



"The City With a Heart"

Jim Ruane, Mayor
Michael Salazar, Vice Mayor
Ken Ibarra, Councilmember
Rico E. Medina, Councilmember
Irene O'Connell, Councilmember

AGENDA

SAN BRUNO CITY COUNCIL – STUDY SESSION

October 27, 2015

5:30 p.m.

Meeting Location: San Bruno Senior Center, 1555 Crystal Springs Road, San Bruno, CA

City Council meetings are conducted in accordance with Roberts Rules of Order Newly Revised and City Council Rules of Procedure. You may address any agenda item by standing at the microphone until recognized by the Council. All regular Council meetings are recorded and televised on CATV Channel 1 and replayed the following Thursday, at 2:00 pm. You may listen to recordings in the City Clerk's Office, purchase CD's, access our web site at www.sanbruno.ca.gov or check out copies at the Library. We welcome your participation. In compliance with the Americans with Disabilities Act, individuals requiring reasonable accommodations or appropriate alternative formats for notices, agendas and records for this meeting should notify us 48 hours prior to meeting. Please call the City Clerk's Office 650-616-7058.

1. CALL TO ORDER:

2. ROLL CALL:

3. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: Individuals allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask the City Clerk to request that the Council consider your comments earlier. It is the Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Council from discussing or acting upon any matter not agendized pursuant to State Law.

4. CONDUCT OF BUSINESS:

Conduct Study Session to Discuss the Proposed Zoning Code Update.

5. ADJOURNMENT:

The next regular City Council Meeting will be held on October 27, 2015 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.



“The City With a Heart”

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AGENDA – AMENDED 10/23/15

SAN BRUNO CITY COUNCIL

October 27, 2015

7:00 p.m.

Meeting Location: San Bruno Senior Center, 1555 Crystal Springs Road, San Bruno, CA

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Thank the **San Bruno Garden Club** for providing the beautiful floral arrangement.

- 1. CALL TO ORDER:**
- 2. ROLL CALL/PLEDGE OF ALLEGIANCE:**
- 3. ANNOUNCEMENTS:**
- 4. PRESENTATIONS:**
 - a. Present Proclamation Supporting the “No Traffick Ahead” Program and Taking a Stand Against Human Trafficking in the Bay Area before the 2016 Super Bowl and Beyond.
 - b. Receive Presentation Regarding the San Mateo County 21 Elements Affordable Housing Nexus Study.
- 5. REVIEW OF AGENDA:**
- 6. APPROVAL OF MINUTES:** Regular Council Meeting of October 13, 2015.
- 7. CONSENT CALENDAR:** All items are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion, unless requested.
 - a. **Approve:** Accounts Payable of October 12 and 19, 2015.
 - b. **Approve:** Payroll of September 25, 2015.
 - c. **Declare:** Member Vacancy from the Citizens Crime Prevention Committee and Direct the City Clerk to Initiate the Recruitment Process of a New Member.
- 8. PUBLIC HEARING:**
- 9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** Individuals allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask the City Clerk to request that the Council consider your comments earlier. It is the Council’s policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Council from discussing or acting upon any matter not agendized pursuant to State Law.

10. CONDUCT OF BUSINESS:

- a. Receive Oral Report on the City's Youth After School Programs and Summer and Holiday Camps.
- b. Adopt Resolution Authorizing the City Manager to Execute a Contract with West Yost Associates to Update the Urban Water Management Plan in the Amount not to exceed \$71,800.

11. REPORT OF COMMISSIONS, BOARDS & COMMITTEES:

12. COMMENTS FROM COUNCIL MEMBERS:

13. CLOSED SESSION:

14. ADJOURNMENT:

The next regular City Council Meeting will be held on November 10, 2015 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.



"The City With a Heart"

Jim Ruane, Mayor
Michael Salazar, Vice Mayor
Ken Ibarra, Councilmember
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MINUTES SAN BRUNO CITY COUNCIL

October 13, 2015

7:00 p.m.

A Reception will be held in the Senior Center Foyer at 6:45 p.m. to Recognize the Beautification Awards Program Award Recipients

Meeting Location: San Bruno Senior Center, 1555 Crystal Springs Road, San Bruno, CA

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on October 13, 2015 at San Bruno's City Hall, 567 El Camino Real, Room 115, San Bruno, CA. The meeting was called to order at 7:00 p.m. **Mayor Ruane** thanked the garden club for the flower arrangement.

2. ROLL CALL:

Presiding was Mayor Ruane, Councilmembers Ibarra, Medina and O'Connell and Vice Mayor Salazar. **City Clerk Bonner** led the pledge of allegiance. Recording by City Clerk Bonner.

3. ANNOUNCEMENTS:

Mayor Ruane said he hoped everyone enjoyed the Community Day in the Park. He said it was a great event.

4. PRESENTATIONS:

a. **Councilmember O'Connell** Presented the 19th Annual Beautification Task Force Awards. She said there were more entries this year than any other year. Among those homes picked, there were several categories for zero-scaping as well as awards for the brownest lawns. She invited anyone who would like to join them on the last Sunday of each month to clean up San Mateo Ave. at 10:00 o'clock in the parking lot behind Centennial Plaza. There is also the opportunity to join the group for coastal clean-up which will be advertised before it occurs next year. She thanked the Beautification Task Force for all the work they do. She also thanked Deputy City Clerk Vicky Hasha for putting the awards and reception together.

Mayor Ruane called a short break.

b. **Mayor Ruane** Presented a Proclamation Declaring Arbor Day in San Bruno to **Community Services Director Burns** who thanked the City. **Councilmember O'Connell** added last year 100 trees were planted for Arbor Day in commemoration of the City's centennial anniversary.

c. **Mayor Ruane** said we will Receive a Presentation by the Tanforan Assembly Center Memorial Committee Regarding Installation and Maintenance of a Proposed Memorial at the San Bruno BART Plaza as the Historic Site of the Tanforan Assembly Center. **Steve Okamoto** gave the history of the internment camps and said he, **Doug Yamamoto** and other members of the Tanforan Assembly Center Memorial Committee are trying to put together a memorial. He asked the City to

give them the support they need to get a grant from the National Park Service and he asked for help with the maintenance. The kick-off for the fundraising campaign will be on October 31 at 11:00 a.m.

Mayor Ruane said he would like to get an idea of what the costs will be.

5. REVIEW OF AGENDA: **Mayor Ruane** moved Item 11. to follow Item 8.

6. APPROVAL OF MINUTES: Special Council Meeting of October 1, 2015 and Regular Council Meeting of September 22, 2015, approved as submitted.

7. CONSENT CALENDAR:

- a. **Approve:** Accounts Payable of September 14, 21, 28 and October 5, 2015
- b. **Approve:** Payroll of September 11, 2015.
- c. **Adopt:** Reconciliation of General Ledger to Bank Reports and the Investment Reports Dated August 31, 2015.
- d. **Adopt:** Resolution Amending the City Classification Plan by Adopting a Position Description and Salary Range for the Assistant to the City Manager Position.

M/S O'Connell/Medina to approve the Consent Calendar and passed with all ayes.

8. PUBLIC HEARING: None.

11. REPORT OF COMMISSIONS, BOARDS & COMMITTEES: (moved to follow Item 8.)

Receive Annual Report from the Planning Commission. **Commissioner Mary Lou Johnson** introduced the members of the Commission. She gave an overview of what they have done over the last year and what they plan to do going forward. She commented on what a delight it was to work with staff. **Mayor Ruane** thanked the Commission for all they do. **Councilmember Ibarra** said the Planning Commission have worked well together.

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

Marty Medina, Garden Ln. talked about solutions to the parking problems in San Bruno.

Isin Al-otat, Pine Street thanked Councilmember O'Connell for the beautification awards. She said the overpass across from Angus has graffiti and suggested maybe students could do murals. She also suggested shuttles from Skyline to CSM to Canada. She previously had asked about a law commissioner to prevent law corruption here in San Bruno. She recommended a candidate for Council and said don't vote on R and U. She expressed her disappointment in Jerry Brown's veto of the CPUC measures put forth by San Bruno and other communities.

Ryan Mrsny, Kains Ave. asked for three independent appraisals of the crossing property from reputable realtors dealing in commercial real estate. He asked Council to explain to the people how OTO Development can build four hotels in the Bay Area, SSF, Belmont, Palo Alto and Redwood City with no subsidies and yet we are giving them our land for \$1.00. He asked Council explain what they know and the other four cities don't know. He asked that questions he directed to Council be answered by council, not by the City Attorney.

10. CONDUCT OF BUSINESS:

a. **Mayor Ruane** said they will Appoint a Commissioner to fill the vacant Planning Commission position.

Vice Mayor Salazar said he and **Councilmember O'Connell** as well as **Commissioners Sammut** and **Biasotti** were on a subcommittee to formulate a package of what they would be

looking for in a Planning Commissioner. He said they received four really good candidates. **Councilmember O'Connell** said it was a very rigorous process they went through. She said they tried to be very thoughtful in what they asked people. She asked about a wait list for the Planning Commissioners. **Councilmember Ibarra** asked that those candidates not chosen be wait listed.

Mayor Ruane said the four candidates were Linda Martin, Malcolm Robinson, Marie Kayal and Valentine Morgan were the qualified candidates.

Councilmember Ibarra nominated **Linda Martin** and seconded by **Councilmember O'Connell**.

Malcolm Robinson did not receive a nomination.

Vice Mayor Salazar nominated **Marie Kayal** and seconded by **Councilmember Medina** with one additional aye, **Mayor Ruane**.

Councilmember O'Connell nominated **Valentine Morgan**, **Councilmember Ibarra** seconded.

Marie Kayal was nominated to the Planning Commission.

b. Receive Report on the Street Light Replacement Project.

Interim Public Services Director Tan gave an update on the street light replacement project in a power point presentation as well as what was described in the staff report.

Vice Mayor Salazar asked if there were reduced maintenance costs? **Tan** said yes. **Vice Mayor Salazar** asked it be noted so it can be reflected in the next budget.

Vice Mayor Salazar said he thought there were areas of the City where we had the wrong kind of electrical. Are those areas being addressed in this or are they separate project? **Tan** said they are included as part of this project. There will be new wiring and transformer included.

Vice Mayor Salazar asked what the impact of that work will be. **Service Manager for Street Division Chapman** said a transformer is being installed at the base of the poles. They do not anticipate large outages. This work has to be coordinated with PG&E on a daily basis for them to be able to shut the power off and re-energize it by five or six o'clock at night. Our consultant, Pinko Lighting is working with PG&E and the contractors to facilitate this work and that is why this work is being done after the major install of all the LEDs. The manufacturer of the transformer has been in close contact with PG&E and has received all of their approvals. He said it is construction and they will do everything they can to not have any delays.

Councilmember Ibarra asked to receive the comments that have been made by the community.

c. Receive Report on the Community Choice Aggregation Program in San Mateo County.

Interim Public Services Director Tan gave an overview of the staff report and asked for questions. **Supervisor Pine** said this new energy program is being considered all over the state. He said this is the single biggest step that can be taken to reduce our carbon footprint.

d. Adopt Resolution Amending the Community Services Activity Guide Advertisement Policy and Receive Report on the Draft Redesigned Community Services Activity Guide.

Community Services Superintendent Brewer gave an overview of the staff report and asked for questions.

Councilmember Ibarra asked how this will be marketed. **Brewer** said the community groups in town will be notified.

Councilmember Ibarra introduced the resolution for adoption and passed with a unanimous vote.

e. Adopt Resolution Authorizing the Purchase of Self-Contained Breathing Apparatus (SCBA) Bottles from Municipal Emergency Services in the Amount of \$45,301.

Deputy Fire Chief Downing gave an overview of the staff report and asked for questions.

Councilmember Salazar asked was that a FEMA requirement or was that the department's requirement? **Downing** said there was a recommendation through the FEMA grant but it was part of the approval that we got larger bottles. **Councilmember Salazar** asked if there was a requirement that we might still need 60-minute bottles in the tunnel and are we keeping the 60-minute bottles available for that. **Downing** concurred.

Councilmember Medina introduced the resolution for adoption and passed with a unanimous vote.

11. REPORT OF COMMISSIONS, BOARDS & COMMITTEES:

Receive Annual Report from the Planning Commission. (Moved to follow Item 8.)

12. COMMENTS FROM COUNCIL MEMBERS:

Councilmember Ibarra said community day in the park was a wonderful day.

13. CLOSED SESSION: None.

14. ADJOURNMENT:

Mayor Ruane closed the meeting at 8:43. The next regular City Council Meeting will be held on October 27, 2015 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the City Council Meeting of
October 27, 2015

Carol Bonner, City Clerk

Jim Ruane, Mayor

10/19/15

CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP

FUND	FUND NAME	AMOUNT
001	GENERAL FUND	\$283,905.65
132	AGENCY ON AGING	\$4,237.73
190	DISASTER RECOVERY FUND	\$257,101.05
201	PARKS AND FACILITIES CAPITAL	\$1,600.00
611	WATER FUND	\$91,827.60
621	STORMWATER FUND	\$286.08
631	WASTEWATER FUND	\$159,857.86
641	CABLE TV FUND	\$58,188.92
701	CENTRAL GARAGE	\$3,249.84
702	FACILITY MAINT. FUND	\$9,480.45
707	TECHNOLOGY DEVELOPMENT	\$24,751.53
711	SELF INSURANCE	\$22,388.48
880	PROJECT DEVELOP. TRUST	\$2,877.55
TOTAL FOR APPROVAL		\$919,752.74

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 3 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 157891 THROUGH 158031 INCLUSIVE, TOTALING IN THE AMOUNT OF \$919,752.74 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,

 10-20-15
FINANCE DIRECTOR DATE

T.A.

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0016499 ACTION SPORTS	157892	10/19/2015	4,173.35
0106306 ADAM'S GRUB	157894	10/19/2015	428.00
0018330 ADAMS CABLE EQUIPMENT, INC.	157893	10/19/2015	1,740.00
0000858 ADECCO EMPLOYMENT SERVICES	157895	10/19/2015	6,266.22
0001170 AIRGAS USA, LLC	157896	10/19/2015	205.94
0018976 ALPHA ANALYTICAL LAB. INC.	157897	10/19/2015	2,515.00
0103662 ALTERNA'TV INTERNATIONAL CORP.	157898	10/19/2015	216.67
0000096 AMERICAN LIBRARY ASSOCIATION	157899	10/19/2015	35.00
0000082 AMERICAN MESSAGING	157900	10/19/2015	30.16
0097962 ANDREW RODRIGUES	157995	10/19/2015	18.11
0106199 ARAGON VETERINARY CLINIC	157901	10/19/2015	47.20
0016123 AT&T	157902	10/19/2015	706.94
0018465 AT&T MOBILITY	157903	10/19/2015	46.50
0000345 BAKER & TAYLOR BOOKS	157904	10/19/2015	6,305.34
0001849 BAY AREA WATER SUPPLY & CONSERVATION AGEN	158009	10/19/2015	11,445.00
0106204 BLUE LINE CANINE LLC	157906	10/19/2015	250.00
0099680 BRIAN ABLANG	157891	10/19/2015	1,000.00
0105983 BRIAN NOCE	157976	10/19/2015	247.25
0018323 BSK ASSOCIATES	157908	10/19/2015	590.00
0096420 BSN SPORTS	157909	10/19/2015	556.54
0090082 C/CAG	157910	10/19/2015	146,376.00
0105324 CAINE COMPUTER CONSULTING, LLC	157911	10/19/2015	3,120.00
0018317 CANNON DESIGN GROUP	157913	10/19/2015	2,877.55
0017843 CENTRAL COUNTY FIRE DEPT.	157914	10/19/2015	634.02
0106039 CHRISTOPHER WETTSTEIN	158027	10/19/2015	77.95
0016324 CINTAS CORPORATION	157916	10/19/2015	131.49
0098588 CITY OF BURLINGAME	157917	10/19/2015	3,388.50
0000227 CITY OF SAN BRUNO	157918	10/19/2015	737.25
0000386 CITY OF SOUTH SAN FRANCISCO	157919	10/19/2015	2,560.00
0000508 CLEARLITE TROPHIES	157920	10/19/2015	12.50
0106294 CONNER ATHLETIC PRODUCTS INC.	157922	10/19/2015	3,076.69
0105860 CONTRA COSTA COUNTY LIBRARY ADMINISTRATIO	157925	10/19/2015	400.00
0017011 COPWARE, INC.	157923	10/19/2015	1,105.00
0015857 COUNTY OF SAN MATEO	157926	10/19/2015	76.00
0013968 CPOA	157927	10/19/2015	500.00
0018331 CSG CONSULTANTS INC.	157928	10/19/2015	25,390.00
0017533 CUTTERS EDGE	157929	10/19/2015	101.02
0106160 DANIEL RONCO	157996	10/19/2015	23.40
0106080 DATALINK CORPORATION	157930	10/19/2015	24,640.04
0018188 DAU PRODUCTS	157931	10/19/2015	1,025.38
0000197 DEMCO SUPPLY INC.	157933	10/19/2015	56.73
0093479 DEPARTMENT OF JUSTICE	157934	10/19/2015	849.00
0096829 DKF SOLUTIONS GROUP, LLC	157935	10/19/2015	6,700.00
0094379 DOMINIQUE COSTANZO	157924	10/19/2015	80.00
0018649 ELIFEGUARD, INC.	157936	10/19/2015	224.37
0106116 EVERBANK COMMERCIAL FINANCE, INC.	157921	10/19/2015	475.01
0013683 F. FERRANDO & CO.	157939	10/19/2015	9,482.00
0017335 FIBER INSTRUMENT SALES INC	157940	10/19/2015	51.33
0106089 FIREFIGHTER CANDIDATE TESTING CENTER(FCTC)	157912	10/19/2015	1,200.00
0018117 FLYERS ENERGY, LLC	157942	10/19/2015	10,483.90
0099771 FRED DE MANUEL	157932	10/19/2015	1,000.00
0093504 G.W. WILLIAMS	157943	10/19/2015	2,471.97
0105960 GARRATT CALLAHAN	157944	10/19/2015	2,297.71

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Vendor Code & Name	Check #	Check Date	Amount	
0018842	GBH POLYGRAPH SERVICES	157945	10/19/2015	250.00
0016363	GCS ENVIRONMENTAL & EQUIPMENT SVC.	157938	10/19/2015	3,214.23
0104135	GLOBAL TRACKING COMMUNICATIONS, INC.	158016	10/19/2015	304.90
0000162	GRAINGER	157946	10/19/2015	1,203.36
0096316	GREEN CARPET LANDSCAPING & MAINTENANCE	157961	10/19/2015	1,100.00
0099569	HENSEL PHELPS CONST. CO.	157949	10/19/2015	102.80
0000909	HERTZ EQUIPMENT RENTAL CORP.	157950	10/19/2015	6,811.41
0105378	HOME MAID RAVIOLI COMPANY INC.	157952	10/19/2015	187.90
0103336	HUB INTERNATIONAL SERVICE INC.	157953	10/19/2015	1,766.92
0014140	IAPMO INTL ASSN OF PLUMBING	157954	10/19/2015	200.00
0099054	INTERSTATE TRS FUND	157955	10/19/2015	1,183.40
0097358	JASON JOE	157957	10/19/2015	11.32
0103342	JMB CONSTRUCTION, INC.	157956	10/19/2015	243,948.08
0098092	JOSEPH HAYES	157948	10/19/2015	119.87
0093434	JT2 INTEGRATED RESOURCES	157958	10/19/2015	22,388.48
0000075	K-119 TOOLS OF CALIFORNIA INC.	157959	10/19/2015	196.96
0000132	KELLY-MOORE PAINT CO INC.	157960	10/19/2015	42.44
0096825	LAURIE LOO	157965	10/19/2015	965.90
0105752	LEVEL 3 COMMUNICATIONS, LLC	157962	10/19/2015	4,527.96
0018777	LEXISNEXIS RISK DATA MANAGEMENT	157993	10/19/2015	100.00
0104424	LIDIA'S ITALIAN DELICACIES	157963	10/19/2015	3,317.50
0018177	LOWE'S	157966	10/19/2015	454.24
0106010	MAINTENANCE DESIGN GROUP,LLC	157967	10/19/2015	1,600.00
0097021	MARIO SALINAS	157999	10/19/2015	23.38
0098175	MARY WOO	158030	10/19/2015	19.19
0106307	MAYO & MUSTARD	157968	10/19/2015	823.70
0106173	MOFFATT & NICHOL	157969	10/19/2015	24,572.75
0094375	MONICA MORENO	157970	10/19/2015	45.00
0000333	MOSS RUBBER & EQUIP. CORP.	157971	10/19/2015	224.45
0104730	MUNICIPAL EMERGENCY SERVICES	157972	10/19/2015	269.60
0000357	NATIONAL CABLE TV CO-OP, INC.	157973	10/19/2015	4,390.72
0096724	NATIONAL CONSTRUCTION RENTALS	157974	10/19/2015	49.05
0105238	NORTHERN SERVICES INC.	157977	10/19/2015	4,725.99
0092263	OFFICE DEPOT INC	157978	10/19/2015	242.21
0018284	OFFICEMAX INC.	157979	10/19/2015	590.25
0018519	OFFICETEAM	157980	10/19/2015	182.40
0000210	OLE'S CARBURETOR &ELECTRIC INC	157981	10/19/2015	239.09
0097575	OLGA BIASOTTI	157905	10/19/2015	115.00
0097567	ONE HOUR DRY CLEANING	157982	10/19/2015	207.60
0000012	PACIFIC GAS & ELECTRIC	157983	10/19/2015	54,874.74
0106156	PENGUIN RANDOM HOUSE LLC	157984	10/19/2015	44.96
0015163	PENINSULA SPORTS OFFICIALS ASSOC.INC.	158005	10/19/2015	167.00
0105574	PHYSIO-CONTROL, INC.	157985	10/19/2015	1,213.03
0018756	POLLARDWATER	157986	10/19/2015	806.61
0102915	PRECISE PRINTING & MAILING	157987	10/19/2015	1,002.53
0013981	QUILL CORPORATION	157988	10/19/2015	26.47
0098435	QUYEN NGUYEN	157975	10/19/2015	13.98
0000071	R & B COMPANY	157989	10/19/2015	8,225.38
0090749	RED WING SHOE STORE	157990	10/19/2015	240.33
0100005	RENEWAL BY ANDERSEN	157991	10/19/2015	228.10
0103531	RICOH USA, INC.	157992	10/19/2015	252.19
0106293	ROBERT HALF LEGAL	157994	10/19/2015	1,340.40
0013581	ROVI GUIDES, INC.	157997	10/19/2015	9,940.56
0018839	RYAN JOHANSEN	157998	10/19/2015	34.00

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Vendor Code & Name	Check #	Check Date	Amount
0000569 SAN BRUNO AUTO CENTER, INC.	158000	10/19/2015	480.00
0018597 SAN MATEO DAILY JOURNAL	158001	10/19/2015	240.00
0095594 SCOTT HOLLISTER	157951	10/19/2015	20.00
0092067 SCOTT WALDVOGEL	158002	10/19/2015	105.43
0106032 SEEDLINGS BRAILLE BOOKS FOR CHILDREN	157907	10/19/2015	98.61
0098135 SHARON FIRPO	157941	10/19/2015	23.12
0098030 SHRED-IT USA - SAN FRANCISCO	158003	10/19/2015	54.95
0097079 SPRINT	158006	10/19/2015	411.99
0105481 STARVISTA	158007	10/19/2015	13,948.00
0105796 SUNRISE FOOD DISTRIBUTOR INC.	158008	10/19/2015	732.33
0096932 TASC	158010	10/19/2015	270.00
0015691 TEAMSTERS LOCAL 856	158011	10/19/2015	15,011.00
0002025 TELECOMMUNICATIONS ENGINEERING ASSOCIATE	157937	10/19/2015	239.00
0106030 TERRY SMERDEL	158004	10/19/2015	12.59
0106296 THE BACKFLOW PRO, INC.	158012	10/19/2015	882.00
0017659 THE CALIFORNIA CHANNEL	158013	10/19/2015	116.40
0018088 THE UPS STORE #810	158014	10/19/2015	256.72
0104962 THIRD DEGREE COMM., INC.	158015	10/19/2015	375.00
0106305 THOMAS HARVEY	157947	10/19/2015	75.00
0095827 TOM LO	157964	10/19/2015	4.20
0103095 TUTV	158017	10/19/2015	104.40
0018944 ULINE, INC.	158018	10/19/2015	416.33
0018198 UMESH MAHARAJ	158019	10/19/2015	265.92
0018618 UNITED SITE SERVICES INC.	158020	10/19/2015	43.60
0102744 UNIVERSAL BUILDING SERVICES	158021	10/19/2015	4,511.00
0099592 UNIVISION COMMUNICATIONS, INC.	158022	10/19/2015	6,133.14
0105133 UTILITY TELEPHONE, INC.	158023	10/19/2015	623.42
0095749 VERIZON WIRELESS	158024	10/19/2015	2,479.07
0105599 VIJAY CHAND	157915	10/19/2015	1,000.00
0100217 VIVENT SOLAR	158025	10/19/2015	521.00
0000612 WESTVALLEY CONSTRUCTION CO.INC	158026	10/19/2015	149,455.01
0013841 WITMER-TYSON IMPORTS INC	158029	10/19/2015	500.00
0099073 YUMI WILSON	158028	10/19/2015	24.15
0104033 ZCORUM, INC.	158031	10/19/2015	22,743.00
		GrandTotal:	919,752.74
		Total count:	141

10/12/15

CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP

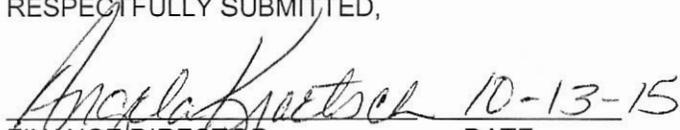
FUND	FUND NAME	AMOUNT
001	GENERAL FUND	\$115,191.74
003	ONE-TIME REVENUE	\$1,311.44
132	AGENCY ON AGING	\$4,376.44
133	RESTRICTED DONATIONS	\$609.70
201	PARKS AND FACILITIES CAPITAL	\$5,499.38
203	STREET IMPROVE. PROJECTS	\$4,974.07
611	WATER FUND	\$826,572.35
621	STORMWATER FUND	\$35,413.50
631	WASTEWATER FUND	\$219,836.98
641	CABLE TV FUND	\$313,395.17
701	CENTRAL GARAGE	\$9,547.75
702	FACILITY MAINT. FUND	\$791.35
707	TECHNOLOGY DEVELOPMENT	\$434.40
711	SELF INSURANCE	\$5,806.03

TOTAL FOR APPROVAL \$1,543,760.30

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 4 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 157729 THROUGH 157890 INCLUSIVE, TOTALING IN THE AMOUNT OF \$1,543,760.30 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,


FINANCE DIRECTOR DATE

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount	
0017770	A-A LOCK & ALARM INC	157736	10/12/2015	4,413.94
0000858	ADECCO EMPLOYMENT SERVICES	157737	10/12/2015	5,527.24
0001170	AIRGAS USA, LLC	157738	10/12/2015	241.68
0000163	AIRPORT AUTO PARTS INC.	157739	10/12/2015	205.68
0000372	ALLIED SECURITY ALARMS	157740	10/12/2015	936.00
0018976	ALPHA ANALYTICAL LAB. INC.	157741	10/12/2015	1,196.00
0101438	AMANDA REALYVASQUEZ	157855	10/12/2015	555.92
0091913	AMERICAN SOCIETY OF CIVIL ENGINEERS (ASCE)	157764	10/12/2015	265.00
0001202	ARAMARK UNIFORM SERVICES	157742	10/12/2015	985.23
0001965	ARISTA BUSINESS	157743	10/12/2015	655.19
0103094	ASTRO JUMP OF SAN MATEO	157729	10/7/2015	1,050.00
0014617	AT&T	157744	10/12/2015	15.61
0016123	AT&T	157745	10/12/2015	2,760.44
0017191	AT&T	157746	10/12/2015	157.51
0018465	AT&T MOBILITY	157747	10/12/2015	46.50
0000345	BAKER & TAYLOR BOOKS	157748	10/12/2015	2,104.12
0106155	BANK OF MARIN	157749	10/12/2015	35,931.12
0104016	BANK OF SACRAMENTO	157750	10/12/2015	9,222.50
0105988	BRENDAN POWER	157847	10/12/2015	215.58
0000378	BROADMOOR LANDSCAPE SUPPLY	157752	10/12/2015	783.79
0101539	BURK E. DELVENTHAL	157753	10/12/2015	64.00
0102737	BURKE, WILLIAMS & SORENSEN,LLP	157754	10/12/2015	1,311.44
0096550	CABLECOM	157755	10/12/2015	878.20
0103670	CALIFORNIA BUILDING STANDARDS COMMISSION	157866	10/12/2015	1,656.00
0018048	CALLANDER ASSOCIATES LANDSCAPE ARCHITECT	157813	10/12/2015	5,499.38
0097948	CARDINAL RULES	157756	10/12/2015	592.00
0106292	CAREER SURVIVAL GROUP	157757	10/12/2015	1,000.00
0105248	CARLOS FISHBURN	157731	10/7/2015	650.00
0017284	CHEMSEARCHFE	157759	10/12/2015	900.94
0103854	CHRISTINE HOPKINS	157802	10/12/2015	127.40
0106039	CHRISTOPHER WETTSTEIN	157886	10/12/2015	584.43
0016324	CINTAS CORPORATION	157760	10/12/2015	289.31
0102572	CINTAS FIRE PROTECTION	157761	10/12/2015	207.10
0000060	CITY OF MILLBRAE	157762	10/12/2015	493.25
0000227	CITY OF SAN BRUNO	157763	10/12/2015	4,878.75
0105989	CLASSIC AMUSEMENT LLC	157735	10/8/2015	23,500.00
0000508	CLEARLITE TROPHIES	157765	10/12/2015	1,016.97
0099108	CLORINDA FONTANA	157787	10/12/2015	75.00
0018911	COMCAST CABLE COMMUNICATIONS	157766	10/12/2015	27,994.68
0104508	COMCAST SPORTSNET CALIFORNIA	157767	10/12/2015	20,374.20
0105187	CONCERN	157768	10/12/2015	687.96
0015857	COUNTY OF SAN MATEO	157771	10/12/2015	76.00
0091607	COUNTY OF SAN MATEO	157772	10/12/2015	130.00
0017533	CUTTERS EDGE	157773	10/12/2015	63.10
0000181	D & L FOUNDRY & SUPPLY INC.	157774	10/12/2015	492.00
0106018	DANIEL DESHARA	157730	10/7/2015	1,200.00
0018188	DAU PRODUCTS	157775	10/12/2015	337.37
0098765	DAVE JOHNSTON	157807	10/12/2015	150.00
0000182	DAVID CRESTA	157776	10/12/2015	1,084.87
0013926	DEPARTMENT OF CONSERVATION	157777	10/12/2015	4,290.57
0104678	DIVISION OF THE STATE ARCHITECT	157833	10/12/2015	424.80
0104172	DONALD AND LUZMARIA MAGNI	157817	10/12/2015	20.00
0100833	DONNA BELLUOMINI	157751	10/12/2015	75.00

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Vendor Code & Name	Check #	Check Date	Amount
0106285 EISEN LETUNIC	157779	10/12/2015	4,054.50
0000046 EWING IRRIGATION PRODUCTS INC	157782	10/12/2015	301.67
0013683 F. FERRANDO & CO.	157783	10/12/2015	1,610.00
0000944 FEDEX	157784	10/12/2015	30.12
0001782 FLOWERS ELECTRIC & SVC.CO.INC.	157785	10/12/2015	720.00
0018117 FLYERS ENERGY, LLC	157786	10/12/2015	18,179.79
0102869 FRANCHISE TAX BOARD	157788	10/12/2015	50.00
0105960 GARRATT CALLAHAN	157790	10/12/2015	2,000.13
0095666 GLOBAL TELECOM&TECHNOLOGY INC.	157791	10/12/2015	4,427.29
0104135 GLOBAL TRACKING COMMUNICATIONS, INC.	157874	10/12/2015	89.97
0016154 GOETZ BROTHERS SPORTING GOODS	157792	10/12/2015	389.13
0104764 GOLDEN ASSOCIATES	157793	10/12/2015	889.45
0017454 GOLDEN STATE FLOW MEASUREMENT	157794	10/12/2015	22,016.63
0017161 GOLDEN WEST INDUSTRIAL SUPPLY	157795	10/12/2015	224.09
0100906 GRAHAM COOPER	157770	10/12/2015	75.00
0000162 GRAINGER	157796	10/12/2015	926.06
0000541 GRANITE ROCK COMPANY	157797	10/12/2015	890.69
0017900 GREAT LAKES DATA SYSTEMS INC	157798	10/12/2015	1,450.00
0095966 GREATAMERICA FINANCIAL SVCS.	157799	10/12/2015	404.33
0096837 GYM DOCTORS	157800	10/12/2015	566.58
0106300 HAROLD & NARCISA VILLANUEVA	157882	10/12/2015	35.00
0095407 HERBERT MERIDA	157822	10/12/2015	150.00
0106253 HIP ENTERTAINMENT LLC	157733	10/7/2015	1,250.00
0096344 HUNT & SONS, INC.	157803	10/12/2015	97.90
0018838 INFOSEND, INC.	157804	10/12/2015	4,121.17
0106297 JAMES & KATHLEEN PRESCOTT	157850	10/12/2015	35.00
0096581 JASON NIEDER	157830	10/12/2015	25.00
0098505 JEE PARK	157842	10/12/2015	100.00
0100718 JEFFREY ZERWEKH	157890	10/12/2015	20.00
0106298 JOHN & DONNA MCMORROW	157821	10/12/2015	25.00
0096838 JOHN MURPHY	157806	10/12/2015	500.00
0018376 JT2 INTEGRATED RESOURCES	157808	10/12/2015	5,806.03
0000075 K-119 TOOLS OF CALIFORNIA INC.	157809	10/12/2015	221.06
0099854 KARLA GAMA	157789	10/12/2015	86.00
0000317 L.N. CURTIS & SONS	157810	10/12/2015	52.06
0096347 LA LORICK ASSOCIATES	157811	10/12/2015	864.50
0018561 LANCE BAYER	157812	10/12/2015	900.00
0017435 LECH AUTO AIR CONDITIONING	157814	10/12/2015	271.00
0104424 LIDIA'S ITALIAN DELICACIES	157815	10/12/2015	4,162.50
0018177 LOWE'S	157816	10/12/2015	1,882.46
0105991 MAIN STAR PRODUCTIONS	157732	10/7/2015	3,650.00
0098200 MARGRIT IVANOV	157805	10/12/2015	75.00
0002106 MASATOSHI MORITA	157826	10/12/2015	52.80
0106107 MCGUIRE AND HESTER	157820	10/12/2015	175,227.50
0102770 METLIFE	157823	10/12/2015	350.46
0016041 METROMOBILE COMMUNICATIONS	157824	10/12/2015	195.00
0104481 MICHAEL MATTIAS	157819	10/12/2015	105.77
0106301 MISHALU POTTER	157846	10/12/2015	30.00
0096800 MOBILE CALIBRATION SVCS. LLC	157825	10/12/2015	192.00
0106299 MORENA ELOY	157780	10/12/2015	20.00
0000333 MOSS RUBBER & EQUIP. CORP.	157827	10/12/2015	343.32
0104730 MUNICIPAL EMERGENCY SERVICES	157828	10/12/2015	13,344.63
0000762 MUNICIPAL MAINTENANCE EQUIPMENT INC.	157818	10/12/2015	828.40
0000357 NATIONAL CABLE TV CO-OP, INC.	157829	10/12/2015	245,664.22

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Vendor Code & Name	Check #	Check Date	Amount	
0106272	NORTHERN CALIFORNIA ASA	157831	10/12/2015	192.00
0105238	NORTHERN SERVICES INC.	157832	10/12/2015	287.65
0092263	OFFICE DEPOT INC	157834	10/12/2015	422.34
0018284	OFFICEMAX INC.	157835	10/12/2015	71.71
0018519	OFFICETEAM	157836	10/12/2015	185.32
0000210	OLE'S CARBURETOR &ELECTRIC INC	157837	10/12/2015	856.84
0001292	ORCHARD BUSINESS/SYNCB	157838	10/12/2015	391.34
0104658	PACIFIC ACCESS	157839	10/12/2015	300.00
0000012	PACIFIC GAS & ELECTRIC	157840	10/12/2015	29,330.65
0000101	PACIFIC NURSERIES	157841	10/12/2015	359.70
0106156	PENGUIN RANDOM HOUSE LLC	157843	10/12/2015	40.88
0001327	PENINSULA PUMP & EQUIPMENT INC	157844	10/12/2015	4,419.61
0014961	PENINSULA UNIFORMS & EQUIPMENT	157845	10/12/2015	130.36
0016770	PRAXAIR DISTRIBUTION INC -192	157848	10/12/2015	138.58
0102915	PRECISE PRINTING & MAILING	157849	10/12/2015	2,091.83
0097580	PRIORITY ONE APPAREL	157851	10/12/2015	1,039.86
0013981	QUILL CORPORATION	157852	10/12/2015	89.26
0000071	R & B COMPANY	157853	10/12/2015	4,306.09
0091044	R.A. METAL PRODUCTS, INC	157854	10/12/2015	2,500.00
0017712	RECALL SECURE DESTRUCTION SERVICES, INC.	157778	10/12/2015	102.53
0106086	ROB HENSEL, JR.	157801	10/12/2015	175.03
0106293	ROBERT HALF LEGAL	157857	10/12/2015	1,072.32
0106070	SAFETY-KLEEN SYSTEMS, INC.	157858	10/12/2015	130.00
0090790	SAN MATEO COUNTY TIMES	157860	10/12/2015	129.60
0017145	SAN MATEO LAWN MOWER SHOP	157861	10/12/2015	206.29
0098129	SCOTT ZAYAC	157889	10/12/2015	34.41
0106101	SECURITY SYSTEMS MANAGEMENT	157734	10/7/2015	1,408.00
0018461	SERRAMONTE FORD, INC.	157862	10/12/2015	672.38
0016458	SIADAT ENTERPRISES INC.	157863	10/12/2015	387.65
0103492	SMITHSONIAN NETWORKS	157864	10/12/2015	282.15
0105992	SPOK, INC.	157865	10/12/2015	57.80
0102991	STEVE SALAZAR	157859	10/12/2015	99.89
0105796	SUNRISE FOOD DISTRIBUTOR INC.	157867	10/12/2015	213.94
0017802	SUPPLYWORKS	157868	10/12/2015	128.22
0015671	TECHNOLOGY, ENGINEERING & CONSTRUCTION, II	157769	10/12/2015	5,400.00
0099089	TED & LISA CHAPMAN	157758	10/12/2015	20.00
0002025	TELECOMMUNICATIONS ENGINEERING ASSOCIATE	157781	10/12/2015	239.00
0000241	THE ADAM-HILL COMPANY	157869	10/12/2015	116.16
0018736	THE COPY SHOP	157870	10/12/2015	606.34
0018088	THE UPS STORE #810	157871	10/12/2015	116.38
0100826	THOMPSON BUILDERS CORPORATION	157872	10/12/2015	682,691.28
0017527	TIFCO INDUSTRIES INC.	157873	10/12/2015	539.60
0105824	TRIVAD, INC.	157875	10/12/2015	783.90
0000665	TSQ SOLUTIONS INC.	157876	10/12/2015	325.00
0001362	TV GUIDE MAGAZINE, LLC	157877	10/12/2015	229.92
0105133	UTILITY TELEPHONE, INC.	157878	10/12/2015	186.81
0016311	V & A CONSULTING ENGINEERS INC	157879	10/12/2015	35,376.50
0102988	VANTAGEPOINT TRANSFER AGENTS	157880	10/12/2015	10,091.72
0104233	WAVE	157883	10/12/2015	8,822.50
0104660	WEST YOST ASSOCIATES, INC.	157884	10/12/2015	43,419.90
0000612	WESTVALLEY CONSTRUCTION CO.INC	157885	10/12/2015	13,443.08
0106059	WILLIAM AND CAROL VASIL	157881	10/12/2015	20.00
0096399	WILLIAM PAUL WHITE	157887	10/12/2015	480.00
0104176	WILLIAM REYNOLDS	157856	10/12/2015	150.00

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<u>Vendor Code & Name</u>	<u>Check #</u>	<u>Check Date</u>	<u>Amount</u>
0097714 ZHAN REN YAN	157888	10/12/2015	75.00
		GrandTotal:	1,543,760.30
		Total count:	162



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: October 27, 2015
TO: Honorable Mayor and Members of the City Council
FROM: Angela Kraetsch, Finance Director
SUBJECT: Payroll Approval

City Council approval of the City payroll distributed September 25, 2015 is recommended. The Labor Summary report reflecting the total payroll amount of \$1,482,054.83 for bi-weekly pay period ending September 20, 2015 is attached.

LABOR SUMMARY FOR PAY PERIOD ENDING : SEPTEMBER 20, 2015

pyLaborDist	09/25/15
Fund: 001 - GENERAL FUND	1127064
Fund: 122 - SOLID WASTE/RECYCL.	2236.82
Fund: 190 - EMERGENCY DISASTER FUND	17720.71
Fund: 201 - PARKS AND FACILITIES CAPITAL	90.59
Fund: 203 - STREET IMPROVE. PROJECTS	7452.3
Fund: 207 - TECHNOLOGY CAPITAL	203.33
Fund: 611 - WATER FUND	86317.14
Fund: 621 - STORMWATER FUND	12912.65
Fund: 631 - WASTEWATER FUND	76265.69
Fund: 641 - CABLE TV FUND	92102.67
Fund: 701 - CENTRAL GARAGE	10991.03
Fund: 702 - FACILITY MAINT.FUND	28825.26
Fund: 707 - TECHNOLOGY DEVELOPMENT	16935.67
Fund: 711 - SELF INSURANCE	2936.97
	<hr/>
Total	1482054.83

RECEIVED

OCT 15 2015

CITY CLERK'S OFFICE

Marie L. Kayal

San Bruno, CA 94066

October 15, 2015

RE: Resignation from Citizens' Crime Prevention Committee

Dear Ms. Bonner,

I am resigning from the Citizens' Crime Prevention Committee effective immediately because I have been appointed to the San Bruno City Planning Commission.

Sincerely,

A handwritten signature in black ink, appearing to read 'Marie L. Kayal', with a long horizontal flourish extending to the right.

Marie L. Kayal

7.c.



City Council Agenda Item
Staff Report

CITY OF SAN BRUNO

DATE: October 27, 2015

TO: Honorable Mayor and Members of the City Council

FROM: Jimmy Tan, Acting Public Services Director
Jim Burch, Deputy Public Services Director, Utilities and Operations

SUBJECT: Adopt Resolution Authorizing the City Manager to Execute a Contract with West Yost Associates to Update the Urban Water Management Plan in an Amount Not to Exceed \$71,800

BACKGROUND:

The Urban Water Management Planning Act (Act) of the California Water Code requires urban water suppliers to make every effort to ensure that appropriate levels of water service are reliably maintained to meet the needs of its customers during normal, dry, and multiple dry years. This is accomplished through the preparation and implementation of an Urban Water Management Plan (UWMP) by water suppliers to support long-term resource planning and to ensure adequate water supplies are available to meeting existing and future demands. Every water supplier that either provides 3,000 acre-feet of water annually or serves 3,000 or more connections is required to assess the reliability of its water sources over a 20-year planning horizon. The UWMP is to be prepared every five (5) years and submitted to the Department of Water Resources (DWR) for review and the last review was in 2011. The DWR reviews the submitted plan to make sure the water supplier completed the requirements identified in the Act.

An UWMP is required in order for a water supplier to be eligible for DWR administered state grants, loans, and drought assistance. Moreover, the UWMP serves as a long-range water supply planning document that will also provide a source of information to other governments for the understanding, development and integration of regional water management plans. The UWMP also serves as a foundational document that will incorporate information from the General Plan. The connection between the UWMP and the General Plan is part of the Water Supply Assessment process required by SB610 and SB221 that integrate land use and water supply planning.

The City is planning to update the UWMP to meet DWR requirements. Upon completion, staff will request City Council to adopt the UWMP following a public notification and public hearing process. Then, the adopted UWMP will be forwarded to the State Department of Water Resources for review as to its completeness pursuant to the Act by July 1, 2016.

DISCUSSION:

The City of San Bruno's last five-year Urban Water Management Plan was approved by the City Council on May 24, 2011 and submitted to the California Department of Water Resources in June 2011. Updates to the Urban Water Management Plan are due by July 1, 2016.

10.6.

The Request for Proposals (RFP) was sent to engineering firms and advertised on the City's website on August 21, 2015. Proposals from the consultants were requested as they have the experience and resources to perform the update to the UWMP. The City received three (3) proposals from two (2) Bay Area and one (1) Southern California firms. The proposals were evaluated based on the firm's qualifications, project manager and team experience, references, estimated completion time, and firm's experience with preparation of the UWMP. West Yost Associates is being recommended since the team members proposed for the project have completed more UWMP than the other firms. One team member alone dedicated to the project has managed or participated in over fifteen (15) UWMP for various agencies within the Bay Area. The other firms did not have the same amount of qualifications and experience. The City staff reviewed the labor effort and overall cost for the project to ensure that the firm is effective and efficient in completing the UWMP. The proposals cost ranged from \$59,000 to \$80,000.

The firm of West Yost Associates includes highly-qualified personnel with a demonstrated track record of UWMP development and water supply assessments to many public agencies throughout California such as, but not limited to, the Coastside County Water District, the Dublin/San Ramon Services District, City of Fresno, City of Modesto, City of Sacramento, City of Santa Rosa, and City of Woodland. The scope to complete the UWMP update includes reviewing and identifying the changes to the California UWMP Act since 2011, reviewing and updating system water demands, water sources, and climate change impacts, reviewing and updating water demand factors, analyzing customer consumption by class, and analyzing indoor and outdoor consumption, updating the service area population and district boundaries, preparing the draft and final UWMP, attending public hearings and Council meetings.

For the project schedule, staff estimates that the UWMP update will take approximately five to six months to complete. The UWMP will be presented to the Council for a public hearing by June 2016.

FISCAL IMPACT:

The Urban Water Management Plan Update is included in the 2015-16 Water Enterprise Operating Budget with an estimated total cost of \$80,000. The Operating budget amount is more than sufficient to fund the \$71,800 contract with West Yost Associates. All funds come from the Water Enterprise Fund.

ALTERNATIVES:

1. Direct further review of submitted proposals for selection of different firm from the current proposals.
2. Request staff to issue a new request for proposals.

RECOMMENDATION:

Adopt resolution authorizing the City Manager to execute a contract with West Yost Associates to update the Urban Water Management Plan in an amount not to exceed \$71,800.

ATTACHMENTS:

1. Resolution

DISTRIBUTION:

None.

REVIEWED BY:

_____ CM

RESOLUTION NO. 2015 - ____

ADOPT RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH WEST YOST ASSOCIATES TO UPDATE THE URBAN WATER MANAGEMENT PLAN IN AN AMOUNT NOT TO EXCEED \$71,800

WHEREAS, the Urban Water Management Planning Act of the California Water Code requires urban water suppliers to prepare and update their Urban Water Management Plan (UWMP) and submit a complete plan to the State Department of Water Resources (DWR) every five years; and

WHEREAS, an Urban Water Management Plan is required in order for a water supplier to be eligible for DWR administered State grants, loans, and drought assistance; and

WHEREAS, engineering services are needed at this time for the preparation of an update to the City's Urban Water Management Plan due to DWR July 1, 2016; and

WHEREAS, Request for Proposals (RFP) for engineering services was advertised in August 2015, the City received three (3) proposals and evaluated them based on the firms' qualifications, project manager and team experience, references, estimated completion time, and quality of previous work; and

WHEREAS, West Yost Associates has been selected to provide professional engineering services; and

WHEREAS, the scope of work includes data gathering and analysis, workshops with City staff for data validation and concurrence, preparation of the draft and final Urban Water Management Plan update, and attendance at public hearings and Council meetings; and

WHEREAS, the 2015-16 Water Enterprise Operating Budget allocated \$80,000 to update the Urban Water Management Plan which is sufficient to fund the \$71,800 contract with West Yost Associates.

NOW, THEREFORE, BE IT RESOLVED that the San Bruno City Council hereby authorizes the City Manager to execute a contract with West Yost Associates to update the Urban Water Management Plan in an amount not to exceed \$71,800.

Dated: October 27, 2015

ATTEST:

Carol Bonner, City Clerk

-o0o-

I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 27th day of October 2015 by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers _____
ABSENT: Councilmembers: _____