



"The City With a Heart"

Jim Ruane, Mayor
Rico E. Medina, Vice Mayor
Ken Ibarra, Councilmember
Irene O'Connell, Councilmember
Michael Salazar, Councilmember

MINUTES – SPECIAL MEETING

SAN BRUNO CITY COUNCIL

November 25, 2014

6:00 p.m.

Meeting Location: San Bruno Senior Center, 1555 Crystal Springs Road, San Bruno, CA

Participating in this meeting via Teleconference is Councilmember O'Connell, 206 Mossy Rock Dr., Hutto, TX

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on November 25, 2014 at San Bruno's Senior Center, 1555 Crystal Springs Road, San Bruno, CA. The meeting was called to order at 6:00 p.m.

2. ROLL CALL:

Presiding was Mayor Ruane, Vice Mayor Medina, Councilmembers Salazar and Ibarra. Councilmember O'Connell attended via teleconference. Recording by City Clerk Bonner.

3. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: None.

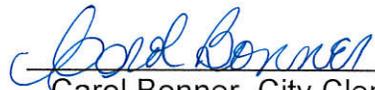
4. CLOSED SESSION:

Mayor Ruane said they would be going into closed session with no reportable action. Conference with Labor Negotiators Pursuant to Gov't Code Section 54957.6; Agency Designated Representative: City Manager, Assistant City Manager, and City Labor Negotiator, Geoff Rothman; Employee Organization: Police Bargaining Unit.

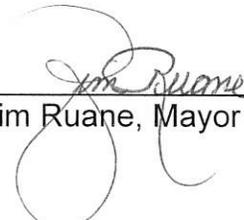
5. ADJOURNMENT:

Mayor Ruane closed the meeting at 7:00 p.m. The next regular City Council Meeting will be held on November 25, 2014 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the City Council Meeting of
December 9, 2014



Carol Bonner, City Clerk



Jim Ruane, Mayor



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MINUTES SAN BRUNO CITY COUNCIL

November 25, 2014

7:00 p.m.

Meeting Location: San Bruno Senior Center, 1555 Crystal Springs Road, San Bruno, CA

Participating in this meeting via Teleconference is Councilmember O'Connell, 206 Mossy Rock Dr., Hutto, TX

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on November 25, 2014 at San Bruno's Senior Center, 1555 Crystal Springs Road, San Bruno, CA. The meeting was called to order at 7:08 p.m. **Mayor Ruane** thanked the Garden Club for the flower arrangement.

2. ROLL CALL:

Presiding was Mayor Ruane, Vice Mayor Medina, Councilmembers Ibarra and Salazar. Councilmember O'Connell joined the meeting via teleconference. Recording by City Clerk Bonner.

3. ANNOUNCEMENTS:

Mayor Ruane announced the following:

- a. There will not be a City Council Meeting on December 23, 2014, the fourth Tuesday in December.
- b. The Final Results of the November 4, 2014 Municipal Election will be announced on Tuesday, December 9, 2014 at 7:30 p.m.
- c. The Annual Tree Lighting Ceremony will take place on Thursday, December 4, 2014 at 5:30 p.m. at the Veterans Memorial Recreation Center in San Bruno City Park, 251 City Park Way.
- d. San Bruno's Centennial Gala will be held on Saturday, December 6, 2014 from 6:00 p.m. to 11:00 p.m. The event is open to adults over age 21. Tickets are on sale through Wednesday, November 26, 2014 for \$100 at the Veterans Memorial Recreation Center located at 251 City Park Way or by calling (650) 616-7187.

4. PRESENTATIONS: None

5. REVIEW OF AGENDA: **Mayor Ruane** moved Item 11. to follow Item 8.

6. APPROVAL OF MINUTES: Special Council Meeting Minutes of October 28, 2014 and Regular Council Meeting of October 28, 2014, approved as submitted.

7. CONSENT CALENDAR:

- a. **Approve:** Accounts Payable of October 27, November 3, 10 and 17, 2014
- b. **Approve:** Payroll of October 19, 2014 and November 2, 2014.

c. **Accept:** Reconciliation of General Ledger to Bank Reports and the Investment Reports Dated October 31, 2014.

d. **Adopt:** Resolution Authorizing Temporary Closure of the 1900 Block of Glen Avenue for the Annual Santa Arrival on Sunday, December 14, 2014 from 5:00 p.m. to 9:00 p.m.

e. **Waive:** Second Reading and Adopt an Ordinance Amending Chapter 12.96.120 of Title 12 (Land Use) of the San Bruno Municipal Code to Conditionally Allow Ground Floor Residential Uses on All Streets in the Downtown (C-B-D Zoning District), Except San Mateo Avenue, and to Ensure Density Requirements and Setback Requirements are Consistent with the San Bruno Transit Corridors Plan.

f. **Adopt:** Resolution Authorizing the City Manager to Execute an Amended Joint Exercise of Powers Agreement with the San Mateo County Operational Area Emergency Services Organization.

M/S Medina/Ibarra to approve the Consent Calendar, except Item 7.e. and passed with all ayes.

M/S Medina/Ibarra, to approve Item 7.e. and passed with four ayes, Councilmember O'Connell recused herself.

8. PUBLIC HEARING: None.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:

Receive Annual Report from the Parks and Recreation Commission (moved to follow Item 8.)

Park and Recreation Commission Chair Mike Palmer introduced members of the Commission and gave an overview of the purpose of the Commission. He reviewed their accomplishments for the past year as well as what they plan to do going forward. His final words were a tribute to Commissioner Tom Lara.

Mayor Ruane thanked the Commission for all they have done.

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

Mark Stenning, 130 Siskiyou Ct. shared a program to save the environment. Nitrogen for tires. www.getnitrogen.com.

10. CONDUCT OF BUSINESS:

a. **Mayor Ruane** said they will Appoint Citizens to Bicycle & Pedestrian Advisory Committee, Citizens Crime Prevention Committee and Parks and Recreation Commission.

City Clerk Bonner stated Steve Freitas had withdrawn his name from the list of candidates.

Bicycle and Pedestrian Advisory Committee:

M/S Salazar/Medina nominated William Sinks with one aye from Mayor Ruane. Councilmember O'Connell recused herself from voting as she did not have the list of names with her.

Councilmember Ibarra nominated Alexander Melendrez with no seconds.

Citizens Crime Prevention Committee:

M/S Medina/Ibarra nominated Anne Dellinger with two ayes, Mayor Ruane and Councilmember Salazar. Councilmember O'Connell recused.

Parks and Recreation Commission (two vacancies):

M/S Medina/Ibarra nominated Kris Gonzales with two ayes, Mayor Ruane and Councilmember Salazar. Councilmember O'Connell recused.

M/S Salazar/Ibarra nominated Alexander Melendrez with two ayes, Mayor Ruane and Councilmember Salazar. Councilmember O'Connell recused.

b. Receive the First Quarter Financial Update Report as of September 30, 2014, and Adopt a Resolution Amending the Fiscal Year 2014-15 Operating Budget to Re-Appropriate Fiscal Year 2013-14 Carryover Encumbrances.

Finance Director Kraetsch gave an overview of the staff report and asked questions.

Councilmember Ibarra asked for the Finance Director's opinion on the state of the economy. **Kraetsch** said she has very impressed with the finances and the way everything is accounted for in San Bruno.

Councilmember Ibarra said going forward, he would like more comparisons of what are goals are. **Kraetsch** concurred.

Vice Mayor Medina asked about the \$800,000. which he believed had been corrected, but he would like to be updated later. He asked for a follow-up for monies owed to the City from the trust for staff time that has been devoted and dedicated toward the Glenview/Crestmoor area. He would like follow-up on how much is owed and has the request been put in and what is our timeline and expectation in which we are going to ask for that reimbursement. He asked when those monies are brought back to the City that the Council have a discussion about having those funds earmarked or potentially placed off to the side to reinvest into our infrastructure.

Councilmember Salazar introduced the resolution for adoption and passed with a unanimous vote.

c. Adopt Resolution Authorizing the City Manager to Execute a Contract with Bellecci & Associates for Design of the Crystal Springs Road Sewer and Water Main Replacement Project in an Amount Not-to-Exceed \$244,356 and Appropriating \$200,000 from the Water Capital Fund and \$200,000 from the Wastewater Capital Fund.

Deputy Director Tan gave an overview of the staff report and asked for questions.

Councilmember Ibarra asked for clarification on what is being replaced and what is being abandoned. He brought up Crystal Springs Road. **Tan** said the alignment on the map shows existing sewer main alignment. The pipeline along San Bruno Park will be relocated to the City Parkway. **City Manager Jackson** said the impacts will not be felt until 2016 so there is plenty of time to plan.

Councilmember Salazar asked if there is a possibility of incorporating capacity for storm water. **Razavi** said whatever areas are impacted they will comply with the current requirements.

Councilmember Ibarra asked what it will take to have it looked out. **City Manager Jackson** said this could come back to Council with suggestions. **Vice Mayor Medina** said he would like to have it looked at.

Councilmember Ibarra introduced the resolution for adoption and passed with a unanimous vote.

d. Adopt Resolution Authorizing the City Manager to Execute a Contract with HydroScience Engineers Inc. for Design of the Spyglass Pump Station and Force Main Replacement Project in an Amount Not-to-Exceed \$331,673.

Deputy Director Tan gave an overview of the staff report and asked for questions.

Councilmember O'Connell asked about how many alternatives will be looked at. Will the flow direction be changed? How much direction is being given? **Tan** said currently at the Spy Glass Pump Station there is the possibility to pump to the Sharp Park Pump Station. Another is to segregate the tar basin into two different basins to convey a portion of the flows from the Sharp Park Basin into the Spyglass Station as well.

Councilmember Ibarra asked if there are plans for the Sharp Park Pump Station. **Tan** said no. **Razavi** said it is a long-term plan with some improvements having been done. Councilmember Ibarra said the station only serves 78 homes but it is in terrible shape.

Councilmember Ibarra introduced the resolution for adoption and passed with a unanimous vote.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:

Receive Annual Report from the Parks and Recreation Commission.

12. COMMENTS FROM COUNCIL MEMBERS:

Receive Oral Report from Councilmember O'Connell on her Attendance at the Annual National Pipeline Safety Trust Conference.

Councilmember O'Connell gave an overview of her attendance and said she had handouts to share when she returned from Texas.

Councilmember O'Connell announced the 100th tree planting will be on Thursday, December 4 at 3:30 at Capuchino High School. Capuchino is working with Rotary to develop a plaque that will commemorate the tree planting and our 100th year anniversary.

Vice Mayor Medina asked where we are on the CIP budget coming to Council. He would like an inventory of City facilities not currently being occupied. All currently occupied municipal facilities, to know the condition and current status of air conditioning and heating.

13. CLOSED SESSION: None.

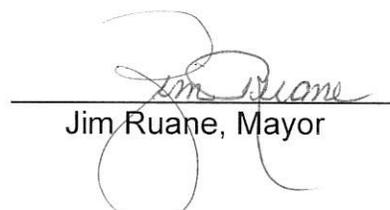
14. ADJOURNMENT:

Mayor Ruane closed the meeting at 8:05 p.m. in memory of Katherine Murray. The next regular City Council Meeting will be held on December 9, 2014 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
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December 9, 2014



Carol Bonner, City Clerk



Jim Ruane, Mayor