

# "The City With a Heart"



Jim Ruane, Mayor  
Ken Ibarra, Vice Mayor  
Rico E. Medina, Councilmember  
Irene O'Connell, Councilmember  
Michael Salazar, Councilmember

## AGENDA

### SAN BRUNO CITY COUNCIL

June 12, 2012  
7:00 p.m.

**Meeting location: Senior Center, 1555 Crystal Springs Road, San Bruno**

City Council meetings are conducted in accordance with Roberts Rules of Order Newly Revised and City Council Rules of Procedure. You may address any agenda item by standing at the microphone until recognized by the Council. All regular Council meetings are recorded and televised on CATV Channel 1 and replayed the following Thursday, at 2:00 pm. You may listen to recordings in the City Clerk's Office, purchase CD's, access our web site at [www.sanbruno.ca.gov](http://www.sanbruno.ca.gov) or check out copies at the Library. We welcome your participation. In compliance with the Americans with Disabilities Act, individuals requiring reasonable accommodations or appropriate alternative formats for notices, agendas and records for this meeting should notify us 48 hours prior to meeting. Please call the City Clerk's Office 650-616-7058.

Thank you **San Bruno Garden Club** for providing the beautiful floral arrangement.

1. **CALL TO ORDER:**
2. **ROLL CALL/PLEDGE OF ALLEGIANCE:**
3. **ANNOUNCEMENTS:**
4. **PRESENTATIONS:**
5. **REVIEW OF AGENDA:**
6. **APPROVAL OF MINUTES:** Regular City Council Meeting of May 22, 2012 and City Council Study Session of June 6, 2012.
7. **CONSENT CALENDAR:** All items are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion unless requested by a Councilmember, citizen or staff.
  - a. **Approve:** Accounts Payable of May 21, 29 and June 4, 2012 and Successor Agency Accounts Payable of May 21, 2012.
  - b. **Approve:** Payroll of May 20, 2012.
  - c. **Waive:** First Reading and Introduce Ordinance Imposing a 2.341% Rate Increase Requested by Recology San Bruno for 2012-13 to be Effective July 26, 2012 as Presented in the Notice of Proposed Increase Mailed to All Property Owners.
8. **PUBLIC HEARINGS (Notices have been published, posted and mailed):**
9. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** Individuals allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask the City Clerk to request that the Council consider your comments earlier. It is the Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Council from discussing or acting upon any matter not agendaized pursuant to State Law.

**10. CONDUCT OF BUSINESS:**

- a. Adopt Resolution Increasing the Capital Improvement Project Appropriation for the Sanitary Sewer Condition Assessment Project by \$440,000 for a Total Appropriation of \$1,435,000; Adopt Resolution Authorizing the City Manager to Amend the Contract with Veolia (formerly JF Pacific Liners), Increasing the Contract Amount by \$319,000 for a total Contract Amount of \$1,239,000 for Sanitary Sewer Condition Assessment Project and Approving a Total Construction Contingency Amount of \$63,000;  
Adopt Resolution Authorizing the City Manager to Approve a Contract with Holmes International in an Amount not to Exceed \$97,000 for Sanitary Sewer Condition Assessment Project Support and Oversight.
- b. Adopt Resolution Authorizing the City Manager to Execute a Contract with the San Bruno Park School District to Provide an After School Recreation Program at Belle Air School.
- c. Authorize Fireworks Stand Permits for 2012 Upon Finding that the Non-Profit Organizations Meet Requirements of Resolution 2008-59 and Ordinance No. 1700.

**11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:**

**12. COMMENTS FROM COUNCIL MEMBERS:**

**13. CLOSED SESSION:**

**14. ADJOURNMENT:**

The next regular City Council Meeting will be held on June 26, 2012 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

# "The City With a Heart"



Jim Ruane, Mayor  
Ken Ibarra, Vice Mayor  
Rico E. Medina, Councilmember  
Irene O'Connell, Councilmember  
Michael Salazar, Councilmember

## MINUTES SAN BRUNO CITY COUNCIL May 22, 2012 7:00 p.m.

1. **CALL TO ORDER: THIS IS TO CERTIFY THAT** the San Bruno City Council met on May 22, 2012 at the San Bruno Senior Center, 1555 Crystal Springs Rd., San Bruno, CA. The meeting was called to order at 7:00 p.m.

**Mayor Ruane** thanked the San Bruno Garden Club for the beautiful floral arrangement.

2. **ROLL CALL/PLEDGE OF ALLEGIANCE:** Presiding was Mayor Ruane, Vice Mayor Ibarra, Council Members O'Connell, Medina and Salazar. Recording by Clerk Bonner. **Fire Chief Haag** led the Pledge of Allegiance.

### 3. ANNOUNCEMENTS:

**Mayor Ruane** announced the Annual Posy Parade will take place on Sunday, June 3, 2012 at 1:00 p.m. This year's theme for the 72<sup>nd</sup> Parade is "Education is Everything." **Vice Mayor Ibarra** said anyone who wants to participate please show up on Kains Ave. There is no registration or application fee and the parade starts at 1:00 p.m.

**Mayor Ruane** said there would be a program at Golden Gate National Cemetery on Monday, May 28 at 11:00. This year's theme is the Price of Freedom with a fly over and many speakers.

**Mayor Ruane** said **Fire Chief Haag** would be retiring this Friday, May 25 after thirty-three years of service, most recently wearing two hats, one for Millbrae and one for San Bruno.

**Fire Chief Haag** thanked San Bruno and introduced our new **Fire Chief Don Dornell**.

### 4. PRESENTATIONS:

a. **Mayor Ruane** Presented a Proclamation to Julien Levy for the Tree Planting in the Crestmoor Neighborhood who thanked San Bruno for the opportunity. **Vice Mayor Ibarra** also thanked him.

b. **Mayor Ruane** said we would Receive a Presentation from Caltrain Joint Powers Board on High Speed Rail Alternatives.

**Mark Simon, Caltrain** provided additional context on a blended system and an electrified railway from San Jose to downtown San Francisco.

**Mayor Ruane** said the City is opposed to any more construction after the existing project gets done.

**Mayor Ruane** asked how we are proceeding on our low speed rail project? **Simon** said he understands they are on schedule. He said at a later date they can come back with a more detailed report. He complimented the residents.

c. Receive Report from Dean Peterson, San Mateo County Director of Environmental Health on Proposed Countywide Ordinance Banning Plastic Bags who talked about a single use bag ban. He said they would be working with cities to do outreach during the summer.

**Councilmember O'Connell** asked if there could be something available for outreach to merchants.

**Vice Mayor Ibarra** asked if the grocers would be helping with the promotion and Peterson concurred.

**5. REVIEW OF AGENDA:** Moved Item 11. to follow Item 8. He removed Item 7.d and 7.e. to be reintroduced at a future meeting. **City Attorney Zafferano** said there were some clerical errors and they would be bringing this back for introduction at one meeting and adoption at the next.

**6. APPROVAL OF MINUTES:** Regular City Council Meeting of May 8, 2012.

**7. CONSENT CALENDAR:**

a. **Approve:** Accounts Payable of May 7 and 14, 2012 and Successor Agency Accounts Payable of May 7 and 14, 2012.

b. **Approve:** Payroll of May 6, 2012.

c. **Accept:** Reconciliation of General Ledger to Bank Reports and the Investment Reports Dated April 30, 2012.

d. **Waive:** Second Reading and Adopt Ordinance Adjusting Water Rates as Presented in the Notice of Proposed Increases Mailed to All Property Owners.

**Waive:** Second Reading and Adopt Ordinance Adjusting Wastewater Rates as Presented in the Notice of Proposed Increases Mailed to All Property Owners.

e. **Waive:** Second Reading and Adopt Ordinance Imposing a 2.341% Rate Increase Requested by Recology San Bruno for 2012-13 to be Effective July 1, 2012 as Presented in the Notice of Proposed Increase Mailed to All Property Owners.

f. **Adopt:** Resolution Temporarily Closing Certain Streets in Connection with the 72<sup>nd</sup> Annual Posy Parade on June 3, 2012 and Authorizing Use of City Park Ball Fields and Police Department Assistance with Traffic Control.

M/S Medina/Ibarra to approve 7a. 7b. 7c. and 7f. and passed with all ayes.

**8. PUBLIC HEARINGS:** None.

**11. Dena Gunning, Chair, Community Preparedness** delivered the annual report and introduced the members of the Committee. She went over their accomplishments they have done over the last year and the plans they have for the upcoming year.

**Vice Mayor Ibarra** commended the group and sought information on CERT. **Councilmember Medina** thanked the committee for their commitment. **Councilmember O'Connell** said the Committee has come a long way and thanked them. **Councilmember Salazar** said it was good to see the program get going.

**Brian Molver, Central Coordinator for the City SMCSMC Alert** said SMC is free and a great tool. He said it takes one coordinator and a good place to have it is with dispatch or police.

**Mayor Ruane** thanked the Committee for all they have done.

**9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:**

**Barbara LaRaia, Clark Ave.** read a letter she wrote to the Mayor and Councilmembers requesting the proposed increase process be restarted.

**Robert Riechel, 7<sup>th</sup> Ave.** thanked Council for participating in the Farmer's Market on Sunday.

**10. CONDUCT OF BUSINESS:**

a. Appoint Citizen to the City's Culture and Arts Commission.

**Ibarra/Medina** nominated Pamela Madden to the Culture and Arts Commission and passed with all eyes.

- b. Receive Report on Education and Enforcement Activities for the 2012 Fireworks Season.

**Chief Haag** and **Police Chief Telford** gave an overview of their staff report and asked for questions.

**Vice Mayor Ibarra** asked it be published what the regulations are and hours of operation. He suggested the fireworks companies should contribute.

- c. Receive Report and Adopt Resolution Changing the Name of Susan Drive to Pacific Bay Vistas Circle for the Segment of Roadway Through the Pacific Bay Vistas Apartment Complex and Changing the Name of Susan Drive to Highland Drive for the Segment of Roadway which Fronts the Apartment Complex to the North and Connects to Sharp Park Road.

**Community Development Director Aknin** gave an overview of the staff report and corrected the name to Pacific Bay Circle, as distributed to Council. He said neighbors were noticed within 1000 feet and no one responded and asked for questions.

**Vice Mayor Ibarra** introduced the resolution for adoption and passed with a unanimous vote.

- d. Adopt Resolution Approving Installation of a New 10-foot No-Parking Zone on Jenevein Avenue Beginning at the Northeast Corner of the Intersection of Jenevein and Cypress Avenues.

**Public Services Director Fabry** gave an overview of the staff report and asked for questions.

**Krystyna Gogol** and **Frank Sudano, Jenevein Ave.**, said they oppose the ten feet red zone. They went to the TSPC to ask to have a stop sign installed.

Council and staff discussed the location and Mayor Ruane asked this item go back to the TSPC for a more holistic solution. The resolution was not voted on or adopted.

- e. Receive Update on the Results of the Crestmoor Neighborhood PG&E Pipeline Questionnaire and Provide Direction to Staff for Decommissioning of Line 132.

**Project Manager Burrowes** gave an overview of the staff report and reported the results of the questionnaire sent to the residents of the Crestmoor/Glenview neighborhood, 376 members. He said the overall results came back with 79% wanting to fill the pipe, 10% wanting to remove the pipe and 11% wanted hybrid.

**Mayor Ruane** asked if the composition of the 1956 and 1948 pipes are the same? **Burrowes** concurred.

**Mayor Ruane** asked when the outreach to the neighborhood will start. **Burrowes** said there is a substantial outreach planned, including mailers, posted information on San Bruno's rebuild Crestmoor website, neighborhood meetings and other public meetings to make everyone aware of what is going on. He said the duration of the filling is about three weeks and if there are no contaminants found in the 1948 pipe, they could start in four to six weeks.

**Councilmember Medina** asked how long it would take to sample the liquid. **Burrowes** said less than a week process.

**Vice Mayor Ibarra** asked how the connection would be handled from one end to the other? **Burrowes** said PG&E has said the entire length has been completely purged and free of all gas and no connection to any live gas line.

**Councilmember Medina** asked if anyone else is assisting in reviewing and analyzing? **Burrowes** said we could ask PG&E to cut off one end of the 1948 pipe and ask it be tested. He

said in terms of the laboratory testing of the liquid itself, he said PG&E said it would be sent to a lab and will be tested full spectrum for everything.

f. Authorize a Letter to Caltrain Expressing the City's Opposition to Future Construction of Additional Rail Tracks Following Completion of the Grade Separation Project.

**City Manager Jackson** asked for authorization of a letter expressing Council's opposition to future construction being contemplated in San Bruno have completion of the grade separation.

Everyone concurred.

**11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:**

Receive Annual Report from the Community Preparedness Committee (moved to follow Item 8.)

**12. COMMENTS FROM COUNCIL MEMBERS:**

Receive Report from Councilmember O'Connell on her Attendance at the San Mateo County Progress Seminar.

**Councilmember O'Connell** said she went to several of the breakout sessions and it was one of the more interesting seminars she had attended.

**Councilmember Medina** said he had received correspondence from a San Bruno citizen, Ky Hollenbeck, a participant in MMA (Mixed Martial Arts Kickboxing) who travels around the country and has won a number of titles doing kickboxing.

**13. CLOSED SESSION:**

**Mayor Ruane** said they would be going into Closed Session with no reportable action. Conference with Labor Negotiators Pursuant to Gov't Code Section 54957.6.

Agency Designated Representatives: City Manager, Human Resources Director

Employee Organizations: San Bruno Professional Fire Fighters Association, Public Safety Mid-Management Bargaining Unit, Miscellaneous Group, Mid Management Bargaining Unit, San Bruno Police Bargaining Unit and San Bruno Management Employees Association.

**14. ADJOURNMENT:**

**Mayor Ruane** closed the meeting at 8:48 p.m. The next regular City Council Meeting will be held on June 12, 2012 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

The City Council has Scheduled Study Sessions Beginning at 6:00 p.m. on June 6 and June 13, 2012 to Review the Proposed FY 2012-13 Budgets.

Respectfully submitted for approval  
at the regular City Council Meeting of  
June 12, 2012

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Carol Bonner, City Clerk

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Jim Ruane, Mayor

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## CITY COUNCIL SPECIAL MEETING – STUDY SESSION

### MINUTES

June 6, 2012

6:00 p.m.

1. **CALL TO ORDER:** THIS IS TO CERTIFY THAT the San Bruno City Council met on June 6, 2012 at City Hall, 567 El Camino Real, Room 115, San Bruno, CA. The meeting was called to order at 6:00 p.m.

2. **ROLL CALL:** Presiding was Mayor Ruane, Vice Mayor Ibarra, Council Members O'Connell, Medina and Salazar. Recording by Clerk Bonner.

#### 3. PUBLIC COMMENT:

**Perry Peterson, Scenic Ct.** complimented staff on the format of the budget. He said the meeting was not posted until today and there were no handouts attached denying public access. There was no City Manager's message. PG&E reimbursement was not evident. He also asked how San Bruno Cable can keep up with the competition. He commented on the upcoming water/wastewater increase proposals and the need for the program to have its own project manager.

**John Barrelier, San Anselmo N.** talked about the Fire personnel shopping. He said he had observed a fire truck from Millbrae in South San Francisco. He asked for a log of all dispatches for 2011 with locations and time of each fire truck when it was dispatched.

#### 3. CLOSED SESSION:

**Mayor Ruane** said they would be going into closed session with no reportable action at 6:12 p.m.

Conference with Labor Negotiators Pursuant to Gov't Code Section 54957.6.

Agency Designated Representatives: City Manager, Human Resources Director, City Labor Negotiator, Acting City Attorney, Finance Director.

Employee Organizations: San Bruno Professional Fire Fighters Association, Public Safety Mid-Management Bargaining Unit, Miscellaneous Group, Mid Management Bargaining Unit, San Bruno Police Bargaining Unit and San Bruno Management Employees Association. Closed session concluded at 7:17 p.m.

#### 4. CONDUCT STUDY SESSION:

**Mayor Ruane** said they would conduct a Study Session to Review the Recommended 2012-13 General Fund, Special Revenue Funds and Enterprise Funds Budget.

**City Manager Jackson** said the information Mr. Peterson requested is available at the City Clerk's office as well as the Library. She said it would be posted on line.

**City Manager Jackson** said the City Manager's letter would be provided by next week before the next Study Session.

**City Manager Jackson** said consideration of the \$70 million settlement intended for the benefit of the San Bruno community would not be in this budget or any other budget. It is separate from the budgeted funds.

**City Manager Jackson** gave an overview of the budget for FY 2012-13.

**Finance Director Juran** gave an overview of the operating budget.

**City Manager Jackson** gave an overview of the General Administration budget and the Crestmoor (Glenview) Recovery

**Finance Director Juran** gave an overview of the Successor Agency to the San Bruno Redevelopment Agency.

**Retired Fire Chief Haag** said Fire personnel are free to shop and what they purchase comes out of their own money. He said the earlier public comment made regarding a fire truck from Millbrae seen in South San Francisco was to cover the station while their truck was fighting a three-alarm fire in Brisbane.

**Retired Fire Chief Haag** gave an overview of the Fire Budget.

**Police Chief Telford** gave an overview of the Police Budget.

**Community Development Director Akin** gave an overview of the Community Development Budget.

**Community Services Director Schwartz** gave an overview of the Community Services budget.

#### 14. ADJOURNMENT:

While Council had questions on some of the various presentations, no reportable action was taken. Mayor Ruane closed the meeting at 9:07 p.m.

The next regular City Council Meeting will be held on June 12, 2012 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval  
at the regular City Council Meeting of  
June 12, 2012

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Carol Bonner, City Clerk

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Jim Ruane, Mayor

05/21/12

CITY OF SAN BRUNO  
WARRANT REGISTER  
TOTAL FUND RECAP

FUND	FUND NAME	AMOUNT
001	GENERAL FUND	\$136,107.59
122	SOLID WASTE/RECYCL.	\$117.00
190	EMERGENCY DISASTER FUND	\$48,596.85
201	PARKS AND FACILITIES CAPITAL	\$8.40
203	STREET IMPROVE. PROJECTS	\$14.18
302	CITY HALL LEASE DEBT SERVICE	\$189,250.54
611	WATER FUND	\$180,198.33
621	STORMWATER FUND	\$26.92
631	WASTEWATER FUND	\$150,858.70
641	CABLE TV FUND	\$75,135.61
701	CENTRAL GARAGE	\$53.88
702	FACILITY MAINT. FUND	\$507.27
707	TECHNOLOGY DEVELOPMENT	\$2,711.64
711	SELF INSURANCE	\$20,736.96
891	S.B. GARBAGE CO. TRUST	\$507,524.42

TOTAL FOR APPROVAL \$1,311,848.29

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 3 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 135041 THROUGH 135174 INCLUSIVE, TOTALING IN THE AMOUNT OF \$1,311,848.29 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,

  
FINANCE DIRECTOR

5/23/12  
DATE

T.a.

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0017992 AARON AKNIN	135041	5/21/2012	2,445.05
0017053 ACCOUNTEMP	135042	5/21/2012	1,805.28
0016499 ACTION SPORTS	135043	5/21/2012	1,033.79
0001170 AIRGAS NCN	135044	5/21/2012	109.44
0000163 AIRPORT AUTO PARTS INC.	135045	5/21/2012	27.89
0018611 ALL INDUSTRIAL ELECTRIC SUPPLY	135046	5/21/2012	40.04
0105014 ANTHONY CORDERO	135069	5/21/2012	70.59
0001202 ARAMARK UNIFORM SERVICES	135047	5/21/2012	22.92
0001965 ARISTA BUSINESS	135048	5/21/2012	189.62
0105019 ARMINDA LOEWENSTEIN	135109	5/21/2012	12.78
0016123 AT&T	135049	5/21/2012	123.58
0017191 AT&T	135050	5/21/2012	3.91
0018363 AT&T LONG DISTANCE	135051	5/21/2012	17.23
0018465 AT&T MOBILITY	135052	5/21/2012	45.45
0015628 BAY AREA TREE CO., INC.	135053	5/21/2012	575.00
0105016 BERTHA CORTES	135070	5/21/2012	20.61
0018000 BOUND TREE MEDICAL LLC	135054	5/21/2012	422.52
0100830 BRADLEY PARKER	135121	5/21/2012	300.00
0105010 CAROL WONG	135172	5/21/2012	5.48
0097467 CED - REDWOOD CITY	135059	5/21/2012	84.19
0105007 CHRIS RICHARDSON	135135	5/21/2012	14.90
0016324 CINTAS CORPORATION #464	135061	5/21/2012	593.75
0013681 CITY CLERKS ASSOC. OF CA.	135062	5/21/2012	40.00
0013595 CITY OF SAN BRUNO	135063	5/21/2012	726.53
0000508 CLEARLITE TROPHIES	135064	5/21/2012	107.17
0018911 COMCAST CABLE COMMUNICATIONS	135066	5/21/2012	25,778.94
0098656 COMPLETE LINEN SERVICE	135067	5/21/2012	87.62
0104995 CONDISTA	135068	5/21/2012	1,711.88
0015857 COUNTY OF SAN MATEO	135071	5/21/2012	3,208.17
0104729 CRESTMOOR AUTO CENTER	135072	5/21/2012	49.54
0018331 CSG CONSULTANTS INC.	135073	5/21/2012	7,461.72
0094648 DALEO, INC	135074	5/21/2012	3,100.00
0092169 DAN VOREYER	135168	5/21/2012	7,591.91
0104224 DARIO LANZA	135107	5/21/2012	100.00
0105022 DARLENE GIUSTI	135090	5/21/2012	8.53
0002072 DAVID THOMAS	135153	5/21/2012	2,540.00
0093479 DEPARTMENT OF JUSTICE	135076	5/21/2012	740.00
0105026 DEPT OF THE TREASURY	135077	5/21/2012	850.00
0104618 DIANE B. AND MICHAEL S. ZASTROW	135174	5/21/2012	12,500.00
0105030 DIANE DUTTO	135078	5/21/2012	1,123.47
0105017 DIANE PRESTA	135129	5/21/2012	46.32
0104327 EATON PUMP & SALES	135079	5/21/2012	5,920.00
0017300 ENVIRONMENTAL HEALTH FEE	135082	5/21/2012	2,512.00
0102362 ESPN	135084	5/21/2012	4,462.90
0105023 FISHER & BAGLEY	135085	5/21/2012	600.00
0018117 FLYERS ENERGY, LLC	135086	5/21/2012	14,704.46
0016894 FORESTRY SUPPLIERS INC	135087	5/21/2012	56.52
0103258 GC MICRO CORPORATION	135088	5/21/2012	2,853.48
0017568 GE GOVERNMENT FINANCE INC	135089	5/21/2012	189,250.54
0093441 GENE WONG	135173	5/21/2012	1,915.20
0096213 GERALD T. AND CAROLE J. GUERNSEY	135097	5/21/2012	12,500.00
0104771 GILLERAN ENERGY MANAGEMENT SERVICES	135080	5/21/2012	9,565.00
0095666 GLOBAL TELECOM & TECHNOLOGY	135091	5/21/2012	1,837.15
0104135 GLOBAL TRACKING COMMUNICATIONS, INC.	135157	5/21/2012	29.99
0096311 GOLTV, INC.	135092	5/21/2012	470.56
0017516 GRAFFITI CONTROL SERVICES, INC.	135093	5/21/2012	1,036.00

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Document group:	komalley	Bank: apbank	05507660		
0000162	GRAINGER	135094	5/21/2012	2,005.67	
0095966	GREAT AMERICA LEASING CORP.	135095	5/21/2012	573.53	
0017914	GSWAW INC.	135096	5/21/2012	22,164.19	
0000385	HACH COMPANY	135098	5/21/2012	620.16	
0096498	HITESMAN & WOLD, P.A.	135100	5/21/2012	90.00	
0015644	INDUSTRIAL WIPER & SUPPLY,INC.	135101	5/21/2012	183.33	
0105025	INTERNATIONAL ASSOC FOR PROPERTY AND EVID	135130	5/21/2012	350.00	
0105013	JAMES CECIL	135058	5/21/2012	105.38	
0105021	JANICE ANN PLACIDO	135126	5/21/2012	6.99	
0104724	JEANETT ERRINGTON	135083	5/21/2012	544.05	
0105011	JERRY HISHMEH	135099	5/21/2012	15.38	
0097746	JOE VALIENTE	135165	5/21/2012	125.00	
0105018	JON DEINZER	135075	5/21/2012	29.37	
0098973	JOSEPH TELLES	135151	5/21/2012	3,839.00	
0093434	JT2 INTEGRATED RESOURCES	135103	5/21/2012	20,736.96	
0000732	KRAFT INDUSTRIAL SUPPLY	135104	5/21/2012	97.23	
0105000	L.A. JESSUP CONSTRUCTION	135105	5/21/2012	21.65	
0000317	L.N. CURTIS & SONS	135106	5/21/2012	357.23	
0105008	LANA PERREIRA	135124	5/21/2012	8.72	
0018777	LEXISNEXIS RISK DATA MANAGEMENT	135137	5/21/2012	104.55	
0105015	MANDY BROWN	135055	5/21/2012	51.02	
0090000	MARC CATALANO	135057	5/21/2012	6,003.00	
0104965	MARITZA CLEARY	135065	5/21/2012	100.00	
0094271	MARY TESSIER	135152	5/21/2012	500.00	
0091438	MATT CAMPI	135056	5/21/2012	9,321.98	
0105024	MATTHEW PARRA	135122	5/21/2012	594.72	
0096714	MAXCOM INC	135110	5/21/2012	2,610.88	
0014106	MILLS PARK CLEANERS	135112	5/21/2012	15.60	
0103600	MOMENTUM WHOLESALE, INC.	135113	5/21/2012	23,190.95	
0000333	MOSS RUBBER & EQUIP. CORP.	135114	5/21/2012	142.57	
0017289	MUNISERVICES LLC	135115	5/21/2012	1,000.00	
0000357	NATIONAL CABLE TV CO-OP, INC.	135117	5/21/2012	756.99	
0105020	NICK SARANTOPULOS	135143	5/21/2012	48.94	
0092263	OFFICE DEPOT INC	135118	5/21/2012	631.69	
0018284	OFFICEMAX INC.	135119	5/21/2012	142.91	
0000012	PACIFIC GAS & ELECTRIC	135120	5/21/2012	2,769.26	
0018297	PATRICK SWEENEY	135150	5/21/2012	4,215.89	
0000294	PITNEY BOWES	135125	5/21/2012	1,869.06	
0000618	PLANTRONICS INC	135127	5/21/2012	53.04	
0000285	PREFERRED ALLIANCE, INC.	135128	5/21/2012	285.95	
0100079	RAVINDRA SINGH	135131	5/21/2012	100.00	
0000175	RECOLOGY SAN BRUNO	135132	5/21/2012	507,524.42	
0090749	RED WING SHOE STORE	135133	5/21/2012	432.98	
0104548	RENNE SLOAN HOLTZMAN SAKAI LLP	135134	5/21/2012	3,605.09	
0016729	RICOH AMERICAS CORPORATION	135136	5/21/2012	389.90	
0093465	SAN MATEO COUNTY SHERIFF	135138	5/21/2012	400.00	
0090790	SAN MATEO COUNTY TIMES	135139	5/21/2012	150.68	
0099047	SAN MATEO CTY SHERIFF'S OFFICE	135140	5/21/2012	2,215.56	
0018597	SAN MATEO DAILY JOURNAL	135141	5/21/2012	350.00	
0105009	SANDY CHIEM	135060	5/21/2012	28.22	
0091397	SANTA ROSA JUNIOR COLLEGE	135142	5/21/2012	96.00	
0093405	SATMEX(SATELITES MEXICANOS, S.A.DE C.V.)	135111	5/21/2012	362.74	
0000074	SFPUC - WATER DEPARTMENT	135144	5/21/2012	139,959.95	
0102917	SFPUC FINANCIAL SERVICES	135145	5/21/2012	2,125.00	
0105012	SHARON WHITELEY	135171	5/21/2012	17.96	
0001225	SIERRA PACIFIC TURF SUPPLY,INC	135146	5/21/2012	354.62	
0097079	SPRINT	135147	5/21/2012	484.12	
0018072	STANDARD INSURANCE COMPANY	135148	5/21/2012	25,380.24	

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Document group:	komalley	Bank:	apbank	05507660		
0016380	SUPERIOR TRANSMISSIONS INC	135149	5/21/2012	15,157.67		
0002025	TELECOMMUNICATIONS ENGINEERING ASSOCIATE	135081	5/21/2012	2,223.00		
0014149	THERESA JACKSON	135102	5/21/2012	5,103.20		
0000036	THOMSON WEST	135154	5/21/2012	436.35		
0099179	TINA AND ROBERT PELLEGRINI	135123	5/21/2012	12,500.00		
0000831	TONER CARTRIDGE&INKJET EXPRESS	135155	5/21/2012	589.75		
0090792	TONY GRECH	135156	5/21/2012	100.00		
0017932	TRILLIUM USA INC.	135158	5/21/2012	61.50		
0017134	TRINET CONSTRUCTION INC. - NE	135159	5/21/2012	150,391.39		
0000462	TVC COMMUNICATIONS L.L.C.	135161	5/21/2012	2,504.98		
0102744	UNIVERSAL BUILDING SERVICES	135162	5/21/2012	163.00		
0099592	UNIVISION COMMUNICATIONS, INC.	135163	5/21/2012	3,764.84		
0016835	US BANK NATIONAL ASSOCIATION	135164	5/21/2012	187.50		
0018502	VALLEY POWER SYSTEMS, INC.	135166	5/21/2012	813.36		
0104256	VIBO MUSIC CENTER	135167	5/21/2012	115.20		
0000612	WESTVALLEY CONSTRUCTION CO.INC	135169	5/21/2012	3,174.12		
0018385	WFCB - OSH COMMERCIAL SERVICES	135170	5/21/2012	222.49		
0095139	YENKATA NAIDU	135116	5/21/2012	430.00		
0104966	YI LIU	135108	5/21/2012	100.00		
0105004	YUN WAH TSANG	135160	5/21/2012	100.00		
			<b>GrandTotal:</b>	<b>1,311,848.29</b>		
			<b>Total count:</b>	<b>134</b>		

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05/21/12

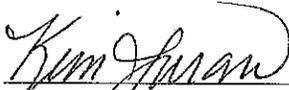
CITY OF SAN BRUNO  
WARRANT REGISTER  
TOTAL FUND RECAP  
SUCCESSOR AGENCY

FUND	FUND NAME	AMOUNT
153	RDA OBLIGATION RETIREMENT FUND	\$93.08
TOTAL FOR APPROVAL		\$93.08

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIM LISTED ON PAGE NUMBERED 1, AND/OR CLAIM NUMBERED 100009, TOTALING IN THE AMOUNT OF \$93.08 HAS BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH ITS RESPECTIVE AMOUNT AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,

  
\_\_\_\_\_  
FINANCE DIRECTOR

5/23/12  
DATE

Positive Pay Listing  
City of San Bruno

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Document group: komalley      Bank: sagncy      06995403

<u>Vendor Code &amp; Name</u>	<u>Check #</u>	<u>Check Date</u>	<u>Amount</u>
0013595      CITY OF SAN BRUNO	100009	5/21/2012	93.08
		<b>GrandTotal:</b>	<b>93.08</b>
		<b>Total count:</b>	<b>1</b>

05/29/12

CITY OF SAN BRUNO  
WARRANT REGISTER  
TOTAL FUND RECAP

FUND	FUND NAME	AMOUNT
001	GENERAL FUND	\$73,946.54
122	SOLID WASTE/RECYCL.	\$620.06
133	RESTRICTED DONATIONS	\$343.85
190	EMERGENCY DISASTER FUND	\$514.00
201	PARKS AND FACILITIES CAPITAL	\$150.00
207	TECHNOLOGY CAPITAL	\$2,500.00
611	WATER FUND	\$6,996.86
621	STORMWATER FUND	\$18.40
631	WASTEWATER FUND	\$5,874.81
641	CABLE TV FUND	\$24,638.04
701	CENTRAL GARAGE	\$5,622.07
702	FACILITY MAINT. FUND	\$1,114.33
703	GENERAL EQUIPMENT REVOLVING	\$80.00
707	TECHNOLOGY DEVELOPMENT	\$58.91
711	SELF INSURANCE	\$368.79
880	PROJECT DEVELOP. TRUST	\$540.00
891	S.B. GARBAGE CO. TRUST	\$40,000.00
TOTAL FOR APPROVAL		\$163,386.66

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 3 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 135175 THROUGH 135316 INCLUSIVE, TOTALING IN THE AMOUNT OF \$163,386.66 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,

  
\_\_\_\_\_  
FINANCE DIRECTOR

5/31/12  
DATE

5/29/2012 3:53:20PM

City of San Bruno

Document group: komalley

Bank: apbank

05507660

Vendor Code & Name	Check #	Check Date	Amount	
0104997	ABI SERVICES INC.	135176	5/29/2012	6,685.82
0016499	ACTION SPORTS	135177	5/29/2012	341.41
0000163	AIRPORT AUTO PARTS INC.	135178	5/29/2012	46.15
0017459	ALL CITY MANAGEMENT SVC.INC.	135179	5/29/2012	2,187.36
0000372	ALLIED SECURITY ALARMS	135180	5/29/2012	144.00
0016688	ALPHA TECHNOLOGIES, INC.	135181	5/29/2012	113.01
0102355	AMAZON	135182	5/29/2012	335.06
0001202	ARAMARK UNIFORM SERVICES	135183	5/29/2012	358.05
0001965	ARISTA BUSINESS	135184	5/29/2012	555.00
0016123	AT&T	135185	5/29/2012	71.32
0017191	AT&T	135186	5/29/2012	817.76
0017211	AUTOMATIC DOOR SYSTEMS INC	135187	5/29/2012	589.74
0018367	AVAIL-TVN	135188	5/29/2012	1,338.87
0000345	BAKER & TAYLOR BOOKS	135189	5/29/2012	4,683.24
0102852	BILL ROSENTHAL & ASSOCIATES	135175	5/24/2012	3,550.00
0017361	BOETHING TREELAND FARMS, INC.	135193	5/29/2012	343.85
0103597	BOOKLETTERS, LLC	135194	5/29/2012	1,470.00
0097686	BRIAN SCOTT PRODUCTIONS	135195	5/29/2012	350.00
0000378	BROADMOOR LANDSCAPE SUPPLY	135196	5/29/2012	61.70
0017547	BROWNELLS INC	135197	5/29/2012	159.47
0096420	BSN SPORTS	135198	5/29/2012	261.72
0017331	BUDCO INC.	135199	5/29/2012	275.96
0097430	CARLOS A. AND CARLENE VASQUEZ	135306	5/29/2012	1,000.00
0104049	CAROL COSTAKIS	135207	5/29/2012	245.70
0105048	CATHERINE GRAHAM	135229	5/29/2012	119.00
0016324	CINTAS CORPORATION #464	135201	5/29/2012	423.52
0096053	CINTAS DOCUMENT MANAGEMENT	135202	5/29/2012	45.00
0102831	COLIBRI	135203	5/29/2012	350.00
0098656	COMPLETE LINEN SERVICE	135204	5/29/2012	109.29
0018182	CONSOLIDATED REPAIR GROUP	135205	5/29/2012	499.50
0105047	CRISTINA GOMEZ	135227	5/29/2012	400.00
0103146	DAMARIS BEEBE	135191	5/29/2012	30.00
0018912	DASH MEDICAL GLOVES INC.	135208	5/29/2012	155.66
0104693	DEBBIE GRECH	135232	5/29/2012	777.69
0102820	DEBRA HALL	135234	5/29/2012	289.00
0000197	DEMCO SUPPLY INC.	135209	5/29/2012	76.76
0105006	DS CONSTRUCTION	135211	5/29/2012	276.00
0018799	ECONOMIC&PLANNING SYSTEMS INC.	135212	5/29/2012	577.50
0018649	ELIFEGUARD, INC.	135213	5/29/2012	417.68
0017300	ENVIRONMENTAL HEALTH FEE	135216	5/29/2012	130.13
0105037	ERMELO ENRIQUEZ	135214	5/29/2012	19.28
0105046	EVELIA RENTERIA	135277	5/29/2012	55.00
0000944	FEDEX	135218	5/29/2012	17.73
0017335	FIBER INSTRUMENT SALES INC	135219	5/29/2012	187.97
0102869	FRANCHISE TAX BOARD	135220	5/29/2012	1,150.00
0018272	GALE GROUP INC.	135222	5/29/2012	66.22
0000201	GAYLORD BROS., INC.	135223	5/29/2012	33.40
0016363	GCS ENVIRONMENTAL & EQUIPMENT SVC.	135215	5/29/2012	289.61
0093441	GENE WONG	135312	5/29/2012	164.97
0018864	GMA NETWORK INC.	135224	5/29/2012	1,685.10
0016969	GOLDEN IDEAS	135225	5/29/2012	190.00
0001137	GOLDEN NURSERY	135226	5/29/2012	52.06
0017516	GRAFFITI CONTROL SERVICES,INC.	135228	5/29/2012	1,723.00
0018948	GRAND LEADER MARKET	135230	5/29/2012	499.00
0095966	GREAT AMERICA LEASING CORP.	135231	5/29/2012	160.88
0096837	GYM DOCTORS	135233	5/29/2012	125.00

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Document group:	komalley	Bank:	apbank	05507660	
0018213	HILLYARD, INC.	135236	5/29/2012	223.78	
0001786	IN DEMAND-NYC	135237	5/29/2012	2,700.41	
0017931	INDUSTRIAL PLUMBING SUPPLY,LLC	135238	5/29/2012	141.64	
0105038	INEZ BERTINI	135192	5/29/2012	46.83	
0018261	INTL MEDIA DISTRIBUTION, LLC	135239	5/29/2012	2,299.10	
0105039	IVY TAM	135293	5/29/2012	13.55	
0098964	JARVIS,FAY,DOPORTO&GIBSON, LLP	135240	5/29/2012	368.79	
0104724	JEANETT ERRINGTON	135217	5/29/2012	181.35	
0105044	JIANMIN LU	135247	5/29/2012	1,000.00	
0001846	JOHN WHITLINGER	135309	5/29/2012	871.20	
0000075	K-119 TOOLS OF CALIFORNIA INC.	135241	5/29/2012	57.10	
0000132	KELLY-MOORE PAINT CO INC.	135242	5/29/2012	15.78	
0105042	KYONG SOON PARK	135265	5/29/2012	19.83	
0017774	LAKE TRAFFIC SOLUTIONS, LLC	135243	5/29/2012	620.06	
0018884	LAURA RUSSELL	135244	5/29/2012	34.20	
0105034	LFP BROADCASTING, LLC	135245	5/29/2012	63.60	
0016034	LINDA RUSSELL	135280	5/29/2012	370.50	
0104934	LION ASSOCIATES	135246	5/29/2012	2,500.00	
0000389	MATRISHA PERSON	135268	5/29/2012	471.90	
0103479	MCCUNE	135248	5/29/2012	232.50	
0102770	METLIFE	135249	5/29/2012	1,045.46	
0092285	MICROMARKETING LLC	135250	5/29/2012	49.98	
0016863	MIDWEST TAPE, LLC	135251	5/29/2012	41.99	
0096800	MOBILE CALIBRATION SVCS. LLC	135252	5/29/2012	314.54	
0002107	NANCY HERNANDEZ	135235	5/29/2012	81.90	
0000357	NATIONAL CABLE TV CO-OP, INC.	135253	5/29/2012	3,601.69	
0018319	NEAL MARTIN & ASSOCIATES	135254	5/29/2012	540.00	
0018692	NHK COSMOMEDIA AMERICA, INC.	135255	5/29/2012	337.50	
0103301	NHL NETWORK US, LP	135256	5/29/2012	998.82	
0016172	NOLO PRESS OCCIDENTAL	135257	5/29/2012	31.96	
0018157	OCLC INC	135258	5/29/2012	311.50	
0105033	OCSI TRAINING	135259	5/29/2012	150.00	
0092263	OFFICE DEPOT INC	135260	5/29/2012	1,714.05	
0000210	OLE'S CARBURETOR &ELECTRIC INC	135261	5/29/2012	885.23	
0104658	PACIFIC ACCESS	135263	5/29/2012	150.00	
0000012	PACIFIC GAS & ELECTRIC	135264	5/29/2012	2,536.59	
0104697	PBS KIDS SPROUT	135266	5/29/2012	992.80	
0001154	PENINSULA LIBRARY SYSTEM	135267	5/29/2012	1,451.89	
0105040	PHIL WONG	135313	5/29/2012	8.62	
0018094	PLAYBOY ENTERPRISES, INC.	135269	5/29/2012	21.58	
0016770	PRAXAIR DISTRIBUTION INC - 19	135270	5/29/2012	131.89	
0102915	PRECISE PRINTING & MAILING	135271	5/29/2012	394.03	
0091044	R.A. METAL PRODUCTS, INC	135272	5/29/2012	585.00	
0017111	RANDOM HOUSE INC	135273	5/29/2012	300.89	
0000175	RECOLOGY SAN BRUNO	135274	5/29/2012	40,000.00	
0094546	RECORDED BOOKS	135275	5/29/2012	2,029.21	
0096177	RENE WALSH	135276	5/29/2012	80.00	
0017059	RESCUE ROOTER	135278	5/29/2012	276.00	
0105036	RHONDA O'ROURKE	135262	5/29/2012	13.29	
0016729	RICOH AMERICAS CORPORATION	135279	5/29/2012	30.08	
0017145	SAN MATEO LAWN MOWER SHOP	135281	5/29/2012	358.24	
0098021	SAN MATEO MEDICAL CENTER	135282	5/29/2012	2,100.00	
0018461	SERRAMONTE FORD, INC.	135283	5/29/2012	679.53	
0001225	SIERRA PACIFIC TURF SUPPLY,INC	135284	5/29/2012	25.17	
0105041	SIMON CHU	135200	5/29/2012	37.08	
0103492	SMITHSONIAN NETWORKS	135285	5/29/2012	296.03	
0105032	SOUTH BAY TRNG CONSORTIUM	135286	5/29/2012	150.00	
0015875	SPICE DIGITAL NETWORKS	135287	5/29/2012	97.54	

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5/29/2012 3:53:20PM

City of San Bruno

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0097079	SPRINT	135288	5/29/2012	627.81		
0017919	SQUARERIGGER SOFTWARE	135289	5/29/2012	1,680.00		
0002039	STANDARD & POOR'S CORP.	135290	5/29/2012	325.00		
0018072	STANDARD INSURANCE COMPANY	135291	5/29/2012	12,688.75		
0018602	STARZ ENTERTAINMENT LLC.	135292	5/29/2012	891.77		
0017036	STEVEN'S BAY AREA DIESEL SER., INC.	135190	5/29/2012	70.36		
0018513	TAMI YUKI	135316	5/29/2012	219.80		
0018073	TEAMSTERS LOCAL 350	135294	5/29/2012	3,280.00		
0015691	TEAMSTERS LOCAL 856	135295	5/29/2012	12,214.00		
0015671	TECHNOLOGY, ENGINEERING & CONSTRUCTION, II	135206	5/29/2012	150.00		
0105035	TESS FRANCO	135221	5/29/2012	9.07		
0094008	THE LIBRARY STORE	135296	5/29/2012	50.89		
0103559	THE MLB NETWORK, LLC	135297	5/29/2012	1,390.76		
0000036	THOMSON WEST	135298	5/29/2012	177.52		
0105031	TMNDRT	135299	5/29/2012	1,029.90		
0018818	TOSHIBA BUSINESS SOLUTIONS CA	135300	5/29/2012	507.22		
0018818	TOSHIBA BUSINESS SOLUTIONS CA	135301	5/29/2012	70.61		
0096003	TRACI DOS SANTOS	135210	5/29/2012	967.85		
0102361	TURNER NETWORK SALES, INC.	135302	5/29/2012	286.57		
0000019	U.S. POSTMASTER	135303	5/29/2012	380.00		
0102744	UNIVERSAL BUILDING SERVICES	135304	5/29/2012	163.00		
0102988	VANTAGEPOINT TRANSFER AGENTS	135305	5/29/2012	7,459.27		
0095749	VERIZON WIRELESS	135307	5/29/2012	1,995.09		
0104256	VIBO MUSIC CENTER	135308	5/29/2012	123.20		
0099325	WHITNEYFUSION SWAG	135310	5/29/2012	1,779.22		
0016286	WINGFOOT COMMERCIAL TIRE, LLC	135311	5/29/2012	687.81		
0018585	WRIME INC.	135314	5/29/2012	1,869.00		
0093908	WRISTBANDS MEDTECH USA INC.	135315	5/29/2012	128.85		
			<b>GrandTotal:</b>	<b>163,386.66</b>		
			<b>Total count:</b>	<b>142</b>		

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06/04/12

CITY OF SAN BRUNO  
WARRANT REGISTER  
TOTAL FUND RECAP

FUND	FUND NAME	AMOUNT
001	GENERAL FUND	\$81,392.84
122	SOLID WASTE/RECYCL.	\$2,314.75
190	EMERGENCY DISASTER FUND	\$10,118.23
201	PARKS AND FACILITIES CAPITAL	\$417.85
203	STREET IMPROVE. PROJECTS	\$3,639.47
611	WATER FUND	\$49,825.92
631	WASTEWATER FUND	\$1,637.91
641	CABLE TV FUND	\$52,139.41
701	CENTRAL GARAGE	\$12,117.50
702	FACILITY MAINT. FUND	\$3,886.82
703	GENERAL EQUIPMENT REVOLVING	\$552.56
707	TECHNOLOGY DEVELOPMENT	\$2,105.41
711	SELF INSURANCE	\$12,595.28

TOTAL FOR APPROVAL \$232,743.95

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 2 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 135317 THROUGH 135402 INCLUSIVE, TOTALING IN THE AMOUNT OF \$232,743.95 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,

  
FINANCE DIRECTOR

6/4/12  
DATE

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0096852 ABAG PLAN CORPORATION	135318	6/4/2012	7,632.26
0017053 ACCOUNTEMP	135319	6/4/2012	902.64
0017298 ALLSTAR FIRE EQUIPMENT INC	135320	6/4/2012	4,048.55
0016688 ALPHA TECHNOLOGIES, INC.	135321	6/4/2012	9,798.00
0104899 ASSOCIATE PARTNERS	135322	6/4/2012	3,000.00
0014617 AT&T	135323	6/4/2012	90.16
0016123 AT&T	135324	6/4/2012	1,014.88
0017191 AT&T	135325	6/4/2012	62.91
0018367 AVAIL-TVN	135326	6/4/2012	3,561.41
0104781 BARTLE WELLS ASSOCIATES	135327	6/4/2012	1,440.00
0102745 BAY AREA NEWS GROUP	135328	6/4/2012	596.04
0096594 BAY AREA PAVING CO.	135329	6/4/2012	13,500.00
0001849 BAY AREA WATER SUPPLY & CONSERVATION AGEI	135391	6/4/2012	2,444.00
0105054 BROOKE BINKLEY	135330	6/4/2012	163.63
0096798 BUSINESS PRODUCTS & SUPPLIES	135331	6/4/2012	220.29
0018977 CBS TELEVISION STATIONS	135332	6/4/2012	6,351.05
0017843 CENTRAL COUNTY FIRE DEPT.	135333	6/4/2012	2,083.50
0098588 CITY OF BURLINGAME	135335	6/4/2012	10,165.50
0000060 CITY OF MILLBRAE	135336	6/4/2012	191.50
0000386 CITY OF SOUTH SAN FRANCISCO	135337	6/4/2012	2,500.00
0098656 COMPLETE LINEN SERVICE	135338	6/4/2012	55.58
0018331 CSG CONSULTANTS INC.	135339	6/4/2012	3,317.50
0105052 DARREN CHOY	135334	6/4/2012	56.82
0101669 DAWDY PHOTOGRAPHY	135340	6/4/2012	351.81
0018169 DELL MARKETING L.P.	135341	6/4/2012	1,646.52
0094204 DEPARTMENT OF CONSUMER AFFAIRS	135342	6/4/2012	125.00
0104220 DESIGNOLAH	135343	6/4/2012	361.20
0018799 ECONOMIC&PLANNING SYSTEMS INC.	135344	6/4/2012	2,416.25
0017152 ERLER & KALINOWSKI, INC.	135345	6/4/2012	1,146.91
0000944 FEDEX	135346	6/4/2012	517.02
0018117 FLYERS ENERGY, LLC	135347	6/4/2012	11,340.30
0105029 GABRIEL YUEN	135402	6/4/2012	200.00
0103258 GC MICRO CORPORATION	135348	6/4/2012	664.67
0095666 GLOBAL TELECOM & TECHNOLOGY	135349	6/4/2012	3,089.35
0016969 GOLDEN IDEAS	135350	6/4/2012	3,795.00
0017336 GRAPPLERS INC	135351	6/4/2012	1,729.00
0017900 GREAT LAKES DATA SYSTEMS INC	135352	6/4/2012	1,450.00
0018213 HILLYARD, INC.	135353	6/4/2012	428.97
0018090 HOPKINS TECHNICAL PRODUCTS,INC	135354	6/4/2012	7,128.77
0001786 IN DEMAND-NYC	135356	6/4/2012	366.38
0105062 INTERNAL REVENUE SERVICE	135357	6/4/2012	661.55
0015531 INTERSTATE BATTERY SYS. OF SF	135358	6/4/2012	169.61
0099054 INTERSTATE TRS FUND	135359	6/4/2012	1,045.39
0105059 JAMES YOUNG	135399	6/4/2012	85.00
0105060 JENNIFER MADARIS	135369	6/4/2012	194.00
0103317 JILL ROFII	135385	6/4/2012	2,856.50
0105057 JOANNE MC CRAKEN	135371	6/4/2012	30.90
0103863 JOEL IBARBIA	135355	6/4/2012	74.20
0018376 JT2 INTEGRATED RESOURCES	135361	6/4/2012	4,963.02
0000075 K-119 TOOLS OF CALIFORNIA INC.	135362	6/4/2012	18.29
0105053 KAM YU	135400	6/4/2012	145.57
0000132 KELLY-MOORE PAINT CO INC.	135363	6/4/2012	156.78
0101866 KIDZ LUV SOCCER, INC.	135364	6/4/2012	4,333.00
0018498 KONICA MINOLTA	135365	6/4/2012	552.56
0000317 L.N. CURTIS & SONS	135366	6/4/2012	277.13
0102701 LISA LUCIANO	135367	6/4/2012	504.00

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Document group:	komalley	Bank:	apbank	05507660	
0017026	LYNX TECHNOLOGIES, INC.	135368	6/4/2012	520.00	
0105056	MARGARET C. MAXON	135370	6/4/2012	50.54	
0018185	MARTY MEDINA	135317	6/1/2012	2,152.00	
0105051	MEDIFIT	135372	6/4/2012	62.19	
0105055	MELINA TRIANTOS	135393	6/4/2012	7.20	
0016802	MINUTEMAN PRESS	135373	6/4/2012	846.59	
0105061	MONICA JOLIVETTE	135360	6/4/2012	400.00	
0000357	NATIONAL CABLE TV CO-OP, INC.	135374	6/4/2012	90.95	
0018319	NEAL MARTIN & ASSOCIATES	135375	6/4/2012	1,380.00	
0015839	NOR-CAL SIGNS	135376	6/4/2012	155.88	
0092263	OFFICE DEPOT INC	135377	6/4/2012	1,331.87	
0000210	OLE'S CARBURETOR & ELECTRIC INC	135378	6/4/2012	51.00	
0000012	PACIFIC GAS & ELECTRIC	135379	6/4/2012	40,678.27	
0098436	PROFESSIONAL LAND SERVICES	135380	6/4/2012	1,788.45	
0104869	PURSUIT NORTH	135381	6/4/2012	12,117.50	
0000071	R & B COMPANY	135382	6/4/2012	5,885.64	
0104711	RCC CONSULTANTS, INC.	135384	6/4/2012	4,665.73	
0018761	RENEE RAMSEY	135383	6/4/2012	450.45	
0016213	ROZZI REPRODUCTION&SUPPLY INC.	135386	6/4/2012	1,120.93	
0000216	SHOWTIME NETWORKS INC.	135388	6/4/2012	6,624.11	
0098030	SHRED-IT SAN FRANCISCO	135389	6/4/2012	37.35	
0104785	SIMON WONG ENGINEERING, INC.	135390	6/4/2012	1,440.00	
0097184	TELEVISION DOMINICANA LLC	135392	6/4/2012	36.76	
0105043	TERESA YU	135401	6/4/2012	1,000.00	
0000665	TSQ SOLUTIONS	135394	6/4/2012	325.00	
0001362	TV GUIDE MAGAZINE, LLC	135395	6/4/2012	335.36	
0102865	UNIVERSAL SERVICE ADMINISTRATIVE CO.	135387	6/4/2012	9,947.25	
0093849	URBAN LAND INSTITUTE (ULI)	135396	6/4/2012	225.00	
0104660	WEST YOST ASSOCIATES, INC.	135397	6/4/2012	7,699.56	
0018585	WRIME INC.	135398	6/4/2012	5,297.50	
			<b>GrandTotal:</b>	<b>232,743.95</b>	
			<b>Total count:</b>	<b>86</b>	

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**City Council Agenda Item  
Staff Report**

CITY OF SAN BRUNO

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DATE: June 12, 2012  
TO: Honorable Mayor and Members of the City Council  
FROM: Kim Juran, Finance Director  
SUBJECT: Payroll Approval

City Council approval of the City payroll distributed May 25, 2012 is recommended. The Labor Summary report reflecting the total payroll amount of \$1,233,584.29 for the bi-weekly pay period ending May 20, 2012 is attached.

7.6.

**LABOR SUMMARY FOR PAY PERIOD ENDING : May 20, 2012**

<b>pyLaborDist</b>	<b>05/25/12</b>
Fund: 001 - GENERAL FUND	921,808.19
Fund: 122 - SOLID WASTE/RECYCL.	184.44
Fund: 190 - EMERGENCY DISASTER FUND	8,664.84
Fund: 201 - PARKS AND FACILITIES CAPITAL	6,139.86
Fund: 203 - STREET IMPROVE. PROJECTS	6,109.25
Fund: 611 - WATER FUND	78,802.66
Fund: 621 - STORMWATER FUND	12,107.17
Fund: 631 - WASTEWATER FUND	69,761.55
Fund: 641 - CABLE TV FUND	81,046.33
Fund: 701 - CENTRAL GARAGE	9,459.39
Fund: 702 - FACILITY MAINT.FUND	20,932.72
Fund: 707 - TECHNOLOGY DEVELOPMENT	12,373.42
Fund: 711 - SELF INSURANCE	6,194.47
<b>Total</b>	<b>1,233,584.29</b>



## City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: June 12, 2012

TO: Honorable Mayor and Members of the City Council

FROM: Kim Juran, Finance Director

SUBJECT: Waive First Reading and Introduce Ordinance Imposing a 2.341% Rate Increase Requested by Recology San Bruno for 2012-13 to be Effective July 26, 2012 as Presented in the Notice of Proposed Increase Mailed to All Property Owners

### BACKGROUND

The existing franchise agreement with Recology San Bruno became effective on July 1, 1998. In accordance with the agreement, Recology is entitled to rate adjustments based on a detailed rate analysis every three years and interim rate year adjustments for other years. In January 2012, Recology San Bruno requested an Interim Rate Year adjustment for 2012-13 rates in accordance with their franchise agreement with the City. Recology has requested a change in rate limited to 80% of the CPI change for wage earners in the San Francisco area and the percentage increase for the pass-through disposal fee increases. The net result of these two adjustments is 2.341%.

On March 13, 2012, the City Council directed staff to proceed with a notification process to all property owners related to the proposed change in garbage and recycling rates. The notification process for the 2012-13 rates is comparable to the notice and protest provisions of Proposition 218, which established legal requirements for imposing or increasing property-related taxes, assessments, fees, and charges.

On March 21, 2012, written notices of the proposed rates were mailed to all property owners, together with information regarding the date, time, and location of the public hearing held on May 8, 2012.

### DISCUSSION

On March 21, 2012, the notification process was initiated by mailing written notices (Attachment 2) to all property owners, beginning a 45-day protest period. This written notice included an explanation of the proposed rate increase along with the proposed rate for all garbage services. Proposition 218 states that if a majority (50% + 1) of property owners protest the proposed rate increase during the 45 day protest period, then the City may not impose the new rate. At the time of the public hearing on May 8, 2012, 56 written protests from property owners were received, along with six additional objections. Eighteen people spoke at the public hearing to provide comments about the proposed rate increases for garbage, water, and wastewater rates.

*7.c.*

After the City Council introduced the ordinance by majority vote at the May 8, 2012 meeting, staff discovered that the ordinance incorrectly referred to Health and Safety Code section 5471, which requires a 2/3 vote of the City Council only if the rates were to be established and collected on the County property tax roll. As stated during the staff presentation, the City does not currently propose to collect the rates on the property tax roll. Therefore, section 5471 does not apply and including that reference in the ordinance was an error. A general law city with five council members may introduce and adopt any regular ordinance, including an ordinance setting rates, by an affirmative vote of three council members, as stated at the meeting. As a result of this change to the ordinance, staff recommended that the second reading of the ordinance be removed from the May 22, 2012 City Council agenda and that the ordinance be re-introduced at the June 12, 2012 meeting. The attached ordinance has removed the incorrect reference to Health and Safety Code section 5471. A schedule outlining the City's revised implementation timeline for the proposed rate adjustment is below:

- March 13: City Council directs staff to include 45-day notice to property owners
- March 21: Notices mailed / start 45-day period
- May 8: City Council held public hearing, considered any protests, took action to introduce new rate ordinances for 1<sup>st</sup> reading; end of 45-day protest period
- June 12: City Council has first reading and introduces revised ordinance
- June 26: City Council conducts second reading and adopts ordinance
- July 26: New 2012-13 rate increase becomes effective

Additional notification about the public hearing was published in the San Mateo Daily Journal on April 28, 2012. A City Council ad hoc committee (Ruane/ Salazar) previously reviewed the elements of the proposed rate adjustment and recommended approval.

**FISCAL IMPACT**

Recology San Bruno has requested an interim year rate adjustment of 2.341%. This increase would be effective for bills produced after July 26, 2012. The table below provides an example of the proposed rate change for select services. A detailed version of the proposed rate sheet is shown in attachment 2.

	Existing Rate	Proposed Rate
<b>Residential</b>		
32- gallon toter	\$ 23.78	\$ 24.34
64- gallon toter	\$ 47.56	\$ 48.68
96- gallon toter	\$ 71.34	\$ 73.02
<b>Commercial</b>		
64- gallon toter, 1 per week	\$ 60.46	\$ 61.88
1- yard container, 1 per week	\$ 126.88	\$ 129.85

The cost of the notice and postage for the notice and protest process has been included in the proposed rate adjustment.

Garbage rates vary among San Mateo County cities based on several factors. Costs for service can depend upon the frequency of recycling collection, whether a City has an organics program, the ratio of residential and commercial customers, and unique operational constraints in some jurisdictions.

The following is a listing of current monthly rates in fifteen nearby agencies for a residential 32-gallon toter:

<b>Agency</b>	<b>32-Gallon Toter Price</b>
Foster City	\$ 18.92
Burlingame	\$ 19.08
San Mateo	\$ 19.19
Brisbane	\$ 21.94
Menlo Park	\$ 23.40
Colma	\$ 24.33
Daly City	\$ 24.33
<b>San Bruno (Proposed)</b>	<b>\$ 24.34</b>
Portola Valley	\$ 24.61
South San Francisco	\$ 25.52
Millbrae	\$ 27.00
Hillsborough	\$ 27.50
Belmont	\$ 28.03
San Carlos	\$ 28.84
Pacifica	\$ 35.95
Atherton	\$ 55.00

The average rate for these fifteen agencies is \$28.53 compared to San Bruno's proposed rate of \$24.34.

The proposed 2012-13 garbage rate schedule continues to offer a 25% discounted rate for the 32- gallon toter service for households that meet specific program guidelines. Eligibility for the discounted rate program is based upon the number of people living in a household and the household's annual income. There are currently 453 households that participate in this program.

## **RECOMMENDATION**

Waive First Reading and Introduce Ordinance Imposing a 2.341% Rate Increase Requested by Recology San Bruno for 2012-13 to be Effective July 26, 2012 as Presented in the Notice of Proposed Increase Mailed to All Property Owners

**DISTRIBUTION**

Recology San Bruno

**ATTACHMENTS**

1. Proposed Ordinance of the City of San Bruno Establishing Garbage and Refuse Rates.
2. Notice of Proposed Increase Recology San Bruno Garbage and Recycling Rates.

**DATE PREPARED**

May 30, 2012

**REVIEWED BY**

CM\_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

**ORDINANCE OF THE CITY OF SAN BRUNO  
ESTABLISHING GARBAGE AND REFUSE RATES**

The City Council of the City of San Bruno does ordain as follows:

Section 1. Article XI, Section 7 of the California Constitution and Government Code Section 54354.5 empowers the City of San Bruno, by and through its City Council, to prescribe, revise and collect fees, tolls, rates, rentals or other charges in connection with garbage and refuse collection within the City of San Bruno.

Section 2. By its Ordinance No. 1701, this Council previously established comprehensive garbage and refuse rate structures. Ordinance No. 1701 is hereby rescinded and superseded.

Section 3. Notice of the rates established herein was given pursuant to Article XIII D, Section 6 (Proposition 218), a public hearing was held at which protests were tabulated and it was determined that a majority protest did not exist under Article XIII D, Section 6(a)(2), the City Council found that the rates meet the requirements of Article XIII D, Section 6(b), and the low-income discount program is funded from late penalties and not from rates paid by other ratepayers.

Section 4. The following rates for the collection of garbage and refuse are hereby established:

	Monthly Rate
I. Residential (1-3 units)	
<u>Weekly Refuse and Recycling Services and Biweekly 96 Gallon Toter Waste Service</u>	
Toter – 20 gallon (Includes 96 gallon green waste toter + biweekly service)	\$18.87
Toter - 32 gallon (Includes 96 gallon green waste toter + biweekly service)	\$24.34
Toter - 64 gallon (Includes 96 gallon green waste toter + biweekly service)	\$48.68
Toter - 96 gallon (Includes 96 gallon green waste toter + biweekly service)	\$73.02
Low Income 32 gallon (includes 96 gallon green waste toter + service)	\$18.26
Each additional 32 gallon (toter + service)	\$24.34
Additional 96 gallon green waste (toter + service)	\$7.37

Extra Bag (approximately 32 gallon) service	\$11.44 per pick up
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II. Multi-Unit Residential (4+units)

Weekly Refuse and Specialized Recycling Services

Bins, Cans & Carts (4-99 units)	\$24.34/unit
Bins (100+ units)	\$23.12/unit
Bin Rental - 1 yard	\$30.61
Bin Rental - 2 yard	\$35.53

III. Commercial

Weekly Refuse and Specialized Recycling Services

Toter Monthly Rates:

Toter - 32 gallon, once per week pick up on weekday	\$30.94
Toter - 64 gallon, once per week pick up on weekday	\$61.88
Toter - 96 gallon, once per week pick up on weekday	\$92.82

Container Monthly Rates

P/U per Week	<u>1yd</u>	<u>2yd</u>	<u>3yd</u>	<u>4yd</u>	<u>6yd</u>
1 x per	\$ 129.85	\$ 259.59	\$ 361.75	\$ 445.44	\$ 612.86
2 x per	\$ 259.70	\$ 519.18	\$ 723.50	\$ 890.88	\$ 1,225.72
3 x per	\$ 389.55	\$ 778.77	\$ 1,085.25	\$ 1,336.32	\$ 1,838.58
4 x per	\$ 519.40	\$ 1,038.36	\$ 1,447.00	\$ 1,781.76	\$ 2,451.44
5 x per	\$ 649.25	\$ 1,297.95	\$ 1,808.75	\$ 2,227.20	\$ 3,064.30
Sat. p/u	\$ 195.10	\$ 389.43	\$ 542.63	\$ 668.17	\$ 919.31
Extra p/u	\$ 29.98	\$ 59.89	\$ 83.47	\$ 102.80	\$ 141.41
Bin Rental	\$ 30.61	\$ 35.53	\$ 38.77	\$ 41.59	\$ 44.67

IV. Debris Boxes (delivery and pick up included)

4 yard mini - Per day	\$160.14
6 yard mini - Per day	\$202.29
7 yard debris - 1-5 business days	\$387.70
16 yard debris - 1-5 business days	\$429.81
20 yard debris - 1-5 business days	\$471.99
25 yard debris - 1-5 business days	\$589.95
25 yard debris - Recyclables only	\$337.12
30 yard debris - 1-5 business days	\$684.35
Debris Box Hold-overs - After 5 <sup>th</sup> Day	10% of rate per day
Compacted Garbage - Per yard	\$48.03

V. Special Disposal Services for Bulky Goods

Special disposal services of bulky goods shall be provided by Recology San Bruno at rates calculated by Recology depending upon size, weight and means of disposal of items. Recology San Bruno shall make available a list of standard rates for frequently disposed of bulky goods. Rates for special disposal services of bulky goods are subject to review and modification by the City Council.

VI. Inside Pull-Out Service

0 – 25 feet	\$7.70
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VII. Key/Lock Service

Each use of a key (including key, keypad, combination lock, automatic door opener, or any other entry mechanism) is required to open a lock or to enter or leave the premises, additional monthly charge of:

1 per week	\$8.80
2 per week	\$17.60
3 per week	\$26.40
4 per week	\$35.20
5 per week	\$44.00
Saturday	\$13.19

VIII. Excess Disposal/Overflowing Container Penalty

Service charge/penalty for excess disposal/overflowing container:

Per occurrence	\$12.51
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Section 5. The City Council finds, pursuant to Title 14 of the California Code of Regulations, Section 15273, that this Ordinance is statutorily exempt from the requirements of the California Environmental Quality act (CEQA) in that it deals with the establishment of rates and fees.

Section 6. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of San Bruno hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or portions be declared invalid or unconstitutional.

Section 7. This Ordinance shall be published according to law.

Section 8. The rates set forth in this Ordinance shall become effective 30 days after adoption.

\_\_\_\_\_  
Jim Ruane, Mayor

Attest:

\_\_\_\_\_  
Carol Bonner, City Clerk

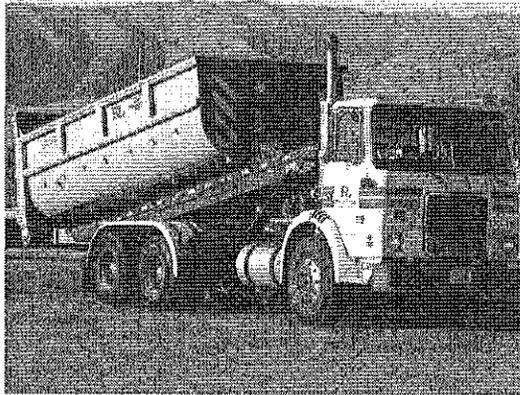
Approved as to form:

\_\_\_\_\_  
Marc Zafferano, City Attorney



## NOTICE OF PROPOSED INCREASES TO

### Recology San Bruno's Garbage and Recycling Rates



The San Bruno City Council is considering an increase to garbage and recycling monthly charges. Property owners are being notified of this proposed increase. All written protests for the proposed rate increase must be delivered to the City no later than May 8, 2012.

Recology has requested a rate adjustment in accordance with its Franchise Agreement with the City. The Company's rates are allowed to be adjusted by 80% of the change in the Consumer Price Index, as provided by the U.S. Bureau of Labor Statistics, along with an interim compensation adjustment resulting from an increase in landfill disposal costs.

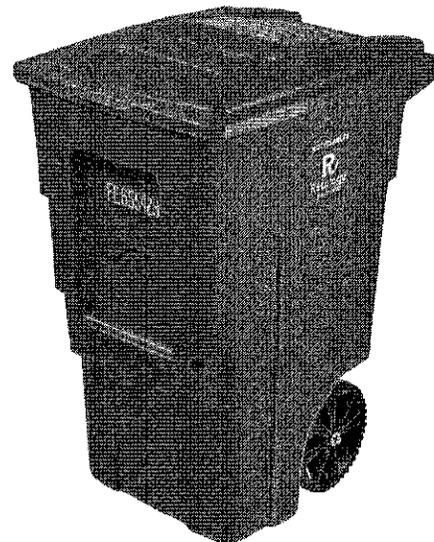
The 2012-13 proposed rate increase is 2.341%. This increase includes 80% of the change in the CPI, plus a disposal cost increase of \$0.24 per ton at the Hay Road Landfill. The proposed rate increase will be effective on all bills generated after July 1, 2012.

#### **What are the proposed rates?**

The proposed rates for 2012-13 are presented in detail on the back side of this notice. Recology San Bruno has requested a rate adjustment of 2.341% in accordance with the Franchise Agreement.

#### **Rate increase approval process**

The City Council will hold a public hearing at the City Council meeting on Tuesday, May 8, 2012, at 7:00 p.m. at the San Bruno Senior Center, 1555 Crystal Springs Road. At the hearing, the City Council will consider public comments, as well as written protests against the proposed garbage rate increase that are received prior to or at the meeting. If you would like more information about the proposed garbage rate increases, visit [www.sanbruno.ca.gov/finance\\_main.html](http://www.sanbruno.ca.gov/finance_main.html) and click on "Proposed Rate Increase," or call (650) 616-7086. **If you wish to file a written protest, please send a letter or postcard addressed to: Garbage Rates, 567 El Camino Real, San Bruno, CA 94066. Your letter must identify the property you own by the County Assessor's Parcel Number (APN) or street address, the owner(s) of the property, and it must be signed by at least one owner of record. To be considered by the City Council, a protest letter or postcard must be received by the City no later than May 8, 2012.**



**PROPOSED INCREASE FOR THE RECOLOGY  
SAN BRUNO'S GARBAGE AND RECYCLING RATES**

**Residential (1-3 units) Monthly Rate**

Weekly Refuse and Recycling Services includes	
Bi-weekly 96 Gallon Green Waste Toter Service	
Toter - 20 gallon	\$18.87
Toter - 32 gallon	\$24.34
Toter - 64 gallon	\$48.68
Toter - 96 gallon	\$73.02
Low Income 32 gallon	\$18.26
Each additional 32 gallon	\$24.34
Additional 96 gallon green waste	\$7.37
Extra Bag Service	\$11.44
(approximately 32 gallon)	per pick up

**Multi-Unit Residential (4+ units)**

Weekly Refuse and Recycling Services	
Bins, Cans & Carts (4-99 units)	\$24.34/unit
Bins (100+ units)	\$23.12/unit
Bin Rental - 1 yard	\$30.61
Bin Rental - 2 yard	\$35.53

**Commercial**

Weekly Refuse and Specialized Recycling Services	
Toter Monthly Rates:	
32 gallon	\$30.94
Once per week pick up on weekday	
64 gallon	\$61.88
Once per week pick up on weekday	
97 gallon	\$92.82
Once per week pick up on weekday	

**Inside Pull-Out Service**

0 - 25 fee	\$7.70
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**Debris Boxes (delivery and pick up included)**

4 yard mini - Per day	\$160.14
6 yard mini - Per day	\$202.29
7 yard debris - 1-5 business days	\$387.70
16 yard debris - 1-5 business days	\$429.81
20 yard debris - 1-5 business days	\$471.99
25 yard debris - 1-5 business days	\$589.95
25 yard debris - Recyclables only	\$337.12
30 yard debris - 1-5 business days	\$684.35
Debris Box hold-overs - After 5 <sup>th</sup> day - 10% of rate per day	
Compacted Garbage - per yard	\$48.03

**Excess Disposal/Overflowing Container Penalty**

Service charge/penalty for excess disposal/ overflowing container per occurrence	\$12.51
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**Special Disposal Services for Bulky Goods**

Special disposal services of bulky goods shall be provided by Recology San Bruno at rates calculated by Company depending upon size, weight and means of disposal of items. Recology San Bruno shall make available a list of standard rates for frequently disposed of bulky goods. Rates for special disposal services of bulky goods are subject to review and modification by the City Council.

**Key/Lock Service**

Each use of a key (including key, keypad, combination lock, automatic door opener, or any other entry mechanism) required to open a lock or to enter or leave the premises, additional monthly charge of:	
1 per week	\$8.80
2 per week	\$17.60
3 per week	\$26.40
4 per week	\$35.20
5 per week	\$44.00
Saturday	\$13.19

**Container Monthly Rates**

P/U per Week	<u>1 yd</u>	<u>2 yd</u>	<u>3 yd</u>	<u>4 yd</u>	<u>6 yd</u>
1 x per	\$ 129.85	\$ 259.59	\$ 361.75	\$ 445.44	\$ 612.86
2 x per	\$ 259.70	\$ 519.18	\$ 723.50	\$ 890.88	\$ 1,225.72
3 x per	\$ 389.55	\$ 778.77	\$ 1,085.25	\$ 1,336.32	\$ 1,838.58
4 x per	\$ 519.40	\$ 1,038.36	\$ 1,447.00	\$ 1,781.76	\$ 2,451.44
5 x per	\$ 649.25	\$ 1,297.95	\$ 1,808.75	\$ 2,227.20	\$ 3,064.30
Sat. p/u	\$ 195.10	\$ 389.43	\$ 542.63	\$ 668.17	\$ 919.31
Extra p/u	\$ 29.98	\$ 59.89	\$ 83.47	\$ 102.80	\$ 141.41
Bin Rental	\$ 30.61	\$ 35.53	\$ 38.77	\$ 41.59	\$ 44.67



**City Council Agenda Item  
Staff Report**

CITY OF SAN BRUNO

**DATE:** June 12, 2012

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Klara A. Fabry, Public Services Director

**SUBJECT:** Adopt Resolution Increasing the Capital Improvement Project Appropriation for the Sanitary Sewer Condition Assessment Project by \$440,000 for a Total Appropriation of \$1,435,000

Adopt Resolution Authorizing the City Manager to Amend the Contract with Veolia (formerly JF Pacific Liners) Increasing the Contract Amount by \$319,000 for a total Contract Amount of \$1,239,000 for Sanitary Sewer Condition Assessment Project and Approving a Total Construction Contingency Amount of \$63,000

Adopt Resolution Authorizing the City Manager to Approve a Contract with Holmes International in an Amount not to Exceed \$97,000 for Sanitary Sewer Condition Assessment Project Support and Oversight

**BACKGROUND:**

The City Council approved a Sanitary Sewer Management Plan (SSMP) in 2007 to address the State's requirement that wastewater management agencies plan for the proper and efficient management, operation, and maintenance of sanitary sewer systems. The method most commonly used for condition assessment is televising the collection system. Televising allows for a methodical and analytical means of looking into sewer pipes and measuring problems discovered. The project was designed to be staged over five years to video and evaluate all sewer mains in the City.

As a part of the SSMP, the City prepared a Sanitary Sewer Condition Assessment Project to assess the existing sanitary sewer collection system. This project was included in the FY 2007-08 Capital Improvement Program Budget (CIP) at a total project cost of \$1,801,000. The project was subsequently refined to focus on video inspection and the total project cost was reduced to \$995,000 in the FY 2010-11 CIP.

In 2007, the City Council awarded a contract to JF Pacific Liners, Inc. (now known as Veolia) for the sewer main video inspection. The contract was awarded in an amount not to exceed \$920,000 over a five-year period. The Council also authorized \$75,000 in the Capital Improvement Program budget for management and oversight of the video inspection work. At the time the contract was awarded, the City estimated that the City's sanitary sewer collection system consisted of approximately 63 miles of sewer main. After field verification and confirmation, the City completed a GIS inventory yielding a total of 85 miles of sewer main.

Staff has negotiated with Veolia to complete the sewer main assessment project and video the remaining 22 miles of sewer main.

**DISCUSSION:**

The contract with Veolia as awarded in 2007 required the contractor to clean out and video record approximately 63 miles of sewer main line and provide the City with a DVD recording. The result of the project will be a complete assessment of the sewer mains of the City, DVD's of the entire length, numbered assessments of problem areas with exact locations in relationship to manholes, an individual electronic photo of the problem areas in the pipeline, along with a searchable database to access the project information.

Staff has negotiated with Veolia to complete the remaining 22 miles of sewer main to complete the whole system. The additional authorization will provide a complete assessment of the 85 miles of citywide sewer main lines. The additional cost to complete this work is \$319,000 based on the original bid amount as approved in 2007. Staff recommends adding a 20% contingency for unknown site condition issues and hard to access areas (easements) and reverse setups. The total contract amount would increase from \$920,000 to \$1,239,000. The contingency amount is \$63,000.

To provide quality control and video inspection review services, the City has utilized Holmes International, one of the best-known experts in the field. This review is necessary to ensure quality control and provide expert review and evaluation of the video results. Based on previous review by Holmes, many segments of the sewer pipes inspected had to be re-inspected at no additional cost to the city by the contractor to meet expected quality standards.

Of the \$75,000 prior budget authorization for project support services, \$39,000 remains available. Staff anticipates that an additional \$58,000 will be required for project support services to complete the project. Staff recommends contracting with Holmes International for the project support and quality control services in an amount not to exceed \$97,000, which includes the previously budgeted amount of \$39,000 and a new appropriation of \$58,000.

**FISCAL IMPACT:**

A total of \$995,000 has been appropriated for this Capital Improvement Project from the Wastewater Enterprise fund. That amount includes the original contract of \$920,000 for the video inspection work and \$75,000 for the consulting staff oversight services. Approximately \$39,000 is remaining for project quality control and oversight.

An additional appropriation of \$440,000 from the Wastewater Enterprise fund is recommended to fund full completion of the Video Inspection project as follows:

Veolia video inspection contract	\$319,000
20% contingency	\$63,000
Holmes International	\$58,000
Total	<u>\$440,000</u>

The additional appropriation of \$440,000 added to the prior project budget of \$995,000 brings the total project budget to \$1,435,000 for completion of the full 85 miles of sanitary sewer mains in the City as follows:

Initial Contract Amount	\$920,000
Additional Construction Cost	\$319,000
Proposed 20% contingency	\$63,000
Initial Project Support (\$39,000 Remaining)	\$75,000
Additional Project Support	\$58,000
Total	<u>\$1,435,000</u>

**ALTERNATIVES:**

1. Direct staff to issue a request for proposals to complete the sewer video work. This would delay the timeline of completion of the assessment of the sewer mains.

**RECOMMENDATION:**

Adopt resolution increasing the Capital Improvement Program budget appropriation for the Sanitary Sewer Condition Assessment Project by \$440,000 for a total appropriation of \$1,435,000.

Adopt resolution authorizing the City Manager to amend the contract with Veolia (formerly JF Pacific Liners) increasing the contract amount by \$319,000 for a total contract amount of \$1,239,000 for Sanitary Sewer Condition Assessment project and approving a total construction contingency amount of \$63,000.

Adopt resolution authorizing the City Manager to approve a contract with Holmes International in an amount not to exceed \$97,000 for Sanitary Sewer Condition Assessment project support and oversight.

**DISTRIBUTION:**

**ATTACHMENTS:**

1. Resolution increasing the CIP budget for the Sanitary Sewer Condition Assessment Project
2. Resolution authorizing City Manager to amend contract with Veolia
3. Resolution authorizing City Manager to execute contract with Holmes International
4. CIP

**DATE PREPARED:**

June 6, 2012

**REVIEWED BY:**

\_\_\_\_\_ CM

### SANITARY SEWER CONDITION ASSESSMENT PROJECT

**PROJECT DESCRIPTION:** This project performs the work necessary to conduct a full sanitary sewer condition assessment as required by the City's Sanitary Sewer Management Plan.

On May 2, 2006, the State Regional Water Quality Control Board (SRWQCB) established Statewide General Waste Discharge Requirements (WDR) Order No. 2006-0003. The WDR Order required all federal and state agencies, municipalities, county districts, and other public entities that own or operate sanitary sewer systems greater than one mile in length in the State of California to develop and implement a system-specific Sewer System Management Plan (SSMP). The objective of the SSMP is to provide proper and efficient management, operation, and maintenance of sanitary sewer systems, while taking into consideration risk management and cost benefit analyses.

As part of the "Measures and Activities" section of the SSMP, the City must conduct a thorough condition assessment of the sanitary sewer system that entails closed circuit televising (CCTV) and smoke testing—though additional assessment measures may be necessary in the future. The funding requested below will allow the City to CCTV over a five-year period.

**PROJECT NUMBER:** 84337

**PROJECT MANAGER:** Deputy Director of Utilities & Operations

**PRIORITY FOCUS/MASTER PLAN JUSTIFICATION:** This project will provide mandated assessment of the sewer collection system infrastructure along with proper and efficient management, operation and maintenance of sanitary sewer systems. The SSMP's intent is to reduce the number and frequency of SSOs and decrease the risk to human health and the environment caused by SSOs.

**LIFE EXPECTANCY:** On-going

**2009-10 STATUS:** Continued additional closed circuit televising of collection system. 3/5 of system has undergone video inspection. Integrated data collected with the newly implemented CMMS.

**2010-11 WORK PLAN:** Complete closed circuit televising of remaining 2/5 of collection system and integrate data with CMMS.

**PROJECTED COMPLETION DATE:** Spring 2011

**PROJECT-RELATED APPROPRIATIONS AND EXPENSES:**

Funding Source	Previously Funded	Carry-Over Appropriations	2010-11 Request	2011-15 Request	Total Appropriations
Wastewater Capital	545,000	0	450,000	0	995,000
<b>Total</b>	<b>\$545,000</b>	<b>\$0</b>	<b>\$450,000</b>	<b>\$0</b>	<b>\$995,000</b>

Line Item Expenditures	Prior Expenses	2009-10 Expenses	2010-11 Budget	2011-15 Request	Total Expenditures
0620: Construction	133,630	488,397	351,922	0	973,949
0640: Study	1,406	4,645	15,000	0	21,051
<b>Total</b>	<b>\$135,036</b>	<b>\$493,042</b>	<b>\$366,922</b>	<b>\$0</b>	<b>\$995,000</b>

**ONGOING FINANCIAL IMPACT:** This condition assessment will allow the Department to appropriately target future efforts to rehabilitate wastewater mains.

RESOLUTION NO. 2012- \_\_\_\_\_

**RESOLUTION INCREASING THE CAPITAL IMPROVEMENT  
PROJECT APPROPRIATION FOR THE SANITARY SEWER  
CONDITION ASSESSMENT PROJECT BY \$440,000 FOR A  
TOTAL APPROPRIATION OF \$1,435,000**

**WHEREAS**, the Wastewater Work Program in the Capital Improvement Program (CIP) approved and adopted by the City Council includes the Sanitary Sewer Condition Assessment which calls for a condition assessment of the existing sanitary sewer collection system; and

**WHEREAS**, the method most commonly used for condition assessment is televising the collection system, allowing for a methodical and analytical means of looking into sewer pipes and measuring problems discovered; and

**WHEREAS**, It is standard practice for municipalities to perform this type of sewer condition assessment over a five year period, and to conduct the assessment through a method of using modern equipment resulting in DVD's of the length of sewer pipe and numbered assessments of problem areas with exact location in relation to manholes, as well as the individual electronic photo of problem areas; and

**WHEREAS**, In 2007, the City Council awarded a contract to JF Pacific Liners, Inc, now known as Veolia ("Contractor") in the amount of \$920,000 to perform the video assessment work over a five year period; and the City desires to extend the contract to complete an additional 22 miles of sewer main, with an increase to the contract amount by \$319,000, and a project contingency of \$63,000 for a total construction budget of \$1,302,000; and

**WHEREAS**, the City intends to utilize Holmes International to provide high quality control and project support necessary to review and evaluate the sewer condition videos prepared by Veolia and provide project oversight, with a contract amount of \$97,000; and

**WHEREAS**, the City Council appropriated \$995,000 from the Wastewater Enterprise fund for the Sanitary Sewer Condition Assessment, of which \$39,000 remains available.

**NOW, THEREFORE, BE IT RESOLVED**, that the San Bruno City Council hereby authorizes increase to the Capital Improvement Project appropriation for the Sanitary Sewer Condition Assessment Project by \$440,000 for a total project cost of \$1,435,000.

Dated: June 12, 2012

\_\_\_\_\_  
Jim Ruane, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Carol Bonner, City Clerk

\_\_\_\_\_  
Marc Zafferano, City Attorney

-o0o-

I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 12th day of June 2012 by the following vote:

AYES: Councilmembers: \_\_\_\_\_  
NOES: Councilmembers \_\_\_\_\_  
ABSENT: Councilmembers: \_\_\_\_\_

RESOLUTION NO. 2012- \_\_\_\_

**RESOLUTION AUTHORIZING THE CITY MANAGER TO  
APPROVE A CONTRACT WITH HOLMES INTERNATIONAL IN  
AN AMOUNT NOT TO EXCEED \$97,000 FOR SANITARY  
SEWER CONDITION ASSESSMENT PROJECT SUPPORT AND  
OVERSIGHT**

**WHEREAS**, the Wastewater Work Program in the Capital Improvement Program (CIP) approved and adopted by the City Council includes the Sanitary Sewer Condition Assessment which calls for a condition assessment of the existing sanitary sewer collection system; and

**WHEREAS**, the method most commonly used for condition assessment is televising the collection system, allowing for a methodical and analytical means of looking into sewer pipes and measuring problems discovered; and

**WHEREAS**, It is standard practice for municipalities to perform this type of sewer condition assessment over a five year period, and to conduct the assessment through a method of using modern equipment resulting in DVD's of the length of sewer pipe and numbered assessments of problem areas with exact location in relation to manholes, as well as the individual electronic photo of problem areas; and

**WHEREAS**, In 2007, the City Council awarded a contract to JF Pacific Liners, Inc, now known as Veolia ("Contractor") to perform the video assessment work over a five year periodn the amount of \$920,000 and the City has extended that contract for an additional 22 miles of sewer main with an increased contract amount of \$319,000; and

**WHEREAS**, the City Council authorized \$75,000, with \$39,000 remaining, for project support for the initial construction contract; and

**WHEREAS**, an additional \$58,000 is necessary to provide project support and quality control; and

**WHEREAS**, Holmes International has the experience and skills necessary to provide high quality control and project support necessary to review and evaluate the sewer condition videos prepared by Veolia and provide project oversight.

**NOW, THEREFORE, BE IT RESOLVED**, that the San Bruno City Council hereby authorizes the City Manager to approve a contract with Holmes International in an amount not to exceed \$97,000 for Sanitary Sewer Condition Assessment project support and oversight.

Dated: June 12, 2012

\_\_\_\_\_  
Jim Ruane, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Carol Bonner, City Clerk

\_\_\_\_\_  
Marc Zafferano, City Attorney

-o0o-

I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 12th day of June 2012 by the following vote:

AYES: Councilmembers: \_\_\_\_\_  
NOES: Councilmembers \_\_\_\_\_  
ABSENT: Councilmembers: \_\_\_\_\_

RESOLUTION NO. 2012- \_\_\_\_

**RESOLUTION AUTHORIZING THE CITY MANAGER TO AMEND  
THE CONTRACT WITH VEOLIA (FORMERLY JF PACIFIC  
LINERS) INCREASING THE CONTRACT AMOUNT BY \$319,000  
FOR A TOTAL CONTRACT AMOUNT OF \$1,239,000 FOR  
SANITARY SEWER CONDITION ASSESSMENT PROJECT AND  
APPROVING A TOTAL CONSTRUCTION CONTINGENCY  
AMOUNT OF \$63,000**

**WHEREAS**, the Wastewater Work Program in the Capital Improvement Program (CIP) approved and adopted by the City Council includes the Sanitary Sewer Condition Assessment which calls for a condition assessment of the existing sanitary sewer collection system; and

**WHEREAS**, the method most commonly used for condition assessment is televising the collection system, allowing for a methodical and analytical means of looking into sewer pipes and measuring problems discovered; and

**WHEREAS**, It is standard practice for municipalities to perform this type of sewer condition assessment over a five year period, and to conduct the assessment through a method of using modern equipment resulting in DVD's of the length of sewer pipe and numbered assessments of problem areas with exact location in relation to manholes, as well as the individual electronic photo of problem areas; and

**WHEREAS**, In 2007, the City Council awarded a contract to JF Pacific Liners, Inc, now known as Veolia ("Contractor") in the amount of \$920,000 to perform the video assessment work over a five year period; and

**WHEREAS**, the Contractor was authorized for 63 miles of sewer main and the City desires the Contractor to complete an additional 22 miles of sewer main with the original bid amount; and

**WHEREAS**, staff recommends adding a 20% construction contingency amount of \$63,000 for unknown site conditions.

**NOW, THEREFORE, BE IT RESOLVED**, that the San Bruno City Council hereby authorizes the City Manager to amend the contract with Veolia (formerly JF Pacific Liners) to increase the total contract amount by \$319,000 and a total contract cost of \$1,239,000 for Sanitary Sewer condition Assessment Project and approving a total construction contingency amount of \$63,000.

Dated: June 12, 2012

\_\_\_\_\_  
Jim Ruane, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Carol Bonner, City Clerk

\_\_\_\_\_  
Marc Zafferano, City Attorney

-o0o-

I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 12th day of June 2012 by the following vote:

AYES: Councilmembers: \_\_\_\_\_  
NOES: Councilmembers \_\_\_\_\_  
ABSENT: Councilmembers: \_\_\_\_\_



**City Council Agenda Item  
Staff Report**

CITY OF SAN BRUNO

---

**DATE:** June 12, 2012

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Randy Schwartz, Community Services Director

**SUBJECT:** Adopt Resolution Authorizing the City Manager to Execute a Contract with the San Bruno Park School District to Provide an After School Recreation Program at Belle Air School

**BACKGROUND:**

The San Bruno Community Services Department currently conducts a wide variety of youth classes and enrichment programs at the Recreation Center and on several of the San Bruno Park School District campuses. These programs include instruction in music, language, science, dance, physical fitness, arts and crafts, home economics and homework assistance.

During the 2010-11 school year, the City entered into a three-year agreement with the San Bruno Park School District (District) for the City to conduct the After School Education and Safety (ASES) program at Allen School. ASES, funded by a grant from the State of California, offers free after school tutoring, healthy snacks and enrichment programs to students from the end of each school day until 6:00pm. The ASES program at Allen School, now completing its second year, is doing very well, with 87 students enrolled.

**DISCUSSION**

The District has also operated an ASES program for several years at Belle Air School, with an outside vendor being contracted as the service provider. The Belle Air ASES program's enrollment has been filled to capacity, with approximately 84 students. In December of 2011, the arrangement between the District and vendor was terminated and the District has been operating the Belle Air program directly for the past several months. In May, District officials approached City staff with a request to provide the ASES program at Belle Air School for three years beginning with school year 2012-13, while continuing the program at Allen.

Under this agreement, the District will provide the facilities and daily healthy snacks, and will encourage the students to participate in the program. City staff will handle the program registration and will provide all personnel, materials, and equipment necessary to conduct the program from the time of dismissal until 6:00pm each school day.

Because the ASES program enrollment at Belle Air School has reached its capacity each year and there are additional students and families in need of supervised afterschool programs, the City's Recreation Division has continued to conduct an afterschool program at the City's recreation facility adjacent to Belle Air School. This program costs \$125 per month and typically has 15 to 20 students enrolled. If the City and District enter into an agreement for City staff to conduct the Belle Air ASES program, the fee-based program would still be an option for those that are not able to enroll in ASES.

**FISCAL IMPACT:**

The District will pay the City \$7.50 per student per day, up to \$106,875 for each fiscal year of the Agreement from the ASES grant funds. Based upon the number of children participating in the program, staff will receive grant funds to cover the cost of all program expenses including staff, supplies, equipment and administrative costs.

**ALTERNATIVES:**

1. Do not adopt the resolution to provide the ASES program at Belle Air School.

**RECOMMENDATION:**

Adopt Resolution Authorizing the City Manager to Execute a Contract with the San Bruno Park School District to Provide an After School Recreation Program at Belle Air School

**DISTRIBUTION:**

None

**ATTACHMENTS:**

1. Resolution

**DATE PREPARED:**

May 18, 2012

**REVIEWED BY:**

\_\_\_\_\_ CM

Resolution No. 2012 - \_\_\_\_\_

**RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH  
THE SAN BRUNO PARK SCHOOL DISTRICT TO PROVIDE AN AFTER SCHOOL  
RECREATION PROGRAM AT BELLE AIR SCHOOL**

**WHEREAS**, the San Bruno Park School District has obtained an After School Education and Safety Program (ASES) Grant from the State of California to provide after school recreation programs; and

**WHEREAS**, the City's Community Services Department provides recreational services and programs to the residents of San Bruno including a variety of after school offerings on DISTRICT campuses; and

**WHEREAS**, the District wishes to contract with the City as the service provider of after school programs at Belle Air School under the ASES grant;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council hereby authorizes the City Manager to execute a contract with the San Bruno Park School District to provide an after school recreation program at Belle Air School.

-oOo-

I hereby certify that foregoing Resolution No. 2012 - \_\_\_\_\_ as introduced and adopted by the San Bruno City Council at a regular meeting on June 12, 2012 by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
CITY CLERK

BOARD OF TRUSTEES  
Jennifer Blanco  
William J. Henderson Jr.  
Kevin J. Martinez  
James R. Prescott  
Henry Sanchez, MD



ADMINISTRATION  
David Hutt, Ed.D  
Superintendent  
Lynn Orong, MBA  
Associate Superintendent

## USE AGREEMENT

THIS AGREEMENT ("AGREEMENT") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by and between the CITY OF SAN BRUNO, a municipal corporation ("CITY") and SAN BRUNO PARK SCHOOL DISTRICT ("DISTRICT"), collectively referred to as the "Parties."

### Recitals

A. DISTRICT has obtained an After School Education and Safety Program (ASES) Grant from the State of California in the amount of \$112,500 to provide after school programs. Of this amount, DISTRICT will maintain \$5,625.00 for program indirect and administrative costs. The remaining \$106,875.00 will be allotted for direct program funding.

B. The CITY'S Community Services Department provides recreational services and programs to the residents of San Bruno including a wide variety of after school offerings on DISTRICT campuses.

C. DISTRICT wishes to contract with the CITY as the service provider of afterschool programs at Belle Air School under the ASES grant.

D. This AGREEMENT is intended to formalize the understandings of the parties.

### NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. TERM. The Term of this AGREEMENT shall commence on July 1, 2012 and terminate on June 30, 2015. Notwithstanding the term of this AGREEMENT, either party may terminate this AGREEMENT with thirty (30) days written notice.

2. FEE. DISTRICT agrees to pay CITY a fixed fee of \$7.50 per student per day up to an amount not to exceed \$106,875.00 for each fiscal year of this AGREEMENT. CITY will enroll and serve up to a maximum of 84 (eightyfour) students in each fiscal year in order to meet the grant attendance and program requirements. This enrollment includes the additional students to be served and reported as part of the Partner Matching Funds. The \$7.50 fee paid to the City shall cover all staff, program, equipment and administrative costs. CITY shall bill DISTRICT monthly for services delivered and shall include attendance reports with the monthly invoice. Payments shall be made payable to CITY OF SAN BRUNO and sent to "Community Services Director, City of San Bruno, 567 El Camino Real, San Bruno, CA, 94066". DISTRICT will pay CITY within 45 days of receipt of monthly invoice.

### 3. CITY'S RESPONSIBILITIES.

- a. CITY will provide all personnel, materials, and equipment necessary to conduct a program of after-school homework assistance and enrichment activities from the time of dismissal until 6:00 p.m. each school day. Children will participate in structured activities designed to enhance literacy and other academic content areas, communication, and decision-making skills. City staff will incorporate learning through group instruction, and the curriculum will incorporate language arts, science, math, nutrition, physical activity, performing arts, research skills development, problem solving, and technology.

- b. CITY shall handle registration procedures, monitor attendance and report attendance to the DISTRICT program officials.
- c. CITY shall use a collaborative program planning and development process at least once per year that includes parents, youth, and school site representatives.
- d. CITY shall provide all notices, reports, statements, and records to parents or guardians in English. Additionally, since 15 percent of the students enrolled in the school site speak Spanish as a primary language, such documents will be provided in Spanish for those participants whose primary language is Spanish. City and District will collaborate on the translation process.
- e. CITY shall provide at all times during the program hours of this Agreement, adults with qualifications equivalent to the District's Instructional Aide position, either as employees or contractors, onsite and in direct supervision of the participants at an adult: participant ratio no greater than 1:20.
- f. CITY shall be solely responsible for staff in their employ under this agreement and certifies that staff providing services are adequately trained and prepared according to prevailing standards for providing such services. The City will also provide adequate supervision of the staff.
- g. CITY shall notify the School administrators of any child who does not report to the program and who does not appear on the daily absentee list.
- h. CITY shall accommodate and cooperate with State, County, and District representatives in meeting the requirements of program monitoring including but not limited to visitations, observations, documentation requests, audits and reviews.

4. DISTRICT'S RESPONSIBILITIES.

- a. DISTRICT shall provide adequate and safe facilities for afterschool programs to occur.
- b. DISTRICT shall have final program development approval.
- c. DISTRICT administrators, teachers and other staff will encourage eligible community youth to participate in the program. The school population will be informed about the program through a series of flyers, school announcements, and parent and school community meetings.
- d. DISTRICT shall provide nutritious snacks for children on a daily basis.
- e. DISTRICT shall give CITY a list of program participants who are absent from school each day.

- f. DISTRICT shall be responsible for the security and safety of children each day until they check in to the ASES program.
- g. DISTRICT will provide advanced notification of program monitoring including but not limited to visitations, observations, documentation requests, audits and reviews when available and appropriate.

5. COMPLIANCE WITH LAWS. CITY and DISTRICT shall comply with all statutes, ordinances and requirements of all municipal, state and federal authorities now in force, or which may hereafter be in force, pertaining to the premises, occasioned by or affecting the use thereof by CITY, including all laws pertaining to and requiring non-discrimination.

6. INDEMNIFICATION.

CITY hereby agrees to indemnify, hold harmless and defend DISTRICT and DISTRICT'S officers, officials, employees, agents, volunteers, contractors or subcontractors from and against any and all losses, claims, liabilities, damages (including property damage, bodily injury, or death), costs and expenses, including attorneys' fees and costs, arising out of or in any way connected with the CITY'S use of the Property pursuant to this AGREEMENT, unless due to the sole or willful negligence of DISTRICT.

DISTRICT hereby agrees to indemnify, hold harmless and defend CITY and CITY'S officers, officials, employees, agents, volunteers, contractors or subcontractors from and against any and all losses, claims, liabilities, damages (including property damage, bodily injury, or death), costs and expenses, including attorneys' fees and costs, arising out of or in any way connected with the DISTRICT'S use of the Property pursuant to this AGREEMENT, unless due to the sole or willful negligence of CITY.

7. INSURANCE. During the term of this AGREEMENT both parties shall maintain insurance against claims or injuries to persons or damages to property arising from or in connection with operation of the Afterschool Program as follows:

- A. General Liability. Commercial General Liability insurance in the amount of \$5,000,000 combined single limit per occurrence for bodily injury, personal injury and Property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately or the general aggregate limit shall be twice the occurrence limit.

The General Liability policy is to contain, or be endorsed to contain, the following provisions:

- i. Both the CITY and the DISTRICT, their officers, officials, agents, employees and volunteers are to be covered as additional insureds by endorsement as respects to liability arising out of the program. The coverage shall contain no special limitations on the scope of protection afforded to the both the CITY and the DISTRICT, its officers, officials, agents, employees or volunteers.

- ii. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, or cancelled, or reduced in coverage or in limits except after thirty (30) days prior written notice by mail has been given to the other party.

B. Property Insurance. The DISTRICT will maintain property insurance against all risks of loss to the Property for full replacement cost with no coinsurance penalty provision. The DISTRICT will also maintain property insurance covering personal property at the Property.

C. Worker's Compensation Insurance & Employer's Liability. If CITY hires employees, it shall also take out and maintain Workers' Compensation Insurance as required by state law.

D. General Requirements.

- i. Any deductibles or self-insured retentions in excess of \$15,000 must be declared to and approved by the CITY.
- ii. Coverage shall state that the DISTRICT's insurance shall apply separately to each insured against which claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- iii. Insurance is to be placed with insurers with a Bests rating of no less than A:VII.
- iv. At least ten business days prior to commencing use, DISTRICT shall deliver to CITY acceptable evidence of compliance with the above insurance requirements, including certificates of insurance and endorsements as required by this clause. DISTRICT hereby grants to CITY a waiver of any right to subrogation which any insurer of said Lessee may acquire against the City by virtue of the payment of any loss under such insurance. This provision applies regardless of whether or not the City has requested or received a waiver of subrogation endorsement from the insurer.

8. If for any reason, the District facilities cannot be made available for City's use pursuant to this AGREEMENT, DISTRICT shall compensate CITY per the provisions in paragraph 2, FEES, based upon the previous monthly attendance figures.

9. MISCELLANEOUS PROVISIONS.

A. Entire Agreement, Amendment. This AGREEMENT constitutes the complete agreement between the parties and may be modified or amended only by a written document signed by representatives of both parties.

B. Severance. If any part of this AGREEMENT is invalid by reason of law or governmental regulation, or if the City waives any provisions, the remaining portions of this AGREEMENT shall remain in full force and effect.

C. Authority. The parties represent that the individuals signing this AGREEMENT have the authority to do so.

10. NOTICES. Any notice, insurance certificate or endorsement which either party may or is required to give the other shall be given by mailing, postage prepaid, to the below-designated places, or at such other place as may be designated by the parties from time to time:

**To CITY:**  
City Manager  
City of San Bruno, City Hall  
567 El Camino Real  
San Bruno, CA 94066

**To DISTRICT:**  
Superintendent  
San Bruno Park School District  
500 Acacia Avenue  
San Bruno, CA 94066

**IN WITNESS WHEREOF**, this AGREEMENT is executed by the City of San Bruno, by its authorized representative, the City Manager, and by the San Bruno Park School District, by its authorized representative, the Superintendent.

CITY OF SAN BRUNO:

SAN BRUNO PARK SCHOOL DISTRICT:

By: \_\_\_\_\_  
**CONSTANCE C. JACKSON**

By: \_\_\_\_\_  
**DAVID HUTT**

ATTEST:

ATTEST:

By: \_\_\_\_\_  
City Clerk, Carol Bonner

By: \_\_\_\_\_

Approved as to Form:

Approved as to Form:

By: \_\_\_\_\_  
Marc Zafferano, City Attorney

By: \_\_\_\_\_  
Mark Williams, Attorney



**City Council Agenda Item  
Staff Report**

CITY OF SAN BRUNO

DATE: June 12, 2012  
TO: Honorable Mayor and Members of the City Council  
FROM: Carol Bonner, City Clerk  
SUBJECT: Authorize Fireworks Stand Permits for 2012 Upon Finding that the Non-Profit Organizations Meet Requirements of Resolution 2008-59 and Ordinance No. 1700

**BACKGROUND:**

The City of San Bruno Municipal Code allows by special permit, the sale of safe and sane fireworks at temporary fireworks stands. The City Clerk has reviewed all fireworks stand permit applications for completeness and forwarded the applications for review by a City Council Sub Committee for their recommendations to the full City Council.

**DISCUSSION:**

Only eighteen (18) fireworks stands are permitted, of which ten (10) are grandfathered status and the remaining are lottery status. As of the deadline, seventeen (17) applications were received for 2012. Grandfathered permits were assigned to organizations with properly issued permits in effect on July 4, 1997, having relied upon the sale of fireworks as a primary source of income. Permits were issued to other local serving organizations benefiting from the sale of fireworks; however, those groups should not become dependent upon this source of income since they may be required to participate in a lottery for a chance at a permit next year if the maximum number of qualified applications are exceeded. All permit applicants attended the mandatory fireworks safety meeting conducted by the City on June 5, 2012.

**FISCAL IMPACT:**

As in the past, the total cost to the City for fireworks related activities was recovered from fireworks stand permit holders. The City charges a permit fee of \$750 and allocates the additional cost of all services performed by the City to permit holders according to a formula based upon each group's gross sales. The costs incurred by the City include community and fireworks user education, information enforcement of all fireworks regulations, and community clean up following July 4.

*10.c.*

**ALTERNATIVES:**

Take no action; however, the same local organizations are re-applying this year, with the exception of one new local organization and, unless new material facts are presented at the Council meeting, it would be prudent to issue permits.

**RECOMMENDATION:**

Authorize Fireworks Stand Permits for 2012 Upon Finding that the Non-Profit Organizations Meet Requirements of Resolution 2008-59 and Ordinance No. 1700.

**DISTRIBUTION:**

1. Non-profit groups submitting an application for a temporary fireworks stand.
2. Wholesalers of fireworks, TNT Fireworks and Phantom Fireworks.

**ATTACHMENTS:**

1. List of applicants with proposed locations.

**DATE PREPARED:**

June 6, 2012

**REVIEWED BY:**

\_\_\_\_\_ CM

**SAN BRUNO – 2012**

06/12/12

**ALP #409/V.E.W. POST**

**Steve Harden**

2266 Hamilton Ave.  
San Bruno, CA. 94066  
H: (650) 952-9329

**Location**

American Legion Post #409  
757 San Mateo Ave., San Bruno CA 94066

Email:

**AMERICAN YOUTH SOCCER ORG.**

**Mike Rodriguez**

PO Box 581  
San Bruno, CA 94066  
C: (510) 385-8761

House of George  
292 El Camino Real  
San Bruno, CA 94066

**BOOSTERS OF #71**

**Dave Morgan**

716 Olive Court  
San Bruno, CA. 94066  
H: (650) 952-1548  
C: (650) 697-3275  
W: (650) 225-3682

United Methodist Church  
560 El Camino Real  
San Bruno, CA 94066

**CALVARY CROSS CHURCH OF THE HIGHLANDS**

**Mike Bermudez**

270 Lomita Ave.  
San Bruno, CA. 94066  
C: (415) 706-7204

San Bruno Towne Center  
1322-1340 El Camino Real  
San Bruno, CA 94066

**CAMP ST. ANDREWS**

**John Swan**

120 Keefe Ct.  
San Bruno, CA 94066  
C: (408) 722-5379

Tanforan Mall Parking Lot  
San Bruno, CA 94066

E-MAIL: [jswan13@aol.com](mailto:jswan13@aol.com)

[John.swan@campsaintandrews.org](mailto:John.swan@campsaintandrews.org)

**CAPUCHINO HIGH SCHOOL BOOSTERS**

**Arturo Tudury**

721 Green Ave.  
San Bruno, CA. 94066  
H: (650) 588-8241  
C: (650) 922-2514

799 El Camino Real  
San Bruno, CA 94066

**PARENT BOOSTERS 72**

**Henry White**  
299 Linden Ave.  
San Bruno, CA 94066  
C: (650) 483-8431

Lunardi's Parking Lot  
2801 San Bruno Ave.  
San Bruno, CA 94066

**PARKSIDE INTERMEDIATE BOOSTERS**

**Kathryn Mannos**  
2485 Lexington Dr.  
San Bruno, CA 94066  
H: (650) 873-5962

Tanforan Mall Parking Lot  
San Bruno, CA 94066

**SAN BRUNO COLTS BASEBALL**

**Mike Palmer**  
153 Linden Avenue  
San Bruno, CA 94066  
H: (650) 589-3362  
C: (650) 280-7717  
E-MAIL: [iiipalms@pacbell.net](mailto:iiipalms@pacbell.net)

Tanforan Mall Parking Lot  
San Bruno, CA 94066

**SAN BRUNO GIRLS SOFTBALL**

**Manuel Cotla III**  
222 Manor Dr.  
So. San Francisco, CA 94080  
H: (650) 273-8002  
C:  
E-MAIL:

Tanforan Mall Parking Lot  
San Bruno, CA 94066

**SAN BRUNO LIONS CLUB**

**Larry Verna**  
540 Skyline Dr.  
San Bruno, CA 94066  
H: (650) 228-6888  
C:

675 El Camino Real  
San Bruno, CA 94066

**SAN BRUNO LOWEN #83**

**Charlie Ringgenberg**  
2650 Cottonwood Dr.  
San Bruno, CA. 94066  
H: (650) 636-3243

European Car Center  
928 El Camino Real  
San Bruno, CA 94066

**SAN BRUNO PEE WEE BASEBALL**

**Lynn Berliner**

1404 Jenevein Ave.

San Bruno, CA. 94066

H: (650) 873-0918

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E-MAIL: [sammispoppop@aol.com](mailto:sammispoppop@aol.com)

811 Cherry Ave.

San Bruno, CA 94066

**SAN BRUNO POLICE ASSOCIATION**

**Marriane Lindblom**

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San Bruno, CA 94066

C: (650) 219-1228

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JC Penney Parking Lot

1122 El Camino Real

San Bruno, CA 94066

**SAN BRUNO PONY BASEBALL**

**JIM THIEL**

150 Eastburn Ct.

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H: (650) 589-4432

C: (650) 245-9027

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Tanforan Mall Parking Lot

San Bruno, CA 94066

**SAN BRUNO ROTARY**

**Frank Hedley**

PO Box 651

San Bruno, CA. 94066

H: (650) 589-5014

Tanforan Mall Parking Lot

San Bruno, CA 94066

**WEST BAY RAMS FOOTBALL**

**Denise Ventura Lum**

PO Box 1399

San Bruno, CA 94066

C: (650) 642-1626

Bayhill Shopping Center

851 Cherry Ave.

San Bruno, CA 94066