTVALLEY CONSTRUCTION CO.INC	153175	2/2/2015	12,310.63
0101054 WILLIAM POON	153137	2/2/2015	300.00
0099006 WING JUNG	153110	2/2/2015	100.00
0018585 WRIME INC.	153176	2/2/2015	4,462.50
0098305 XUE YAN LI	153113	2/2/2015	50.00
		GrandTotal:	616,650.43
		Total count:	152



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: February 10, 2015
TO: Honorable Mayor and Members of the City Council
FROM: Angela Kraetsch, Finance Director
SUBJECT: Payroll Approval

City Council approval of the City payroll distributed January 30, 2015 is recommended. The Labor Summary report reflecting the total payroll amount of \$1,367,982.43 for bi-weekly pay period ending January 25, 2015 is attached.

LABOR SUMMARY FOR PAY PERIOD ENDING : January 25, 2015

pyLaborDist	01/30/15
Fund: 001 - GENERAL FUND	1,038,746.98
Fund: 122 - SOLID WASTE/RECYCL.	1,670.40
Fund: 190 - EMERGENCY DISASTER FUND	10,725.96
Fund: 201-PARKS AND FACILITIES CAPITAL	93.80
Fund: 203 - STREET IMPROVE. PROJECTS	1,525.55
Fund: 611 - WATER FUND	82,551.18
Fund: 621 - STORMWATER FUND	21,478.07
Fund: 631 - WASTEWATER FUND	63,584.77
Fund: 641 - CABLE TV FUND	89,690.06
Fund: 701 - CENTRAL GARAGE	10,531.57
Fund: 702 - FACILITY MAINT.FUND	25,164.69
Fund: 707 - TECHNOLOGY DEVELOPMENT	16,579.63
Fund: 711 - SELF INSURANCE	5,639.77
Total	1,367,982.43



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: February 10, 2015

TO: Honorable Mayor and Members of the City Council

FROM: Ed Barberini, Chief of Police

SUBJECT: Adopt Resolution Authorizing the Purchase of 14 In-Car Computers and Related Equipment from DATA 911 in the Amount of \$118,762.

BACKGROUND:

Each of the fourteen patrol vehicles used by San Bruno Police Officers have an in-car computer. The computer is used to access the Police Department Records Management System (RIMS) in addition to authoring reports in the regular course of duty. The computers currently in use are outdated, and some exceed ten years of age. The software (Windows XP) is no longer supported by the manufacturer. The computers were scheduled for replacement in 2010; however, the replacement was delayed due to budgetary reasons and, most recently, for the purpose of conducting research for a suitable replacement. As a result of modifications and updates implemented over the last ten years, the current system in place is not standardized; there are three different in-car computers being utilized by the Department personnel. Additionally, the software utilized is no longer supported by the manufacturer, thus necessitating replacement. The approved 2014-15 General Fund Budget includes appropriations for purchasing these computers and software from the General Equipment Reserve fund. Funds are also available from the Records Management System Project.

DISCUSSION:

Staff conducted an extensive study on a replacement by meeting one-on-one with three manufacturers: L3, GETAC and DATA 911. Different in-car computer solutions were also studied: Tablet, laptop and the traditional in-car hard mount Central Processing Unit (CPU) version. All personnel were allowed the temporary use of each of the aforementioned options. After the study was completed the Department established several criteria for the replacement system. A hard-mounted option for the in-car computer was specified instead of other less robust hardware. Further, the Department determined that an easily accessible and serviceable option would be preferred so that down time would be minimized, thus making the vehicle more available for patrol purposes. Durability was key in making a selection for a replacement, with modular and interchangeable parts. The Department also felt that it was essential to have the vendor

close to the City to minimize response time in the event a repair is necessary. Because this is a hardware purchase, there is no requirement for future upgrades or updates.

The only product that met all of these criteria was offered by DATA 911. Located in San Leandro, CA, the DATA 911 service center is close to San Bruno and the warranty service offers a five day turn-around. Additionally, each unit comes with an easily accessible, "Solid State" hard drive (SSD) which can be readily accessed, and reformatted if the need arises. Most other in-car computers have a Hard Disk Drive (HDD) which spins as it collects and distributes information. The SSD option on the DATA 911 units is much less likely to become damaged (via force or jarring action as is common with patrol vehicles) because it does not spin, rather data is stored on interconnected flash memory chips.

DATA 911 systems are modular and therefore interchangeable. If there is a need for a new monitor, or when technology upgrades come along, only that component need be changed, not the entire system.

The other two vendor products were found to be insufficient to meet the needs of the Department especially in the category of durability, one of the units inspected actually broke during the Department's observation with regular use.

Because there are no other local vendors that offer the required combination of hardware, software, and service, DATA 911 system should be considered a sole source provider, and this acquisition is therefore exempt from the bidding process per San Bruno Municipal Code section 2.44.030(C). The City Attorney has reviewed this report and its accompanying resolution. He has found that the information contained within this report substantiates a sole source acquisition.

FISCAL IMPACT:

The total purchase cost, based on the bid from DATA 911 is \$118,762 for the 14 in-car computers, related equipment and mounting hardware. The \$118,762 identified in the 2014-15 CIP Budget includes \$29,079 from the Equipment Reserve Fund as well as \$89,683 available in the Records Management System budget.

The vendor offers several warranty service/contracts. Staff recommends a 5 year warranty plan, which is standard in the industry and part of the aforementioned bid amount.

ALTERNATIVES:

1. Do not proceed with the replacement of the in-car computers. This alternative would require eventual cessation of operable in-car computers, a necessary component of police work. The operating system currently in use (Windows XP)

is no longer serviced by Microsoft and is susceptible to virus vulnerabilities as a consequence.

2. Select another vendor. Based on the information obtained by staff this would result in an inferior product with potential issues with durability and serviceability.

RECOMMENDATION:

Adopt resolution authorizing the purchase of 14 in-car computers and related equipment from DATA 911 in the amount of \$118,762.

ATTACHMENTS

1. Resolution

DATE PREPARED:

February 05, 2015

REVIEWED BY:

____ City Manager

____ Finance Department

RESOLUTION NO. 2015-_____

RESOLUTION AUTHORIZING THE PURCHASE OF 14 IN-CAR COMPUTERS AND RELATED EQUIPMENT FROM DATA 911 IN THE AMOUNT OF \$118,762

WHEREAS, the Police Department patrol officers and front line supervisors utilize in-car computers to access the Departments Records Management System (RIMS) as well as to compose police reports and access addition information; and

WHEREAS, the in-car computer units currently in use by the Department have software that is no longer supported nor serviced by the manufacturer; Microsoft. This provides vulnerability issues with their continued use; and

WHEREAS, DATA 911 offers a sole source, in-car computer solution whereby, the units are easily serviceable by in-house personnel and possess many features only offered by DATA 911 such as modular construction, interchangeability, durability, warranty, and local data storage; and

WHEREAS, DATA 911 in car computers are used by several neighboring agencies; Burlingame, South San Francisco and Colma Police Departments to name a few. DATA 911 has proven to be a reliable, durable product; and

WHEREAS, the Police Department is seeking to replace the existing in-car computer units with updated models that have supported software, are easily serviceable and come with a 5 year warranty for replacement; and

WHEREAS, the 2014-15 Capital Improvement Project budget contains funding sufficient to cover the cost of the replacement of the existing in-car computer units.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of San Bruno is authorizing the purchase of 14 in-car computers and related equipment from DATA 911 in the Amount of \$118,762.

ATTEST:

Carol Bonner, City Clerk

-o0o-

I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 10th day of February 2015 by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers _____
ABSENT: Councilmembers: _____



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: February 10, 2015

TO: Honorable Mayor and Members of the City Council

FROM: Ray Razavi, Interim Public Services Director
Jimmy Tan, Deputy Public Services Director/City Engineer

SUBJECT: Adopt Resolution Accepting the Acappella Site Test Well and Commodore Site Test Well Project as Complete and Authorizing the Release of the Construction Contract Retention in the Amount of \$6,964

BACKGROUND:

The City currently receives water from three supply sources: the San Francisco Public Utilities Commission (SFPUC), local groundwater through production wells, and a small percentage from the North Coast County Water District (NCCWD). Well No. 15, located at Commodore Park, had been a significant source of the City's water production until it went out of service in 2010. In recent years, the SFPUC has significantly increased its water rates. The current 2014-15 water rates are 25.7% higher than 2013-14 with proposed rate increase of additional 12% for 2015-16, which further emphasizes the need for the City to replace Well No. 15 and maintain its water production.

DISCUSSION:

In April 2011, the City evaluated six potential well sites for the Well No. 15 Replacement Project. Well No. 15 has been deactivated since 2010 due to low production requiring constant maintenance. The two sites that were determined to be best suitable for a replacement well were Acappella and Commodore sites. Preliminary analysis of the two sites indicated that the aquifer at the Acappella site is deeper than the Commodore site and would potentially provide a higher yield.

In December, 2012, the City Council authorized a contract with Eler & Kalinowski, Inc. (EKI) for engineering design services for the Well 15 Replacement Project in an amount not-to-exceed \$606,000. In March 2014, staff advertised the bid documents prepared by EKI for two test wells, one at the Acappella site and the other at the Commodore Park site. The first test well would be installed at the Acappella site. If the results from the Acappella site were favorable, the City would not drill the second test well at the Commodore site which would result in substantial construction cost savings and also avoid any disruption to the dog park at Commodore Park. On April 8, 2014, the City Council awarded the test well construction contract to Roadrunner Drilling & Pump Company (Roadrunner) in the amount of \$257,330 with a contingency amount of \$38,600 for a total construction budget of \$295,930.

7d

In September 2014, Roadrunner completed the test well at the Acappella site. EKI analyzed the drilling logs and performed water quality sampling at the new test well. EKI concluded in a summary memo that a production well installed at the Acappella site should be capable of producing at least 400 gallons per minute (gpm) of water, which is similar to the production rate of several other wells in San Bruno.

Based on a water and sewer rate study by Bartle Wells in 2012, even with the additional investment needed for the well infrastructure, a new well would decrease the overall cost of water for the City. Specifically, without the new well, the City would have to purchase an additional 400 gpm of water from the SFPUC. The average cost of water from SFPUC is \$3.75 per hundred cubic feet (ccf) and is approximately projected to increase to \$5 per ccf by 2022 and \$7 per ccf by 2032. With the new well producing at least 400 gpm at the Acappella site, the cost of the new well would be recuperated in approximately seven years. In addition, the City would be increasing its supply certainty by developing a local resource.

Since the projected yield from the Acappella well site was determined to be a sufficient and cost-effective means for the City to meet its supply goals, staff directed Roadrunner to demobilize and not to complete the test well at the Commodore site.

FISCAL IMPACT:

The Well No. 15 Commodore Park Replacement Project is an established Capital Improvement Program (CIP) project funded through Water Enterprise funds. Adequate funding is available in the 2014-15 CIP budget with a total of \$3,210,000 approved for this project.

Total estimated expenditures to date for the Well 15 Replacement Project is \$582,270. The total expenditure included the design effort of \$258,000 by EKI for the two test wells and the production well (currently at 65% completion), construction costs in the amount of \$139,270 for the Acappella test well, staff labor and overhead for project administration and management in the amount of \$147,000, other consultant contracts in the amount of \$37,000, and miscellaneous expenses in the amount of \$1,000. It is anticipated that the remaining budget in the amount of \$2,627,730 would be sufficient to complete the final design and construction of the production well and wellhead facilities (pump station and treatment facility). Staff will return to the City Council during the award of the wellhead facilities contract should additional funding be required.

Total CIP Budget	\$ 3,210,000
<u>Expenditure</u>	
EKI Design Contract to date	\$ 258,000
Roadrunner Construction Contract	\$ 139,270
Staff Labor and Overhead	\$ 147,000
Other Contracts	\$ 37,000
Miscellaneous Expenses	\$ 1,000
Total expenditure to Date	\$ 582,270
Remaining Budget	\$ 2,627,730

The construction contract for the two test wells was awarded to Roadrunner in the amount of \$257,330 plus a contingency of \$38,600. Since the City only constructed one test well at the Acappella site, the final contract amount was reduced to \$139,270. This results in contract cost reductions for this work in the amount of \$118,060.

There are no outstanding construction claims or unresolved issues. The work has been completed as designed by EKI and to the satisfaction of the City's project management team. Staff recommends the City Council accept the construction contract for the test well as complete and approve the release of the construction contract retention in the amount of \$6,964.

ALTERNATIVES

1. Do not accept the construction contract as complete and do not release retention.
2. Pursue Commodore site to drill the test well.

RECOMMENDATION

Adopt resolution accepting the Acappella Site Test Well and the Commodore Site Test Well Project as complete and authorizing the release of the construction contract retention in the amount of \$6,964.

DISTRIBUTION:

None

ATTACHMENTS:

1. Resolution
2. Contract Acceptance and Release of Retention Information Form
3. 2014-15 CIP Budget Sheet

DATE PREPARED:

February 4, 2015

REVIEWED BY:

_____ CM

RESOLUTION NO. 2015 - ____

RESOLUTION ACCEPTING THE ACAPPELLA SITE TEST WELL AND COMMODORE SITE TEST WELL CONTRACT AS COMPLETE AND AUTHORIZING THE RELEASE OF THE CONSTRUCTION CONTRACT RETENTION IN THE AMOUNT OF \$6,964

WHEREAS, the City relies on water production wells to supplement water purchased from the San Francisco Public Utilities Commission (SFPUC) to provide water service to San Bruno customers; and

WHEREAS, Well 15 at Commodore Park, one of the City's five production wells, was deactivated in 2010; and

WHEREAS, the replacement of Well 15 is an established CIP project funded through water capital funds with a total appropriation of \$3,210,000; and

WHEREAS, two sites, Acappella site and Commodore site were found to be the most suitable for a replacement well; and

WHEREAS, the City Council awarded the construction contract for the Acappella and Commodore test wells to Roadrunner Drilling & Pump Company, Inc. (Roadrunner) in the amount of \$257,330 on April 8, 2014 with a construction contingency of \$38,600; and

WHEREAS, the project approach was to first install a test well at the Acappella site to determine if this site would be suitable for a production well and to install a second test well at the Commodore site only if the water quality and yield at the Acappella site is not acceptable; and

WHEREAS, Roadrunner completed the Acappella test well in September 2014 and the water analyses indicated that this site would be suitable for a production well; and

WHEREAS, Roadrunner was directed not to proceed with the Commodore test well and the final contract amount was reduced from \$257,330 to \$139,270; and

WHEREAS, all construction work for the Acappella test well has been completed to the satisfaction of the City's project management team; and

WHEREAS, the construction contract requires retention in an amount of \$6,964 withheld from the total construction contract until the project is complete.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby accepts the Acappella Site Test Well and Commodore Site Test Well Project as complete and authorizes the release of the contract construction retention in an amount of \$6,964.

Dated: February 10, 2015

ATTEST:

Carol Bonner, City Clerk

-o0o-

I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 10h day of February 2015 by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers _____
ABSENT: Councilmembers: _____



PUBLIC SERVICES DEPARTMENT

Capital Improvement Program

Project Acceptance and Release of Retention Information Form

As of Date: January 27, 2015

Project Information:

Contract Title	Acappella Site Test Well and Commodore Site Test Well Project	Contract Number	84709
Project Manager	Wing Wong		
Design Consultant	Erler & Kalinowski, Inc.	Construction Contractor	Roadrunner Drilling and Pump Company, Inc.
Design Contract Award Date:	February 1, 2013		
Const. Contract Award Date:	May 19, 2014		
Start of Construction:	July 21, 2014		
Contract Change Orders:	One deduct item in the amount of \$118,060.		
Substantial Completion:	September 23, 2014		
Final Completion:	September 30, 2014		
Notice of Completion:	Scheduled for filing on February 11, 2015		
Project Description: The contract work included mobilization and the drilling and installation of two water test wells at the Acappella site and the Commodore site. The Acappella test well was completed. The Commodore test well was deleted from the scope of work.			

Project Cost:

	Budget	Actual
TOTAL PROJECT	\$ 3,210,000	\$ 582,270 (to date)
Consultant Contract	\$ 606,000	\$ 258,000 (to date)
Construction Contract	\$ 257,330	\$ 139,270
Staff Labor and Overhead		\$ 147,000 (to date)
Other Consultants		\$ 37,000
Miscellaneous Expenses		\$ 1,000
Retention to be Released		\$ 6,964

Well No. 15 Commodore Park Replacement

PROJECT INFORMATION	
Origination Year: 2009-10	Project Number: 84709
Projected Completion Date: June 2016	
Total Project Cost: \$ 3,210,000	

Project Description:

This project will abandon and replace existing Well No. 15 Commodore. The City has five production wells that currently produce groundwater to meet approximately 50% of the total water supply demand. Well No. 15 Commodore is 25 years old and one of the oldest wells. Despite regular investment in maintenance and rehabilitation of this well, it ceased operation in June 2010.

The goal of the replacement well is to produce water at Well No. 15's historical average of 450 to 500 gallons per minute. A feasibility analysis to determine potential replacement sites has been completed. Of the six sites identified, two locations were recommended for further study: one site adjacent to the existing well facility, and another location near the new Crossing residential complexes. Once the City has determined which site has the most optimum combination of water quality and production rate, the City will begin the design and permit process with the State for the replacement well.

2013-14 Status:

Awarded construction contract for drilling of test wells at the Acappella site (near the Crossing Apartments) and the Commodore Park site in April 2014.

2014-15 Work Plan:

Complete drilling of test groundwater well by September 2014. If the test results show the site viable for a groundwater well facility, design could be complete by June 2015 with award of a construction contract in 2015-16. Funding is sufficient for drilling the test well and project design. Final project costs will be presented to the City Council prior to construction contract award.

Project Appropriations:

Current Year Appropriations:

Funding Source	Prior Approp.	Prior Expense	Carryover Approp.	2014-15 Funding Request	2014-15 Total Funds Available	Total Project Cost
Water Capital	3,210,000	(333,080)	2,876,920	0	2,876,920	3,210,000
Total	3,210,000	(333,080)	2,876,920	0	2,876,920	3,210,000

Five-Year Work Program Appropriations:

Funding Source	2014-15	2015-16	2016-17	2017-18	2018-19	Total Request
Water Capital	0	0	0	0	0	0
Total	0	0	0	0	0	0



City Council Agenda Item
Staff Report

CITY OF SAN BRUNO

DATE: February 10, 2015

TO: Honorable Mayor and City Council

FROM: Kerry Burns, Community Services Director

SUBJECT: Adopt Resolution Accepting Funds from the Senior Center Program/Activity Trust Fund and Authorizing Appropriation of \$6,946 for Purchase of a Replacement Refrigerator for the San Bruno Senior Center Nutrition Program

BACKGROUND:

Through the Senior Nutrition Program grant from San Mateo County, the San Bruno Senior Center provides lunch Monday through Friday to seniors over 50 years old and individuals with disabilities. The three-door commercial sized refrigerator used for the lunch program is over 34 years old, and was originally donated by the San Bruno Park School District who used it at one of their school sites.

The refrigerator is now leaking due to age, rust and deterioration of the metal containment unit. Staff has attempted to repair the refrigerator but has not been successful. With the assistance of a refrigerator repair vendor and regular attention staff has been able to maintain operation of the refrigerator at the standard required by the County Health Department. However, the condition of the unit continues to deteriorate beyond repair and is in need of replacement.

DISCUSSION:

Staff researched replacement refrigerators and chose a three-door commercial sized refrigerator on wheels that is similar to the current unit. Staff presented the purchase proposal to the Senior Advisory Board for approval to use the Senior Center Program/Activities Trust Funds for purchase of a new refrigerator. Per the terms of the Senior Citizens Advisory Board Bi-Laws, Article 16 – Board Expenditures, any expenditures from the Senior Center Program/Activities Trust Fund must be approved by the Board. The Trust Fund is comprised of revenue generated from senior classes, Sunday dances, donations and special events. The current balance of the Trust Fund is \$158,581. The Senior Advisory Board unanimously approved the expenditure.

Staff received ten quotes for the replacement refrigerator, a True 3-Door Refrigerator. Pricing ranged from \$6,387.75 to \$7,622.64.

Central Restaurant Supply provided the lowest quote. This company is based in South San Francisco. The quote does not include sales tax, delivery and set up of the new refrigerator. The company will also remove the existing refrigerator.

FISCAL IMPACT:

Funding for a replacement refrigerator was not budgeted in the City's Fiscal Year 2014-15 budget as staff was unaware of the severity of the mechanical issues at that time. The cost of the refrigerator is \$6,946 (including sales tax, delivery, installation and removal of the existing refrigerator unit). Funding for the new refrigerator would come from available funds in the Senior Center Program/Activities Trust Fund.

ALTERNATIVES:

1. Do not authorize acceptance of the Senior Center Program/Activities Trust Fund and purchase of the refrigerator.
2. Select an alternative refrigerator to replace the existing unit.

RECOMMENDATION:

Adopt resolution accepting funds from the Senior Center Program/Activity Trust Fund and authorizing appropriation of \$6,946 for purchase of a replacement refrigerator for the San Bruno Senior Center Nutrition Program.

ATTACHMENTS:

Resolution

DISTRIBUTION:

None

DATE PREPARED:

February 2, 2015

REVIEWED BY:

_____ CM

RESOLUTION NO. 2015-

ADOPT RESOLUTION ACCEPTING FUNDS FROM THE SENIOR CENTER PROGRAM/ACTIVITY TRUST FUND AND AUTHORIZING APPROPRIATION OF \$6,946 FOR PURCHASE OF A REPLACEMENT REFRIGERATOR FOR THE SAN BRUNO SENIOR CENTER NUTRITION PROGRAM

WHEREAS, the San Bruno Senior Center was built 28 years ago; and

WHEREAS, the San Bruno Senior Center provides lunch Monday through Friday to seniors age 50 and over and individuals with disabilities; and

WHEREAS, the Senior Center refrigerator is older than 36 years old; and

WHEREAS, the refrigerator no longer functions properly and requires frequent maintenance and repair service and has deteriorated beyond repair; and

WHEREAS, the City received 10 bids for the replacement refrigerator with the lowest bid coming from Central Restaurant Supply of South San Francisco in the amount of \$6,946 which includes the unit, sales tax, delivery, installation and removal of the old refrigerator; and

WHEREAS, the San Bruno Senior Center Advisory Board has approved use of Senior Center Program/Activity Trust Funds for purchase of a replacement refrigerator.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of San Bruno authorizes acceptance of funds from the Senior Center Program/Activity Trust Fund and authorizes appropriation of \$6,946 for purchase of a replacement refrigerator for the San Bruno Senior Center Nutrition Program.

—oOo—

I hereby certify the foregoing Resolution No. _____ was introduced and adopted by the San Bruno City Council at a regular meeting on February 10, 2015 by the following vote:

AYES:

NOES:

ABSENT:

Carol Bonner, City Clerk



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: February 10, 2015

TO: Honorable Mayor and Members of the City Council

FROM: Marc Zafferano, City Attorney
Connie Jackson, City Manager

SUBJECT: Adopt Resolution Authorizing the Transfer from the City's Custodial Account to the San Bruno Community Foundation of: 1) \$350,000 for Operational Expenses; and 2) \$141,031 to be Reimbursed by the San Bruno Community Foundation to the City of San Bruno for San Bruno Community Foundation Formation Expenses

BACKGROUND:

The Crestmoor Neighborhood is the site of the September 2010 Pacific Gas and Electric Company ("PG&E") gas line explosion and subsequent fire that resulted in the loss of eight lives, injured scores of people, destroyed 38 homes and severely damaged 17 homes.

In March 2011, the City was able to secure a pledge from PG&E via an Irrevocable Trust to fully fund the reconstruction and recovery efforts in the neighborhood and to reimburse all of the City's costs and expenses arising out of the explosion. The Trust is managed by an independent Trustee who regularly reviews the documentation for the City's Glenview-related expenses and is authorized to approve the City's requests for reimbursement.

In March 2012, the City negotiated a Settlement Agreement with PG&E whereby the Irrevocable Trust would be funded up to a total of \$50 million, and an additional \$70 million in cash and real property would be paid to the City, to be later transferred to a tax-exempt non-profit to benefit the entire community. The City received \$68.75 million in cash in April 2012 and has held the funds in a custodial account. The real property consists of five lots in the Crestmoor neighborhood, three of which are now under contract to be sold by the City to Castle Companies. The proceeds from that sale, approximately \$1.25 million, will also ultimately be transferred to the San Bruno Community Foundation (SBCF, or Foundation).

In March 2013, after extensive public outreach and study sessions, the City Council adopted a resolution authorizing filing the Articles of Incorporation for the SBCF, and over the ensuing months, the City Council took other actions to begin forming the Foundation, including selecting a Board of Directors. Appointed in November 2013, the Board held special meetings in December 2013, and then in January and February 2014, to conduct orientation and organizational workshops. The SBCF began holding regular meetings in March 2014.

During 2014, the Board continued the process of forming and organizing the Foundation by adopting necessary policies and procedures, procuring insurance, preparing and filing a 501(c)(3) application and associated estimated 3-year budget with the IRS, and hiring a nationally-recognized search firm to assist in selecting an executive director. In November 2014, the SBCF received final

confirmation from the IRS that its tax-exempt application as a supporting organization to the City was approved, and in late December the Board completed its process for hiring an executive director, announcing the selection at its first public meeting in January 2015. The executive director's first day on the job was February 2, 2015.

With the SBCF's first executive director at the helm, the Foundation can now direct its attention to developing and adopting an investment policy and its grant-making policies, both of which will be subject to City Council approval. This process could take six months or more, and may require the Board to select and retain expert advisors, as it has done throughout its formation.

DISCUSSION:

Now that the Foundation has hired an executive director and as it begins to move forward to accomplish its mission, it needs operating capital, but it is not yet ready to accept and invest the full corpus of the settlement funds. Accordingly, staff recommends that the City transfer \$350,000 from its custodial account to the Foundation's account at the San Bruno branch of Wells Fargo Bank to be used for SBCF operations. This amount represents approximately twelve months of anticipated expenses, and is consistent with the estimated budget previously approved by the City Council and SBCF as part of its application for tax-exempt status.

In the course of forming the Foundation over the past two years, the City has expended sums on behalf of the SBCF for expert advisors, director's and officer's insurance, supplies, and outside counsel attorney's fees, and has also incurred costs in allocating City staff and resources to the Foundation's work efforts. The City has submitted a portion of these expenses to the Irrevocable Trust for reimbursement, with the remainder of the expenses pending submission in the regular course of business. The Trustee of the Irrevocable Trust has previously authorized approval of reimbursement for all City expenses incurred in the formation of the SBCF through the end of February 2014. The Trustee has directed that any expenses incurred by the City for the SBCF after March 1, 2014 (when the SBCF began holding its regular meetings) and submitted to the Trust for reimbursement, should be repaid to the Trust by the Foundation. To date, the City has not submitted any such expenses for reimbursement to the trust.

The City's expenditures after March 1, 2014 for the benefit of the SBCF total \$141,031. This includes approximately \$92,500 for experts involved in recruiting the executive director, performing a state-mandated compensation survey, and providing consulting advice on the formation of the Foundation. The insurance policy cost approximately \$20,000, and \$26,300 was spent on outside counsel legal fees to address the myriad and specialized issues that have arisen in the operation of the Foundation. Staff time and supplies totaled approximately \$2,300.

FISCAL IMPACT:

As a result of these recommended actions, the Irrevocable Trust and the City will be fully reimbursed by the SBCF for all expenses incurred after the Foundation began its official operations.

ALTERNATIVES:

1. Transfer a different amount from the City's custodial account to the SBCF for its operational expenses

2. Approve a different amount, or do not approve, reimbursement to the City of SBCF-related expenses incurred after March 1, 2014

RECOMMENDATION:

Adopt resolution authorizing the transfer from the City's custodial account to the San Bruno Community Foundation of: 1) \$350,000 for operational expenses; and 2) \$141,031 to be reimbursed by the San Bruno Community Foundation to the City of San Bruno for San Bruno Community Foundation formation expenses

ATTACHMENTS:

Resolution

DISTRIBUTION:

SBCF Board of Directors

RESOLUTION NO.

RESOLUTION AUTHORIZING THE TRANSFER FROM THE CITY'S CUSTODIAL ACCOUNT TO THE SAN BRUNO COMMUNITY FOUNDATION OF 1) \$350,000 FOR OPERATIONAL EXPENSES; AND 2) \$141,031 TO BE REIMBURSED BY THE SAN BRUNO COMMUNITY FOUNDATION TO THE CITY OF SAN BRUNO FOR SAN BRUNO COMMUNITY FOUNDATION FORMATION EXPENSES

WHEREAS, in March 2012, the City secured a pledge from PG&E via an Irrevocable Trust to fully fund the reconstruction and recovery efforts in the Crestmoor neighborhood and to reimburse all of the City's costs and expenses arising out of the explosion; and

WHEREAS, in March 2012, the City entered into a Settlement Agreement with PG&E whereby the Irrevocable Trust would be funded up to a total of \$50 million, and an additional \$70 million in cash and real property would be paid to the City and then later transferred to a tax-exempt non-profit to benefit the entire community; and

WHEREAS, the City has held the cash portion of the settlement totaling \$68.75 million in a custodial account, and will later add approximately \$1.25 million to that account from the sale of three lots in the Crestmoor neighborhood that are currently under contract to be sold by the City to Castle Companies; and

WHEREAS, in 2013 the City Council took steps to form the San Bruno Community Foundation (SBCF), which began its regular meetings in March 2014; and

WHEREAS, the SBCF received IRS approval for its tax-exempt status in November 2014, hired its first Executive Director in January 2015, and now requires operating capital to begin accomplishing its mission, although it is not yet ready to accept and invest the full corpus of the settlement funds; and

WHEREAS, in forming the SBCF, the City has expended sums on behalf of the SBCF through the end of February 2014 and has submitted those amounts to the Irrevocable Trust for reimbursement, and the Trustee of the Trust has previously authorized approval of reimbursement for those expenses that were incurred before March 1, 2014; and

WHEREAS, the Trustee has directed that expenses incurred by the City for the SBCF after March 1, 2014 and submitted to the Trust for reimbursement should be repaid to the Trust by the SBCF; and

WHEREAS, the City's expenditures for the SBCF after March 1, 2014 total \$141,031, of which no amount has been submitted to the Trust or reimbursed to the City from the Trust.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of San Bruno adopts a resolution authorizing the transfer from the City's custodial account to the San Bruno Community Foundation of: 1) \$350,000 for operational expenses; and 2) \$141,031 to be reimbursed by the San Bruno Community Foundation to the City of San Bruno for San Bruno Community Foundation formation expenses.

---oOo---

I hereby certify that foregoing **Resolution No. ____**
was introduced and adopted by the San Bruno City Council at a regular meeting on
February 10, 2015, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

Item 10 c.

Adopt Resolution Authorizing Acceptance of a Technical Assistance Grant from the Federal Pipeline and Hazardous Materials Safety Administration for Pipeline Safety Advocacy Initiatives in the Amount of \$50,000 and Authorizing the City Manager to Execute a Contract with the Pipeline Safety Coalition in the Amount of \$25,000 for Grant Administration

Report to Follow



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: February 10, 2015

TO: Honorable Mayor and Members of the City Council

FROM: Ray Razavi, Interim Public Services Director
Jimmy Tan, Deputy Public Services Director/City Engineer

SUBJECT: Adopt Resolution Authorizing the City Manager to Execute a Contract with Towill, Inc. for Surveying Services for the Shelter Creek Condominiums Water Main Replacement Project in an Amount Not to Exceed \$56,540

BACKGROUND:

The Shelter Creek Condominium development was originally constructed as an apartment complex in the late 1960s to early 1970s. It is located west of Interstate 280, bounded by Shelter Creek Lane, San Bruno Avenue and Whitman Way. The complex consists of eight (8) residential buildings, numbered 1 through 8, and several on-site parking garage structures. The complex was converted to condominiums in the mid-1980s. During the development, utility easements were established for the installation of water, sewer and storm systems to serve the complex. The City's water system in this development has been the most problematic utility with many incidents of breaks causing damage in the area.

The water system in the Shelter Creek complex consists of a network of 6-inch, 8-inch, 10-inch and 12-inch diameter cast iron pipes. The majority of the water pipelines were constructed within the easements and are directly adjacent to the residential buildings, which restricts access for maintenance staff to repair the water pipelines when a break occurs. Over the years since 1982, seven (7) known water main breaks have occurred with the most recent break occurring in October 2014. The majority of the water main breaks in the past were concentrated around Building 7 and the most recent break was at Building 8. The water main breaks have caused significant property damage within the residential properties. Water from the main break flowed into the buildings and flooded residential units resulting in settlement claims for restoration of those affected properties.

In 1999, the City conducted an evaluation to determine the cause of the water main breaks. The investigation consisted of excavating six locations around Building 7 where the majority of the breaks occurred. Soil samples were taken to determine the soil parameters for corrosion and pipe sections were removed to assess the pipe wall thickness. The investigation concluded that the cast iron water pipelines were corroding because no corrosion protection systems had been installed. The investigation results led to the replacement of a portion of water pipeline that surrounded Building 7 with non-metallic, Polyvinyl Chloride (PVC) pipe.

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DISCUSSION:

The current Water Master Plan evaluated the City's water system for capacity and water main break data. The plan's replacement priorities are concentrated on upsizing smaller diameter water pipelines to increase capacity and meet fire flow requirements. The Master Plan prioritized the replacement of the water pipelines in Shelter Creek as Priority 3, which is the lowest priority, since the site had larger pipelines that met fire flow requirements. Although the City has water main breaks in other locations within the distribution system, the impact and risks of flood related damage in Shelter Creek make this an area of concern. Therefore, staff is proposing to increase the priority of the Shelter Creek water pipeline to prevent future main breaks and reduce or eliminate the property damage claims.

This project was discussed at the Utilities Subcommittee meeting on November 12, 2014 and subsequently included in the Fiscal Year 2014-15 Capital Improvement Program which was presented to the Council on January 27, 2015 with an allocation of funds for the surveying services.

The project design will be divided into two phases, preliminary and final design. The preliminary design phase will be conducted by City staff to evaluate the feasibility of replacing the water pipeline within the existing easements and to evaluate and resolve the constructability issues. The first step in this process is to procure services of a professional surveying company to provide the topographic base mapping for use in evaluating pipeline alternatives. Once the topographic base mapping is received, staff will utilize the information to determine the location of the new water pipelines. During the process, staff will evaluate the constructability issues and determine whether additional easements are required for the new water pipeline.

The Request for Proposals (RFP) for surveying services was sent to surveying companies and advertised on the City's website in November 2014. The City received seven (7) proposals and evaluated them based on the firm's qualifications, project manager's and team experience, and innovative approach to reduce the overall cost of the survey work. The cost ranged from \$56,000 to \$140,000. Based on the evaluation, staff is recommending Towill, Inc. to provide the professional surveying services.

Towill, Inc. has over 59 years of surveying and mapping experience and has successfully provided this service to many public agencies throughout California such as City of Oakland, City and County of San Francisco, City of San Jose and Santa Clara Valley Transportation Authority. The scope of work includes establishing horizontal and vertical ground control, field verification, utility research, and providing topographic base mapping that's inclusive of all surface features and underground utilities.

Staff estimates that the survey will take approximately three months to complete. Staff will coordinate with the General Manager at Shelter Creek Condominiums prior to commencement of the project to convey the project scope and obtain site access.

FISCAL IMPACT:

The Shelter Creek Water Main Replacement Project is an established Capital Improvement Program (CIP) project with a 2014-15 appropriation of \$150,000 from the Water Capital Fund to cover the cost of the survey services. The proposed surveying contract with Towill, Inc. is for \$56,540 which is within the limits of the appropriation.

ALTERNATIVES:

1. Do not authorize award of this contract and defer the project.
2. Choose a different surveying firm from the submitted proposals.
3. Request staff to issue a new request for proposals.

RECOMMENDATION:

Adopt resolution authorizing the City Manager to execute a contract with Towill, Inc. for surveying services for the Shelter Creek Condominiums Water Main Replacement Project in an amount not to exceed \$56,540.

ATTACHMENTS:

1. Resolution
2. Location Map
3. 2014-15 CIP Budget Sheet

DISTRIBUTION:

None

DATE PREPARED:

January 28, 2015

REVIEWED BY:

_____ CM

RESOLUTION NO. 2015 - ____

ADOPT RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH TOWILL, INC. FOR SURVEYING SERVICES FOR THE SHELTER CREEK CONDOMINIUMS WATER MAIN REPLACEMENT PROJECT IN AN AMOUNT NOT TO EXCEED \$56,540

WHEREAS, the Shelter Creek Condominium development was constructed in the late 1960s to early 1970s and is located in a triangular shaped property west of Interstate 280, bounded by Shelter Creek Lane, San Bruno Avenue and Whitman Way; and

WHEREAS, the complex consists of eight (8) residential buildings, numbered 1 through 8, and several on-site parking garage structures with utility easements established to maintain water, sewer and storm systems within the complex; and

WHEREAS, seven (7) known water main breaks have occurred between 1982 and 2014; and

WHEREAS, the water main breaks caused significant property damage within the residential properties as water flowed into the buildings, flooded several units and the City was responsible for the settlement claims for restoration of those affected properties; and

WHEREAS, in 1999, the City conducted an evaluation to determine the cause of the water main breaks and concluded that the cast iron water pipelines were corroding since no corrosion protection systems were installed; and

WHEREAS, the City is increasing the priority of the water line replacement to prevent future main breaks and property damage claims; and

WHEREAS, Request for Proposals (RFP) for surveying services was advertised in November 2014, the City received seven (7) proposals and evaluated them based on firm's qualifications, project manager's and team experience, and innovative approach; and

WHEREAS, Towill, Inc. has been selected to provide professional surveying services; and

WHEREAS, the scope of work includes establishing horizontal and vertical ground control, field verification, utility research, and providing topographic base mapping that's inclusive of all surface features and underground utilities; and

WHEREAS, the surveying services for the Shelter Creek Water Main Replacement Project is an established Capital Improvement Project funded through Water Capital Fund.

NOW, THEREFORE, BE IT RESOLVED that the San Bruno City Council hereby authorizes the City Manager to execute a contract with Towill, Inc. for surveying services for the Shelter Creek Condominiums Water Main Replacement Project in an amount not to exceed \$56,540.

Dated: February 10, 2015

ATTEST:

Carol Bonner, City Clerk

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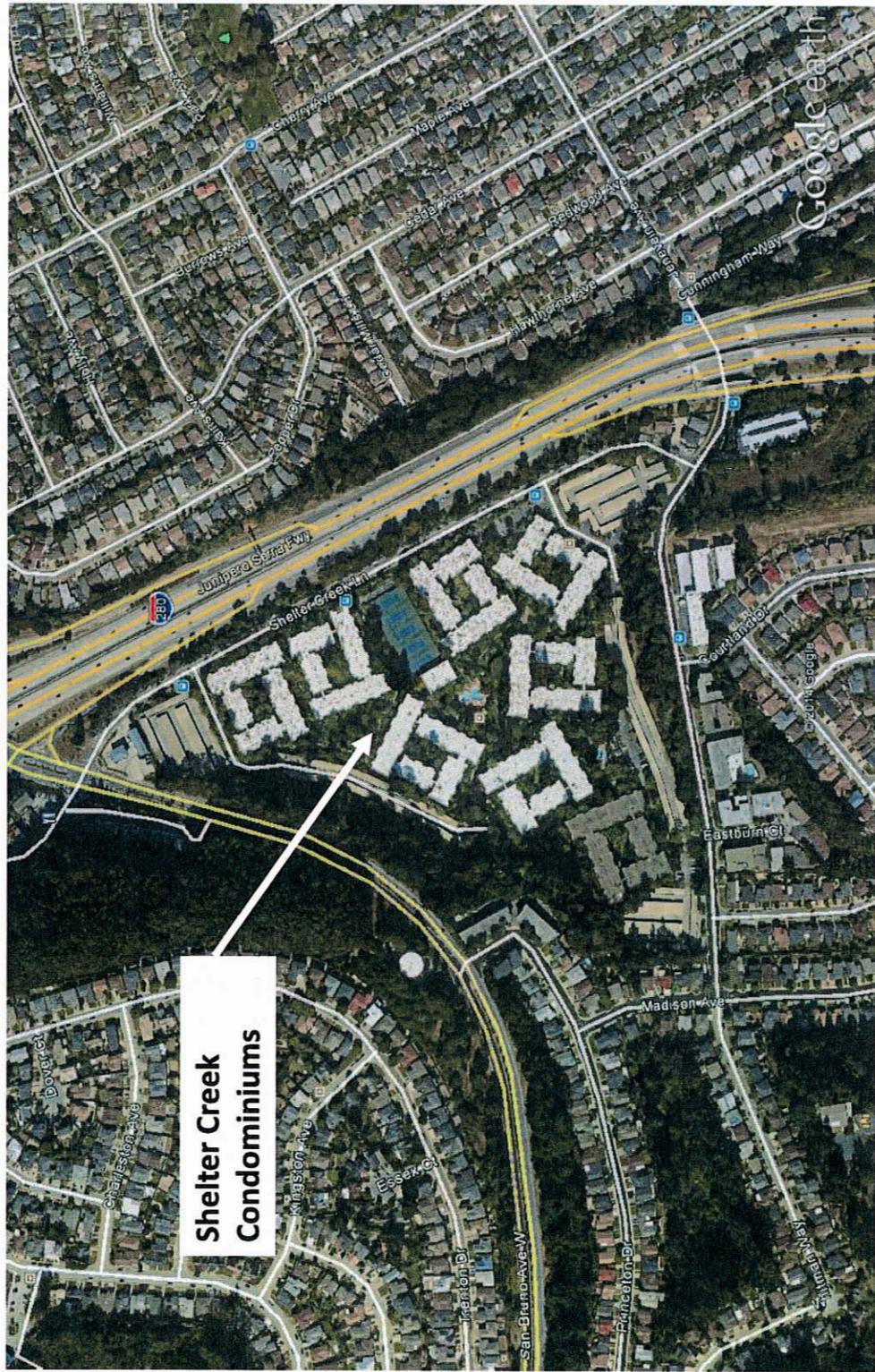
I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 10th day of February 2015 by the following vote:

AYES: Councilmembers: _____

NOES: Councilmembers _____

ABSENT: Councilmembers: _____

Project Location Map



Water Main Improvement and Replacement Program

PROJECT INFORMATION

Origination Year: 2005-06

Project Number: 84129 / 84150 / 84151 / 84152 /
84153

Projected Completion Date: On-going Program

Total Project Cost: \$ 24,353,500

Project Description:

This project replaces large segments of water mains on an annual basis. The particular pipeline segments scheduled for replacement are guided by the Water System Master Plan, which uses water leak reports, maintenance history, water flow adequacy analysis, and age of pipe to determine replacement project priorities.

Consistent with the 2011-12 Rate Study and the Water System Master Plan, future costs reflect the level of investment required to replace the City's water mains within 20 years. The 2012 Master Plan provides a list with relevant priority for rehabilitation or replacement due to age, condition, and capacity. The high-priority projects over the next five years will include pipelines in the neighborhoods in and around the San Bruno heart and the central portion of the City between Jenevein Avenue and San Bruno Avenue. These projects entail replacement of approximately 21,000 feet of large diameter and 55,000 feet of small diameter water main pipelines.

Projects within the next five years include replacement of water mains in the following areas: Spyglass/Merion Drive, Jenevein Avenue, San Mateo Avenue/San Antonio Avenue, Crystal Springs Avenue, Crestmoor Drive, San Antonio Avenue, and replacement of water mains in the eastern portion of the city south of I-380, also known as "the Avenues". Project locations are based on the priorities identified in the Water Master Plan (see project location map). Main replacements along Shelter Creek were originally identified as a Master Plan Priority 3 project. This project will be added to the five-year priority list based on an updated condition evaluation, the history of leaks, and the potential impact of a main break on nearby properties.

Master plans for sewer, water, and storm drain systems have been developed independently and prioritize improvement projects based on capacity and rehabilitation needs independent of other infrastructure systems. The most efficient way to construct the improvements would be to coordinate the different infrastructure priorities with bundled projects to minimize impacts to public and realize the economies of larger scale construction projects. A draft 10-year prioritized work plan was developed in June 2014 with a final plan to be complete by the end of 2014. The 10-year work plan coordinates the individual improvement projects identified in the separate utility master plans into sequenced, bundled construction projects.

A project funding increase request of \$1,775,000 for 2014-15 includes Master Plan priority projects scheduled for design and construction.

2013-14 Status:

Completed design and awarded construction contract in March 2014 to replace the Spyglass Drive and Merion Drive water mains. The City Council appropriated additional funding to the Spyglass and Merion Drive project, in the amount of \$41,000, for a total project appropriation of \$688,500, to provide sufficient funding for project management and inspection by city staff.

2014-15 Work Plan:

Complete construction to replace the Spyglass Drive and Merion Drive water mains. Construction completion estimated by November 2014. Begin design and award construction contracts for the following projects: Jenevein Avenue, San Mateo Avenue, Crystal Springs Avenue, Avenues 1-1, and Shelter Creek.

Project Appropriations:

Current Year Appropriations:

Projects	Map Location (see Page 34)	Prior Approp.	Prior Expense	Carryover Approp.	2014-15 Funding Request	2014-15 Total Funds Available	Total Project Cost
Spyglass/Merion Dr. (84129-0004)	Location ①	688,500	(217,116)	471,384	0	471,384	688,500
Other Water Main Replacement (84129-0005)	n/a	225,000	(118,599)	106,401	0	106,401	7,225,000
Jenevein Ave (84150)	Location ③	0	0	0	222,500	222,500	890,000
San Mateo Ave (84151)	Location ⑥	0	0	0	267,500	267,500	1,070,000
Crystal Springs Ave (84152)	Location ④	0	0	0	557,500	557,500	2,230,000
Crestwood Drive	Location ②	0	0	0	0	0	1,010,000
San Antonio Ave	Location ⑤	0	0	0	0	0	1,430,000
Avenues No. 1-1 (84153)	Location ⑦	400,000 ^a	0	400,000 ^a	577,500	977,500	2,710,000
Avenues No. 1-2	Location ⑦	0	0	0	0	0	2,750,000
Avenues No. 1-3	Location ⑦	0	0	0	0	0	4,020,000
Avenues No. 2-1	Location ⑧	0	0	0	0	0	180,000
Shelter Creek	Location ⑨	0	0	0	150,000	150,000	150,000
Total Water Capital Funding		1,313,500	(335,715)	977,785	1,775,000	2,752,785	24,353,500

Five-Year Work Program Appropriations:

Projects	Map Location (see Page 34)	2014-15	2015-16	2016-17	2017-18	2018-19	Total Request
Spyglass/Merion Dr. (84129-0004)	Location ①	0	0	0	0	0	0
Other Water Main Replacement (84129-0005)	n/a	0	0	1,000,000	3,000,000	3,000,000	7,000,000
Jenevein Ave (84150)	Location ③	222,500	667,500	0	0	0	890,000
San Mateo Ave (84151)	Location ⑥	267,500	802,500	0	0	0	1,070,000
Crystal Springs Ave (84152)	Location ④	557,500	1,672,500	0	0	0	2,230,000
Crestwood Drive	Location ②	0	252,500	757,500	0	0	1,010,000
San Antonio Ave	Location ⑤	0	0	357,500	1,072,500	0	1,430,000
Avenues No. 1-1 (84153)	Location ⑦	577,500	1,732,500	0	0	0	2,310,000
Avenues No. 1-2	Location ⑦	0	687,500	2,062,500	0	0	2,750,000
Avenues No. 1-3	Location ⑦	0	0	1,005,000	3,015,000	0	4,020,000
Avenues No. 2-1	Location ⑧	0	0	45,000	135,000	0	180,000
Shelter Creek	Location ⑨	150,000	0	0	0	0	150,000
Total Water Capital Funding		1,775,000	5,815,000	5,227,500	7,222,500	3,000,000	23,040,000

^a Under the 2013-14 Capital Improvement Program Budget, \$500,000 was requested for Other Main Replacement, of which \$400,000 was intended for water main pipelines replacement upon completion of the Water Master Plan. In 2014-15, the Master Plan identifies the pipelines with high priorities for replacement. Therefore, the appropriation of \$400,000 is now transferred out from Other Main Replacements and shown as carryover under Avenues No. 1-1.