



“The City With a Heart”

Jim Ruane, Mayor
Michael Salazar, Vice Mayor
Ken Ibarra, Councilmember
Rico E. Medina, Councilmember
Irene O’Connell, Councilmember

AGENDA

SAN BRUNO CITY COUNCIL

May 12, 2015

7:00 p.m.

Meeting Location: San Bruno Senior Center, 1555 Crystal Springs Road, San Bruno, CA

City Council meetings are conducted in accordance with Roberts Rules of Order Newly Revised and City Council Rules of Procedure. You may address any agenda item by standing at the microphone until recognized by the Council. All regular Council meetings are recorded and televised on CATV Channel 1 and replayed the following Thursday, at 2:00 pm. You may listen to recordings in the City Clerk’s Office, purchase CD’s, access our web site at www.sanbruno.ca.gov or check out copies at the Library. We welcome your participation. In compliance with the Americans with Disabilities Act, individuals requiring reasonable accommodations or appropriate alternative formats for notices, agendas and records for this meeting should notify us 48 hours prior to meeting. Please call the City Clerk’s Office 650-616-7058.

Thank the **San Bruno Garden Club** for providing the beautiful floral arrangement.

1. CALL TO ORDER:

2. ROLL CALL/PLEDGE OF ALLEGIANCE:

3. ANNOUNCEMENTS:

- a. The 75th Annual Posy Parade will take place on Sunday, June 7, 2015 at 1:00 p.m.
- b. The Bay Area’s 21st Annual Bike to Work Day will be on Thursday, May 14, 2015.
- c. The San Bruno Community Foundation is initiating community outreach to gather input on community needs and interests. The Foundation is hosting Town Hall meetings on May 28 at Belle Air School and June 3 at the San Bruno Senior Center beginning at 6:30 p.m.

4. PRESENTATIONS:

- a. Present Proclamation Declaring May 17-23, as Public Works Week in San Bruno.
- b. Present Proclamation Declaring May 10-16, as National Police Week in San Bruno.
- c. Receive Presentation from Police Chief Barberini on Fraud Awareness and Prevention.

5. REVIEW OF AGENDA:

6. APPROVAL OF MINUTES: Regular Council Meeting of April 28, 2015.

7. CONSENT CALENDAR: All items are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion unless requested by a Councilmember or staff.

- a. **Approve:** Accounts Payable of April 27 and May 4, 2015.
- b. **Approve:** Payroll of April 24, 2015.
- c. **Adopt:** Resolution Authorizing Temporary Closure of Certain Streets Including City Park Way Between Crystal Springs Road and Desoto Way in Connection with the 75th Annual Posy Parade, on Sunday, June 7, 2015 between the Hours of 11:00 a.m. and 5:00 p.m. and Authorizing Use of City Park Ball Fields and Police Department Assistance with Traffic

Control of 1,200 Linear Feet of City Park Way between Crystal Springs Road and DeSoto Way for the Lions Club Annual Posy Parade.

8. PUBLIC HEARING:

- a. Hold Public Hearing, Waive First Reading, and Introduce an Ordinance Imposing a 1.652% Rate Increase for Recology San Bruno Garbage and Recycling Services to be effective July 1, 2015 as Presented in the Notice of Proposed Garbage and Organic Program Rate Increase Mailed to all Property Owners.
- b. Hold Public Hearing, Waive First Reading, and Introduce an Ordinance Amending Chapter 8.24, Section 8.24.200 of the San Bruno Municipal Code Relating to Private Sewer Laterals.

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: Individuals allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask the City Clerk to request that the Council consider your comments earlier. It is the Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Council from discussing or acting upon any matter not agendaized pursuant to State Law.

10. CONDUCT OF BUSINESS:

- a. Receive Quarterly Financial Report as of March 31, 2015 for the 2014-15 General Fund, Special Revenue Funds, Enterprise Funds, and Internal Service Funds Budget and Adopt Resolution Approving the Third Quarter Budget Amendment for FY 2014-15 General Fund, Self Insurance Fund, Wastewater Fund, and Water Fund Budgets.
- b. Adopt Resolution Authorizing the City Manager to Execute a Contract with Stantec for Design Services for the Lower San Bruno Avenue Medians Project in an Amount Not to Exceed \$83,946 and Appropriating \$42,500 from Gas Tax and \$42,500 from Measure A Funds.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:

12. COMMENTS FROM COUNCIL MEMBERS:

13. CLOSED SESSION:

14. ADJOURNMENT:

The next regular City Council Meeting will be held on May 26, 2015 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.



"The City With a Heart"

Jim Ruane, Mayor
Michael Salazar, Vice Mayor
Ken Ibarra, Councilmember
Rico E. Medina, Councilmember
Irene O'Connell, Councilmember

MINUTES SAN BRUNO CITY COUNCIL

April 28, 2015

7:00 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on April 28, 2015 at San Bruno's Senior Center, 1555 Crystal Springs Road, San Bruno, CA. The meeting was called to order at 7:00 p.m. **Mayor Ruane** thanked the San Bruno Garden Club for the flowers.

2. ROLL CALL:

Presiding was Mayor Ruane, Vice Mayor Salazar, Councilmembers Ibarra and Medina. Councilmember O'Connell was absent with notice. **City Manager Jackson** led the Pledge of Allegiance. Recording by City Clerk Bonner.

3. ANNOUNCEMENTS:

a. **Mayor Ruane** announced Operation Clean Sweep will be held Saturday, May 2, 9:00 a.m. to 1:00 p.m. at San Bruno City Park, register at www.sanbruno.ca.gov. He said there will be goody bags for the children and the adults.

b. **Mayor Ruane** said the San Bruno Community Foundation is initiating community outreach to gather input on community needs and interests. Information about upcoming public meetings is being mailed this week to every address in San Bruno. Town hall meetings will be held on May 11 at Capuchino High School's Cafeteria, May 28 at Belle Air Elementary School, and June 3 at San Bruno's Senior Center.

c. **Mayor Ruane** said the City's new policy for Point of Sale inspection of private residential laterals take effect May 8, 2015. For more information, please see the City's website. **Deputy Director Burch** highlighted some of the important parts of the policy.

d. **Mayor Ruane** announced the Bay Area's 21st Annual Bike to Work Day will be on Thursday, May 14, 2015.

e. **Mayor Ruane** said "Tip a Cop" will take place on Thursday from 5:00 p.m. to 9:00 p.m. at Chili's here in San Bruno and invited everyone to come out and support the cause.

4. PRESENTATIONS:

Receive Presentation on San Mateo County's November All-Mailed Ballot Pilot Program by **Chief Elections Officer Mark Church** who did a powerpoint presentation on what an all-mailed ballot is about. **Jamie Kuryllo** from the Elections Registration Division gave the particulars of the process and **Mark Church** asked for questions. **Church** said the success of their campaign will depend on the participation of every City, School District and special districts in the County. Everyone will need to participate.

Councilmember Ibarra asked if the Council passed the resolution, it is a go for San Bruno? **Church** said the item would need to be agendaized to have this resolution adopted and if it is

adopted by all jurisdictions that have elections in November, the County will then proceed with all-mailed ballot. Every jurisdiction has to adopt the resolution.

5. REVIEW OF AGENDA: No changes.

6. APPROVAL OF MINUTES: Special Council Meeting of April 14, 2015 and Regular Council Meeting of April 14, 2015, approved as submitted.

7. CONSENT CALENDAR:

a. **Approve:** Accounts Payable of April 6, 13 and 20, 2015.

b. **Approve:** Payroll of April 10, 2015.

c. **Accept:** Reconciliation of the General Ledger to the Bank Report and the Monthly Investment Report, Dated March 31, 2015.

d. **Declare:** Member Vacancy from the Community Preparedness Committee and Direct the City Clerk to Initiate the Appointment Process of a New Member.

e. **Adopt:** Resolution Directing the San Mateo County Chief Elections Officer to Conduct the November 3, 2015 Election for the City of San Bruno Wholly by Mail Pursuant to the Pilot Program Authorized by Assembly Bill 2028 if All Other Affected Jurisdictions also Request Participation in the Pilot Program at that Election.

f. **Adopt:** Resolution Accepting the Spyglass Drive and Merion Drive Water Main Improvement and Replacement Project as Complete, Authorizing the Filing of a Notice of Completion with the San Mateo County Recorder's Office, and Authorizing Release of the Construction Contract Retention in the Amount of \$20,745.35.

g. **Adopt:** Resolution Approving Out of State Travel for Two Councilmembers and Three Staff Members to Attend the Mayor's Council on Pipeline Safety Conference on May 14-15, 2015 in Philadelphia, Pennsylvania.

M/S Medina/Ibarra to approve the Consent Calendar and passed with four votes. Councilmember O'Connell excused with notice.

8. PUBLIC HEARING: None.

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

Perry Peterson, Scenic Dr. asked that consideration be given to restore Resolution 1986-64, the lateral sewer program. He said this program is good for the citizens because it provides them with a service they have been receiving and paying for since 1986. He stated it was difficult to change, especially since it was staff's errors leading to last week's vote. He said the sanitary sewer overflows were over-reported substantially to the State which affected the fine and criticism from Baykeepers. The graph grossly overestimated the future costs of the lateral program because it included costs that could not be known at this time. Robert's Rules allow for reconsideration of a resolution and rescinding it and replacing with another.

Allessandra Clark, Madison Ave. announced a walk-a-thon and potluck which are planned for this Sunday, May 3 from 9:00 a.m. to 3:00 p.m. to raise funds for the school district.

Jim Evangelist, Desoto Way said the point of sale is lacking for the homes going up for sale in appropriate test measures. The camera does provide significant information doesn't really get to the meat of the matter.

Marty Medina, Garden Ave. talked about the huge deficit in the San Bruno Park School District as well as the rally that took place at San Bruno Ave. and El Camino made up of at least 100 people

attempting to draw attention to the deficit. He commended the San Bruno Community Foundation on their outreach. He said he would like the residents to choose one particular non-profit/San Bruno based which would be approved by the Council. He said there was interest in reconfiguring Linden behind City Hall and maybe Council could look at reconfiguring it to improve traffic flow and reduce the water use.

Cynthia Dasho, Elm Ave. asked for a fresh start with the new director of the school board and thanked Councilmember Medina.

10. CONDUCT OF BUSINESS:

a. Adopt Resolution Establishing an Adopt-a-Park Program as Recommended by the Park and Recreation Commission.

Park Supervisor Barros gave an overview of the staff report and asked for questions.

Councilmember Medina asked about the significant dollar amount value. **Barros** said they haven't settled on it yet. **Councilmember Medina** acknowledged **Barros** said they would stick to the parks until they have a good foundation. He asked how long before they take it to the next phase. **Barros** said at least a year. **Councilmember Medina** said he felt the recognition plaque might be better served in another spot than City Hall. **Barros** said they will give an update yearly and those volunteers will be acknowledged during that time and everyone is being recognized more than listed in the report.

Councilmember Ibarra asked if there has been any input from the community. **Community Services Director Burns** said they have had phone calls from the public. **Councilmember Ibarra** asked if there is some idea what the Parks and Recreation Commission expects from this group. **Barros** said there is going to be a sense of value as you go. Through the application process the volunteers will sit down with the supervisor monitoring the program and the standards will be set at the beginning as to what to expect from them and the program will be monitored on a regular basis to make sure satisfaction of the work product is guaranteed.

Mayor Ruane asked that an emphasis be put on the planters on San Mateo Ave. **Councilmember Ibarra** added median strips as well.

Councilmember Ibarra introduced the resolution for adoption and passed with a unanimous vote, **Councilmember O'Connell** excused with notice.

Councilmember Medina said he would like this to go back to the Commission next year.

b. Adopt Resolution Authorizing Waiver of Charges to the San Bruno Park School District for Services Provided by the City.

City Manager Jackson gave an overview of the staff report and asked for questions. She said a one-time waiver cost results in a reduction of costs to the school district. It does not facilitate the contribution to the fundraising initiatives that have been undertaken by concerned parents related to the school district's deficit. She said if Council should take this action, and the intent is to benefit the parent's fundraising efforts, the City Council should direct that a waiver of \$30,235 be presented to the District with a request that the School Board treat the cost waiver as the City's in-kind contribution to the parent's group. The District has no obligation to accept a reduction to their costs as an in-kind donation to the parent's group.

Vice Mayor Salazar said if we forego this revenue, he imagined we have enough surplus in our income this year to offset that. **City Manager Jackson** said the \$30,000 would otherwise be reflected as anticipated

revenue for the 15-16 fiscal year. If action is taken, that revenue would be eliminated from the budget currently being prepared to present in June.

Mayor Ruane said he wasn't in favor of using our general fund money to subsidize another totally separate entity that is supposed to manage themselves on their own. The District's problems didn't just happen this year. He said he was totally in favor of what the parents and teachers are trying to do for the kids. He said if we are going to do this, there should be a caveat that it does go to reduce their general fund deficit for what the parents and teachers are fighting for.

Councilmember Medina agreed with the Mayor's comments and he felt this wasn't going to fix everything but he felt it could help.

Councilmember Ibarra said whatever we can do to make it a little easier.

Marty Medina, Garden Ave. thanked Council for this first step in this contribution. He asked for other ways that funds could be raised.

Cynthia Dasho, Elm Ave. said there is a plan with the Education Foundation for the money that is being put into this pot, there is a plan to reconvene and decide best how the money can be used.

Councilmember Medina introduced the resolution for adoption and passed with a unanimous vote, **Councilmember O'Connell** excused with notice.

Vice Mayor Salazar pointed out there were restrictions; **Councilmember Medina** asked that be included in the resolution. **City Manager Jackson** said they would make sure that it is understood by the District what the intent is.

c. Adopt Resolution Authorizing Purchase of Cable Modem Internet Service Equipment in the Amount of \$366,485.

Business Manager Firpo gave a powerpoint overview of the staff report and asked for questions.

Councilmember Ibarra introduced the resolution for adoption and passed with a unanimous vote. **Councilmember O'Connell** excused with notice.

d. Adopt Resolution Authorizing the City Manager to Execute a Consultant Contract with V&A Consulting Engineers, Inc. for the Masson Avenue Box Culvert Repair Project in an Amount Not to Exceed \$99,189 and Appropriating \$500,000 from the General Capital Reserve.

Public Services Deputy Director Tan gave an overview of the staff report in a powerpoint presentation that displayed what a box culvert looks like and asked for questions.

Councilmember Ibarra asked the condition of the properties and do the property owners know. **Tan** said the property owner at the box culvert location knows. **Interim Director Razavi** said the damages will be assessed; however, this isn't the only area and some go back 100 years. **City Manager Jackson** said residents probably do not know. She said a good next step is to take a look at those properties that have box culverts and do an evaluation.

Vice Mayor Salazar said the price appears to be a little high compared to the construction costs. **Tan** said there is a condition assessment that needs to be performed as well as the design.

Perry Peterson, Scenic Dr. said the City might want to look at the downside. When a City knows there is a potentially dangerous condition, it would be the City's responsibility to let the property owners know.

Councilmember Ibarra introduced the resolution for adoption and passed with a unanimous vote. **Councilmember O’Connell** excused with notice.

e. Adopt Resolution Approving an Agreement with the County of San Mateo for Animal Control Services through June 30, 2020.

Police Chief Barberini gave an overview of the resolution approving an agreement with the County of San Mateo for Animal Control Services and asked for questions.

Councilmember Ibarra clarified the expense of \$330,000. He asked if that amount was reduced each year that we get licenses. **Barberini** said our existing costs are based upon the 2014 figures which dictate the costs for 2015-16 fiscal year which is \$382,000. The credit we receive for the licensing and vaccination of pet owners in San Bruno, dictates our credit. He said there is very little fluctuation between each city’s share.

Councilmember Medina asked if any services were reduced. **Barberini** said he actually saw an increase.

Vice Mayor Salazar introduced the resolution for adoption and passed with a unanimous vote.

f. Authorize Appointment of a City Council member to serve as the City’s Representative to the San Mateo County Community Choice Aggregation Advisory Committee.

Mayor Ruane appointed Vice Mayor Salazar. **City Manager Jackson** recommended a staff member be provided as an alternate.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES: None.

12. COMMENTS FROM COUNCIL MEMBERS:

Councilmember Ibarra said the weather was bad and spirits were high at the Relay for Life event. He said it was very gratifying. At last tally over \$50,000 was raised.

Councilmember Medina said he would appreciate an update as to when we will be replacing a Planning Commissioner. He said it didn’t need to be on the agenda, he just wanted an update.

13. CLOSED SESSION:

14. ADJOURNMENT:

Mayor Ruane closed the meeting at 8:31 p.m. with a moment of silence for Darold Fredricks who passed away. The next regular City Council Meeting will be held on May 12, 2015 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the City Council Meeting of
May 12, 2015

Carol Bonner, City Clerk

Jim Ruane, Mayor

04/27/15

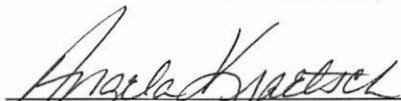
CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP

FUND	FUND NAME	AMOUNT
001	GENERAL FUND	\$128,667.17
121	FEDERAL/STATE GRANTS	\$2,080.00
132	AGENCY ON AGING	\$2,863.07
133	RESTRICTED DONATIONS	\$2,226.91
190	EMERGENCY DISASTER FUND	\$53,799.29
611	WATER FUND	\$353,400.06
621	STORMWATER FUND	\$136.95
631	WASTEWATER FUND	\$856,424.79
641	CABLE TV FUND	\$218,035.42
701	CENTRAL GARAGE	\$37.08
702	FACILITY MAINT. FUND	\$20,681.52
707	TECHNOLOGY DEVELOPMENT	\$2,218.02
711	SELF INSURANCE	\$238,858.33
880	PROJECT DEVELOP. TRUST	\$770.00
891	S.B. GARBAGE CO. TRUST	\$482,344.99
TOTAL FOR APPROVAL		\$2,362,543.60

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 4 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 154553 THROUGH 154732 INCLUSIVE, TOTALING IN THE AMOUNT OF \$2,362,543.60 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,


FINANCE DIRECTOR

4-28-15
DATE

T.a.

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0096852 ABAG PLAN CORPORATION	154554	4/27/2015	68,362.94
0104680 ACCESS 24 COMMUNICATIONS INC.	154555	4/27/2015	293.35
0016499 ACTION SPORTS	154556	4/27/2015	1,138.22
0001170 AIRGAS USA, LLC	154557	4/27/2015	10.83
0000163 AIRPORT AUTO PARTS INC.	154558	4/27/2015	12.61
0099782 ALEXANDRA SIERRA	154699	4/27/2015	27.45
0099383 ALFRED MATTSON	154649	4/27/2015	52.12
0017459 ALL CITY MANAGEMENT SVC.INC.	154559	4/27/2015	2,519.45
0099269 ALLEN WANG	154725	4/27/2015	5,800.00
0000372 ALLIED SECURITY ALARMS	154560	4/27/2015	477.00
0018976 ALPHA ANALYTICAL LAB. INC.	154561	4/27/2015	1,844.00
0016688 ALPHA TECHNOLOGIES, INC.	154562	4/27/2015	463.25
0102355 AMAZON	154563	4/27/2015	625.91
0000082 AMERICAN MESSAGING	154564	4/27/2015	16.04
0097768 ANKIT DAHIYA	154599	4/27/2015	12.18
0099591 ANTON ZIADEH	154732	4/27/2015	17.59
0001965 ARISTA BUSINESS	154565	4/27/2015	288.36
0099241 ARNOLDO LACAYO	154638	4/27/2015	25.71
0000118 ART'S PENINSULA LOCKSMITH	154566	4/27/2015	32.09
0104233 ASTOUND BROADBAND	154567	4/27/2015	8,833.50
0016123 AT&T	154568	4/27/2015	1,174.08
0017191 AT&T	154569	4/27/2015	1,682.18
0017913 AT&T	154570	4/27/2015	276.00
0018363 AT&T LONG DISTANCE	154571	4/27/2015	16.04
0018583 AT&T MOBILITY	154572	4/27/2015	63.02
0000345 BAKER & TAYLOR BOOKS	154573	4/27/2015	1,757.88
0001849 BAY AREA WATER SUPPLY & CONSERVATION AGEN	154705	4/27/2015	2,121.34
0018315 BAYSIDE EQUIPMENT COMPANY	154574	4/27/2015	1,937.33
0018093 BBC AMERICA INC.	154575	4/27/2015	738.93
0105553 BELLECCI & ASSOCIATES, INC.	154576	4/27/2015	10,997.82
0097087 BETH BUCK	154579	4/27/2015	276.00
0017624 BKF ENGINEERS	154577	4/27/2015	14,023.09
0000378 BROADMOOR LANDSCAPE SUPPLY	154578	4/27/2015	420.64
0017331 BUDCO INC.	154580	4/27/2015	503.01
0000528 CALIFORNIA DEPT.OF FISH AND WILDLIFE	154553	4/21/2015	2,210.00
0099691 CARINA CU	154597	4/27/2015	55.49
0100470 CARROT-TOP INDUSTRIES, INC.	154581	4/27/2015	289.11
0018977 CBS TELEVISION STATIONS	154583	4/27/2015	10,771.20
0000729 CERTIFIED LABORATORIES, INC.	154584	4/27/2015	261.60
0017284 CHEMSEARCHFE	154585	4/27/2015	386.50
0100065 CHRISTOPHER CHUNG	154587	4/27/2015	206.29
0016324 CINTAS CORPORATION	154588	4/27/2015	984.86
0016324 CINTAS CORPORATION	154589	4/27/2015	264.73
0000227 CITY OF SAN BRUNO	154590	4/27/2015	724.04
0000386 CITY OF SOUTH SAN FRANCISCO	154591	4/27/2015	798,208.75
0000508 CLEARLITE TROPHIES	154592	4/27/2015	32.70
0100300 COLLEEN TRAWICK	154714	4/27/2015	207.65
0018911 COMCAST CABLE COMMUNICATIONS	154593	4/27/2015	28,502.52
0104508 COMCAST SPORTSNET CALIFORNIA	154594	4/27/2015	20,743.80
0100939 COOLPAD TECHNOLOGIES	154595	4/27/2015	34.41
0015857 COUNTY OF SAN MATEO	154596	4/27/2015	3,485.17
0016604 CUMMINS PACIFIC, LLC	154598	4/27/2015	4,317.83
0106080 DATALINK CORPORATION	154600	4/27/2015	9,440.00

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount	
0098833	DAVID LOCK	154644	4/27/2015	4,000.00
0104693	DEBBIE GRECH	154619	4/27/2015	110.00
0102345	DUKE'S ROOT CONTROL, INC.	154602	4/27/2015	13,574.00
0000383	DWAN ELEVATOR CO.	154603	4/27/2015	427.50
0095653	EILEEN ROSE	154687	4/27/2015	5,250.00
0018649	ELIFEGUARD, INC.	154604	4/27/2015	1,251.20
0013683	F. FERRANDO & CO.	154605	4/27/2015	3,032.00
0018117	FLYERS ENERGY, LLC	154606	4/27/2015	9,446.02
0017720	FOX TELEVISION STATIONS, INC.	154608	4/27/2015	21,799.96
0102869	FRANCHISE TAX BOARD	154609	4/27/2015	50.00
0018272	GALE/CENGAGE LEARNING	154610	4/27/2015	34.27
0016876	GAMA TROPHIES AND GIFTS	154611	4/27/2015	15.25
0016861	GAMETIME	154612	4/27/2015	2,644.70
0105960	GARRATT CALLAHAN	154613	4/27/2015	5,488.12
0104135	GLOBAL TRACKING COMMUNICATIONS, INC.	154713	4/27/2015	239.92
0096311	GOL TV	154614	4/27/2015	766.02
0016969	GOLDEN IDEAS	154615	4/27/2015	253.45
0000162	GRAINGER	154616	4/27/2015	3,261.40
0106162	GRANITE BROADCASTING COMPANY	154617	4/27/2015	2,395.60
0001507	GRAYBAR	154618	4/27/2015	367.11
0096316	GREEN CARPET LANDSCAPING & MAINTENANCE	154639	4/27/2015	1,100.00
0017914	GSWAW INC.	154620	4/27/2015	949.52
0097678	GUERRINO PETTINARI	154675	4/27/2015	41.05
0000385	HACH COMPANY	154622	4/27/2015	6,444.86
0105067	HADRONEX, INC.	154623	4/27/2015	12,674.25
0018090	HOPKINS TECHNICAL PRODUCTS,INC	154624	4/27/2015	3,162.46
0001786	IN DEMAND-NYC	154625	4/27/2015	966.03
0097969	INT'L. MUNICIPAL LAWYERS ASSO.	154626	4/27/2015	695.00
0093293	JACQUES R. CHIRAMBERRO	154627	4/27/2015	12,264.00
0098652	JIM & THERESA MUSCAT	154657	4/27/2015	5,100.00
0103342	JMB CONSTRUCTION, INC.	154629	4/27/2015	93,182.45
0099644	JOSEPH FORRESTER	154607	4/27/2015	16.24
0098863	JOSEPH PARK	154671	4/27/2015	31.12
0099407	JOSEPH SALAZAR	154690	4/27/2015	18.74
0093434	JT2 INTEGRATED RESOURCES	154630	4/27/2015	170,495.39
0000075	K-119 TOOLS OF CALIFORNIA INC.	154631	4/27/2015	267.00
0100444	KATHY LEE	154640	4/27/2015	41.95
0000132	KELLY-MOORE PAINT CO INC.	154633	4/27/2015	170.93
0106190	KEYWEST	154634	4/27/2015	2,419.34
0104994	KRON 4/BAY AREA NEWS STATION	154635	4/27/2015	25,206.08
0000317	L.N. CURTIS & SONS	154636	4/27/2015	716.13
0096347	LA LORICK ASSOCIATES	154637	4/27/2015	5,504.78
0105752	LEVEL 3 COMMUNICATIONS, LLC	154641	4/27/2015	10,917.73
0105034	LFP BROADCASTING, LLC	154642	4/27/2015	39.00
0104424	LIDIA'S ITALIAN DELICACIES	154643	4/27/2015	2,587.50
0018177	LOWE'S	154646	4/27/2015	2,126.76
0100608	MANOJ KALISSETTY	154632	4/27/2015	43.30
0099741	MARK GULLOTTA	154621	4/27/2015	8.12
0103657	MBC AMERICA	154650	4/27/2015	409.19
0102770	METLIFE	154651	4/27/2015	350.46
0016041	METROMOBILE COMMUNICATIONS	154652	4/27/2015	195.00
0015875	MG MEDIA S.A.R.L	154653	4/27/2015	74.17
0099863	MICHAEL NEIFER	154660	4/27/2015	122.25
0092285	MICROMARKETING LLC	154654	4/27/2015	65.80

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount	
0016863	MIDWEST TAPE, LLC	154655	4/27/2015	48.59
0103600	MOMENTUM TELECOM, INC.	154656	4/27/2015	20,950.89
0000357	NATIONAL CABLE TV CO-OP, INC.	154658	4/27/2015	9,802.88
0096724	NATIONAL CONSTRUCTION RENTALS	154659	4/27/2015	49.05
0018692	NHK COSMOMEDIA AMERICA, INC.	154661	4/27/2015	743.75
0105898	NORTH VALLEY BANK	154662	4/27/2015	4,904.34
0105238	NORTHERN SERVICES INC.	154663	4/27/2015	11,000.52
0092263	OFFICE DEPOT INC	154665	4/27/2015	1,167.28
0018284	OFFICEMAX INC.	154666	4/27/2015	301.30
0097567	ONE HOUR DRY CLEANING	154667	4/27/2015	218.40
0102769	ORION SAFETY PRODUCTS	154668	4/27/2015	972.82
0000012	PACIFIC GAS & ELECTRIC	154669	4/27/2015	34,355.97
0000101	PACIFIC NURSERIES	154670	4/27/2015	104.31
0106156	PENGUIN RANDOM HOUSE LLC	154672	4/27/2015	36.79
0103515	PENINSULA POWER WASH	154673	4/27/2015	3,337.50
0098995	PENINSULA TRANSMISSION	154674	4/27/2015	5.10
0106154	PIPELINE SAFETY COALITION	154676	4/27/2015	2,080.00
0000294	PITNEY BOWES	154677	4/27/2015	2,218.02
0018094	PLAYBOY ENTERPRISES, INC.	154678	4/27/2015	17.98
0018756	POLLARDWATER	154679	4/27/2015	932.89
0102915	PRECISE PRINTING & MAILING	154680	4/27/2015	747.06
0098436	PROFESSIONAL LAND SERVICES	154681	4/27/2015	3,755.00
0000071	R & B COMPANY	154682	4/27/2015	15,910.18
0100533	RADHA DHOKIA	154601	4/27/2015	6.77
0000175	RECOLOGY SAN BRUNO	154683	4/27/2015	482,344.99
0090749	RED WING SHOE STORE	154684	4/27/2015	215.81
0016729	RICOH AMERICAS CORPORATION	154685	4/27/2015	328.19
0000022	ROBERT LOUIE	154645	4/27/2015	348.40
0104306	ROOTX	154686	4/27/2015	1,072.11
0013581	ROVI GUIDES, INC.	154688	4/27/2015	10,220.67
0105003	S & S PLUMBING CO.	154689	4/27/2015	295.50
0099218	SALEH JASEM	154628	4/27/2015	71.90
0000569	SAN BRUNO AUTO CENTER, INC.	154691	4/27/2015	240.00
0094657	SAN BRUNO PARK SCHOOL DIST.	154692	4/27/2015	39,900.00
0018507	SAN MATEO CTNY TRANSPORTATION	154693	4/27/2015	594.00
0017145	SAN MATEO LAWN MOWER SHOP	154694	4/27/2015	42.24
0098129	SCOTT ZAYAC	154731	4/27/2015	90.00
0000074	SFPUC - WATER DEPARTMENT	154695	4/27/2015	139,499.93
0102917	SFPUC FINANCIAL SERVICES	154696	4/27/2015	2,575.00
0018962	SHOE DEPOT INC.	154697	4/27/2015	147.13
0098030	SHRED-IT USA - SAN FRANCISCO	154698	4/27/2015	164.85
0103492	SMITHSONIAN NETWORKS	154700	4/27/2015	286.20
0017339	SOUTH CITY REFRIGERATION	154701	4/27/2015	639.17
0105481	STARVISTA	154702	4/27/2015	14,810.00
0105813	SUNDANCE LLC	154703	4/27/2015	2,893.78
0105796	SUNRISE FOOD DISTRIBUTOR INC.	154704	4/27/2015	275.57
0017802	SUPPLYWORKS	154706	4/27/2015	1,279.41
0015691	TEAMSTERS LOCAL 856	154707	4/27/2015	12,863.00
0097308	TECHNOLOGY UNLIMITED INC.	154708	4/27/2015	382.00
0017659	THE CALIFORNIA CHANNEL	154709	4/27/2015	119.68
0103559	THE MLB NETWORK, LLC	154710	4/27/2015	1,939.68
0018275	THE REGENTS OF THE UNIVERSITY OF CA	154664	4/27/2015	223.71
0104962	THIRD DEGREE COMM., INC.	154711	4/27/2015	900.00
0000036	THOMSON WEST	154712	4/27/2015	512.08

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0099426 TOMOHIRO MATSUURA	154648	4/27/2015	69.65
0099107 TOSHI CAVE	154582	4/27/2015	51.06
0103780 TREADWELL & ROLLO, INC.	154715	4/27/2015	2,275.00
0017133 TURBO DATA SYSTEMS INC	154716	4/27/2015	2,745.75
0000019 U.S. POSTMASTER	154717	4/27/2015	3,800.00
0018618 UNITED SITE SERVICES INC.	154718	4/27/2015	87.20
0096844 USA BLUE BOOK	154719	4/27/2015	543.20
0017083 VALI COOPER & ASSOCIATES INC	154720	4/27/2015	9,820.38
0102988 VANTAGEPOINT TRANSFER AGENTS	154721	4/27/2015	12,426.88
0095749 VERIZON WIRELESS	154722	4/27/2015	791.52
0098917 VOLIKOS ENTERPRISES	154723	4/27/2015	1,987.56
0105762 VUBIQUITY INC.	154724	4/27/2015	4,347.25
0016899 WECO INDUSTRIES LLC	154727	4/27/2015	554.13
0104660 WEST YOST ASSOCIATES, INC.	154728	4/27/2015	44,802.53
0099325 WHITNEYFUSION SWAG	154729	4/27/2015	246.14
0105975 WILLIAM CHUI	154586	4/27/2015	282.21
0098779 WILLIAM MARSH	154647	4/27/2015	5,000.00
0100742 WILLIAM WANG	154726	4/27/2015	138.00
0102630 XO COMMUNICATIONS, LLC	154730	4/27/2015	2,853.02
		GrandTotal:	2,362,543.60
		Total count:	180

05/04/15

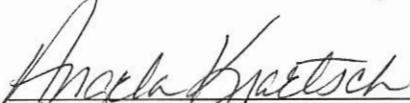
CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP

FUND	FUND NAME	AMOUNT
001	GENERAL FUND	\$73,346.36
003	ONE-TIME REVENUE	\$2,959.24
101	GAS TAX	\$1,416.28
122	SOLID WASTE/RECYCL.	\$2,040.47
132	AGENCY ON AGING	\$77.25
133	RESTRICTED DONATIONS	\$22,133.00
190	EMERGENCY DISASTER FUND	\$4,146.89
611	WATER FUND	\$80,433.64
621	STORMWATER FUND	\$863.38
631	WASTEWATER FUND	\$25,236.80
641	CABLE TV FUND	\$17,125.94
701	CENTRAL GARAGE	\$10,519.47
702	FACILITY MAINT. FUND	\$182.00
707	TECHNOLOGY DEVELOPMENT	\$29.20
711	SELF INSURANCE	\$8,980.26
880	PROJECT DEVELOP. TRUST	\$16,053.07
891	S.B. GARBAGE CO. TRUST	\$40,000.00
TOTAL FOR APPROVAL		\$305,543.25

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 3 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 154733 THROUGH 154849 INCLUSIVE, TOTALING IN THE AMOUNT OF \$305,543.25 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,


FINANCE DIRECTOR 5/5/15
DATE

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0106193 ACCESS UNIFORMS INC.	154734	5/4/2015	149.88
0000858 ADECCO EMPLOYMENT SERVICES	154736	5/4/2015	5,873.79
0001170 AIRGAS USA, LLC	154737	5/4/2015	182.47
0000163 AIRPORT AUTO PARTS INC.	154738	5/4/2015	398.20
0095185 ALLEN OU	154809	5/4/2015	32.16
0000082 AMERICAN MESSAGING	154739	5/4/2015	56.62
0014890 AMERICAN WATER WORKS ASSN.	154740	5/4/2015	747.00
0096700 ANDY'S WHEELS & TIRES	154741	5/4/2015	2,560.88
0001202 ARAMARK UNIFORM SERVICES	154742	5/4/2015	1,110.21
0000118 ART'S PENINSULA LOCKSMITH	154743	5/4/2015	62.05
0106014 ARTHUR ORRANTE	154808	5/4/2015	1,428.57
0097758 ASHLEY RICHMOND	154823	5/4/2015	58.65
0102356 ASPHALT ZIPPER INC.	154744	5/4/2015	708.50
0016123 AT&T	154745	5/4/2015	3,636.48
0017191 AT&T	154746	5/4/2015	472.24
0017913 AT&T	154747	5/4/2015	2,376.00
0000345 BAKER & TAYLOR BOOKS	154749	5/4/2015	2,171.40
0097087 BETH BUCK	154753	5/4/2015	44.70
0098049 BROOKE BACHESTA	154748	5/4/2015	24.55
0098883 BUGLER CONSTRUCTION	154754	5/4/2015	1,013.99
0105436 BUSINESS RADIO LICENSING	154755	5/4/2015	95.00
0018317 CANNON DESIGN GROUP	154756	5/4/2015	3,375.00
0095822 CHARLENE BARAIRO	154750	5/4/2015	23.77
0016324 CINTAS CORPORATION	154757	5/4/2015	245.40
0106048 CIT	154758	5/4/2015	426.89
0093360 CITY OF DALY CITY	154759	5/4/2015	3,397.54
0013595 CITY OF SAN BRUNO	154760	5/4/2015	635.23
0015857 COUNTY OF SAN MATEO	154763	5/4/2015	76.00
0018331 CSG CONSULTANTS INC.	154766	5/4/2015	9,994.16
0097934 CWEA-TCP	154767	5/4/2015	84.00
0096829 DKF SOLUTIONS GROUP, LLC	154769	5/4/2015	9,000.00
0096975 ELIZABETH DELUCA	154768	5/4/2015	20.98
0104301 EON PRODUCTS INC.	154772	5/4/2015	612.73
0094414 ERNEST J. CRUEGER	154765	5/4/2015	10.29
0102627 FASTRAK CUSTOMER SVC. CENTER	154773	5/4/2015	88.00
0000944 FEDEX	154774	5/4/2015	53.31
0001782 FLOWERS ELECTRIC & SVC.CO.INC.	154775	5/4/2015	1,935.00
0099525 FRED GARCIA	154776	5/4/2015	5,016.96
0105960 GARRATT CALLAHAN	154777	5/4/2015	4,497.32
0104771 GILLERAN ENERGY MANAGEMENT SERVICES	154770	5/4/2015	2,625.00
0000162 GRAINGER	154778	5/4/2015	156.47
0000541 GRANITE ROCK COMPANY	154779	5/4/2015	1,826.18
0000385 HACH COMPANY	154780	5/4/2015	7,234.88
0100429 HENRY LOWOOD	154793	5/4/2015	53.26
0105488 HINES EDM, INC.	154782	5/4/2015	2,092.48
0106186 HIWAY SAFETY	154783	5/4/2015	4,392.04
0018838 INFOSEND, INC.	154784	5/4/2015	2,040.47
0015531 INTERSTATE BATTERY SYS. OF SF	154785	5/4/2015	184.51
0018261 INTL MEDIA DISTRIBUTION, LLC	154786	5/4/2015	4,283.61
0095693 JANET WISECARVER	154848	5/4/2015	1,000.00
0105682 JOSH BARROWS	154751	5/4/2015	150.00
0018376 JT2 INTEGRATED RESOURCES	154787	5/4/2015	5,582.72
0106196 JULIO MORAN	154798	5/4/2015	109.53

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0000075 K-119 TOOLS OF CALIFORNIA INC.	154788	5/4/2015	262.49
0100362 KAMEL ADADOUA	154735	5/4/2015	20.98
0095085 KURT LIKINS	154790	5/4/2015	2,981.71
0000317 L.N. CURTIS & SONS	154791	5/4/2015	6,485.50
0105310 LENNAR CORPORATION	154792	5/4/2015	12,678.07
0017026 LYNX TECHNOLOGIES, INC.	154794	5/4/2015	2,762.50
0105907 MARGARITA SOYFERTIS	154733	4/28/2015	22,133.00
0106188 MARK H STRASSBERG, M.D.	154795	5/4/2015	950.00
0016863 MIDWEST TAPE, LLC	154796	5/4/2015	104.93
0096800 MOBILE CALIBRATION SVCS. LLC	154797	5/4/2015	225.08
0105925 MONICA WALKER	154847	5/4/2015	400.00
0000333 MOSS RUBBER & EQUIP. CORP.	154799	5/4/2015	58.86
0097142 MYERS TIRE-OAKLAND #17	154800	5/4/2015	54.01
0000357 NATIONAL CABLE TV CO-OP, INC.	154801	5/4/2015	119.60
0000902 NATIONAL PEN CO. LLC	154802	5/4/2015	255.14
0000522 NORTH COAST COUNTY WATER DISTRICT(NCCWD)	154764	5/4/2015	23,475.25
0092263 OFFICE DEPOT INC	154803	5/4/2015	347.43
0018284 OFFICEMAX INC.	154804	5/4/2015	294.66
0000210 OLE'S CARBURETOR &ELECTRIC INC	154805	5/4/2015	360.59
0097567 ONE HOUR DRY CLEANING	154806	5/4/2015	236.40
0001292 ORCHARD BUSINESS/SYNCB	154807	5/4/2015	261.41
0103933 OWEN EQUIPMENT SALES	154810	5/4/2015	2,721.52
0000012 PACIFIC GAS & ELECTRIC	154811	5/4/2015	44,991.96
0106156 PENGUIN RANDOM HOUSE LLC	154812	5/4/2015	122.63
0103618 PETERSON POWER SYSTEMS, INC.	154813	5/4/2015	7,774.23
0095538 POP MEDIA NETWORKS, LLC	154814	5/4/2015	1,542.76
0016770 PRAXAIR DISTRIBUTION INC -192	154815	5/4/2015	157.80
0016828 PRECISION AUTO SERVICE	154816	5/4/2015	159.90
0018598 QUALITY CODE PUBLISHING LLC	154817	5/4/2015	773.72
0000071 R & B COMPANY	154818	5/4/2015	2,176.09
0091044 R.A. METAL PRODUCTS, INC	154819	5/4/2015	377.15
0000175 RECOLOGY SAN BRUNO	154820	5/4/2015	40,000.00
0090749 RED WING SHOE STORE	154821	5/4/2015	892.65
0104548 RENNE SLOAN HOLTZMAN SAKAI LLP	154822	5/4/2015	1,895.00
0106189 RONALD H. ROBERTS,PH.D.,INC.	154824	5/4/2015	1,000.00
0097516 ROSS SMILEY	154831	5/4/2015	71.71
0090790 SAN MATEO COUNTY TIMES	154826	5/4/2015	103.20
0094965 SENTHIRAJ KRISHNASAMY	154789	5/4/2015	23.77
0018461 SERRAMONTE FORD, INC.	154827	5/4/2015	1,334.37
0018962 SHOE DEPOT INC.	154829	5/4/2015	196.10
0098030 SHRED-IT USA - SAN FRANCISCO	154830	5/4/2015	43.31
0105992 SPOK, INC.	154832	5/4/2015	58.43
0097079 SPRINT	154833	5/4/2015	62.38
0014233 STATE CONTROLLER'S OFFICE	154834	5/4/2015	1,416.28
0098149 STEVEN HARDEN	154781	5/4/2015	576.54
0017036 STEVEN'S BAY AREA DIESEL SER., INC.	154752	5/4/2015	135.00
0000801 STEWART AUTOMOTIVE GROUP	154835	5/4/2015	5.97
0017016 SUPERCO SPECIALTY PRODUCTS	154836	5/4/2015	213.64
0015671 TECHNOLOGY, ENGINEERING & CONSTRUCTION, II	154762	5/4/2015	500.00
0002025 TELECOMMUNICATIONS ENGINEERING ASSOCIATE	154771	5/4/2015	85.00
0096616 TENNANT SALES AND SERVICE CO.	154837	5/4/2015	1,156.28
0018083 THE CROSSING SAN BRUNO PROPERTY OWNERS /	154825	5/4/2015	2,959.24
0105824 TRIVAD, INC.	154839	5/4/2015	403.11
0103736 TURF STAR, INC.	154840	5/4/2015	177.52

Document group: komalley Bank: apbank 05507660

<u>Vendor Code & Name</u>	<u>Check #</u>	<u>Check Date</u>	<u>Amount</u>
0103095 TUTV	154841	5/4/2015	111.65
0001362 TV GUIDE MAGAZINE, LLC	154842	5/4/2015	151.96
0000462 TVC COMMUNICATIONS L.L.C.	154843	5/4/2015	1,011.46
0102865 UNIVERSAL SERVICE ADMINISTRATIVE CO.	154828	5/4/2015	5,056.19
0105133 UTILITY TELEPHONE, INC.	154844	5/4/2015	184.06
0104802 VALERIE TRENEV	154838	5/4/2015	73.83
0098917 VOLIKOS ENTERPRISES	154846	5/4/2015	350.00
0105955 WEST COAST CODE CONSULTANTS, INC.	154761	5/4/2015	15,030.00
0099791 YOLANDA VILLEGAS	154845	5/4/2015	20.98
0103399 ZUMAR INDUSTRIES, INC.	154849	5/4/2015	551.18
		GrandTotal:	305,543.25
		Total count:	117



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: May 12, 2015
TO: Honorable Mayor and Members of the City Council
FROM: Angela Kraetsch, Finance Director
SUBJECT: Payroll Approval

City Council approval of the City payroll distributed April 24, 2015 is recommended. The Labor Summary report reflecting the total payroll amount of \$1,445,757.56 for bi-weekly pay period ending April 19, 2015 is attached.

LABOR SUMMARY FOR PAY PERIOD ENDING : APRIL 19, 2015

pyLaborDist	04/24/15
Fund: 001 - GENERAL FUND	1,097,684.71
Fund: 122 - SOLID WASTE/RECYCL.	1,667.05
Fund: 190 - EMERGENCY DISASTER FUND	9,996.10
Fund: 203 - STREET IMPROVE. PROJECTS	6,169.05
Fund: 207 - TECHNOLOGY CAPITAL	1,036.42
Fund: 611 - WATER FUND	79,405.48
Fund: 621 - STORMWATER FUND	18,707.12
Fund: 631 - WASTEWATER FUND	60,781.35
Fund: 641 - CABLE TV FUND	107,526.74
Fund: 701 - CENTRAL GARAGE	10,845.53
Fund: 702 - FACILITY MAINT.FUND	30,181.90
Fund: 707 - TECHNOLOGY DEVELOPMENT	16,760.98
Fund: 711 - SELF INSURANCE	4,995.13
Total	1,445,757.56

RESOLUTION NO. 2015 – XX

RESOLUTION AUTHORIZING TEMPORARY CLOSURE OF CERTAIN STREETS INCLUDING CITY PARK WAY BETWEEN CRYSTAL SPRINGS ROAD AND DESOTO WAY, IN CONNECTION WITH THE 75th ANNUAL POSY PARADE ON SUNDAY, JUNE 7, 2015 BETWEEN THE HOURS OF 11:00 A.M. AND 5:00 P.M., AND AUTHORIZING USE OF CITY PARK BALL FIELDS AND POLICE DEPARTMENT ASSISTANCE WITH TRAFFIC CONTROL OF 1,200 LINEAR FEET OF CITY PARK WAY BETWEEN CRYSTAL SPRINGS ROAD AND DESOTO WAY FOR THE LIONS CLUB ANNUAL POSY PARADE.

WHEREAS, the 75th Annual Posy Parade will be held on Sunday June 7, 2015 in the City of San Bruno between the approximate hours of 11:00 a.m. and 5:00 p.m., between the intersection of Kains Avenue and San Mateo Avenue and City Park and City Park Way; and

WHEREAS, the San Bruno City Council finds and declares, pursuant to California Vehicle Code Section 21101, that the closing of certain streets in connection with such parade is necessary for the safety and protection of persons who are to use certain portions of such streets during such temporary closing; and

WHEREAS, the Posy Parade event includes activities at the City Park ball fields and along City Park Way in City Park at the end of the parade.

NOW, THEREFORE BE IT RESOLVED, by the San Bruno City Council that the following streets, numbered one through seven below, or portions thereof shall be closed to vehicular traffic, except as to those units participating in such parade, on June 7, 2015 between the hours of 11:00 a.m. and 3:00 p.m., and street number 8 listed below, City Park Way between Crystal Springs Road and DeSoto Way, shall be closed to vehicular traffic except as to those units participating in such parade between the hours of 11:00 a.m. and 5:00 p.m., except under such circumstances in which the Chief of Police or his designated representative(s) or authorized personnel find that vehicular traffic may use such streets or portions thereof without interfering with the safety or functioning of the units participating in such parade.

1. Kains Avenue between El Camino Real and San Mateo Avenue
2. San Mateo Avenue between El Camino Real and Kains Avenue
3. Angus Avenue between El Camino Real and San Mateo Avenue
4. Sylvan Avenue between El Camino Real and San Mateo Avenue
5. Jenevein Avenue between El Camino Real and San Mateo Avenue
6. Crystal Springs Road between El Camino Real and City Park entrance
7. El Camino Real between San Mateo Avenue and Crystal Springs Road
8. City Park Way between Crystal Springs Road and De Soto Way

BE IT FURTHER RESOLVED, that the City Council hereby authorizes the use of City Park ball fields and Police Department assistance with traffic control associated with the Posy Parade event.

J.C.

---oOo---

I hereby certify that foregoing **Resolution No. 2015 - XX**
was introduced and adopted by the San Bruno City Council at a regular meeting on
May 12, 2015 by the following vote following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

Carol Bonner, City Clerk



City Council Agenda Item
Staff Report

CITY OF SAN BRUNO

DATE: May 12, 2015
TO: Honorable Mayor and Members of the City Council
FROM: Angela Kraetsch, Finance Director
SUBJECT: Hold Public Hearing, Waive First Reading, and Introduce Ordinance Imposing a 1.652% Rate Increase for Recology San Bruno Garbage and Recycling Services to be Effective July 1, 2015 as Presented in the Notice of Proposed Garbage and Organic Program Rate Increase Mailed to All Property Owners

BACKGROUND

The City's franchise agreement with Recology San Bruno became effective July 1, 1998. According to this agreement, Recology is entitled to annual rate adjustments based on a Detailed Rate Year analysis every two to three years and Interim Rate Year analysis other years. On January 30, 2015 Recology presented an Interim Rate Year adjustment calculation in accordance with the franchise agreement between Recology and the City. This Interim Rate Year adjustment blends 80% of the change in the San Francisco-area Consumer Price Index and the percentage increase for authorized Pass-Through expenses. The net calculation for 2015-16 is 1.652%.

DISCUSSION

In accordance with the Franchise Agreement, Recology submitted an Interim Rate Year adjustment totaling 1.652%. Based on the proposed rate adjustment, charges for a 32-gallon residential toter would increase by \$0.46, from \$27.73 to \$28.19. Examples of the proposed rate change for other services include:

	Existing Rate	Proposed Rate Effective 7/1/2015
Residential		
32-gallon toter	\$27.73	\$28.19
64-gallon toter	\$55.46	\$56.38
96-gallon toter	\$83.19	\$84.57
Commercial		
64-gallon toter, 1 per week	\$70.48	\$71.64
1-yard container, 1 per week	\$147.93	\$150.37

The increase would be effective for bills produced after July 1, 2015.

S.A.

At the March 10, 2015 City Council meeting, staff presented the proposed rate increase and the City Council directed staff to proceed with a notification to all property owners of the proposed change in garbage rates. The notification process for the 2015-16 rates was implemented in accordance with the notice and protest provisions of Proposition 218, which established legal requirements for imposing or increasing property-related taxes, assessments, fees, and charges. The written notice (Attachment 2) of the proposed rates was mailed to all property owners on March 23, 2015 along with date, time, and location of the May 12, 2015 public hearing.

The notification process begins a 45-day protest period. Proposition 218 states that if a majority (50% + 1) of property owners protest the proposed rate increase during the 45 day period, then the City may not impose the new rate. As of May 7, 2015, sixteen (16) written responses have been received (Attachment 3). Any additional written responses received up to the close of the public hearing on May 12, 2015 will be provided to the City Council.

FISCAL IMPACT

Recology has submitted an Interim Rate Year adjustment totaling 1.652%. This Interim Rate Year adjustment blends 80% of the change in the San Francisco-area Consumer Price Index and the percentage increase for authorized Pass-Through expenses.

Solid waste collection and disposal rates vary among San Mateo County cities based on several factors. Costs for service can depend upon the frequency of recycling collection, organics composting, ratio of residential and commercial customers, and unique operational constraints in some jurisdictions. On the following page is a list of current monthly rates in nearby locales for a residential 32-gallon toter:

Atherton	\$55.00	Hillsborough	\$25.80
Pacifica	37.31	Daly City	25.58
Belmont	34.86	Brisbane	24.36
San Carlos	31.38	Burlingame	23.85
Millbrae	29.75	Menlo Park	23.40
South San Francisco	28.70	Foster City	22.00
San Bruno (Proposed)	28.19	San Mateo	19.66
Colma	27.19		

The proposed 2015-16 garbage rate schedule continues to offer a 25% discounted rate for the 32- gallon toter service for households that meet household annual income guidelines. There are currently 622 households that participate in this program.

RECOMMENDATION

Hold public hearing, waive first reading, and introduce ordinance imposing a 1.652% rate increase to Recology San Bruno garbage and recycling services to be effective July

1, 2015 as presented in the notice of proposed garbage and organics program rate increase mailed to all property owners

ATTACHMENTS

1. Ordinance Imposing a 1.652% Rate Increase to Recology San Bruno Garbage and Recycling Services to be Effective July 1, 2015.
2. Notice of Proposed Increase Mailed to all Property Owners.
3. Written Property Owner Responses to Garbage and Recycling Rate Increase.

DATE PREPARED

April 28, 2015

REVIEWED BY

CM_____

ORDINANCE NO. ____

**ORDINANCE OF THE CITY OF SAN BRUNO
ESTABLISHING GARBAGE AND REFUSE RATES**

Whereas, pursuant to Article XI, Section 7 of the California Constitution and Section 10.20.050 of the San Bruno Municipal Code, the City has granted Recology San Bruno ("Recology") an exclusive contract for the collection of garbage and rubbish within the city; and

Whereas, the City regulates the rates charged by Recology to San Bruno residents and businesses; and

Whereas, pursuant to Section 10.20.050(D) of the Municipal Code, the City has agreed to assist Recology with the billing and collection of such rates; and

Whereas, Recology has requested approval of a rate increase of 1.652% effective July 1, 2015; and

Whereas, notice of a public hearing on that proposed rate increase was mailed to garbage and refuse customers 45 days prior to May 12, 2015; and

Whereas, on May 12, 2015, at 7:00 p.m. at the San Bruno Senior Center located at 1555 Crystal Springs Road, San Bruno, California, the City Council held a public hearing on the proposed rate increase; and

Whereas, at the public hearing, the City Council considered testimony and protests from all interested persons; and

Whereas, the City Council did not receive written protests against the rate increase from a majority of the customers or parcels served by Recology; and

Whereas, the City Council now desires to approve the proposed rate increase.

The City Council of the City of San Bruno does ordain as follows:

Section 1. The above-stated recitals are true and correct.

Section 2. By its Ordinance No. 1824, this Council previously approved comprehensive garbage and refuse rates. Ordinance No. 1824 is hereby rescinded and superseded.

Section 3. The following rates for the collection of garbage and refuse are hereby approved:

I. Residential (1-3 units) Monthly Rate

Weekly Refuse and Recycling Services including the green cart

Toter - 20 gallon	\$	21.86
Toter - 32 gallon	\$	28.19
Toter - 64 gallon	\$	56.38
Toter - 96 gallon	\$	84.57
Low Income 32 gallon	\$	21.15
Each additional 32 gallon	\$	28.19
Additional 96 gallon green waste	\$	8.53
Extra Bag (approximately 32 gallon) – per pick up	\$	13.25

II. Multi-Unit Residential (4+units)

Weekly Refuse and Recycling Services

Bins, Cans & Carts (4-99 units)	\$	28.19 /unit
Bins (100+ units)	\$	26.78 /unit
Bin Rental - 1 yard	\$	35.45
Bin Rental - 2 yard	\$	41.15

III. Commercial

Weekly Refuse and Recycling Services (once per week pick up on weekday)

	Regular	Organics
Toter - 32 gallon	\$ 35.82	\$ 26.88
Toter - 64 gallon	\$ 71.64	\$ 53.76
Toter - 96 gallon	\$ 107.46	\$ 80.64

Saturday service will be charged at a rate of 1.5 times the regular weekday rate

Regular Container Monthly Rates

<u>P/U per Week</u>	<u>1yd</u>	<u>2yd</u>	<u>3yd</u>	<u>4yd</u>	<u>6yd</u>
1 x per	\$150.37	\$300.62	\$418.91	\$515.82	\$709.70
2 x per	\$300.74	\$601.24	\$837.82	\$1,031.64	\$1,419.40
3 x per	\$451.11	\$901.86	\$1,256.73	\$1,547.46	\$2,129.10
4 x per	\$601.48	\$1,202.48	\$1,675.64	\$2,063.28	\$2,838.80
5 x per	\$751.85	\$1,503.10	\$2,094.55	\$2,579.10	\$3,548.50
Sat. p/u	\$225.55	\$450.92	\$628.36	\$773.73	\$1,064.54
Extra p/u	\$ 34.71	\$ 69.36	\$ 96.65	\$119.04	\$163.76
Bin Rental	\$35.45	\$41.15	\$44.89	\$48.16	\$51.72

Organics Container Monthly Rates

<u>P/U per Week</u>	<u>1yd</u>	<u>2yd</u>	<u>3yd</u>	<u>4yd</u>	<u>6yd</u>
1 x per	\$ 112.78	\$ 225.45	\$ 314.19	\$ 386.88	\$ 532.27
2 x per	\$ 225.56	\$ 450.90	\$ 628.38	\$ 773.76	\$1,064.54
3 x per	\$ 338.34	\$ 676.35	\$ 942.57	\$1,160.64	\$1,596.81
4 x per	\$ 451.12	\$ 901.80	\$1,256.76	\$1,547.52	\$2,129.08
5 x per	\$ 563.90	\$1,127.25	\$1,570.95	\$1,934.40	\$2,661.35
Sat. p/u	\$ 169.17	\$ 338.19	\$ 471.28	\$ 580.31	\$ 798.42
Extra p/u	\$26.03	\$52.01	\$72.49	\$89.28	\$ 122.82
Bin Rental	\$26.58	\$30.86	\$33.68	\$36.13	\$38.80

IV. Debris Boxes (delivery and pick up included)

4 yard mini - Per day	\$ 185.44
6 yard mini - Per day	\$ 234.26
7 yard debris - 1-5 business days	\$ 448.97
16 yard debris - 1-5 business days	\$ 497.73
20 yard debris - 1-5 business days	\$ 546.57
25 yard debris - 1-5 business days	\$ 683.17
25 yard debris - Recyclables only	\$ 390.38
30 yard debris - 1-5 business days	\$ 792.49
Debris Box Hold-overs - After 5 th Day	10% of rate/day
Compacted Garbage - Per yard	\$ 55.61

V. Special Disposal Services for Bulky Goods

Special disposal services of bulky goods shall be provided by Recology San Bruno at rates calculated by Recology depending upon size, weight and means of disposal of items. Recology San Bruno shall make available a list of standard rates for frequently disposed of bulky goods. Rates for special disposal services of bulky goods are subject to review and modification by the City Council.

VI. Inside Pull-Out Service

0 – 25 feet	\$	8.91
-------------	----	------

VII. Key/Lock Service

Each use of a key (including key, keypad, combination lock, automatic door opener, or any other entry mechanism) is required to open a lock or to enter or leave the premises, additional monthly charge of:

1 per week	\$	10.19
2 per week	\$	20.38
3 per week	\$	30.57
4 per week	\$	40.76
5 per week	\$	50.95
Saturday	\$	15.29

VIII. Excess Disposal/Overflowing Container Penalty

Service charge/penalty for excess disposal/overflowing container:

Per occurrence	\$	14.49
----------------	----	-------

Section 4. The City Council finds, pursuant to Title 14 of the California Code of Regulations, Section 15273, that this Ordinance is statutorily exempt from the requirements of the California Environmental Quality act (CEQA) in that it deals with the establishment of rates and fees.

Section 5. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of San Bruno hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or portions be declared invalid or unconstitutional.

Section 6. This Ordinance shall be published according to law.

Section 7. This Ordinance shall become effective 30 days after adoption and the rates will become effective for all bills generated after July 1, 2015. The rates set forth in Ordinance No. 1824 shall remain effective until that time.

ATTEST:

Jim Ruane, Mayor

Carol Bonner, City Clerk

APPROVED AS TO FORM:

Marc Zafferano, City Attorney

--oOo--

I hereby certify that foregoing **Ordinance No.**
was introduced at a regular meeting of the San Bruno City Council on
May 12, 2015, and adopted by the San Bruno City Council at a regular meeting on
May 26, 2015, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

Carol Bonner, City Clerk

NOTICE OF PROPOSED RATE INCREASES TO Recology San Bruno's Garbage and Recycling Rates



The San Bruno City Council is considering Recology San Bruno's request for an increase to garbage and recycling service monthly charges. Property owners are being notified of this proposed rate increase. A public hearing will be held by the City Council on May 12, 2015 to hear protests on the proposed rate increase. Written protests related to the proposed new rates may be submitted no later than the conclusion of the public hearing.

Recology has requested the rate adjustment in accordance with its Franchise Agreement with the City to be effective July 1, 2015. The agreement allows for a rate adjustment equal to 80% of the change in the Consumer Price Index, as provided by the U.S. Bureau of Labor Statistics, and authorized pass-through expenses. The net calculation for 2015-16 is 1.652%.

For more information about the proposed garbage rate increases, the City Council Staff Report authorizing the distribution of this notice and the Prop 218 notification process, please visit www.sanbruno.ca.gov/finance_main.html and click on "**Proposed Rate Increase**" or call (650) 616-7086.

Rate increase approval process

The City Council will hold a public hearing on Tuesday, May 12, 2015 at 7:00 p.m. at the San Bruno Senior Center, 1555 Crystal Springs Road. At the hearing, the City Council will consider public comments, as well as written protests against the proposed garbage rate increase. If you wish to file a written protest, please mail or hand deliver a letter or postcard to: Garbage Rate Protest, City of San Bruno, Office of the City Clerk, 567 El Camino Real, San Bruno, CA 94066. A written protest must include the name of the property owner or Recology customer submitting the protest, the signature of that person, and the street address or Assessor's Parcel Number (APN) of the service location for which the protest is submitted. If written protests are received with respect to a majority of the parcels of real property served by Recology in the City, then the City Council cannot approve Recology's request. To be considered by the City Council, a protest letter or postcard must be received by the City no later than the conclusion of the public hearing on May 12, 2015.

Proposed Increase for Recology San Bruno's Garbage and Recycling Rates for 2015-16

	Current Residential Rate	Monthly Rate Effective July 1, 2015
Residential (1-3 Units)		
Weekly Refuse and Recycling Services, including the green cart		1.652%
Toter - 20 gallon	\$ 21.50	\$ 21.86
Toter - 32 gallon	\$ 27.73	\$ 28.19
Toter - 64 gallon	\$ 55.46	\$ 56.38
Toter - 96 gallon	\$ 83.19	\$ 84.57
Low Income 32 gallon	\$ 20.81	\$ 21.15
Each additional 32 gallon	\$ 27.73	\$ 28.19
Additional 96 gallon green waste	\$ 8.39	\$ 8.53
Extra Bag Service (approximately 32 gallon) – per pick up	\$ 13.03	\$ 13.25
Multi-Unit Residential (4+ Units)		
Weekly Refuse and Recycling Services		
Bins, Cans & Carts (4-99 units) – per unit	\$ 27.73	\$ 28.19
Bins (100+ units) – per unit	\$ 26.34	\$ 26.78
Bin Rental - 1 yard	\$ 34.87	\$ 35.45
Bin Rental - 2 yard	\$ 40.48	\$ 41.15

Saturday service will be charged at a rate of 1.5 times the regular weekday rate

Debris Boxes

Includes Delivery and Pickup

4 yard mini (per day)	\$ 185.44
6 yard mini (per day)	\$ 234.26
7 yard debris (1-5 business days)	\$ 448.97
16 yard debris (1-5 business days)	\$ 497.73
20 yard debris (1-5 business days)	\$ 546.57
25 yard debris (1-5 business days)	\$ 683.17
25 yard debris recyclables only	\$ 390.38
30 yard debris (1-5 business days)	\$ 792.49
Debris box hold-over (after 5th day)	10% of rate/day
Compacted Garbage (per yard)	\$ 55.61

Key/Lock Service

Additional monthly charges of the following will be applied on each use of a key (including key, keypad, combination lock, automatic door opener, or any other entry mechanism) required to open a lock or to enter or leave the premises, additional monthly charge of:

1 per week	\$ 10.19
2 per week	\$ 20.38
3 per week	\$ 30.57
4 per week	\$ 40.76
5 per week	\$ 50.95
Saturday	\$ 15.29

Inside Pull-Out Service

0-25 feet	\$ 8.91
-----------	---------

Excess Disposal/Overflowing Container Penalty

Per occurrence	\$ 14.49
----------------	----------

2015-16 Proposed Garbage, Recycling and Organics Program Rates

Commercial Container Monthly Rate – Effective July 1, 2015 (1.652%)

Pickup/Week	1 yard	2 yard	3 yard	4 yard	6 yard	32-gal Toter	64-gal Toter	96-gal Toter
Regular Container Monthly Rate								
1 x per	\$ 150.37	\$ 300.62	\$ 418.91	\$ 515.82	\$ 709.70	\$ 35.82	\$ 71.64	\$ 107.46
2 x per	\$ 300.74	\$ 601.24	\$ 837.82	\$ 1,031.64	\$ 1,419.40			
3 x per	\$ 451.11	\$ 901.86	\$ 1,256.73	\$ 1,547.46	\$ 2,129.10			
4 x per	\$ 601.48	\$ 1,202.48	\$ 1,675.64	\$ 2,063.28	\$ 2,838.80			
5 x per	\$ 751.85	\$ 1,503.10	\$ 2,094.55	\$ 2,579.10	\$ 3,548.50			
Sat. pickups	\$ 225.55	\$ 450.92	\$ 628.36	\$ 773.73	\$ 1,064.54			
Extra pickup	\$ 34.71	\$ 69.36	\$ 96.65	\$ 119.04	\$ 163.76			
Bin Rental	\$ 35.45	\$ 41.15	\$ 44.89	\$ 48.16	\$ 51.72			
Organics Container Monthly Rate								
1 x per	\$ 112.78	\$ 225.45	\$ 314.19	\$ 386.88	\$ 532.27	\$ 26.88	\$ 53.76	\$ 80.64
2 x per	\$ 225.56	\$ 450.90	\$ 628.38	\$ 773.76	\$ 1,064.54			
3 x per	\$ 338.34	\$ 676.35	\$ 942.57	\$ 1,160.64	\$ 1,596.81			
4 x per	\$ 451.12	\$ 901.80	\$ 1,256.76	\$ 1,547.52	\$ 2,129.08			
5 x per	\$ 563.90	\$ 1,127.25	\$ 1,570.95	\$ 1,934.40	\$ 2,661.35			
Sat. pickups	\$ 169.17	\$ 338.19	\$ 471.28	\$ 580.31	\$ 798.42			
Extra pickup	\$ 26.03	\$ 52.01	\$ 72.49	\$ 89.28	\$ 122.82			
Bin Rental	\$ 26.58	\$ 30.86	\$ 33.68	\$ 36.13	\$ 38.80			



Celebrate Earth Day – Come to the FREE Compost Give Away!

Saturday, April 4, 2015

8:00am – 11:00am

San Bruno Park, Beckner Shelter Parking Area

(Drive along roadway behind the City Pool)

Join us for our second "BYOB – Bring Your Own Bucket" event and receive nutrient rich compost.

San Bruno residents are welcome to take home a free bucket of compost to help enrich their gardens while learning about the benefits of composting!



For more information, please call Recology San Bruno at **650-583-8536** or visit us online at recologysanbruno.com



15th Annual Clean Your Files Day May 11 – 15, 2015

Have extra recycling? No problem! Set out extra recyclables next to your blue recycling cart in paper bags or boxes.

Cart Placement Reminder:

Per San Bruno Municipal Code

#10.22.080.B, your carts should not be set out more than 12 hours in advance of pick-up nor left curbside for more than 12 hours after pick-up. Please be sure to pull your carts back from the curb once they are serviced.

Written Responses to Proposed Increase Garbage and Recycling Rates

Responses Received* as of May 7, 2015

	Date Received	Name	Address
1	March 30, 2015	Euencio Cruz	616 5th Avenue
2	May 30, 2015	Heidi Beck and Henry Lowood	160 Acacia Avenue
3	May 31, 2015	Sam Razzouq	3921 Chilton Lane
4	April 6, 2015	Huimin Wang	415 Markham Avenue
5	April 7, 2015	Dolores Bravos	2275 Hamilton Avenue
6	April 8, 2015	Peninsula Place	1125 Cherry Avenue
7	April 8, 2015	Peninsula Place	1125 Cherry Avenue
8	April 8, 2015	Peninsula Place	1125 Cherry Avenue
9	April 8, 2015	Peninsula Place	1125 Cherry Avenue
10	April 8, 2015	Ronald Fish	286 Poplar Avenue
11	April 10, 2015	Francisco and Debbit Marcal	7152 Shelter Creek #152
12	April 13, 2015	Frances Sanchez	520 San Antonio
13	April 13, 2015	Jeffrey Shurtleff	384 Hazel Avenue
14	April 20, 2015	Akram Nasser	1840 Cedarwood Court
15	April 27, 2015	Carter Choi	1880 Earl Avenue
16	May 7, 2015	Lorraine Walsh	2160 Rollingwood Drive

SAN BRUNO, CA. MONDAY , MARCH 30, 2015.

RECEIVED

MAR 30 2015

CITY CLERK'S OFFICE

GARBAGE RATE PROTEST

CITY OF SAN BRUNO, OFFICE OF THE CITY CLERK

567 EL CAMINO REAL

SAN BRUNO ,CA 94066.

MY NAME IS EVENCIO CRUZ. I AM THE OWNER OF THE PROPERTY IN SAN BRUNO .CA.

✓ 616 5TH AVENUE. MY PARCEL NO. IS: 020-173-160. ✓

IN YOUR LETTER YOU ARE PROPOSING RATE INCREASES TO RECOLOGY

SAN BRUNO'S GARBAGE AND RECYCLING RATES.

YEARS AGO I ASKED ABOUT THE RECYCLING. YOU PEOPLE SAID THAT 'IT WAS FREE.'

IF IS NOT FREE, TAKE THE BRUE TOTE AWAY . I WILL PUT A BAG IN THE GARBAGE CAN SEPARATE FROM THE

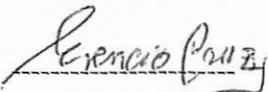
GARBAGGE. MY GARBAGE CONSIST OF A LITTLE BAG SO THERE IS ROOM FOR A SMALL BACK FOR RECYCLING.

I AM RETIRED, 78 YEARS OLD, WITH FIXED INCOME. I NEVER COOK FOR ME... ALONE.

.I WILL NOT BE HERE ON TUESDAY, MAY 12, 2015, I WILL ON EMERGENCY OUT OF THE COUNTRY'

YOURS TRULY,

✓ EVENCIO CRUZ PH. 650 583 8377.

✓ 

SIGNATURE

160 Acacia Avenue
San Bruno, CA 94066
March 26, 2015

RECEIVED
MAR 30 2015
CITY CLERK'S OFFICE

Garbage Rate Protest
City of San Bruno, Office of the City Clerk
567 El Camino Real
San Bruno, CA 94066

Dear Madam:

✓
As the owners of the property at 160 Acacia Avenue, we are protesting the proposed rate increases in garbage and recycling service monthly charges. We already had our rates go up recently – now they are proposed to go up AGAIN? We as homeowners are doing more and more work ourselves to sort, reduce and recycle, and San Bruno is meeting its goals for diversion – there is no reason for the rates to go up every six months.

We urge the city council NOT to approve Recology's request for an increase in monthly service charges.

Sincerely,

✓  ✓ 
✓ Heidi Beck ✓ Henry Lowood

3/31/15

From: Sam Razzoq ✓
c 3921 CHILTON LANE ✓
SAN BRUNO, CA 94066

RECEIVED

MAR 31 2015

CITY CLERK'S OFFICE

Please consider this letter as a
protest to any rate increase to
Recology.

Against Rate Increase

✓ B Razzoq

RECEIVED

APR - 6 2015

CITY CLERK'S OFFICE

April 7, 2015

Property Owner: Huimin Wang ✓
Property Address: 415 Markham Avenue, ✓

Dear City of San Bruno,

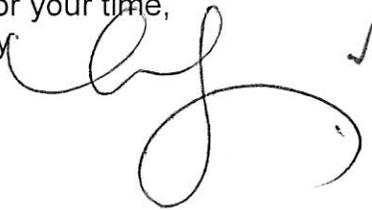
I have been a resident of San Bruno for over 25 years and in that time, the amount of waste my family and I produce has only decreased. I began my residence with 4 family members living in the same house and now there are only 3. Not only has the number of family members decreased, but both my sons now have full-time jobs where they are out of the house over at least 8 hours a day on weekdays.

I do not understand why the rates should be increased when my waste production is likely lower than it was before. I cannot prove this as a fact but it seems like a rational conclusion based on changes to our family's living situation.

In the grand scheme of things I understand that rates are adjusted for inflation but the residents of San Bruno should not have to suffer as a result of economic changes. I am sure the city of San Bruno can find an appropriate method to allocate funds to Recology without affecting service to residents or their bank accounts.

We are all working very hard to make a living and every penny counts. The bay area is tough and expensive enough to live in as is. Please do not make it harder for us.

Thank you for your time,
Wang Family ✓



April 7, 2015
San Bruno City Council!

I am against a garbage rate increase.

Recology can cut back on their weekly pick ups of recyclables and garden cuttings to once or twice a month.

I compost so I have a very small amount waste in my garbage can.

— You could pick up my garbage once a month and lower my rate. —

Sincerely,

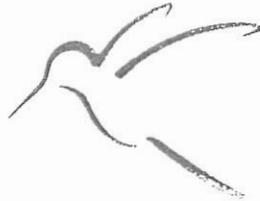
RECEIVED ✓ Dolores Bravos

APR - 7 2015 ✓

✓ 2275 Hamilton Ave

CITY CLERK'S OFFICE San Bruno, CA.

✓ APN 019-072-040



PENINSULA PLACE

RECEIVED

APR - 8 2015

CITY CLERK'S OFFICE

TO: The Honorable City Council of San Bruno

My name is James O'Neil, and I am the President of the Peninsula Place Homeowner's Association. As such, I represent the 872 homes and approximately 1,200 residents at Peninsula Place. Not only do we oppose the proposed garbage rate increase, we are asking you to adjust our rate down, to more accurately reflect our actual usage.

We are currently billed at almost the same rate as 872 individual homes with 32 gallon garbage cans. But unlike individual homes that have 872 garbage totes, and 872 recycling totes, and 872 garden waste totes, we are dramatically more efficient. We have only 33 garbage dumpsters, 69 recycling totes, two recycling dumpsters, and one (10 cubic yard) garden waste container.

Another efficiency that Peninsula Place offers is the mailing of only one bill, not 872 separate mailing that would be required for separate houses.

The argument can be made that we deserve to pay more, since we have garbage and recycling pickup more than once per week. Unfortunately, that argument is also inflated. Many, many times each week the garbage truck bypasses some of our dumpsters because they do not contain any garbage!

Obviously some inefficiencies have crept into the garbage and recycling collection system over the years. Our Directors and Management team have worked with Recology to increase recycling and lower the amount of garbage sent to the local land fill. We are more than willing to continue working with the garbage company to be more efficient at Peninsula Place, in exchange for a reduced rate.

If the garbage company wants to make more money, let them become more efficient. That is good for all of us.

Sincerely,

James O'Neil
President
Peninsula Place Homeowner's Association

RECEIVED.

APR - 8 2015

CITY CLERK'S OFFICE

✓
✓ **Ronald E. Fish**
286 Poplar Avenue
San Bruno, CA 94066-4808

March 27, 2015

Garbage Rate Protest
Office of the City Clerk
567 El Camino Real
San Bruno, CA 94066

✓
Reference: Property Owner, Ronald E. Fish; Parcel Number 020-405-430

Dear Garbage Rate Protest,

I protest the proposed Organics rate increase as well as any other automatic rate increase for Recology. Recology uses the same form brochure every year with new increases. Last year's notice had what they are asking for this year. The additional cost of Organics Program is just too expensive for the perceived benefit. I also find that the annual rate increase granted Recology too much of a sweet heart deal. This guarantees profits for Recology without any incentive to curb costs which should result in savings to customers. I suggest that the citizens are best served if the garbage collection contracts are competitively bid versus a near automatic annual rate increase.

Sincerely,

✓ 
Ronald E. Fish

RECEIVED

4/7/15

APR 10 2015

CITY CLERK'S OFFICE

My wife and I live at Shelter
Creek Condominium in San Bruno. We
are AGAINST any garbage rate increase
requested by Recology !!

Francisco Marcal
✓ Debbie Marcal

✓ FRANCISCO + DEBBIE MARCAL
✓ 7152 SHELTER CREEK LANE #152
SAN BRUNO, CA. 94066

REGARDING - RECOLOGY PROPOSED
RATE INCREASE EFFECTIVE
JULY 1, 2015 OF 1.652%

RECEIVED

APR 13 2015

CITY CLERK'S OFFICE

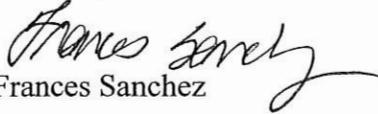
April 10, 2015

To whom it may concern,

I am protesting the increase in San Bruno's garbage and recycling rates.

I am the owner of the 520 San Antonio Ave apt building. My current bill is already costly.

Sincerely,

✓ 
✓ Frances Sanchez

RECEIVED

APR 13 2015

CITY CLERK'S OFFICE

San Bruno City Council
567 El Camino Real
San Bruno, CA 94066

04/07/2015

**Comments on Proposed Rate Increase
to Recology San Bruno's Garbage
and Recycling Rates**

Dear Neighbors and Friends,

Our family is sincerely trying to reduce our throwaway waste and thereby reduce our input to the landfills. We have asked for a SMALLER grey trash bin...but none are available. WHY?

We compost ALMOST ALL of our organic biodegradable excess and we have asked for a SMALLER green recycling bin, but none are available. WHY?

Recology San Bruno doubled their servicing of our HUGE green bin in spite of its being empty due to our composting, and they offer us no OPT OUT of their program. We need a SMALLER green bin, less servicing, and an OPT OUT alternative.

Now Recology wants us to PAY MORE for their services which we are trying carefully to use less, for the reasons stated above.

Please reward our community's efforts to THROW AWAY LESS, to compost at home, and to purchase less packaging materials.

Please deny the current rate increase, and instead ask Recology San Bruno to offer us more, and smaller options. We do NOT need to pay for THEIR HUGE infrastructure. Bigger is NOT BETTER.

Thank you
Sincerely,

✓ *JEFFREY SHURTLEFF* 4/7/15

✓ Jeffrey Shurtleff
✓ 384 Hazel Avenue
San Bruno, CA 94066-4832

✓
Parcel # 020-282-470
Huntington Park, San Bruno, CA

RECEIVED

APR 20 2015

CITY CLERK'S OFFICE

✓ APN: 020-021-400

Garbage Rates
567 EL Camino Real
San Bruno, CA 94066

I hereby protest any garbage rate increase by San Bruno Recology.

I live at 1840 Cedarwood CT ✓
San Bruno, Ca. 94066

✓ Akram Nasser
Owner

4-16-15

✓ Carter Choi
✓ 1880 Earl Avenue
San Bruno, CA 94066

RECEIVED
APR 27 2015
CITY CLERK'S OFFICE

April 22, 2015

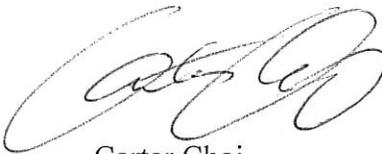
Re: Garbage Rate Protest

Dear City Council:

I protest the proposed garbage rate increase. I strongly feel that homeowners should be provided a break from the annual rate increases proposed by Recology.

I hope you provide serious consideration in rejecting garbage and recycling rate increases. The constant annual rate increases are getting absurd.

Yours truly,

✓ 

Carter Choi
Homeowner

RECEIVED

MAY - 7 2015

CITY CLERK'S OFFICE

May 2, 2015

*Garbage Rate Protest
City of San Bruno
Office of the City Clerk
567 El Camino Real
San Bruno, CA 94066*

I am hereby protesting this latest rate increase for Recology. They just got their annual increase in January, and I think once a year is just about enough!

Before you vote, please stop and think of us Senior Citizens that are on fixed incomes and what a burden it can be to us with these repeated rate increases.

I also think it is time for the City to consider going out with bids to see just how other companies pricing compares to Recology's. We just might find another company that doesn't charge as much as we are paying now and/or expect the multiple rate increases now expected by Recology.

Thank you for your consideration in this matter.

Sincerely,

J Lorraine Walsh

↓ *Lorraine Walsh*
↓ *2160 Rollingwood Drive*
↓ *San Bruno, CA 94066*



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: May 12, 2015

TO: Honorable Mayor and Members of the City Council

FROM: Marc L. Zafferano, City Attorney
Jim Burch, Public Services Deputy Director

SUBJECT: Hold Public Hearing, Waive First Reading, and Introduce an Ordinance Amending Chapter 8.24, Section 8.24.200 of the San Bruno Municipal Code Relating to Private Sewer Laterals

BACKGROUND:

For approximately the past year, the City Council has been in the process of formally evaluating its sewer lateral policy. There are about 11,000 sewer laterals owned by private property owners that connect to the City's sewer mains. The two distinct sections of these laterals are often referred to as "upper" and "lower." The upper lateral runs between the house and the cleanout, while the lower lateral runs between the cleanout and the City's sewer main.

In 1976 the City Council adopted Resolution 1976-3, which provided that the City would provide an "additional service" to property owners to "rod sewer laterals within the street easement" (the lower lateral) under certain conditions. The Resolution provided that the service could be discontinued at any time.

In 1986, the City adopted Resolution 1986-64, which provides that if property owners installed a City-conforming cleanout at their expense of a few hundred dollars, the City would maintain, repair and replace their lower lateral in perpetuity. A \$0.60 per month, per household fee was added to the base wastewater rate to cover the cost of the City's additional service. Over the years, about 25% of residents installed an approved cleanout. The fee, which accounts for about \$43,000 in revenue per year, was never adjusted. However, the actual cost of delivering these enhanced services exceeded \$300,000 in FY 2012-13 and \$400,000 in FY 2013-14. For FY 2014-15, costs are \$500,000 to date, and are expected to exceed \$800,000 by the end of the year. Actual annual costs are expected to continue growing as sewer laterals age and deteriorate. Staff estimates that costs will exceed \$1,100,000 during the next few years.

The increase in lower sewer lateral repair/replacement needs and the associated costs are due to a variety of factors including: the age; material type and condition of laterals; tree roots seeking moisture and causing damage; homeowners taking advantage of the current City policy by installing a cleanout and then requesting replacement of lower lateral; and the new City policy implemented on May 8, 2015, which requires homeowners to inspect, and

as needed, repair their sewer lateral upon transfer of property ownership per the adopted Point of Sale Ordinance.

On April 14, 2015, the City Council adopted a Resolution repealing Resolution 1986-64 and directing implementation of the revised policy recommended by the Utilities Infrastructure Subcommittee. The new policy would continue to require the City to respond to requests for emergency service from residents. For those homeowners with a City-approved accessible and operable cleanout that would not damage City equipment, the City would also continue to provide ongoing maintenance services as necessary. However, repairing or replacing a damaged lower lateral would be the property owner's responsibility. The City Council also adopted a Resolution authorizing the City Manager to execute an agreement with Utility Service Partners to offer residential sewer lateral warranty service. The City Council directed staff to return with a revised ordinance reflecting the policy changes.

DISCUSSION:

The chart below summarizes the old policy and the proposed policy:

	Description of Services	Existing Policy	Proposed New Policy
Approved Cleanout	Emergency Services	Y	Y
	Ongoing Maintenance	Y	Y
	Repair/Replace Lower Lateral	Y	N
	Repair/Replace Upper Lateral	N	N
No Approved Cleanout	Emergency Services	Y	Y
	Ongoing Maintenance	N	N
	Repair/Replace Lower Lateral	N	N
	Repair/Replace Upper Lateral	N	N

The proposed revised ordinance was attached to the April 14, 2015 staff report, and is attached here in substantially similar form. It would implement the policy changes directed by the City Council. The 75% of homeowners who do not currently have a City-approved cleanout installed will experience no change as a result of the new policy. Moreover, the City will continue to provide emergency service to all.

As previously indicated, a warranty program is voluntary, and residents do not have to purchase a warranty or sign up with Utility Service Partners. A warranty program, as offered and described by Utility Service Partners, which is endorsed by the National League of Cities, would include the following features:

1. \$4,000 coverage for each upper and lower lateral, plus additional allowance for public street and sidewalk cutting
2. No deductible
3. 24/7/365 availability

4. Repairs made only by licensed, local contractors
5. Includes cost of obtaining City permits
6. No annual or lifetime limits on number of repair incidents
7. Claims approval rate in excess of 97%

To provide information about the changes to the policy, staff will schedule informational workshops at City Hall and the Senior Center to provide outreach to citizens and community groups. In addition, information will be provided in utility bill inserts and via Cable Television Channel 1.

FISCAL IMPACT:

Annual costs associated with lateral repairs and maintenance are expected to be reduced from \$550,000 to approximately \$100,000 annually. This reduction would come about due to the elimination of private lateral repairs, although maintenance costs for conforming laterals will likely increase as more laterals are eligible for maintenance services.

ALTERNATIVES:

1. Modify the proposed ordinance.
2. Provide direction for an alternative implementation date beyond 30 days after adoption.

RECOMMENDATION:

Hold Public Hearing, Waive First Reading, and Introduce an Ordinance Amending Chapter 8.24, Section 8.24.200 of the San Bruno Municipal Code Relating to Private Sewer Laterals

ATTACHMENTS:

1. Proposed revised and amended ordinance for introduction: San Bruno Municipal Code section 8.24.200

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SAN BRUNO AMENDING CHAPTER 8.24, SECTION 8.24.200 OF THE SAN BRUNO MUNICIPAL CODE

The City Council of the City of San Bruno does ordain as follows:

Section 1: Chapter 8.24, section 8.24.200 is hereby amended as follows:

SECTION 8.24.200

SEWER LATERALS

Section 8.24.200 Sewer Laterals

It is the exclusive responsibility of the property owner to maintain, repair, and/or replace the property sewer laterals from the building to the sewer collector mains. The City will continue to respond to requests for emergency sewer service from residents. Where a City-approved cleanout is accessible, operable, and will not damage City equipment, staff will provide ongoing maintenance services as necessary. In circumstances where the private lateral is damaged, staff will direct homeowners to repair or replace the lateral at their expense. Sewer collector mains shall be maintained by the city.

Section 2: This amendment is not a project subject to and is thus exempt from environmental review under CEQA pursuant to the General Rule expressed in CEQA Guidelines Section 15061(b)(3). This amendment involves minor text amendments to an existing ordinance and it can be seen with certainty that the proposed amendments will have no significant negative effect on the environment.

Section 3: If any section, subsection, clause or phrase of this Ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion or section of the Ordinance. The City Council of the City of San Bruno hereby declares that it would have adopted the Ordinance and each section, subsection, sentence, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional.

Section 4. The Ordinance shall take effect and be in force thirty days from adoption.

Section 5. The City Clerk shall publish this Ordinance according to law.

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

---o0o---

I hereby certify that the foregoing Ordinance No. _____ was introduced on _____, 2015, and adopted at a regular meeting of the San Bruno City Council on _____, 2015, by the following vote:

AYES: COUNCILMEMBERS: _____

NOES: COUNCILMEMBERS: _____

ABSENT: COUNCILMEMBERS: _____

City Clerk



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: May 12, 2015

TO: Honorable Mayor and Members of the City Council

FROM: Angela Kraetsch, Finance Director

SUBJECT: Receive Quarterly Financial Report as of March 31, 2015 for the 2014-15 General Fund, Special Revenue Funds, Enterprise Funds, and Internal Service Funds Budget and Adopt Resolution Approving the Third Quarter Budget Amendment for FY 2014-15 General Fund, Self Insurance Fund, Wastewater Fund, and Water Fund Budgets

BACKGROUND

The City Council approved 2014-15 General Fund, Special Revenue Funds, Enterprise Funds, and Internal Service Funds Budget is the annual plan and resource allocation that guides and ensures implementation of City Council policies. The budget implements the vision and direction for the broad range of services that meet the needs of the community in accordance with City Council priorities.

This financial review as of March 31, 2015 provides the third quarter update to the City Council for the current fiscal year. Analysis of revenues collected and all expenditures through March 31, 2015 measures the budget's adherence to the established resource allocation plan.

DISCUSSION

The Adopted Budget incorporates the estimated revenues and planned expenditures for all funds. The attached 2014-15 Quarterly Financial Report as of March 31, 2015 provides the revenue and expenditure summary for the General Fund, Special Revenue Funds, Enterprise Funds, and Internal Service Funds. This discussion focuses on variances from the revenue and expenditure plans and allocations reflected in the budgets.

General Fund

The General Fund finances the operations of the City having no special or dedicated revenue source and pays for basic municipal services. The 2014-15 amended Budget anticipates General Fund revenues of \$37,929,092 and expenditures totaling \$37,800,218.

Revenue and expenditure data as of the end of the third quarter is a significant indicator of year-end results. Total General Fund revenues through March 31, 2015 were

10.a.

\$25,430,210, 67% of budget. General Fund revenues were up \$1.7 million over the same time period last year primarily from higher Property Tax, Sales Tax, and Hotel/Motel Occupancy Tax revenues. General Fund expenditures were \$26,971,092 or 71% of budget, compared to 72% in the prior year. A detailed review of revenues and expenditures are discussed below.

General Fund Revenue:

- **Property Tax** (65% of budget compared to 67% in 2013-14)
The budget for Property Tax revenue is approximately \$784,000 higher than the amended budget in 2013-14 due to continuing re-distribution of tax increment funds from the former Redevelopment Agency to the City and an increase in property values. Actual Property Tax revenues as of March 31, 2015 are \$413,802 higher than at the same time last year, with the San Mateo County's second distribution of property tax occurring in April.
- **Sales Tax** (56% of budget compared to 54% in 2013-14)
The budget for Sales Tax revenue is \$327,099 higher than the budget of \$7,343,812 in 2013-14. Actual Sales Tax revenues at third quarter are \$326,876 higher than the prior year. However, in the prior year the County withheld \$409,900 of In-Lieu Sales Tax (Triple Flip) due to the re-calculation of the ERAF reimbursement. This reduction was reflected in the 2013-14 Third Quarter report. The shortfall reimbursement was approved in the State's FY 2014-15 Budget and was repaid to the City in August 2014. Staff recorded this revenue in FY 2013-14 as part of the year end audit process. On April 30, 2015, the City was again notified that the State was holding back In-Lieu Sales Tax (Triple Flip) amounts due this year because of the State's re-calculation of prior County ERAF reimbursements. The amount of Sales Tax revenue to be taken on a one-time basis amounts to \$182,323. The Triple Flip shortfall amounts have been incorporated in the state's proposed 2015-16 Budget.
- **Business Tax** (79% of budget compared to 106% in 2013-14)
The budget for this category increased by \$876,640 to reflect the growing number of large businesses located within San Bruno. At third quarter, revenues are \$2,541,841, which is \$75,180 higher than the prior fiscal year. Business taxes are billed and paid at the beginning of the fiscal year, which explains why it is over 75%. However, when comparing the budget to actual with the prior year this revenue source is showing a decrease of 27%. At mid-year, staff had reported that this revenue source would be evaluated to determine if an adjustment should be made. At this time staff is recommending a budget reduction of **\$300,000** in this line item to reflect actual revenue received.
- **Hotel/Motel Occupancy Tax** (82% of budget compared to 78% in 2013-14)
Current year revenues are up \$218,523 over the prior year, an increase of 12%. The year-to-date revenues of \$2,049,630 reflect amounts collected for the first eight months of the fiscal year. Staff is requesting a budget increase of **\$300,000** in this line item to reflect the estimated increase in actual revenue.

- **Franchise Fees** (61% of budget compared to 57% in 2013-14)
Revenues in this line item have increased by 12% or \$115,951 when compared to the prior year. This increase can be attributed to the receipt of a prior year franchise fee payment in the current fiscal year. This payment was not received in time to accrue during the year end audit process.
- **Departmental** (72% of budget compared to 74% in 2013-14)
 - Police – the City received a donation from the Rotary Club of San Bruno in the amount of \$9,265 for the purchase of a Police canine. Staff is requesting that the Police reimbursements budget be increased by **\$9,265** to reflect this unanticipated revenue.
 - Fire – this revenue is down due to a timing difference in the billing for the shared Fire Marshal position with the City of Millbrae.
 - Engineering & Streets – this revenue is showing a decrease due to a timing difference related to the Measure M reimbursement for Street projects. Measure M reimbursement requests will be submitted before year-end.
 - Building – This revenue source is showing an increase of 46% due to an increase in development related projects. Staff is recommending an increase of **\$200,000** in this revenue source.

General Fund Expenditures:

- **General Fund Total Expenditures** (71% of budget compared to 72% in 2013-14)
Expenditures at March 31, 2015 total \$26,971,092, which is 71% of the amended budget. Overall, General Fund departments are within the expected range as of the end of the third quarter. However, in order to keep up with the increase in development projects the Building and Planning departments have had to increase their use of outside consultants and staffing. In order to avoid these departments going over budget staff is requesting that Building Professional Services be increased by **\$100,000** and Planning Professional Services be increased by **\$50,000** and Planning Personnel Services be increased by **\$50,000**. In addition, staff is recommending that the Police supplies budget be increased by **\$9,265** for the purchase of the Police canine. These expenditure increases will be offset by increases in revenue thus the net effect to the General Fund will be zero.

Enterprises & Internal Service Funds:

Four Enterprise Funds make up the City's business type operations. The Water Fund, Stormwater Fund, Wastewater Fund, and Cable Television Fund are City municipal operations designed to fully recover costs through user fees. Internal Service Funds also operate as business activities, providing exclusive support to the City's internal operations. The Central Garage, Building & Facilities Maintenance, Self Insurance, and Technology Support make up these funds.

- **Water**

Revenues for the third quarter were \$9,426,650 compared to \$9,628,598 in the prior year and includes nine months of rate adjustments from the five-year rate adjustment program approved by the City Council in 2012. Revenues are \$201,948 below the prior year due to the receipt of a one-time revenue related to the recovery of an investment income loss and higher water capacity revenues in 2013-14. In addition, water consumption continues to show a decrease when compared to the prior year due to ongoing conservation efforts related to the drought.

- **Wastewater**

Revenues for the third quarter were \$10,696,059 compared to \$10,017,962 in the prior year and also include nine months of rate adjustments from the five-year rate adjustment program approved by the City Council in 2012.

Cable Television

Actual revenues of \$6,906,669 are slightly lower than last year by \$67,837. However, expenditures are higher by \$297,848 when compared to the prior year and are outpacing current revenues by \$482,975. The budget for the 2014-15 year anticipated a 5% increase in revenue. Staff will be bringing a recommended rate increase forward to the City Council in June, however, the increase will not take effect until FY 2015-16.

- **Self-Insurance Fund**

Currently expenditures are \$274,293 lower than in 2013-14. However, staff is requesting an additional appropriation of **\$572,000** in Worker's Compensation to fund anticipated settlements and an increase of **\$100,000** due to an increase in premium costs. This additional appropriation will be allocated across the General Fund (\$460,000), Water Fund (\$50,000), and Wastewater Fund (\$162,000) and is reflected in the Fiscal Impact section of this report.

FISCAL IMPACT

The Third-Quarter Financial Report as of March 31, 2015 for the General Fund, Special Revenue Funds, Enterprise Funds, and Capital Improvement Program Budgets provides the City Council a periodic update on the 2014-15 budget.

The proposed budget amendment adjust revenues and expenditures for the City's 2014-15 General Fund, Special Revenue Funds, and Enterprise Funds, and Capital Improvement Program Budgets and is summarized on the following page:

Description	Revenue Increase / (Decrease)	Appropriation Increase / (Decrease)	Net Budget Increase/ (Decrease)
General Fund:			
Business Tax Revenue	\$(300,000)		
Hotel/Motel Occupancy Tax Revenue	300,000		
Police Reimbursement Revenue	9,265		
Police Supplies		\$ 9,265	
Building Revenue	200,000		
Building Professional Services		100,000	
Planning Professional Services		50,000	
Planning Personnel Services		50,000	
Internal Services Allocation to Self-Insurance Fund		460,000	
Total General Fund	\$209,265	\$669,265	\$460,000
Self-Insurance Fund:			
Revenue	\$672,000		
Worker's Compensation Claims		\$572,000	
General Liability Insurance Premiums		100,000	
Total Self-Insurance Fund	\$672,000	\$672,000	\$ -
Wastewater Fund:			
Internal Service Allocation to Self-Insurance Fund	\$ -	\$162,000	
Total Wastewater Fund	\$ -	\$162,000	\$162,000
Water Fund:			
Internal Service Allocation to Self-Insurance Fund	\$ -	\$ 50,000	
Total Water Fund	\$ -	\$ 50,000	\$ 50,000

ALTERNATIVES

1. Do not approve the proposed budget amendments and maintain budgeted amounts as approved in the 2014-15 budgets.
2. Amend the proposed budget adjustments by adding to or eliminating any proposed appropriation changes to any line item.

RECOMMENDATION

Receive Quarterly Financial Update Report as of March 31, 2015 for the 2014-15 General Fund, Special Revenue, Enterprise Fund, and Internal Service Funds Budget and Adopt Resolution Approving Third Quarter Budget Amendment for FY 2014-15 General Fund, Self Insurance Fund, Wastewater Fund, and Water Fund Budgets.

ATTACHMENTS

1. Resolution
2. 2014-15 Third Quarter Financial Report as of March 31, 2015.

DATE PREPARED

May 4, 2015

RESOLUTION NO. 2015-_____

**RESOLUTION APPROVING THIRD QUARTER BUDGET AMENDMENT FOR 2014-15
GENERAL FUND, SELF INSURANCE FUND, WASTEWATER FUND, AND WATER FUND
BUDGETS**

WHEREAS, the City prepares and adopts its budgets with the intent of providing a planned policy program for City services and a financial system to carry out the planned program of services; and

WHEREAS, the City Council approved Resolution no. 2014-75 adopting the 2014-15 Operating Budget on June 24, 2014; and

WHEREAS, the City Council may amend the budget as necessary to account for changing conditions; and

WHEREAS, amendments for revenues and expenditures impacting the various funds should be approved consistent with the operating requirements and previous City Council actions and consistent with the information provided with the third quarter financial status report received by the City Council on May 12, 2015:

Fund	Revenue Increase / (Decrease)	Appropriation Increase / (Decrease)
General Fund	\$209,265	\$669,265
Self Insurance Fund	672,000	672,000
Wastewater Fund	-	162,000
Water Fund	-	50,000

NOW THEREFORE, the City Council of the City of San Bruno hereby resolves to amend the 2014-15 General Fund, Self Insurance Fund, Wastewater Fund, and Water Fund Budgets and that specific revenue and expenditure line items enumerated are hereby amended.

—o0o—

I hereby certify that foregoing Resolution No. 2015-_____ was introduced and adopted by the San Bruno City Council at a regular meeting on May 12, 2015 by the following vote:

AYES:

NOES:

ABSENT:

City Clerk



City of San Bruno
Third Quarter Financial Report
As of March 31, 2015

GENERAL FUND	2014-15			2013-14			2014-15 v 2013-14	
	March 31, 2015			March 31, 2014			Yr to Yr Change (\$)	Yr to Yr Change (%)
	Amended Budget	YTD 12/31/2014	% of Budget	Amended Budget	YTD 12/31/2013	% of Budget		
Revenues								
GENERAL GOVERNMENT								
Property Tax	7,363,565	4,800,050	65%	6,579,213	4,386,247	67%	413,802	9%
Sales Tax	7,670,911	4,295,520	56%	7,343,812	3,968,644	54%	326,876	8%
Hotel/Motel Occupancy Tax	2,500,000	2,049,630	82%	2,350,000	1,831,107	78%	218,523	12%
Motor Vehicle License Fee	3,400,000	1,891,571	56%	3,100,000	1,768,555	57%	123,016	7%
Regulatory (Card Room) Tax	1,685,962	1,270,935	75%	1,655,511	1,239,678	75%	31,257	3%
Business Taxes	3,204,640	2,541,841	79%	2,328,000	2,466,661	106%	75,180	3%
Franchise Fees	1,800,444	1,099,083	61%	1,722,147	983,132	57%	115,951	12%
Use of Money and Property	1,431,399	1,097,283	77%	1,444,385	1,078,974	75%	18,309	2%
Charges for Services	2,805,820	2,106,359	75%	2,586,592	1,939,943	75%	166,417	9%
Recoveries & One-time	407,600	134,577	33%	707,600	101,642	14%	32,935	32%
PO Carryover Balance	254,113	254,113	100%	287,009	287,009	100%	(32,896)	-11%
Sub Total	32,524,454	21,540,962	66%	30,104,269	20,051,591	67%	1,489,371	7%
DEPARTMENTAL								
Police	1,464,287	1,083,131	74%	1,416,433	1,075,774	76%	7,357	1%
Fire	335,801	195,573	58%	413,470	379,617	92%	(184,044)	-21%
Engineering & Streets	900,200	621,040	69%	900,200	701,884	78%	(80,844)	-12%
Planning	70,000	84,443	121%	50,000	52,621	105%	31,823	60%
Building	783,750	896,470	114%	720,500	613,057	85%	283,412	46%
Recreation	1,550,000	899,520	58%	1,310,000	885,299	68%	14,221	2%
Parks	34,400	35,505	103%	17,110	19,085	112%	16,420	86%
Senior Services	177,200	8,396	5%	208,200	8,292	4%	104	n/a
Library	89,000	65,170	73%	94,000	70,621	75%	(5,451)	-8%
Sub Total	5,404,638	3,889,247	72%	5,129,913	3,806,250	74%	82,998	2%
Total Revenues	37,929,092	25,430,210	67%	35,234,182	23,857,841	68%	1,572,369	7%
Expenditures								
General Administration								
City Council	178,522	112,666	63%	175,644	103,734	59%	8,933	9%
City Clerk	271,822	205,042	75%	278,866	201,077	72%	3,965	2%
City Treasurer	76,156	52,910	69%	78,431	54,164	69%	(1,254)	-2%
City Attorney's Office	421,604	284,440	67%	419,200	266,836	64%	17,604	7%
City Manager's Office	858,199	489,055	57%	807,419	335,680	42%	153,375	46%
Human Resources	520,219	202,232	39%	490,202	342,872	70%	(140,640)	-41%
Finance - Administration	944,928	673,344	71%	868,848	633,333	73%	40,011	6%
Finance - Revenue Services	884,687	579,742	66%	784,037	602,871	77%	(23,129)	-4%
Police	14,645,585	10,577,493	72%	13,831,753	9,994,790	72%	582,703	6%
Fire	8,833,415	6,476,669	73%	8,052,693	6,132,938	76%	343,731	6%
Engineering & Streets	2,715,632	2,203,285	81%	2,594,452	2,010,151	77%	193,135	10%
Planning	1,107,732	793,718	72%	1,129,911	710,666	63%	83,051	12%
Building	1,523,991	1,140,383	75%	1,305,443	921,490	71%	218,893	24%
Recreation	1,870,268	1,309,365	70%	1,637,048	1,229,012	75%	80,354	7%
Parks	2,623,581	1,866,442	71%	2,361,428	1,684,710	71%	181,732	11%
Senior Services	969,098	685,190	71%	890,885	664,803	75%	20,386	3%
Library	2,019,374	1,479,434	73%	1,893,136	1,363,031	72%	116,403	9%
Non-Departmental	-2,664,596	-2,160,317	81%	-2,311,215	-1,791,614	78%	(368,703)	21%
Total Expenditures	37,800,218	26,971,092	71%	35,288,181	25,460,545	72%	1,510,547	6%



City of San Bruno
Third Quarter Financial Report
As of March 31, 2015

**ENTERPRISES & INTERNAL
SERVICE FUNDS**

	2014-15			2013-14			2014-15 v 2013-14	
	March 31, 2015			March 31, 2014			Yr to Yr Change (\$)	Yr to Yr Change (%)
	Amended Budget	YTD 12/31/2014	% of Budget	Amended Budget	YTD 12/31/2013	% of Budget		
Central Garage								
Revenue	624,417	468,315	75%	614,773	461,079	75%	7,236	2%
Expenditure	624,417	416,580	67%	614,865	373,087	61%	43,493	12%
Buildings & Facilities Maintenance								
Revenue	1,023,061	767,295	75%	866,971	650,232	75%	117,063	18%
Expenditures	1,043,408	689,976	66%	887,962	718,622	81%	(28,646)	-4%
Self-Insurance								
Revenue	1,826,881	1,370,424	75%	1,809,515	1,354,212	75%	16,212	1%
Expenditure	1,826,881	1,371,137	75%	1,809,515	1,645,431	91%	(274,293)	-17%
Technology Support								
Revenue	648,941	472,311	73%	520,773	390,582	75%	81,729	21%
Expenditure	648,941	515,720	79%	572,022	425,555	74%	90,165	21%
Water Enterprise								
Revenue	13,732,268	9,426,650	69%	12,237,766	9,628,598	79%	(201,948)	-2%
Expenditure	8,828,350	6,051,306	69%	7,769,818	5,720,844	74%	330,461	6%
Stormwater Enterprise								
Revenue	730,896	524,554	72%	652,888	419,802	64%	104,751	25%
Expenditure	725,229	495,691	68%	634,102	461,970	73%	33,720	7%
Wastewater Enterprise								
Revenue	14,916,194	10,696,059	72%	13,356,129	10,017,962	75%	678,097	7%
Expenditure	7,642,718	4,718,820	62%	7,646,267	5,150,207	67%	(431,387)	-8%
Cable Television Enterprise								
Revenue	10,447,278	6,906,669	66%	10,598,474	6,974,506	66%	(67,837)	-1%
Expenditure	9,685,519	7,389,644	76%	9,889,405	7,091,796	72%	297,848	4%



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: May 12, 2015

TO: Honorable Mayor and Members of the City Council

FROM: Ray Razavi, Interim Public Services Director
Jimmy Tan, Deputy Public Services Director/City Engineer

SUBJECT: Adopt Resolution Authorizing the City Manager to Execute a Contract with Stantec for Design Services for the Lower San Bruno Avenue Medians Project in an Amount Not to Exceed \$83,946 and Appropriating \$42,500 from Gas Tax and \$42,500 from Measure A funds

BACKGROUND:

San Bruno Avenue serves as a major east-west arterial for all modes of travel and is also a major route that connects employment centers such as YouTube and Walmart.com, a commercial center (Bayhill Shopping Plaza), local restaurants and retail stores (on Camino Plaza and El Camino Real), the new San Bruno Caltrain Station, and local residential neighborhoods along San Bruno Avenue. More importantly, San Bruno Avenue is a direct route to the City's Transit Corridor, as identified in the adopted San Bruno Transit Corridor Plan.

The FY 2014-19 Capital Improvement Program (CIP) contains the Streets Medians & Grand Boulevard Improvements Project which includes the Lower San Bruno Avenue Medians rehabilitation. The goal of the overall project is to rehabilitate street medians on El Camino Real, San Bruno Avenue and Sneath Lane to enhance aesthetic appeal and livability for San Bruno residents. To date, the overall project has rehabilitated medians on San Bruno Avenue between Skyline Boulevard and I-280, along the entirety of El Camino Real within the City limits and one median on San Bruno Avenue between El Camino Real and Elm Avenue. This work was completed in four different phases.

The Lower San Bruno Avenue Medians project will enhance the appearance of San Bruno Avenue between Elm Avenue and I-280 by implementing pedestrian-friendly improvements to promote walkable connections between high density employment centers, retail stores, residential areas and public transit. More pedestrians will result in less vehicular traffic, less vehicle emissions and improved air quality. The proposed project also includes reconstructing the existing medians by replacing landscaping with more drought resistant plants and installing drip irrigation systems to increase water conservation plus installing new and replacement curb ramps to create accessible pedestrian routes.

The City has received a construction grant under the Transportation for Livable Communities (TLC) grant opportunity provided by the Metropolitan Transportation Commission's OneBayArea Grant Program. The project is programmed in the FY 15/16 Transportation Improvement Program (TIP) and will receive \$735,000 in construction grant money. The

grant requires the City to provide local match funding for construction plus funding for design development and construction management.

DISCUSSION:

The Lower San Bruno Avenue Medians Project consists of two components: 1) pedestrian enhancements including traffic signal modifications and civil improvements including new and upgraded curb ramps, speed radar display signs and, if feasible, pedestrian refuge islands at existing medians, and 2) the removal and replacement of landscaping, irrigation and hardscape paver blocks within the existing medians. Design of the landscaping, irrigation and hardscape replacement work was previously completed in conjunction with design of the El Camino Real medians and included landscaping with more drought resistant plants and drip irrigation systems. The proposed design contract with Stantec will address design of the pedestrian enhancements portion of the project. The previously completed landscaping, irrigation and hardscape replacement design will be utilized and incorporated into this current project. The proposed design work by Stantec includes preparing a Feasibility Report, making recommendations, preparing plans and technical specifications for bidding, and providing support services during bidding and construction.

The scope of pedestrian enhancements consists of installing new and upgrading existing curb ramps plus installing speed radar display signs that provide motorists with the posted speed limit and their traveling speed. A Feasibility Report will be prepared to determine the feasibility and cost of creating pedestrian refuge islands at existing medians, upgrading existing signalized intersections to add pedestrian countdown signals, adding left-turn signals to reduce conflict between left turn traffic and pedestrians in a marked crosswalk and any impacts to traffic flow.

A Request for Proposals (RFP) for design services was sent to civil engineering and traffic engineering firms in the City's Consultant Database and was also advertised on the City's website in March 2015. The City received four (4) proposals and evaluated them based on the firm's qualifications, project manager's and team experience, and innovative approach to reduce the overall cost of the design work. Based on the evaluation, staff completed negotiations with Stantec and is recommending them to provide the professional design services. Stantec has over 60 years of traffic engineering experience and has successfully provided this type of service to many public agencies including the Cities of South San Francisco, Menlo Park, Belmont and San Mateo.

Staff estimates that the design process will be completed by the end of December 2015. To meet grant funding deadlines, the design has to be approved by Caltrans in February 2016 and a construction contract awarded before July 2016.

FISCAL IMPACT:

The Lower San Bruno Avenue Medians Project is listed under the Streets Medians & Grand Boulevard Improvements Project in the Capital Improvement Program (CIP) with a FY 14/15 design services appropriation of \$30,000 from Gas Tax and Measure A Funds. Staff recommends that the City Council appropriate an additional \$42,500 from Gas Tax and

\$42,500 from Measure A funds into this project to account for the consultant design services and City management of the design process. The grant funding for construction and City's local match construction funds will be programmed into the proposed FY 15/16 CIP budget since the grant funds are approved. The City can begin using the construction grant starting January 2016 after the plans are approved by CalTrans. The proposed contract with Stantec is for \$83,946 and will be within the limits of the proposed \$115,000 design services budget.

ALTERNATIVES:

1. Do not authorize award of this contract.
2. Choose a different design firm from the submitted proposals.
3. Request staff to issue a new request for proposals.

RECOMMENDATION:

Adopt resolution authorizing the City Manager to execute a contract with Stantec for design services for the Lower San Bruno Avenue Medians Project in an amount not to exceed \$83,946 and appropriating \$42,500 from Gas Tax and \$42,500 from Measure A funds.

ATTACHMENTS:

1. Resolution
2. Project Limits Map
3. Conceptual plans for the pedestrian enhancements
4. 2014-19 CIP Budget Sheet

DISTRIBUTION:

None

DATE PREPARED:

April 28, 2015

REVIEWED BY:

_____ CM

RESOLUTION NO. 2015 - ____

ADOPT RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH STANTEC FOR DESIGN SERVICES FOR THE LOWER SAN BRUNO AVENUE MEDIANS PROJECT IN AN AMOUNT NOT TO EXCEED \$83,946 AND APPROPRIATING \$42,500 FROM GAS TAX AND \$42,500 FROM MEASURE A FUNDS

WHEREAS, San Bruno Avenue is a major arterial street for all modes of travel and is also a direct route to the City's Transit Corridor as identified in the adopted San Bruno Transit Corridor Plan; and

WHEREAS, the current Capital Improvement Program (CIP) contains the Streets Medians & Grand Boulevard Improvements Project which includes the Lower San Bruno Avenue Medians project; and

WHEREAS, to date, the City has rehabilitated medians on San Bruno Avenue between Skyline Boulevard and I-280, along the entirety of El Camino Real within the City limits and one median on San Bruno Avenue between El Camino Real and Elm Avenue; and

WHEREAS, the Lower San Bruno Avenue Medians project will enhance the appearance of San Bruno Avenue between Elm Avenue and I-280 by implementing pedestrian-friendly improvements to promote walkable connections between high density employment centers, retail stores, residential areas and public transit; and

WHEREAS, the City has received a construction grant in the amount of \$735,000 under the Transportation for Livable Communities (TLC) grant opportunity provided by the Metropolitan Transportation Commission's OneBayArea Grant Program; and

WHEREAS, the City is required to provide local match funding for construction and for design development and construction management; and

WHEREAS, a Request for Proposals (RFP) for design services was advertised in March 2015, the City received four (4) proposals and evaluated them based on firm's qualifications, project manager's and team experience, and innovative approach; and

WHEREAS, Stantec has been selected to provide professional design services; and

WHEREAS, the scope of work includes preparing a Feasibility Report, making recommendations, preparing plans and technical specifications for bidding, and providing support services during bidding and construction; and

WHEREAS, the design services for the Lower San Bruno Avenue Medians Project is an established Capital Improvement Project funded through Gas Tax and Measure A Funds; and

WHEREAS, an appropriation of \$42,500 from Gas Tax and \$42,500 from Measure A funds is needed to cover the cost of the project design.

NOW, THEREFORE, BE IT RESOLVED that the San Bruno City Council hereby authorizes the City Manager to execute a contract with Stantec for design services for the

Lower San Bruno Avenue Medians Project in an amount not to exceed \$83,946 and appropriates \$42,500 from Gas Tax and \$42,500 from Measure A funds.

Dated: May 12, 2015

ATTEST:

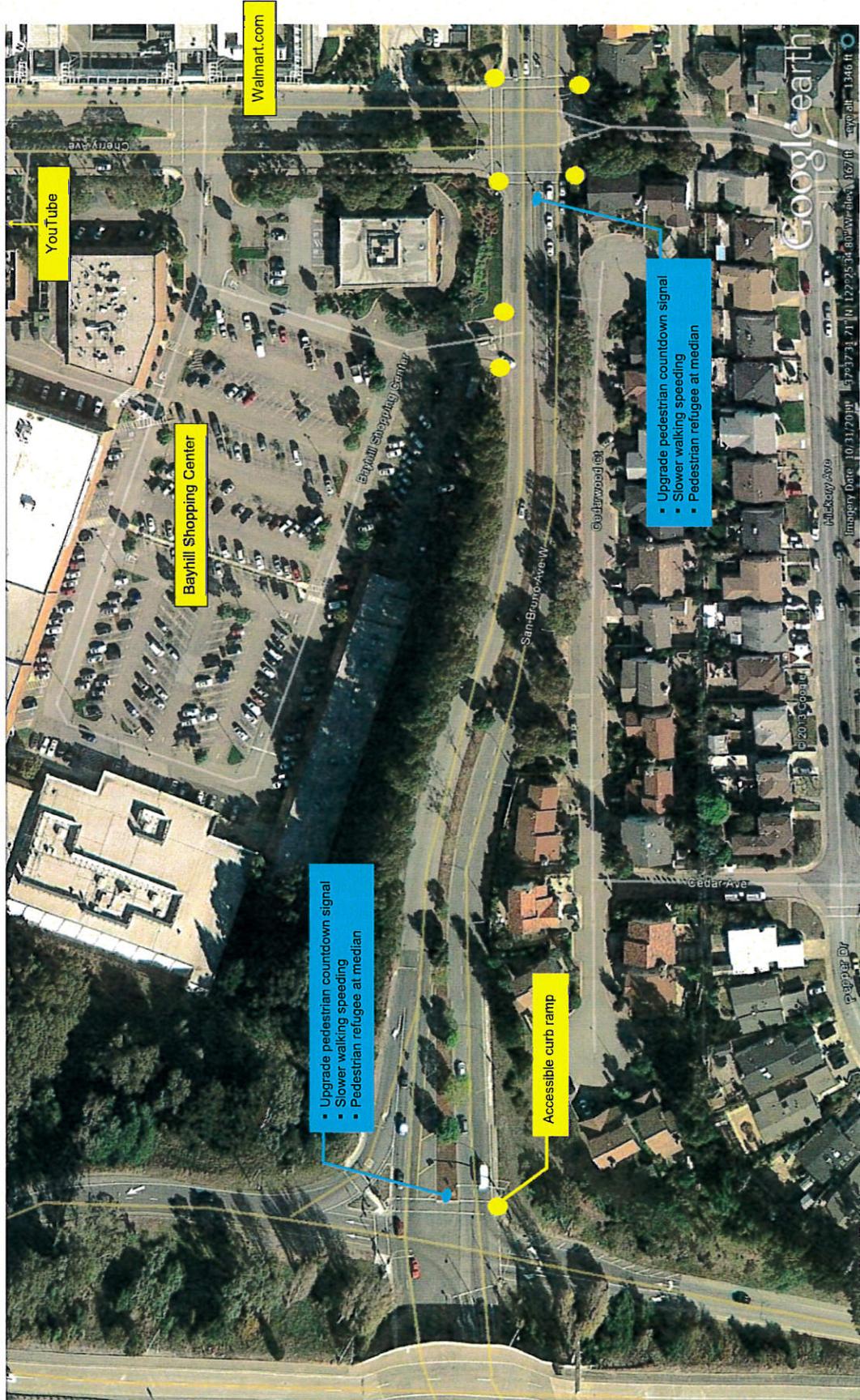
Carol Bonner, City Clerk

-o0o-

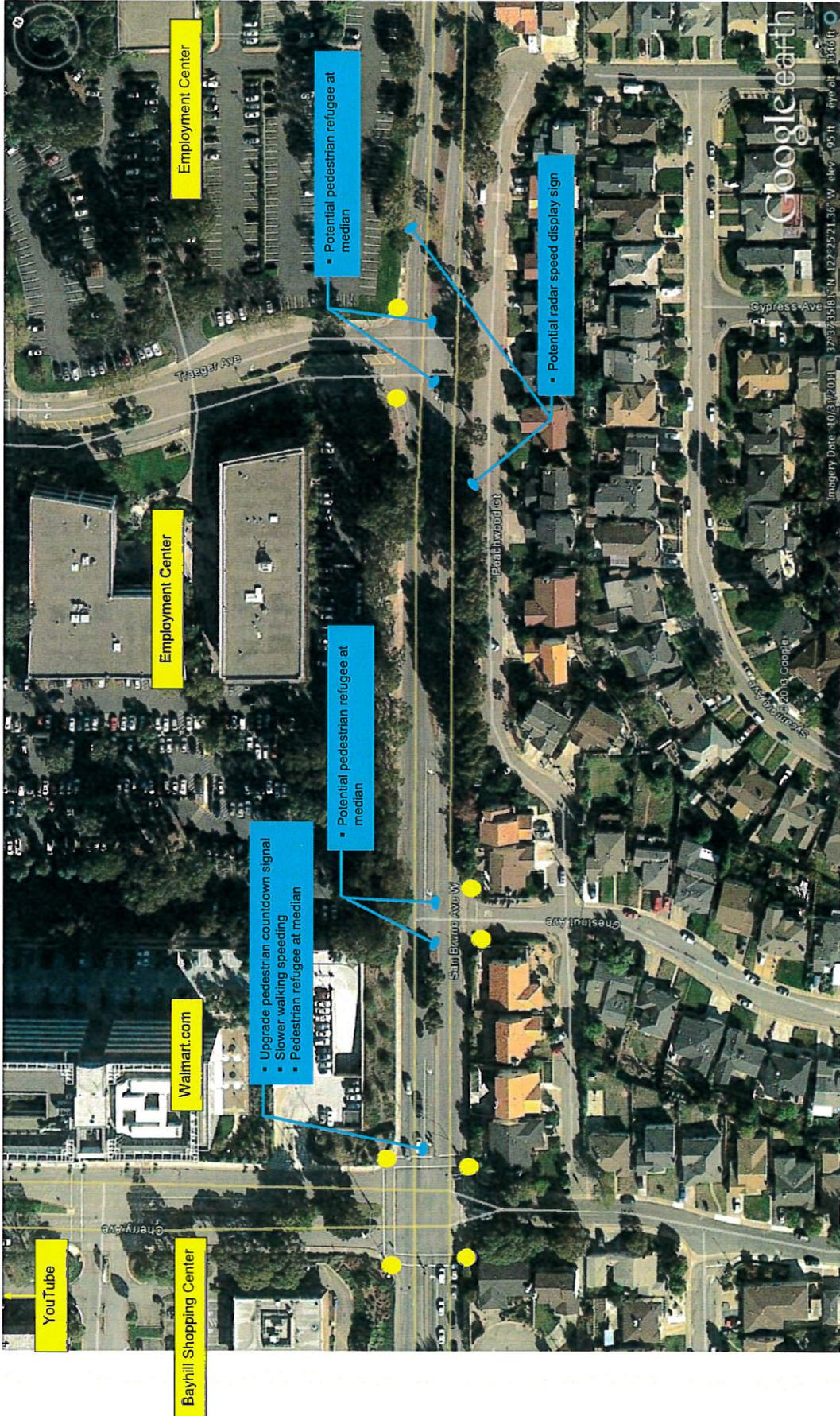
I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 12th day of May 2015 by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers _____
ABSENT: Councilmembers: _____

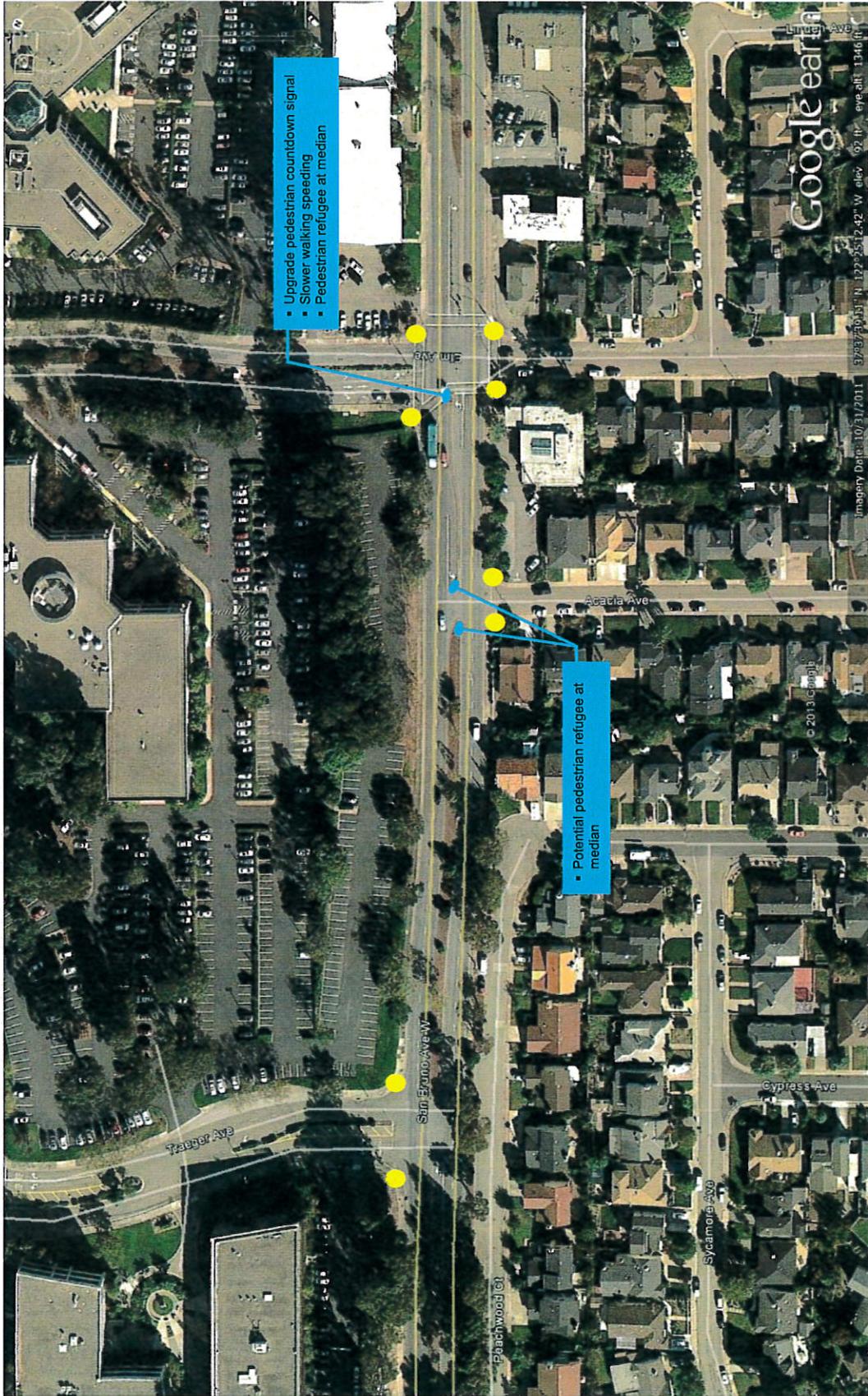
Attachment 3 - Concept Pedestrian Enhancement Improvements - Median #1



Attachment 3 -
Concept Pedestrian Enhancement Improvements – Median #2 and #3



Attachment 3 - Concept Pedestrian Enhancement Improvements - Median #4 and #5



Streets Medians & Grand Boulevard Improvements Project

PROJECT INFORMATION

Origination Year: 2004-05

Project Number: 82101

Projected Completion Date: 2018

Total Project Cost: Undetermined

Project Description:

This project provides for upgrading medians on San Bruno Avenue and Sneath Lane, and rehabilitating the 16 medians on El Camino Real. Work involves new landscaping, irrigation, pavers, gateway signs, and pedestrian crossing enhancements that improve the appearance of the City's main thoroughfares. Enhancements incorporate the planning efforts of San Mateo County's Grand Boulevard project, which seeks to improve landscaping and pedestrian use - especially on El Camino Real - that will eventually lead to fewer automobiles and more pedestrian friendly environments. Because citywide median enhancement is a relatively costly project, the work has been broken down into smaller construction efforts to accommodate various grant funding sources.

The first construction project was completed in 2008, and rehabilitated medians on San Bruno Avenue between Skyline Blvd. and I-280 (previously referred to as San Bruno Avenue Medians Improvement Project).

The second project involved the reconstruction of six medians on El Camino Real, the installation of countdown pedestrian signals with audible notification, and the installation of gateways at the north and south entrances to the City (previously referred to El Camino Real Phase I Median and Pedestrian Improvement Project). El Camino Real Phase I median construction and gateway installation was completed in 2010, and the countdown pedestrian signals with audible notification were installed in 2012. This project was funded in part by a grant received by SamTrans.

The third project constructed six medians on El Camino Real. Referred to as El Camino Real Phase II, construction was completed in August 2012.

A fourth contract reconstructed the four remaining medians on El Camino Real and several medians on San Bruno Avenue between I-280 and El Camino Real. This contract was also funded by a grant received due to the City's promotion of Transit Oriented Development (TOD) at The Crossing. The City will receive an additional \$654,000 by supplying a local match of \$85,000. This work has been approved by Caltrans, with construction completed in June 2014.

In December 2012, the City submitted a project to C/CAG in response to their call for projects for the Transportation for Livable Communities grant under the Metropolitan Transportation Commission (MTC) OneBayArea Grant Program. This project is the fifth construction of the overall program. It will reconstruct the remaining medians on San Bruno Avenue between I-280 and El Camino Real. The overall scope of the work includes demolishing the existing landscaping and replacing with new sustainable material and replacing the existing spray irrigation system with a drip system. Work will also include new accessible curb ramps, pedestrian enhancement features at signalized intersections, pedestrian refuge island at unmarked mid-block crosswalk locations, and speed radar display sign. Upon MTC's funding approval, this project is eligible to receive \$735,000 for construction. The required local match is approximately \$96,000. There will be an additional design cost as the pedestrian enhancement aspect of the work has not been designed. This cost is estimated to be \$30,000 and is not eligible for grant funds. In total, the City's contribution for this phase of the Street Medians Improvements Project is estimated to be \$126,000.

2013-14 Status:

In June 2014, the City Council accepted completion of the latest project improvements which included re-landscaping four median islands along El Camino Real and one median island on San Bruno Avenue.

2014-15 Work Plan:

Remaining project phases include median work on San Bruno Avenue between I-280 and El Camino Real. Project design and construction will begin once project funding is secure. During 2014-15, staff will continue the grant funding application process for the Transportation for Livable Communities and Transit Oriented Development grant funding. Design is anticipated in 2015-16 with construction possible in 2016-17.

Project Appropriations:

Current Year Appropriations:

Projects	Funding Source	Prior Approp.	Prior Expense	Carryover Approp.	2014-15 Funding Request	2014-15 Total Funds Available	Total Project Cost
Lower San Bruno Medians (82101)	Various	30,000	0	30,000	0	30,000	887,000
Total		30,000	0	30,000	0	30,000	887,000

Funding Source	Prior Approp.	Prior Expense	Carryover Approp.	2014-15 Funding Request	2014-15 Total Funds Available	Total Project Cost
TLC Grant	0	0	0	0	0	735,000
Gas Tax	15,000	0	15,000	0	15,000	62,000
Measure A	15,000	0	15,000	0	15,000	62,000
Street Capital	0	0	0	0	0	28,000
Total		30,000	0	30,000	0	887,000

Five-Year Work Program Appropriations:

Funding Source	2014-15	2015-16	2016-17	2017-18	2018-19	Total Request	
TLC Grant	0	0	375,000	360,000	0	735,000	
Gas Tax	0	15,000	16,000	16,000	0	47,000	
Measure A	0	15,000	16,000	16,000	0	47,000	
Streets Capital	0	0	14,000	14,000	0	28,000	
Total		0	30,000	421,000	406,000	0	857,000