



Jim Ruane, Mayor
Rico E. Medina, Vice Mayor
Ken Ibarra, Councilmember
Irene O'Connell, Councilmember
Michael Salazar, Councilmember

AGENDA – SPECIAL MEETING CLOSED SESSION

SAN BRUNO CITY COUNCIL

January 28, 2014

6:00 p.m.

Meeting Location: Senior Center, 1555 Crystal Springs Road, San Bruno

City Council meetings are conducted in accordance with Roberts Rules of Order Newly Revised and City Council Rules of Procedure. You may address any agenda item by standing at the microphone until recognized by the Council. All regular Council meetings are recorded and televised on CATV Channel 1 and replayed the following Thursday, at 2:00 pm. You may listen to recordings in the City Clerk's Office, purchase CD's, access our web site at www.sanbruno.ca.gov or check out copies at the Library. We welcome your participation. In compliance with the Americans with Disabilities Act, individuals requiring reasonable accommodations or appropriate alternative formats for notices, agendas and records for this meeting should notify us 48 hours prior to meeting. Please call the City Clerk's Office 650-616-7058.

1. CALL TO ORDER:

2. ROLL CALL:

3. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: Individuals allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask the City Clerk to request that the Council consider your comments earlier. It is the Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Council from discussing or acting upon any matter not agendized pursuant to State Law.

4. CONDUCT OF BUSINESS:

Interview applicant for Youth Member of the Parks and Recreation Commission

5. CLOSED SESSION:

Conference with Labor Negotiators Pursuant to Gov't Code Section 54957.6; Agency Designated Representatives: City Manager, Human Resources Director, and City Labor Negotiator, Geoff Rothman; Employee Organizations: Miscellaneous, Police, Mid Management, Public Safety Mid Management and Fire Bargaining Units.

6. ADJOURNMENT:

The next regular City Council Meeting will be held on January 28, 2014 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.



"The City With a Heart"

Jim Ruane, Mayor
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AGENDA

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Thank the **San Bruno Garden Club** for providing the beautiful floral arrangement.

- 1. CALL TO ORDER:**
- 2. ROLL CALL/PLEDGE OF ALLEGIANCE:**
- 3. ANNOUNCEMENTS:**
- 4. PRESENTATIONS:**
 - a. Present Proclamation Proclaiming February 5, 2014 as Relay for Life San Bruno Kick-Off Day.
 - b. Receive Presentation by the San Mateo County Mosquito and Vector Control District.
- 5. REVIEW OF AGENDA:**
- 6. APPROVAL OF MINUTES:** Special City Council Closed Session Minutes of January 13 and 14, 2014 and City Council Minutes of January 14, 2014.
- 7. CONSENT CALENDAR:** All items are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion unless requested by a Councilmember, citizen or staff.
 - a. **Approve:** Accounts Payable of January 13, 2014 and January 21, 2014.
 - b. **Approve:** Payroll of December 15, 2013, and December 29, 2013.
 - c. **Accept:** Reconciliation of General Ledger to Bank Reports and the Investment Reports Dated December 31, 2013.
 - d. **Adopt:** Resolution Accepting the Dry Weather Flow Monitor at 7th Avenue and Tanforan Avenue Project as Complete and Authorizing the Filing of a Notice of Completion with the San Mateo County Recorder's Office.
 - e. **Adopt:** Resolution of Local Support for an Application for Funding Through the C/CAG Priority Development Area (PDA) Planning Program to Complete the San Bruno Complete Streets Case Study Project Design, Committing Local Matching Funds in the Amount of \$92,000 and Stating Assurance to Complete the Project.
 - f. **Adopt:** Resolution Authorizing Extension of the Joint Use Agreement Between the City of San Bruno and the San Bruno Park School District.
 - g. **Adopt:** Resolution Accepting Transportation Development Act Article 3 Pedestrian/Bicycle Project Funding from the Metropolitan Transportation Commission in the Amount of \$100,000, Appropriating \$140,000 from the Measure A Fund and Amending the FY 2013-14 Capital Improvement Program Budget to Include the Bicycle and Pedestrian Plan Project.

- h. **Adopt:** Resolution Authorizing the City Manager to Amend the Contract with Parsons Brinckerhoff for Construction Management Services for the San Bruno Grade Separation Project in an Amount Not to Exceed \$27,500 for a Total Contract Amount Not to Exceed \$429,500.

8. PUBLIC HEARINGS:

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

Individuals allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask the City Clerk to request that the Council consider your comments earlier. It is the Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Council from discussing or acting upon any matter not agendaized pursuant to State Law.

10. CONDUCT OF BUSINESS:

- a. Receive Oral Report and Confirm City Council Direction Regarding the Construction of the Decorative Arch at the San Bruno Grade Separation.
- b. Receive Report, Waive First Reading, and Introduce 2013 Fire and Building Code Ordinances to be Adopted by Reference, Set Public Hearing for Adoption and Adopt Resolution Approving Findings of Necessity and Need for Amendments, Deletions, and Additions to the Codes.
- c. Receive Report on the FY 2013-14 Capital Improvements Program Work Plan.
- d. Receive Report and Provide Direction to Staff Regarding an Ordinance to Regulate the Inspection, Repair and Replacement of Private Orangeburg, Sewer Laterals at the Time of Sale of Residential Property.
- e. Adopt Resolution Authorizing the City Manager to Execute a Contract with Precision Concrete Cutting for Minor Sidewalk Repairs in the Amount of \$120,000 and Authorizing a Construction Contingency of \$30,000.
- f. Adopt Resolution Authorizing the Purchase of a Municipal Street Sweeper from GCS Environmental Equipment Services, Inc. in the Amount of \$215,231.40.
- g. Receive Report and Provide Direction to Staff Regarding the Annual Schedule for Appointment of City Council Members as Liaison to Citizen Advisory Committees, Commissions and Boards.
- h. Receive Report and Provide Direction to Staff Regarding Decorative Lighting on San Mateo and Jenevein Avenue.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:

12. COMMENTS FROM COUNCIL MEMBERS:

Receive Oral Report from Councilmember O'Connell Regarding her Attendance at the National Pipeline Safety Trust Conference, November 21 and 22, 2013.

13. CLOSED SESSION:

14. ADJOURNMENT:

The next regular City Council Meeting will be held on February 11, 2014 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.



"The City With a Heart"

Jim Ruane, Mayor
Rico E. Medina, Vice Mayor
Ken Ibarra, Councilmember
Irene O'Connell, Councilmember
Michael Salazar, Councilmember

CITY COUNCIL
SPECIAL MEETING - CLOSED SESSION
MINUTES
January 13, 2014
6:30 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on January 13, 2014 at San Bruno's City Hall, 567 El Camino Real, San Bruno, CA. The meeting was called to order at 6:30 p.m.

2. ROLL CALL:

Presiding was Mayor Ruane, Council Members Medina, and Salazar. Councilmember's O'Connell and Ibarra were excused with notice. Recording by City Clerk Bonner.

3. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: None.

4. CLOSED SESSION:

Mayor Ruane said they would be going into Closed Session with no reportable action.

a. Conference with Legal Counsel: Existing Litigation Pursuant to Government Code Section 54956.9(d)(1)

Names of Cases:

California Public Utilities Commission Order Instituting Investigation Matters:

I.12-01-007, I.11-02-016 and I.11-11-009

California Public Utilities Commission Rulemaking Matter:

R.11-02-019

b. Conference with Legal Counsel: Initiation of Litigation Pursuant to GC § 54956.9(d)(4) (One Case)

The City Council voted 3-0 (Ruane, Medina, Salazar) to initiate litigation.

14. ADJOURNMENT:

Mayor Ruane closed the meeting at 8:15 p.m. The next regular City Council Meeting will be held on January 14, 2014 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the City Council Meeting of
January 28, 2014

Carol Bonner, City Clerk

Jim Ruane, Mayor



Jim Ruane, Mayor
Rico E. Medina, Vice Mayor
Ken Ibarra, Councilmember
Irene O'Connell, Councilmember
Michael Salazar, Councilmember

MINUTES – SPECIAL MEETING CLOSED SESSION

SAN BRUNO CITY COUNCIL

January 14, 2014

6:15 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on January 14, 2014 at the San Bruno Senior Center, at 1555 Crystal Springs Rd., San Bruno, CA. The meeting was called to order at 6:15 p.m.

2. ROLL CALL:

Presiding was Vice Mayor Medina, Council Members Ibarra, and Salazar. Mayor Ruane and Councilmember O'Connell were excused with notice. Recording by City Clerk Bonner.

3. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: None.

4. CLOSED SESSION:

Vice Mayor Medina said they would be going into Closed Session with no reportable action.

Conference with Labor Negotiators Pursuant to Gov't Code Section 54957.6; Agency Designated Representatives: City Manager, Human Resources Director, and City Labor Negotiator, Geoff Rothman; Employee Organizations: Miscellaneous, Police, Mid Management, Public Safety Mid Management and Fire Bargaining Units.

14. ADJOURNMENT:

Vice Mayor Medina closed the meeting at 7:00 p.m. and said it would be continued following the regular City Council meeting. The meeting resumed at 8:30 p.m. and concluded at 9:45 p.m. The next regular City Council Meeting will be held on January 28, 2014 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the City Council Meeting of
January 28, 2014

Carol Bonner, City Clerk

Rice Medina, Vice Mayor



Jim Ruane, Mayor
Rico E. Medina, Vice Mayor
Ken Ibarra, Councilmember
Irene O'Connell, Councilmember
Michael Salazar, Councilmember

MINUTES SAN BRUNO CITY COUNCIL

January 14, 2014

7:00 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on January 14, 2014 at the San Bruno Senior Center, at 1555 Crystal Springs Rd., San Bruno, CA. The meeting was called to order at 7:00 p.m.

2. ROLL CALL/PLEDGE OF ALLEGIANCE:

Presiding was Vice Mayor Medina, Council Members Ibarra, and Salazar. Mayor Ruane and Councilmember O'Connell were excused with notice. **Kyle Fok** and **Kendall Mendoza** led the Pledge of Allegiance. Recording by City Clerk Bonner.

3. ANNOUNCEMENTS: None.

4. PRESENTATIONS:

Vice Mayor Medina said we would Receive a Presentation from **Kate Comfort Harr** of Human Investment Project, Inc. (HIP) Housing on their Programs and on Housing Statistics in San Mateo County. **Harr** presented HIP Housing's calendars to Council and two of the students who helped create the calendar talked, **Kyle Fok** and **Kendall Mendoza**. **Harr** then gave a powerpoint presentation on what HIP Housing provides.

Councilmember Ibarra expressed his appreciation. **Vice Mayor Medina** thanked them.

5. REVIEW OF AGENDA:

Vice Mayor Medina said the Closed Session that started at 6:15 p.m. tonight will be continued immediately following this evening's Council Meeting. He pulled Item 11. to follow Item 8. Public Hearings. Report from Councilmembers, Item 12. will be moved to the meeting of January 28 as Councilmember O'Connell was unable to attend this evening's meeting. He said under Conduct of Business, Item 10.a. is being moved to the meeting of January 28th. **City Manager Jackson** said pulling this item will provide staff time to provide additional information.

6. APPROVAL OF MINUTES: Special City Council Closed Session Minutes of November 26, 2013 and December 10, 2013 and City Council Minutes of November 26, December 3 and December 10, 2013, approved as submitted.

7. CONSENT CALENDAR

- a. **Approve:** Accounts Payable of December 2, 9, 16, 23 and 30, 2013 and January 6, 2014.
- b. **Approve:** Payroll of December 1, 2013.
- c. **Accept:** Reconciliation of General Ledger to Bank Reports and the Investment Reports Dated November 30 and December 31, 2013.
- d. **Adopt:** Resolution Authorizing the City Manager to Execute a Contract with Caine Computer Consulting for Information Technology Services in an Amount Not to Exceed \$80,000.

M/S Ibarra/Salazar approved the Consent Calendar and passed with all ayes. Mayor Ruane and Councilmember O'Connell excused with notice.

8. PUBLIC HEARINGS: None.

Jessica Barnes-Lopez introduced the members of the Traffic, Safety and Parking Committee. She gave a background of what the Committee does and what they have done the past year as well as what they will be doing going forward.

Vice Mayor Medina thanked the Committee for all they do.

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

Robert Riechel said John Muir would be holding their 4th anniversary blood drive in recognition of the fire and explosion on Friday from 10:00 a.m. to 2:00 p.m. Walk-ins are welcome. He talked about Relay for Life which will be April 26-April 27. The kick-off will take place on February 5th at San Bruno Rec Center from 6:00 to 9:00 p.m. with a free hot dog dinner. Information can be found at SanBrunoRelay@gmail.com.

10. CONDUCT OF BUSINESS:

a. Receive Report, Waive First Reading, Introduce 2013 Fire and Building Code Ordinances to be Adopted by Reference and Set Public Hearing for Adoption and Adopt Resolution Approving Findings of Necessity and Need for Amendments, Deletions, and Additions to the Codes. (Item moved to the meeting of January 28, 2014.)

b. Adopt Resolutions Authorizing the City Manager to Submit Applications to the San Mateo County Transportation Measure A Pedestrian and Bicycle Grant Program for:

- El Camino Real/Angus Avenue Intersection Improvements;
- Tanforan Pedestrian Circulation Improvements Alternative Analysis;
- Alternatives Feasibility Assessment of Bayshore Circle Median Improvements.

Public Services Director Fabry gave an overview of the staff report and asked for questions.

Councilmember Ibarra said we have been very successful with the grants. He felt we should be cautious about Bayshore Circle. **Fabry** said the limit for each grant is a 1 million dollars.

Councilmember Salazar said there is a 10% matching funds provision for these grants and if we are fortunate enough to get them, have we identified that funding source? **Fabry** said there is no matching fund requirement for these grants, it is a waiting criteria, how they will rate those projects and how successful they will be. She said that waiting criteria is assigned a 10% advantage for those projects who have matching funds included in this application. **Fabry** said the 10% can be included if that is Council's decision.

City Manager Jackson said staff echoes Councilmember Ibarra's thoughts.

Vice Mayor Medina asked where the funds would come from. **Fabry** said our own Measure A funds.

Councilmember Ibarra introduced the resolution for El Camino Real/Angus Avenue Improvements with 10% matching funds and passed with a unanimous vote. Mayor Ruane and Councilmember O'Connell excused with notice.

Councilmember Ibarra introduced the resolution for Tanforan Pedestrian Circulation Improvements with 10% matching funds and passed with a unanimous vote. Mayor Ruane and Councilmember O'Connell excused with notice.

Councilmember Ibarra introduced the resolution for alternatives feasibility assessment of Bayshore Circle with 10% matching funds and passed with a unanimous vote. Mayor Ruane and Councilmember O'Connell excused with notice.

c. Adopt Resolution Authorizing the Purchase of Computer Automated Dispatch and Records Management System Software from Sun Ridge Systems in the Amount of \$450,000.

Police Chief Telford gave an overview of the staff report and asked for questions.

Councilmember Salazar asked about legacy data, what will be done with our current data? **Telford** said Pacifica just converted and it was approximately \$40,000 to convert that data. He said we plan to convert that data into the new system when our staff has down time giving us a cost savings while still maintaining the old data base.

Councilmember Salazar asked if we are going to have to pay for software support on the old system and will there be operational costs. **Telford** said we have paid through our current system through the year and the plan is to work with the vendor to get a reduced maintenance plan. Then an evaluation would be done to see if it is worth maintaining it or do we look at conversion.

Councilmember Salazar asked if there was any cost reduction to the Department. **Telford** said the Department is very lean but it was looked at not so much as a cost savings, but more of an ability to provide more, to provide that extra time on other services.

Councilmember Salazar said on tonight's Consent Calendar \$80,000 was approved on our existing system, half of which was budgeted and half came from a staff savings. He asked if this would be a more expensive system to maintain. **Telford** said one of the advantages of the Sun Ridge System it is very easy friendly, easier than our current system. The agencies using this system have seen a decrease and he anticipated we would not be seeing that much of an increase.

Councilmember Salazar asked about training? **Telford** said there will be joint training with Burlingame, primarily a train the trainer. He didn't anticipate a large learning curve.

Councilmember Ibarra said it has been portrayed as a great system. He asked if this was a financial issue that kept us from getting the system. Could the six other agencies partner with us? **Telford** said when our system was purchased fourteen years ago we paid \$200,000 plus \$40,000 for dispatch service. He said Burlingame and San Bruno are proposing joining. There is another agency looking into joining us. He also said It was a money issue and now it is out of necessity.

Councilmember Salazar introduced the resolution for adoption and passed with a unanimous vote. Mayor Ruane and Councilmember O'Connell excused with notice.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:

Receive Annual Report from the Traffic Safety and Parking Committee. (Moved to follow Item 8.)

12. COMMENTS FROM COUNCIL MEMBERS:

Receive Oral Report from Councilmember O'Connell Regarding her Attendance at the National Pipeline Safety Trust Conference, November 21 and 22, 2013. (Moved to the meeting of February 28.)

Vice Mayor Medina thanked the Garden Club for the flower arrangement. He asked if we as a City need to look at our drought and be prepared. He talked about acknowledgement of service awards for employees and asked that availability be looked at, even at the ten year mark. He said maybe it could be listed in the agenda or acknowledged.

13. CLOSED SESSION:

Vice Mayor Medina said they would be continuing the Closed Session. The meeting ended at 9:45 p.m. with no reportable action.

14. ADJOURNMENT:

Vice Mayor Medina closed the meeting at 8:26 p.m. The next regular City Council Meeting will be held on January 28, 2014 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the City Council Meeting of
January 28, 2014

Carol Bonner, City Clerk

Rice Medina, Vice Mayor

01/13/14

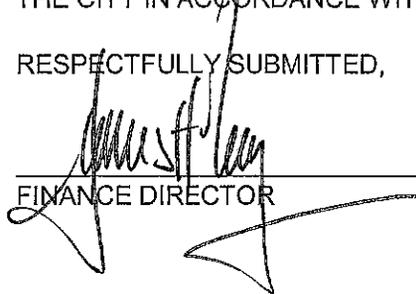
CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP

FUND	FUND NAME	AMOUNT
001	GENERAL FUND	\$92,686.21
132	AGENCY ON AGING	\$5,297.85
133	RESTRICTED DONATIONS	\$729.13
190	EMERGENCY DISASTER FUND	\$2,329.92
201	PARKS AND FACILITIES CAPITAL	\$7,250.00
611	WATER FUND	\$3,407.81
621	STORMWATER FUND	\$1,211.76
631	WASTEWATER FUND	\$39,934.73
641	CABLE TV FUND	\$37,858.63
702	FACILITY MAINT. FUND	\$11,122.13
707	TECHNOLOGY DEVELOPMENT	\$1,265.50
711	SELF INSURANCE	\$5,317.68
880	PROJECT DEVELOP. TRUST	\$480.00
TOTAL FOR APPROVAL		\$208,891.35

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 2 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 145984 THROUGH 146076 INCLUSIVE, TOTALING IN THE AMOUNT OF \$208,891.35 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,



FINANCE DIRECTOR

1-14-2014

DATE

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount	
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0001202	ARAMARK UNIFORM SERVICES	145987	1/13/2014	16.10
0105891	ART DYOGI	146013	1/13/2014	650.00
0104233	ASTOUND BROADBAND	145988	1/13/2014	3,380.00
0014617	AT&T	145989	1/13/2014	15.70
0016123	AT&T	145990	1/13/2014	2,117.42
0000345	BAKER & TAYLOR BOOKS	145991	1/13/2014	2,068.49
0018052	BATTERYZONE INC.	145992	1/13/2014	75.04
0015628	BAY AREA TREE CO., INC.	145993	1/13/2014	11,175.00
0103924	BEAR DATA SOLUTIONS, INC.	145994	1/13/2014	213.59
0000378	BROADMOOR LANDSCAPE SUPPLY	145996	1/13/2014	68.67
0096550	CABLECOM	145998	1/13/2014	2,824.10
0094705	CACEO	145999	1/13/2014	75.00
0103670	CALIFORNIA BUILDING STANDARDS COMMISSION	146060	1/13/2014	438.00
0001888	CALIFORNIA CABLE & TELECOMMUNICATIONS ASSI	146063	1/13/2014	1,054.46
0017843	CENTRAL COUNTY FIRE DEPT.	146000	1/13/2014	18,179.86
0016324	CINTAS CORPORATION #464	146001	1/13/2014	366.24
0098588	CITY OF BURLINGAME	146002	1/13/2014	3,388.50
0000227	CITY OF SAN BRUNO	146003	1/13/2014	3,593.06
0017802	CLEANSOURCE, INC.	146004	1/13/2014	1,163.94
0105889	CLSA CENTRAL OFFICE	146005	1/13/2014	159.00
0105091	COLE SUPPLY CO., INC.	146006	1/13/2014	211.00
0098656	COMPLETE LINEN SERVICE	146007	1/13/2014	120.98
0105847	CONNIE MANDUJANO	146039	1/13/2014	750.00
0016604	CUMMINS PACIFIC, LLC	146008	1/13/2014	7,541.52
0018188	DAU PRODUCTS	146010	1/13/2014	250.48
0013926	DEPARTMENT OF CONSERVATION	146011	1/13/2014	498.45
0018092	DISCOVERY COMMUNICATIONS LLC	146012	1/13/2014	1,365.10
0104678	DIVISION OF THE STATE ARCHITECT	146045	1/13/2014	91.80
0096477	DON LARSEN	146034	1/13/2014	78.00
0018804	ECMS, INC.	146014	1/13/2014	162.60
0000073	ENGINEERING DATA SERVICES	146015	1/13/2014	991.81
0017300	ENVIRONMENTAL HEALTH FEE	146016	1/13/2014	223.00
0016920	ENVIRONMENTAL SCIENCE ASSOCIATES (ESA)	146059	1/13/2014	7,985.25
0017152	ERLER & KALINOWSKI, INC.	146017	1/13/2014	2,104.81
0105857	FIRE INFORMATION SUPPORT SVCS. INC.	146028	1/13/2014	700.00
0013714	FIRST NATIONAL BANK	146019	1/13/2014	18,516.12
0018117	FLYERS ENERGY, LLC	146020	1/13/2014	12,598.22
0096932	GENESIS EMPLOYEE BENEFITS, INC	146021	1/13/2014	262.00
0095666	GLOBAL TELECOM&TECHNOLOGY INC.	146022	1/13/2014	2,088.67
0095966	GREATAMERICA FINANCIAL SVCS.	146023	1/13/2014	404.33
0017882	HOME BOX OFFICE	146024	1/13/2014	15.00
0103336	HUB INTERNATIONAL SERVICE INC.	146025	1/13/2014	429.60
0103976	HUB TELEVISION NETWORKS, LLC	146026	1/13/2014	352.01
0105735	HYDROSCIENCE ENGINEERS, INC.	146027	1/13/2014	14,995.00
0018261	INTL MEDIA DISTRIBUTION, LLC	146029	1/13/2014	4,921.67
0018376	JT2 INTEGRATED RESOURCES	146030	1/13/2014	5,368.00
0101866	KIDZ LUV SOCCER, INC.	146031	1/13/2014	504.00
0103359	KLARA A FABRY	146018	1/13/2014	340.00
0000317	L.N. CURTIS & SONS	146032	1/13/2014	1,328.76
0018561	LANCE BAYER	146033	1/13/2014	1,250.00

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0103799 LDVALI LLC	146036	1/13/2014	28.60
0104424 LIDIA'S ITALIAN DELICACIES	146037	1/13/2014	5,140.00
0018177 LOWE'S	146038	1/13/2014	694.92
0102275 MIRIAM SCHALIT	146058	1/13/2014	76.70
0096800 MOBILE CALIBRATION SVCS. LLC	146040	1/13/2014	379.45
0000333 MOSS RUBBER & EQUIP. CORP.	146041	1/13/2014	186.84
0104730 MUNICIPAL EMERGENCY SERVICES	146042	1/13/2014	581.49
0018319 NEAL MARTIN & ASSOCIATES	146043	1/13/2014	480.00
0018692 NHK COSMOMEDIA AMERICA, INC.	146044	1/13/2014	1,406.25
0092263 OFFICE DEPOT INC	146046	1/13/2014	371.39
0000012 PACIFIC GAS & ELECTRIC	146047	1/13/2014	1,051.97
0017948 PANAYIOTIS DEDES	146048	1/13/2014	200.00
0091040 PG&E	146049	1/13/2014	945.83
0018130 PITNEY BOWES INC.	146050	1/13/2014	295.40
0102915 PRECISE PRINTING & MAILING	146051	1/13/2014	758.38
0017111 RANDOM HOUSE INC	146052	1/13/2014	36.79
0105880 RICK RIDDIOUGH	146053	1/13/2014	325.00
0096458 RMC WATER AND ENVIRONMENT	146054	1/13/2014	13,950.50
0105881 ROBERT BERLINER	145995	1/13/2014	530.00
0096337 ROBERT DARLING	146009	1/13/2014	750.00
0018070 RON LAVEZZO	146035	1/13/2014	196.00
0013581 ROVI GUIDES, INC.	146055	1/13/2014	10,094.70
0018597 SAN MATEO DAILY JOURNAL	146056	1/13/2014	120.00
0103674 SAVIANO CO, INC.	146057	1/13/2014	1,200.00
0102466 SHAUNA M. WILLIAMS	146076	1/13/2014	894.67
0018602 STARZ ENTERTAINMENT LLC.	146061	1/13/2014	804.00
0105796 SUNRISE FOOD DISTRIBUTOR INC.	146062	1/13/2014	157.85
0017659 THE CALIFORNIA CHANNEL	146064	1/13/2014	125.40
0102745 THE MERCURY NEWS	146065	1/13/2014	509.70
0097449 THYSSENKRUPP ELEVATOR CORP.	146066	1/13/2014	391.14
0105031 TMNDRT	146067	1/13/2014	1,065.90
0103095 TUTV	146068	1/13/2014	104.58
0001362 TV GUIDE MAGAZINE, LLC	146069	1/13/2014	157.87
0018618 UNITED SITE SERVICES INC.	146070	1/13/2014	185.40
0105876 UNITED STATES TREASURY	146071	1/13/2014	1,050.00
0102744 UNIVERSAL BUILDING SERVICES	146072	1/13/2014	978.00
0099592 UNIVISION COMMUNICATIONS, INC.	146073	1/13/2014	3,575.25
0104660 WEST YOST ASSOCIATES, INC.	146074	1/13/2014	1,705.25
0018385 WFCB - OSH COMMERCIAL SERVICES	146075	1/13/2014	1,372.56
0096605 WHITLEY, BURCHETT AND ASSOCIATES, INC.	145997	1/13/2014	8,085.00
		GrandTotal:	208,891.35
		Total count:	93

01/21/14

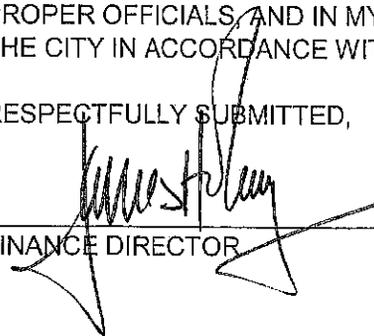
CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP

FUND	FUND NAME	AMOUNT
001	GENERAL FUND	\$457,552.98
132	AGENCY ON AGING	\$4,597.33
133	RESTRICTED DONATIONS	\$600.00
190	EMERGENCY DISASTER FUND	\$1,046.40
203	STREET IMPROVE. PROJECTS	\$84,764.17
611	WATER FUND	\$172,172.01
631	WASTEWATER FUND	\$121,825.41
641	CABLE TV FUND	\$346,260.19
701	CENTRAL GARAGE	\$451.64
702	FACILITY MAINT. FUND	\$17,113.31
707	TECHNOLOGY DEVELOPMENT	\$816.46
711	SELF INSURANCE	\$37,367.70
880	PROJECT DEVELOP. TRUST	\$240.00
TOTAL FOR APPROVAL		\$1,244,807.60

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 3 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 146077 THROUGH 146206 INCLUSIVE, TOTALING IN THE AMOUNT OF \$1,244,807.60 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,


FINANCE DIRECTOR

1-22-2014

DATE

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0096852 ABAG PLAN CORPORATION	146077	1/21/2014	20,968.37
0000368 ABCO PRINTERS	146078	1/21/2014	1,198.32
0018601 ADVANCED MEDIA TECH., INC.	146080	1/21/2014	39,571.24
0001170 AIRGAS NCN	146082	1/21/2014	206.38
0095130 ALAMEDA COUNTY SHERIFF'S DEPT.	146083	1/21/2014	282.00
0101057 ALEC JEONG	146141	1/21/2014	142.09
0017459 ALL CITY MANAGEMENT SVC.INC.	146084	1/21/2014	2,043.50
0000372 ALLIED SECURITY ALARMS	146085	1/21/2014	1,407.55
0016688 ALPHA TECHNOLOGIES, INC.	146086	1/21/2014	621.30
0017359 AMERICAN EXPRESS	146087	1/21/2014	3,999.10
0016123 AT&T	146089	1/21/2014	628.44
0017191 AT&T	146090	1/21/2014	223.52
0018465 AT&T MOBILITY	146091	1/21/2014	45.45
0000345 BAKER & TAYLOR BOOKS	146092	1/21/2014	1,168.36
0098097 BARBARA GERMANO	146131	1/21/2014	28.85
0018093 BBC WORLDWIDE AMERICA INC.	146093	1/21/2014	732.94
0103924 BEAR DATA SOLUTIONS, INC.	146094	1/21/2014	6,020.00
0018688 BEST BEST & KRIEGER LLP	146095	1/21/2014	456.00
0096550 CABLECOM	146096	1/21/2014	2,797.36
0105324 CAINE COMPUTER CONSULTING, LLC	146097	1/21/2014	7,680.00
0091245 CAPUCHINO HIGH SCHOOL	146098	1/21/2014	200.00
0018977 CBS TELEVISION STATIONS	146100	1/21/2014	6,232.38
0017843 CENTRAL COUNTY FIRE DEPT.	146101	1/21/2014	2,100.34
0097213 CHANG HAN LEE	146148	1/21/2014	1,000.00
0101019 CHARLES CHAN	146102	1/21/2014	67.37
0016324 CINTAS CORPORATION #464	146104	1/21/2014	183.12
0000227 CITY OF SAN BRUNO	146105	1/21/2014	441.16
0017802 CLEANSOURCE, INC.	146106	1/21/2014	60.16
0104552 COLIN PAGE	146169	1/21/2014	92.65
0098656 COMPLETE LINEN SERVICE	146107	1/21/2014	96.01
0105187 CONCERN	146108	1/21/2014	687.96
0102625 CONTEC, LLC	146110	1/21/2014	668.14
0018389 CONTRA COSTA COUNTY SHERIFF'S OFFICE	146113	1/21/2014	422.00
0103230 CORELOGIC SOLUTIONS, LLC	146111	1/21/2014	536.67
0000169 COSTA'S / "JUST THINGS"	146114	1/21/2014	76.30
0015857 COUNTY OF SAN MATEO	146115	1/21/2014	76.00
0105741 COX MEDIA GROUP	146117	1/21/2014	7,210.50
0105894 CRIME SCENE CLEANERS, INC.	146118	1/21/2014	70.00
0018282 CRITICAL REACH, INC.	146119	1/21/2014	395.00
0105811 CSAC EXCESS INSURANCE AUTHORITY	146125	1/21/2014	23,654.49
0018331 CSG CONSULTANTS INC.	146120	1/21/2014	109.20
0105729 CUIWEI CHEN	146103	1/21/2014	1,540.00
0102820 DEBRA HALL	146133	1/21/2014	289.00
0018169 DELL MARKETING L.P.	146121	1/21/2014	53.01
0000197 DEMCO SUPPLY INC.	146122	1/21/2014	161.34
0096689 DMITRY FEDOSEEV	146126	1/21/2014	12.18
0100841 DOROTHY CARMICHAEL	146099	1/21/2014	30.70
0102362 ESPN	146124	1/21/2014	5,340.45
0018117 FLYERS ENERGY, LLC	146128	1/21/2014	9,781.10
0102869 FRANCHISE TAX BOARD	146129	1/21/2014	50.00
0018842 GBH POLYGRAPH SERVICES	146130	1/21/2014	250.00
0104135 GLOBAL TRACKING COMMUNICATIONS, INC.	146189	1/21/2014	479.84
0105890 GPPA ARCHITECTS	146132	1/21/2014	700.00

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0017882 HOME BOX OFFICE	146135	1/21/2014	3,174.60
0105378 HOME MAID RAVIOLI COMPANY INC.	146136	1/21/2014	177.00
0001786 IN DEMAND-NYC	146137	1/21/2014	1,766.97
0018838 INFOSEND, INC.	146138	1/21/2014	1,080.22
0099054 INTERSTATE TRS FUND	146139	1/21/2014	35.00
0018261 INTL MEDIA DISTRIBUTION, LLC	146140	1/21/2014	3,489.26
0098504 JASON ANGELES	146088	1/21/2014	55.81
0103342 JMB CONSTRUCTION, INC.	146142	1/21/2014	108,205.00
0000771 JT2 INTEGRATED RESOURCES	146143	1/21/2014	16,323.03
0018050 KAISER FOUNDATION HEALTH PLAN	146144	1/21/2014	3,919.32
0018808 KAISER FOUNDATION HEALTH PLAN	146145	1/21/2014	105.00
0095019 KIELTY ARBORIST SERVICES	146146	1/21/2014	600.00
0105752 LEVEL 3 COMMUNICATIONS, LLC	146149	1/21/2014	3,644.94
0105034 LFP BROADCASTING, LLC	146150	1/21/2014	29.88
0018177 LOWE'S	146151	1/21/2014	962.74
0015875 MANWIN MEDIA SARL	146153	1/21/2014	100.24
0096041 MARIA SCAFANI	146179	1/21/2014	1,000.00
0017927 MATTHEW BENDER & CO INC.	146154	1/21/2014	271.57
0105895 MAX-R	146155	1/21/2014	11,802.00
0097803 MAYA ROSHCHINA	146178	1/21/2014	17.59
0102770 METLIFE	146156	1/21/2014	8,679.16
0016863 MIDWEST TAPE, LLC	146157	1/21/2014	41.99
0103600 MOMENTUM TELECOM, INC.	146158	1/21/2014	21,097.71
0104730 MUNICIPAL EMERGENCY SERVICES	146159	1/21/2014	15,343.86
0100333 MYUNGHO AHN	146081	1/21/2014	1,276.00
0000357 NATIONAL CABLE TV CO-OP, INC.	146160	1/21/2014	208,022.19
0018319 NEAL MARTIN & ASSOCIATES	146161	1/21/2014	800.00
0103301 NHL NETWORK US, LP	146162	1/21/2014	2,421.91
0015839 NOR-CAL SIGNS	146163	1/21/2014	117.70
0000522 NORTH COAST COUNTY WATER DISTRICT(NCCWD)	146116	1/21/2014	19,429.96
0018157 OCLC INC	146164	1/21/2014	330.27
0092263 OFFICE DEPOT INC	146165	1/21/2014	1,894.51
0105208 ORATECH CONTROLS, INC.	146166	1/21/2014	56,226.00
0018701 ORKIN INC.	146167	1/21/2014	504.66
0000012 PACIFIC GAS & ELECTRIC	146168	1/21/2014	15,496.22
0100840 PATRICIA ADAN	146079	1/21/2014	40.75
0092223 PENINSULA CORRIDOR JOINT POWERS BOARD	146112	1/21/2014	84,764.17
0014961 PENINSULA UNIFORMS & EQUIPMENT	146170	1/21/2014	382.13
0018094 PLAYBOY ENTERPRISES, INC.	146171	1/21/2014	7.19
0000285 PREFERRED ALLIANCE, INC.	146172	1/21/2014	282.08
0097558 PURCHASE POWER	146173	1/21/2014	200.00
0001363 RAINBOW WINDOW & GLASS	146174	1/21/2014	599.48
0095269 REDWOOD VETERINARY CLINIC	146175	1/21/2014	82.00
0104637 REGIONAL GOVERNMENT SERVICES	146176	1/21/2014	5,932.50
0104548 RENNE SLOAN HOLTZMAN SAKAI LLP	146177	1/21/2014	2,705.53
0104844 SECOND GENOME	146180	1/21/2014	38.33
0102917 SFPUC FINANCIAL SERVICES	146181	1/21/2014	6,075.00
0103492 SMITHSONIAN NETWORKS	146182	1/21/2014	274.44
0097079 SPRINT	146183	1/21/2014	986.23
0097393 STEVE HOFF	146134	1/21/2014	12.59
0105796 SUNRISE FOOD DISTRIBUTOR INC.	146184	1/21/2014	421.23
0105883 SYLVIA ZHOU	146206	1/21/2014	815.00
0000431 TEAMSTERS LOCAL #856	146185	1/21/2014	345,102.00
0015671 TECHNOLOGY, ENGINEERING & CONSTRUCTION, II	146109	1/21/2014	415.05

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0002025 TELECOMMUNICATIONS ENGINEERING ASSOCIATE	146123	1/21/2014	239.00
0017928 THE EDCCO GROUP, INC.	146186	1/21/2014	3,379.00
0105893 THE LAPD REVOLVING TRAINING FUND	146147	1/21/2014	900.00
0018088 THE UPS STORE #810	146187	1/21/2014	95.77
0018818 TOSHIBA BUSINESS SOLUTIONS CA	146188	1/21/2014	9.91
0017134 TRINET CONSTRUCTION INC.	146190	1/21/2014	63,965.48
0105824 TRIVAD, INC.	146191	1/21/2014	3,217.62
0018687 TYLER TECHNOLOGIES INC.	146192	1/21/2014	334.19
0017876 UNION BANK OF CALIFORNIA	146193	1/21/2014	1,978.00
0000783 UNION BANK OF CALIFORNIA N.A.	146194	1/21/2014	875.00
0092154 UNIVERSITY ENTERPRISES INC.	146195	1/21/2014	50.00
0102988 VANTAGEPOINT TRANSFER AGENTS	146196	1/21/2014	9,574.60
0095749 VERIZON WIRELESS	146197	1/21/2014	1,283.78
0097989 VINH LUONG	146152	1/21/2014	16.24
0105762 VUBIQUITY INC.	146198	1/21/2014	1,218.19
0018432 W. BRADLEY ELECTRIC INC.	146199	1/21/2014	290.00
0104660 WEST YOST ASSOCIATES, INC.	146200	1/21/2014	18,545.23
0018385 WFCB - OSH COMMERCIAL SERVICES	146201	1/21/2014	373.49
0100184 WILLIAM J. FEISTER	146127	1/21/2014	300.00
0013841 WITMER-TYSON IMPORTS INC	146202	1/21/2014	823.50
0014850 XEROX CORPORATION	146203	1/21/2014	212.65
0102630 XO COMMUNICATIONS, LLC	146204	1/21/2014	3,758.10
0104033 ZCORUM, INC.	146205	1/21/2014	22,502.00
		GrandTotal:	1,244,807.60
		Total count:	130



City Council Agenda Item
Staff Report

CITY OF SAN BRUNO

DATE: January 28, 2014
TO: Honorable Mayor and Members of the City Council
FROM: Jim O'Leary, Interim Finance Director
SUBJECT: Payroll Approval

City Council approval of City payrolls distributed December 20, 2013 and January 3, 2014 are recommended. The Labor Summary reports reflecting total payroll amounts of \$1,284,421.19 and \$1,299,926.46 for the bi-weekly pay periods ending December 15, 2013 and December 29, 2013 are attached.

LABOR SUMMARY FOR PAY PERIOD ENDING : December 15, 2013

pyLaborDist	12/20/13
Fund: 001 - GENERAL FUND	963,162.96
Fund: 122 - SOLID WASTE/RECYCL.	1,447.68
Fund: 153 -RDA OBLIGATION RETIREMENT FUND	6,027.34
Fund: 190 - EMERGENCY DISASTER FUND	14,727.78
Fund: 201 - PARKS AND FACILITIES CAPITAL	115.67
Fund: 203 - STREET IMPROVE. PROJECTS	7,636.48
Fund: 611 - WATER FUND	78,317.51
Fund: 621 - STORMWATER FUND	12,665.05
Fund: 631 - WASTEWATER FUND	63,200.91
Fund: 641 - CABLE TV FUND	85,136.59
Fund: 701 - CENTRAL GARAGE	9,661.39
Fund: 702 - FACILITY MAINT.FUND	21,932.93
Fund: 707 - TECHNOLOGY DEVELOPMENT	13,916.15
Fund: 711 - SELF INSURANCE	6,472.75
Total	1,284,421.19

LABOR SUMMARY FOR PAY PERIOD ENDING : December 29, 2013

pyLaborDist	01/03/14
Fund: 001 - GENERAL FUND	987,509.78
Fund: 122 - SOLID WASTE/RECYCL.	1,438.69
Fund: 153 -RDA OBLIGATION RETIREMENT FUND	6,012.88
Fund: 190 - EMERGENCY DISASTER FUND	13,234.00
Fund: 201 - PARKS AND FACILITIES CAPITAL	115.64
Fund: 203 - STREET IMPROVE. PROJECTS	4,896.30
Fund: 611 - WATER FUND	71,558.56
Fund: 621 - STORMWATER FUND	11,944.05
Fund: 631 - WASTEWATER FUND	66,423.45
Fund: 641 - CABLE TV FUND	84,857.35
Fund: 701 - CENTRAL GARAGE	10,343.62
Fund: 702 - FACILITY MAINT.FUND	21,781.14
Fund: 707 - TECHNOLOGY DEVELOPMENT	13,374.36
Fund: 711 - SELF INSURANCE	6,436.64
Total	1,299,926.46



RECONCILIATION OF GENERAL LEDGER TO BANK

MONTH ENDING DECEMBER 2013

City of San Bruno Cash

City of San Bruno General Ledger

	\$
Investment Balance	51,284,279.80
Glenview Fire LAIF	3,033,469.56
Checking	6,591,004.75
Police Checking	13,144.50
Glenview Fire Recovery	0.00
Glenview Counseling Assist	4,586.87
Successor Agency of SB	
RDA	206,526.93
City of SB as Custodian - WFB	68,826,644.55

Bank Balances as of 7/31/13 129,959,656.96

General Ledger Balance \$128,508,541.37

Outstanding checks \$ (1,540,963.46)

FNB Deposit Transit	20,742.39
FNB Deposit Transit	8,575.20
FNB Deposit Transit	17,788.70
FNB Deposit Transit	14,849.90
Finance CC	6,430.92
Library CC	36.15
CATV Merchant Bankcard	
CC	4,739.88
Utility Billpay - Online	15,282.06

Glenview Counseling Stmt AP pyt pending	\$ (2,280.00)
CATV Checkfree Deposit	877.33

Adjusted Balance \$ 128,507,138.70

Adjusted Balance \$128,507,138.70



John E. Marty
City Treasurer

CITY OF SAN BRUNO
CITY TREASURER

INVESTMENT REPORT

MONTH ENDING DECEMBER 2013

INVESTMENTS					YIELD
INVESTMENT POOLS					
Local Agency Investment Fund	14,257,580.77				0.263
Glenview Fire LAIF	3,033,469.56				0.263
San Mateo County Pool	18,884,983.12				0.750
INVESTMENTS HELD AT UNION BANK					
	PAR VALUE	COST BASIS	MKT. VALUE	YIELD	
Federal Farm Credit Bank 0.20% mat 2/26/14	\$ 1,000,000.00	\$1,000,000.00	\$1,000,100.00	0.200	
Federal Farm Credit Bank 0.25% mat 4/4/14	\$ 1,000,000.00	\$,000,399.00	\$1,000,310.00	0.250	
Federal Home Loan Bank 1.42 % mat 5/30/14	\$ 1,000,000.00	\$,000,000.00	\$1,005,300.00	1.410	
Federal Farm Credit Bank 0.50% mat 11/5/15	\$ 1,000,000.00	\$1,000,000.00	\$1,000,030.00	0.500	
Federal National Mtg 0.70% mat 3/4/16	\$ 1,000,000.00	\$1,000,000.00	\$1,000,620.00	0.700	
Federal Home Loan Mtg Corp 0.57% 6/20/2016	\$ 1,000,000.00	\$1,000,000.00	\$ 998,260.00	0.570	
Federal Home Loan Mtg 1.00% 7/29/16	\$ 1,000,000.00	\$,000,000.00	\$1,000,520.00	1.000	
Federal Natl Mtg Assoc 1.00% 8/15/16	\$ 1,000,000.00	\$1,000,000.00	\$ 995,080.0	0.500	

Federal National Mtg Assn 0.75% 12/19/16	\$ 1,000,000.00	\$,000,000.00	\$997,370.00	0.750
Federal Natl Mtg Assoc 1.15% 1/25/17	\$ 1,000,000.00	\$1,000,000.00	\$1,003,960.00	1.140
Federal Natl Mtg Assoc 0.70% 12/26/17	\$ 2,000,000.00	\$ 2,000,000.00	\$1,968,100.00	0.710
Federal Home Loan Bank 1.00% mat 12/27/17	\$ 1,000,000.00	\$1,000,000.00	\$ 978,270.00	1.010
Federal Home Loan Mtg Corp Step Cpn 12/27/18	\$ 1,000,000.00	\$1,000,000.00	\$ 92,930.00	1.510
US Govt Money Market	\$ 4,141,316.91	\$4,141,316.91	\$4,141,316.91	0.010
INVESTMENTS HELD AT WELLS FARGO BANK				
City of San Bruno as Temporary Custodian	68,826,644.55			0.142
TOTAL	\$123,143,994.91			

1/16/2014 10:59:05AM

City of San Bruno

Through period: 6

Through December 2013

		Cash	Investments	Fund Total
001	GENERAL FUND	3,421,961.09	53,687.55	3,475,648.64
002	GENERAL FUND RESERVE	8,523,339.11	0.00	8,523,339.11
003	ONE-TIME REVENUE	104,314.77	0.00	104,314.77
004	NEW CAP IMPROV/ONE-TIME INITIATIVE RSRV	5,061,760.48	0.00	5,061,760.48
101	GAS TAX	1,101,901.49	0.00	1,101,901.49
102	MEASURE A TRANSPORTATION TAX	1,614,029.01	0.00	1,614,029.01
103	STREET SPECIAL REVENUE	308,278.09	0.00	308,278.09
104	TRAFFIC CONGESTION RELIEF	0.00	0.00	0.00
111	POLICE ASSET FORFEITURE	52,827.41	0.00	52,827.41
112	SAFETY AUGMENT. -PROP.172	86,249.28	0.00	86,249.28
113	POLICE SPECIAL REVENUE	50,421.76	0.00	50,421.76
114	TRAFFIC SAFETY GRANT	61,301.46	0.00	61,301.46
121	FEDERAL/STATE GRANTS	23,811.91 CR	0.00	23,811.91 CR
122	SOLID WASTE/RECYCL.	209,706.47	0.00	209,706.47
123	LIBRARY SPECIAL REVENUE	258,088.24	0.00	258,088.24
131	IN-LIEU FEES	4,152,927.02	0.00	4,152,927.02
132	AGENCY ON AGING	18,521.12	0.00	18,521.12
133	RESTRICTED DONATIONS	1,097,729.93	0.00	1,097,729.93
134	ED JOHNSON BEQUEST FUND	25,791.05	0.00	25,791.05
135	GLENVIEW FIRE DONATIONS	0.00	0.00	0.00
136	EMERGENCY DISASTER RESERVE	3,033,469.56	0.00	3,033,469.56
151	SUCCESSOR AGENCY TO THE SB RDA - OPS	0.00	0.00	0.00
152	CITY OF SB AS SUCCESSOR HOUSING AGENCY	0.00	0.00	0.00
153	RDA OBLIGATION RETIREMENT FUND	612,552.24	649,991.34	1,262,543.58
190	EMERGENCY DISASTER FUND	244,467.26 CR	0.00	244,467.26 CR
201	PARKS AND FACILITIES CAPITAL	410,905.85	0.00	410,905.85
203	STREET IMPROVE. PROJECTS	2,259,610.21	0.00	2,259,610.21
207	TECHNOLOGY CAPITAL	14,931.80	0.00	14,931.80
251	SUCCESSOR AGENCY TO THE SB RDA - CAPITAL	0.00	0.00	0.00
302	LEASE DEBT SERVICE	209,580.65	1.72	209,582.37
351	SUCCESSOR AGENCY TO THE SB RDA -2000 COP	0.00	0.00	0.00
611	WATER FUND	14,362,513.81	0.00	14,362,513.81
621	STORMWATER FUND	733,147.83	0.00	733,147.83
631	WASTEWATER FUND	8,142,370.79	712,698.10	8,855,068.89
641	CABLE TV FUND	3,980,369.96 CR	200.00	3,980,169.96 CR
701	CENTRAL GARAGE	559,900.10	0.00	559,900.10
702	FACILITY MAINT.FUND	927,371.42	0.00	927,371.42
703	GENERAL EQUIPMENT REVOLVING	3,832,554.43	0.00	3,832,554.43
707	TECHNOLOGY DEVELOPMENT	310,020.89	0.00	310,020.89
711	SELF INSURANCE	1,900,027.27	91,118.50	1,991,145.77
870	SAN BRUNO COMMUNITY RESTITUTION FUND	68,826,644.55	0.00	68,826,644.55
880	PROJECT DEVELOP. TRUST	92,745.35	0.00	92,745.35
891	S.B. GARBAGE CO. TRUST	379,695.97	0.00	379,695.97
	Grand Total:	128,508,541.37	1,507,697.21	130,016,238.58

Expenditure Status Report
City of San Bruno
12/1/2013 through 12/31/2013

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
Total GENERAL FUND	35,263,180.57	4,121,390.80	17,564,537.82	228,554.47	17,470,088.28	50.46
Total GENERAL FUND RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
Total ONE-TIME REVENUE	0.00	4,629.04	58,367.09	0.00	-58,367.09	0.00
Total GAS TAX	750,000.00	62,500.00	375,000.00	0.00	375,000.00	50.00
Total MEASURE A TRANSPORTATION TAX	0.00	0.00	687,185.00	0.00	-687,185.00	0.00
Total POLICE ASSET FORFEITURE	10,000.00	0.00	11,028.91	0.00	-1,028.91	110.29
Total SAFETY AUGMENT. -PROP.172	86,000.00	0.00	0.00	0.00	86,000.00	0.00
Total POLICE SPECIAL REVENUE	100,000.00	0.00	0.00	0.00	100,000.00	0.00
Total TRAFFIC SAFETY GRANT	0.00	0.00	0.00	0.00	0.00	0.00
Total FEDERAL/STATE GRANTS	720.07	0.00	0.00	720.07	0.00	100.00
Total SOLID WASTE/RECYCL.	65,593.00	4,537.41	21,510.18	0.00	44,082.82	32.79
Total LIBRARY SPECIAL REVENUE	39,000.00	3,250.00	19,500.00	0.00	19,500.00	50.00
Total IN-LIEU FEES	58,500.00	30,000.00	30,000.00	0.00	28,500.00	51.28
Total AGENCY ON AGING	203,761.00	7,816.19	41,410.27	0.00	162,350.73	20.32
Total RESTRICTED DONATIONS	102,473.00	5,012.96	17,512.76	0.00	84,960.24	17.09
Total ED JOHNSON BEQUEST FUND	0.00	0.00	0.00	0.00	0.00	0.00
Total GLENVIEW FIRE DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
Total EMERGENCY DISASTER RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
Total SUCCESSOR AGENCY TO THE SB RDA - OPS	0.00	0.00	0.00	0.00	0.00	0.00
Total CITY OF SB AS SUCCESSOR HOUSING AGENCY	511,357.00	22,574.95	89,166.93	0.00	422,190.07	17.44
Total RDA OBLIGATION RETIREMENT FUND	15,699,546.25	1,847,978.42	2,538,160.13	7,308,112.71	5,853,273.41	62.72
Total EMERGENCY DISASTER FUND	1,525,481.10	231.31	152,172.89	76,860.34	1,296,448.07	15.01
Total PARKS AND FACILITIES CAPITAL	5,626,518.07	128,138.19	262,560.71	2,913,754.70	2,450,202.66	56.45
Total STREET IMPROVE. PROJECTS	817,389.57	0.00	23,085.07	45,000.00	749,304.50	8.33
Total TECHNOLOGY CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00
Total SUCCESSOR AGENCY TO THE SB RDA - CAPITAL	1,604,381.00	0.00	433,939.87	0.00	1,170,441.13	27.05
Total LEASE DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
Total SUCCESSOR AGENCY TO THE SB RDA -2000 COP						

Expenditure Status Report
 City of San Bruno
 12/1/2013 through 12/31/2013

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prcnt Used
Total WATER FUND	26,279,927.37	836,150.66	4,257,685.76	4,607,277.58	17,414,984.03	33.73
Total STORMWATER FUND	1,239,789.75	59,994.12	307,015.74	51,663.87	881,110.14	28.93
Total WASTEWATER FUND	18,473,405.13	696,979.25	3,983,462.09	861,596.11	13,618,346.93	26.28
Total CABLE TV FUND	11,750,260.98	1,051,439.46	4,653,548.49	1,963,573.20	5,133,139.29	56.31
Total CENTRAL GARAGE	614,865.00	46,883.26	234,046.20	9,729.00	371,089.80	39.65
Total FACILITY MAINT.FUND	983,962.00	101,625.05	462,087.14	0.00	521,874.86	46.96
Total GENERAL EQUIPMENT REVOLVING	276,878.10	2,073.80	5,732.58	678.10	270,467.42	2.32
Total TECHNOLOGY DEVELOPMENT	532,022.00	52,695.51	295,394.89	0.00	236,627.11	55.52
Total SELF INSURANCE	1,809,515.00	136,226.73	1,389,478.42	3,900.00	416,136.58	77.00
Grand Total	124,424,525.96	9,222,127.11	37,923,588.74	18,071,420.15	68,429,517.07	45.00

Revenue Status Report

City of San Bruno

12/1/2013 through 12/31/2013

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Prc't Rcv'd
Total GENERAL FUND	34,947,173.00	7,303,983.35	17,706,053.41	17,241,119.59	50.67
Total GENERAL FUND RESERVE	0.00	157,168.00	523,339.00	-523,339.00	0.00
Total ONE-TIME REVENUE	1,067,500.00	0.00	162,661.86	904,818.14	15.24
Total GAS TAX	1,285,948.00	223,789.83	646,706.23	649,241.77	49.90
Total MEASURE A TRANSPORTATION TAX	838,861.00	71,054.09	441,706.45	397,154.55	52.66
Total STREET SPECIAL REVENUE	805.00	0.00	11.00	794.00	1.37
Total POLICE ASSET FORFEITURE	5,254.00	0.00	167.66	5,086.34	3.19
Total SAFETY AUGMENT.-PROP.172	92,300.00	8,489.16	55,046.53	37,253.47	59.64
Total POLICE SPECIAL REVENUE	100,056.00	6,779.19	29,555.68	70,500.32	29.54
Total TRAFFIC SAFETY GRANT	284.00	0.00	240.00	44.00	84.51
Total FEDERAL/STATE GRANTS	0.00	0.00	0.00	0.00	0.00
Total SOLID WASTE/RECYCL	82,110.00	6,291.93	34,524.90	47,585.10	42.05
Total LIBRARY SPECIAL REVENUE	3,474.00	0.00	4,950.03	-1,476.03	142.49

Revenue Status Report

City of San Bruno
 12/1/2013 through 12/31/2013

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Prct Rcvd
Total IN-LIEU FEES	539,631.00	0.00	545,312.45	-5,681.45	101.05
Total AGENCY ON AGING	203,761.00	4,861.10	63,148.01	140,612.99	30.99
Total RESTRICTED DONATIONS	137,208.00	11,954.20	78,263.73	58,944.27	57.04
Total ED JOHNSON BEQUEST FUND	210.00	0.00	279.87	-69.87	133.27
Total GLENVIEW FIRE DONATIONS	0.00	0.00	0.00	0.00	0.00
Total EMERGENCY DISASTER RESERVE	0.00	0.00	1,960.90	-1,960.90	0.00
Total SUCCESSOR AGENCY TO THE SB RDA - OPS	0.00	0.00	0.00	0.00	0.00
Total CITY OF SB AS SUCCESSOR HOUSING AGENCY	0.00	0.00	0.00	0.00	0.00
Total RDA OBLIGATION RETIREMENT FUND	125,000.00	5.40	16.36	124,983.64	0.01
Total EMERGENCY DISASTER FUND	0.00	0.00	1,811,105.53	-1,811,105.53	0.00
Total PARKS AND FACILITIES CAPITAL	5,228.00	0.00	60,048.11	-54,819.11	1148.37
Total STREET IMPROVE. PROJECTS	2,948.00	0.00	742,765.00	-739,817.00	25195.56

Revenue Status Report

City of San Bruno
 12/1/2013 through 12/31/2013

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Prct Rcvd
Total TECHNOLOGY CAPITAL	2,511.00	0.00	4,456.21	-1,945.21	177.47
Total SUCCESSOR AGENCY TO THE SB RDA - CAPITAL	0.00	0.00	0.00	0.00	0.00
Total LEASE DEBT SERVICE	1,604,381.00	98,295.72	643,506.84	960,874.16	40.11
Total SUCCESSOR AGENCY TO THE SB RDA -2006 COP	0.00	0.00	0.00	0.00	0.00
Total WATER FUND	12,236,641.00	891,117.57	5,804,833.56	6,431,807.44	47.44
Total STORMWATER FUND	632,089.00	287,705.00	309,663.98	322,425.02	48.99
Total WASTEWATER FUND	13,258,688.00	1,009,413.20	5,673,885.78	7,584,802.22	42.79
Total CABLE TV FUND	10,598,474.00	785,390.28	4,642,149.43	5,956,324.57	43.80
Total CENTRAL GARAGE	614,773.00	51,231.00	307,386.00	307,387.00	50.00
Total FACILITY MAINT.FUND	866,971.00	72,248.00	433,488.00	433,483.00	50.00
Total GENERAL EQUIPMENT REVOLVING	430,587.00	35,882.00	217,095.00	213,492.00	50.42
Total TECHNOLOGY DEVELOPMENT	520,773.00	43,398.00	260,388.00	260,385.00	50.00
Total SELF INSURANCE	1,805,615.00	150,468.00	902,808.00	902,807.00	50.00

Revenue Status Report

City of San Bruno
12/1/2013 through 12/31/2013

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
Grand Total	82,019,255.00	11,219,525.02	42,107,543.51	39,911,711.49	51.34



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: January 28, 2014
TO: Honorable Mayor and Members of the City Council
FROM: Klara A. Fabry, Public Services Director
SUBJECT: Adopt Resolution Accepting the Dry Weather Flow Monitor at 7th Avenue and Tanforan Avenue Project as Complete and Authorizing the Filing of a Notice of Completion with the San Mateo County Recorder's Office

BACKGROUND:

The Dry Weather Flow Monitor at 7th Avenue and Tanforan Avenue Project is an established Capital Improvement Project in the adopted 2012-17 CIP budget. The purpose of this project is to provide the means to accurately measure the wastewater (sewage) flowing along the 7th Avenue and Tanforan Avenue sewer trunk lines. The project consisted of the installation of three (3) Flo-Dar flow meters, data collection systems, telecommunication systems, and software to accurately and reliably measure San Bruno wastewater flow along both sewer trunk lines.

The City Council awarded the construction contract for the Dry Weather Flow Monitor at 7th Avenue and Tanforan Avenue Project to Oratech Controls, Inc. on September 10, 2013 in the amount of \$56,226 with a construction contingency of \$8,434.

DISCUSSION:

There are no unresolved stop notices or outstanding construction claims and the Notice of Completion is ready to be filed. No contract change orders were issued for this construction contract. The flow monitors are operational, calibrated, and telecommunication data access is functioning properly. Staff has been trained to maintain the flow monitors and access the flow readings. The construction project has been deemed complete. Staff recommends that the City Council accept the construction project as complete.

As outlined in the attached summary chart, previous work has been completed on this project, including a metering study to determine the best available method for obtaining accurate flow measurement results and design of the flow meter installation project. The total project budget is \$415,000 and total actual project costs have been incurred at the substantially lower amount of \$207,456.

In accordance with the Public Services Department's established procedure, staff is requesting that the City Council accept this project as complete and authorize filing of a Notice of Completion (NOC) with the San Mateo County Recorder's Office.

As part of the contract award discussion in September, 2013, the City Council requested that staff return after the flow monitors were operational to compare results with the flow estimates that were being used by South San Francisco to determine the City's cost share to operate the

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jointly owned South San Francisco/San Bruno Water Quality Control Plant (WQCP). After six months of flow reading data gathered, sufficient data will be available to reliably compare the results with historical flows and flow estimates that have been used in determining the City's share of wastewater treatment costs. Once these results are available and have been analyzed, staff will present the findings to the City Council.

FISCAL IMPACT:

The City Council previously approved a construction contract budget of \$64,660. The total construction contract expenditure is \$56,226.

Construction Contract	\$	56,226
Change Orders	\$	0
Total Contract Amount	\$	56,226

ALTERNATIVES

1. Do not accept the construction contract as complete and do not authorize filing of a Notice of Completion.

RECOMMENDATION

Adopt resolution accepting the Dry Weather Flow Monitor at 7th Avenue and Tanforan Avenue Project as complete and authorizing the filing of a Notice of Completion with the San Mateo County Recorder's Office.

DISTRIBUTION:

None

ATTACHMENTS:

1. Resolution
2. Contract Acceptance Information Form
3. 2013-18 CIP Budget Sheet

DATE PREPARED:

January 14, 2014

REVIEWED BY:

_____ CM

RESOLUTION NO. 2014 - ____

RESOLUTION ACCEPTING THE DRY WEATHER FLOW MONITOR AT 7TH AVENUE AND TANFORAN AVENUE PROJECT AS COMPLETE AND AUTHORIZING THE FILING OF A NOTICE OF COMPLETION WITH THE SAN MATEO COUNTY RECORDER'S OFFICE

WHEREAS, effective management of the wastewater collection system is a priority for the City Council; and

WHEREAS, having accurate measurement of wastewater flow from San Bruno to the South San Francisco/San Bruno Wastewater Quality Control Plant (WQCP) is essential for proper billing of the City of San Bruno's portion of the operations and maintenance costs, as well as managing the City of San Bruno's collection system; and

WHEREAS, the 2012-17 Capital Improvement Program includes the Dry Weather Flow Monitor at the 7th Avenue and Tanforan Avenue Project; and

WHEREAS, \$415,000 from Wastewater Capital Fund had been appropriated in the 2012-17 adopted CIP budget for the project; and

WHEREAS, installing three (3) Flo-Dar flow meters, data collection and telecommunication systems, and software were deemed necessary to accurately and reliably measure San Bruno wastewater flow along the 7th Avenue and Tanforan Avenue sewer trunk lines; and

WHEREAS, the City Council awarded the construction contract for the Dry Weather Flow Monitor at 7th Avenue and Tanforan Avenue project to Oratech Controls, Inc. on September 10, 2013 in the amount of \$56,226 and a construction contingency of \$8,434; and

WHEREAS, no contract change orders were issued for the construction contract of this project; and

WHEREAS, all construction work as part of this contract has been completed to the satisfaction of the City's project management team; and

WHEREAS, the construction contract requires the filing of a Notice of Completion of this project with the San Mateo County Recorder's Office upon the acceptance of the project as complete.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby accepts the Dry Weather Flow Monitor at 7th Avenue and Tanforan Avenue Project as complete and authorizes the filing of a Notice of Completion with the San Mateo County Recorder's Office.

Dated: January 28, 2014

ATTEST:

Carol Bonner, City Clerk

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I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 28th day of January 2014 by the following vote:

AYES: Councilmembers: _____

NOES: Councilmembers: _____

ABSENT: Councilmembers: _____



PUBLIC SERVICES DEPARTMENT

Capital Improvement Program

Project Acceptance Information Form

As of Date: January 28, 2014

Project Information:

Contract Name	The Dry Weather Flow Monitor @ 7th Avenue & Tanforan Avenue Project	Contract Number	85705
Project Manager	Nader Dahu		
Design Consultant	Whitley Burchett & Associates	Construction Contractor	Oratech Controls, Inc.
Design Contract Award Date:	November 27, 2012		
Construction Contract Award Date:	September 10, 2013		
Start of Construction:	November 13, 2013		
Contract Change Orders (CCO):	None		
Substantial Completion:	November 20, 2013		
Final Completion:	December 20, 2013		
Notice of Completion:	Scheduled for filing on January 29, 2014		
<p>Project Description:</p> <p>The work done consisted of, in general, providing traffic control system; providing construction area signs; removal and disposal of all excess and waste material; saw cutting existing asphalt concrete pavement and concrete curb, gutter and sidewalk; furnishing , installing, and calibrating three (3) Flo-Dar flow meters (two along the Tanforan Avenue Sewer Trunk Line and one along the 7th Avenue Sewer Trunk Line), complete in place; cleaning of the site at the end of the job; calibration of all three installed flow meters; installing data collection and telecommunication systems; training City of San Bruno's staff on how to access data and share with City of South San Francisco; coming back in a month to inspect the installation; coming back in a year to inspect the installation and calibrate again; providing calibration certificate; providing one (1) year maintenance warrantee of the installation, calibration, and operation of flow meters; furnishing all labor, material, tools, equipment, mechanical workmanship, transportation, incidentals, and services necessary to perform a complete job.</p>			

Project Cost:

	Budget	Actual
TOTAL PROJECT	\$ 415,000	\$ 207,456
Wastewater Metering Study	\$ 65,000	\$ 65,000
Consultant - Design & Construction Support	\$ 95,400	\$ 44,395
Contractor - Construction	\$ 173,000	\$ 56,226
Construction Contingency	\$ 25,600	\$ 0
Staff - Project Management & Inspection	\$ 56,000	\$ 41,835

Dry Weather Flow Monitor at 7th Avenue

PROJECT INFORMATION

Origination Year: 2009-10	Project Number: 85705
Projected Completion Date: June 2013	Life Expectancy: 50 years
Total Project Cost: \$ 415,000	

Project Description:

This project will restore the City's ability to accurately measure the flow of sewage from San Bruno to the South San Francisco/San Bruno Water Quality Control Plant. All sewage that flows from San Bruno to South San Francisco passes through the sewer mains on 7th Avenue and Tanforan Avenue. The flow meter located on 7th Avenue has been unable to provide accurate flow measurement on a consistent basis, especially during periods of low flow, due to possible differential settlement of the pipe joints. This project will reconstruct the pipe segment and the flow monitor to restore accurate flow measurement.

The first step was to conduct a study to determine the cause of the poor flow measurement and to provide possible solutions. The study was completed in 2011-12 and the most cost effective solution is to install a new flow meter on the 7th Avenue line. In addition, the design study recommended minor improvements to the flow metering on the Tanforan Avenue line, which is included in this project.

2011-12 Status:

Completed the study and selected the most cost-effective alternative to restore accurate flow measurement of sewage between San Bruno and the South San Francisco/San Bruno Treatment Plant. The total project cost has increased due to the results of the study which has determined that the pipe connection at the monitor location has experienced settlement. Previously it was expected that the flow monitor would be relocated higher inside the existing pipe in order not to be submerged. However, the new study indicated that even with a raised monitor, submergence is still expected above 7 mgd (design flow is 7.84 mgd at this location). The proposed solution is to replace the pipe segment and reinstall a new type of flow monitor. The original planning estimate was made before the design study had identified the specific problems and solutions to the flow monitoring problems.

2012-13 Work Plan:

Complete the geotechnical investigations, plans, specifications, advertise and award construction contract for the 7th Avenue and Tanforan Avenue flow meters.

Project Appropriations:

Current Year Appropriations:

Funding Source	Prior Appropriation	Prior Expense	Carryover Appropriation	2012-13 Funding Request	2012-13 Total Funds Available
Wastewater Capital	65,000	(65,000)	0	350,000	350,000
Total	65,000	(65,000)	0	350,000	350,000

Five-Year Work Program Appropriations:

Funding Source	2012-13	2013-14	2014-15	2015-16	2016-17	Total Future Request
Wastewater Capital	350,000	0	0	0	0	350,000
Total	350,000	0	0	0	0	350,000



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: January 28, 2014

TO: Honorable Mayor and Members of the City Council

FROM: David Woltering, Community Development Director
Klara Fabry, Public Services Director

SUBJECT: Adopt Resolution of Local Support for an Application for Funding Through the C/CAG Priority Development Area (PDA) Planning Program to Complete the San Bruno Complete Streets Case Study Project Design, Committing Local Matching Funds in the Amount of \$92,000 and Stating Assurance to Complete the Project

BACKGROUND

The City/County Association of Governments (C/CAG) of San Mateo County has issued a Call for Projects for the C/CAG Priority Development Area (PDA) Planning Program. This program offers between \$250,000 and \$500,000 on a competitive basis to jurisdictions in San Mateo County for PDA planning projects (a total of \$1.6 million of Surface Transportation Program (STP) funds is available). The application submittal deadline is January 31, 2014. The goals of the PDA Planning Program are to:

- Support intensified land uses and increase the supply of housing, including affordable housing, and jobs in areas around transit stations, downtowns, and transit corridors;
- Assist in streamlining the entitlement process and help PDAs become more development ready; and
- Address challenges to achieving infill development and higher densities.

Staff proposes the City submit an application for \$368,000 in funding to the PDA Planning Program to complete the San Bruno Complete Streets Case Study project. The project is located within San Bruno's Transit Corridors PDA and is an activity that supports investments in the surface transportation system as required by the PDA Planning Program. The proposed Planning Grant Case Study project focuses on the section of El Camino Real between Taylor Avenue and Jenevein Avenue, including the El Camino Real, San Mateo Avenue and Taylor Avenue intersection.

The proposed project would complete design work of the Grand Boulevard Initiative (GBI) Complete Streets Case Study project, which is currently funded up to the 25-35% design level. The GBI Case Study project seeks to improve the performance, safety and aesthetics of Highway 82 for all users (pedestrians, bicycles, transit, and automobiles and people of all ages and abilities) and become a model for future corridor improvements in the region, state, and across the nation. The GBI Case Study was funded with approximately \$260,000 in federal and local funds, including a San Bruno local match of \$11,000. Additional funds are needed to complete the final 100% Case Study design.

DISCUSSION

The Case Study project incorporates input from the City Council and City staff, as well as feedback from Caltrans. The project team has coordinated with the Caltrans Project Development Team to ensure compliance with Caltrans requirements. The preliminary design leaves room for adjustments based on City preferences and future Caltrans feedback.

The Case Study project is consistent with the Transit Corridors Plan, and its design goes beyond the typical Complete Streets program by incorporating innovative green street designs to enhance sustainability and develop model designs for replication. Currently the transportation infrastructure in San Mateo County makes up 30% of impervious surfaces and is a major source of increased runoff, pollution and the urban heat island effect. The case study proposes a number of Complete Streets elements and green infrastructure improvements to address these issues including lane and shoulder narrowing, intersection Improvements, sidewalk and median improvements, landscaping, traffic signals, and sustainable street features.

FISCAL IMPACT

The cost to complete the final (100%) Case Study design totals approximately \$460,000. The City is requesting \$368,000 in Federal STP grant funds through the PDA Planning Program application. A 11.47% local cash match is required for these federal funds; however, applications that offer a higher local match will receive preference for the PDA Planning Program. Staff proposes a local match of 20%, resulting in a local contribution of \$92,000. The City's source for the local match would be Measure M funds. Presently, there is \$1,106,000 in the Measure M fund. Funding for construction of the improvements can be considered through future Capital Improvement Program review. If the grant application is approved, staff will return to the City Council with an action item to authorize appropriation of the matching funds.

ALTERNATIVES

1. Do not apply for the C/CAG Priority Development Area (PDA) Planning Program
2. Direct staff to modify the Resolution.

RECOMMENDATION

Adopt Resolution of Local Support for an Application for Funding Through the C/CAG Priority Development Area (PDA) Planning Program to Complete the San Bruno Complete Streets Case Study Project Design, Committing Local Matching Funds in the Amount of \$92,000 and Stating Assurance to Complete the Project.

ATTACHMENTS

1. Resolution

DATE PREPARED

January 22, 2014

REVIEWED BY

_____ CM

RESOLUTION NO. 2014 - ____

RESOLUTION OF LOCAL SUPPORT FOR AN APPLICATION FOR FUNDING THROUGH THE C/CAG PRIORITY DEVELOPMENT AREA (PDA) PLANNING PROGRAM TO COMPLETE THE SAN BRUNO COMPLETE STREETS CASE STUDY PROJECT DESIGN, AND COMMITTING MATCHING FUNDS IN THE AMOUNT OF \$92,000 AND STATING ASSURANCE TO COMPLETE THE PROJECT

WHEREAS, the City of San Bruno is submitting an application to the City/County Association of Governments of San Mateo County (C/CAG) for \$368,000 in funding in response to a Call for Projects for the Priority Development Area (PDA) Planning Program, and applications are due by January 31, 2014; and

WHEREAS, The PDA Planning Program offers between \$250,000 and \$500,000 on a competitive basis to jurisdictions in San Mateo County for PDA planning projects, and a total of \$1.6 million of federal Surface Transportation Program (STP) funds is available; and

WHEREAS, the purpose of the PDA Planning Program is to support investments in the surface transportation system in areas approved as planned or potential PDAs in San Mateo County through ABAG and the proposed project is located within the San Bruno Transit Corridors PDA; and

WHEREAS, the PDA Planning Program funding would be used to complete the final design of the Grand Boulevard Initiative's (GBI) San Bruno Complete Streets Case Study project along a segment of El Camino Real extending from San Bruno Avenue to Taylor Avenue; and

WHEREAS, Case Study project would help to implement the City's Transit Corridors Specific Plan, facilitate the development of infill mixed use projects within the Transit Corridors PDA, and improve the performance, safety, aesthetics, and sustainability of El Camino Real for all users in the City; and

WHEREAS, the total cost to complete the Case Study design is estimated to be \$460,000, and the City commits to provide local matching funds equal to 20% of the project cost, or \$92,000.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN BRUNO DOES HEREBY RESOLVE AS FOLLOWS:

1. The City Council authorizes the City Manager or designee to file an application with C/CAG for PDA Planning Program funding for the project referenced in this resolution.
2. In accordance with the requirement that the City provide local matching funds of 11.47% of the total project cost, the City Council authorizes local matching funds of \$92,000, equal to 20% of the project cost.
3. The City will comply with all requirements and deadlines associated with PDA Planning Program funds and commits to completing the project in the timeframe set forth in the application.

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I hereby certify that the foregoing Resolution No. 2014-__ was duly introduced and adopted by the San Bruno City Council at a regular meeting held on January 28, 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

ATTEST:

Secretary



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: January 28, 2014
TO: Honorable Mayor and City Council
FROM: Connie Jackson, City Manager
SUBJECT: Adopt Resolution Authorizing Extension of the Joint Use Agreement between the City of San Bruno and the San Bruno Park School District

BACKGROUND:

In October 2007, the City and San Bruno Park School District (District) entered into a joint use agreement to memorialize their collective understanding of the City's maintenance of District recreational facilities, the use of District facilities by the City and delivery of programs by the City at District facilities for the benefit of the residents of San Bruno and those who reside within the geographical boundaries of the District.

This 2007 agreement was mutually amended by the parties in December 2011. The term of this amended agreement is December 15, 2011 until August 31, 2021.

In spring 2013, the District modified its policy related to charging non-school related organizations fees for use of District facilities. As a result of the District's change in policy, the District sent the City a letter on August 5, 2013 terminating the existing joint use agreement and requested the opportunity to negotiate a successor agreement. Per the terms of Section 18 of the Joint Use Agreement, the District provided the City with notification to terminate the agreement effective February 10, 2014.

Shortly thereafter, at the meeting of the City Council and District governing board joint subcommittee, District staff provided an update on the District's interest in a successor agreement. The joint subcommittee instructed staff to commence negotiations for this new agreement. The City and District staff have met on several occasions to discuss the terms of the successor agreement. This agreement is nearly complete and will be ready for review by the City Council and School Board subcommittee by mid-February. Due to this timeframe, additional time will be required for the subcommittee's review and subsequent formal consideration by the full City Council and School Board.

At the joint Special Meeting of the City Council and School Board on January 23, 2014, staff presented an overview of its progress in its development of the successor Joint Use Agreement. Due to the necessity for additional time to bridge the time between the Agreement's expiration on February 10, 2014 and the respective elected bodies' consideration and action on a successor agreement, the City and District mutually concurred that a ninety day extension of the existing agreement until May 10, 2014 would best serve their mutual interests.

DISCUSSION:

Negotiations are nearing completion of the successor Joint Use Agreement between the City of San Bruno and the San Bruno Park School District. This successor agreement will use as its foundation the terms and conditions memorialized in the joint use agreement adopted by the City and School District in December 2011.

The following items are under discussion for inclusion in the new agreement:

- An evergreen agreement with a revolving three-year term;
- Fees and charges due from the City to the District for its use of indoor facilities and fields for the delivery of its After School Adventures program and middle school volleyball, basketball, flag football and cross country programs;
- An exemption from the District's fees and charges for the City's delivery of the After School Education and Safety (ASES) grant-funded program at District facilities;
- Method for the application of City equity in facility maintenance and improvements to offset District fees and charges;
- Annual review of the City's maintenance of the Belle Air Elementary and Parkside Intermediate School's fields and associated costs;
- Deferral of payment by the City of the District fees and charges until Fall 2014;
- Agreement by the City to add language to its Registration Form indemnification language including indemnification of the District; and,
- Pre-approval by the District for the distribution of the City promotional flyers and construction of permanent structures on District property.

It is anticipated the draft agreement will be ready for review by the joint City Council and School Board subcommittee by mid-February.

FISCAL IMPACT:

Extension of the joint use agreement for up to an additional ninety days presents no fiscal impact to the City. All existing terms and conditions of the current agreement will remain in effect until it expires or is replaced by an approved successor agreement.

RECOMMENDATION:

Adopt a resolution authorizing extension of the Joint Use Agreement between the City of San Bruno and the San Bruno Park School District.

ALTERNATIVES:

1. Do not extend the joint use agreement term for an additional ninety days until May 10, 2014.
2. Extend the joint use agreement for a term other than ninety days.

ATTACHMENTS:

1. Resolution

RESOLUTION NO. 2014-

**RESOLUTION AUTHORIZING EXTENSION OF THE JOINT USE AGREEMENT BETWEEN
THE CITY OF SAN BRUNO AND THE SAN BRUNO PARK SCHOOL DISTRICT**

WHEREAS, the City of San Bruno and the San Bruno Park School District agree that the adequately maintained recreational facilities and programs are beneficial to the residents of the City and to those who reside within the geographical boundaries of the District; and

WHEREAS, the City and District each own certain indoor and outdoor facilities, such as athletic fields, play areas, community rooms, gymnasiums, classrooms and other facilities which are suitable for District and City recreational programs and community use; and

WHEREAS, the City and District have a well-established history of working together to ensure their respective facilities are available and utilized for the common good and for the benefit of the community; and

WHEREAS, section 10900 *et seq.* of the Education Code authorizes cities and school districts to maintain and operate joint use playgrounds and outdoor playing fields in order to reduce operating and capital costs to both governmental jurisdictions and to provide recreational areas for the community as a whole; and

WHEREAS, on December 15, 2011 the City and District entered into an agreement for the joint use and maintenance of facilities and allocation of costs for the maintenance of these facilities;

WHEREAS, in spring 2013, the District modified its policy related to charging non-school related organizations fees for use of District facilities; and

WHEREAS, on August 5, 2013, the District provided with City with written notice terminating the joint use agreement effective February 10, 2014 and requesting the opportunity to negotiate language for a successor agreement to address the change in District policy; and

WHEREAS, since fall 2013, City and District representatives have been negotiating the terms of a new joint use agreement; and

WHEREAS, the City and District mutually desire to extend the existing joint use agreement by ninety days until May 10, 2014 to provide for the completion of these discussions, review by City Council and School Board joint subcommittee and review and action by the full City Council and School Board;

NOW, THEREFORE, BE IT RESOLVED, the City Council hereby extends the term of the December 15, 2011 Joint Use Agreement between the City of San Bruno and the San Bruno Park School District by ninety days until May 10, 2014.

ATTEST:

Carol Bonner, City Clerk

-o0o-

I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 28th day of January 2014 by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____



City Council Agenda Item
Staff Report

CITY OF SAN BRUNO

DATE: January 28, 2014

TO: Honorable Mayor and City Council Members

FROM: Klara A. Fabry, Public Services Director

SUBJECT: Adopt Resolution Accepting Transportation Development Act Article 3 Pedestrian/Bicycle Project Funding from the Metropolitan Transportation Commission in the Amount of \$100,000, Appropriating \$140,000 from the Measure A Fund and Amending the 2013-14 Capital Improvement Program Budget to Include the Bicycle and Pedestrian Plan Project

BACKGROUND:

Developing new and improving existing pedestrian and bicycle networks are a major component of the City of San Bruno's Capital Improvement Program (CIP) and overall General Plan. In coordination with the City's Bicycle and Pedestrian Advisory Committee, the City is working towards the objective of establishing a bicycle and pedestrian network that will promote safety, connectivity, efficiency and convenience for alternative transportation modes. The development of a Bicycle and Pedestrian Master Plan (Plan) is intended to articulate a vision, performance criteria and define a set of improvement projects and their priorities to develop the network for the first time. The existence of a Bicycle and Pedestrian Master Plan would also increase our competitiveness for grant funding for any stated priority projects.

DISCUSSION:

The City continuously seeks grant funding opportunities to assist in alleviating project costs and impacts on the operating and CIP budgets in order to meet the City's needs. In September, the City submitted an application to the Metropolitan Transportation Commission (MTC) requesting \$100,000 in funding through the Transportation Development Act Article 3 to develop the Plan with a \$100,000 local match. MTC approved the application in December. A City Resolution which accepts the grant amount and project scope is required for release of the funds to the City. Key components of the project scope submitted to the MTC include:

- Inclusion of visions, goals and policy statements from the City's General Plan
- Assessment of current conditions and identification of bike and pedestrian needs
- Identification of potential improvement projects to meet goals, which may include:
 - Modifications to the transportation system gathered through surveys, studies, public input and/or other data collection techniques;
 - Development and application of criteria to identify and prioritize facility related improvements;
 - Promoting education, public outreach and law enforcement components to support facility developments and Plan goals;
 - Potential modifications to planning, design standards and City policies; and
 - Development and application of a Plan that accounts for statewide and adjacent local plans.

Local matching funds in the amount of \$100,000 are required for this grant as proposed in the City's September application. Applications were evaluated competitively based on a number of factors, including the ability for the applicant to leverage local matching funds for their projects. The City believed that proposing a 100% matching amount allowed for the Plan to gain a competitive edge in planning applications and would allow for partial grant funding rather than none at all. This local match cannot include the expenses associated with the management of the project by the local agency. Our estimate is that an additional \$40,000 will be necessary for staff time to manage this project. We recommend to include this project in the 2013-18 Operating Work Programs of the CIP budget. If approved, it is the expectation to complete this project by June 2015.

FISCAL IMPACT:

To match the \$100,000 grant funding, an additional \$140,000 local appropriation is needed to make this project viable. To fund the local match, Measure A, Gas Tax or General Fund Capital Improvement Plan Reserve can be utilized. At the present time, there is an unallocated Measure A fund of \$1,246.00; Gas Tax of \$ 686,144 and a \$5,061.000 CIP reserve. Staff recommends that Measure A funds be appropriated for the total local match of \$140,000.00 for a total project amount of \$240,000. This project is not included in our approved Capital Improvement Plan for 2013-2018, and we recommend to amend the plan to include this project with the amount of \$240,000 with the appropriation described above.

RECOMMENDATION:

Adopt resolution accepting Transportation Development Act Article 3 Pedestrian/Bicycle Project Funding from the Metropolitan Transportation Commission in the amount of \$100,000, appropriating \$140,000 from the Measure A Fund and amending the 2013-14 Capital Improvement Program Budget to include the Bicycle and Pedestrian Plan Project.

ALTERNATIVES:

1. Do not adopt the resolution to accept grant funding and appropriate Measure A funds for the Plan and seek alternative funding sources.
2. Do not proceed with the implementation of the Plan.

DISTRIBUTION:

None

ATTACHMENTS:

1. Resolution to Accept of Grant Funding and Appropriate Measure A Funding
2. Required Findings to Accept Grant Funding
3. TDA Article 3 Project Application Form
4. Bicycle and Pedestrian Master Plan Operating Work Program Project Summary

DATE PREPARED:

December 27, 2013

REVIEWED BY:

_____ CM

RESOLUTION NO. 2014- _____

**RESOLUTION ACCEPTING TRANSPORTATION DEVELOPMENT ACT ARTICLE 3
PEDESTRIAN/BICYCLE PROJECT FUNDING FROM THE METROPOLITAN
TRANSPORTATION COMMISSION IN THE AMOUNT OF \$100,000, APPROPRIATING
\$140,000 FROM THE MEASURE A FUND AND AMENDING THE 2013-14 CAPITAL
IMPROVEMENT PROGRAM BUDGET TO INCLUDE THE BICYCLE AND PEDESTRIAN
PLAN PROJECT**

WHEREAS, Article 3 of the Transportation Development Act (TDA), Public Utilities Code (PUC) Section 99200 *et seq.*, authorizes the submission of claims to a regional transportation planning agency for the funding of projects exclusively for the benefit and/or use of pedestrians and bicyclists; and

WHEREAS, the Metropolitan Transportation Commission (MTC), as the regional transportation planning agency for the San Francisco Bay region, has adopted MTC Resolution No. 875, Revised, entitled "Transportation Development Act, Article 3, Pedestrian/Bicycle Projects," which delineates procedures and criteria for submission of requests for the allocation of "TDA Article 3" funding; and

WHEREAS, MTC Resolution No. 875, Revised requires that requests for the allocation of TDA Article 3 funding be submitted as part of a single, countywide coordinated claim from each county in the San Francisco Bay region; and

WHEREAS, the City of San Bruno desires to submit a request to MTC for the allocation of TDA Article 3 funds to support the projects described in Attachment C, which are for the exclusive benefit and/or use of pedestrians and/or bicyclists.

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby accepts Transportation Development Act Article 3 Pedestrian/Bicycle Project Funding from the Metropolitan Transportation Commission in the amount of \$100,000, appropriates \$140,000 from the Measure A Fund and amends the 2013-14 Capital Improvement Program Budget to include the Bicycle and Pedestrian Plan Project; and

BE IT FURTHER RESOLVED, that the City of San Bruno declares it is eligible to request an allocation of TDA Article 3 funds pursuant to Section 99234 of the Public Utilities Code; and

BE IT FURTHER RESOLVED, that there is no pending or threatened litigation that might adversely affect the project or projects described in Attachment C, or that might impair the ability of the City of San Bruno to carry out the project; and

BE IT FURTHER RESOLVED, that the City of San Bruno attests to the accuracy of and approves the statements in Attachment B; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution and attachments, and any accompanying supporting materials shall be forwarded to the congestion management agency, countywide transportation planning agency, or county association of governments, as

the case may be, of the City of San Bruno for submission to MTC as part of the countywide coordinated TDA Article 3 claim.

Dated: January 28, 2014

ATTEST:

Carol Bonner, City Clerk

-o0o-

I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 28th day of January 2014 by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers	_____
ABSENT:	Councilmembers:	_____

Attachment B

Findings

1. That the City of San Bruno is not legally impeded from submitting a request to the Metropolitan Transportation Commission for the allocation of Transportation Development Act (TDA) Article 3 funds, nor is the City of San Bruno legally impeded from undertaking the project(s) described in "Attachment C."
2. That the City of San Bruno has committed adequate staffing resources to complete the project(s) described in Attachment C.
3. A review of the project(s) described in Attachment C has resulted in the consideration of all pertinent matters, including those related to environmental and right-of-way permits and clearances, attendant to the successful completion of the project(s).
4. Issues attendant to securing environmental and right-of-way permits and clearances for the projects described in Attachment C have been reviewed and will be concluded in a manner and on a schedule that will not jeopardize the deadline for the use of the TDA funds being requested.
5. That the project(s) described in Attachment C comply with the requirements of the California Environmental Quality Act (CEQA, Public Resources Code Sections 21000 et seq.).
6. That as portrayed in the budgetary description(s) of the project(s) in Attachment C, the sources of funding other than TDA are assured and adequate for completion of the project(s).
7. That the project(s) described in Attachment C are for capital construction and/or design engineering; and/or for the maintenance of a Class I bikeway which is closed to motorized traffic; and/or for the purposes of restriping Class II bicycle lanes; and/or for the development or support of a bicycle safety education program; and/or for the development of a comprehensive bicycle and/or pedestrian facilities plan, and an allocation of TDA Article 3 funding for such a plan has not been received by the City of San Bruno within the prior five fiscal years.
8. That the project(s) described in Attachment C which are bicycle projects have been included in a detailed bicycle circulation element included in an adopted general plan, or included in an adopted comprehensive bikeway plan (such as outlined in Section 2377 of the California Bikeways Act, Streets and Highways Code section 2370 et seq.).
9. That any project described in Attachment C that is a "Class I Bikeway," meets the mandatory minimum safety design criteria published in Chapter 1000 of the California Highway Design Manual.
10. That the project(s) described in Attachment C are ready to commence implementation during the fiscal year of the requested allocation.
11. That the City of San Bruno agrees to maintain, or provide for the maintenance of, the project(s) and facilities described in Attachment C, for the benefit of and use by the public.

Attachment C

TDA Article 3 Project Application Form

Fiscal Year of this Claim: FY 2013-14 Applicant: City of San Bruno

Contact person: Klara Fabry

Mailing Address: 567 El Camino Real, San Bruno, CA 94066 ATTN: Public Services

E-Mail Address: KFabry@sanbruno.ca.gov Telephone: (650) 616-7065

Secondary Contact (in event primary not available) Joseph Cervantes/Laura Russell

E-Mail Address: JCervantes@sanbruno.ca.gov/LRussell@sanbruno.ca.gov Telephone: (650) 616-7068/(650) 616-7038

Short Title Description of Project: Development of a City Bicycle and Pedestrian Master Plan

Amount of claim: \$100,000 in TDA Article 3 Funding (with \$100,000 local match and \$40,000 for project management)

Functional Description of Project:

The City of San Bruno will develop a Bicycle and Pedestrian Master Plan that will provide vision, performance criteria and define a set of improvement projects to achieve a framework and actions needed to improve the City's bicycle and pedestrian network. The City is aiming to establish a network that will promote safety, connectivity, efficiency and convenience for alternative transportation modes.

Financial Plan:

List the project elements for which TDA funding is being requested (e.g., planning, environmental, engineering, right-of-way, construction, inspection, contingency, audit). Use the table below to show the project budget. Include prior and proposed future funding of the project. If the project is a segment of a larger project, include prior and proposed funding sources for the other segments.

Project Elements:

Funding Source	All Prior FYs	Application FY	Next FY	Following FYs	Totals
TDA Article 3		\$100,000			\$100,000
<i>list all other sources:</i>					
1. Measure A (local match)		\$100,000			\$100,000
2. Measure A (project management)		\$40,000			\$40,000
3.					
4.					
Totals		\$240,000			\$240,000

Project Eligibility:	YES?/NO?
A. Has the project been approved by the claimant's governing body? (If "NO," provide the approximate date approval is anticipated). Early 2015	NO
B. Has this project previously received TDA Article 3 funding? If "YES," provide an explanation on a separate page.	NO
C. For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to Chapter 1000 of the California Highway Design Manual? (Available on the internet via: http://www.dot.ca.gov).	YES
D. Has the project been reviewed by a Bicycle Advisory Committee? (If "NO," provide an explanation). The San Bruno Bicycle and Pedestrian Advisory Committee is aware that the City applied and was awarded funding for the development of the Bicycle and Pedestrian Master Plan. The committee will review the plan before it is formally adopted.	YES
E. Has the public availability of the environmental compliance documentation for the project (pursuant to CEQA) been evidenced by the dated stamping of the document by the county clerk or county recorder? (required only for projects that include construction).	YES
F. Will the project be completed before the allocation expires? Enter the anticipated completion date of project (month and year) June 2015	YES
G. Have provisions been made by the claimant to maintain the project or facility, or has the claimant arranged for such maintenance by another agency? (If an agency other than the Claimant is to maintain the facility provide its name: _____)	YES

Attachment D

Bicycle and Pedestrian Master Plan Operating Work Program Project Summary

2013-18 Operating Work Program

Project Title	Total Project Cost	Carryover Appropriation	2013-14	2014-15	2015-16	2016-17	2017-18
Bicycle and Pedestrian Master Plan	240,000	0	240,000		0	0	0

Bicycle and Pedestrian Master Plan

The development of a Bicycle and Pedestrian Master Plan will provide vision, performance criteria and define a set of improvement projects to achieve a framework and actions needed to improve the City's bicycle and pedestrian network. The plan will promote safety, connectivity, efficiency and convenience for alternative means of transportation by assessing current network conditions and identifying potential improvement projects.

2013-14 Fiscal Impact: An appropriation of \$100,000 from MTC TDA Article 3 Grant and \$140,000 from Measure A funds is sufficient for the current year work effort.



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: January 28, 2014
TO: Honorable Mayor and Members of the City Council
FROM: Klara A. Fabry, Public Services Director
SUBJECT: Adopt Resolution Authorizing the City Manager to Amend the Contract with Parsons Brinckerhoff for Construction Management Services for the San Bruno Grade Separation Project in an Amount Not to Exceed \$27,500 for a Total Contract Amount Not to Exceed \$429,500

BACKGROUND:

Caltrain, through the Joint Powers Board (JPB), awarded the construction contract for the San Bruno Grade Separation to Granite Construction. JPB retained the services of an engineering firm, URS, to act as its Construction Manager. Although the City is not the lead in the project, it is critical that the City's interests in this project be protected throughout the course of construction. Following a Request for Proposals process, the City Council, at its November 9, 2010 meeting, awarded a contract to Parsons Brickerhoff in the amount of \$327,000 to represent and cover the City's interests in construction management for the project. The initial project completion date of October 2012 was delayed by over a year due to additional time needed for underground utility work, issues between BART and CalTrain and weather delays. The City Council extended the contract with Parsons Brickerhoff through project completion with an additional authorization of \$75,000.

DISCUSSION:

The City's Construction Managers from Parsons Brickerhoff represent the City with the Grade Separation project through the course of construction. The duties and responsibilities of both Construction Managers include, but are not limited to:

- Ensure that JPB is fulfilling its obligations under the Construction and Maintenance MOU, especially with respect to noise, work hours and public outreach, coordination and communication.
- Review construction change orders to ensure that they are necessary and accurate.
- Keep the City apprised of construction progress and assist with resolution of any issues.

At the time the construction management contract was awarded, the Grade Separation Project was scheduled for completion by October 2012. The project was initially delayed just over one year (December 2013). The construction has been further delayed due to unknown field conditions an additional four months with a current construction completion date of April 2014 and contract completion in May 2014. This date is also subject to change as the project is entering into the winter rainy season.

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The initial construction management contract with Parson Brinckerhoff was based on approximately 80 hours per month for two years in an amount not to exceed \$327,000. At the request of the City, the consultant reduced their monthly hours devoted to this project. Less oversight is needed at this stage of construction. For the next five months of work, staff recommends utilizing Parson Brinckerhoff an average of 30 hours per month, resulting in a contract increase of \$27,500.

FISCAL IMPACT:

There are insufficient funds within the original contract authorization to continue with construction management services. With the additional \$27,500, the contract amount will be \$429,500. Funds are available for the professional services contract amendment in the Caltrain Grade Separation Project Capital Improvement Program budget. While significant, it is necessary given the level of close attention and expertise needed for such an important construction project in our community.

ALTERNATIVES:

1. Do not approve contract amendment.
2. Modify the scope for the contract amendment.

RECOMMENDATION:

Adopt resolution authorizing the City Manager to amend the contract with Parsons Brinckerhoff for construction management services for the San Bruno Grade Separation Project in an amount not to exceed \$27,500 for a total contract amount not to exceed \$429,500.

DISTRIBUTION:

1. None

ATTACHMENTS:

1. Resolution

DATE PREPARED:

January 8, 2014

REVIEWED BY:

_____ CM

RESOLUTION NO. 2014 - ____

RESOLUTION AUTHORIZING THE CITY MANAGER TO AMEND THE CONTRACT WITH PARSONS BRINCKERHOFF FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE SAN BRUNO GRADE SEPARATION PROJECT IN AN AMOUNT NOT TO EXCEED \$27,500 FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$429,500

WHEREAS, the City of San Bruno desires to utilize the services of a well qualified construction management firm to assist the City with construction review oversight for the Caltrain San Bruno Grade Separation project (Project); and

WHEREAS, the City sent a Request for Proposals to construction management firms and evaluated the proposals based on technical expertise and fairness of costs; and

WHEREAS, the City selected Parsons Brinckerhoff and its project personnel as the most qualified to perform construction review oversight of the Project; and

WHEREAS, Parsons Brinckerhoff is a recognized professional consulting firm with extensive construction management, rail, bridge and heavy construction oversight experience; and

WHEREAS, the City Council, at its November 9, 2010 meeting, authorized the City Manager to execute a contract with Parsons Brinckerhoff for construction management services for the construction of the San Bruno Grade Separation Project in the amount of \$327,000 and extended the contract to \$402,000 at its January 8, 2013 meeting; and

WHEREAS, the construction timeline for the San Bruno Grade Separation Project has been delayed from October 2012 to April 2014 and the City wishes to continue with the construction management services of Parsons Brinckerhoff through project completion; and

WHEREAS, the contract amendment will be funded from the Street Capital Improvement fund.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby authorizes the City Manager to amend the contract with Parsons Brinckerhoff for construction management services for the San Bruno Grade Separation Project in an amount not to exceed \$27,500 for a total contract amount not to exceed \$429,500.

Dated: January 28, 2014

ATTEST:

Carol Bonner, City Clerk

I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 28th day of January 2014 by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers _____
ABSENT: Councilmembers: _____



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: January 28, 2014

TO: Honorable Mayor and Members of the City Council

FROM: David Woltering, Community Development Director
Mark Ladas, Fire Chief

SUBJECT: Receive Report, Waive First Reading, and Introduce 2013 Fire and Building Code Ordinances to be Adopted by Reference, Set Public Hearing for Adoption and Adopt Resolution Approving Findings of Necessity and Need for Amendments, Deletions and Additions to the Codes

BACKGROUND:

Commencing January 1, 2014, new State of California Building Codes, including the California Fire Code, referenced as the 2013 California Building Codes became effective. These Codes apply minimum construction standards for all built structures throughout the State. These 2013 California Building Codes consist of 12 parts as follows:

Part 1	Administrative Code	Part 7	(Currently Vacant)
Part 2	California Building Code (CBC)	Part 8	California Historical Building Code
Part 2.5	California Residential Code (CRC)	Part 9	California Fire Code (CFC)
Part 3	California Electrical Code (CEC)	Part 10	California Existing Building Code
Part 4	California Mechanical Code (CMC)	Part 11	California Green Building Standards
Part 5	California Plumbing Code (CPC)	Part 12	California Reference Standards Code
Part 6	California Energy Code		

As of January 1, 2014, the City's Building Division is required by State law to enforce the 2013 California Building Standards Codes (CBC). All projects submitted on or before December 31, 2013 are permitted to comply with the 2010 Edition of the California Building Codes.

Cities can adopt amendments to the mandated State Building and Fire codes to address unique local climatic, geographical and topographical conditions. Local amendments to the State Building Codes are effective after copies of both the adopting ordinance(s) and adopted finding of need resolution are filed with the California Buildings Standards Commission (CBSC). Local amendments to the State Fire Code are effective after copies of the adopted ordinance(s) and adopted finding of need resolution are filed with the State Department of Housing and Community Development.

During the last code adoption cycle, referenced as the 2010 California Building Codes, the City Council adopted a number of local amendments. These amendments were approved and filed with the CBSC, and have been implemented since that time. These amendments are carried forward in the attached ordinances. There are no new Building Code local amendments being

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proposed as part of the 2013 cycle. However, there are a limited number of new local amendments to the Fire Code being proposed for consideration by the City Council as part of the 2013 cycle.

In preparation for this code adoption cycle, staff prepared and posted an announcement on the City's website, including links to resources, for stakeholders to review and obtain information regarding the new codes. Additionally, a notification has been posted at the Community Development Department counter. In the next month, staff will host an outreach meeting for design and construction professionals to provide information and to answer questions regarding implementation related to changes within the new codes.

DISCUSSION:

Most of the changes within the 2013 CBC are minor or relate to basic code language clean-up. However, there are more substantive changes in areas related to the California Green Building Standards Code, the California Energy Code, and the California Building Code. These changes are described below in this report.

1. 2013 California Green Building Standards Code

Mandatory Measures Now Apply to Additions and Alterations

As compared with the 2010 California Green Building Standards Code, the 2013 Green Building Standards Code will extend beyond new construction and apply to additions or alterations of existing residential buildings where the addition or alteration increases the building's conditioned area, volume or size. These requirements apply only to and/or within the specific area of addition or alteration. The 2013 standard mandatory measures also apply to nonresidential additions of 1,000 square feet or greater or alterations with a permit valuation of \$200,000 or above.

Water Conserving Fixtures, Senate Bill 407

As of January 1, 2014, SB 407 requires non-compliant plumbing fixtures (e.g., toilets, faucets, and shower heads) to be replaced with water-conserving plumbing fixtures in particular areas when a property is undergoing additions, alterations, or improvements. This law only applies to properties built on or before January 1, 1994. Repair or maintenance will not trigger the need to replace non-compliant plumbing fixtures. Specific examples of work that will not require replacement of plumbing fixtures include the following:

- changes to electrical systems (e.g., electrical service upgrades)
- changes to mechanical systems (e.g., heating or air conditioning replacements)
- water heater replacement
- sewer line replacement
- roof replacement
- siding, stucco or any exterior finish replacement
- window replacement
- chimney repair
- dry rot repair
- termite repair

Additionally, there are general exceptions to the requirement for plumbing fixture replacements that include the following:

- work that does not require entry into the structure
- work that does not involve construction to the primary structure itself such as the following:
 - accessory structures
 - swimming pools or spas
 - site work: retaining walls, fences, patios, walkways, etc.
- work related to renewable energy systems, such as solar photovoltaic installations and electric vehicle charging stations

Some examples of work that will trigger replacement of non-compliant water fixtures in applicable structures are described below. In the circumstance that construction work does trigger replacement of non-compliant water fixtures, staff recommends a self-certification process to verify compliance with this requirement. The property owner would be required to submit a form certifying compliance to the Community Development Department.

Residential Example - Any alteration to a room that contains non-compliant plumbing fixtures will require all the plumbing fixtures in that room to be replaced with prescribed water-conserving fixtures.

Multifamily Residential Example - If the sum of concurrent building permits by the same permit applicant would increase the floor area of the building by more than 10%, water conserving plumbing fixtures will be required throughout the building. This would include all common area plumbing fixtures as well as private individual dwelling unit plumbing fixtures.

Commercial Example - If the total construction cost of the associated building permit for building alterations or improvements exceeds \$150,000, all non-compliant plumbing fixtures that service the specific area of the alteration or improvement will be required to be replaced with water-conserving plumbing fixtures.

2013 California Green Building Standards Mandatory Measures versus 2010 Tier 1 measures

During the 2010 code adoption discussions held by City Council, the City Council directed staff to prepare an ordinance to implement "Tier 1" Green Building Code requirements as "Mandatory Measures" for all newly constructed residential and non-residential buildings. Since this action was taken, changes in the process for adopting the voluntary "Tiers" have been made. The California Energy Commission (CEC) now requires a process of acceptance and findings of need to be approved by the CEC to allow adoption of the voluntary "Tiers." The process involves the following:

- The City must prepare findings to support any proposed energy requirement that exceeds the prescribed model code (i.e., the 2013 California Green Building Standards Code) and the findings must be supported by a cost-benefits analysis of implementation.
- Findings must then be submitted to the California Energy Commission (CEC) for evaluation and approval prior to enforcement by the local jurisdiction.

Therefore, adopting the new Tier 1 requirements in this Code cycle requires adoption of a local ordinance that includes energy standards that would need to be approved by the CEC before they could take effect. The documentation would contain the local standards and supporting analysis on the energy savings along with an analysis of the cost effectiveness of the local regulations. At this time, the CEC software to analyze the energy cost effectiveness

is not ready. Given this circumstance, it will be necessary to defer consideration of voluntary Tiers until needed information is available from the CEC. This approach is consistent with how other jurisdictions are handling this matter. When the needed information is available from the CEC, and the required analyses prepared, staff will bring the voluntary Tiers back to the City Council for consideration.

Implementing State mandated CalGreen measures comes with some elevated building costs as compared to standard construction methods and materials. However, these costs are typically recovered over time through reduction of monthly energy bills. Moreover, it is anticipated that as the market increases for these building materials, additional manufacturers will enter the market and the cost of construction materials will drop. The short-term construction costs of the mandatory CalGreen residential standards, including costs associated with the 25% increase to the 2013 Energy Code (CEC) lighting requirements are estimated to be in the range of \$10,000-\$20,000 for a new 2,025 square foot home.

For non-residential projects, the cost can vary depending on the size and type of building being constructed. Typically, the cost associated with achieving conformance with CalGreen mandatory measures is estimated to be 1 to 5 percent of the total construction costs.

The benefits associated with adopting green building measures are substantial. These include less dependence on non-renewable energy sources, reduced impact on the City's stormwater system through the use of permeable paving and conservation of water. The use of permeable paving also allows water to return to the City's aquifer. All of these sustainability measures are consistent with the goals of state law (i.e, AB32) and the City's adopted General Plan.

2. 2013 California Energy Code

Changes to mandatory Title 24 lighting requirements for Residential and Nonresidential buildings improve energy efficiency of homes by 25% and nonresidential buildings by 30% as compared with the 2010 code standards. These 2013 Building Energy Efficiency Standards become effective July 1, 2014.

3. 2013 Disability Accessibility Standards

Chapter 11 of the CBC addresses disability accessibility standards for new or altered buildings. The Chapter merges State Disability Accessibility Standards with the Federal Americans with Disabilities Act (ADA) and Americans with Disabilities Act Standards (ADAS) to provide a single design standard and to improve uniformity of implementation by design professionals and building officials.

Proposed Building and Fire Code Local Amendments

Staff recommends that the City Council carry forward the Building Code amendments that were adopted during the last code cycle with the exception of the Tier 1 Green Building Standards as discussed previously in this report. Additionally, staff is recommending a limited number of amendments to the 2013 Fire Code, as described below. These proposed amendments are consistent with practices of other nearby communities and reflect standard construction practices as well as address local needs.

1. 2010 Local Amendments Proposed to be Re-adopted and carried forward to the 2013 Code

The following information summarizes the several relatively minor local amendments that are proposed to be re-adopted and carried forward in the 2013 Code.

- A. Section 107.6 was added to California Building Code related to protecting residential structures from Airport noise impacts.
- B. Section 113.1 amended the California Building Code to describe the responsibility of the building official to administer the Code.
- C. Section 114.4 amended the California Building Code to describe penalties for violating the Code.
- D. Section 701A.4.3 amended the California Building Code related to appropriate non-combustible materials for construction in Wildland-Urban Interface Fire areas.
- E. Section 1505.1 Table 1505.1 amended the California Building Code related to the minimum roof covering classification for all Types of Construction in San Bruno to be Class B fire-retardant rating.
- F. Section R403.1.3 amended the California Residential Code related to minimum reinforcement design requirements.
- G. Section R602.10.4 and Table 602.10.4 amended the California Residential Code to describe Gypsum wall board (method GB) and plaster (method PCP) not to be considered for braced wall panels.

2. 2010 Local Amendments Proposed to be Deleted and not Carried Forward to the 2013 Code

~~Green Building (A5.601.1): As directed by the City Council, this requires that all new structures be constructed to Tier 1 green building standards.~~

3. Proposed New Local Amendments to take effect with the 2013 Fire Code

The State mandated 2013 amendments to the 2013 Fire Code are generally minor in nature and reflect either existing municipal amendments or address the current 2013 edition section and/or page number differences. In addition, staff is proposing a number of local amendments to the Fire Code for City Council consideration. There are six categories of these proposed amendments. These amendments are being proposed to help both firefighters responding on emergency incidents and to increase the life safety of citizens within the community. Included in this proposal is an amendment that adds a new retrofit sprinkler requirement for one and two family residential properties.

Fire Sprinkler Amendment Background

Industry standards show that installing a sprinkler system into a residence increases survival rate in a fire to ninety seven percent (97%). Modern fire sprinkler systems are proven to be reliable, as statistics show an accidental discharge rate of less than one in 16 million sprinkler heads that are currently in service. Residential fire sprinkler statistics also show that ninety percent (90%) of all sprinkler activations involve only 1 to 2 sprinkler heads being discharged during an active fire.

Currently the fire code mandates sprinklers in all new construction of buildings both commercial and residential. San Bruno's existing commercial retrofit sprinkler ordinance only applies to commercial buildings when improvements to an existing building is over 7500 square feet and when a building permit for construction is issued in excess of \$30,000 during a one year period.

San Bruno is one of only four municipalities in San Mateo County (i.e., Menlo Park, East Palo Alto, and Atherton) that has no requirement for installation of fire sprinklers when an existing one or two family home is remodeled, expanded or altered. Since San Bruno has many smaller homes in comparison to the County average, staff is proposing a sprinkler retrofit requirement that would be triggered when 70% or more of the existing residence is involved in a remodel or rehabilitation project. This requirement would be the same as the one currently in affect in the city of Millbrae, one of the cities partners in the initiative to consolidate fire service delivery. Staff recommends that this requirement would be a positive step toward San Bruno having a standardized sprinkler requirement similar to other San Mateo County agencies.

This proposal requires the retrofit of an entire existing one or two family dwelling with fire sprinklers when additions, remodels or alterations involve 70% or more of the existing or entire new floor area of the structure regardless of size. This means that any home that is remodeled, expanded or altered and over 70% of the existing home or 70% of the existing home combined with new square footage is affected, sprinklers would be required throughout the entire structure. (e.g., If a 1000 sq. ft. home is remodeled and the remodel affects 70% (700 sq. ft.) of the existing home, sprinklers would be required. This proposal also requires sprinklers when the total new square footage of the residence is greater than 3000 sq. ft. and/or the home is upgraded to over three stories or 33 feet in height. The 70% calculation would be inclusive of a 36 month window of work performed on the residence should construction projects be distributed over time.

This requirement would potentially have less impact to homeowners doing additions or alterations to smaller San Bruno properties. To meet this 70% threshold, the home would have to be almost entirely altered throughout. Typically homes in this state of construction are completely "gutted", are unoccupied and have access for installation that is comparable to new construction. It is estimated that five to ten projects per year would be subject to this new retrofit sprinkler ordinance. The use of a clear threshold would provide clarity regarding the need for fire sprinkler upgrades on existing residential projects.

Single-family residential fire sprinkler systems range in cost from one to three percent of the square footage cost of a project, based upon whether it's new construction or a remodel. This equates to an average cost of \$5,000 to \$7,000 to install a complete fire sprinkler system for a typical single family dwelling. This is consistent with contracts that accompany fire sprinkler permits throughout the County. These costs have dropped significantly over the past few years since industry standards now allow for use of CPVC plastic piping. In perspective, this has been compared to the cost of upgraded floor coverings such as carpets in a home, yet provides a high degree of life-safety in addition to comfort for homeowners.

Staff has provided an attachment with options for one and two family fire sprinkler retrofitting for City Council consideration. The first would be to adopt a more stringent 50% sprinkler requirement criteria which many cities in the county have already adopted. The formula for the requirement would be the same criteria as has previously been discussed. Another alternative would be to adopt the previous ordinance that does not include a retrofit sprinkler ordinance. Lastly, staff proposes consideration of a voluntary residential sprinkler program in lieu of a required sprinkler ordinance. This program would target major remodels of residential properties that might otherwise meet a mandatory requirement. The building permit applicant would be advised that they meet the city's outlined criteria for sprinklers and would be encouraged to add sprinklers to their project. The program would include public outreach regarding the benefits of having sprinklers in residences. All alternatives would include a campaign to distribute informational fliers, FOCUS articles, and City Cable Television PSA's providing information on sprinkler systems related to life safety in residences. Information will be available and distributed by the Community Development Department during issuance of permits for large remodels.

Listed below are the proposed amendments to the Fire Code:

- A. Fire Sprinkler Systems, proposes modifications to the current San Bruno Fire Sprinkler ordinances as follows:

Commercial properties - the existing language is proposed to remain, with the exception of addition to the language that would grant the Fire Chief the ability to require the installation of a fire sprinkler system if a change in use or occupancy creates a more hazardous fire/life safety condition in the space where the change in use or occupancy is proposed. The existing language requires sprinklers when improvements occur to an existing building over 7,500 square feet in gross floor area and there is a permit for construction valued in excess of \$30,000 in a one year period.

Residential (Group R-3) properties (one and two family dwellings) - new language is proposed to require fire sprinklers related to retrofits and additions meeting a prescribed threshold. This language requires the retrofit of an entire existing one and two family dwelling with an automatic fire sprinkler system when additions, remodels or alterations involve seventy percent (70%) or more of the existing or cumulative square footage of the entire new structure regardless of its size. It also requires sprinklers when alterations to buildings increase the size to more than 3000 square feet and/or involve buildings over three stories, or 33 feet in height to the sill plate. The 70% calculation would be inclusive of a 36 month window of work performed on the residence, should construction projects be distributed over time.

- B. Prohibits use of "Sky Lanterns", which are balloon-type unmanned devices with a fuel source (typically a candle or sterno-type of material) that are released untethered into the sky. Sky lanterns are sometimes used during certain cultural ceremonies.
- C. Building Addressing Identifies the requirements for the marking of buildings with addresses, and specifies rules pertaining to required locations and sizes of numbering. Requirements involve either four inch, six inch or nine inch numbers depending on the buildings distance from the street. This parallels existing code requirements currently being enforced and standardizes language with neighboring jurisdictions.
- D. Fire Department key boxes (Knox Boxes) are required for emergency access to commercial buildings.
- E. Fire command control rooms in new buildings are required to be constructed with at least one exterior door for firefighter safety.
- F. Elevator shunt trips are deleted. This prevents the shutdown of elevators for firefighting operations. This has been added to San Bruno and neighboring jurisdiction's construction projects as a fire condition for several years.

FISCAL IMPACT:

Property owner construction improvements to existing structures or constructing new structures may result in increased construction costs and increases in related permit fees. The City may need to devote additional inspection time to verify compliance with new code requirements. Inspection time costs are covered by permit fees collected by the City.

ALTERNATIVES:

1. Adopt only the State model codes without adopting any local amendments at this time.
2. Direct staff to revise or remove specific local amendments.
3. Request that staff bring back additional information to the City Council for consideration

RECOMMENDATION:

Receive Report, Waive First Reading, and Introduce 2013 Fire and Building Codes to be Adopted by Reference, Set Public Hearing for Adoption and Adopt Resolution Approving Findings of Necessity and Need for Amendments, Deletions, and Additions to the 2013 Fire and Building Codes.

ATTACHMENTS:

1. Resolution
2. Comparison Table of 2010 vs. 2013 California Green Building Standards Code
3. Proposed San Bruno Fire Sprinkler Ordinance Options
4. Survey Table of R-3 Fire Sprinkler Retrofit Requirements in nearby Cities
5. Ordinance adopting by reference the 2013 Administrative Code and the 2013 California Reference Standards Code (Ch. 11.02)
6. Ordinance adopting by reference the 2013 Building Code (Ch. 11.04)
7. Ordinance adopting by reference the 2013 Energy Code (Ch. 11.06)
8. Ordinance adopting by reference the 2013 Mechanical Code (Ch. 11.08)
9. Ordinance adopting by reference the 2013 Electrical Code (Ch. 11.16)
10. Ordinance adopting by reference the 2013 Plumbing Code (Ch. 11.20)
11. Ordinance adopting by reference the 2013 Fire Code (11.24)

DISTRIBUTION:

California Building Standards Commission

DATE PREPARED: January 16, 2014

REVIEWED BY:

____CM

____CA

RESOLUTION NO. 2014 - XX

RESOLUTION OF THE CITY COUNCIL OF SAN BRUNO ADOPTING FINDINGS OF NECESSITY AND NEED FOR AMENDMENTS, DELETIONS, AND ADDITIONS TO THE 2013 FIRE AND BUILDING CODES AND SET PUBLIC HEARING DATE OF FEBRUARY 11, 2014 FOR ADOPTION OF FIRE AND BUILDING CODE ORDINANCES.

WHEREAS, concurrent with this resolution, the City Council of the City of San Bruno will adopt the 2013 California Building Code, Volumes 1 & 2, the 2013 California Historical Code, the 2013 California Existing Building Code, the 2013 Residential Building Code, the 2013 Green Building Standards and the 2012 International Building Code (collectively herein "the Fire and Building Codes.")

WHEREAS, it is the intent of the City Council of San Bruno to formally adopt the 2013 Fire and Building Codes and sets its regular meeting of February 11, 2014 for that purpose.

WHEREAS, California Health and Safety Code seeks to have uniform building standards in substantially the same format throughout the state;

WHEREAS, the City of San Bruno is authorized by Health and Safety Code Sections 17958.5 and 17958.7 to impose modifications on the California Building Standards, providing such modifications are more stringent than state standards and the modifications "are reasonably necessary because of local climatic, geological or topographical conditions"; and

WHEREAS, the City Council of San Bruno has determined and finds that the attached changes and modifications are needed and reasonably necessary because of local climatic, geological or topographical conditions in San Bruno.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of San Bruno that the following findings are made in support of modifications, amendments, additions and deletions to the Fire and Building Codes.

Local Conditions generally: Local conditions have an adverse effect on the prevention of (1) major loss fires, (2) major earthquake damage, and (3) the potential for life and property loss, making necessary changes or modifications to the state building standards in order to provide a reasonable and appropriate degree of proper security and fire and life safety in this jurisdiction. Below are listed adverse local climatic, geographical, and topographic conditions largely articulated in the City's General Plan and associated environmental impact report. Modifications which are necessitated by particular local conditions are delineated below.

1. Climactic

San Bruno has several microclimates caused by its particular geography. San Bruno lies in the northern portion of the San Francisco Bay Area's peninsula climatological subregion. The Santa Cruz Mountains extend up the center of the San Francisco Peninsula, with elevations ranging from 500 feet to 2,000 feet. The largest gap in the Santa Cruz Mountains is the San Bruno Gap, which extends from Fort Funston on the Pacific Ocean to SFO Airport on San Francisco Bay. Because the gap is oriented in the same northwest-to-southwest direction as the prevailing winds, and because elevations in the gap are below 200 feet, marine air is easily able to flow through the gap in the direction of the Bay. Atmospheric conditions such as wind speed, wind direction, and air temperature interact with the physical features of the landscape to determine the movement and dispersal of air and air pollutants. Accordingly, San Bruno's microclimate is such that it is often windy. The winds create a significant fire threat to life and property when they occur during periods of low humidity and high temperature. Sections of the City with large eucalyptus groves, as well as developments that border canyons with large quantities of flammable brush and undergrowth, present a significant fire threat.

2. Geological

San Bruno, which is only about six (6) square miles, has an active fault and two inactive faults running through it. The San Andreas Fault is considered active and passes through San Bruno running in a northwestern-southeasterly direction. Because of its active status, surface rupture potential is considered moderate to high, especially in western San Bruno. Further, state law governs development within designated areas along active fault lines pursuant to the Alquist-Priolo Special Studies Zone Act enacted in 1972. It requires cities and counties to regulate certain types of development within state delineated special study zones. Parts of San Bruno are located in Alquist-Priolo Earthquake Fault Zones thus signifying that an active fault may pose a risk of surface fault rupture to structures and therefore those areas warrant special planning and disclosures. Liquefaction is also a seismically induced hazard, which is more likely in areas underlain by clean sand lenses saturated by high groundwater. These conditions are found near the freeway, interstate interchanges, airport lands, some schools, parks and jail lands.

There are also other geologic hazards including landslides, mudslides, and erosion that may be related to seismic activity or may occur independently. Slope instability may be induced by a number of factors including heavy rainfall, grading and construction that disrupt natural drainage courses and undermine burdened hillsides. San Bruno has been adversely affected by a number of landslides.

In addition, San Bruno's particular geological situation allows it to provide ground water in addition to receiving surface supply from Hetch Hetchy in order to service the community. However, both systems are susceptible to damage in an earthquake thereby impacting the city's ability to deliver water during a catastrophic event. Due to the aged water infrastructure, an earthquake could present a fire potential and hazardous materials risk that would overwhelm the City's capability to suppress fires and respond to hazardous material incidents. The increased requirement for fire sprinklers would provide an additional means of protection in the community to help mitigate this potential.

Because of low elevations and other factors, flooding periodically occurs during heavy rains and simultaneous high tides. Some low-lying areas are also subject to potential flood hazards, such as City Park, some schools, and the central business district.

3. Topographic

The greatest fire hazards occur in areas close to natural vegetation, primarily in and above Crestmoor Canyon, and in the western foothills. Heavily wooded, chaparral and grass-covered slopes are highly flammable during dry months, particularly if there is accumulated undergrowth. Access for firefighters and equipment is difficult due to the terrain and lack of streets in undeveloped areas. Other fire hazards occur in urbanized areas including those associated with the transmission of jet fuel to the San Francisco International Airport. Industrial chemicals and processing activities occurring in industrial areas of the City contribute to fire hazards and these may be compounded by crowded conditions where there is not much separation between buildings.

Conclusion: Local climactic, geographical and topographical conditions impact fire prevention efforts relating to the spread, acceleration, intensity, and size of fire involving buildings and vegetative areas in this City. Further, they impact potential damage to all structures, from earthquake and subsequent fire. The City Council finds it is needed and necessary to modify the building standards set forth in the state codes in order to mitigate the effects of the above conditions.

The following table provides code sections that have been modified along with the associated local condition that necessitates the modification:

Code	Section	Local Condition
Building Code	107.6, 113.1, 114.4, 701A.4.3, 1505.1, R403.1.3, R602.10.4	1, 2, 3
Fire Code	108.2.1, 202, 308, 315, 505, 506, 507, 508, 607, 903, 904, 905, 906, 5601, 5608	1, 2, 3

---oOo---

I hereby certify that foregoing **Resolution No. 2014 - XX**
Was adopted on January 28, 2014 at a regular San Bruno City Council meeting by the San
Bruno City Council by the following vote:

AYES:

NOES:

ABSENT:

Vicky S. Hasha, Deputy City Clerk



INTEROFFICE MEMORANDUM

CITY OF SAN BRUNO

COMMUNITY DEVELOPMENT DEPARTMENT
BUILDING OFFICIAL

DATE: January 10, 2014
TO: David Woltering, Community Development Director
FROM: Roy Bronold, Chief Building Official
SUBJECT: Comparison Table of 2010 vs. 2013 California Green Building Standards Code

During the 2010 code adoption discussions held by City Council, the City Council directed staff to prepare an ordinance to implement "Tier 1" Green Building Code requirements as "Mandatory Measures" for all newly constructed residential and non-residential buildings. However, re-adopting Tier 1 requirements into this Code cycle requires adoption of a local ordinance that includes energy standards and would need to be submitted to the California Energy Commission prior to enforcement. The documentation would contain the local standards and supporting analysis on the energy saving with the cost effectiveness of the local regulations. At this time, the CEC software to analyze the energy cost effectiveness is not ready. If an alternative study is provided to the CEC it would have to include findings that the measure is at least energy neutral, is cost effective and incorporate any negative declarations or environmental impact reports. Additionally any ordinance would have to be written to accommodate new "green" regulations or designs that would be propagated. The 2013 California Green Building Standards Code, is a progression from the 2010 Codes as it now applies to alterations and additions. The changes are summarized in Table below.

RESIDENTIAL CONSTRUCTION

2010 California Green Building Standards Mandatory Measures and Tier 1	2013 California Green Building Standards Mandatory Measures
New Construction Only	New Construction, *Additions and Alterations
<ul style="list-style-type: none"> Storm Water, Drainage and Retention: Requires a plan to manage storm water drainage during construction. 	<ul style="list-style-type: none"> Storm Water, Drainage and Retention: Requires a plan to manage storm water drainage during construction.
<ul style="list-style-type: none"> Surface Drainage: Requires a plan to manage post construction surface water drainage. 	<ul style="list-style-type: none"> Surface Drainage: Requires a plan to manage post construction surface water drainage.
<ul style="list-style-type: none"> Energy Efficiency: Establishes minimum level of energy efficiency for heating and cooling of buildings. 	<ul style="list-style-type: none"> Energy Efficiency: Establishes minimum level of energy efficiency for heating and cooling of buildings.
<ul style="list-style-type: none"> Water Savings: Requires 20% reduction in indoor water use, controls gallons per minute in showers, and requires irrigation controllers to be 	<ul style="list-style-type: none"> Water Savings: Implements SB 407 and requires 20% reduction in indoor water use, controls gallons per minute in showers, and requires irrigation



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RESIDENTIAL CONSTRUCTION

2010 California Green Building Standards Mandatory Measures and Tier 1	2013 California Green Building Standards Mandatory Measures
New Construction Only	New Construction, *Additions and Alterations
• Storm Water, Drainage and Retention: Requires a plan to manage storm water drainage during construction.	➤ Storm Water, Drainage and Retention: Requires a plan to manage storm water drainage during construction.
• Surface Drainage: Requires a plan to manage post construction surface water drainage.	➤ Surface Drainage: Requires a plan to manage post construction surface water drainage.
• Energy Efficiency: Establishes minimum level of energy efficiency for heating and cooling of buildings.	➤ Energy Efficiency: Establishes minimum level of energy efficiency for heating and cooling of buildings.
• Water Savings: Requires 20% reduction in indoor water use, controls gallons per minute in showers, and requires irrigation controllers to be	➤ Water Savings: Implements SB 407 and requires 20% reduction in indoor water use, controls gallons per minute in showers, and requires irrigation

weather or soil moisture based or equipped with rain sensors.

- Construction Requirements: Requires joints and openings to be sealed and construction waste reduction through recycling. Manuals and education materials for equipment maintenance and operation must be kept and passed to new owners.
- Environmental Quality: Requires covering of duct openings during construction, vapor barriers in slab construction, exhaust fans in every bathroom or whole house ventilation system, certifications and training for heating and air installation professionals, third party verification of HVAC installation and framing material moisture inspections.

controllers to be weather or soil moisture based or equipped with rain sensors.

- Construction Requirements: Requires joints and openings to be sealed and construction waste reduction through recycling. Manuals and education materials for equipment maintenance and operation must be kept and passed to new owners.
- Environmental Quality: Requires covering of duct openings during construction, vapor barriers in slab construction, exhaust fans in every bathroom or whole house ventilation system, certifications and training for heating and air installation professionals, third party verification of HVAC installation and framing material moisture inspections.

Tier 1 measures adopted:

Requirements in addition to Mandatory Measures

- Topsoil protection
- 30% reduction of indoor potable water usage
- 20% permeable paving
- Exceed California Energy Standards by 15%
- Reduce flow rates of kitchen faucets
- Landscape irrigation reduction requirements.
- 20% cement reduction
- 10% recycled content
- 65% reduction in construction waste
- 80% resilient flooring system requirements
- Low VOC thermal insulation requirements

- ***Tier 1 items are not included in 2013 Mandatory Measures.***

NONRESIDENTIAL CONSTRUCTION

2010 California Green Building Standards
 Mandatory Measures and Tier 1

2013 California Green Building Standards
 Mandatory Measures

New Construction Only

New Construction *Additions and Alterations

- Stormwater pollution prevention BMP
- Bicycle parking
- Light pollution reduction
- Grading and paving
- Separate water sub-meters for subsystems
- 20% reduction in indoor water use
- Prescriptive and performance standards with updated table
- Waste water reduction
- Plumbing fixtures and fittings (standards)
- Design for moisture control
- Entries and openings
- Construction waste reduction of 50%
- Waste management plan requirements
- Exception for isolated jobsites
- Recycling by occupants
- Building commissioning for new buildings 10,000 square ft. and over
- Testing and adjusting for buildings less than 10,000 square ft.
- Temporary construction ventilation

- Finish materials
- Carpet systems
- Composite wood products
- Resilient flooring

Filters requirements for small H.E. ductless units

- Clarifies that it also applies to additions
- Updated for additions and alterations
- Clarifies that it applies to new construction only
- Exception: for additions and alterations
- Clarifies that it also applies to additions

- *New sections:* "Water Reduction": Comply with reduced flow rate table; "Water conserving plumbing fixtures and fittings": Prescriptive reduced flow rates for: water closets, Urinals, and Showerheads and
- New Exceptions for performance 20% reduction
- Clarifies that it applies to effected areas of additions and alterations
- Clarifies that it applies to new construction only
- *New Section:* References the California Plumbing Code

- Exterior door protection: removed notes and updated requirement

- Added demolition requirement
- Added demolition requirement
- Removed exception

- Added clarification for ordinance requirements
- *New Section:* Clarifies requirements
- Clarifies requirements for new construction only
- *Note:* All energy related requirements for Commissioning, OPR & BOD now have a reference to the Energy Code
- *New Section:* Clarifies requirements for new buildings or new systems to serve additions or alterations

- Clarifies requirements for areas of additions or alterations
- Clarifies VOC emissions limits and testing

- requirements
- Added CA-CHPS to list of approved methods of compliance
- Clarifies the formaldehyde limits in a revised table
- Clarifies VOC emissions limits and testing
- Added CA-CHPS to list of approved methods of compliance

- Clarifies MERV exceptions and added new exception for existing mechanical equipment
- *New section:* Labeling requirements
- Clarifies that it also applies to additions
- Clarifies applications to additions or altered envelope

- *New Sections:*
- Supermarket refrigerant leakage reduction: for retail food stores 8,000 square foot or more
- Refrigerant piping: meet California Mechanical Code
- Values: meet California Mechanical Code
- Refrigerated services cases: use corrosion-resistant materials
- Refrigerant receivers: if over 200 lbs, provide level indicator
- Pressure testing: test during installation
- Evacuation: evacuate after pressure testing and prior to charging

- ***Tier 1 items are not included in 2013 Mandatory Measures.***

Proposed San Bruno Fire Sprinkler Ordinance Options

Current proposal for San Bruno as outlined in Staff Report is as follows:

Commercial properties :

The current language requires sprinklers when improvements occur to an existing building over 7,500 square feet in gross floor area and there is a permit for construction valued in excess of \$30,000 in a one year period. Additional language is proposed to grant the Fire Chief the ability to require the installation of a fire sprinkler system if a change in the use or occupancy creates a more hazardous fire/life safety condition in the space where the change in use or occupancy occurs.

Residential (Group R-3) properties (one and two family dwellings) :

New language is proposed to require fire sprinklers in residential properties meeting a prescribed construction threshold. This language requires the retrofit of an entire existing one and two family dwelling with an automatic fire sprinkler system when additions, remodels or alterations involve seventy percent (70%) or more of the existing cumulative square footage of the entire new structure regardless of its size. It also requires sprinklers when alterations to buildings increase the size to more than 3000 square feet and/or involve buildings over three stories, or 33 feet in height to the sill plate. The 70% calculation would be inclusive of a 36 month window of work performed on the residence, should construction projects be distributed over time.

Alternate Proposal 1:

Commercial:

As proposed above. New language is introduced that allows the Fire Chief to require a sprinkler system when a commercial property becomes more hazardous.

Residential:

A more stringent requirement would be proposed that includes a fifty percent (50%) retrofit sprinkler threshold for residential properties This would be in line with the majority of other jurisdictions within the county that require a complete retrofit sprinkler installation when any additions, remodels or

alterations involve fifty percent (50%) of the existing or cumulative new floor area of the building.

Alternate Proposal 2:

Adopt the previous Commercial and Residential requirements from the past code cycle. This would mean there would be no residential retrofit sprinkler ordinance or changes to the existing commercial sprinkler requirements. It would eliminate proposed language to commercial properties giving the Fire Chief the discretion to require a sprinkler system in a more hazardous commercial occupancy.

Alternate Proposal 3:

Commercial:

As proposed above in option number 2. No changes to existing requirements.

Residential:

In lieu of a required sprinkler ordinance, create a new voluntary fire sprinkler program for residential sprinkler retrofit projects. This program would target major remodels of residential properties that might meet the criteria for an otherwise mandatory requirement. The program would include the following:

1. Public outreach regarding the benefits of having fire sprinklers in residences.
2. Informational fliers, FOCUS articles, and City Cable Television PSA's providing information on sprinkler systems related to life safety in residences.
3. Information to be available and provided as a flier by Community Development during the issuance of permits for large remodels.
4. Staff would compile statistics and complete an evaluation of the effectiveness of the voluntary program. This would be completed throughout the duration of this current code cycle to determine the impact on projects that might have been effected by a retrofit sprinkler requirement.

**Cities in San Mateo County Single-Family Residential
(R-3) Fire Sprinkler Retrofit Requirements**

CITY	AMENDMENT	EXCEPTION
San Bruno	(Proposed) Renovation, addition or repair exceeds 70% of gross floor area.	
Millbrae	Renovation, addition or repair exceeds 70% of gross floor area.	
San Mateo	Renovation, addition or repair exceeds 50% of gross floor area.	
Foster City	Renovation, addition or repair exceeds 50% of gross floor area.	
Belmont	Renovation, addition or repair exceeds 50% of gross floor area.	
Daly City	Renovation, addition or repair exceeds 50% of gross floor area.	
Colma	Renovation, addition or repair exceeds 50% of gross floor area.	
Half Moon Bay	Renovation, addition or repair exceeds 50% of gross floor area.	
Brisbane	Renovation, addition or repair exceeds 50% of gross floor area.	
SSF	When addition exceeds 50% of gross floor area.	if total area under 2000 ft. in size or one story in height.
Pacifica	Throughout with any addition to building.	if building less than 1000 ft. in size and addition less than 500 ft.
Burlingame	Throughout when existing floor area over 2000 ft. and alteration exceeds 750 ft.	
Hillsborough	Throughout when existing floor area over 2000 ft. and alteration exceeds 1500 ft.	
Woodside	Additions or reconstructions (damage) of 50% of gross floor area or alterations of 75%.	
Portola Valley	Additions or reconstructions (damage) of 50% of gross floor area or alterations of 75%.	
Redwood City	When 1000 ft. or more added and new plus existing totals 3000 ft. or more.	
San Carlos	When existing residence is demolished, and replaced at over 2500 ft. in size.	
Menlo Park	No Requirement	
E. Palo Alto	No Requirement	
Atherton	No Requirement	

ORDINANCE NO. XXXX

AN ORDINANCE OF THE CITY OF SAN BRUNO REPEALING EXISTING CHAPTER 11.02 AND ADDING NEW CHAPTER 11.02 (ADMINISTRATIVE AND REFERENCED STANDARDS CODE) TO TITLE 11 (BUILDINGS, CONSTRUCTION AND FIRE PROTECTION) OF THE SAN BRUNO MUNICIPAL CODE ADOPTING BY REFERENCE THE 2013 CALIFORNIA REFERENCED STANDARDS CODE AND THE 2013 ADMINISTRATIVE CODE

The City Council of the City of San Bruno ordains as follows:

Section 1. Existing Chapter 11.02 (Administrative and Referenced Standards Code) of Title 11 (Buildings, Construction and Fire Protection) of the San Bruno Municipal Code is hereby repealed.

Section 2. New Chapter 11.02 (Administrative and Referenced Standards Code) of Title 11 (Buildings, Construction and Fire Protection) is added to the San Bruno Municipal Code to read as follows:

Chapter 11.02

ADMINISTRATIVE AND REFERENCED STANDARDS CODE

Sections:

- 11.02.010 Adoption of the 2013 California Administrative Code and the 2013 California Referenced Standards Code.**
11.02.020 Violations.

11.02.010 Adoption of the 2013 California Administrative Code and the 2013 California Referenced Standards Code.

A. Certain documents are marked the "2013 California Referenced Standards Code" and the "2013 California Administrative Code." One copy of these documents is on file in the office of the building official. The documents are published by the International Code Council and the California Building Standards Commission. The documents, together with any additions, deletions, amendments as set forth herein, and any future addenda or errata published by the State of California, are adopted as the administrative and referenced standards code for the building standards of the city of San Bruno, and may be cited as such.

B. No section of this chapter shall impose a mandatory duty of enforcement on the city, or on any officer, official, agent, employee, board, council, or commission thereof. Instead, if any section purports to impose a mandatory duty of enforcement, such section shall be deemed to invest the city, and the appropriate officer, official, agent, employee, board, council or commission thereof with the discretion to enforce the section, or not to enforce it.

11.02.020 Violations.

Any person, firm or corporation violating any provisions of this Code shall be deemed guilty of a misdemeanor, and each such person, firm or corporation shall be deemed guilty of a separate offense for each and every day or portion thereof during which such violation exists and shall be punished as set forth in San Bruno Municipal Code Chapter 1.28.

Section 3. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council of the City of San Bruno hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional.

Section 4. The City Council finds, pursuant to Title 14 of the California Code of Regulations, Section 15378, that this ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) in that:

A. It is not a Project as provided by the Act, in that it does not have a potential for resulting in a detrimental physical change in the environment, directly or ultimately as provided in Title 14, Section 15378 (a);

B. In that it is further exempt under the definition of Project in Section 15378 (b) (3) in that it concerns general policy and procedure making;

C. In that it can be seen with certainty that there is no possibility that activity may have a significant effect upon the environment pursuant to Title 14, Section 15061(b) (3); and

D. In that the action taken is an action by a regulatory agency that will both enhance and protect the environment and thereafter categorically exempt pursuant to Title 14, Section 15308.

Section 5.

Ordinance shall be published as required by law, and shall become effective February 11, 2014.

ATTEST:

Jim Ruane, Mayor

City Clerk

APPROVED AS TO FORM:

, City Attorney

--oOo--

I hereby certify that foregoing **Ordinance No. XXXX**
was introduced at a regular meeting of the San Bruno City Council on
January 28, 2014, and adopted by the San Bruno City Council at a regular meeting on
February 11, 2014, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk

ORDINANCE NO. XXXX

AN ORDINANCE OF THE CITY OF SAN BRUNO REPEALING EXISTING CHAPTER 11.04 AND ADDING NEW CHAPTER 11.04 (BUILDING CODE) TO TITLE 11 (BUILDING, CONSTRUCTION AND FIRE PROTECTION) OF THE SAN BRUNO MUNICIPAL CODE ADOPTING BY REFERENCE THE 2013 EDITION OF THE CALIFORNIA BUILDING CODE VOLUMES 1 & 2, THE 2013 HISTORICAL BUILDING CODE, THE 2013 EXISTING BUILDING CODE, THE 2013 RESIDENTIAL BUILDING CODE, THE 2013 GREEN BUILDING STANDARDS AND THE 2012 INTERNATIONAL BUILDING CODE

The City Council of the City of San Bruno ordains as follows:

Section 1. Existing Chapter 11.04 (Building Code) of Title 11 (Buildings, Construction and Fire Protection) is hereby repealed.

Section 2. Existing Chapter 11.04 (Building Code) of Title 11 (Buildings, Construction and Fire Protection) is amended to the San Bruno Municipal Code to read as follows:

Chapter 11.04

BUILDING CODE

Sections:

11.04.010 Adoption of the 2013 California Building Code, Volumes 1 & 2, the 2013 California Historical Code, the 2013 California Existing Building Code, the 2013 Residential Building Code, the 2013 Green Building Standards and the 2012 International Building Code.

11.04.020 Amendments.

11.04.040 Most restrictive code provision.

11.04.010 Adoption of the 2013 California Building Code, Volumes 1 & 2, the 2013 California Historical Code, the 2013 California Existing Building Code, the 2013 Residential Building Code, the 2013 Green Building Standards and the 2012 International Building Code.

A. Certain documents are marked 2013 California Building Code, Volumes 1 & 2, the 2013 California Historical Code, the 2013 California Existing Building Code, the 2013 Residential Building Code, the 2013 Green Building Standards and the 2012 International Building Code. The appendices to the 2013 California Building Code are excluded from adoption except for CBC Appendix F- Rodent Proofing; Appendix I – Patio Covers; and Appendix J – Grading, which are specifically adopted. The appendices to the 2013 Residential Building Code are excluded from adoption except Appendix C – Exit Terminals of Mechanical Draft and Direct Venting Systems; Appendix D – Recommended Procedure for Safety Inspection of (E) Appliance Installation, Appendix E – Manufactured Housing Use as Dwellings; Appendix G – Swimming Pools, Spas and Hot Tubs; Appendix H – Patio Covers; Appendix J – (E) Buildings and Structures, Appendix K – Sound Transmission; Appendix O – Gray Water Recycling Systems. A copy of these documents is on file in the office of the building official. The documents are published by the International Code Council and the California Building Standards Commission. The documents with additions, deletions and amendments set forth herein, and any future addenda or errata published by the State of California, are adopted as the building code for the building standards of the city of San Bruno, and may be cited as such.

B. No section of the city's building code shall impose a mandatory duty of enforcement on the city, or on any officer, official, agent, employee, board, council, or commission thereof. Instead, if any section purports to impose a mandatory duty of enforcement, such section shall be deemed to invest the city, and the appropriate officer, official, agent, employee, board, council or commission thereof with the discretion to enforce the section, or not to enforce it.

11.04.020 Amendments.

Amendments to the 2013 California Building Code are as follows:

A. Section 107.6 is added the 2013 California Building Code to read as follows:

Protection from Airport Noise. Any residential structure located within the 65 CNEL level as determined by the 1983 Noise Contour Map which is either newly constructed or renovated at a cost equal to or greater than 25% of the valuation shall meet noise insulation standards set by the Federal Aviation Administration.

Any section or table in any of the codes adopted by this chapter that allows any structure dimension to be unlimited, must be approved by the building official and the fire code official.

B. Section 113.1 of the California Building Code is amended to read as follows:

Appeal and Review. The building official shall be charged with the duty and responsibility of administering the provisions of this chapter.

Whenever it is provided herein that certain things shall be done in accordance with the order, opinion, or approval of the building official, such order, opinion or approval shall be complied with; provided, any person aggrieved thereby, or believing that such order, opinion or approval is erroneous or faulty, may appeal except as otherwise provided in this chapter, to the city manager in writing within seventy-two hours after such order, opinion or approval has been given, and the city manager shall affirm, modify or reverse the same within seventy-two hours thereafter; provided that, if dissatisfied with the city manager's ruling thereon, that person may appeal to the city council in accordance with San Bruno Municipal Code Chapter 1.32 and the decision of the council shall be final and conclusive. In the meantime, except in the case of immediate hazard, the order, opinion, or approval shall be deemed suspended until such person has exhausted his or her right of appeal as herein provided.

C. Section 114.4 California Building Code shall be amended to read as follows:

Violation Penalties.

Any person, firm, or corporation who violates a provision of this code or fails to comply with any of the requirements of thereof or who erects, constructs, alters or repairs a building or structure in violation of the approved construction documents or directive of the building official, or of a permit or certificate issued under the provisions of this code, shall be deemed guilty of a misdemeanor, and each such person, firm or corporation shall be deemed guilty of a separate offense for each and every day or portion thereof during which such violation exists and shall be punished as set forth in San Bruno Municipal Code Chapter 1.28.

D. Section 701A.4.3, Inspection and Certification, of the California Building Code shall be amended to read as follows:

The determination of Wildland-Urban Interface Fire areas and the appropriate non-combustible materials for construction in those areas shall be determined by the City Fire Marshal and Building Official.

E. Section 1505.1 Table 1505.1 is amended to read as follows:

The minimum roof covering classification for all Types of Construction regulated by this code in San Bruno shall be Class B fire-retardant rating.

F. Section R403.1.3 of the California Residential Code is amended as follows:

Minimum reinforcement shall be two continuous longitudinal reinforcing bars not smaller than No. 4 bars.

G. Section R602.10.4 and Table 602.10.4 of the California Residential Code is amended as follows:

Gypsum wall board (method GB) and plaster (method PCP) shall not be considered for braced wall panels.

11.04.040 Most restrictive code provision.

If a discrepancy occurs between the municipal code and the state building codes, the municipal code shall apply. If a discrepancy occurs between the state codes adopted pursuant to this chapter, the most restrictive code shall prevail as interpreted by the building official.

Section 3. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council of the City of San Bruno hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional.

Section 4. The City Council finds, pursuant to Title 14 of the California Code of Regulations, Section 15378, that this ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) in that:

A. It is not a Project as provided by the Act, in that it does not have a potential for resulting in a detrimental physical change in the environment, directly or ultimately as provided in Title 14, Section 15378 (a);

B. In that it is further exempt under the definition of Project in Section 15378 (b) (3) in that it concerns general policy and procedure making;

C. In that it can be seen with certainty that there is no possibility that activity may have a significant effect upon the environment pursuant to Title 14, Section 15061(b) (3); and

D. In that the action taken is an action by a regulatory agency that will both enhance and protect the environment and thereafter categorically exempt pursuant to Title 14, Section 15308.

Section 5.

This ordinance shall take effect and be enforced 30 days after the adoption of the ordinance. The City Clerk shall publish this Ordinance according to law.

Jim Ruane, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

, City Attorney

--oOo--

I hereby certify that foregoing **Ordinance No. XXXX**
was introduced at a regular meeting of the San Bruno City Council on
January 28, 2014, and adopted by the San Bruno City Council at a regular meeting on
February 11, 2014, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk

ORDINANCE NO. XXXX

AN ORDINANCE OF THE CITY OF SAN BRUNO REPEALING EXISTING CHAPTER 11.06 AND ADDING NEW CHAPTER 11.06 (ENERGY CODE) TO TITLE 11 (BUILDINGS, CONSTRUCTION AND FIRE PROTECTION) OF THE SAN BRUNO MUNICIPAL CODE ADOPTING BY REFERENCE THE 2013 CALIFORNIA ENERGY CODE

The City Council of the City of San Bruno ordains as follows:

Section 1. Existing Chapter 11.06 (Energy Code) of Title 11 (Buildings, Construction and Fire Protection) of the San Bruno Municipal Code is hereby repealed.

Section 2. New Chapter 11.06 (Energy Code) of Title 11 (Buildings, Construction and Fire Protection) is added to the San Bruno Municipal Code to read as follows:

Chapter 11.06

ENERGY CODE

Sections:

11.06.010 Adoption of the 2013 California Energy Code.

11.06.020 Violations.

11.06.010 Adoption of the 2013 California Energy Code.

A. Certain documents are marked "2013 California Energy Code". One copy of this document is on file in the office of the City Building Official. The documents are published by the International Conference of Building Officials and the California Building Standards Commission. The documents and appendix 1 A, printed therein, together with any additions, deletions, amendments as set forth herein, and any future addenda or errata published by the State of California, are adopted as the energy code for the building standards of the city of San Bruno, and may be cited as such.

B. No section of the City's Energy Code shall impose a mandatory duty of enforcement on the city, or on any officer, official, agent, employee, board, council, or commission thereof. Instead, if any section purports to impose a mandatory duty of enforcement, such section shall be deemed to invest the city, and the appropriate officer, official, agent, employee, board, council or commission thereof with the discretion to enforce the section, or not to enforce it.

11.06.020 Violations.

Any person, firm, or corporation violating any provisions of this code shall be deemed guilty of a misdemeanor, and each such person, firm, or corporation, shall be deemed guilty of a separate offense for each and every day or portion thereof during which such violation exists and shall be punished as set forth in San Bruno Municipal Code Chapter 1.28.

Section 3. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council of the City of San Bruno hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional.

Section 4. The City Council finds, pursuant to Title 14 of the California Code of Regulations, Section 15378, that this ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) in that:

A. It is not a Project as provided by the Act, in that it does not have a potential for resulting in a detrimental physical change in the environment, directly or ultimately as provided in Title 14,

Section 15378 (a);

B. In that it is further exempt under the definition of Project in Section 15378 (b) (3) in that it concerns general policy and procedure making;

C. In that it can be seen with certainty that there is no possibility that activity may have a significant effect upon the environment pursuant to Title 14, Section 15061(b) (3); and

D. In that the action taken is an action by a regulatory agency that will both enhance and protect the environment and thereafter categorically exempt pursuant to Title 14, Section 15308.

Section 5. This ordinance shall be published as required by law, and shall be effective on February 11, 2014.

Jim Ruane, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

, City Attorney

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I hereby certify that foregoing **Ordinance No. XXXX** was introduced at a regular meeting of the San Bruno City Council on January 28, 2014, and adopted by the San Bruno City Council at a regular meeting on February 11, 2014, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

, City Clerk

ORDINANCE NO. XXXX

AN ORDINANCE OF THE CITY OF SAN BRUNO REPEALING EXISTING CHAPTER 11.08 AND ADDING NEW CHAPTER 11.08 (MECHANICAL CODE) TO TITLE 11 (BUILDINGS, CONSTRUCTION AND FIRE PROTECTION) OF THE SAN BRUNO MUNICIPAL CODE ADOPTING BY REFERENCE THE 2013 CALIFORNIA MECHANICAL CODE

The City Council of the City of San Bruno ordains as follows:

Section 1. Existing Chapter 11.08 (Mechanical Code) of Title 11 (Buildings, Construction and Fire Protection) of the San Bruno Municipal Code is hereby repealed.

Section 2. New Chapter 11.08 (Mechanical Code) of Title 11 (Buildings, Construction and Fire Protection) is added to the San Bruno Municipal Code to read as follows:

Chapter 11.08

MECHANICAL CODE

Sections:

- 11.08.010 Adoption of the 2013 California Mechanical Code.**
- 11.08.020 Amendments.**

11.08.010 Adoption of the 2013 California Mechanical Code.

A. Certain documents are marked "2013 California Mechanical Code." One copy of this document is on file in the office of the building official. The documents are published by the International Code Council and the California Building Standards Commission. The documents (and any appendices printed therein, if any) with additions, deletions and amendments as set forth herein, and any future addenda or errata published by the State of California, are adopted as the mechanical code for the building standards of the city of San Bruno, and may be cited as such.

B. No section of the City's Mechanical Code shall impose a mandatory duty of enforcement on the city, or on any officer, official, agent, employee, board, council, or commission thereof. Instead, if any section purports to impose a mandatory duty of enforcement, such section shall be deemed to invest the city, and the appropriate officer, official, agent, employee, board, council or commission thereof with the discretion to enforce the section, or not to enforce it.

11.08.020 Amendments.

Amendments, additions, and deletions to the 2013 California Mechanical Section are as follows:

A. Section 108.4.2, Fees and plan review, is amended by the addition of the following:

Section 108.4.2.1—General—Fees shall be assessed as set forth in the fee schedule adopted the City Council.

Section 108.4.2.2—Permit Fees—The fee for each permit shall be established by resolution of the City Council.

Section 108.4.2.3—Plan Review Fees—When submittal documents are required by Section 108.4.3, a plan review fee shall be paid at the time of submitting the submittal documents for plan review. Said plan review fee shall be established by resolution of the City Council. The plan review fees specified in this subsection are separate fees from the permit fees specified in Section 108.4.2.1 and are in addition to the permit fees.

When submittal documents are incomplete or changed so as to require additional plan review, an additional plan review fee shall be charged as established by resolution of the City Council.

B. Section 108.8 of the 2013 California Mechanical Code, is amended to read as follows:

Appeal and Review

- a) The building official shall be charged with the duty and responsibility of administering the provisions of this chapter.
- b) Whenever it is provided herein that certain things shall be done in accordance with the order, opinion, or approval of the building official, such order, opinion or approval shall be complied with; provided, any person aggrieved thereby, or believing that such order, opinion or approval is erroneous or faulty, may appeal except as otherwise provided in this chapter, to the city manager in writing within seventy-two hours after such order, opinion or approval has been given, and the city manager shall affirm, modify or reverse the same within seventy-two hours thereafter; provided that, if dissatisfied with the city manager's ruling thereon, that person may appeal to the city council in accordance with San Bruno Municipal Code Chapter 1.32 and the decision of the council shall be final and conclusive. In the meantime, except in the case of immediate hazard, the order, opinion, or approval shall be deemed suspended until such person has exhausted his or her right of appeal as herein provided.

C. Section 111.2.1.3 of the 2013 California Mechanical Code, is amended to read as follows:

Any person, firm or corporation violating any provisions of this Code shall be deemed guilty of a misdemeanor, and each such person, firm or corporation shall be deemed guilty of a separate offense for each and every day or portion thereof during which such violation exists and shall be punished as set forth in San Bruno Municipal Code Chapter 1.28.

Section 3. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council of the City of San Bruno hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional.

Section 4. The City Council finds, pursuant to Title 14 of the California Code of Regulations, Section 15378, that this ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) in that:

- A. It is not a Project as provided by the Act, in that it does not have a potential for resulting in a detrimental physical change in the environment, directly or ultimately as provided in Title 14, Section 15378 (a);
- B. In that it is further exempt under the definition of Project in Section 15378 (b) (3) in that it concerns general policy and procedure making;
- C. In that it can be seen with certainty that there is no possibility that activity may have a significant effect upon the environment pursuant to Title 14, Section 15061(b) (3); and
- D. In that the action taken is an action by a regulatory agency that will both enhance and protect the environment and thereafter categorically exempt pursuant to Title 14, Section 15308.

Section 5. This ordinance shall be published as required by law, and shall be effective on February 11, 2014

Jim Ruane, Mayor

ATTEST:

, City Clerk

APPROVED AS TO FORM:

, City Attorney

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I hereby certify that foregoing **Ordinance No. XXXX**
was introduced at a regular meeting of the San Bruno City Council on
January 28, 2014, and adopted by the San Bruno City Council at a regular meeting on
February 11, 2014, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk

ORDINANCE NO. XXXX

AN ORDINANCE OF THE CITY OF SAN BRUNO REPEALING EXISTING CHAPTER 11.16 AND ADDING NEW CHAPTER 11.16 (ELECTRICAL CODE) TO TITLE 11 (BUILDINGS, CONSTRUCTION AND FIRE PROTECTION) OF THE SAN BRUNO MUNICIPAL CODE ADOPTING BY REFERENCE THE 2013 CALIFORNIA ELECTRICAL CODE

The City Council of the City of San Bruno ordains as follows:

Section 1. Existing Chapter 11.16 (Electrical Code) of Title 11 (Buildings, Construction and Fire Protection) of the San Bruno Municipal Code is hereby repealed.

Section 2. New Chapter 11.16 (Electrical Code) of Title 11 (Buildings, Construction and Fire Protection) is added to the San Bruno Municipal Code to read as follows:

Chapter 11.16

ELECTRICAL CODE

Sections:

- 11.16.010** **2013 Adoption of the California Electrical Code.**
- 11.16.020** **Amendments, additions and deletions to the 2013 California Electrical Code.**

11.16.010 **Adoption of the 2013 California Electrical Code.**

A. The code of rules and regulations known and designated as the 2013 California Electrical Code as published by the California Building Standards Commission as adopted and amended by the State of California is adopted. The documents (and the appendices printed with additions, deletions and amendments, and any future addenda or errata published by the State of California, are adopted as the electrical code for the building standards of the City of San Bruno, and may be cited as such. A copy of the code shall be kept in the office of the building official.

B. No section of the California Electrical Code shall impose a mandatory duty of enforcement on the city, or on any officer, official, agent, employee, board, council, or commission thereof. Instead, if any section purports to impose a mandatory duty of enforcement, such section shall be deemed to invest the city, and the appropriate officer, official, agent, employee, board, council or commission thereof with discretion to enforce the section, or not to enforce it.

11.16.020 **Amendments, additions and deletions to the 2013 California Electrical Code.**

The amendments, additions and deletions to the 2013 California Electrical Code are as follows:

A. Section 89.108.8, Appeals Board, is amended to read as follows:

Appeal and Review

- a. The building official shall be charged with the duty and responsibility of administrating the provisions of this chapter.
- b. Whenever it is provided herein that certain things shall be done in accordance with the order, opinion, or approval of the building official, such order, opinion or approval shall be complied with; provided, any person aggrieved thereby, or believing that such order, opinion or approval is erroneous or faulty, may appeal except as otherwise provided in this chapter, to the city manager in writing within seventy-two hours after such order, opinion or approval has been given, and the city manager shall affirm, modify or reverse the same within seventy-two hours thereafter; provided that, if dissatisfied with

the city manager's ruling thereon, that person may appeal to the city council in accordance with San Bruno Municipal Code Chapter 1.32 and the decision of the council shall be final and conclusive. In the meantime, except in the case of immediate hazard, the order, opinion, or approval shall be deemed suspended until such person has exhausted his or her right of appeal as herein provided.

B. Section 90.4, Enforcement, is amended by the addition of the following:

The authority having jurisdiction for enforcing this Code is the building official.

C. Section 89.108.9.2, Action and Proceedings, is amended as follows:

Violation Penalties. Any person, firm, or corporation violating any provision of this code shall be deemed guilty of a misdemeanor, and each such person, firm or corporation shall be deemed guilty of a separate offense for each and every day or portion thereof during which such violation exists and shall be punished as set forth in San Bruno Municipal Code Chapter 1.28.

Section 3. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council of the City of San Bruno hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional.

Section 4. The City Council finds, pursuant to Title 14 of the California Code of Regulations, Section 15378, that this ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) in that:

A. It is not a Project as provided by the Act, in that it does not have a potential for resulting in a detrimental physical change in the environment, directly or ultimately as provided in Title 14, Section 15378 (a);

B. In that it is further exempt under the definition of Project in Section 15378 (b) (3) in that it concerns general policy and procedure making;

C. In that it can be seen with certainty that there is no possibility that activity may have a significant effect upon the environment pursuant to Title 14, Section 15061(b) (3); and

D. In that the action taken is an action by a regulatory agency that will both enhance and protect the environment and thereafter categorically exempt pursuant to Title 14, Section 15308.

Section 5. This ordinance shall be published as required by law, and shall be effective February 11, 2014.

Jim Ruane, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

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I hereby certify that foregoing **Ordinance No. XXXX**
was introduced at a regular meeting of the San Bruno City Council on
January 28, 2014, and adopted by the San Bruno City Council at a regular meeting on
February 11, 2014, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk

ORDINANCE NO. XXXX

AN ORDINANCE OF THE CITY OF SAN BRUNO REPEALING EXISTING CHAPTER 11.20 AND ADDING NEW CHAPTER 11.20 (PLUMBING CODE) TO TITLE 11 (BUILDINGS, CONSTRUCTION AND FIRE PROTECTION) OF THE SAN BRUNO MUNICIPAL CODE ADOPTING BY REFERENCE THE 2013 CALIFORNIA PLUMBING CODE

The City Council of the City of San Bruno ordains as follows:

Section 1. Existing Chapter 11.20 (Plumbing Code) of Title 11 (Buildings, Construction and Fire Protection) of the San Bruno Municipal Code is hereby repealed.

Section 2. New Chapter 11.20 (Plumbing Code) of Title 11 (Buildings, Construction and Fire Protection) is added to the San Bruno Municipal Code to read as follows:

Chapter 11.20

PLUMBING CODE

Sections:

- 11.20.010 Adoption of the 2013 California Plumbing Code.**
- 11.20.020 Amendments, additions and deletions to the 2013 California Plumbing Code.**

11.20.010 Adoption of the 2013 California Plumbing Code.

A. Certain documents are marked "2013 California Plumbing Code." One copy of this document is on file in the office of the building official. The documents are published by California Building Standards Commission and the International Association of Plumbing and Mechanical Officials. The documents (and any appendices printed therein) together with additions, deletions and amendments as set forth herein, and any future addenda or errata published by the State of California, are adopted as the plumbing code for the building standards of the City of San Bruno, and may be cited as such.

B. No section of the City's Plumbing Code shall impose a mandatory duty of enforcement on the city, or on any officer, official, agent, employee, board, council, or commission thereof. Instead, if any section purports to impose a mandatory duty of enforcement, such section shall be deemed to invest the city, and the appropriate officer, official, agent, employee, board, council or commission thereof with the discretion to enforce the section, or not to enforce it.

11.20.020 Amendments, additions and deletions to the California Plumbing Code. The amendments, additions and deletions to the 2013 California Plumbing Code are as follows:

- A. Section 108.4.2, Fees, of the 2013 California Plumbing Code, is amended by the addition of the following:

Section 108.4.2.1—Permit Fees—Fees shall be assessed as set forth in the fee schedule adopted the City Council.

Section 108.4.2.2—Plan Review Fees—When submittal documents are required by Section 108.4.3, a plan review fee shall be paid at the time of submitting the submittal documents for plan review. Said plan review fee shall be established by resolution of the City Council.

The plan review fees specified in this subsection are separate fees from the permit fees specified in Section 108.4.2.1 and are in addition to the permit fees. When submittal documents are incomplete or changed so as to require additional plan review, an additional plan review fee shall be charged as established by resolution of the City Council.

- B. Section 108.8, Appeals Board, is amended to read:

Appeal and Review

- a) The building official shall be charged with the duty and responsibility of administering the provisions of this chapter.
- b) Whenever it is provided herein that certain things shall be done in accordance with the order, opinion, or approval of the building official, such order, opinion or approval shall be complied with; provided, any person aggrieved thereby, or believing that such order, opinion or approval is erroneous or faulty, may appeal except as otherwise provided in this chapter, to the city manager in writing within seventy-two hours after such order, opinion or approval has been given, and the city manager shall affirm, modify or reverse the same within seventy-two hours thereafter; provided that, if dissatisfied with the city manager's ruling thereon, that person may appeal to the city council in accordance with San Bruno Municipal Code Chapter 1.32 and the decision of the council shall be final and conclusive. In the meantime, except in the case of immediate hazard, the order, opinion, or approval shall be deemed suspended until such person has exhausted his or her right of appeal as herein provided.

- C. Section 108.9.2, Actions and proceedings, is amended to read

Violation Penalties. Any person, firm, or corporation violating any provision of this code shall be deemed guilty of a misdemeanor, and each such person, firm or corporation shall be deemed guilty of a separate offense for each and every day or portion thereof during which such violation exists and shall be punished as set forth in San Bruno Municipal Code Chapter 1.28.

- D. Section 203.0 of the 2013 California Plumbing Code, is amended to read as follows:

Authority Having Jurisdiction—The administrative authority is the official authorized by the city to administer and enforce the provisions of the plumbing code as adopted or amended. The administrative authority shall be the building official.

Section 3. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council of the City of San Bruno hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional.

Section 4. The City Council finds, pursuant to Title 14 of the California Code of Regulations, Section 15378, that this ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) in that:

A. It is not a Project as provided by the Act, in that it does not have a potential for resulting in a detrimental physical change in the environment, directly or ultimately as provided in Title 14, Section 15378 (a);

B. In that it is further exempt under the definition of Project in Section 15378 (b) (3) in that it concerns general policy and procedure making;

C. In that it can be seen with certainty that there is no possibility that activity may have a significant effect upon the environment pursuant to Title 14, Section 15061(b) (3); and

D. In that the action taken is an action by a regulatory agency that will both enhance and protect the environment and thereafter categorically exempt pursuant to Title 14, Section 15308.

Section 5.

This ordinance shall be published as required by law, and shall be effective February 11, 2014.

, Mayor

ATTEST:

, Deputy City Clerk

APPROVED AS TO FORM:

, City Attorney

--oOo--

I hereby certify that foregoing **Ordinance No.**
was introduced at a regular meeting of the San Bruno City Council on
January 28, 2014, and adopted by the San Bruno City Council at a regular meeting on
February 11, 2011, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

Vicky Hasha, Deputy City Clerk

ORDINANCE No. XXXXX

AN ORDINANCE OF THE CITY OF SAN BRUNO REPEALING EXISTING CHAPTER 11.24 AND ADDING NEW CHAPTER 11.24, INTERNATIONAL FIRE CODE, TO TITLE 11 (BUILDINGS, CONSTRUCTION AND FIRE PROTECTION) OF THE SAN BRUNO MUNICIPAL CODE; ADOPTING BY REFERENCE THE 2013 CALIFORNIA FIRE CODE AND THE 2012 INTERNATIONAL FIRE CODE

The City Council of the City of San Bruno ordains as follows:

Section 1. Chapter 11.24, Fire Code, of Title 11 (Buildings, Construction, and Fire Protection) of the San Bruno Municipal Code is hereby repealed.

Section 2. New Chapter 11.24, Fire Code, of Title 11 (Buildings, Construction and Fire Protection) is hereby added to the San Bruno Municipal Code to read as follows, and also with text in brackets [example], which is explanatory and not part of the ordinance, and also with ~~strikeout (example)~~ to show deleted text:

Chapter 11.24

INTERNATIONAL FIRE CODE

Sections:

- 11.24.010 Adoption of text of 2013 California Fire Code & the 2012 International Fire Code.**
- 11.24.020 Establishment and duties of Fire Prevention Division.**
- 11.24.030 Amendments.**
- 11.24.040 Violations.**

11.24.010 Adoption of text of 2013 California Fire Code & the 2012 International Fire Code.

(a) There is adopted by the city for the purpose of prescribing regulations governing conditions hazardous to life and property from fire or explosion, those certain codes which marked as the 2013 California Fire Code and the International Fire Code, 2012 Edition. One copy of these documents is on file in the office of the building official. The documents are published by the California Building Standards Commission. The documents (and appendices printed therein, with the exception of Appedix J), together with additions, deletions, and amendments as set forth herein, and any future addenda or errata published by the State of California, are adopted as the Fire Code for the City of San Bruno and may be cited as such.

(b) No section of the fire code for the building standards of the City of San Bruno shall impose a mandatory duty of enforcement on the city, or on any officer, official, agent, employee, board, council or commission thereof. Instead, if any section purports to impose a mandatory duty of enforcement, said section shall be deemed to invest the city, and the appropriate officer, official, agent, employee, board, council or commission thereof with discretion to enforce the section, or not to enforce it.

11.24.020 Establishment and duties of the Fire Prevention Division.

(a) The California Fire Code as adopted and amended herein shall be enforced by the city fire prevention division which is hereby established and which shall be operated under the supervision of the fire marshal.

(b) The chief of the fire department shall recommend to the city manager the employment of technical personnel responsible for enforcement of this code and may also detail such members as shall from time to time be necessary.

11.24.030 Amendments, additions and deletions to the California Fire Code, 2013 Edition.

Amendments, additions, and deletions to the California Fire Code, 2013 are as follows:

- (a) Section 108.2.1 CFC - Alternate Means of Protection is added:
108.2.1 Applications for appeal specific to "Request for alternate means of protection" in buildings regulated by the State Fire Marshal shall utilize the process identified in Section 1.11.2.5 in Chapter 1 of this Code.
- (b) Section 202 CFC – Definitions is amended as follows.
The specific following definitions in Section 202, General Definitions, are amended to read as follows: [All other definitions in this section remain the same.]
- Administrator.* Shall mean the Chief of the Fire Department.
- All-weather surface.* Shall mean a finished surface with asphalt, concrete, or road pavers.
- City Council.* Shall mean the governing body of the City.
- Firebreak.* Shall mean a continuous strip of land upon and from which all rubbish, weeds, grass or other growth that could be expected to burn has been abated or otherwise removed in order to prevent extension of fire from one area to another.
- Fire code official.* Shall mean the Fire Marshal.
- Fire trail.* Shall mean a graded firebreak of sufficient width, surface, and design to provide access for personnel and equipment to suppress and to assist in preventing a surface extension of fires.
- Jurisdiction.* As used in the California Fire Code shall be held to mean the City.
- Occupancy classification* [page 48] is amended by deleting "Clinic-outpatient" from Business Group B definition and adding Group I-2.2 Outpatient Clinic to Institutional Group I [page 51] as follows: Group I-2.2 Outpatient Clinic. A healthcare facility that receives five or less persons for outpatient medical care that may render the patient incapable of unassisted self-preservation, also known as an Outpatient Clinic.
- Response time.* Is the elapsed time from receipt of call to the arrival of the first unit on scene.
- Running time.* Is the calculated time difference between leaving the first-due station and arriving on the emergency scene.
- Sky Lantern.* An unmanned device with a fuel source that incorporates an open flame in order to make the device airborne.

Temporary fire department access road for construction. Is a temporary roadway for emergency vehicle use during project construction.

Temporary fire department access road for construction of one (1) residential (R3) unit. Is a temporary roadway for emergency vehicle use during construction of an individual residential (R3) structure where a fire department access road is required as part of the project.

Temporary water supply. Is stored water for firefighting purposes in an aboveground tank during combustible construction.

(c) Section 308 CFC - Open Flames is amended as follows:

308.1.6.3 Sky Lanterns. No person shall release or cause to be released an untethered sky lantern.

(d) Sections 315 CFC - Miscellaneous Combustible Materials Storage is amended.

Section 315.1 CFC is amended by adding the following exception to read as follows:

Section 315.1 General. Storage, use and handling of miscellaneous combustible materials shall be in accordance with this section. A permit shall be obtained in accordance with Section 105.6.

Exception: Storage of combustible materials other than motorized vehicles or vessels shall not be permitted in a public parking garage or in a garage or carport serving a Group R, Division 1 or Group R, Division 2 Occupancy, unless the method of storage is approved by the Fire Code Official.

(e) Section 505.1 through 505.1.3 CFC - Premises Identification is amended as follows:

505.1.1 is added to read as follows:

1. When the structure is thirty six (36) to fifty (50) feet from the street or fire apparatus access, a minimum of one-half inch (1/2") stroke by six inches (6") high is required.

2. When the structure is more than fifty (50) feet from the street or Fire Department access, a minimum of one-inch (1") stroke by nine inches (9") high is required.

Section 505.1.2 Multi-Tenant Buildings. Numbers or letters shall be designated on all occupancies within a building. Size shall be one-half inch (1/2") stroke by four inches (4") high and on a contrasting background. Directional address numbers or letters shall be provided. Said addresses or numbers shall be posted at a height no greater than 5 feet, 6 inches (5' 6") above the finished floor and shall be either internally or externally illuminated in all new construction.

Section 505.1.3 –Rear Addressing. When required by the Fire Chief, approved numbers or addresses shall be placed on all new and existing buildings in such a position as to be plainly visible and legible from the fire apparatus road at the back of a property or where rear parking lots or alleys provide and acceptable vehicular access. Number stroke and size shall comply with 505.1.1.

(f) Section 506.1 CFC - Key Boxes is amended as follows:

506.1 Where Required. The key box shall be of an approved type and shall contain contents as established in Section 506.1.1.1.

Section 506.1.1.1 is added to read as follows:

Section 506.1.1.1 Key box contents requirements. The keys provided shall be two master keys to all spaces including multi-tenant spaces. Additional keys shall be included for elevator control, fire alarm control panels, and fire sprinkler control valve access. Contents inside key box shall follow approved fire department standards

(g) Section 507.5.2 CFC - Inspection, Testing and Maintenance is amended as follows:

Section 507.5.2 is amended by adding Section 507.5.2.1:

Section 507.5.2.1: Where the duty of maintaining fire hydrants are not specified in any legal document, fire hydrants that are adjacent to public streets, or streets accepted with public easements, or streets with water mains maintained by the City, are to be maintained by the City. Fire hydrants that are adjacent to privately controlled or owned streets, or streets with water mains maintained by the property owner(s), are to be maintained by the private property owner(s) in accordance with the City Water Division and Fire Department adopted standards.

(h) Section 508 CFC – Fire Command Center is amended as follows:

Section 508.1.1.1 is added to read as follows:

Section 508.1.1.1. Requirements. Fire command center shall be equipped with an exterior door and be located at the exterior of the building at a location approved by the Fire Chief or designee.

(i) Section 607.6 CFC - Shunt Trip is amended as follows:

Section 607.6 shall be deleted in its entirety and replaced with the following:

Section 607.6. Shunt Trip Prohibited. Where elevator hoistways and/or elevator machine rooms containing elevator control equipment are located within buildings equipped with automatic fire sprinklers, the following is required in lieu of a shunt trip:

1. The elevator machine room shall be constructed with the minimum fire rating as the hoistway.
2. Fire sprinklers at the top of the hoistway and inside the elevator machine room shall not be installed.
3. Means for elevator shutdown shall not be installed.

(j) Section 903.1.1 of the fire code is deleted in its entirety.

(k) Section 903.1.2 CFC - Additions and Alterations is amended as follows:

Section 903.1.2 is added to read as follows:

1. An automatic fire sprinkler system shall be installed in the occupancies and locations as set forth in this Section, unless the Fire Chief determines that the public health and safety do not require installation of a fire sprinkler system. Fire sprinkler systems shall be installed in accordance with Section 903 and the California Residential Code or the most current addition of the following as a minimum standard:

a. NFPA Pamphlet 13D for residential, one and two family dwelling occupancies.

b. NFPA Pamphlet 13R for multi-family dwellings up to four stories in height, and

c. NFPA Pamphlet 13 for all other types of occupancies for which fire sprinkler systems are required.

2. The square footage of every room being added or altered shall be included in the calculation of total square footage of an addition or alteration.

a. The entire square footage of an individual room shall be considered added or altered when at least fifty percent (50%) or greater of the linear length of interior wall sheathing or ceiling, concrete, brick or masonry substance of any one wall within the room is new, removed, or replaced.

b. The conversion of a single-family dwelling to a two-family dwelling or a multi-unit structure shall be subject to this Section.

(l) Section 903.2 CFC – Automatic Sprinkler Systems, Where Required is amended as follows:

Section 903.2. Where Required. Approved automatic sprinkler systems shall be installed throughout all new occupiable and/or habitable buildings and structures. This requirement does not affect the designer's ability to use a fire sprinkler system for area and height increases that are allowed by the Fire or Building Codes.

(m) Section 903.2.8.1 of the fire code is deleted in its entirety and replaced with the following:

Section 903.2.8.1 Existing Group R Occupancies. All existing one and two family dwellings and structures shall be retroactively protected by an approved automatic extinguishing system when they meet one or more of the following criteria:

1. When additions, remodels or alterations involve seventy percent (70%) or more of the existing structure or if the building's roof and walls are removed so that only thirty percent (30%) or less of the building remains. Calculations of square footage involved will be based on criteria set forth in section 903.1.2.
2. A total new building floor area equal to or in excess of 3000 square feet in size.
3. A total new height of more than three stories or 33 feet measured from the lowest grade of Fire Department access to the top sill plate.
4. Work performed requiring a permit within a 36 month time period will be accumulative, and subject to retroactive protection.

(n) Section 903.3.1.1.1 CFC - Exempt Locations is amended by adding the following exempt location:

Section 903.3.1.1.1. Exempt Locations.

8. At the top of elevator hoist ways and elevator machine rooms enclosed by fire barriers as required by the Building Code.

(o) Section 903.3.1.4 CFC is added to read as follows:

Section 903.3.1.4 Inspectors Test Valves. Inspector Test Valves shall be provided for each system and located at the furthest point away from the sprinkler riser.

(p) Section 903.3.1.5 CFC is added to read as follows:

Section 903.3.1.5 Additional Residential Sprinkler Locations. The installation of a residential fire sprinkler system shall conform to the following:

1. Sprinklers shall be required throughout carports and garages.

Exception: Detached carports and garages less than 400 square feet in area and separated from residential buildings complying with Section 503.1.2 of the Building Code and assuming a property line between all other structures.

2. Sprinkler coverage shall be provided in the following additional locations:
 - a. Attics adjacent to storage, mechanical equipment, electrical equipment and attic access openings.
 - b. Attics and crawl spaces containing mechanical and/or electrical equipment.
 1. The elevator machine room shall be constructed with the minimum fire rating as the hoistway.
 2. Fire sprinklers at the top of the hoistway and inside the elevator machine room shall not be installed.
 3. Means for elevator shutdown shall not be installed.

(q) Section 903.3.8 CFC - Floor Control Valves shall be deleted and replaced as follows:

903.3.8 Floor Control Valves.

Floor control valves and waterflow detection assemblies shall be installed at each floor.
[this replaces existing text.]

(r) Section 903.4.2 CFC – Alarms is amended as follows:

903.4.2 An approved exterior rated horn/strobe shall be connected to every automatic sprinkler system. The alarm device shall be provided on the exterior of the building in an approved location. Where a fire alarm system is installed, actuation of the automatic sprinkler system shall actuate the building fire alarm system. [This replaces the existing text.]

903.4.3- Floor control valves is amended as follows:

Approved supervised indicating control valves shall be provided at the point of connection to the riser on each floor in all buildings. [This replaces the existing text.]

(s) Section 903.6 CFC - Existing Buildings and Structures is added to read as follows:

903.6.1. An automatic fire extinguishing system shall be installed throughout (except one or two-family dwellings) when an addition, alteration, modification, remodel or modernization occurs to an existing building or structure over 7,500 square feet in gross floor area, which would require a building permit for construction valued in excess of \$30,000 in a 12 month period.

903.6.2. An automatic fire extinguishing system shall be installed when any change in the use or occupancy creating a more hazardous fire/life safety condition, as determined by the Fire Chief, requires that an automatic fire sprinkler system be installed in the space where the change in use or occupancy is proposed.

903.6 *Exception:* When an addition is less than 250 square feet.

(t) Section 905 CFC – Standpipe Systems is amended as follows:

Section 905.3 required installations. Standpipe systems shall be installed where required by Sections 905.3.1 through 905.3.10.1 and in the locations indicated in Sections 905.4, 905.5 and 905.6. Standpipe systems shall be combined with *automatic sprinkler systems*.

Exception: Standpipe systems are not required in Group R-3 occupancies.

Section 905.3.1 Height. *In other than Group R-3 and R-3.1 occupancies, class III standpipe systems shall be installed throughout at each floor where any of the following occur:*

1. (Unchanged)
2. *Buildings that are two or more stories in height*
3. (Unchanged)
4. *Buildings that are one or more stories below the highest level of fire department vehicle access.*

Exceptions:

1. Class I standpipes are allowed in buildings equipped throughout with an *automatic sprinkler system* in accordance with Section 903.3.1.1 and 903.3.1.2.
2. (Deleted)
3. Class I manual dry standpipes are allowed in *open parking garages* that are subject to freezing temperatures, provided that the hose connections are located as required for Class II standpipes in accordance with Section 905.5.
4. Class I standpipes *shall be provided* in basements equipped throughout with an *automatic sprinkler system*.
5. In determining the lowest level of fire department vehicle access, it shall not be required to consider:
 - 5.1. – 5.2 (Unchanged)

Section 905.3.2 Group A. Class I automatic wet standpipes shall be provided *all* Group A buildings.

Exceptions:

1. (Unchanged)
2. (Deleted)

Section 905.3.5 Underground buildings. Underground buildings shall be equipped throughout with a Class I automatic wet system.

Section 905.3.10.1 *All other stations shall be provided with a class I approved wet standpipe system; a manual dry class I standpipe system may be allowed in areas subject to freezing.*

Section 905.4 Location of Class I standpipe hose connections. Class I standpipe hose connections shall be provided in all of the following locations:

In every required *stairway*, a hose connection shall be provided for each floor level. Those connections shall be located at an intermediate floor level landing between floors, unless otherwise *approved* by the fire code official. See Section 909.20.3.2 for additional provisions in *smoke proof enclosures*.

- (u) Section 5601 CFC Scope is amended by adding Sections 5601.1 Exception, 5601.2, 5601.3, 5601.3.1, 5601.4, and 5601.5 to read as follows: [All of previous Section 33XX numbers in this section changed to 56XX numbers]

5601.1.1-Established limits. Storage of explosive materials is prohibited with the limits established by law as the limits of districts in which such storage is prohibited, see Section 7. In districts where the storage of explosive materials is permitted the quantities of explosives and distances shall be in accordance with the *International Fire Code sections 5601.8.1 and 5601.8.1.1.*

Exceptions: Approved storage of "safe and sane" fireworks as defined by the State Fire Marshal and regulated by the City Municipal Code Chapter 6.50.

5601.2-Fireworks. *The possession, manufacture, storage, sale, handling and use of fireworks are prohibited.* The possession, manufacture, storage, sale, handling and use of fireworks or pyrotechnic materials within the jurisdiction of the City are prohibited.

Exceptions:

1. Firework storage within the jurisdiction of the City is limited to aerial fireworks in conjunction with an approved and permitted aerial display, see also Section 5601.4.
2. Safe and Sane fireworks as defined by the State Fire Marshal shall be allowed as regulated by the City Municipal Code Chapter 6.50.
3. Snap Caps and Party Poppers as classified by the State Fire Marshal as pyrotechnic devices.

5601.3-Rocketry. The storage, handling and use of model and high-power rockets shall comply with the requirements of *California Code of Regulations, Title 19, Article 17* and when appropriate NFPA 1122, NFPA 1125, and NFPA 1127.

5601.3.1-Ammonium nitrate. The storage and handling of ammonium nitrate shall comply with the requirements of Chapter 40 and NFPA 490.

Exception: Storage of ammonium nitrate in magazines with blasting agents shall comply with the requirements of NFPA 495.

5601.4-Residential uses. No person shall keep or store, nor shall any permit be issued to keep or store, any explosives, fireworks or pyrotechnic material at any place of habitation, or within 100 feet (30 480mm) thereof.

Exception: Storage of smokeless propellant, black powder, and small arms primers for personal use and not for resale in accordance with *International Fire Code Section 5606.*

5601.5-Sale and retail display. The possession, manufacture, storage, sale, handling and use of fireworks or pyrotechnic materials within the jurisdiction of the City are prohibited.

Exceptions:

1. Safe and sane fireworks as defined by the State Fire Marshal and regulated by the City Municipal Code Chapter 6.50.

2. Snap Caps and Party Poppers as classified by the State Fire Marshal as pyrotechnic devices.

- (v) Section 5608 CFC Fireworks display is amended by adding Sections 5608.2, 5608.2.1, and 5608.3 to read as follows:

5608.2-Permit required. Permits to conduct an aerial display shall be required as set forth in Section 105.6.51 and regulated in accordance with *California Code of Regulations, Title 19, Chapter 6* and this section.

Exception: Snap Caps and Party Poppers as classified by the State Fire Marshal as pyrotechnic devices.

5608.2.1-Prohibited and Limited Acts. Storage of explosive materials is prohibited with the limits established by law as the limits of districts in which such storage is prohibited, see Section 7. In districts where the storage of explosive materials is permitted, the quantities of explosives and distances shall be in accordance with the *International Fire Code* Sections 5601.8.1 and 5601.8.1.1.

5608.3-Financial responsibility. Before a permit is issued, as required by Section 5608.2, the applicant shall provide a hold harmless agreement agreeing to indemnify the city and shall provide a liability insurance policy in an amount and form to be set by the city attorney for payment of all damages to persons or property which arise from the activity. The city attorney is authorized to specify a greater or lesser amount when, in his or her opinion, conditions at the location of use indicate a greater or lesser amount is required.

- (w) Appendix A is amended to read as follows:

Appeal and Review

- (a) The chief of the fire department shall be charged with the duty and responsibility of administrating the provisions of this chapter.
- (b) Whenever it is provided herein that certain things shall be done in accordance with the order, opinion, or approval of the chief of the fire department, such order, opinion or approval shall be complied with; provided, any person aggrieved thereby, or believing that such order, opinion or approval is erroneous or faulty, may appeal except as otherwise provided in this chapter, to the city manager in writing within seventy-two hours after such order, opinion or approval has been given, and the city manager shall affirm, modify or reverse the same within seventy-two hours thereafter; provided that, if dissatisfied with the city manager's ruling thereon, that person may appeal to the city council in accordance with San Bruno Municipal Code Chapter 1.32 and the decision of the council shall be final and conclusive. In the meantime, except in the case of immediate hazard, the order, opinion, or approval shall be deemed suspended until such person has exhausted his or her right of appeal as herein provided.

11.24.040 Violations.

Any person, firm, or corporation violating any provision of this Code shall be deemed guilty of a misdemeanor, and each such person, firm, or corporation, shall be deemed guilty of a separate offense for each and every day or portion thereof during which such violation exists and shall be punished as set forth in San Bruno Municipal Code Chapter 1.28.

Section 3. Validity. The City Council of the City hereby declares that should any section, paragraph, sentence or work of this code as adopted and amended herein be declared for any reason to be invalid, it is the intent of the City Council of the City that it would have passed all other portions or provisions of this Ordinance independent of the elimination here from any such portion or provision as may be declared invalid.

Section 4. The City Council finds, pursuant to Title 14 of the California Code of Regulations, Section 15378, that this ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) in that:

A. It is not a Project as provided by the Act, in that it does not have a potential for resulting in a detrimental physical change in the environment, directly or ultimately as provided in Title 14, Section 15378 (a);

B. In that it is further exempt under the definition of Project in Section 15378 (b) (3) in that it concerns general policy and procedure making;

C. In that it can be seen with certainty that there is no possibility that activity may have a significant effect upon the environment pursuant to Title 14, Section 15061(b) (3); and

D. In that the action taken is an action by a regulatory agency that will both enhance and protect the environment and thereafter categorically exempt pursuant to Title 14, Section 15308.

Section 5. This Ordinance shall be published as required by law and shall be effective on January 1, 2014.

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM

City Attorney

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I hereby certify that the foregoing Ordinance No. _____
was introduced on _____, 2014, and adopted
at a regular meeting of the San Bruno City Council on
_____, 2014, by the following vote:

AYES: COUNCILMEMBERS: _____

NOES: COUNCILMEMBERS: _____

ABSENT: COUNCILMEMBERS: _____

City Clerk



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: January 28, 2014
TO: Honorable Mayor and Members of the City Council
FROM: Connie Jackson, City Manager
SUBJECT: Receive Report on 2013-14 Capital Improvement Program Work Plan

BACKGROUND

The Capital Improvement Program (CIP) is a planning document covering a five-year period and includes project descriptions and funding requirements for projects planned for completion during the five-year time period. Each year, the City Council is requested to review and approve projects and related appropriations through the Capital Improvement Budget. The Capital Improvement Program includes capital projects that are designed to protect, preserve, and enhance the City's infrastructure, extend the useful life of public facilities, and improve or enhance the delivery of City services. The program addresses the various long-term capital needs such as improving water and wastewater facilities, traffic and transportation circulation, park and building improvements, and the purchase of new technologies and equipment.

DISCUSSION

The City Council approved the 2013-14 Capital Improvement Program Budget on November 12, 2013, following the City Council review of Program and Budget at two Study Sessions on October 8 and October 22, 2013. As part of the City Council discussion and action on the CIP, the Council requested that staff provides an additional report after the first of the year to provide the opportunity for additional City Council review and discussion on the program.

In order to facilitate the City Council's review and to provide additional detail on activities and proposed actions for the current fiscal year, staff has prepared additional information to supplement what is included in the adopted budget. The attached documents list the City's approved capital projects and provide detailed information on the work plan covering the next six-months through June 2014. The work plan gives the page number (from the City Council Adopted 2013-18 5-Year Capital Improvement Program) for the projects, the project status, the 6-month plan, and the total 2013-14 available funding.

FISCAL IMPACT

The City Council approved the 2013-14 Capital Improvement Program Budget on November 12, 2013. No additional appropriations are recommended as part of this update. The approved 2013-18 Five-Year Capital Improvement Program includes 60 projects totaling \$333,297,800 (carryover appropriations plus five-year request). The 2013-14 Capital Budget consists of carryover appropriations, in the amount of \$24,023,750, and additional appropriations amounting to \$26,375,700.

RECOMMENDATION

Receive report on 2013-14 Capital Improvement Program 6-month project work plan.

ALTERNATIVES

1. This report is provide to City Council for information only. The City Council may direct that the approved Capital Improvement Program be amended based on information in this follow-up review.

DISTRIBUTION

None.

ATTACHMENTS

1. 2013-14 Capital Improvement Program Budget Six Month Project Work Plan
January through June 2014

DATE PREPARED

January 21, 2014



**2013-14 Capital Improvement Program Budget
Six Month Project Work Plan
January through June 2014**

The Capital Improvement Program is a planning document covering a five-year period. It includes project descriptions and funding requirements for projects planned for completion during the five-year time period. In each year the City Council is requested to review and approve projects and related appropriations for projects to progress during the year through the Capital Improvement Budget. The Capital Improvement Program includes capital projects which are designed to protect, preserve, and enhance the City's infrastructure, extend the useful life of public facilities, and improve or enhance the delivery of City services. The program addresses the various long-term capital needs such as improving water and wastewater facilities, traffic and circulation, and parks and facilities. The program also includes the purchase of new technology and equipment.

The attached documents summarize the intended work plan and available project funding based on the adopted Capital Improvement Program budget and provide an implementation plan for the next six months.

- | | |
|--|---------------------|
| 1. Projects Requiring City Council Action (January – June 2014) | \$38,200,000 |
| The 38 projects listed in this section are linked to the 6-Month Work Plan report. | |
| 2. Projects Currently in Construction | \$5,900,000 |
| The 5 projects listed in this section have previously been presented to the City Council. | |
| 3. Projects Currently in Design Phase | \$19,000 |
| The 1 project listed in this section are projects that are in design phase and may require City Council actions after July, 2014. | |
| 4. Ongoing Programs | \$1,700,000 |
| The 7 projects listed in this section are designated to address ongoing City infrastructure needs. The work efforts are continuous in nature and City Council actions may be requested periodically. | |
| 5. Projects to be Undertaken After July 2014 | \$3,800,000 |
| The 14 projects listed in this section are projects the Department has delayed resulted from a shift in priorities or are pending further assessments. | |

1. Projects Requiring City Council Action (January – June 2014)

Pg	Project	Status	Work Plan	Total 2013-14 Available Funding
Water				
25	Advanced Water Meter Project Install new meters to provide continuous water usage information utilizing new meters, radio transmission infrastructure and software	<ul style="list-style-type: none"> • Preliminary costs estimates obtained from supplier • Cost analysis performed 	<ul style="list-style-type: none"> • Develop specific scope of work • Present project to Infrastructure Subcommittee 	5,100,000
Op	City Utility Infrastructure 10-Year CIP Work Plan Plan, prioritize and coordinate City utility infrastructure improvements to minimize public impact and enhance project management efficiency	<ul style="list-style-type: none"> • Consultant contract approved in November, 2013 	<ul style="list-style-type: none"> • Develop 10 year work plan for infrastructure improvements 	77,700
27	Regulators on SFPUC Service Connections Install pressure regulators at City connections to SFPUC water system to reduce incoming pressure to City standard	<ul style="list-style-type: none"> • Water system pressure analysis performed to determine regulation needs • Developed regulation system design layout and specifications • Coordinating with PG&E for service design 	<ul style="list-style-type: none"> • Finalize design based on PG&E service requirements • Bid and award construction contract 	777,511
28	SCADA Radio Transmitter Installation Radio transmitter to backup water monitor and control systems in case the Cable TV broadband system is down	<ul style="list-style-type: none"> • Preliminary costs estimates obtained from supplier 	<ul style="list-style-type: none"> • Develop specific scope of work 	375,000
29	Water Main Replacement at Spyglass and Merion Drive Replace water mains experiencing frequent breaks due to a high levels of corrosion	<ul style="list-style-type: none"> • Performed a pipe material analysis to determine appropriate replacement piping • Surveying complete • Design plans and specifications under development 	<ul style="list-style-type: none"> • Finalize design based on PG&E service requirements • Bid and award construction contract • Provide construction inspection and management 	567,397
33	Water Tank No. 3 Glenview Replacement Replace 2 million gallon tank due to structural deficiencies	<ul style="list-style-type: none"> • Survey and fault trace analysis complete • Design plans and specifications under development 	<ul style="list-style-type: none"> • Finalize design • Bid and award construction contract 	2,252,249

1. Projects Requiring City Council Action (January – June 2014)

Pg	Project	Status	Work Plan	Total 2013-14 Available Funding
33	Water Tank No. 1 Cunningham Retrofit and Replacement Replace 2 million gallon tank due to structural deficiencies	<ul style="list-style-type: none"> Design analysis and preliminary site surveys completed 	<ul style="list-style-type: none"> Perform geotechnical investigation Site surveying Develop plans and specifications Enter into Agreement with SFPUC for storage analysis 	244,623
35	Well 15 Replacement Replace Well 15 at Commodore Park that ceased operation in 2000	<ul style="list-style-type: none"> Analyzed groundwater data and studies to determine preliminary locations Analyzed historical data determining manganese levels Performed site surveys at Acappella and Commodore Park sites and developed layout alternatives Prepared plans and specifications for test wells 	<ul style="list-style-type: none"> Perform CEQA review of test wells Bid and award test well construction contract Provide construction inspection and management 	3,039,959
Wastewater				
41	Dry Weather Flow Monitors Install flow meters at 7th Avenue and Tanforan Avenue to measure flows to Water Quality Control Plant	<ul style="list-style-type: none"> Flow meters installed 	<ul style="list-style-type: none"> Close out project – scheduled for January 28, 2014 City Council agenda 	292,278
42	Kains to Angus Sewer Bypass Phase 3 replacement of pipeline segments in the San Mateo Avenue/Angus Avenue area to increase capacity	<ul style="list-style-type: none"> Completed Phase 1 segment from Huntington Ave to First Ave and Phase 2 segment from Kains Ave to Huntington Ave Design plans and specifications under development for Phase 3 segment 	<ul style="list-style-type: none"> Finalize design Bid and award construction contract 	1,189,755
43	Sewer Main Replacement at Trenton Drive Replace deteriorated sewer main behind Trenton Drive	<ul style="list-style-type: none"> Design alternatives and cost estimates were presented to the City Council in October, 2013 	<ul style="list-style-type: none"> Finalize design Bid and award construction contract 	1,231,338

1. Projects Requiring City Council Action (January – June 2014)

Pg	Project	Status	Work Plan	Total 2013-14 Available Funding
43	Sewer Main Replacement at Chestnut Avenue Replace sewer main under homes between Cherry Avenue and Chestnut Avenue	<ul style="list-style-type: none"> Completed material and design analysis 	<ul style="list-style-type: none"> Finalize design Bid and award construction contract 	150,420
47	Olympic Sewer Pump Station Rehabilitate pump station including replacing pumps and motors	<ul style="list-style-type: none"> Alternative analysis considering replacement or gravity discharge into Westborough sewer system presented to the City Council in January, 2013 Replacement of pump station approved Design plans and specifications under development 	<ul style="list-style-type: none"> Finalize design Bid and award construction contract 	3,072,762
47	Spyglass Sewer Pump Station Rehabilitate pump station including replacing pumps and motors	<ul style="list-style-type: none"> New project 	<ul style="list-style-type: none"> Investigate scope of needed improvements 	1,091,000
Op	Wastewater System Master Plan Update the existing wastewater system master plan to include changes and upgrades made to the sewer infrastructure over the past thirteen years	<ul style="list-style-type: none"> Master Plan in draft form Update Master plan repair and rehabilitation recommendations with 100% sewer video data 	<ul style="list-style-type: none"> Finalize update Present to Infrastructure Subcommittee 	79,642
Stormwater				
Op	Stormwater Master Plan Evaluate future capital system needs, mitigate flooding and evaluate the adequacy of San Mateo County Flood Control District improvements that convey storm drainage to the bay	<ul style="list-style-type: none"> Master Plan in draft form Coordinated with San Mateo County to concur on proposed improvements identified in the master plan 	<ul style="list-style-type: none"> Finalize update with concurrence from San Mateo County Present to Infrastructure Subcommittee 	13,951

1. Projects Requiring City Council Action (January – June 2014)

Pg	Project	Status	Work Plan	Total 2013-14 Available Funding
Parks & Facilities				
74	City Building and Facility Security Enhancements Install security improvements at counter areas for City Hall, Recreation Center, and Cable TV building	<ul style="list-style-type: none"> Conducted analysis of alternatives for City Hall improvements 	<ul style="list-style-type: none"> Complete assessment of security needs using Police and other risk assessment sources Select contractor to complete design of City Hall improvements 	40,000
78	City Hall Improvement Project Update Civic Center façade	<ul style="list-style-type: none"> Civic Center buildings painted Power washed landscape brick walls Began assessment and development of signage 	<ul style="list-style-type: none"> Develop City Hall sign renderings selection process Fabricate and install new sign Develop xeriscaping landscape plan 	140,935
79	City Tree Management Program Citywide hazardous tree pruning or removal	<ul style="list-style-type: none"> New project addressing 226 trees identified in the 2010 Arborist Report 	<ul style="list-style-type: none"> Select tree removal contractor to prune and remove trees 	75,000
81	Corporation Yard Facility Improvement Project Assess and construct improvements to address facility deficiencies and optimize operational efficiencies	<ul style="list-style-type: none"> Analyzed facility deficiencies Begin design of proposed improvements 	<ul style="list-style-type: none"> Install security improvements Initiate operations evaluation Analyze immediate and long term needs to optimize operations 	203,091
82	Crestmoor Neighborhood Reconstruction Replace and reconstruct City infrastructure damaged in the September 2010 PG&E gas main explosion and fire	<ul style="list-style-type: none"> Phase III utility replacement is in construction Phase IV design underway Sanitary Sewer Lateral Replacement project approved December, 2013 	<ul style="list-style-type: none"> Complete Phase II construction and begin Phase IV construction process Implement sewer lateral replacement program and begin City upper lateral replacement process Begin park design process 	11,739,570
84	Downtown Marquee Sign Project Replace existing reader board at the southern entrance to the City's downtown	<ul style="list-style-type: none"> Performed temporary safety repair including removing a portion of the sign and applying new paint 	<ul style="list-style-type: none"> Design replacement of marquee sign marking gateway to the Downtown in accordance with Transit Corridor Plan 	80,000

1. Projects Requiring City Council Action (January – June 2014)

Pg	Project	Status	Work Plan	Total 2013-14 Available Funding
85	Fire Station Facilities Improvement Project Rehabilitate and renovate the City's fire stations to address deficiencies and prevent weather damage	<ul style="list-style-type: none"> Seismic evaluation performed for Fire Station 52 and recommended replacement of the station Identified improvements at Fire Station 51 including kitchen, cabinets, counters, electrical, plumbing, stairway treads 	<ul style="list-style-type: none"> Initiate architectural assessment of Fire Station 51 Determine approaches for Station 51 improvements Perform roof repairs at Fire Station 52 	137,155
87	Library Facility Improvement Project Update and remodel library facility to better serve the community's needs	<ul style="list-style-type: none"> Conceptual design completed relocate Service Desk and install automated return system 	<ul style="list-style-type: none"> Purchase and install automated return system Solicit bids to remove and install a new Service Desk and computer work stations Purchase and install four additional public computers 	180,134
89	Police Plaza Exterior Patching and Painting Perform minor repairs to the Police Plaza exterior to prevent weather damage	<ul style="list-style-type: none"> Identified exterior deficiencies 	<ul style="list-style-type: none"> Solicit bids to repair cracks and paint building exterior 	20,000
91	Portola Performing Arts Roof Replacement Replace roof	<ul style="list-style-type: none"> Roof requires routine seasonal patching 	<ul style="list-style-type: none"> Initiate roof structural assessment Prepare plans and specifications Solicit bids 	20,000
91	Swimming Pool Plumbing Replacement Project Address leaks caused by erosion	<ul style="list-style-type: none"> Existing swimming pool plumbing is leaking water 	<ul style="list-style-type: none"> Solicit bids to replace and repair underground plumbing 	80,000
Streets				
101	Accessible Pedestrian Ramps at Various Locations: (linked to Street Rehab Project) Update accessible curb ramps around the City to comply with current State of California and ADA regulations	<ul style="list-style-type: none"> Awarded contract for Street Rehabilitation of nine street segments Repared four street segments and installed approximately 20 new curb ramps 	<ul style="list-style-type: none"> Complete construction for remaining five street segments Develop policy on update to pavement management program Prepare construction documents for the next phase rehabilitation work 	127,733

1. Projects Requiring City Council Action (January – June 2014)

Pg	Project	Status	Work Plan	Total 2013-14 Available Funding
102	Caltrain Grade Separation Project Elevate the Caltrain tracks above street level to improve traffic flow and for safety	<ul style="list-style-type: none"> Elevated structure and station in operation Utility relocation complete Design of the gateway in process Started design of rehabilitation to First Avenue Sewer 	<ul style="list-style-type: none"> Complete Posey Park Install Gateway sign Parking facilities Landscape improvements Complete utilities and rehabilitation of impacted streets Construct rehabilitation improvements to First Avenue Sewer 	778,582
106	Pedestrian Bridge: This project would provide and overcrossing from the west side of El Camino Real connecting The Crossing with the Shops at Tanforan shopping center	<ul style="list-style-type: none"> No work performed 	<ul style="list-style-type: none"> Apply for grant to perform an analysis for Tanforan pedestrian improvements alternatives 	0
107	Sidewalk Repair Project Provide a safe and accessible public sidewalk system and reduce liability to both the City and property owners	<ul style="list-style-type: none"> Awarded construction contract for sidewalk repairs in May, 2013 Constructed 20 new sidewalk sections 	<ul style="list-style-type: none"> Complete construction for repairs with the existing project Award contract for minor offsets by horizontal saw cutting Prepare design for Zone 1 sidewalk repairs 	1,208,084
110	Streets Medians & Grand Boulevard Improvements Project Upgrade medians on San Bruno Avenue, Sneath Lane and El Camino Real	<ul style="list-style-type: none"> Applied for grant for medians on San Bruno Avenue between El Camino Real and I-280 	<ul style="list-style-type: none"> Close out completed phase of work Finalize design for next phase 	159,789
112	Street Rehabilitation Project Repair and perform preventative maintenance of local, collector and arterial streets based on street conditions	<ul style="list-style-type: none"> Awarded contract for Street Rehabilitation of nine street segments in July, 2013 Repaved four street segments and installed 20 new curb ramps 	<ul style="list-style-type: none"> Complete construction phase for remaining five street segments Develop policy on update to pavement management program Prepare construction documents for the next phase of rehabilitation work 	2,474,050

1. Projects Requiring City Council Action (January – June 2014)

Pg	Project	Status	Work Plan	Total 2013-14 Available Funding
114	Streetlight Replacement Project Replace street light heads with energy saving bulbs and replace older outdated series circuits with new parallel circuits.	<ul style="list-style-type: none"> • Explored lighting and grant options • Performed cost analysis for street light options • Purchased street lights through grant • Presented status on Streetlight Replacement Project to the Surface Infrastructure Subcommittee in June 2013 	<ul style="list-style-type: none"> • Present proposed project to the City Council • Proceed demonstration project 	168,391
116	Transit Corridor Pedestrian Connection Project Improve accessibility for pedestrian connections to and from BART and Caltrain stations	<ul style="list-style-type: none"> • Coordinated with City's Bicycle and Pedestrian Advisory Committee to develop list of eligible improvements. • City Council accepted Metropolitan Transportation Commission award of the Safe Route to Transit Grant (\$500,000) and execute agreement with the San Mateo County Transportation Authority for the award of the Measure A Pedestrian and Bicycle Grant (\$350,000) 	<ul style="list-style-type: none"> • Design bike and pedestrian improvements 	887,902
Technology				
127	Geographic Information System (GIS) Project Upgrade and expand the existing GIS infrastructure to a new web-centric and user-friendly platform	<ul style="list-style-type: none"> • Finalize project plan and priorities 	<ul style="list-style-type: none"> • Rebuild GIS server infrastructure • Begin Phase One--integrate with CMMS 	78,700

2. Projects Currently in Construction

Pg	Project	Status	Total 2013-14 Available Funding
Water			
31	Water Pump Station No. 4 Replacement Replace aging pump station which serves zone 11	<ul style="list-style-type: none"> Construction, inspection and project management contracts and request presented to the City Council in August 2013 Mobilized and constructed portion of foundation and building pad 	3,193,879
Wastewater			
Op	Sharp Park Neighborhood Private Sewer Lateral Grant Program Establish and encourage property owners within Sharp Park Basin area to utilize this grant program to repair and replace private sewer laterals and reduce possibilities of sanitary sewer overflow (SSO)	<ul style="list-style-type: none"> Continue public outreach to residents in the Sharp Park Neighborhood 	106,313
49	Water Quality Control Plant Upgrade Upgrade and rehabilitate the Water Quality Control Treatment Plant, a joint venture with the City of South San Francisco	<ul style="list-style-type: none"> Project managed by the City of South San Francisco Project includes replace blower, install solar photovoltaic, upgrade wastewater treatment plant blending process, rebuild digester, install standby generator, upgrade SCADA system and paint treatment plant 	1,958,052
Technology			
124	Computerized Maintenance Management System Add web-based capability to the existing CMMS operating system and implement system in the Water Division	<ul style="list-style-type: none"> City Council authorized the purchase of web-base upgrade in November 2013 Begin implementation process for Water Division 	140,297
129	Records Management System Upgrade Police Records Management System allowing digital compatibility with other law enforcement agencies	<ul style="list-style-type: none"> City Council authorize the purchase of RMS in January, 2014 Install software and link system with neighboring law enforcement agencies 	550,000

3. Projects Currently in Design Phase

Pg	Project	Status	Work Plan	Total 2013-14 Available Funding
Parks & Facilities				
Op	Climate Action Plan Planning document to outline specific actions the City could take to reduce greenhouse gas emissions	<ul style="list-style-type: none"> Climate Action Plan in draft form and posted for public review Finalized and closed out grant application 	<ul style="list-style-type: none"> Finalize the Climate Action Plan 	19,014

4. Ongoing Programs

Pg	Project Title	Work Plan	Total 2013-14 Available Funding
Water			
31	Water Pump Station No. 1 Rehabilitation Replace and repair pump station	<ul style="list-style-type: none"> Replaced water manifold, 16-inch water casing and a pump Continue preventive repair and replacement of old and outdated equipment 	194,964
36	Well Rehabilitation Program	<ul style="list-style-type: none"> Update motor for Forest Lane Well Monitor and repair all City's wells based on needs 	173,536
Stormwater			
a	Miscellaneous Storm Drain Improvement Program	<ul style="list-style-type: none"> Mitigate water ponding during storms along residential curb and gutter 	50,981
Cable			
64	Cable Services Equipment Replacement	<ul style="list-style-type: none"> Purchased replacement cable boxes for cable customers Purchased internal caching storage system Upgrade existing cable router to ensure service reliability 	669,137
65	Commercial Data and Voice Services	<ul style="list-style-type: none"> Extended cable fiber to businesses on El Camino Real and to the Towne Center Continue to provide equipment and cable wiring to new commercial customers, on an as needed basis 	223,753

4. Ongoing Programs

Pg	Project Title	Work Plan	Total 2013-14 Available Funding
Parks & Facilities			
a	Wildland Fire Hazard Mitigation Program	<ul style="list-style-type: none"> Performed mitigate work at Sharp Park Road and Crestwood Gas Pump Station to Rollingwood Drive Continue to identify and mitigate potential hazard in City open space areas 	36,189
Streets			
104	Neighborhood Traffic-Calming Project	<ul style="list-style-type: none"> City Council authorized the installation of new stop signs Continue coordination with Traffic Safety and Parking Commission and the City Council to address traffic-calming measures 	319,786

5. Projects to be Undertaken After July 2014

Pg	Project	Total 2013-14 Available Funding	Notes
Water			
29	Water Main Improvement and Replacement Program	490,775	<ul style="list-style-type: none"> Allocated \$38,850, or 50% of total contract cost, for the City Utility Infrastructure 10-Year CIP Work Plan. Provide staff support in the development of the City Utility Infrastructure 10-Year CIP Work Plan
33	Water Tank Modification and Improvement	1,010,973	<ul style="list-style-type: none"> Assess and identify future water tank modification needs
Wastewater			
43	Sewer Main Improvement and Replacement Program	382,586	<ul style="list-style-type: none"> Allocated \$38,850, or 50% of total contract cost, for the City Utility Infrastructure 10-Year CIP Work Plan. Provide staff support in the development of the City Utility Infrastructure 10-Year CIP Work Plan
49	Wastewater Pump Station Improvement and Replacement	400,000	<ul style="list-style-type: none"> Assess and identify wastewater pump station requiring attention

5. Projects to be Undertaken After July 2014

Pg	Project	Total 2013-14 Available Funding	Notes
a	Belle Air Sewer Main Easements	23,853	<ul style="list-style-type: none"> Obtain permanent easement access to City utility and other facilities at San Francisco International Airport and the Peninsula Corridor Joint Power Board
Stormwater			
57	San Antonio Avenue Drainage Improvement	268,619	<ul style="list-style-type: none"> Construct a new localized closed storm drain system Project is pending the finalization of the storm drain master plan
Cable			
63	Cable Infrastructure Rebuild Upgrade cable infrastructure to increase capacity and to improve reliability of service delivery	882,026	<ul style="list-style-type: none"> Continue research on newest cable infrastructure technology and conduct analysis on system viability Project delayed pending decision on Fiber-to-the-Home upgrade possibilities
Parks & Facilities			
73	Cable TV Facility Improvement Project Preventative maintenance at the Cable TV Facility	55,000	<ul style="list-style-type: none"> Identified deficiencies and areas requiring attention Solicit bids from qualified contractors to replace rain gutters, awning, patch cracks and paint the exterior of the building
80	Commodore Play Structure & Surface Replacement Replace play structure and surface area at Commodore Park	60,000	<ul style="list-style-type: none"> Existing equipment was installed in 2000 and is in deteriorating condition and requires periodic replacement of parts Order and install new play equipment, a new rubberized surface
a	Renewable Energy Study for Utility Facilities Evaluate City utility facilities and determine opportunities to reduce energy consumption by utilizing renewable energy sources	17,375	<ul style="list-style-type: none"> Corresponded with Chevron Energy to assess alternative energy source
Streets			
a	BART Closeout Closeout BART Station project by accepting public infrastructure and delineating right-of-ways between City, BART and the Joint Powers Board (JPB)	55,498	<ul style="list-style-type: none"> Work with Bart to identify process Select consultant

5. Projects to be Undertaken After July 2014

Pg	Project	Total 2013-14 Available Funding	Notes
109	Skyline Boulevard (SR35) Widening Widen Skyline Blvd from two lanes to four lanes from Sharp Park Road to Sneath Lane and improve traffic flow	60,000	<ul style="list-style-type: none"> • City Council adopted resolution co-sponsoring an application to the San Mateo County Transportation Authority for the Measure A Highway Program in July 2012 • San Mateo County Transportation Authority will be preparing preliminary design • Coordinate with San Mateo County Transportation Authority for the preliminary design as necessary
Technology			
123	City Website Upgrade Project Redesign and upgrade City website for better usability	90,000	<ul style="list-style-type: none"> • Activate Web Technology Steering Committee to identify features, design considerations and requirements • Complete RFP process



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: January 28, 2014

TO: Honorable Mayor and Members of the City Council

FROM: Klara A. Fabry, Public Services Director
Marc Zafferano, City Attorney

SUBJECT: Receive Report and Provide Directions to Staff Regarding an Ordinance to Regulate the Inspection, Repair and Replacement of Private Orangeburg Pipe Sewer Laterals at the Time of Sale of Residential Property

BACKGROUND:

On July 29, 2011, the City of San Bruno entered into a Consent Decree (CD) with the San Francisco Baykeeper to settle litigation that Baykeeper had filed against the City for alleged violations of the Clean Water Act. Primarily, Baykeeper asserted that Sanitary Sewer Overflows ("SSOs") throughout the City were contaminating the waters of the United States. While the City denied the allegations of the complaint and did not admit liability in the CD, the City nevertheless agreed to resolve the case to avoid the uncertainty and cost of further litigation.

Among other requirements of the CD, two specific sections, Paragraphs 60 and 61, require the City to present and recommend to the City Council certain ordinances relating to inspection and replacement of private sewer laterals. This report will discuss the requirements of Paragraph 61, as Paragraph 60 does not apply. Paragraph 60 (which would have required testing and replacement of private laterals on sale or a remodel in excess of \$75,000) would only have been triggered if the City's Capacity Assurance Plan had found that the sewer system lacks capacity, and that inadequacy could be cost-effectively remedied by a private sewer lateral replacement program. While the Plan did identify some inadequate capacity in sections of the system, it concluded that a private lateral program would not be a cost-effective way to address those deficiencies, and instead proposed other, more cost-effective remedies. The Capacity Assurance Plan has been completed as a section of the City's Sewer Master Plan which will be presented for City Council review and approval later this year.

Paragraph 61 of the CD states as follows:

61. If the requirements of Paragraph 60 are not triggered, the City shall comply with the requirements set forth in this Paragraph instead. By February 15, 2014, the City Manager shall present and recommend to its City Council for adoption amendments to its Municipal Code, with notice to Baykeeper, that requires (a) property owners of homes constructed during the period when Orangeburg pipe use was prevalent (1940-1960) to inspect their Private Laterals upon sale of their property; (b) to replace defective Orangeburg Private Laterals by a specified deadline as a requirement of transfer of the property, and (c) to provide evidence to the City that the defective Private Lateral has been repaired, rehabilitated, or replaced by the specified deadline. The City Council shall take final action on the City Manager's recommendation within sixty (60) days. If the City Council does not enact the Ordinance within ninety (90) days, the City shall adopt and commence

10d

implementation of an alternative means for securing inspection of such Private Laterals and replacement of defective Private Laterals at rates equivalent to the rates of inspection and/or replacement that would have been secured by implementation of the Ordinance.

For reference, an Orangeburg pipe is made of compressed wood fibers and pitch and was commonly used in the United States during the early to middle 1900's. The name comes from the Orangeburg Manufacturing Company, located in Orangeburg, New York where much of the country's sewer pipes were manufactured. Orangeburg pipes were eventually replaced with stronger and less corrosive PVC (polyvinyl chloride, or "plastic") pipes. Orangeburg pipes have a typical end of life of 50 years but often begin to deform after 30 years. All homes constructed before 1960 now exceed 54 years in age.

DISCUSSION:

Dozens of Bay Area cities and sanitary districts have adopted ordinances that require inspection and repair or replacement of defective private sewer laterals upon sale of residential property. In San Mateo County, the cities of Burlingame, Hillsborough, Millbrae, Pacifica and South San Francisco have all adopted such ordinances. The ordinances generally provide that prior to sale, property owners must inspect their laterals, and if they are found to be defective, the laterals must be repaired or replaced prior to close of escrow. Some of the ordinances allow for an extension of time past the close of escrow upon posting of a deposit; property owners who can demonstrate that their laterals were recently replaced are exempt.

In March 2012, the City of San Bruno implemented a voluntary lateral replacement program in the Sharp Park area as a condition of the City's May 26, 2011 Cease and Desist Order (CDO) with the California Regional Water Quality Control Board. Under the program, the City would pay up to 50% of the cost of videoing the private lateral, up to \$150, and then 50% of the cost of replacing the lateral, up to \$1,700. To date, four property owners have taken advantage of the program.

More recently, the City Council approved a program in the Crestmoor neighborhood whereby the City will pay 100% of the cost of replacing private laterals or will reimburse homeowners who have replaced their laterals since the 2010 PG&E gas pipeline explosion. Those expenditures will be reimbursed to the City by the PG&E Trust. There are 374 homes that could be eligible for this program. To date, approximately 175 have applied. Information collected as part of the rebuilding in the neighborhood demonstrates that virtually all of the homes built between 1940-1960 used Orangeburg pipe, and that pipe had deteriorated to the point of needing replacement.

Staff has collected data from Metroscan to identify how many homes were built between 1940-1960 and where title transfer occurred during the last five years. Since 2009 the City has averaged 315 annual property transfers of homes built between 1940-1960. (In 2009 there were 266 and in 2013 there were 487.)

Based on this information, staff estimates that Crestmoor rebuilding and private lateral programs could generate replacement (including reimbursement for prior replacements) of as many as 378 laterals over the next two years. Staff has contacted Baykeeper to inform them that these existing and new programs implemented by the City should serve as a reasonable alternative to adopting a sewer lateral ordinance that would go into effect immediately. This would be consistent with both the letter and spirit of Paragraph 61 of the CD. Staff expects to have a response from Baykeeper by the time of the City Council meeting and will report accordingly.

To comply with Paragraph 61 of the Baykeeper agreement, staff must present and recommend, and the City Council must consider adopting an ordinance with the following features:

1. A property owner of a home built between 1940-1960 would be required to (visually) inspect their private sewer lateral upon sale or transfer of the property;
2. If the inspection reveals that the lateral is Orangeburg pipe and if that pipe is defective, the property owner must repair, rehabilitate, or replace the lateral by a specified deadline and provide such evidence to the City.

While the above features represent the minimum ordinance requirements, the City Council may want to consider two more broad features:

1. Apply the Ordinance to all homes built between 1940-1960, regardless of the type of pipe installed. This approach will allow a more uniform enforcement policy for homeowners and the City. Over the last five years, an average of 315 homes built between 1940-1960 have been sold annually.
2. Apply the Ordinance to homeowners at all points-of-sale. This is the option used by most agencies in the area.

Neighboring cities have taken slightly different approaches to adopting similar ordinances. South San Francisco required that property owners obtain a Certificate of Compliance upon sale or transfer. However, the time to obtain a Certificate of Compliance can be extended 6 months past the close of escrow upon posting a \$7,500 refundable deposit to ensure that the work is done. Properties whose laterals have been tested within 5 years of the sale or transfer are exempt, as are properties that have replaced their laterals within 20 years of the sale or transfer. South San Francisco has recently completed obligations under Baykeeper and has amended their ordinance to remove the sale or transfer requirement but have retained the remodel and building permit requirement.

Millbrae does not use a formal Certificate of Compliance process; instead, the ordinance simply provides that property owners must test and repair their private sewer lateral upon sale or transfer of their property. Millbrae allows the same exemptions for testing within 5 years and replacement within 20 years. The ordinance sunsets when the Baykeeper agreement expires.

Hillsborough similarly requires repair or replacement of private laterals upon sale or transfer, with similar exemptions for testing and replacement within 5 and 20 years, respectively.

Cities and sanitary districts in other Bay Area counties that have adopted private lateral ordinances generally include a Certificate of Compliance process. Most also provide exemptions for testing (5 years) and replacement (20 years). Some also allow for an extension of time of between 90 and 180 days past the close of escrow upon posting a deposit.

After reviewing all of these ordinances, staff recommends that the City Council consider adopting an ordinance with the two primary features required by the Baykeeper agreement listed above. In addition, staff recommends that the ordinance utilize a Certificate of Compliance process as do South San Francisco and many others. This process allows the City to clearly document which laterals are compliant, and minimizes involvement from code enforcement staff. Staff also recommends that if the City Council wishes to provide the option to extend the time to replace the lateral after the close of escrow, that extension be subject to posting a deposit of \$7,500 to ensure performance of the work. Staff proposes that 180 days would be a reasonable extension to account for sales that might occur during the rainy season during which work might be curtailed. Consistent with most other ordinances, staff recommends that property owners who have had their

lateral tested within the past 5 years, or replaced within the past 20 years, be exempted from the ordinance.

Staff would be prepared to bring back an ordinance that includes the features specified by the City Council for introduction at the next meeting in compliance with the deadline in Paragraph 61. The City Council would then have an additional 90 days to consider and then adopt the ordinance. If the City Council declines to adopt an ordinance, the City must then propose an alternative designed to achieve a similar rate of inspection and replacement of private laterals. As noted above, staff is discussing one possible alternative with Baykeeper, the program to replace all private laterals in the Glenview/Crestmoor neighborhood, and will advise the City Council about the results of that discussion.

Implementation:

The recommended ordinance would require the seller of a property built between 1940-1960 to present proof of video inspection, repair, or replacement of the sewer pipe before close of escrow. Costs to video inspect a private lateral are approximately \$350. Complete replacement of a private sewer lateral can vary between \$3,000-\$10,000. The City will require a permit cost of approximately \$150-\$200 to examine and process the sewer inspection.

Based on Council feedback, the City will begin communication and education outreach to the real estate community. An open-house will be held at City Hall for realtors and interested individuals, along with notices posted on the City's website, Cable Channel, and directly to realtors.

The timeline requirements for presentation and adoption of the Ordinance are as follows: 1) By February 15, 2014, an Ordinance must be presented to Council; and 2) the Ordinance must be adopted within ninety (90) days after it is presented to Council. This will require the Ordinance adopted no later than the May 13, 2014 Council meeting.

Staff plans to return to the City Council on February 11, 2014, for a first reading of the Ordinance as directed by the City Council. In the meantime, the City will start communication on this issue with the real estate community. Final language of the Ordinance will be based on Council direction. If the City Council does not enact the Ordinance within ninety (90) days, the City must adopt and commence implementation of an alternative means for securing inspection of such Private Laterals and replacement of defective Private Laterals at rates equivalent to the rates of inspection and/or replacement that would have been secured by implementation of the Ordinance.

FISCAL IMPACT:

None at this time. The recommended ordinance, if adopted, would result in expenditure of staff time to manage a new program to prepare and process approximately 400-500 Certificates of Compliance per year, assuming home sale trends continue. Staff will provide an estimate of the time and cost for this program for the February 11, 2014 meeting.

RECOMMENDATION:

Receive report and provide directions to staff regarding an Ordinance to regulate the inspection, repair and replacement of private Orangeburg pipe sewer laterals at the time of sale of residential property.

ATTACHMENTS:

1. Draft Proposed Ordinance

DATE PREPARED:

January 21, 2014

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF SAN BRUNO ADDING
CHAPTER 10.13, INSPECTION, REPAIR, AND REPLACEMENT OF PRIVATE
ORANGEBURG PIPE SEWER LATERALS, TO TITLE 10 (MUNICIPAL SERVICES)
OF THE SAN BRUNO MUNICIPAL CODE**

WHEREAS, the City of San Bruno ("City") owns and maintains sanitary sewer mains, pumping stations, and appurtenant facilities as part of the City's wastewater collection system which is under the control of the City; and

WHEREAS, the testing, repair, maintenance, renovation, and timely replacement of private sewer laterals constructed from "Orangeburg" pipe between 1940 and 1960 that are connected to the City's wastewater collection system protects the public health, safety, and welfare by preventing or mitigating potentially harmful discharges of untreated wastewater into the environment through leaky or unsound sewer laterals; and

WHEREAS, a program to inspect, repair, and replace such private Orangeburg laterals fosters compliance with requirements of the Clean Water Act, 33 U.S.C. § 1251, et. seq., the U.S. Environmental Protection Agency ("EPA"), the State of California Water Resources Control Board ("SWRCB"), and the San Francisco Regional Water Quality Control Board ("SFRWQCB") by reducing both infiltration and inflow ("I&I") and sewer system spills and overflows ("SSOs").

NOW, THEREFORE, the City Council of the City of San Bruno Ordains as follows:

Section 1. Chapter 10.13, Inspection, Repair, and Replacement of Orangeburg Pipe Sewer Laterals, of Title 10 (Municipal Services) is hereby added to read as follows:

TITLE 10.13

**INSPECTION, REPAIR, AND REPLACEMENT OF
ORANGEBURG PIPE SEWER LATERALS**

Sections:

- 10.13.010 Purposes.**
- 10.13.020 Definitions.**
- 10.13.030 Inspection and correction upon sale.**
- 10.13.040 Time extension certificate.**
- 10.13.050 Notices to correct violations.**
- 10.13.060 Regulations to implement this chapter.**
- 10.13.070 Nuisance.**

10.13.010 Purposes.

The purposes of this chapter are as follows:

- A. To provide for operation and maintenance of the city's sewer system in a reliable and serviceable condition;
 - B. To eliminate or minimize sanitary sewer overflows by eliminating or minimizing stoppages and reducing sources of inflow and infiltration into the city's sewer system;
 - C. To comply with applicable legal requirements pertaining to the city's sewer system;
- and

D. To protect the public health and safety by establishing and providing a mechanism for inspection, repair, and replacement of private sewer laterals constructed from Orangeburg pipe used in homes between 1940 and 1960.

10.13.020 Definitions.

A. Unless otherwise defined within subsection B of this section, terms used in this chapter shall have the same meaning as those terms defined in section 10.12.030 of the San Bruno Municipal Code.

B. As used in this chapter, the following words, phrases, and terms shall have the following definitions.

1. "Sanitary sewer lateral" means that part of a drainage system which extends from the end of the building drain and conveys discharge to a public sewer or other point of disposal. The sanitary sewer lateral shall terminate at the wye or other manufactured connection to the public sewer.

2. "Certificate of compliance" means a written certificate issued to a property owner by the public services director or his/her designee certifying that a sanitary sewer lateral is properly equipped, structurally sound and complies with all standards of this chapter and any other applicable standards established by the city and applicable state law.

3. "Defective sewer lateral" means a sanitary sewer lateral that displays leaks or defects upon the completion of inspection or that is deemed by the city, in its discretion, to be defective upon completion of any other testing method required by the city.

4. "Orangeburg pipe" means pipe composed of compressed wood fibers and pitch commonly manufactured by the Orangeburg Pipe Company in Orangeburg, New York.

5. "Property owner" means any individual or entity owning property within the boundaries of the city that is connected to a public sewer.

10.13.030 Inspection and correction upon sale.

A. Except as provided in subsection C of this section, before a property originally constructed between 1940 and 1960 is to be transferred to, or vested in any other person or entity, the property owner must, at his/her own expense, conduct an inspection of the sanitary sewer lateral as required by this chapter. Any subsequent repair or replacement work deemed necessary as a result of that inspection shall be completed and approved by the city prior to issuance of a certificate of compliance and transfer of title.

B. For residential properties originally constructed between 1940 and 1960, the property owner shall, at his/her own expense, perform the following:

1. Contact the City of San Bruno to arrange for a visual inspection of the sanitary sewer lateral to determine if it is composed of Orangeburg pipe.

2. If the city's visual inspection determines that the building sanitary sewer lateral is composed of Orangeburg pipe, the property owner shall conduct a video inspection of the pipe in accordance with standards established by the city and make such video available to the city for review.

3. If the city's review of the video determines that the pipe is defective, the property owner shall repair or replace the pipe to the satisfaction of the city in accordance with all city standards, prior to transfer of such property.

4. Upon completion of the work in accordance with subsection 3 of this section, the city shall issue a certificate of compliance.

C. Exceptions: This section shall not apply:

1. To condominium or cooperative apartment buildings or the units within those buildings, except as a condition to conversion to a condominium or cooperative apartment building; or

2. To properties for five (5) years after issuance of a certificate of compliance by this city under this chapter; or

3. To properties for five (5) years after acceptance of a test pursuant to this chapter, if partial or no repairs of the lateral were required and any repairs were completed pursuant to permit and inspection by the city; or

4. For five (5) years after inspection and approval by the city of completed alterations to the lateral, if alterations pursuant to a city permit were made to the location of or connections to the lateral following a test pursuant to this section; or

5. To properties for twenty (20) years after city acceptance of construction work, provided that replacement of the complete sewer lateral was performed and accepted.

10.13.040 Time extension certificate.

A. Notwithstanding section 10.13.030, the requirement to obtain a certificate of compliance prior to transfer of title in no way affects the legality of the transfer of title of the underlying property transaction. If a certificate of compliance cannot be obtained prior to title transfer, the property owner may request to the public services director, in writing, for a time extension (time extension certificate) of up to one hundred eighty (180) days in which to perform the inspection, and/or repairs or replacement required by this chapter.

B. The time extension certificate request shall be submitted to the city with the required fee established by the San Bruno Master Fee Schedule.

C. As a condition of issuance of a time extension certificate, funds in the amount of \$7,500 are to be posted into an escrow account. Notwithstanding the escrow deposit, property owners are responsible for the full cost of sanitary sewer lateral compliance with city ordinance requirements, which may exceed the \$7,500 escrow deposit. Once the sanitary sewer lateral passes the required inspection and a certificate of compliance is issued by the city, funds will be released in accordance with escrow instructions.

D. In the event that the work required by this chapter is not completed within one hundred and eighty (180) days of issuance of the time extension certificate, or the work does not meet the conditions required by this chapter, the escrow funds may be forfeited following a hearing, as appropriate, and the current property owner will be responsible for compliance with the requirements of this chapter. The city will take possession of the forfeited escrow funds and the current property owner must affirmatively demonstrate that sewer lateral complies with this chapter prior to requesting that the city consider release of the forfeited funds, less the city's costs, which may include costs of abatement. After close of escrow, the current property owner shall be responsible for all costs associated with compliance of this chapter.

10.13.050 Notices to correct violations.

If the public services director receives notice that a sanitary sewer lateral does not or may not meet the standards set forth in this chapter and the property owner does not agree in writing to perform the repairs or replacements necessary to bring the building sewer lateral into compliance, then the public services director shall give written notice of violation to the property owner of any conditions that violate this chapter. Such notice shall be provided using first class U.S. mail and shall specify the repair or replacement necessary to correct the condition and the time in which to make the correction, and shall advise the property owner of the enforcement provisions of this chapter.

10.13.060 Regulations to implement this chapter.

The city manager or his/her designee is authorized to and may establish rules, regulations, guidelines, and policies for implementing this chapter.

10.13.070 Nuisance.

Any sanitary sewer lateral or appurtenance thereto that is in violation of this chapter is hereby declared to unlawful and a public nuisance and subject to abatement pursuant to the

applicable provisions of State law and the San Bruno Municipal Code, and as currently in effect or as hereafter amended.

Section 2. If any section, subsection, clause or phrase of this Ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion or sections of the Ordinance. The City Council of the City of San Bruno hereby declares that it should have adopted the Ordinance and each section, subsection, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional.

Section 3. This Ordinance shall take effect and be in force 30 days after its adoption.

Section 4. The City Clerk shall publish this Ordinance according to law.

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM

City Attorney

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I hereby certify that the foregoing Ordinance No. _____ was introduced on _____, 2014, and adopted at a regular meeting of the San Bruno City Council on _____, 2014, by the following vote:

AYES: COUNCILMEMBERS: _____

NOES: COUNCILMEMBERS: _____

ABSENT: COUNCILMEMBERS: _____

City Clerk



City Council Agenda Item
Staff Report

CITY OF SAN BRUNO

DATE: January 28, 2014

TO: Honorable Mayor and City Council Members

FROM: Klara A. Fabry, Public Services Director

SUBJECT: Adopt Resolution Authorizing the City Manager to Execute a Contract with Precision Concrete Cutting for Minor Sidewalk Repairs in the Amount of \$120,000 and Authorizing a Construction Contingency of \$30,000

BACKGROUND:

This is the last year of the City's current 6-year cycle for the ongoing sidewalk repair program. This last year has been focused on repairing sidewalk damage that is the responsibility of the City which was identified as part of the program established in 2007. At the conclusion of the current sidewalk repair project, the City will have repaired 1,475 sidewalk locations, including 140 locations that are the responsibility of private property owners where the City has coordinated with property owners to pay for the work done by the City's contractor.

There are still approximately 2,000 known sidewalk deficiencies that are the responsibility of the adjacent property owners that have not yet been repaired. The general criteria that the City uses for identifying sidewalk repairs is a surface height deviation that is equal to or greater than 3/4". The upcoming program will focus on both private and City responsibility repairs through a 5-year cycle. This proposed program includes two parallel activities. One activity will utilize a low cost, proprietary horizontal sawcutting method to repair smaller offsets throughout the entire City and the other activity will make the larger repairs that can only be addressed through full removal and replacement of sidewalk sections, which will be implemented one neighborhood zone per year.

DISCUSSION:

The proposed contract with Precision Concrete Cutting will provide for the repair of minor sidewalk offsets with height deviations from 0.75" to 1.5" throughout the entire City which can be repaired using the company's proprietary horizontal sawcut process. Precision Concrete Cutting's proprietary horizontal sawcut process produces smooth and safe transitions that are precise, clean, inexpensive, and can be used to eliminate sidewalk offsets where the underlying sidewalk structure and base are in stable condition. This process eliminates the bumpy and inconsistent surfaces associated with typical concrete grinding.

Repairs are measured for payment by width and height of the surface deviation. The proposal specifies a unit cost of \$26/inch-foot which translates to approximately \$40 for the average repair. Based upon previous surveys and a recent sample survey of a portion of

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the City, staff conservatively estimates that approximately 3,000 offsets exist throughout the City that can be repaired through the proposed contract. The proposed contract amount of \$120,000 is anticipated to cover all of these repairs and the 25% contingency will account for the variability in quantity estimate and individual repairs. The majority of these sidewalk offsets are the responsibility of the adjacent property owners.

Since the cost of these repairs using Precision Concrete Cutting's proprietary horizontal sawcut method is so low for each individual, staff recommends that it would be efficient both from a cost and an operational perspective for the City to perform the work at its cost rather than go through the time consuming process to coordinate reimbursement from all of the responsible private property owners. This approach would leave the property owners responsible only for the more extensive sidewalk repairs which will be addressed through a separate contract.

As part of the project to perform the proposed sidewalk sawcutting repairs, Precision Concrete Cutting will perform an inventory of the entire sidewalk system which identifies damage that they are able to repair and also identifies damages that will require full removal and replacement of sidewalk sections. The survey will be used to prepare next year's sidewalk repair project, which will incorporate cost reimbursement from responsible property owners where appropriate.

Precision Concrete Cutting has satisfactorily completed numerous similar sidewalk repair projects for the City as a subcontractor and other public agencies in the Bay Area, including Daly City, South San Francisco, Emeryville, and Mountain View. Precision Concrete Cutting is the only vendor that provides this type of horizontal sawcutting treatment for sidewalks and has patented the required equipment and method. The City of San Bruno Municipal Code section 2.44.030 provides exception criteria from competitive bidding, stating, "Bidding may be dispensed with when the commodity can be obtained from only one vendor".

This project is Categorically Exempt per the California Environmental Quality Act (CEQA) Guidelines Class 1, Section 15301: Maintenance of existing facilities. Construction of this project is expected to be completed by June 2014.

FISCAL IMPACT:

The FY 2013-14 CIP appropriation for the Sidewalk Repair project as shown in Attachment 3 is \$1,208,084. This amount includes homeowner participation, Gax Tax, and Measure A funds. There is sufficient project budget to fund the proposed construction contract of \$120,000 and the \$30,000 contingency.

ALTERNATIVES:

1. Perform an independent sidewalk survey and prepare specific and detailed sidewalk repair bid documents. This process would provide more precise construction costs but would require significantly more time and expense associated with design, project management and surveying.

2. Do not utilize the sawcutting method to complete minor repairs and direct staff to prepare specifications for a repair project to remove and replace damaged sidewalk sections with offsets less than 1.5 inches.
3. Do not proceed with work at this time and provide alternate direction to staff regarding the Sidewalk Repair Program.

RECOMMENDATION:

Adopt resolution authorizing the City Manager to execute a contract with Precision Concrete Cutting for the Sidewalk Repair Program in the amount of \$120,000 and authorizing a construction contingency of \$30,000.

DISTRIBUTION:

1. Precision Concrete Cutting

ATTACHMENTS:

1. Resolution
2. CIP Budget – Sidewalk Repair Project

DATE PREPARED:

November 27, 2013

REVIEWED BY:

_____ CM

RESOLUTION NO. 2014 - ____

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH PRECISION CONCRETE CUTTING FOR MINOR SIDEWALK REPAIRS IN THE AMOUNT OF \$120,000 AND AUTHORIZING A CONSTRUCTION CONTINGENCY OF \$30,000

WHEREAS, the City has identified numerous locations throughout the community where minor sidewalk repairs are required to improve pedestrian safety and promote pedestrian access; and

WHEREAS, Precision Concrete Cutting is the only vendor that provides a horizontal sawcutting method for sidewalk repair which produces a cost effective, precise and smooth result; and

WHEREAS, Precision Concrete Cutting has satisfactorily completed similar concrete sidewalk improvement projects, and has a valid contractor's license required to perform the scope of work of this project; and

WHEREAS, a construction contract of \$120,000 and a construction contingency of \$30,000 is necessary to address potential unforeseen field conditions that may impact the construction; and

WHEREAS, there are sufficient funds appropriated for the Sidewalk Repair Project in the 2013-14 Capital Improvement Program Budget.

NOW, THEREFORE, BE IT RESOLVED that the San Bruno City Council authorizes the City Manager to execute a contract with Precision Concrete Cutting for minor sidewalk repairs in the amount of \$120,000 and authorizes a construction contingency of \$30,000.

Dated: January 28, 2014

ATTEST:

Carol Bonner, City Clerk

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I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 28th day of January 2014 by the following vote:

AYES: Councilmembers: _____

NOES: Councilmembers: _____

ABSENT: Councilmembers: _____

Sidewalk Repair Project

PROJECT INFORMATION

Origination Year: 2004-05

Project Number: 83908

Projected Completion Date: Ongoing Program

Life Expectancy: 25-30 years

Total Project Cost: \$ 4,193,829

Project Description:

The purpose of this project is to provide a safe and accessible public sidewalk system and reduce liability to both the City and property owners. This project repairs sidewalk damage caused by deterioration from environmental wear and tear, vehicles, and street trees. In 2007, the City embarked on a six-year program to address all the known damaged sidewalk locations. Each year of the program, staff identified necessary concrete work and constructed the improvements. 2013 is the last year of the six-year program and by the end of this program, the City will have repaired over 1,475 sidewalk locations, of which approximately 140 are the responsibility of the adjacent property owners.

For the next five years, staff proposes a new program that includes a new inventory of damaged sidewalk, evaluation of program needs, and implementation of the necessary repairs by neighborhood zones. For the new program, the City is broken up into five geographic zones of similar sidewalk conditions and neighborhood location that would be manageable to address within a one year period.

Utilizing the five geographic neighborhood zones, the proposed program will be completed in a five year cycle. The priority for repair area is generally from the east part of the City, where a higher concentration of damaged sidewalks exist, to the west part of the City. The City will actively inspect and repair sidewalk locations based on zone each year and also include repairs in zones outside of the current year's zone in response to complaints and tripping hazard claims, as deemed necessary. It is estimated that approximately 100 City responsible and 320 property owner responsible sidewalk repairs will be identified per year. The City will actively seek participation from the property owners and offer the option to either utilize City's contractor to perform repairs with encroachment permit fees waived or to perform repairs on their own. In cases that present a significant public hazard and cooperation from responsible property owners is not obtainable, City will perform repairs and pursue reimbursement afterwards. The requested funding covers City and property owner responsible repairs in order to ensure sufficient financial resources are available in case reimbursement from property owners is significantly delayed or received through a separate financing mechanism.

2012-13 Status:

In the final construction phase to complete all remaining City responsible sidewalk repairs identified in the 2004 survey, approximately 400.

2013-14 Work Plan:

Design and construct sidewalk improvements for Zone 1 of the new program. Construct sidewalk improvements in other zones based on known deficiencies. Begin survey work for Zone 2 for the following year's construction contract.

**Project Appropriations:
 Current Year Appropriations:**

Funding Source	Prior Approp.	Prior Expense	Carryover Approp.	2013-14 Funding Request	2013-14	
					Total Funds Available	Total Project Cost
ABAG Grant	37,037	(37,037)	0	0	0	37,037
CIWMB Grant	25,030	(25,030)	0	0	0	25,030
Gas Tax	572,313	(323,405)	248,908	200,000	448,908	1,572,313
Homeowner Participation Measure A	175,412	(125,412)	50,000	100,000	150,000	675,412
Lifeline Grant (Prop 1B)	551,437	(323,406)	228,032	200,000	428,032	1,551,437
Streets Capital	207,600	(51,456)	156,144	0	156,144	207,600
Stormwater	100,000	(100,000)	0	0	0	100,000
	25,000	0	25,000	0	25,000	25,000
Total	1,693,829	(985,746)	708,084	500,000	1,208,084	4,193,829

Five-Year Work Program Appropriations:

Funding Source	2013-14	2014-15	2015-16	2016-17	2017-18	Total Request
Gas Tax	200,000	200,000	200,000	200,000	200,000	1,000,000
Homeowner Participation Measure A	100,000	100,000	100,000	100,000	100,000	500,000
	200,000	200,000	200,000	200,000	200,000	1,000,000
Total	500,000	500,000	500,000	500,000	500,000	2,500,000



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: January 28, 2014
TO: Honorable Mayor and Members of the City Council
FROM: Klara A. Fabry, Public Services Director
SUBJECT: Adopt Resolution Authorizing the Purchase of a Municipal Street Sweeper from GCS Environmental Equipment Services, Inc. in the Amount of \$215,231.40

BACKGROUND:

To meet the community service expectations and long-term trash reduction requirements to keep the City clean, the City operates two street sweepers, one of which has become out of compliance with State diesel emission regulations that went into effect in 2013. The two street sweepers currently in operation are: 1) 2001 Tymco 600, and 2) 2007 Tymco 600. The 2001 Tymco will be 13 years old and has reached its intended end of use. More importantly, the 2001 Tymco does not fully comply with current California Air Resources Board (CARB) diesel emission requirements. In order to comply with current CARB requirements, the 2001 Tymco can only be operated a limited number of hours and miles each year (1,000 miles or 200 hours per year), significantly limiting street sweeping capacity. The 2007 Tymco 600 sweeper truck currently meets State CARB requirements.

The approved FY 2013-14 Capital Improvement Vehicle and Equipment Budget includes appropriation for the purchase of a replacement Street Sweeper.

DISCUSSION:

Street sweeping is an integral element of the City's obligation, under the County-wide National Pollutant Discharge Elimination System (NPDES) Stormwater permit, to remove debris and pollutants from the storm runoff before it drains to San Francisco Bay. Street sweeping also helps remove leaves and debris that would otherwise accumulate on storm drain inlets that may contribute to local flooding and property damage.

The purchase of a replacement municipal street sweeper truck will allow the City to meet its NPDES Stormwater permit obligations and CARB regulations. The replacement will also provide additional street sweeping capacity during the wet season, as well as the flexibility to respond to other City projects as needed.

The City operates two street sweepers. One serves as the primary sweeper to complete the bi-weekly City-wide street sweeping routes. The secondary sweeper truck currently under review for replacement, is used on Mondays to sweep San Mateo Avenue rather than the green machine due to the heavy load of trash from the weekend. This second sweeper is heavily used during the Fall when the leaves start to fall to assist with the normal sweeping route. The sweeper is also used during and after heavy rain events to clear affected streets and curbs of leaves and debris so the primary sweeper can complete the scheduled City-wide sweeping routes. The secondary sweeper also serves as back-up for the primary sweeper when it is out of service for maintenance at least once a month for several days. Without a secondary sweeper, certain areas of town will not be

swept for 2 weeks until the next scheduled cleaning. The secondary sweeper is usually out of service once every 2 months for maintenance based on its use and age.

As identified previously, a primary concern with the 2001 Tymco 600 sweeper is that it is not fully compliant with current California Air Resources Board (CARB) diesel emission requirements. The State allows for three operation options for non-compliant CARB vehicles: 1) limit yearly use; 2) install a compliant particulate filter; or 3) replace with a fully compliant truck. Operating with a limited schedule, the sweeper reached 1,000 miles by the end of October 2013 and was not available during the remainder of 2013 – a time of year that is typically wet. The cost of installing a new particulate filter is approximately \$20,000. However, at 13 years of daily use, the 2001 Tymco 600 has reached the end of its useful life and it is not recommended to invest \$20,000 in a 13-year old vehicle. By 2018, all diesel motors must be fully CARB compliant with the 2010 regulations, regardless of the amount of use.

During 2013, Central Garage and Stormwater staff test-drove and evaluated several Street Sweeper models and finally recommended the purchase of the Tymco 600 Regenerative Air Street Sweeper. The City joined the City of Concord's Tymco 600 Street Sweeper purchase agreement with private vendor GCS Environmental Equipment Services, Inc. The price of the street sweeper including sales tax is \$215,231.40.

As part of the City Council's review of the Capital Improvement Program, the City Council requested that staff provide a specific analysis of the need and alternatives for replacement of the street sweeper. The following information presents the results of that analysis. In 2013, a telephone survey of municipalities on the San Francisco Peninsula, from Daly City to Sunnyvale, found that 13 cities perform street sweeping in-house and 11 contract these services. Cities that contract with private companies generally limit their program to city-wide cleaning schedules. For comparison, San Bruno currently has expanded street sweeping during the Fall and rainy months and also provides street sweeping services to support construction projects and City-sponsored events.

After examining other agencies' programs, costs, the City's obligations under the County's Municipal Regional Stormwater Permit and the goals of the Regional Water Quality Control Board, the Department has identified five (5) alternative ways to maintain the City's street sweeping programs. The options include using private companies, performing the services in-house and partnering with other cities. The following alternatives were considered:

1. Contract with a private company to provide only basic street sweeping of City streets with no enhanced service during the rainy season, emergencies or special events. This alternative would be a reduction from the City's current service level. The estimated annual cost for this option is \$108,000. A related option would be to contract out for basic services, while retaining one street sweeper, and using in-house crews to provide for enhanced sweeping during rainy seasons, special events and emergencies.
2. Contract with a private company that would maintain the City's current service levels. This would include basic street sweeping, enhanced street sweeping during the Fall, Winter rainy season, and for special events. The estimated annual cost for this option is \$166,000.
3. The City could continue to provide street sweeping services in-house and maintain the existing service level. However, this alternative would not replace the secondary sweeper, but would maintain it under a limited use and provide for rental of a private sweeper at the end of the year once the City's equipment has exceeded state CARB diesel use limits. The

estimated annual cost for this option is \$234,100. The cost differences between this option and Options 1 and 2 reflect higher City labor, maintenance and equipment replacement costs along with a 3-month sweeper rental cost.

4. City-provided Service – Maintain existing service level and replace secondary sweeper. The cost for a new sweeper is \$215,231.40. It costs approximately \$208,000 each year to run the street sweeping program (labor, maintenance, and equipment replacement).
5. Partnership with other jurisdictions. The estimated annual cost for South San Francisco to perform all street sweeping services is \$270,000 - \$300,000, but they currently do not have sufficient capacity.

A more detailed summary of the options with an overview of the costs, advantages and disadvantages is included in Attachment 2.

Of the five (5) options, staff recommends Option 4, continue to perform street sweeping services in-house, maintain the existing service level, and replace the secondary street sweeper truck that is compliant with state CARB diesel requirements. This option provides the City with a reliable, flexible, and cost effective street sweeping program. A private company may provide the lowest cost for basic street sweeping services, based primarily on lower labor rates, however City crews provide greater flexibility to respond to unforeseen Fall and rainy season conditions, emergency events, and individually respond to resident service concerns. A private company will charge extra for a secondary truck and a driver to provide enhanced street sweeping during the rainy season and they cannot guarantee available trucks or drivers during a storm or emergency event.

FISCAL IMPACT:

The purchase of a new street sweeper in the amount of \$215,231.40 is included in the approved FY 2013-14 Capital Improvement Vehicle and Equipment Budget and is recommended to be funded by Stormwater Enterprise (\$107,615.40) and C/CAG Measure M \$10 Vehicle Registration Fee Reimbursement Funds (\$107,615.40). FY 2013-14 Measure M funds allocation are expected to be within the FY 2012-13 amount of \$154,173.

ALTERNATIVES:

1. Contract with a private company to provide basic street sweeping services of City streets with no enhanced service during the rainy season, emergencies, or special events. This alternative would be a reduction from the City's current service level.
2. Contract with a private company that would maintain the City's current service levels. This would include basic street sweeping, enhanced street sweeping during the Fall, Winter rainy season, and for special events or emergencies.
3. Continue with City-provided street sweeping services in-house and maintain the existing service level. However this alternative would not replace the secondary sweeper truck, but would maintain it under a limited use and rent private sweeper truck at the end of the year once it has exceeded state CARB diesel use limits.
4. Direct staff to further explore partnership with other jurisdictions, such as South San Francisco or Millbrae.

RECOMMENDATION:

Adopt resolution authorizing the purchase of a Municipal Street Sweeper from GCS Environmental Equipment Services, Inc. in the amount of \$215,231.40.

ATTACHMENTS:

1. Resolution
2. Summary of Street Sweeping Delivery Options

DATE PREPARED:

January 9, 2014

RESOLUTION NO. 2014- ____

**RESOLUTION AUTHORIZING THE PURCHASE OF A MUNICIPAL STREET SWEEPER
FROM GCS ENVIRONMENTAL EQUIPMENT SERVICES, INC.
IN THE AMOUNT OF \$215,231.40**

WHEREAS, the Public Services Stormwater Division has a 2001 Tymco Sweeper which has reached the end of its reliable and economically serviceable life, and does not fully comply with current California Air Resources Board (CARB) diesel emission requirements; and

WHEREAS, sufficient funds are available for the replacement of this equipment, with \$107,615.70 from the Stormwater Enterprise Equipment Reserve account and \$107,615.70 from San Mateo County Measure M (\$10 Vehicle Registration Fee) reimbursement funds; and

WHEREAS, authorization for the replacement of this vehicle was included in the adopted FY 2013-14 Capital Improvement Vehicle and Equipment Budget; and

WHEREAS, the City of San Bruno prepared specifications for these three pieces of equipment and distributed the notice to bidders and advertised for bids as required in our Municipal Code; and

WHEREAS, GCS Environmental Equipment Services, Inc. proposal meets the City's specifications at the lowest cost for the Municipal Street Sweeper.

NOW, THEREFORE, BE IT RESOLVED by the San Bruno City Council that the City Manager is authorized to award the purchase of a Municipal Street Sweeper from GCS Environmental Equipment Services, Inc., 6000 Mortono Street, Sacramento, California, in the amount of \$215,231.40.

Dated: January 28, 2014

ATTEST:

Carol Bonner, City Clerk

I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 28th day of January 2014 by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers _____
ABSENT: Councilmembers: _____

ATTACHMENT NO. 1: Summary of Street Sweeping Delivery Options

Option 1: Contract with a private company to provide basic street sweeping of City streets with no enhanced service during raining season, emergencies, or special events.

Estimated annual Option 1 cost is \$108,000.

This option is to only clean designated City-wide routes and not provide for enhanced service during the rainy season and to assist with special events. Most agencies only hire contractors to complete annual sweeping routes. Of area cities using a private company, Menlo Park has most recently awarded a new contract reflecting the latest competitive rates. By applying Menlo Park's contractor rates it would cost approximately \$108,000 a year to complete San Bruno's basic residential and commercial routes. This is a reduction from San Bruno's current service level.

One item to consider for Option 1 is that reducing service will not help fulfill the long-term trash reduction targets under the County's Municipal Regional Stormwater Permit and the goals of the Regional Water Quality Control Board.

Option 2: Contract with a private company that would maintain the City's current service levels. This would include basic street sweeping, enhanced street sweeping during the Fall, and Winter rainy season, and for special events.

Estimated annual Option 2 cost is \$166,000.

Using Menlo Park's contract rate, it would cost approximately \$166,000 a year to maintain San Bruno's current service level with a private contractor. This option includes basic residential and commercial routes and adds the enhanced street sweeping during the Fall, rainy season, and to cover special events like parades, construction projects, and emergency events currently provided by City crews and equipment. For comparison, it costs approximately \$208,000 each year to perform the City's current level of service.

Without formally going out to bid it is difficult to use Menlo Park's contractor rates to give an exact contractor cost to maintain San Bruno's current service level. For example, Menlo Park's Scope of Work did not include cost estimates to provide enhanced cleaning during the rainy season support or overtime rates to respond to emergency events or special projects. Enhanced sweeping requires a contractor provide a second sweeper truck and an operator.

Option 3: The City would continue to provide street sweeping services in-house and maintain the existing service level without the purchase of a new street sweeper.

Total annual Option 3 program cost with truck rental is \$234,100.

To maintain the same level of service with City crews and not replace the secondary sweeper truck will require renting a sweeper for approximately three months at the end of each year. Due to state diesel emission regulations, the secondary sweeper truck is limited to 1,000 miles of use each year, which is usually reached during October. The cost to rent a sweeper truck is \$8,700 a month, for a total of \$26,100 from October through the end of December. Beginning January 1 the secondary sweeper can be used again. Annual City costs for labor, maintenance, and equipment replacement is \$208,000.

Option 4: City-provided Service – Maintain existing service level and replace secondary sweeper truck.

The cost to purchase a new street sweeper is \$215,231.40. The estimated annual cost to maintain the City's street sweeping program is \$208,000.

It costs approximately \$208,000 each year to perform the City's current level of service. This cost includes labor, maintenance, and equipment replacement. Current services include annual cleaning of 5,544 curb lanes miles of residential and commercial areas. Normal cleaning routes are performed primarily by one sweeper truck. When the primary sweeper truck is out of service for maintenance the City's second sweeper maintains the cleaning routes. During the Fall when leaves and more debris accumulate, the City's second sweeper makes follow-up runs throughout the City while the primary sweeper truck continues its scheduled route schedule. Other enhanced services performed by the secondary truck include clearing hot spot locations during the rainy season, assisting City crews with repair projects, helping out with City events such as the parade, and supporting emergency events as required. Without a secondary sweeper truck the City would have to rent a sweeper during the Fall, rainy season, special events, or when the primary sweeper truck is out of service.

Option 5: Partnership with other jurisdiction(s) (example: South San Francisco or Millbrae)

Estimate annual Option 5 cost with South San Francisco is \$270,000 - \$320,000.

The City of South San Francisco currently does not have the capacity or resources to provide San Bruno street sweeping support at the current service level. South San Francisco has an agreement with the City of Brisbane to sweep their streets three times a month and are in discussions to expand the frequency. Under the agreement with Brisbane, South San Francisco owns, operates, and maintains all of the street sweeping equipment and Brisbane reimburses South San Francisco. However, based on a preliminary cost estimate, if South San Francisco were able to increase their capacity, they would charge San Bruno approximately \$270,000 - \$300,000 annually for basic monthly street sweeping, which would be higher than provided that service by our city. In discussions with the City of Millbrae, they have no flexibility with their current sweeper to offer any additional services to San Bruno.



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: January 28, 2014

TO: Honorable Mayor and City Council

FROM: Connie Jackson, City Manager

SUBJECT: Receive Report and Provide Direction to Staff Regarding the Annual Schedule for Appointment of City Council Members as Liaison to Citizen Advisory Committees, Boards and Commissions

BACKGROUND:

Each December, in conjunction with the rotational appointment of the Vice Mayor, the City Council reviews its appointment of City Councilmembers to subcommittees and regional agencies. Beginning several years ago the City Council established a policy and practice for the annual appointment of each City Councilmember to serve as the liaison to one or two of the City's Citizen Advisory Committees. (At the time this program began the City had ten Citizen Advisory Committees. Since that time the Redevelopment Advisory Committee has been discontinued with the elimination of Redevelopment in California.) The responsibility of the liaison is to attend at least one of the respective assigned Citizen Advisory Committee meetings annually and to be available as a representative of the City Council to provide advice or assistance to the advisory body as needed to assure effective coordination between the interests and activities of the Committee and the policy priorities of the City Council.

The schedule has historically been presented to the City Council annually but updated only each four years to correspond to the City Council election cycle. In December, 2013 the City Council received and approved the updated City Council liaison schedule for calendar years 2014 through 2017. That schedule is attached to this report. Based on prior years' practice, the schedule was updated from the previous four year cycle (calendar years 2010 – 2013) by rotating all of the City Council assignments so that in 2014 each City Councilmember resumed the assignment he/she held in 2010.

Following the December report and City Council action, a Councilmember observed and brought to staff's attention that by using this rotation methodology each Councilmember never rotates through all of the Citizen Advisory bodies. Rather each City Councilmember serves as liaison to only eight of the bodies during a 4 year cycle and then is "reset" to rotate again to the same eight bodies in the next four year cycle.

DISCUSSION:

As a result of this recent observation about the effect of the 4 year rotational cycle and the Councilmember request, staff is presenting an alternative approach for City Council consideration. That approach would provide for a continuous rotation on a 5 year cycle. As shown in the attached alternative proposed rotational schedule, this approach would afford each City Councilmember the opportunity to serve as liaison to all of the 9 Citizen Advisory bodies.

If the City Council wishes to proceed in this manner, staff recommends that the City Council continue the current practice of reviewing and approving the rotational schedule each December. The City council would retain the ability to make any changes or adjustments to the program going forward.

FISCAL IMPACT:

There is no fiscal impact associated with this report or an action by the City Council to change the rotational schedule for City Council liaisons.

RECOMMENDATION:

Receive report and provide direction to staff regarding the annual schedule for appointment of City Council Members as liaison to Citizen Advisory Committees, Boards and Commissions.

ALTERNATIVES:

1. Continue the existing practice of a four-year rotational cycle and make no changes.
2. Provide alternative direction to staff regarding the preparation and presentation of the annual City Council Liaison Schedule.

ATTACHMENTS:

1. Rotation Schedules

2013 – 14 COUNTY & REGIONAL AGENCIES (Continued)

- **San Mateo County Operational Area Emergency Services Council** (Lt. John Quinlan 363-4955) – Meet quarterly
 Representative: Vice Mayor Medina Alternate: Councilmember Ibarra
- **Sustainable Communities Strategy/RHNA Policy Advisory Committee:** Councilmember O'Connell
- **System Advisory Board/Peninsula Library System** (Citizen Rep.) – Meet quarterly
 Representative: Monica Ocon

Approved
12-10-13

CITY COUNCIL APPOINTED CITIZEN ADVISORY COMMITTEES

City Council Liaison

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Planning Commission	Medina	Salazar	Ibarra	Ruane
Parks and Recreation Commission	O'Connell	Medina	Salazar	Ibarra
Senior Citizens Advisory Board	" " " "	" " " "	" " " "	" " " "
Culture and Arts Commission	Ruane	O'Connell	Medina	Salazar
Personnel Board	" " " "	" " " "	" " " "	" " " "
Citizens Crime Prevention Committee	Ibarra	Ruane	O'Connell	Medina
Community Preparedness Committee	" " " "	" " " "	" " " "	" " " "
Traffic, Safety & Parking Committee	Salazar	Ibarra	Ruane	O'Connell
Bicycle & Pedestrian Advisory Committee	" " " "	" " " "	" " " "	" " " "

Proposed

CITY COUNCIL APPOINTED CITIZEN ADVISORY COMMITTEES

	2014	2015	2016	2017	2018
Planning Commission	O'Connell	Medina	Salazar	Ibarra	Ruane
Parks and Recreation Commission	Ruane	O'Connell	Medina	Salazar	Ibarra
Senior Citizens Advisory Board	Ruane	O'Connell	Medina	Salazar	Ibarra
Culture and Arts Commission	Ibarra	Ruane	O'Connell	Medina	Salazar
Personnel Board	Ibarra	Ruane	O'Connell	Medina	Salazar
Citizens Crime Prevention Committee	Salazar	Ibarra	Ruane	O'Connell	Medina
Community Preparedness Committee	Salazar	Ibarra	Ruane	O'Connell	Medina
Traffic, Safety & Parking Committee	Medina	Salazar	Ibarra	Ruane	O'Connell
Bicycle & Pedestrian Advisory Committee	Medina	Salazar	Ibarra	Ruane	O'Connell

-- Rotations Occur in December Each Year --



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: January 28, 2014

TO: Honorable Mayor and City Council

FROM: Connie Jackson, City Manager

SUBJECT: Receive Report and Provide Direction to Staff Regarding Decorative Lighting on San Mateo and Jenevein Avenues

BACKGROUND:

Over the past several holiday seasons, members of the community and the City Council have expressed an interest in having decorative lights installed along San Mateo Avenue to create a festive environment and to attract visitors and shoppers. Over the past several years the City has installed banners in the downtown during the holiday season as one way to promote the festive atmosphere of the holiday season. Many other communities have a regular program to install decorative lights during the holidays and this is a desirable and popular amenity for their residents and visitors alike.

In order to meet the strong community interest for a more festive presentation in the downtown during the holidays and specifically for the installation of decorative holiday lighting, staff initially evaluated the installation of decorative lighting prior to the 2012 holiday season. That review determined that the necessary electrical connections were not available and could not be provided in sufficient time to be in place for the holidays that year. In anticipation of the recent 2013 holiday season, staff completed additional evaluation of the logistics and the options to add decorative lighting. That review resulted in an approach that provided for the installation of decorative lights that were wrapped around the light poles on both sides of San Mateo Avenue between El Camino Real and Kains Avenue and Jenevein Avenue between El Camino Real and San Mateo Avenue. Staff has received many enthusiastic and very positive comments about the lights as well as requests that the lights remain up throughout the year.

DISCUSSION:

In preparation for installation of lighting for the 2013 holiday season, staff initially evaluated how decorative lighting could be installed on the potted trees in the downtown or alternatively how they could be installed in another manner to provide the desired festive appearance throughout the downtown corridor. Due to the inconsistent condition of the trees on San Mateo Ave, that review concluded that the most effective way to provide lighting would be to wrap the downtown light poles with lights. The light poles are installed in the downtown corridor at regular intervals and are sufficiently sturdy that they will remain in place and available for this type of decorative treatment.

The light poles along San Mateo Avenue previously had functioning external electrical connections, however, due to PG&E service charges these electrical connections were disconnected and removed several years ago. Fortunately, many of the original external connectors were still in place. To reenergize the electrical connections, new wiring and internal parts required reinstallation. This work was completed last fall through contract with a local electrician in the amount of \$14,000 and in conjunction with PG&E. The decorative lights were installed by staff and were turned on Friday, November 29, 2013, the day after Thanksgiving. Electrical service to power the lights is provided through a fixed price contract with PG&E, similar to the manner in which electric service is provided for many of the City's street lights where service is charged based on the number of lights rather than on electricity consumption. The current agreement with PG&E calls for the decorative lights to be powered for two months at a cost of \$700.

As a result of the very positive community response to these lights and the expression of interest by the community that the decorative lights remain on throughout the year, staff is seeking the City Council's direction regarding this matter. If the lights were to remain in place and turned on during the hours between dusk and dawn for the entire year, the City would simply need to renegotiate the service agreement with PG&E at a cost of approximately \$4,000 annually.

FISCAL IMPACT:

The strands of decorative lights cost approximately \$2,500 and required approximately 100 hours of Community Services Department Staff time to install. If left on throughout the year, no additional staff time would be incurred for their removal and reinstallation. However, if left up throughout the year, it is likely some of the decorative light strands may need to be replaced due to vandalism and/or malfunction. If the decorative lights are on only during the holiday season, they would be removed and reinstalled annually. Staff anticipates the most of the lights could be stored and reinstalled for several years in a row and that a small annual cost would be incurred only to replace lights that become broken or otherwise non-functional. Electric service costs for a two month holiday period are approximately \$700.

If left on throughout the year, the annual cost to energize the decorative lights will be approximately \$4,000.

RECOMMENDATION:

Receive report and provide direction to staff regarding decorative lighting on San Mateo and Jenevein Avenues.

ALTERNATIVES:

1. Leave the decorative lights on throughout the year.
2. Leave the decorative lights on only throughout the holiday season.
3. Discontinue use of the decorative lights along San Mateo and Jenevein Avenues.