

"The City With a Heart"



Jim Ruane, Mayor
Ken Ibarra, Vice Mayor
Rico E. Medina, Councilmember
Irene O'Connell, Councilmember
Michael Salazar, Councilmember

**SPECIAL MEETING
AGENDA
CITY COUNCIL CLOSED SESSION
August 14, 2012
6:30 p.m.**

Meeting location: San Bruno Senior Center, 1555 Crystal Springs Rd., San Bruno, CA

1. ROLL CALL:

- 2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:** Individuals allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask the City Clerk to request that the Council consider your comments earlier. It is the Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Council from discussing or acting upon any matter not agendized pursuant to State Law.

3. CLOSED SESSION:

Conference with Labor Negotiators Pursuant to Gov't Code Section 54957.6:
Agency Designated Representatives: City Manager, Geoff Rothman, Negotiator
Employee Organizations: San Bruno Professional Fire Fighters Associations, Public Safety Mid-Management Bargaining Unit, Miscellaneous Group, Mid Management Bargaining Unit, San Bruno Police Bargaining Unit and San Bruno Management Employees Association.

4. ADJOURNMENT:

The next Regular City Council Meeting will be held on August 14, 2012, at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road.

"The City With a Heart"



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AGENDA SAN BRUNO CITY COUNCIL & SAN BRUNO SUCCESSOR AGENCY

August 14, 2012

7:00 p.m.

Meeting location: Senior Center, 1555 Crystal Springs Road, San Bruno

City Council meetings are conducted in accordance with Roberts Rules of Order Newly Revised and City Council Rules of Procedure. You may address any agenda item by standing at the microphone until recognized by the Council. All regular Council meetings are recorded and televised on CATV Channel 1 and replayed the following Thursday, at 2:00 pm. You may listen to recordings in the City Clerk's Office, purchase CD's, access our web site at www.sanbruno.ca.gov or check out copies at the Library. We welcome your participation. In compliance with the Americans with Disabilities Act, individuals requiring reasonable accommodations or appropriate alternative formats for notices, agendas and records for this meeting should notify us 48 hours prior to meeting. Please call the City Clerk's Office 650-616-7058.

Thank you **San Bruno Garden Club** for providing the beautiful floral arrangement.

1. CALL TO ORDER:

2. ROLL CALL/PLEDGE OF ALLEGIANCE:

3. ANNOUNCEMENTS:

There will be no City Council Meeting on Tuesday, August 28, 2012. The next regular City Council Meeting will be held on September 11, 2012.

4. PRESENTATIONS:

5. REVIEW OF AGENDA:

6. APPROVAL OF MINUTES: Regular City Council Meeting of July 24, 2012, Special City Council Meetings of May 21 and August 8, 2012.

7. CONSENT CALENDAR: All items are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion unless requested by a Councilmember, citizen or staff.

- a. **Approve:** Accounts Payable of July 16 and July 23, 2012 and Successor Agency Accounts Payable of July 16 and July 23, 2012.
- b. **Approve:** Payroll of July 15 and 29, 2012.
- c. **Accept:** Reconciliation of General Ledger to Bank Reports and the Investment Reports Dated June 30, 2012.
- d. **Adopt:** Resolution Approving Appropriation in the Amount of up to \$2,500 from the City Art Fund for Culture and Arts Commission Programs for 2012-13.
- e. **Adopt:** Resolution Authorizing the City Manager to Execute a Contract in the Amount of \$119,282 with the San Mateo County's Aging and Adult Services Department's Area Agency on Aging Program for the City of San Bruno's Congregate Nutrition and Transportation Programs.

- f. **Adopt:** Resolution Organizing and Designating the Performance of Certain Administrative Duties of the Successor Agency to the San Bruno Redevelopment Agency and Authorizing the City Clerk to File a Statement Thereof with the Secretary of State and the San Mateo County Clerk.

8. PUBLIC HEARINGS: None.

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: Individuals allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask the City Clerk to request that the Council consider your comments earlier. It is the Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Council from discussing or acting upon any matter not agendized pursuant to State Law.

10. CONDUCT OF BUSINESS:

- a. Receive Oral Update on the Caltrain Grade Separation Project.
- b. Receive Report on the Sharp Park Private Sewer Lateral Grant Program.
- c. Authorize City Manager to Execute Contract with Economic & Planning Systems, Inc. (EPS) to Prepare a Request for Proposals/ Qualifications (RFP/ RFQ) to Develop the Crossing Hotel Site and Assist in Evaluating Developer Proposals.
- d. Adopt Resolution Authorizing the City Manager to Award and Execute a Construction Contract for the Transit Corridor Pedestrian Connection Improvement Project.
- e. Adopt Resolution Appropriating \$654,000 in Congestion Mitigation and Air Quality Grant Funding to the Street Median and Grand Boulevard Improvement Project and Authorizing the City Manager to Award and Execute a Construction Contract for the Project.

11. SUCCESSOR AGENCY:

Receive Report and Adopt Resolution as the Successor Agency to the San Bruno Redevelopment Agency Approving the Draft Third Recognized Obligation Payment Schedule for the Period of January 1 – June 30, 2013.

12. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:

Receive Annual Report from the Senior Citizens Advisory Board.

13. COMMENTS FROM COUNCIL MEMBERS:

14. CLOSED SESSION:

15. ADJOURNMENT:

The next regular City Council Meeting will be held on September 11, 2012 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

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Michael Salazar, Councilmember

MINUTES

SAN BRUNO CITY COUNCIL

July 24, 2012

7:00 p.m.

Meeting location: Senior Center, 1555 Crystal Springs Road, San Bruno

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on July 24, 2012 at the San Bruno Senior Center, 1555 Crystal Springs Rd., San Bruno, CA. The meeting was called to order at 7:00 p.m.

Mayor Ruane thanked the San Bruno Garden Club for the beautiful floral arrangement.

2. ROLL CALL/PLEDGE OF ALLEGIANCE: Presiding was Mayor Ruane, Vice Mayor Ibarra and Council Members O'Connell, Medina and Salazar. Recording by Clerk Bonner. **Community Services Director Schwartz** led the Pledge of Allegiance.

3. ANNOUNCEMENTS:

Mayor Ruane announced there would be no Council Meeting on Tuesday, August 28, 2012.

4. PRESENTATIONS:

a. **Mayor Ruane** read and presented a Proclamation for the 29th Annual National Night Out to Citizens Crime Prevention Member Brandon Lau who thanked the City.

b. Receive Oral Report from the 2012 San Bruno Sister City Student Exchange Delegation to Narita Japan. Students from Parkside and chaperones shared their experiences in Japan.

5. REVIEW OF AGENDA: No changes.

6. APPROVAL OF MINUTES: Regular City Council Meeting of July 10, 2012 and Special Closed Session City Council Meeting of July 10, 2012, approved as submitted.

7. CONSENT CALENDAR:

a. **Approve:** Accounts Payable of July 2 and July 9, 2012 and Successor Agency Accounts Payable of July 2 and July 9, 2012.

b. **Approve:** Payroll of July 1, 2012.

c. **Waive:** Second Reading and Adopt Ordinance Adjusting Water Rates as Presented in the Notice of Proposed Increase Mailed to All Property Owners.

d. **Waive:** Second Reading and Adopt Ordinance Adjusting Wastewater Rates as Presented in the Notice of Proposed Increase Mailed to All Property Owners.

f. **Receive:** Report on City Purchase of Hotel Site at the Crossing, San Bruno, Parcels 020-013-250 and 020-013-260.

g. **Adopt:** Resolution Authorizing the Closure of 200 Linear Feet of the 200 Block of Santa Inez Avenue on Friday August 17, 2012 between the Hours of 11:00 AM and 7:00 PM for Happy Hall School's 61st Anniversary Party.

Mayor Ruane pulled Items 7.f. and 7.g., **Councilmember Medina** pulled Items 7.c. and 7.d. **M/S Medina/Salazar** to approve balance of the Consent Calendar and passed with all ayes.

Councilmember Medina went on record in opposition to Item 7.c. as discussed at previous meetings.

M/S Ibarra/O’Connell and **Mayor Ruane** to approve Item 7c., **Councilmembers Medina and Salazar** in opposition.

Councilmember Medina went on record in opposition to Item 7.d. as discussed at previous meetings, said it was too aggressive at this time.

M/S Ibarra/O’Connell and **Mayor Ruane** to approve Item 7d., **Councilmembers Medina and Salazar** in opposition.

City Manager Jackson addressing Item 7.f. said this item is for the execution and purchase agreement of two parcels, commonly known as Parcels 7 and 8, the hotel site from Martin Regis San Bruno Associates at the Crossing, San Bruno development site. The purchase price negotiated for this purchase is \$1.4 million and the purpose is to provide the City with full control over the ultimate end user as well as to avoid sale pending property owner urgent interest to sell the property. Purchase of this property will allow the City to control who ultimately develops a hotel and conference facility on that site. The City may want to consider putting out proposals in the near future. The purchase agreement was signed on July 12, 2012 and \$25,000. in deposit money was paid into an escrow, contingent upon the City receiving a final appraisal supporting the purchase price as well as the City’s complete review of the environmental remediation status of the site.

M/S O’Connell/Ibarra to approve Item 7.f. and passed with all ayes.

City Manager Jackson said regarding Item 7.g., a resident commented late this afternoon regarding parking and the closure of the street. She said in addition to the items in the packet, staff recommended a barricade in front of the residence for the event.

M/S Ibarra/Medina to approve Item 7.g. and passed with all ayes. **Mary Lou Johnson**, owner of Happy Hall thanked Council and said she is happy to work with the neighbors regarding parking.

8. PUBLIC HEARINGS: None.

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

John Barrielier, N. San Anselmo talked about putting GPS devices in each of the City vehicles. He referenced his request to be shown in the firefighter’s contract where they are allowed to go shopping while on duty. He asked if there was a log of dispatches, what they did there when they arrive back at the Firehouse. He asked where the firefighters were at the time of the fire on Lake Street.

Robert Riechel, 7th Ave. gave an update on the San Mateo County Mosquito and Vector Control District and reported a squirrel tested positive for WNV in Menlo Park. He said if anyone finds a freshly killed squirrel or bird, they should call 1-877-WNV-Bird.

10. CONDUCT OF BUSINESS:

a. Adopt Resolution Authorizing the Submittal of an AB 303 Local Groundwater Assistance

Grant Proposal to the California Department of Water Resources in the Amount of up to \$250,000 for the Analysis of Shallow Groundwater Conditions and the Update of the Westside Basin Groundwater Flow Model.

Public Services Director Fabry gave an overview of the staff report and asked for questions.

Councilmember Medina asked if the \$12,500 was budgeted? **Fabry** concurred.

Councilmember Ibarra introduced the resolution for adoption and passed with a unanimous vote.

b. Adopt Resolution Authorizing the City Manager to Reject all Bids and Execute a Four-Year Contract Pursuant to Public Contracts Code Section 20167 with West Valley Construction for Water Main Repairs in an Amount Not to Exceed First Year Budget of \$92,000.

Public Services Director Fabry gave an overview of the staff report and asked for questions

City Attorney Zafferano gave an explanation of how the competitive bidding process works.

Vice Mayor Ibarra asked how an amount can be determined.

Zafferano said it takes a great deal of time to determine what kinds of contracts were service vs. not service vs. public works vs. maintenance, vs. all kinds of other things in the public contracts code. Basically, they are on-call contracts and the best thing staff could do to put together a bid package that tried to cover all those contingencies. **Fabry** said it is a no guarantee contract on call.

Councilmember Medina said the resolution shows a four-year contract with the first year of \$92,000. He asked for the second, third and fourth years, how will we know what comes back to Council? **Fabry** said each year it would be set by Council.

Councilmember Medina asked on a scale of 1 to 10, how would Fabry rate West Valley? **Fabry** said 9 and 10.

Councilmember O'Connell introduced the resolution for adoption and passed with a unanimous vote.

c. Adopt Resolution Approving Amendments to the Master Fee Schedule.

City Manager Jackson introduced the subject and added a small change to a fee waiver that is incorporated in the Community Development Department for waiver of planning and building permit fees for the Glenview fire area.

Community Services Director Schwartz gave an overview of the staff report. He pointed out there was an oversight at the previous meeting on the Master Fee schedule.

Vice Mayor Ibarra asked if we are increasing fees, are we still supplementing the costs of the programs? **Schwartz** said the cost increases are directly related to cost increases the program has to absorb.

Vice Mayor Ibarra asked if there were questions about the increased costs for the programs? **Recreation Services Manager Brewer** said they try not to raise it but every two to three years. She said in a recent survey, 89% surveyed said the affordability was good. The scholarships are also offered at \$200 maximum, per quarter, per family. Payment plans are also offered.

Councilmember Medina asked if the participation level is full? **Brewer** said full is 45, and 12 to 15 work each week. **Councilmember Medina** said he was concerned with the oversight and he appreciated and respected the comments.

Councilmember Salazar asked about the resolution amending master fee schedule. He said at the last meeting Council approved a resolution that was related to everything but Park and Recreation fees. He asked if this resolution specifically approved changes to the Master Fee schedule only as they pertain to Parks and Rec.? **City Manager Jackson** said because there is a lot of information in this resolution, she wanted to be sure the record included all the fees. This resolution only added some language about the Recreation fees and the Community Development fee. She said it is intended to be comprehensive as to all of the fees in the master fee schedule. This supersedes the previous resolution and would include the whole of the red-lined master fee schedule.

Councilmember O'Connell commented in the 1970's, there was a drop in playground program.

Councilmember Salazar introduced the resolution for adoption and passed with a unanimous vote.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:

12. COMMENTS FROM COUNCIL MEMBERS:

Vice Mayor Ibarra thanked Robert Riechel for his dedication to the Mosquito Abatement Board.

Councilmember O'Connell said Beautification Task Force awards would be presented in October.

13. CLOSED SESSION:

14. ADJOURNMENT:

Mayor Ruane closed the meeting at 8:29 in memory of those people in Aurora, Colorado. The next regular City Council Meeting will be held on August 14, 2012 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the regular City Council Meeting of
August 14, 2012

Carol Bonner, City Clerk

Jim Ruane, Mayor

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Irene O'Connell, Councilmember
Michael Salazar, Councilmember

**SPECIAL MEETING
MINUTES
CITY COUNCIL CLOSED SESSION
May 21, 2012
6:00 p.m.**

Meeting location: San Bruno City Hall, 567 El Camino Real, Room 115, San Bruno, CA

1. ROLL CALL: The meeting was called to order at 6:00 p.m. Presiding was Mayor Ruane, Vice Mayor Ibarra, Council Members Medina, O'Connell and Salazar. Recording by Clerk Bonner.

2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA: None.

3. CLOSED SESSION:

Mayor Ruane said they would be going into closed session with no reportable action.

a. Conference with Real Property Negotiator pursuant to Government Code section 54956.8

Property: 1721 Earl

Agency Negotiator: City Manager

Negotiating Parties: City of San Bruno and PG&E

Under Negotiation: Price and terms of payment

b. Conference with Legal Counsel: Existing Litigation pursuant to Government Code section 54956.9(a)

Names of cases:

California Public Utilities Commission Order Instituting Investigation Matters:

I.12-01-007

I.11-02-016

I.11-11-009

California Public Utilities Commission Rulemaking Matter:

R.11-02-019

c. Conference with Legal Counsel: Significant exposure to litigation pursuant to Government Code section 54956.9(b): one case

4. ADJOURNMENT:

Mayor Ruane closed the meeting at 7:50 p.m. The next Regular City Council Meeting will Be held on May 22, 2012 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road.

Respectfully submitted for approval
at the regular City Council Meeting of
August 14, 2012

Carol Bonner, City Clerk

Jim Ruane, Mayor

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**SPECIAL MEETING
MINUTES
CITY COUNCIL CLOSED SESSION
August 8, 2012
6:00 p.m.**

Meeting location: San Bruno City Hall, 567 El Camino Real, Room 115, San Bruno, CA

Participating in this meeting via Teleconference is Councilmember O'Connell, 206 Mossy Rock Dr., Hutto, TX

1. ROLL CALL: The meeting was called to order at 6:00 p.m. Presiding was Mayor Ruane, Vice Mayor Ibarra, Council Member Medina and O'Connell via teleconference. Recording by Clerk Bonner.

2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:

3. CLOSED SESSION:

Mayor Ruane said they would be going into closed session with no reportable action.

- a. Conference with Labor Negotiators Pursuant to Gov't Code Section 54957.6:
Agency Designated Representatives: City Manager, Geoff Rothman, Negotiator
Employee Organizations: San Bruno Professional Fire Fighters Associations, Public Safety Mid-Management Bargaining Unit, Miscellaneous Group, Mid Management Bargaining Unit, San Bruno Police Bargaining Unit and San Bruno Management Employees Association.
- b. Conference with Legal Counsel, Anticipated Litigation (one case) Significant Exposure to Litigation Pursuant to Government Code section 54956.9(b).

4. ADJOURNMENT:

Mayor Ruane closed the meeting at 8:15 p.m. The next Regular City Council Meeting will be held on August 14, 2012, at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road.

Respectfully submitted for approval
at the regular City Council Meeting of
August 14, 2012

Carol Bonner, City Clerk

Jim Ruane, Mayor

07/16/12

CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP

FUND	FUND NAME	AMOUNT
001	GENERAL FUND	\$436,047.31
121	FEDERAL/STATE GRANTS	\$16,582.29
190	EMERGENCY DISASTER FUND	\$259,461.46
203	STREET IMPROVE. PROJECTS	\$423.26
611	WATER FUND	\$3,133.62
631	WASTEWATER FUND	\$75.25
641	CABLE TV FUND	\$263,670.18
702	FACILITY MAINT. FUND	\$4,434.78
703	GENERAL EQUIPMENT REVOLVING	\$17,276.17
707	TECHNOLOGY DEVELOPMENT	\$612.57
711	SELF INSURANCE	\$28,055.78
TOTAL FOR APPROVAL		\$1,029,772.67

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 3 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 136075 THROUGH 136197 INCLUSIVE, TOTALING IN THE AMOUNT OF \$1,029,772.67 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,


FINANCE DIRECTOR

7/30/12
DATE

T.A.

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount	
0017053	ACCOMTEMP	136075	7/16/2012	902.64
0016499	ACTION SPORTS	136076	7/16/2012	255.47
0018381	ADAMSON POLICE PRODUCTS	136077	7/16/2012	33,858.46
0104542	ALTA LANGUAGE SERVICES, INC.	136078	7/16/2012	60.00
0103662	ALTERNATIVE INTERNATIONAL CORP.	136079	7/16/2012	183.00
0104040	AMERICA PRINTING	136080	7/16/2012	61.07
0001202	ARAMARK UNIFORM SERVICES	136081	7/16/2012	66.31
0014617	AT&T	136083	7/16/2012	34.41
0016123	AT&T	136084	7/16/2012	1,418.27
0017211	AUTOMATIC DOOR SYSTEMS INC	136085	7/16/2012	215.00
0018367	AVAIL-TVN	136086	7/16/2012	11,404.99
0102743	AWESOME ENGINEERING	136087	7/16/2012	296.40
0000345	BAKER & TAYLOR BOOKS	136088	7/16/2012	4,875.91
0102626	BARBARA BRUXVOORT	136094	7/16/2012	83.90
0102992	BAY BADMINTON CENTER, INC.	136089	7/16/2012	180.80
0102852	BILL ROSENTHAL & ASSOCIATES	136090	7/16/2012	1,540.00
0017624	BKF ENGINEERS	136091	7/16/2012	423.26
0018770	BMI GENERAL LICENSING	136092	7/16/2012	732.40
0000378	BROADMOOR LANDSCAPE SUPPLY	136093	7/16/2012	1,045.93
0096420	BSN SPORTS	136095	7/16/2012	951.47
0102737	BURKE, WILLIAMS & SORENSEN,LLP	136096	7/16/2012	1,768.52
0096798	BUSINESS PRODUCTS & SUPPLIES	136097	7/16/2012	355.06
0105155	CASEY CONSTRUCTION	136098	7/16/2012	982.99
0103854	CHRISTINE HOPKINS	136124	7/16/2012	350.35
0016324	CINTAS CORPORATION #464	136099	7/16/2012	452.90
0017051	CITY OF MILLBRAE	136100	7/16/2012	21,268.00
0095976	COMMSCOPE INC.	136101	7/16/2012	23,518.45
0102625	CONTEC, LLC	136102	7/16/2012	1,622.41
0097071	CRESCO EQUIPMENT RENTALS	136104	7/16/2012	128.52
0018331	CSG CONSULTANTS INC.	136105	7/16/2012	8,355.74
0018673	DENNIS BOSCH	136106	7/16/2012	75.25
0018092	DISCOVERY COMMUNICATIONS LLC	136108	7/16/2012	2,011.50
0018649	ELIFEGUARD, INC.	136109	7/16/2012	41.50
0104364	EQUIFAX INFORMATION SVCS LLC	136110	7/16/2012	110.00
0105150	EQUITY BUILDERS GROUP INC.	136111	7/16/2012	208.21
0102362	ESPN	136112	7/16/2012	795.34
0099186	EYEHIGHART, INC.	136113	7/16/2012	1,456.65
0000944	FEDEX	136114	7/16/2012	71.50
0105161	FREMONT ALARM	136115	7/16/2012	2,142.00
0016861	GAMETIME	136116	7/16/2012	2,469.29
0103258	GC MICRO CORPORATION	136117	7/16/2012	216.92
0001291	GENERAL BINDING CORP.	136118	7/16/2012	199.98
0105154	GLADYS AREDO	136082	7/16/2012	111.13
0095666	GLOBAL TELECOM & TECHNOLOGY	136119	7/16/2012	10,440.05
0016969	GOLDEN IDEAS	136120	7/16/2012	1,817.58
0000162	GRAINGER	136121	7/16/2012	278.87
0105084	HASS ENGINEERING	136122	7/16/2012	8,000.00
0017882	HOME BOX OFFICE	136123	7/16/2012	1,221.03
0017880	ICE CENTER @ SAN MATEO	136125	7/16/2012	336.00
0001786	IN DEMAND-NYC	136126	7/16/2012	6,079.70
0105162	INCREDIFLIX, INC.	136127	7/16/2012	1,076.40
0018838	INFOSEND, INC.	136128	7/16/2012	4,687.29
0018261	INTL MEDIA DISTRIBUTION, LLC	136129	7/16/2012	2,298.32
0017763	J.J.R. CONSTRUCTION, INC	136130	7/16/2012	21,870.90
0098964	JARVIS,FAY,DOPORTO&GIBSON, LLP	136131	7/16/2012	1,413.32
0016347	JEFFREY MADONICH	136143	7/16/2012	653.87

Document group:	komalley	Bank:	apbank	05507660	
0018872	JENNY YI	136132	7/16/2012	500.00	
0096924	JOHN ALITA	136133	7/16/2012	125.75	
0000771	JT2 INTEGRATED RESOURCES	136134	7/16/2012	28,055.78	
0096586	K.J. WOODS CONSTRUCTION, INC.	136135	7/16/2012	1,135.73	
0017947	KEVIN MCMULLAN	136144	7/16/2012	495.11	
0095085	KURT LIKINS	136136	7/16/2012	500.00	
0000317	L.N. CURTIS & SONS	136137	7/16/2012	372.94	
0018884	LAURA RUSSELL	136138	7/16/2012	500.00	
0096825	LAURIE LOO	136141	7/16/2012	51.35	
0097290	LECTORUM PUBLICATIONS	136139	7/16/2012	40.98	
0105034	LFP BROADCASTING, LLC	136140	7/16/2012	135.10	
0016034	LINDA RUSSELL	136170	7/16/2012	530.40	
0002106	MASATOSHI MORITA	136149	7/16/2012	48.80	
0000027	MEYERS NAVE PROFESSIONAL LAW	136145	7/16/2012	235,174.20	
0017906	MICHAEL BLUNDELL	136146	7/16/2012	294.15	
0001709	MILLBRAE LOCK	136147	7/16/2012	8.55	
0000357	NATIONAL CABLE TV CO-OP, INC.	136150	7/16/2012	193,957.87	
0000788	NEIL TELFORD	136151	7/16/2012	500.00	
0018692	NHK COSMOMEDIA AMERICA, INC.	136152	7/16/2012	331.25	
0103301	NHL NETWORK US, LP	136153	7/16/2012	991.54	
0092263	OFFICE DEPOT INC	136154	7/16/2012	1,967.57	
0105156	OFIR WAINTRAUB	136155	7/16/2012	75.00	
0000210	OLE'S CARBURETOR & ELECTRIC INC	136156	7/16/2012	15.64	
0000012	PACIFIC GAS & ELECTRIC	136157	7/16/2012	352.74	
0103900	PACIFIC LIBRARY PARTNERSHIP	136158	7/16/2012	10,413.00	
0000102	PACIFIC WEST SECURITY, INC.	136159	7/16/2012	1,188.00	
0001154	PENINSULA LIBRARY SYSTEM	136161	7/16/2012	12,944.00	
0018721	PETER J. SPEROS	136162	7/16/2012	86.58	
0018101	PIVOT INTERIORS, INC.	136163	7/16/2012	1,681.69	
0018094	PLAYBOY ENTERPRISES, INC.	136164	7/16/2012	32.36	
0097580	PRIORITY ONE APPAREL	136165	7/16/2012	584.55	
0017111	RANDOM HOUSE INC	136166	7/16/2012	30.04	
0017712	RECALL SECURE DESTRUCTION SERVICES, INC.	136107	7/16/2012	63.00	
0000175	RECOLOGY SAN BRUNO	136167	7/16/2012	576.46	
0094546	RECORDED BOOKS	136168	7/16/2012	16.23	
0017059	RESCUE ROOTER	136169	7/16/2012	593.77	
0000022	ROBERT LOUIE	136142	7/16/2012	46.80	
0105058	ROBERT WOOD	136195	7/16/2012	419.34	
0104691	SAN FRANCISCO FENCERS CLUB	136171	7/16/2012	155.20	
0017807	SAN MATEO COUNTY CONTROLLER'S OFFICE	136103	7/16/2012	10,621.90	
0017145	SAN MATEO LAWN MOWER SHOP	136172	7/16/2012	1,189.24	
0104886	SERGEY MOKEYEV	136148	7/16/2012	98.00	
0103732	SFO MEDICAL CLINIC	136173	7/16/2012	800.00	
0001225	SIERRA PACIFIC TURF SUPPLY, INC	136174	7/16/2012	1,057.59	
0018690	SMCBA - DUES	136175	7/16/2012	235.00	
0017989	SOUTHLAND INDUSTRIES	136176	7/16/2012	3,563.00	
0015875	SPICE DIGITAL NETWORKS	136177	7/16/2012	70.49	
0018558	STANLEY SECURITIES SOLUTIONS	136178	7/16/2012	1,631.05	
0018602	STARZ ENTERTAINMENT LLC.	136179	7/16/2012	886.56	
0093284	STEVE FIRPO	136180	7/16/2012	500.00	
0000431	TEAMSTERS LOCAL #856	136181	7/16/2012	315,084.00	
0018736	THE COPY SHOP	136182	7/16/2012	257.69	
0098766	THE PRINTER WORKS	136183	7/16/2012	103.13	
0000036	THOMSON WEST	136184	7/16/2012	436.35	
0017748	TIMOTHY J WALLACE	136185	7/16/2012	500.00	
0105153	TINA PELLEGRINI	136160	7/16/2012	240.00	
0017134	TRINET CONSTRUCTION INC.	136186	7/16/2012	178.32	
0000665	TSQ SOLUTIONS INC.	136187	7/16/2012	325.00	

Document group:	komalley	Bank:	apbank	05507660		
0097896	TSR CONSTRUCTION COMPANY	136188	7/16/2012		700.00	
0017133	TURBO DATA SYSTEMS INC	136189	7/16/2012		2,153.39	
0018687	TYLER TECHNOLOGIES INC.	136190	7/16/2012		360.92	
0018618	UNITED SITE SERVICES INC.	136191	7/16/2012		262.30	
0098625	UPS	136192	7/16/2012		113.69	
0105151	VANESSA TIONGCO	136193	7/16/2012		179.24	
0104256	VIBO MUSIC CENTER	136194	7/16/2012		462.40	
0097976	WORLDWIDE DIGITAL LLC	136196	7/16/2012		154.72	
0102630	XO COMMUNICATIONS, LLC	136197	7/16/2012		5,141.99	
				GrandTotal:	1,029,772.67	
				Total count:	123	

07/16/12

CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP
SUCCESSOR AGENCY

FUND	FUND NAME	AMOUNT
351	SUCCESSOR AGENCY TO THE SB RDA -2000 COP	\$199,166.86
TOTAL FOR APPROVAL		\$199,166.86

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIM LISTED ON PAGE NUMBERED 1, AND/OR CLAIM NUMBERED 100022, TOTALING IN THE AMOUNT OF \$199,166.86 HAS BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH ITS RESPECTIVE AMOUNT AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,



FINANCE DIRECTOR

7/30/12
DATE

Document group: komalley Bank: sagency 06995403

<u>Vendor Code & Name</u>	<u>Check #</u>	<u>Check Date</u>	<u>Amount</u>
0018413 UNION BANK OF CALIFORNIA	100022	7/16/2012	199,166.86
		GrandTotal:	199,166.86
		Total count:	1

07/23/12

CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP

FUND	FUND NAME	AMOUNT
001	GENERAL FUND	\$134,535.09
133	RESTRICTED DONATIONS	\$75.00
190	EMERGENCY DISASTER FUND	\$14,467.38
201	PARKS AND FACILITIES CAPITAL	\$21,017.29
203	STREET IMPROVE. PROJECTS	\$8,941.65
611	WATER FUND	\$2,527.57
631	WASTEWATER FUND	\$267.38
641	CABLE TV FUND	\$52,606.17
702	FACILITY MAINT. FUND	\$16,885.74
707	TECHNOLOGY DEVELOPMENT	\$1,537.11
711	SELF INSURANCE	\$3,645.43

TOTAL FOR APPROVAL \$256,505.81

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 3 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 136198 THROUGH 136351 INCLUSIVE, TOTALING IN THE AMOUNT OF \$256,505.81 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,


FINANCE DIRECTOR

7/30/12
DATE

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0096852 ABAG PLAN CORPORATION	136198	7/23/2012	3,645.43
0017053 ACCOUNTEMPS	136199	7/23/2012	601.76
0001170 AIRGAS NCN	136200	7/23/2012	114.57
0105178 ALBERT GREGOIRE	136262	7/23/2012	105.81
0105180 ALISA HOLLANDER	136266	7/23/2012	11.70
0000372 ALLIED SECURITY ALARMS	136201	7/23/2012	951.00
0102355 AMAZON	136203	7/23/2012	608.31
0105163 ANNEL CORTES-ZARGA	136233	7/23/2012	12.78
0001965 ARISTA BUSINESS	136205	7/23/2012	595.00
0104233 ASTOUND BROADBAND	136206	7/23/2012	1,380.00
0103094 ASTRO JUMP	136207	7/23/2012	475.00
0016123 AT&T	136208	7/23/2012	1,230.58
0018465 AT&T MOBILITY	136209	7/23/2012	45.45
0104921 AUDEL ALVAREZ	136202	7/23/2012	200.00
0105159 AYOOB MECHANICAL, INC.	136210	7/23/2012	1,000.00
0000345 BAKER & TAYLOR BOOKS	136211	7/23/2012	605.88
0092038 BART & JUDY LEWIS	136214	7/23/2012	71.20
0015628 BAY AREA TREE CO., INC.	136215	7/23/2012	850.00
0105164 BILL RODENSPIEL	136310	7/23/2012	15.52
0105160 BRAD BUCKWALTER	136216	7/23/2012	3,300.00
0017331 BUDCO INC.	136217	7/23/2012	404.54
0097451 CALIFORNIA PARK & RECREATION	136218	7/23/2012	455.00
0018048 CALLANDER ASSOCIATES LANDSCAPE ARCHITECT	136279	7/23/2012	3,300.53
0103183 CANON BUSINESS SOLUTIONS, INC.	136219	7/23/2012	1,288.19
0017843 CENTRAL COUNTY FIRE DEPT.	136221	7/23/2012	1,952.59
0103854 CHRISTINE HOPKINS	136268	7/23/2012	72.64
0105169 CHUBBY CONSTRUCTION	136223	7/23/2012	1,000.00
0016324 CINTAS CORPORATION #464	136224	7/23/2012	441.00
0096053 CINTAS DOCUMENT MANAGEMENT	136225	7/23/2012	45.00
0098588 CITY OF BURLINGAME	136226	7/23/2012	6,777.00
0013595 CITY OF SAN BRUNO	136227	7/23/2012	1,401.20
0017802 CLEANSOURCE, INC.	136228	7/23/2012	1,676.12
0105091 COLE SUPPLY CO., INC.	136229	7/23/2012	1,615.95
0098656 COMPLETE LINEN SERVICE	136230	7/23/2012	259.23
0105183 COMPLIANCE SERVICES, INC.	136231	7/23/2012	12,368.37
0098769 CONNIE JACKSON	136274	7/23/2012	500.00
0104933 COPY CENTRAL/BERKLEY	136232	7/23/2012	1,204.09
0105176 COX DIGITAL	136234	7/23/2012	137.01
0018331 CSG CONSULTANTS INC.	136236	7/23/2012	4,720.00
0000251 CUMMINS WEST INC.	136238	7/23/2012	393.47
0018924 CYO TRANSPORTATION	136239	7/23/2012	1,953.00
0100686 DALE & DANIELLE BREWER	136240	7/23/2012	238.00
0017360 DALY CITY POLICE DEPARTMENT	136241	7/23/2012	3,036.60
0018188 DAU PRODUCTS	136242	7/23/2012	872.46
0098154 DAVE CRIMMEN	136235	7/23/2012	800.00
0105182 DAVE POWELL	136304	7/23/2012	9.48
0104141 DC&E	136244	7/23/2012	4,560.28
0104693 DEBBIE GRECH	136261	7/23/2012	777.69
0102820 DEBRA HALL	136263	7/23/2012	289.00
0104584 DENYSE BARR	136213	7/23/2012	63.32
0093479 DEPARTMENT OF JUSTICE	136245	7/23/2012	674.00
0105174 DIANE SMITH	136319	7/23/2012	21.82
0101178 DISCOUNT PLUMBING	136246	7/23/2012	207.00
0018092 DISCOVERY COMMUNICATIONS LLC	136247	7/23/2012	1,410.84
0103321 ELLEN OLSON	136294	7/23/2012	179.00
0102362 ESPN	136249	7/23/2012	4,425.00

Document group:	komalley	Bank:	apbank	05507660	
0102867	EXARO TECHNOLOGIES CORP.	136251	7/23/2012	3,239.00	
0099186	EYEHIGHART, INC.	136252	7/23/2012	809.25	
0013683	F. FERRANDO & CO.	136253	7/23/2012	3,548.00	
0102869	FRANCHISE TAX BOARD	136257	7/23/2012	1,150.00	
0103985	GOVERNMENT FINANCE OFFICERS ASSOCIATION	136255	7/23/2012	305.00	
0000162	GRAINGER	136259	7/23/2012	98.31	
0095966	GREAT AMERICA LEASING CORP.	136260	7/23/2012	573.53	
0018213	HILLYARD, INC.	136264	7/23/2012	300.27	
0096498	HITESMAN & WOLD, P.A.	136265	7/23/2012	45.00	
0017882	HOME BOX OFFICE	136267	7/23/2012	1,221.06	
0103336	HUB INTERNATIONAL SERVICE INC.	136269	7/23/2012	252.04	
0103976	HUB TELEVISION NETWORKS, LLC	136270	7/23/2012	378.56	
0017878	I.D. EDGE INC.	136272	7/23/2012	278.00	
0018125	INTERNATIONAL CODE COUNCIL	136273	7/23/2012	974.90	
0105181	JAMES FITZSIMMONS	136256	7/23/2012	9.82	
0105165	JASON DAUENHAUER	136243	7/23/2012	27.82	
0104747	JEFFCO PAINTING & COATING, INC.	136275	7/23/2012	9,160.00	
0103884	JJ NGUYEN, INC.	136276	7/23/2012	8,000.00	
0105175	JOHN BAKKE	136212	7/23/2012	23.19	
0001846	JOHN WHITLINGER	136347	7/23/2012	1,696.20	
0105179	JOSE CARABALLO	136220	7/23/2012	5.59	
0105166	JOSE SIBRIAN-TOBAR	136316	7/23/2012	17.50	
0000075	K-119 TOOLS OF CALIFORNIA INC.	136277	7/23/2012	248.92	
0103359	KLARA A FABRY	136254	7/23/2012	262.67	
0000317	L.N. CURTIS & SONS	136278	7/23/2012	3,939.43	
0018777	LEXISNEXIS RISK DATA MANAGEMENT	136309	7/23/2012	56.90	
0001472	LIFETIME ENTERTAINMENT SVC.LLC	136281	7/23/2012	4,868.96	
0018177	LOWE'S	136282	7/23/2012	784.26	
0017945	MAD SCIENCE OF THE BAY AREA	136283	7/23/2012	250.90	
0104677	MAKE ME A PRO SPORTS	136284	7/23/2012	495.95	
0104916	MANDELL MUNICIPAL COUNSELING	136285	7/23/2012	337.50	
0096794	MARIO E. CUELLAR	136237	7/23/2012	98.80	
0000389	MATRISHA PERSON	136303	7/23/2012	403.00	
0102770	METLIFE	136286	7/23/2012	1,045.46	
0016041	METROMOBILE COMMUNICATIONS	136287	7/23/2012	325.00	
0105185	MIGUEL ANGEL ESTRADA	136250	7/23/2012	400.00	
0001709	MILLBRAE LOCK	136288	7/23/2012	27.50	
0017289	MUNISERVICES LLC	136289	7/23/2012	4,199.04	
0000357	NATIONAL CABLE TV CO-OP, INC.	136290	7/23/2012	3,714.07	
0102408	NATIONAL GEOGRAPHIC CHANNEL HD	136291	7/23/2012	65.08	
0018157	OCLC INC	136292	7/23/2012	311.25	
0092263	OFFICE DEPOT INC	136293	7/23/2012	828.20	
0018701	ORKIN INC.	136296	7/23/2012	614.99	
0016188	P & S SALES OF SAN FRANCISCO	136297	7/23/2012	348.61	
0000012	PACIFIC GAS & ELECTRIC	136298	7/23/2012	26,410.55	
0000012	PACIFIC GAS & ELECTRIC	136299	7/23/2012	1,200.00	
0017948	PANAYIOTIS DEDES	136300	7/23/2012	334.74	
0102941	PAUL ORELLA	136295	7/23/2012	1,200.00	
0104656	PAULA-JO HUSACK, MA, LMFT, CGP	136271	7/23/2012	350.00	
0104697	PBS KIDS SPROUT	136301	7/23/2012	490.56	
0001154	PENINSULA LIBRARY SYSTEM	136302	7/23/2012	2,226.27	
0017111	RANDOM HOUSE INC	136305	7/23/2012	54.12	
0094546	RECORDED BOOKS	136306	7/23/2012	68.18	
0090749	RED WING SHOE STORE	136307	7/23/2012	165.61	
0016729	RICOH AMERICAS CORPORATION	136308	7/23/2012	389.90	
0013581	ROVI GUIDES, INC.	136311	7/23/2012	9,236.42	
0093465	SAN MATEO COUNTY SHERIFF	136312	7/23/2012	750.00	
0099047	SAN MATEO CTY SHERIFF'S OFFICE	136313	7/23/2012	5,746.44	

Document group:	komalley	Bank:	apbank	05507660	
0017145	SAN MATEO LAWN MOWER SHOP	136314	7/23/2012	37.40	
0000216	SHOWTIME NETWORKS INC.	136315	7/23/2012	13,971.42	
0105158	SIERRA FIRE APPARATUS	136317	7/23/2012	191.24	
0001225	SIERRA PACIFIC TURF SUPPLY,INC	136318	7/23/2012	1,132.30	
0103492	SMITHSONIAN NETWORKS	136320	7/23/2012	296.03	
0105168	SONG YON CHOE	136222	7/23/2012	8.39	
0017989	SOUTHLAND INDUSTRIES	136321	7/23/2012	6,056.00	
0097079	SPRINT	136322	7/23/2012	484.12	
0092291	ST. ROBERT'S CHURCH	136323	7/23/2012	200.00	
0105167	STACEY ANKER	136204	7/23/2012	28.45	
0018072	STANDARD INSURANCE COMPANY	136324	7/23/2012	12,599.40	
0103599	STEVEN FREITAS	136258	7/23/2012	500.00	
0102195	SYNERGY CORP HOUSING	136326	7/23/2012	97.87	
0105177	SYNERGY CORP HOUSING	136327	7/23/2012	97.87	
0002025	TELECOMMUNICATIONS ENGINEERING ASSOCIATE	136248	7/23/2012	239.00	
0017659	THE CALIFORNIA CHANNEL	136328	7/23/2012	136.16	
0017928	THE EDCCO GROUP, INC.	136329	7/23/2012	1,425.00	
0018088	THE UPS STORE	136330	7/23/2012	102.35	
0097449	THYSSENKRUPP ELEVATOR CORP.	136331	7/23/2012	367.80	
0105031	TMNDRT	136332	7/23/2012	1,021.20	
0096471	TOBY GARZA	136333	7/23/2012	500.00	
0096032	TOM LARA	136280	7/23/2012	19.31	
0018818	TOSHIBA BUSINESS SOLUTIONS CA	136334	7/23/2012	532.58	
0102361	TURNER NETWORK SALES, INC.	136335	7/23/2012	282.52	
0103095	TUTV	136336	7/23/2012	84.55	
0000019	U.S. POSTMASTER	136337	7/23/2012	3,800.00	
0105064	UCCELLI & ASSOCIATES	136338	7/23/2012	370.70	
0102744	UNIVERSAL BUILDING SERVICES	136339	7/23/2012	489.00	
0099592	UNIVISION COMMUNICATIONS, INC.	136340	7/23/2012	3,734.39	
0017083	VALI COOPER & ASSOCIATES INC	136341	7/23/2012	15,385.00	
0102988	VANTAGEPOINT TRANSFER AGENTS	136342	7/23/2012	7,083.39	
0095749	VERIZON WIRELESS	136343	7/23/2012	1,927.80	
0104256	VIBO MUSIC CENTER	136344	7/23/2012	110.40	
0098086	WATER SAFETY PRODUCTS, INC.	136345	7/23/2012	476.42	
0018385	WFCB - OSH COMMERCIAL SERVICES	136346	7/23/2012	375.52	
0018580	WILEY PRICE & RADULOVICH LLP	136348	7/23/2012	297.00	
0013841	WITMER-TYSON IMPORTS INC	136349	7/23/2012	716.50	
0097976	WORLDWIDE DIGITAL LLC	136350	7/23/2012	77.00	
0105170	XIAO LU ZHOU	136351	7/23/2012	540.00	
0105171	XIAOLI SUN	136325	7/23/2012	1,000.00	
			GrandTotal:	256,505.81	
			Total count:	154	

07/23/12

CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP
SUCCESSOR AGENCY

FUND	FUND NAME	AMOUNT
153	RDA OBLIGATION RETIREMENT FUND	\$20,474.23
TOTAL FOR APPROVAL		\$20,474.23

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGE NUMBERED 1,
AND/OR CLAIMS NUMBERED FROM 100023 THROUGH 100026 INCLUSIVE, TOTALING
IN THE AMOUNT OF \$20,474.23 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE
PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST
THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,



FINANCE DIRECTOR

7/30/12
DATE

Document group: komalley Bank: sagnco 06995403

Vendor Code & Name	Check #	Check Date	Amount
0102737 BURKE, WILLIAMS & SORENSEN,LLP	100023	7/23/2012	4,798.56
0013595 CITY OF SAN BRUNO	100024	7/23/2012	5.99
0104879 LAW OFFICES OF CRAIG LABADIE	100025	7/23/2012	3,247.00
0096456 PB AMERICAS, INC.	100026	7/23/2012	12,422.68
	GrandTotal:		20,474.23
	Total count:		4



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: August 14, 2012
TO: Honorable Mayor and Members of the City Council
FROM: Kim Juran, Finance Director
SUBJECT: Payroll Approval

City Council approval of the City payrolls distributed July 20, 2012 and August 3, 2012 is recommended. The Labor Summary reports reflecting the total payroll amount of \$1,366,750.28 and \$1,249,452.09 for the bi-weekly pay periods ending July 15, 2012 and July 29, 2012 are attached.

LABOR SUMMARY FOR PAY PERIOD ENDING: July 15, 2012

pyLaborDist	07/20/12
Fund: 001 - GENERAL FUND	1,074,945.40
Fund: 122 - SOLID WASTE/RECYCL.	186.65
Fund: 190 - EMERGENCY DISASTER FUND	9,293.96
Fund: 201 - PARKS AND FACILITIES CAPITAL	3,952.87
Fund: 203 - STREET IMPROVE. PROJECTS	3,675.94
Fund: 611 - WATER FUND	72,409.96
Fund: 621 - STORMWATER FUND	11,453.12
Fund: 631 - WASTEWATER FUND	60,211.84
Fund: 641 - CABLE TV FUND	82,447.08
Fund: 701 - CENTRAL GARAGE	8,231.23
Fund: 702 - FACILITY MAINT.FUND	21,069.33
Fund: 707 - TECHNOLOGY DEVELOPMENT	12,551.53
Fund: 711 - SELF INSURANCE	6,321.37
Total	\$1,366,750.28

LABOR SUMMARY FOR PAY PERIOD ENDING: July 29, 2012

pyLaborDist	08/03/12
Fund: 001 - GENERAL FUND	958,114.17
Fund: 122 - SOLID WASTE/RECYCL.	186.38
Fund: 190 - EMERGENCY DISASTER FUND	9,305.61
Fund: 201 - PARKS AND FACILITIES CAPITAL	2,880.67
Fund: 203 - STREET IMPROVE. PROJECTS	6,098.91
Fund: 611 - WATER FUND	71,643.31
Fund: 621 - STORMWATER FUND	10,496.76
Fund: 631 - WASTEWATER FUND	60,738.24
Fund: 641 - CABLE TV FUND	81,732.48
Fund: 701 - CENTRAL GARAGE	8,373.93
Fund: 702 - FACILITY MAINT.FUND	21,037.04
Fund: 707 - TECHNOLOGY DEVELOPMENT	12,533.25
Fund: 711 - SELF INSURANCE	6,311.34
Total	\$1,249,452.09



John E. Marty
City Treasurer

INVESTMENT REPORT

Month ending June 2012

INVESTMENTS				YIELD
INVESTMENT POOLS				
Local Agency Investment Fund	16,194,005.12			0.363
Glenview Fire LAIF	3,019,726.05			0.363
San Mateo County Pool	15,809,847.55			1.100
INVESTMENTS HELD AT UNION BANK	PAR VALUE	COST BASIS	MKT. VALUE	YIELD
Federal National Mortgage Assn 1.375% mat 10/29/2012	\$ 2,000,000.00	\$ 2,000,000.00	\$ 2,006,080.00	1.370
Federal Home Loan Bank 1.42% mat 5/30/2014	\$ 1,000,000.00	\$ 100,400.00	\$ 1,020,310.00	1.390
Federal Home Loan Bank 0.50 mat 2/24/2015	\$ 1,000,000.00	\$ 999,000.00	\$ 1,000,030.00	0.500
Federal Home Loan Bank 0.50 Step-up mat 3/28/2018	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,490.00	0.500
Federal National Mtg Assn. 1.00% mat 10/26/2016	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,530.00	1.000
US Govt Money Market Fund	\$ 4,545,302.14	\$ 4,545,302.14	\$ 4,545,302.14	0.010
TOTAL	\$45,568,880.86			

T.C.



John E. Marty
City Treasurer

RECONCILIATION OF GENERAL LEDGER TO BANK

MONTH ENDING JUNE 2012

City of San Bruno Cash

City of San Bruno General Ledger

Investment Balance	\$ 42,545,023.56
Glenview Fire LAIF	3,019,726.05
Checking	4,041,313.55
Police Checking	23,798.00
Glenview Fire Recovery	4,740.38
Glenview Counseling Assist	19,346.40
Successor Agency of SB RDA	1,517,960.34
Successor Housing Agency	3,265,984.04
City of SB as Custodian - WFB	68,750,004.19

Bank Balances as of 123,187,896.51

General Ledger Balance \$ 123,051,048.13

Outstanding checks \$ (330,785.40)

FNB Deposit Transit	21,518.16
FNB Deposit Transit	77,280.87
FNB Deposit Transit	10,822.07
FNB Deposit Transit	27,977.56
Finance CC	1,944.18
Finance CC	1,908.29
Utility Online Billpay - ACH	480.73
Utility Online Billpay - ACH	2,068.91
Utility Online Billpay - ACH	6,018.92
Utility Online Billpay - CC	1,720.59
Utility Online Billpay - CC	2,528.91
Utility Online Billpay - CC	8,558.56
Utility Online Billpay - VISA	15,850.43
Library CC	122.75
CATV Merchant Bankcard CC	15,586.96

GSA Payment 450.87

Adjusted Balance \$ 123,051,499.00

Adjusted Balance \$ 123,051,499.00

Revenue Status Report

City of San Bruno
6/1/2012 through 6/30/2012

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Prct Rcvd
Total GENERAL FUND	33,090,299.90	2,738,190.20	32,571,216.43	519,083.47	98.43
Total GENERAL FUND RESERVE	0.00	0.00	276,177.53	-276,177.53	0.00
Total ONE-TIME REVENUE	0.00	639,612.96	1,264,858.51	-1,264,858.51	0.00
Total GAS TAX	1,213,972.00	105,046.18	1,235,431.65	-21,459.65	101.77
Total MEASURE A TRANSPORTATION TAX	0.00	78,443.30	785,120.71	-785,120.71	0.00
Total STREET SPECIAL REVENUE	0.00	0.00	908.05	-908.05	0.00
Total TRAFFIC CONGESTION RELIEF	0.00	0.00	0.00	0.00	0.00
Total POLICE ASSET FORFEITURE	0.00	0.00	5,281.40	-5,281.40	0.00
Total SAFETY AUGMENT. -PROP.172	86,000.00	7,748.11	97,237.78	-11,237.78	113.07
Total POLICE SPECIAL REVENUE	100,000.00	0.00	109,430.90	-9,430.90	109.43
Total TRAFFIC SAFETY GRANT	0.00	0.00	5,669.04	-5,669.04	0.00
Total FEDERAL/STATE GRANTS	225,123.00	0.00	66,454.96	158,668.04	29.52
Total SOLID WASTE/RECYCL	79,451.27	6,301.98	78,975.89	475.38	99.40

Revenue Status Report

City of San Bruno
6/1/2012 through 6/30/2012

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Prct Rcvd
Total LIBRARY SPECIAL REVENUE	26,008.00	0.00	22,750.94	3,257.06	87.48
Total IN-LIEU FEES	654,478.00	117,600.00	515,217.95	139,260.05	78.72
Total AGENCY ON AGING	110,629.00	31,151.75	164,991.51	-54,362.51	149.14
Total RESTRICTED DONATIONS	0.00	10,083.52	257,446.64	-257,446.64	0.00
Total ED JOHNSON BEQUEST FUND	0.00	0.00	142.10	-142.10	0.00
Total GLENVIEW FIRE DONATIONS	0.00	2.36	1,209.09	-1,209.09	0.00
Total PGE	0.00	0.00	8,615.04	-8,615.04	0.00
Total SUCCESSOR AGENCY TO THE SB RDA - OPS	7,279,050.20	0.00	2,891,288.90	4,387,761.30	39.72
Total CITY OF SB AS SUCCESSOR HOUSING AGENCY	1,822,524.80	0.00	730,931.86	1,091,592.94	40.11
Total RDA OBLIGATION RETIREMENT FUND	0.00	897,910.14	2,665,455.14	-2,665,455.14	0.00
Total EMERGENCY DISASTER FUND	1,670,273.76	0.00	1,705,702.98	-35,429.22	102.12
Total PARKS AND FACILITIES CAPITAL	1,533,175.00	0.00	2,286,739.42	-753,564.42	149.15
Total STREET IMPROVE. PROJECTS	205,000.00	398,600.99	1,286,233.59	-1,081,233.59	627.43
Total TECHNOLOGY CAPITAL	0.00	0.00	1,337.99	-1,337.99	0.00

Revenue Status Report

City of San Bruno
6/1/2012 through 6/30/2012

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Prct Rcvd
Total	125,000.00	0.00	125,110.46	-110.46	100.09
SUCCESSOR AGENCY TO THE SB RDA - CAPITAL					
Total	378,501.00	31,542.00	378,504.00	-3.00	100.00
CITY HALL LEASE DEBT SERVICE					
Total	652,138.00	54,347.17	652,171.24	-33.24	100.01
SUCCESSOR AGENCY TO THE SB RDA -2000 COP					
Total	10,790,059.45	917,515.63	9,758,381.14	1,031,678.31	90.44
WATER FUND					
Total	620,650.30	35,503.72	623,531.28	-2,880.98	100.46
STORMWATER FUND					
Total	11,245,763.90	920,084.39	10,408,199.94	837,563.96	92.55
WASTEWATER FUND					
Total	11,088,270.00	817,191.42	10,154,921.63	913,348.37	91.75
CABLE TV FUND					
Total	668,840.70	55,591.00	668,840.70	0.00	100.00
CENTRAL GARAGE					
Total	916,188.20	76,084.00	916,192.20	-4.00	100.00
FACILITY MAINT.FUND					
Total	487,669.00	35,882.00	479,793.00	7,876.00	98.38
GENERAL EQUIPMENT REVOLVING					
Total	473,482.00	39,040.00	472,048.00	1,434.00	99.70
TECHNOLOGY DEVELOPMENT					
Total	1,584,954.00	130,353.00	1,582,444.65	2,509.35	99.84
SELF INSURANCE					

Revenue Status Report

City of San Bruno
6/1/2012 through 6/30/2012

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
Grand Total	87,107,501.48	8,143,825.82	85,254,964.24	1,852,537.24	97.87

8/7/2012 6:29:13PM

City of San Bruno

Through period: 12

Through June 2012

	Cash	Investments	Fund Total
001 GENERAL FUND	4,208,598.86	53,590.71	4,262,189.57
002 GENERAL FUND RESERVE	3,026,446.11	0.00	3,026,446.11
003 ONE-TIME REVENUE	5,528,641.46	0.00	5,528,641.46
101 GAS TAX	1,143,723.51	0.00	1,143,723.51
102 MEASURE A TRANSPORTATION TAX	1,106,158.02	0.00	1,106,158.02
103 STREET SPECIAL REVENUE	305,848.09	0.00	305,848.09
104 TRAFFIC CONGESTION RELIEF	0.00	0.00	0.00
111 POLICE ASSET FORFEITURE	67,918.91	0.00	67,918.91
112 SAFETY AUGMENT. -PROP.172	24,868.20	0.00	24,868.20
113 POLICE SPECIAL REVENUE	47,601.65	0.00	47,601.65
114 TRAFFIC SAFETY GRANT	60,496.13	0.00	60,496.13
121 FEDERAL/STATE GRANTS	57,259.01 CR	0.00	57,259.01 CR
122 SOLID WASTE/RECYCL.	185,275.43	0.00	185,275.43
123 LIBRARY SPECIAL REVENUE	367,285.48	0.00	367,285.48
131 IN-LIEU FEES	3,522,083.89	0.00	3,522,083.89
132 AGENCY ON AGING	82,872.50	0.00	82,872.50
133 RESTRICTED DONATIONS	946,875.77	0.00	946,875.77
134 ED JOHNSON BEQUEST FUND	25,213.37	0.00	25,213.37
135 GLENVIEW FIRE DONATIONS	4,740.38	0.00	4,740.38
136 PGE	3,019,726.05	0.00	3,019,726.05
151 SUCCESSOR AGENCY TO THE SB RDA - OPS	356,822.73	0.00	356,822.73
152 CITY OF SB AS SUCCESSOR HOUSING AGENCY	2,368,099.02	0.00	2,368,099.02
153 RDA OBLIGATION RETIREMENT FUND	2,606,118.19	0.00	2,606,118.19
190 EMERGENCY DISASTER FUND	1,694,148.37 CR	0.00	1,694,148.37 CR
201 PARKS AND FACILITIES CAPITAL	1,616,917.35	0.00	1,616,917.35
202 CITY/BART POLICE FACIL	0.00	0.00	0.00
203 STREET IMPROVE. PROJECTS	1,853,962.88	0.00	1,853,962.88
207 TECHNOLOGY CAPITAL	81,639.55	0.00	81,639.55
251 SUCCESSOR AGENCY TO THE SB RDA - CAPITAL	52,945.90	0.00	52,945.90
301 PARKING.DIST.BONDS	0.00	0.00	0.00
302 CITY HALL LEASE DEBT SERVICE	2.92	0.00	2.92
351 SUCCESSOR AGENCY TO THE SB RDA -2000 COP	157,580.00	649,974.39	807,554.39
611 WATER FUND	11,100,251.42	0.00	11,100,251.42
621 STORMWATER FUND	1,429,451.72	0.00	1,429,451.72
631 WASTEWATER FUND	5,647,681.89	1,061,172.34	6,708,854.23
641 CABLE TV FUND	2,930,224.29 CR	200.00	2,930,024.29 CR
701 CENTRAL GARAGE	483,266.17	0.00	483,266.17
702 FACILITY MAINT.FUND	989,283.90	0.00	989,283.90
703 GENERAL EQUIPMENT REVOLVING	3,412,572.22	0.00	3,412,572.22
707 TECHNOLOGY DEVELOPMENT	489,841.49	0.00	489,841.49
711 SELF INSURANCE	2,194,326.88	91,118.50	2,285,445.38
810 DEFERRED COMPENSATION PLANS	0.00	0.00	0.00
870 CRESTMOOR GLENVIEW RESTITUTION FUND	68,750,004.19	0.00	68,750,004.19
880 PROJECT DEVELOP. TRUST	48,324.88	0.00	48,324.88
891 S.B. GARBAGE CO. TRUST	419,212.69	0.00	419,212.69
Grand Total:	123,051,048.13	1,856,055.94	124,907,104.07

Expenditure Status Report
City of San Bruno
6/1/2012 through 6/30/2012

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
Total GENERAL FUND	32,730,229.98	3,665,161.99	32,197,439.07	145,308.70	387,482.21	98.82
Total GENERAL FUND RESERVE	40,321.00	0.00	40,321.00	0.00	0.00	100.00
Total ONE-TIME REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
Total GAS TAX	80,000.00	62,500.00	831,683.09	0.00	-751,683.09	1,039.60
Total MEASURE A TRANSPORTATION TAX	0.00	0.00	4,000.00	0.00	-4,000.00	0.00
Total TRAFFIC CONGESTION RELIEF	0.00	0.00	0.00	0.00	0.00	0.00
Total POLICE ASSET FORFEITURE	0.00	0.00	8,013.04	0.00	-8,013.04	0.00
Total SAFETY AUGMENT. -PROP.172	86,000.00	0.00	72,369.58	0.00	13,630.42	84.15
Total POLICE SPECIAL REVENUE	100,000.00	0.00	73,184.51	0.00	26,815.49	73.18
Total TRAFFIC SAFETY GRANT	0.00	0.00	6,792.51	0.00	-6,792.51	0.00
Total FEDERAL/STATE GRANTS	225,123.00	113,175.80	218,497.85	720.07	5,905.08	97.38
Total SOLID WASTE/RECYCL	106,561.83	925.54	55,389.28	0.00	51,172.55	51.98
Total LIBRARY SPECIAL REVENUE	104,675.00	8,383.34	104,675.08	0.00	-0.08	100.00
Total IN-LIEU FEES	1,500,000.00	0.00	1,500,000.00	0.00	0.00	100.00
Total AGENCY ON AGING	0.00	10,789.16	108,557.30	0.00	-108,557.30	0.00
Total RESTRICTED DONATIONS	10,000.00	24,185.62	83,756.89	0.00	-73,756.89	837.57
Total ED JOHNSON BEQUEST FUND	0.00	0.00	0.00	0.00	0.00	0.00
Total GLENVIEW FIRE DONATIONS	0.00	0.00	-1,087.10	0.00	1,087.10	0.00
Total PGE	0.00	0.00	0.00	0.00	0.00	0.00
Total SUCCESSOR AGENCY TO THE SB RDA - OPS	5,641,905.47	46,961.32	4,426,235.10	70,462.91	1,145,207.46	79.70
Total CITY OF SB AS SUCCESSOR HOUSING AGENCY	1,416,181.75	0.00	1,696,621.79	2,868.75	-283,308.79	120.01
Total RDA OBLIGATION RETIREMENT FUND	0.00	172,275.07	193,226.49	0.00	-193,226.49	0.00
Total EMERGENCY DISASTER FUND	1,026,893.15	675,498.68	2,994,756.62	443,462.89	-2,411,326.35	334.82
Total PARKS AND FACILITIES CAPITAL	1,636,910.84	705,714.45	1,481,865.96	682,850.13	-527,805.25	132.24
Total STREET IMPROVE. PROJECTS	556,605.99	30,958.72	1,345,879.28	276,270.64	-1,065,543.93	291.44
Total TECHNOLOGY CAPITAL	0.00	3,285.45	13,019.46	0.00	-13,019.46	0.00
Total SUCCESSOR AGENCY TO THE SB RDA - CAPITAL	125,000.00	0.00	163,500.00	0.00	-38,500.00	130.80
Total CITY HALL LEASE DEBT SERVICE	378,501.08	0.00	378,501.08	0.00	0.00	100.00

Expenditure Status Report

expstat.rpt
08/07/2012 6:22PM
Periods: 12 through 12

City of San Bruno
6/1/2012 through 6/30/2012

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct	
						Used	Used
Total	652,137.50	0.00	651,615.50	0.00	522.00	99.92	99.92
Total	8,194,885.39	996,444.89	8,390,408.40	267,477.35	-463,000.36	105.65	105.65
Total	800,475.16	56,704.53	502,125.14	231,873.86	66,476.16	91.70	91.70
Total	8,606,378.42	908,605.85	8,232,864.23	553,828.46	-180,314.27	102.10	102.10
Total	10,230,032.32	1,044,676.23	9,900,217.16	310,458.58	19,356.58	99.81	99.81
Total	668,651.70	72,528.51	530,590.73	11,575.00	126,485.97	81.08	81.08
Total	918,568.11	97,105.79	830,340.90	0.00	88,227.21	90.40	90.40
Total	549,201.60	48,601.05	440,496.14	32,054.70	76,650.76	86.04	86.04
Total	485,176.00	49,733.55	474,078.99	0.00	11,087.01	97.71	97.71
Total	1,771,209.17	108,564.71	1,604,978.57	0.00	166,230.60	90.61	90.61
Grand Total	78,641,624.47	8,923,730.25	79,554,913.64	3,029,212.04	-3,942,501.21	105.01	105.01



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: August 14, 2012

TO: Honorable Mayor and City Council

FROM: Randy Schwartz, Community Services Director
John Alita, Assistant Community Services Director

SUBJECT: Adopt Resolution Approving Appropriation in the Amount of up to \$2,500 from the City Art Fund for Culture and Arts Commission Programs for 2012-2013

BACKGROUND

The Culture and Arts Commission is responsible for promoting public art as well as sponsoring programs and events that enhance artistic development and the quality of life for residents. On July 10, 2012 the Commission presented their annual report for 2011-2012 and their proposed work plan for 2012-2013. The plan includes two ongoing annual events: Movies in the Park and Shakespeare in the Park. Each year for the past several years the City Council has approved expenditures for these programs from the City Art Fund.

DISCUSSION

For the past four years the City of San Bruno has hosted the Movies in the Park program, which provides free community programming for residents and their families. Films are shown each Friday in September at dusk in City Park. A total of \$1,850 is required to fund the four-week program, \$1,400 for movie licensing fees, and approximately \$450 for two recreation leaders each week.

Shakespeare in the Park has been held for the past two years. The San Francisco Shakespeare Festival touring company performs in City Park one weekend afternoon in October. The cost to host the production is \$629.

FISCAL IMPACT

Proposed expenditures to fund the Culture and Arts Commission programs will be expended from the City Art Fund. These include \$1,850 for Movies in the Park and \$629 for Shakespeare in the Park

T.d.

ALTERNATIVES

1. Do not approve recommendation of the Culture & Arts Commission for 2012 program expenditures.
2. Amend the Culture and Arts Commission's 2012 work plan

RECOMMENDATION

Adopt resolution approving appropriation in the amount of up to \$2,500 from the City Art Fund for Culture and Arts Commission programs for 2012-2013

DISTRIBUTION:

None

ATTACHMENTS:

1. Resolution

DATE PREPARED:

July 31, 2012

REVIEWED BY:

_____ CM

RESOLUTION NO. 2012 - _____

**RESOLUTION APPROVING APPROPRIATION IN THE AMOUNT OF UP TO \$2,500
FROM THE CITY ART FUND FOR CULTURE AND ARTS COMMISSION
PROGRAMS FOR 2012-2013**

WHEREAS, The San Bruno Culture and Arts Commission is responsible for promoting the artistic development of the community as well as sponsoring programs and events that enhance the quality of life for residents; and

WHEREAS, On July 10, 2012 the Culture and Arts Commission presented their annual report and work plan for 2012-2013 to the City Council; and

WHEREAS, The San Bruno Culture & Arts Commission annually sponsors San Bruno Movies in the Park and Shakespeare in the Park;

NOW, THEREFORE, BE IT RESOLVED that the San Bruno City Council hereby: approves appropriation in the amount of up \$2,500 from the City Art Fund for Culture and Arts Commission programs for 2012-2013.

-oOo-

I hereby certify that foregoing Resolution No. 2012 - _____ was introduced and adopted by the San Bruno City Council at a regular meeting on August 14, 2012 by the following vote:

AYES:

NOES:

ABSENT:

CITY CLERK

ATTACHMENT 1



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: August 14, 2012

TO: Honorable Mayor and Members of the City Council

FROM: Randy Schwartz, Community Services Director
John Alita, Assistant Community Services Director

SUBJECT: Adopt Resolution Authorizing the City Manager to Execute a Contract in the Amount of \$119,282 with San Mateo County's Aging and Adult Services Department's Area Agency on Aging Program for the City of San Bruno's Congregate Nutrition and Transportation Programs.

BACKGROUND:

Since 1979, the City has contracted with San Mateo County's Aging and Adult Services Department for funding to support the Congregate Nutrition, Information and Referral, and Transportation programs at the San Bruno Senior Center. The purpose of the agreement, between the City of San Bruno and San Mateo County Aging and Adult Services, is to continue the funding for these Older Americans Act and Community Based Service programs for the fiscal year ending June 30, 2013. The contracted reimbursement for these services amounts to \$92,635 for Congregate Nutrition, \$19,405 for Transportation, and \$7,242 for general program support. The total proposed contracted reimbursement is \$119,282.

DISCUSSION:

The Congregate Nutrition Program is in operation Monday through Friday, with meals prepared on site at the requested donation rate of \$3.00. Last year, the Senior Center provided almost 22,000 meals to seniors.

The Transportation Program transports San Bruno residents to the Senior Center from their homes Monday through Friday. Individuals are picked up at approximately 10:00 a.m. They enjoy Senior Center activities that include exercise, lunch, bingo, health screening, recreation, lectures and socializing. Participants are transported back to their homes in the afternoon. This past fiscal year, the drivers made more than 6,400 trips for San Bruno residents. The Area Agency on Aging will fund a total 6,000 of these trips in 2012-2013.

FISCAL IMPACT:

The proposed contract provides \$119,282 of funding for meals and transportation for 2012-13. Revenue shortfall for these programs shall be recovered through fundraising efforts, meals made in-house, and participation donations through Senior Center activities and services.

7.e.

ALTERNATIVE:

1. Do not accept County funds and reduce or eliminate the lunch and transportation programs.
2. Use additional City funds to subsidize the nutrition and transportation programs or reduce the service levels and participation levels.

RECOMMENDATION:

Adopt resolution authorizing the City Manager to execute a contract in the amount of \$119,282 with San Mateo County's Aging and Adult Services Department's Area Agency on Aging program for the City of San Bruno's Congregate Nutrition and Transportation programs.

DISTRIBUTION:

None

ATTACHMENTS:

1. Resolution

DATE PREPARED:

August 1, 2012

REVIEWED BY:

_____ CM

RESOLUTION NO. 2012 - _____

**RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT
IN THE AMOUNT OF \$119,282 WITH SAN MATEO COUNTY'S AGING AND
ADULT SERVICES DEPARTMENT'S AREA AGENCY ON AGING PROGRAM,
FOR THE CITY OF SAN BRUNO'S CONGREGATE NUTRITION AND
TRANSPORTATION PROGRAMS**

WHEREAS, the City has previously contracted with the San Mateo County's Aging and Adult Services Department's Area Agency on Aging to support the Congregate Nutrition Program; and

WHEREAS, the Area Agency on Aging will subsidize 21,543 lunches; and

WHEREAS, the Area Agency on Aging will fund 6,000 transportation trips for Seniors participating in the Congregate Nutrition Program plus \$7,242 in general program support;

NOW, THEREFORE, BE IT RESOLVED by the San Bruno City Council that the City Manager is hereby authorized to execute a contract in the amount of \$119,282 with the San Mateo County's Aging and Adult Services Department's Area on Aging Program for the City of San Bruno's Congregate Nutrition and Transportation programs from July 1, 2012 through June 30, 2013.

---oOo---

AYES:

NOES:

ABSENT:

Carol Bonner, City Clerk



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: August 14, 2012

TO: Honorable Mayor and Members of the City Council

FROM: Kim Juran, Finance Director

SUBJECT: Adopt Resolution Organizing and Designating the Performance of Certain Administrative Duties of the Successor Agency to the San Bruno Redevelopment Agency and Authorizing the City Clerk to File a Statement Thereof with the Secretary of State and the San Mateo County Clerk

BACKGROUND

On February 1, 2012 the San Bruno Redevelopment Agency was dissolved under AB 1x 26 (Dissolution Act) as affirmed by the California Supreme Court in December 2011. At its meeting on January 10, 2012, the City Council determined that the City shall serve as the Successor Agency to the San Bruno Redevelopment Agency, however, it was unclear at that time whether the Successor Agency was in fact a separate legal entity.

On June 27, 2012 the State legislature passed and the Governor signed Assembly Bill 1484, the Redevelopment Dissolution/Unwind Trailer Bill. This trailer bill was intended to make amendments to the Dissolution Act based on the experience to date implementing its many provisions. AB 1484 confirms that a Successor Agency is in fact a separate legal entity from the City.

DISCUSSION

Under AB 1484, the Successor Agency has the same organizational status as the dissolved RDA but lacks the legal authority to engage in redevelopment activities except to complete those activities with enforceable obligations.

Given that the Redevelopment Dissolution/Unwind Trailer Bill confirms that the Successor Agency to the San Bruno Redevelopment Agency is a separate legal entity, it is recommended that the City Council adopt the attached resolution, which will authorize the City Clerk to file a Statement of Organization with the Secretary of State and the San Mateo County Clerk.

J.F.

FISCAL IMPACT

None. There is no cost to file the Statement of Organization.

ALTERNATIVES

1. Do Not Adopt Resolution Organizing and Designating the Performance of Certain Administrative Duties of the Successor Agency to the San Bruno Redevelopment Agency and Authorizing the City Clerk to File a Statement Thereof with the Secretary of State and the San Mateo County Clerk

RECOMMENDATION

Adopt Resolution Organizing and Designating the Performance of Certain Administrative Duties of the Successor Agency to the San Bruno Redevelopment Agency and Authorizing the City Clerk to File a Statement Thereof with the Secretary of State and the San Mateo County Clerk

ATTACHMENTS

1. Resolution

DATE PREPARED

August 6, 2012

REVIEWED BY

_____ CM

RESOLUTION NO. 2012-

RESOLUTION ORGANIZING AND DESIGNATING THE PERFORMANCE OF CERTAIN ADMINISTRATIVE DUTIES OF THE SUCCESSOR AGENCY TO THE SAN BRUNO REDEVELOPMENT AGENCY AND AUTHORIZING THE CITY CLERK TO FILE A STATEMENT THEREOF WITH THE SECRETARY OF STATE AND THE SAN MATEO COUNTY CLERK

WHEREAS, the Successor Agency to the San Bruno Redevelopment Agency was established pursuant to Section 34171(j) of the Health and Safety Code (the "Successor Agency"); and

WHEREAS, the City Council of the City of San Bruno ("City Council") is the governing body of the Successor Agency; and

WHEREAS, it is necessary to organize and establish the performance of certain duties of the Successor Agency in order for the Successor Agency to conduct its business;

WHEREAS, Government Code Section 53051 requires the filing of a statement of organization with the Secretary of State and the county clerk of the county within which a governmental entity is located following organization of such entity;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN BRUNO DOES HEREBY RESOLVE AS FOLLOWS:

1. The City Manager, or his or her designee, is hereby authorized to sign all documents necessary to carry out the business of the Successor Agency.

2. The City Clerk of the City of San Bruno shall serve as the secretary of the Successor Agency and is hereby authorized and directed to perform such secretarial tasks and duties as directed by the Successor Agency and to file information concerning the Successor Agency with the Secretary of State and the San Mateo County Clerk, as set forth in the "Statement of Facts," attached hereto and incorporated herein as Exhibit A.

—0o0—

I hereby certify that foregoing Resolution No. 2012-_____ was introduced and adopted by the San Bruno City Council at a regular meeting on August 14, 2012 by the following vote:

AYES:

NOES:

ABSENT:

City Clerk

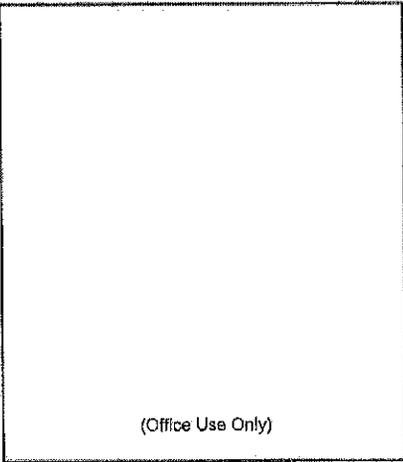
EXHIBIT A

STATEMENT OF FACT



State of California
Secretary of State

STATEMENT OF FACTS
ROSTER OF PUBLIC AGENCIES FILING
(Government Code section 53051)



(Office Use Only)

Instructions:

1. Complete and mail to: Secretary of State,
P.O. Box 942877, Sacramento, CA 94277-0001 (916) 653-3984
2. A street address must be given as the official mailing address or as
the address of the presiding officer.
3. Complete addresses as required.
4. If you need additional space, attach information on an 8½" X 11" page, one sided and legible.

New Filing Update

Legal name of Public Agency: _____

Nature of Update: _____

County: _____

Official Mailing Address: _____

Name and Address of each member of the governing board:

Chairman, President or other Presiding Officer (Indicate Title): _____

Name: _____ Address: _____

Secretary or Clerk (Indicate Title): _____

Name: _____ Address: _____

Members:

Name: _____ Address: _____

RETURN ACKNOWLEDGMENT TO: (Type or Print)

NAME [_____]

_____ Date

ADDRESS [_____]

_____ Signature

CITY/STATE/ZIP [_____]

_____ Typed Name and Title



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: August 14, 2012
TO: Honorable Mayor and Members of the City Council
FROM: Klara A. Fabry, Public Services Director
SUBJECT: Receive Report on the Sharp Park Private Sewer Lateral Grant Program

BACKGROUND:

On July 26, 2011 the City Council received a report on the settlement agreements with the San Francisco Regional Water Quality Control Board (Water Board) and San Francisco Baykeeper. The agreements require the City of San Bruno to significantly reduce the number of sanitary sewer overflows over a period of ten years, and implement a variety of specific programs, projects and maintenance efforts. The Water Board agreement also details two supplemental environmental projects the City must fund in lieu of paying \$295,550 in fines to the State Cleanup and Abatement Account. The first project was to fund the construction of shade structures for the Marine Mammal Center in Sausalito, California. This project was completed in October 2011 and the City has paid the Marine Mammal Center the previously agreed-to construction costs of \$95,928.

The other supplemental environmental project is the Sharp Park Private Sewer Lateral Grant Program that will incentivize San Bruno residents living near the Sharp Park Sewer Pump Station to replace their private sewer laterals leading to the sewer main. Several years ago the Sharp Park Sewer Pump station was the site of two large sanitary sewer overflows that occurred because a large amount of rainwater entered the sewer system during storms. Although the capacity of the pump station has been increased to handle more flow and has not experienced a repeat sanitary sewer overflow since the improvements, it is in the interest of the City and the nearby residents to reduce incidences of inflow and infiltration of non-wastewater into the Sharp Park Pump Station. The City must spend a minimum of \$199,622 on this program as a specific agreed to requirement of the Water Board.

The sewer lateral is the portion of sewer pipeline connecting from the residence to the sewer main in the public right-of-way. The sewer lateral is located on private property and is the responsibility of the property owner to maintain. The intent of the Sharp Park Private Sewer Lateral Grant Program is to encourage private property owners to replace old sewer laterals that may be the source of rainwater or other groundwater coming into the sewer collection system. Reducing inflow and infiltration will help prevent sanitary sewer overflows in the future and lessen the overall impact on the City's sewer collection system. The Water Board has set a target to replace 115 private sewer laterals. Program specifics are discussed below.

DISCUSSION:

How the program works (as specified in the Water Board agreement):

Interested homeowners living in the Sharp Park basin near Pacific Heights School will hire a private plumbing contractor to conduct a video inspection of their private sewer lateral. The homeowner will then submit a grant application to the City along with a copy of the video. The City will reimburse the homeowner 50% of the cost of the video inspection, up to a maximum of \$150. Upon viewing the video, staff will assign the lateral a rating of one to five, with five assigned to a failed pipe, and one assigned to a pipe in excellent condition. Homeowners with laterals rated three through five will be eligible for a grant to repair or replace the lateral. The City will provide the homeowner with a list of contractors with whom the City has previously negotiated a pre-bid set price (please see below), or the homeowner can use a plumbing contractor of their choice. The homeowner will enter into an agreement with the contractor, and the contractor will need to obtain a building permit and complete the work. After receiving final approval by the Building Inspector, the City will reimburse the property owner for 50% of the cost, up to a maximum of \$1,700. The program is intended to be offered based on the date of the application up to the 115 lateral replacements.

Pre-Qualified Contractors

To provide residents the opportunity to make an informed choice about the plumbing contractor they would like to perform the lateral repair or replacement, the City has established a list of pre-screened, experienced and licensed plumbing contractors, along with an estimated price each contractor will charge for a typical lateral repair or replacement. This information will be placed on the City's website and made available at the Public Services counter to assist homeowners locate licensed contractors and have assurances on cost. Homeowners can opt to use a plumbing contractor from this list or select another plumber of their choosing. The homeowner's cost will be determined on an individual basis depending upon the home's specific site conditions or nature of the repair/replacement.

Planned Outreach

Staff intends to use several outreach methods to make eligible homeowners aware of the grant program. In addition to placing information about the program on the website, a postcard will be mailed to approximately 300 homes within the Sharp Park basin (please see Attachment 1 for draft postcard). Depending on the response, additional postcards will be mailed and door-hangers may be hand delivered. If the target of 115 lateral replacements is not met with the initial outreach effort, staff will conduct an informational meeting for residents where staff can provide them with more detailed information about the program and the benefits for replacing an old, leaky or damaged sewer lateral.

Program Duration and Reporting Requirements

A list of qualified contractors is available and the program will commence in September 2012. The program continues until October 1, 2015 or until all mandatory program funds (\$199,622) are spent. The program will be administered on a first come first serve basis. It is estimated that 115 homes can be accommodated under the program. Over the course of the program, the City is required to submit quarterly reports showing a running tally of the number and

length of laterals inspected, results of the inspection, and the number and length of laterals repaired or replaced. The quarterly reports will also include summaries of outreach conducted and copies of any supporting program materials.

In addition, the City has been collecting daily flow at the Sharp Park station since November 2011. Within two years after all grant funds have been spent, and no later than October 1, 2015, the City will conduct post-project flow monitoring at the Sharp Park Pump Station to determine if the grant program was successful at reducing inflow and infiltration of groundwater/rainwater to the pump station. If the post-project monitoring results indicate that the grant program did not reduce inflow and infiltration, the Water Board requires that the City complete further study of inflow and infiltration in the Sharp Park basin by December 1, 2016.

FISCAL IMPACT:

According to the agreement with the Water Board, the City is required to spend a minimum of \$199,622 on the Sharp Park Private Sewer Lateral Grant Program, with no more than \$10,000 of that amount used for public outreach. This amount does not include staff support for program administration, inspection or other in-kind services to manage the grant program.

If fewer than 115 laterals are replaced by October 1, 2015 and the City has not expended the full \$199,622, a payment of \$1,700 per lateral for each lateral not replaced out of the 115 target shall be paid by the City to the Water Board's State Cleanup and Abatement Account.

The City is not obligated to spend more than \$199,622 in direct costs on the program. The Wastewater Enterprise Fund is the sole source for this grant program.

ALTERNATIVES:

1. Provide direction to staff on implementation of the Sharp Park Private Sewer Lateral Grant Program.

RECOMMENDATION:

Receive report on the Sharp Park Private Sewer Lateral Grant Program.

DISTRIBUTION:

None

ATTACHMENTS:

1. Draft Outreach Postcard
2. Outreach plan
3. Private Sewer Lateral Grant Program Project Description included in Settlement Agreement

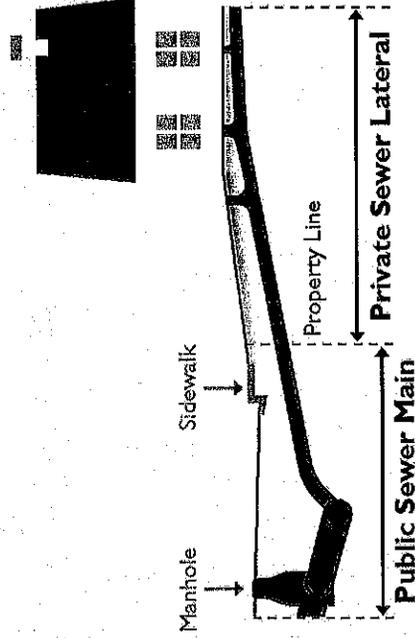
DATE PREPARED:

July 25, 2012

REVIEWED BY:

_____ CM

Did you know that it is your responsibility to repair sewer laterals to prevent leakage?



**The City can help pay
for the cost to repair or
replace damaged laterals.**

City of San Bruno
567 El Camino Real
San Bruno, CA 94066

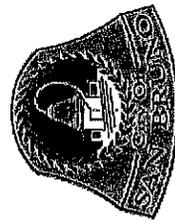
Step 1: Contact the City to learn how the program works or read the program guidelines at www.sanbruno.ca.gov

Step 2: Contact a plumber to video your private sewer lateral and receive a reimbursement up to \$150.

Step 3: Get a quote from a pre-approved contractor and submit a grant application to the Public Services Department.

Step 4: Complete the work and get reimbursed for 50% of the costs, up to a maximum of \$1,700.

Visit www.sanbruno.ca.gov for more information, or call the Public Services Department at (650) 616-7065.



This program is partially funded as part of the settlement of an enforcement action by the Regional Water Board against the City.



Printed on recycled paper using soy-based inks

Supplemental Environmental Project (SEP)
Private Sewer Lateral Grant Program

Outreach Program

Goal: Produce a credible, targeted outreach program to reach the approximately 300 homeowners in the Sharp Park neighborhood. Outreach program should highlight the long-term benefits of replacing sewer laterals and the limited-time offer of grant funding to offset replacement costs. Outreach materials must state that the grant program is due to action from the Regional Water Quality Control Board.

Target Cost: Not to exceed \$10,000

Summary of Planned Outreach Efforts

- I. Website. Prominently display all program materials (applications, guidance documents, standards & specifications, FAQs, contact info, etc.) on the City's website. Maintain a link from the homepage for the first three months. Webpage will be integrated into a revised set of pages for the Wastewater Division.
 - a. Estimated Cost: \$1,500
 - b. Target Rollout Date: August 2012

- II. Direct Mail. Due to the relatively small number of homes, direct mail will be more effective than utility bill inserts. 5x7 postcard design will be professional, attractive, clearly convey benefits to targeted residents, and direct residents to contact the City (phone number, website).
 - a. Estimated Cost: \$1,000 per mailing (design, printing and mailing). Mailings to occur in August and twice more in FY 2012-13.
 - b. Target 1st Mailing Date: August 2012

- III. Door Hangers. Depending on the effectiveness and response from the postcards, door hangers will be designed, printed and distributed as needed. Content will be similar to the postcards.
 - a. Estimated Cost: \$1,000 (design, printing, distribution)
 - b. Target Date: November 2012 if needed.

- IV. Community Meeting. Depending on the effectiveness of print material, staff may organize a community meeting at the local school. Those residents who have completed work would be asked to give testimonials. Contractors would also be invited to the meeting. Food will be provided to encourage attendance. Meeting will be advertised through postcards or door hangers.
 - a. Estimated Cost: \$2,000 (includes facility rental, and design, printing and distribution of print material to advertise the event)
 - b. Target Date: January 2013 if necessary.

**Supplemental Environmental Project (SEP)
Private Sewer Lateral Grant Program**

Implementation Plan

Prior to the release of the Outreach materials and Implementation of the Grant Program, provide the City Council with an overview of the program to formally announce the availability of the grant funds to the community and kick the program off.

The Grant program will be administered on a first-come, first-served basis. The City has set-aside \$189,600 in grant funds for this program.

Outreach Program (see attached for details)		
	Responsible	Timeline/Status
1. Website – promote all program information on the City's website	Lisa Costa Sanders	August 2012
2. Prepare a postcard and direct mail to property owners within the Sharp Park Basin area (distribute two additional times in FY 2012-13)	Lisa Costa Sanders	Postcard completed mail +/- August 2012
3. Distribute door hangers to homes (if necessary)	Lisa Costa Sanders	November 2012
4. Conduct a Community Meeting (if necessary)	Lisa Costa Sanders	January 2013
Grant Program Implementation		
1. Advertise list of available contractors with fixed bid price for the sewer work. The contractor list was developed through a Request for Quotes issued by the City in April. Contractors' contact information and fixed bid price information will be listed on the website and provided to homeowners through the application process. Homeowners may select a contractor from the list or of their own choosing. Contractors will be required to obtain a City business license and all necessary permits.	Lisa Costa Sanders	List of contractors and fixed bid price has been completed. Will post when website active
2. Sewer Video review. The first step in the process is for the homeowner to hire a contractor to video inspect the existing sewer lateral. The City will reimburse the homeowner 50% of the CCTV inspection, up to a maximum amount of \$150. Staff has prepared Video Inspection Submittal form with a list of required submittal information. The form requires the applicant to submit the video with a layout sketch of the private	Dennis Bosch to review video and rate condition of sewer lateral Lisa Costa Sanders to prepare follow-up letter to homeowner	+/- September 2012 – ongoing as needed

<p>sewer lateral, including dimensions. The City's Wastewater Manager will review the sewer video and rate the condition of the private sewer line based on a rating of 1 being excellent to 5 being failure condition. Homeowners will be informed in writing of the condition of the sewer lateral based on the video review. Laterals with a defect condition rating of 3 to 5 will be eligible for the grant funds for repair or replacement work.</p>		
<p>3. Lateral Repair/Replacement Work. If the lateral is in defect condition, the homeowner is eligible for a grant up to \$1,700 for the repair or replacement of the private sewer lateral. The homeowner selects a contractor (from the City's list or of their own choosing). The contractor will be required to obtain a business license and all necessary permits. The homeowner will be provided grant funds upon the contractor's satisfactory completion of the work. Completion of work will be based on a final permit issued on the work by the City. Staff has prepared a Reimbursement Request Form.</p>	<p>Lisa Costa Sanders to process reimbursement requests</p> <p>Contractor to obtain permits and necessary inspections</p>	<p>+/- October 2012 – ongoing as needed</p>
<p>4. Record keeping. Staff will track the following information;</p> <ul style="list-style-type: none"> • Results of all submitted video inspections • The linear footage of private sewer laterals repaired or replaced • The number of participating homeowners • Amount of grant funds spent on video reimbursement and on private sewer lateral work 	<p>Lisa Costa Sanders</p>	<p>ongoing</p>

ATTACHMENT B

Project Name: City of San Bruno Private Sewer Lateral Grant Program .

Project Developed by: City of San Bruno

Project to be Performed by: City of San Bruno

Contact: Klara Fabry, Public Services Director
City of San Bruno
567 El Camino Real
San Bruno, CA 94066
Voice: (650) 616-7065
Fax: (650) 794-1443
Email: KFabry@sanbruno.ca.gov

Compliance with SEP Criteria:

1. Benefit to Water Quality and Beneficial Uses

The objective of the City's Private Sewer Lateral Grant Program is to reduce inflow and infiltration (I/I) into the City's collection system from defective private sewer laterals in the Sharp Park basin. A reduction in I/I would benefit surface water quality and beneficial uses by decreasing the number and volume of spills from the City's collection system to surface waters during wet weather. In addition, repair or replacement of defective laterals in the Sharp Park basin is expected to reduce the number and volume of spills to surface waters from private laterals.

2. SEP is not an Obligation of Discharger

The City is not required to develop, implement or fund the Private Sewer Lateral Grant Program by any permit or order or any local, state or federal law nor has this program been previously contemplated as a City funded program or included in prior City budgets.

3. No Fiscal Benefit to Regional Water Board

The Private Sewer Lateral Grant Program does not provide any fiscal benefit to the Regional Water Board's functions, its members or its staff.

4. Nexus Between Violation and SEP

A nexus exists between the City's spill violations and the Private Sewer Lateral Grant Program because repair or replacement of defective laterals in the Sharp Park basin will reduce the amount of I/I in the City's collection system, thereby reducing the likelihood

of future wet weather spills from the City's collection system. In addition, repair or replacement of defective laterals in the Sharp Park basin is expected to reduce the number of private lateral spills and their related consequences.

Description of Project:

1. The goal(s) of the SEP and detailed plans for achieving the goal(s)

The City completed a Master Plan in 2002, which indicated that the Sharp Park basin has a high level of I/I. The City later conducted smoke testing in the Sharp Park basin to determine whether the high levels of I/I were caused by inflow. The smoke testing confirmed that the basin has limited sources of inflow. These results suggest that the high rates of I/I in the Sharp Park basin are caused by infiltration from private laterals and/or from unknown sources.

The Sharp Park basin has approximately 300 laterals that flow to mains that then flow to the Sharp Park Pumping Station. The goal of the Private Sewer Lateral Program is to reduce the rate of I/I in the Sharp Park Basin from these laterals by incentivizing homeowners located in the basin to repair or replace their defective private sewer laterals. CCTV can determine defective laterals. The City intends to achieve this goal by making \$199,622 in grant funds available for lateral repair/replacement to homeowners that discharge into mains that flow to the Sharp Park pump station in such a way as to accomplish the performance measure standard described in the following section. This project will also determine the amount of I&I reduction by monitoring flows in the basin before and after repairs and replacements of the private sewer laterals. In addition, since the smoke testing conducted by the City only produced smoke from one lawn area and one cleanout in the Sharp Park Basin, the City will CCTV the mains at City cost to assist in identifying other possible sources of inflow/infiltration in the system.

Interested homeowners will be required to submit a grant application to the City, by a specified deadline. Homeowners will be required to hire a private company to conduct a CCTV inspection of their private lateral. The City will reimburse the homeowner 50% of the cost of the CCTV inspection, up to a maximum amount of \$150. Using non-SEP funds, City staff will observe the CCTV inspections and assign a rating of one to five to each inspected lateral, with five being in a failure condition and one being in excellent condition.

Homeowners with defective private laterals of a defect rating of five through three will be eligible for a grant from the City for repair or replacement of their private sewer lateral. The City will provide the homeowner with a list of contractors with whom the City has previously negotiated a pre-bid set price. The homeowners will have the option of using one of the contractors on the City's list or a contractor of their choice. The City will provide the grant funds to the homeowner upon the contractor's satisfactory completion of the work.

2. Key personnel involved in SEP

The City's collection system staff will develop and implement the Private Sewer Lateral Program.

3. Plans to continue and/or maintain the SEP beyond the SEP-funded period

N/A

4. Documented Support

N/A

Project Milestones and Budget:

The City will fund the Private Sewer Lateral Grant Program in the amount of \$199,622 with \$10,000 of that amount being public outreach. The \$10,000 includes all aspects of public outreach including staff time, utility billing inserts, web page updates about the lateral program, and public access television notice development. The Private Sewer Lateral Grant Program will include the following milestones:

November 2011 – March 2012 – The City will use a magnetic flow meter at the Sharp Park Pumping Station to measure flow before implementation of the Private Sewer Lateral Grant Program. This meter and chart output has been calibrated using volume drawdown. This date will be used in the final report when comparing pre and post flow data.

February 1, 2012 – The City will develop an outreach program informing homeowners in the Sharp Park basin about the Private Sewer Lateral Grant Program. The outreach program will clearly describe the benefits of the limited time only grant to homeowners in the Sharp Park Basin. The main benefit to homeowners is that utilizing the grant money would reduce future costs to the homeowners if the homeowners were required to repair or replace their laterals after the grant program has expired. The City in its outreach material or website in publicizing the Program, shall state in a prominent manner that it is being partially funded as part of the settlement of an enforcement action by the Regional Water Board against the City.

March 1, 2012 – The City will implement the outreach program

April 1, 2012 – Submit report to Regional Water Board on implementation of outreach program

April 1, 2012 – Submit report to Regional Water Board on results of pre-project flow monitoring data

July 20, 2012 – Submit quarterly status report as further described below

October 20, 2012 – Submit quarterly status report as further described below

January 20, 2013 – Submit quarterly status report as further described below

April 20, 2013– Submit quarterly status report as further described below

July 20, 2013– Submit quarterly status report as further described below

October 20, 2013– Submit quarterly status report as further described below

January 20, 2014– Submit quarterly status report as further described below

April 20, 2013– Submit quarterly status report as further described below

July 20, 2014– Submit quarterly status report as further described below

October 20, 2014– Submit quarterly status report as further described below

January 20, 2015– Submit quarterly status report as further described below

April 20, 2015– Submit quarterly status report as further described below

October 1, 2015 - Begin post flow monitoring.

June 1, 2016 – Submit final report, including post-flow monitoring report, and certification of completion as further described in the Settlement Agreement for this matter

The City will maintain a monthly accounting of grant funds. Any funds left over after the successful completion of the Private Sewer Lateral Grant Program will be turned over to the State Cleanup and Abatement Account.

Project Performance Measures:

The City will measure the success of the Private Sewer Lateral Grant Program by tracking the number, length, location, and cost of repairs/replacements of defective private laterals. Suspension of \$199,622 in administrative civil penalty shall occur after successful completion of the program that equates to the satisfactory repair or replacement of a total of 115 defective private sewer laterals and compliance with the SEP provisions in the Settlement Agreement for this matter, which include the requirement that the City demonstrate that it has expended a minimum of \$199,622 to implement the SEP project. If the program results in a lesser number of private laterals repaired or replaced, the suspended amount shall be determined by this equation: suspended amount in dollars= (number of private laterals repaired or replaced) * (\$1,700 per private lateral).

The difference between \$199,622 and the suspended amount shall be paid by the City to the State Cleanup and Abatement Account (CAA). For example, if the City only repairs or replaces 78 private laterals, then the City would pay \$67,022 to the CAA ($\$67,022 = \$199,622 - (78 * \$1,700)$).

In addition, the City will gather pre rehab flow monitoring data by April 1, 2012. Within two years following exhaustion of the grant funds and no later than October 1, 2015, the City will commence post rehab project flow monitoring at the Sharp Park Pump Station using existing flow meters to measure flow reductions and will prepare a brief summary report of its findings. If the City's monitoring results indicate that the Private Sewer Lateral Grant Program did not reduce I/I, the City will recommend further studies in the area and complete those studies before December 1, 2016 at the City's cost.

Reports to the Regional Water Board:

The City will provide a quarterly progress report to the Regional Water Board's designated representative (the San Francisco Estuary Partnership) and, the Division of Financial Assistance of the State Water Board in accordance with the schedule set forth in the Project Milestones and Budget section above. Each report shall include a table showing a running tally of the number and length of laterals inspected, whether work was required on the inspected laterals, the number and length of laterals repaired or replaced, the street address locations for each lateral videoed/inspected and repaired/replaced, the month and date the work was completed, the amount of grant funds expended on each lateral, and the amount of grant funds remaining. The quarterly reports shall also include summaries of outreach conducted and copies of any supporting materials for the program.

The City will provide a final report and certification of completion in accordance with the Settlement Agreement for this matter.

Third Party Oversight Organization:

To ensure completion of commitments and appropriate expenditure of funds, oversight and audit of the project will be conducted by the San Francisco Estuary Partnership (SFEP). All reports must be sent to the following:

Athena Honore
San Francisco Estuary Partnership
1515 Clay Street, Suite 1400
Oakland, CA 94612
(510) 622-2419
ahonore@waterboards.ca.gov

1647276.1



CITY COUNCIL AGENDA ITEM

STAFF REPORT

CITY OF SAN BRUNO
Redevelopment Agency

DATE: August 14, 2012

TO: Honorable Mayor and Members of the City Council

FROM: Mark Sullivan, Interim Community Development Director

SUBJECT: Authorize City Manager to Execute a Contract with Economic & Planning Systems, Inc. (EPS) to Prepare a Request for Proposals/ Qualifications (RFP/ RFQ) to Develop the Crossing Hotel Site and Assist in Evaluating Developer Proposals

BACKGROUND

The City of San Bruno will complete the purchase of the Crossing Hotel Site from Martin-Regis on August 15, 2012, for a price \$1.4 million, using development impact fees generated from the Crossing development to fund the transaction. The City obtained an appraisal of the site, which determined the current market value to be \$1.65 million. The 1.5-acre Site includes two parcels (020-013-250 and 020-013-260) and is located adjacent to the El Camino Real/I-30 interchange. The hotel site is the last vacant site located within the 20-acre Crossing development.

The development of a hotel on this site has long been a high priority of the City Council and the community and is an integral part of the vision for the Crossing as mixed-use transit oriented development. The 2002 U.S. Navy Site and Its Environs Specific Plan (as amended) calls for a "flagship" hotel provided by a major operator that offers guest rooms and meeting facilities and a variety of personal services.

At the July 24, 2012 City Council meeting, the City Manager provided an update on the status of the Crossing Hotel site. The hotel market has languished for the last decade, preventing the hotel sector from seeking out and purchasing development sites for new hotels. More recently the hotel market has begun to improve, and Martin Regis and the City have been contacted by a number of interested hotel developers.

In the past year, the City received unsolicited proposals from two developers and has been in informal discussions with them. Both requested public subsidies that initially appear to be outside of the City's financial capacity and/or interests. The City retained EPS to assist in evaluating the two proposals, including the reasonableness of the developers' subsidy requests and the economic and fiscal implications. Although both entities have expressed a willingness to negotiate, improving market conditions in the

10.c.

regional hotel sector combined with the excellent location of the Crossing site, suggest that the property may attract the interest of other hotel developers/operators.

The purchase of the property allows the City to have full control of the site and to better realize the City's policy and financial goals and to ensure an optimal result. Staff recommends that a broadly released RFP/RFQ is the most effective method to assure a more competitive process and provide a higher level of confidence that the ultimate outcome represents the best possible opportunity for the City. The RFP/RFQ process will allow the City to take advantage of the improving hotel market and interest by the hotel sector in seeking suitable development sites.

DISCUSSION

Staff recommends that the City continue to engage EPS, a well-qualified economic consulting firm, to assist in preparing a RFP/RFQ in order to proceed expeditiously to solicit proposals from hotel developers for the Crossing Hotel site. EPS has submitted a work program and cost proposal of \$16,000, which is included in the proposed contract in Attachment A.

City staff would work with EPS to develop a clear and effective RFP/RFQ designed to elicit top quality responses. The RFP would include all the components necessary to ensure that respondents provide the information necessary to allow for thorough evaluation and comparison. For example, the RFP/RFQ would clearly articulate expectations related to deliverables, schedule, minimum qualifications, and selection criteria (including general terms and conditions).

The RFP/RFQ would include a "project background" section so that respondents have a clear understanding of the primary City objectives for the Crossing hotel development as well as key site parameters and constraints. In addition, the RFQ/RFP would outline the likely role of the City in the development process, including a general description of the potential for financial assistance.

The RFQ would be distributed to the top national real estate investors, developers and builders. Accordingly, EPS would assemble a list of prospective real estate investors, developers, and builders with the reputation and capability to undertake the development of the site.

EPS would assist the City in the proposal selection process including evaluation of submittals and in-person interviews with the most promising candidates. Based on the quality and quantity of responses, a sub-set of consultant teams would be selected for an interview. EPS would then conduct a due diligence review of the key claims made in the proposal materials and/or interview, including references, financial matters, and other factors deemed relevant to the project's success.

FISCAL IMPACT

The cost for contract services to prepare and issue the RFP and evaluate proposals for the Crossing Hotel Site is \$16,000. The City has previously expended \$12,000 for EPS to assist the City in exploring its options. The total for EPS to perform the necessary work for the Crossing Hotel Site would be \$28,000. Funds from the General fund one-time Revenue Fund could be used to cover the cost of the work. The long-range fiscal benefits in terms of property tax, sales tax and Transient Occupancy Tax revenues are likely to far outweigh the cost of this contract.

ALTERNATIVES

1. Do not award contract.
2. Direct staff to receive additional bids. This would take time to complete and would delay the overall developer selection process and ultimate development of the hotel site.

RECOMMENDATION

Authorize City Manager to Execute Contract with Economic & Planning Systems, Inc. (EPS) to Prepare a Request for Proposals/ Qualifications (RFP/ RFQ) to Develop the Crossing Hotel Site and Assist in Evaluating Developer Proposals

DISTRIBUTION

None

ATTACHMENTS

1. Scope of Services

DATE PREPARED

August 3, 2012

REVIEWED BY

____ City Manager

____ Finance Department

Attachment 1
EPS Scope of Work and Budget
For RFP/RFQ Solicitation Process For Crossing Hotel Site

Scope of Services to be performed.

EPS shall diligently perform all the services described in the Scope of Services below. The City may elect to delete certain tasks of the Scope of Services at its sole discretion. In summary, the primary objective of the scope of service is to prepare and distribute a Request for Proposals / Qualifications (RFP/RFQ) to potentially interested developer teams for the design and construction of a hotel at the Crossings site in San Bruno. In addition, EPS will assist the City in the evaluation of the submittals received. The primary tasks include:

Task 1: RFP/RFQ Preparation

EPS will work collaboratively with designated City staff to develop a clear and effective RFP/RFQ designed to elicit top quality responses. The RFP should include all the components necessary to ensure that respondents provide the information necessary to allow for thorough evaluation and comparison. For example, EPS will work with the City to ensure that the RFP/RFQ clearly articulates expectations related to deliverables, schedule, minimum qualifications, and selection criteria (including general terms and conditions).

The RFP/RFQ should also include a "project background" section so that respondents have a clear understanding of the primary City objectives associate with the Crossings hotel development as well as key site parameters and constraints. In addition, EPS will provide information related to the likely role of the City in the development process, including a general description of the potential for financial assistance. RFQ/RFP documents are typically professionally produced with color graphics and generally high production value, though it will be necessary to determine the extent of effort necessary in this case. In any case, EPS will focus its efforts on the RFP/RFQ text and work with the City to identify any graphics, maps, or other supporting material. A final camera-ready document will be provided to the City in electronic format. The City will ultimately be responsible for final printing and distribution of the RFQ/RFQ document.

Task 2: RFP/RFQ Solicitation

The RFQ should be distributed with the intention of reaching the top national real estate investors, developers and builders. Accordingly, the Consultant Team will assemble a list of prospective real estate investors, developers, and builders with the reputation and capability to undertake the development of the Site. The City will also provide a list of developers who have already made contact regarding the status of the site. The City will ultimately be responsible for final printing and distribution of the RFQ/RFQ document.

Task 3: Proposal Evaluation and Team Selection

EPS will assist City staff in the proposal selection process including evaluation of submittals and in-person interviews with the most promising candidates. Based on the

quality and quantity of responses, it is likely that a sub-set of consultant teams will be selected for an interview. We believe that it is important that the interview process include standard questions as well as an opportunity for more informal discussion. EPS will participate in the interview process, as requested, and assist in the evaluation process based on criteria established in Task 1.

Once a preliminary decision has been made, EPS will conduct a due diligence review of the key claims made in the proposal materials and/or interview, including references, financial matters, and other factors deemed relevant to the project's success. In addition, EPS will assist staff in the preparation of the content of a Staff Report to City Council summarizing the RFP/RFQ process and recommendations.

Time is of the Essence. Time is of the essence for each and every provision of this Agreement. The time for completion of the contracted work is November 30, 2012, and shall only be extended by written approval of the City Manager.

Compensation to Consultant.

Task/Description	Direct Staff Cost	Direct Expenses	EPS Total Costs
Task 1: RFP/RFQ Preparation	\$3,380	\$20	\$3,400
Task 2: RFP/RFQ Solicitation	\$1,560	\$0	\$1,560
Task 3: Evaluation & Team Selection	\$5,860	\$0	\$5,860
Task 4: Additional Analysis (Optional)	\$3,000	\$0	\$3,000
Meetings/Presentations ¹	\$2,110	\$70	\$2,180
Project Total Costs	\$15,910	\$90	\$16,000

(1) Includes two site visits for meetings/presentations.

Consultant's compensation for all work performed in accordance with this proposal, including all reimbursable items and sub-consultant fees, shall not exceed Sixteen Thousand Dollars and no/100 (\$16,000.00) without additional authorization from the City Manager. This not-to-exceed budget assumes EPS participation in up to two (2) site visits to San Bruno for meetings and/or presentations. No billing rate changes shall be made during the term of this Agreement without the prior written approval of the City Manager. In the event of a conflict between this Agreement and Consultant's proposal regarding the amount of compensation, this Agreement shall prevail.



City Council Agenda Item
Staff Report

CITY OF SAN BRUNO

DATE: August 14, 2012
TO: Honorable Mayor and Members of the City Council
FROM: Klara A. Fabry, Public Services Director
SUBJECT: Adopt Resolution Authorizing the City Manager to Award and Execute a Construction Contract for the Transit Corridor Pedestrian Connection Improvement Project

BACKGROUND:

The overall concept of the Transit Corridors Pedestrian Connection Improvements is to achieve the vision stated in the General Plan policies relating to pedestrian access to transit development. Among the various General Plan polices, the primary policies that are pedestrian oriented are:

- Focus San Bruno's efforts on improvements to the non-motorized transportation system adjacent to transit corridors and stations, and their connections to those systems;
- Develop a safe, convenient, and continuous network of sidewalks and pedestrian paths within the City;
- Improve neighborhood parks, plazas, open spaces, and multi-use trails.

Ultimately, the goal of the Transit Corridors Pedestrian Connection Improvements Project is to improve and expand transit connections particularly to and from the BART and Caltrain stations and to create a pedestrian-oriented setting. Using this as the concept framework, staff identified San Bruno Avenue, El Camino Real, and Huntington Avenue as the corridors connecting to transit. Specific pedestrian improvements listed in the General Plan that could be applied along these corridors are:

- Improve existing transportation facilities to meet current American Disability Act standards;
- Plant street trees to soften the environment and provide traffic calming effects;
- Create a pedestrian-friendly environment along the Pedestrian Emphasis Zone and areas surrounding the BART and Caltrain stations by installing street trees, lighting, way-finding signage, bus shelters, and pedestrian lighting;
- Provide small parks within and near the BART and Caltrain stations and installation of public arts;
- Improve safety and aesthetics of El Camino Real and to create links between communities which promote walking and transit (the Grand Boulevard Initiative concepts).

10.d.

During project concept development, staff evaluated the abovementioned techniques and measures to achieve project goals. This included establishing improvement priorities and defining constraints such as funding, right-of-way, and existing conditions. The analysis includes:

- Whether existing sidewalk facilities and connections meet current ADA standards;
- Corridors for street trees as traffic calming measures and pedestrian amenities;
- Engineering feasibility;
- Funding constraints.

DISCUSSION:

After the concept evaluation, the potential improvements for the identified corridors to transit were as follows:

- Improve sidewalk facilities by installing accessible ramps where they do not exist;
- Plant street trees along San Bruno Avenue and Huntington Avenue to provide a buffer between the roadway and the sidewalk and to provide a visual link of the pedestrian way;
- Install benches at feasible locations on San Bruno Avenue and Huntington Avenue;
- Improve the I-380 overpass on El Camino Real with pedestrian lighting and a mural to provide a safe pedestrian environment and a visual interest in the area;
- Improve the area near the I-380 overpass on Huntington Avenue with new landscaping to reflect a quality visual appearance and create a safer environment near the BART and Caltrain stations;
- Install new way-finding directional signage to provide needed direction between downtown, major shopping centers, and transit stations. Potential locations are the corners of El Camino Real and San Bruno Avenue, Huntington Avenue and San Bruno Avenue, and near the BART station on Huntington Avenue;
- Improve the bike route connection to and from the BART station to the Centennial Way multi-use trail.

(Attachment 2 shows the general locations of these improvements).

Based on the overall project concept and the various potential improvements for each of the identified corridors, the total project cost is approximately \$1.1 million. In order secure funding for these types of improvements, the City has been actively seeking and pursuing various grants opportunities. The first successful grant was obtained from the Transportation for Livable Communities (TLC) federal fund through C/CAG in an amount of \$263,000. Under this grant, only the construction cost is eligible for grant reimbursement. In addition, the grant required that the project design be completed and submitted to Caltrans Local Assistance by February 2012 and that a construction contract be awarded within six months of receiving Caltrans authorization.

Since the TLC grant alone is not sufficient to implement the entire project concept at once, staff proposes a strategy to accomplish it in steps. The approach is to identify and

implement improvements along corridors that could be completed first without a complex design. This approach will maximize the funding benefit from the TLC grant and reduce the Caltrans review process, but still result in significant pedestrian connection improvements.

The result of this implementation strategy is to install accessible ramps, street trees, irrigation system, and the option to enhance the existing open area. Constraints considered during the implementation strategy include right-of-way issues, existing conditions, and the Grade Separation construction impacted zone. Attachment 3 is a map illustrating the limits of the first project.

Specific Improvements

The improvements on San Bruno Avenue for this first project are: accessible ramps, street trees and tree wells, and the associated irrigation system. Due to limited TLC grant funds and the high cost to construct the irrigation system, street trees could only be planted and focused on one side of San Bruno Avenue in the first part of the project. Attachment 4 shows the approximate locations of the proposed trees and accessible ramps. As illustrated on the map, accessible ramps are not included for all intersection corners along San Bruno Avenue. The corners that are not included will be added in the subsequent projects because they require more in-depth design due to right-of-way and existing utility constraints. Tree planting on the north side will also be included in the subsequent projects to create an even pedestrian amenity on both sides of San Bruno Avenue when the overall concept is completed.

The improvements on Huntington Avenue are installation of a yellow detectable warning surface on two of the existing accessible ramps at Euclid Avenue, curb ramp connections to the Centennial Way multi-used trail, and a potential open space landscaping improvement north of the I-380 overpass. Attachment 5 shows the approximate locations for these improvements.

The project design document for the first project was completed and submitted to Caltrans Local Assistance in February 2012. Subsequently, Caltrans issued their authorization to proceed on February 17, 2012, and required that a construction contract be awarded within six months.

Construction Bids

The bid schedule includes a base bid for all the improvements along San Bruno Avenue and the curb ramp related work on Huntington Avenue. It also includes bid alternates for the landscaping improvements on Huntington Avenue and options for the City to add or reduce the number of accessible ramps to be constructed. This bid structure will allow staff the flexibility to prepare a construction contract that fully utilizes the \$263,000 of the TLC grant funds.

In compliance with the State Contract Code, the City's local purchasing regulations and Program funding requirements, a Notice to Bidders for this project was sent to 69 general contractors listed in the City's contractor directory, posted on the City's website, and

advertised in the *San Mateo Daily Journal* newspaper on July 21 and 28, 2012. All bids will be received and opened on August 13, 2012.

Due to the contract awarding timeline constraint, staff recommends the City Council authorize the City Manager to award and execute a construction contract to the lowest responsive bidder. The construction budget would include a 15% contract contingency and 10% for construction management. Staff will present preliminary bid results to the City Council at the August 14, 2012 meeting.

Future Projects

The City successfully obtained two additional grants to fund subsequent projects. One is from the Pedestrian and Bicycle Program through the San Mateo County Transportation Authority (TA) in the amount of \$350,000. The other is from the Safe Route to Transit Program through the Metropolitan Transportation Commission (MTC) in the amount of \$500,000. Staff will return to the City Council in early 2013 to formally accept these two grants.

The combined total grant of \$850,000 will fund both design and construction of the following:

- Additional street trees on San Bruno Avenue and additional irrigation as required;
- Additional accessible ramps along San Bruno Avenue and El Camino Real;
- Necessary sidewalk improvements on San Bruno Avenue between Mills Avenue and Huntington Avenue;
- Way-finding signage at feasible locations along San Bruno Avenue, Huntington Avenue, and El Camino Real;
- Public art (if eligible for grant funding) and lighting improvements under the I-380 overpass at El Camino Real.

Staff will conduct public outreach during the preliminary design of the upcoming project to solicit comments on design details. The City's Bicycle and Pedestrian Advisory Committee will also be involved in the planning of way-finding signage.

FISCAL IMPACT:

The Council appropriated the project funding for this project in February 2011. The appropriation of \$350,000 includes the TLC grant for \$263,000. There is sufficient fund balance for the construction contract, contingency and construction management for this project.

Estimated Construction contract	\$210,000
Estimated Construction Contingency	\$31,500
Estimated Construction Management and Administration	\$21,500
Total Estimated Project Cost:	\$263,000

ALTERNATIVES:

1. Reject all bids and do not award the contract. This action would forfeit the TLC grant funding of \$263,000. Staff will consult with the TA and MTC whether the remaining two grants could fund the proposed improvements included in Project I.

RECOMMENDATION:

1. Adopt resolution authorizing the City Manager to award and execute a construction contract for the First Project of Transit Corridor Pedestrian Connection Improvements.

DISTRIBUTION:

None

ATTACHMENTS:

1. Resolution
2. Project Concept Map
3. Project I Limits Map
4. San Bruno Avenue Improvements Map
5. Huntington Avenue Improvements Map
6. FY 2011-11 CIP

DATE PREPARED:

July 25, 2012

REVIEWED BY:

_____ CM

RESOLUTION NO. 2012 -

**RESOLUTION AUTHORIZING THE CITY MANAGER TO AWARD AND EXECUTE A
CONSTRUCTION CONTRACT FOR THE TRANSIT CORRIDOR PEDESTRIAN
CONNECTION IMPROVEMENT PROJECT**

WHEREAS, the San Bruno General Plan is a vision for long-range physical and economic development that reflects the aspirations of the community; and

WHEREAS, among the various General Plan polices, the primary policies are pedestrian oriented; and

WHEREAS, the goal of Transit Corridors Pedestrian Connection Improvements is to improve and expand transit connections particularly to and from BART and Caltrain, and to create a pedestrian-oriented setting; and

WHEREAS, the City has secured a federal grant from the Transportation for Livable Communities (TLC) federal fund through C/CAG in an amount of \$263,000; and

WHEREAS, the California Department of Transportation (Caltrans) issued their authorization to proceed with construction advertisement in February 2012 and required that a construction contract be awarded within six months; and

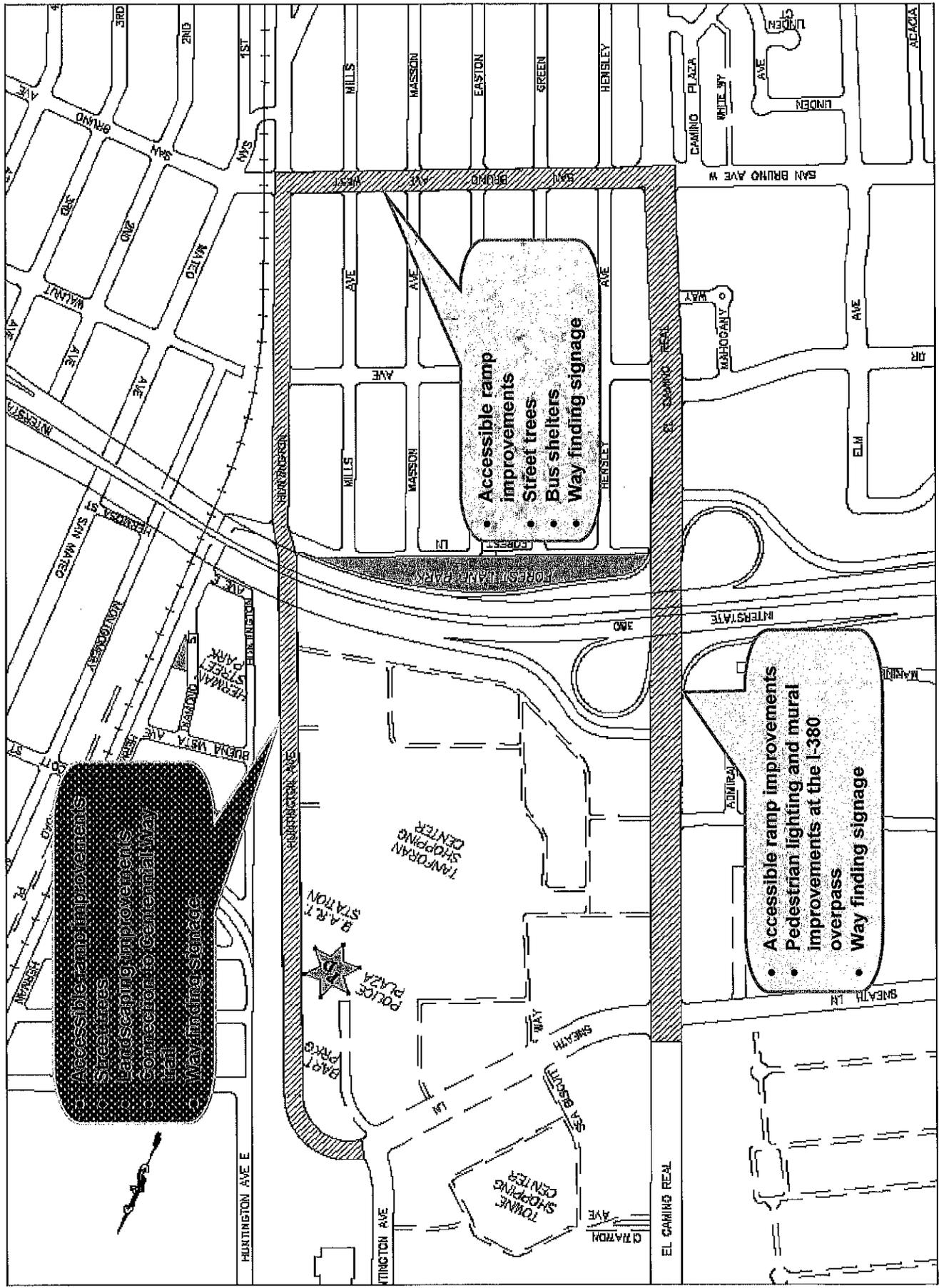
WHEREAS, the City advertised this project for bid in compliance with State Contract Code, local purchasing regulations, and federal funding requirements on July 21, 2012; and

WHEREAS, due to federal bidding process requirements, contract bids cannot be opened until August 13, 2012; and

WHEREAS, due to the contract awarding timeline constraint, the City desires to authorize the City Manager to award a construction contract for the Transit Corridors Pedestrian Connection Improvement Project; and

NOW, THEREFORE, BE IT RESOLVED that the San Bruno City Council hereby authorizes the City Manager to award and execute a construction contract for the Transit Corridor Pedestrian Connection Improvement Project.

**ATTACHMENT 2
Project Concept Map**

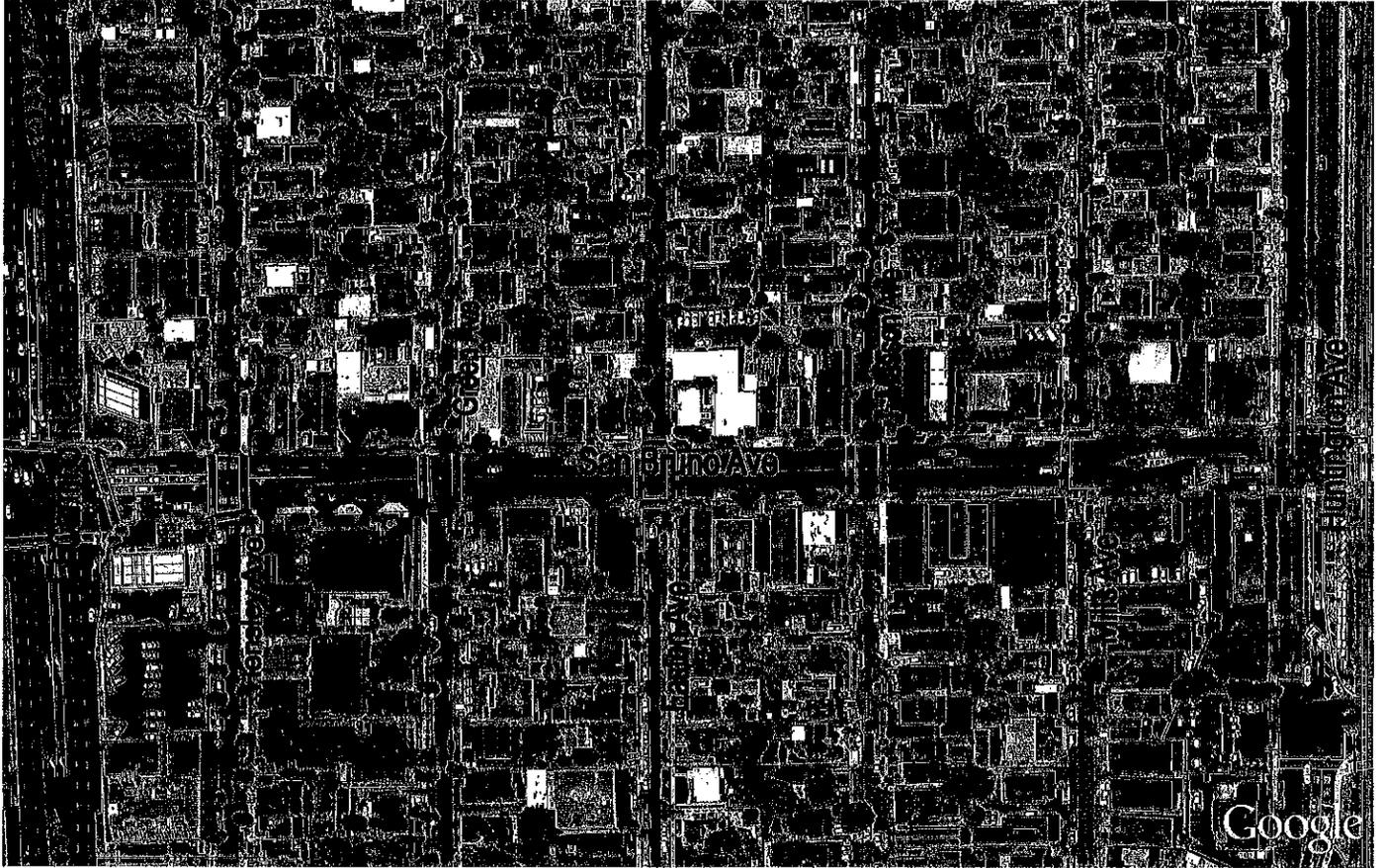


ATTACHMENT 3
Phase I Project Limits Map



ATTACHMENT 4
San Bruno Avenue Improvements Map

- Accessible Ramps
- ★ Street trees and tree wells
- Irrigation system



ATTACHMENT 5
Huntington Avenue Improvements Map

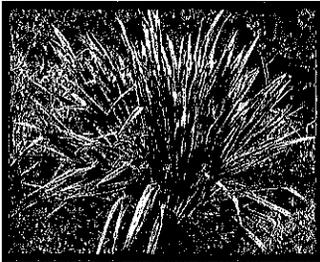
Install the yellow detectable warning surface on the existing ramps

● Install curb ramp connection to the Centennial Way multi-use trail

A potential open space improvement could be considered:

— Landscaping improvement & irrigation system

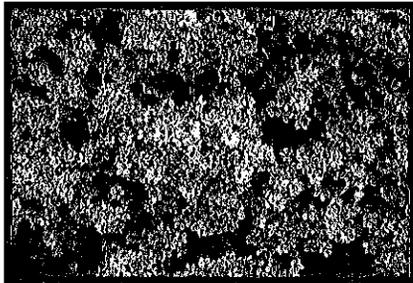
New Zealand Flax



Dwarf Rosemary



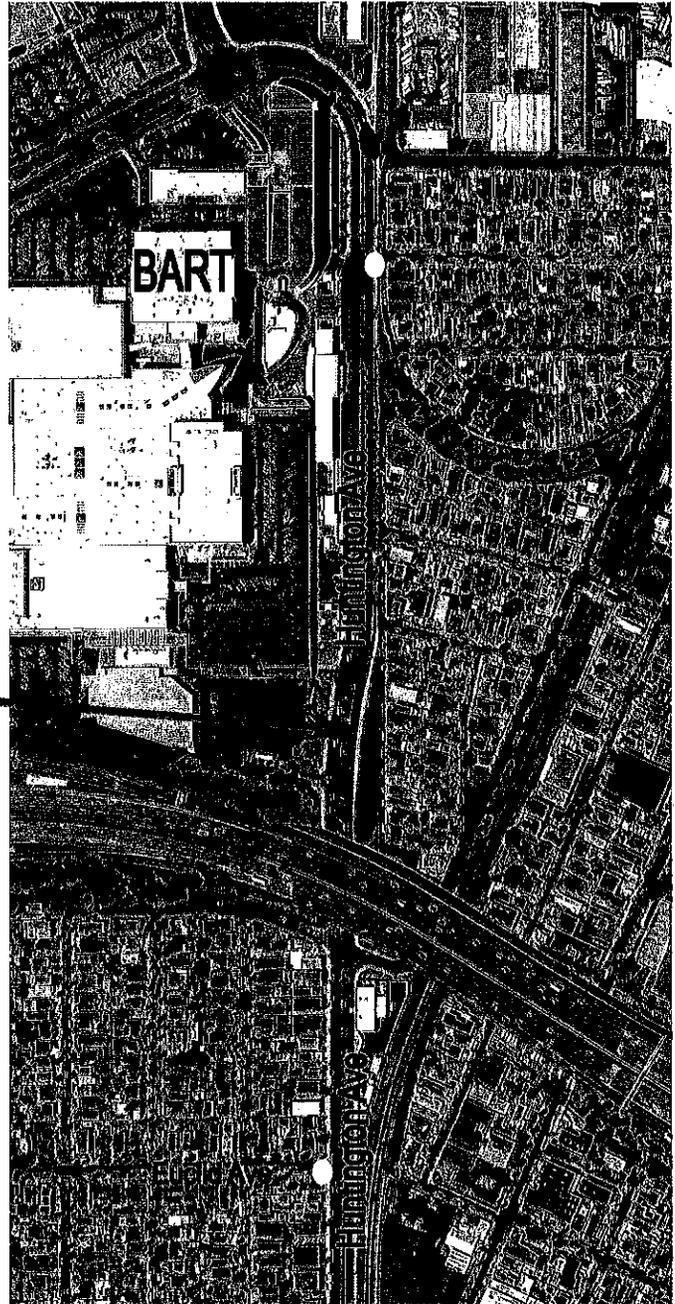
Ballerina Indian



Dwarf Rosemary



Coast Redwood



TRANSIT CORRIDOR PEDESTRIAN CONNECTION IMPROVEMENT PROJECT

PROJECT DESCRIPTION: This project aims to improve sidewalk conditions for pedestrians along El Camino Real, San Bruno Avenue and Huntington Avenue. Work includes the installation of street trees, benches, pedestrian way finding signage, and recycling/trash receptacles; the construction of accessible curb ramps; landscape improvements near the I-380 over crossing of Huntington Avenue; and lighting and public art improvements near the I-380 over crossing of El Camino Real.

The assist with the funding of this project, the City successfully secured a Transportation for Livable Communities Grant from the Metropolitan Transportation Commission. The grant program aims to increase and improve walkable communities within the Bay Area Region. The grant is secured with a local match from the Redevelopment Fund.

PROJECT NUMBER: Not Yet Assigned

PROJECT MANAGER: Associate Engineer

PRIORITY FOCUS/MASTER PLAN JUSTIFICATION: Once complete, the project will increase pedestrian accessibility and aesthetics within the transit corridor area. The project is guided by the General Plan and the Transit Corridors Specific Plan.

LIFE EXPECTANCY: 20 years

2009-10 STATUS: New project

2010-11 WORK PLAN: Coordinate with Caltrans to complete field review and receive design approval. Complete design. Award of construction contract and construction completion scheduled for the following fiscal year.

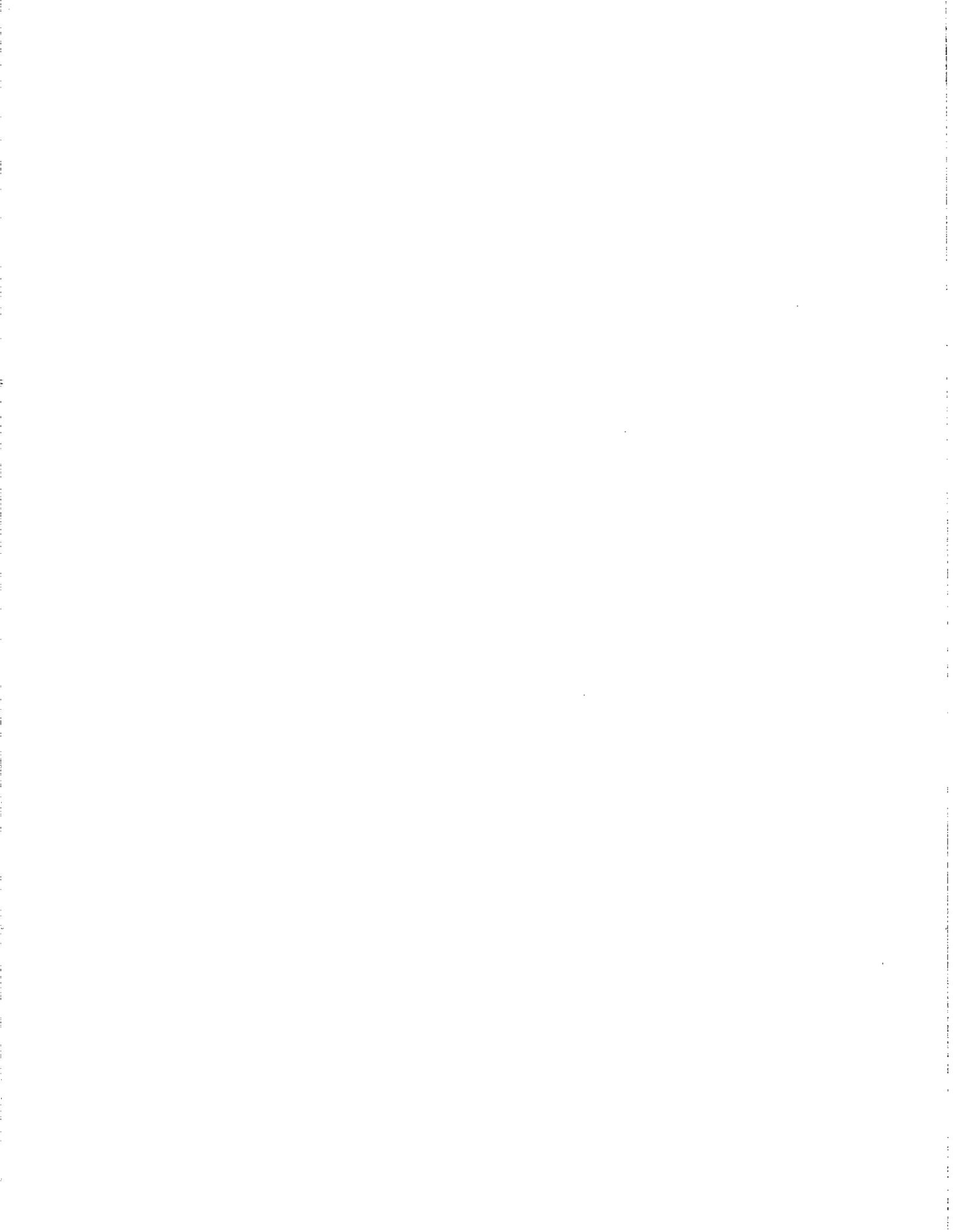
PROJECTED COMPLETION DATE: June 2012

PROJECT-RELATED APPROPRIATIONS AND EXPENSES:

Funding Source	Previously Funded	Carry-Over Appropriations	2010-11 Request	2011-12 Request	Total Appropriations
RDA	0	0	87,500	0	87,500
TLC Grant	0	0	0	262,500	262,500
Total	\$0	\$0	\$87,500	\$262,500	\$350,000

Line Item Expenditures	Prior Expenses	2009-10 Expenses	2010-11 Budget	2011-12 Request	Total Expenditures
0610: Design	0	0	52,500	0	52,500
0620: Construction	0	0	35,000	262,500	297,500
Total	\$0	\$0	\$87,500	\$262,500	\$350,000

ONGOING FINANCIAL IMPACT: Modest cost to maintain street trees and service recycling/trash receptacles.





City Council Agenda Item
Staff Report

CITY OF SAN BRUNO

DATE: August 14, 2012

TO: Honorable Mayor and Members of the City Council

FROM: Klara A. Fabry, Public Services Director

SUBJECT: Adopt Resolution Appropriating \$654,000 in Congestion Mitigation and Air Quality Grant Funding to the Street Median and Grand Boulevard Improvement Project and Authorizing the City Manager to Award and Execute a Construction Contract for the Project

BACKGROUND:

Rehabilitation of the street medians on El Camino Real, San Bruno Avenue and Sneath Lane to enhance aesthetic appeal and livability for the San Bruno residents has been a key goal of the City of San Bruno over the past seven years.

In both previous and current Capital Improvement Program budgets, the Streets Median and Grand Boulevard Improvements Project along with the City's Gateway Project served as the overall program to implement the City's vision for comprehensive rehabilitation of medians throughout the City. Construction of the median segments occurred in multiple contracts to maximize grant-funding opportunities.

The initial work effort was focused on the median islands on San Bruno Avenue between I-280 and Skyline Boulevard, which were constructed in 2008. In March 2011, work was completed on the first contract for the median improvements on El Camino Real, where five medians were reconstructed along with the installation of two gateway monument signs at the north and south entrances to the City. The second contract for the median improvements on El Camino Real is currently under construction and will improve an additional six medians. This proposed third contract will improve the final four medians on El Camino Real (Attachment 2) and the six medians on San Bruno Avenue between I-280 and El Camino Real (Attachment 3).

The concept for the design for both corridors was initially developed in 2005-2008. The design of the medians on El Camino Real (Attachment 4) is consistent with the previously completed medians on El Camino Real except for the replacement of the Mexican Feather Grass with the Fortnight Lily due to excessive shedding and resulting landscape maintenance problems with this species.

The design of medians on San Bruno Avenue (Attachment 5) required one change from the original planting concept, which replaces the Purple Autumn Ash tree with the Zelkova Serrata. The change was requested by staff in part due to the large (50') canopy of the Purple Autumn Ash. The Zelkova tree has a proven track record in San Bruno's weather conditions and retains the desired characteristics such as traditional form, reasonable growth rate and size, and seasonal color.

10.e.

The City has secured a federal grant from the Congestion Mitigation & Air Quality (CMAQ) Program in the amount of \$654,000 to cover a significant portion of the construction cost for the remaining four (4) medians on El Camino Real and one or more of the remaining six (6) medians on San Bruno Avenue. Program funding requires a minimum match of 11.5% (\$85,000) of the total Project cost of \$729,000. The California Department of Transportation (Caltrans) formally awarded the funding in February 2012, and required that a construction contract be awarded within six months.

DISCUSSION:

The San Bruno Street Median and Grand Boulevard Improvements Project consist of demolition and installation of new trees, shrubs, groundcover, paver blocks, and irrigation systems. The bid schedule includes a base bid for four medians on El Camino Real and up to six additional bid alternates for the medians on San Bruno Avenue. Based on the Engineer's estimate, sufficient funding is available to construct the entire base bid items as well as one or more bid alternates for the medians on San Bruno Avenue.

The overall project scheme and the planting concept were presented to the City Council on November 25, 2008. The design concept approved by the City Council incorporates a much fuller, modern and formal appearance to the trees and vegetation than exists currently. The design also replaces the existing spray irrigation systems on El Camino Real with more efficient drip irrigation that will prevent water overspray onto the pavement. San Bruno Avenue medians will also receive a new drip irrigation system where none currently exists.

The existing trees located on the San Bruno Avenue medians which are proposed to be removed consist of; New Zealand Christmas Tree, Brisbane Box, Red Flowering Gum Eucalyptus, Pepper Trees and Sycamores. There are also a number of stumps where the trees have already been cut down because of structural issues, disease, etc. These trees range from being in poor health and having structural issues to relatively healthy. None of the trees are irrigated so for the most part they are just surviving rather than thriving. There is no design consistency with the current trees and the project is proposing to establish a unifying identity along these major streets.

The base bid includes all the remaining four (4) medians on El Camino Real (see attached Location Key Maps). The Engineer's estimate for the base bid is approximately \$470,000. In addition, there are six (6) bid alternates to include each of the remaining six medians on San Bruno Avenue (starting from I-280 going east to El Camino Real). The Engineer's estimate for the six San Bruno Avenue medians is approximately \$350,000. The exact number of these six medians to be awarded for construction will be determined based on bids received compared to available funding and priority for construction.

In compliance with the State Contract Code, the City's local purchasing regulations and program funding requirements, a Notice to Bidders for this project was sent to 32 general contractors listed in the City's contractor directory, posted on the City's website, and advertised in the *San Mateo Daily Journal* newspaper on July 21 and 28, 2012. All bids are to be received and opened on August 13, 2012.

The structure of the bid schedule will allow staff the flexibility to prepare a construction contract to fully utilize the available grant funding. If the \$654,000 in grant funding is to be fully utilized, a minimum of \$729,000 in construction cost must be spent which includes the minimum local match amount of 11.5%. In addition, construction contingency of 15% and construction/project management of 10% will be included in the overall construction budget as follows:

Estimated Construction contract	\$583,000
Estimated Construction Contingency	\$88,000
Estimated Construction Management and Administration	\$58,000
Total Project Cost:	\$729,000

FISCAL IMPACT:

The total project funding is \$729,000 of which, \$654,000 is CMAQ grant funding and the balance of \$85,000 is from City's street capital funds available in the Street Median & Grand Boulevard Improvement CIP budget (Attachment 6). The total project funding will pay for construction contract, construction contingency (15%) and construction management (10%) costs.

ALTERNATIVES:

1. Reject all bids and do not award the contract. This action would forfeit the grant funding of \$654,000 and the remaining four (4) medians on El Camino Real and six (6) medians on San Bruno Avenue will remain in their current condition.
2. Appropriate up to \$300,000 of additional funding from Measure A Funds to construct additional medians in the bid alternates up to the maximum of six medians.

RECOMMENDATION:

Adopt Resolution appropriating \$654,000 in Congestion Mitigation and Air Quality Grant Funding to the Street Median and Grand Boulevard Improvement Project and authorizing the City Manager to award and execute a construction contract for the project.

DISTRIBUTION:

None.

ATTACHMENTS:

1. Resolution
2. Location Key Map – El Camino Real Medians
3. Location Key Map – San Bruno Avenue Median
4. Conceptual Plan - El Camino Real Medians
5. Conceptual Plan – San Bruno Avenue Medians
6. Fiscal Year 10-11 CIP

DATE PREPARED:

August 1, 2012

REVIEWED BY:

_____ CM

RESOLUTION NO. 2012 - ____

RESOLUTION APPROPRIATING \$654,000 IN CONGESTION MITIGATION AND AIR QUALITY GRANT FUNDING TO THE STREET MEDIAN AND GRAND BOULEVARD IMPROVEMENT PROJECT AND AUTHORIZING THE CITY MANAGER TO AWARD AND EXECUTE A CONSTRUCTION CONTRACT FOR THE PROJECT

WHEREAS, rehabilitation of the street medians on El Camino Real, San Bruno Avenue and Sneath Lane to enhance aesthetic appeal and livability for the San Bruno residents has been a key goal of the City of San Bruno; and

WHEREAS, work was completed on the first contract for the median improvements on El Camino Real, where five medians were reconstructed along with the installation of two gateway monument signs at the north and south entrances to the City; and

WHEREAS, the second contract for the median improvements on El Camino Real is currently under construction and will improve an additional six medians on El Camino Real; and

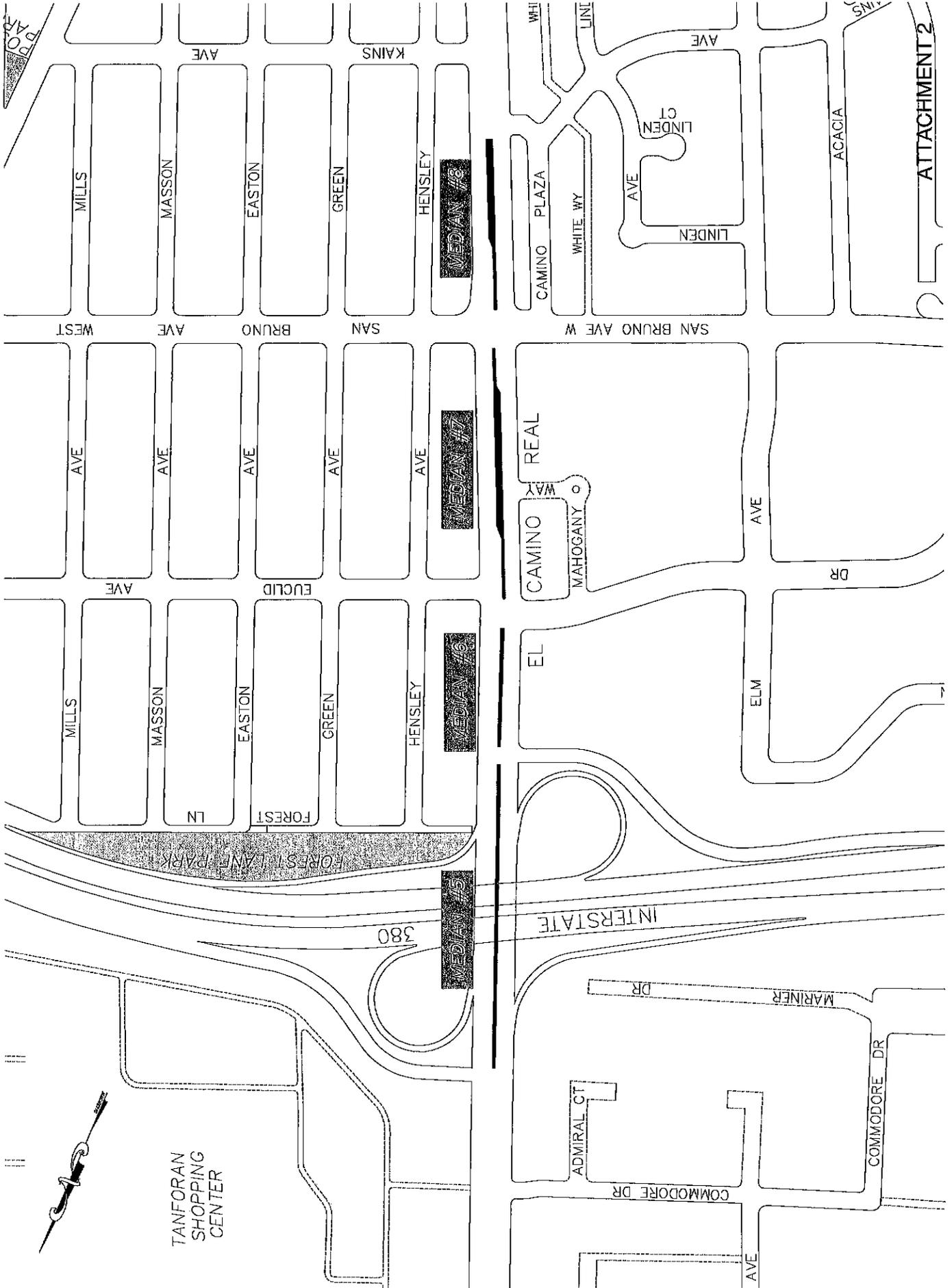
WHEREAS, the City has secured a federal grant from the Congestion Mitigation & Air Quality Program in the amount of \$654,000 to cover a significant portion of the construction cost for the remaining four (4) medians on El Camino Real and one or more of the remaining six (6) medians on San Bruno Avenue; and

WHEREAS, the program funding requires a minimum match of 11.5% and the California Department of Transportation (Caltrans) formally awarded the funding in February 2012 which required that a construction contract be awarded within six months; and

WHEREAS, the City advertised this project for bid in compliance with State Contract Code, local purchasing regulations and federal funding requirements; and

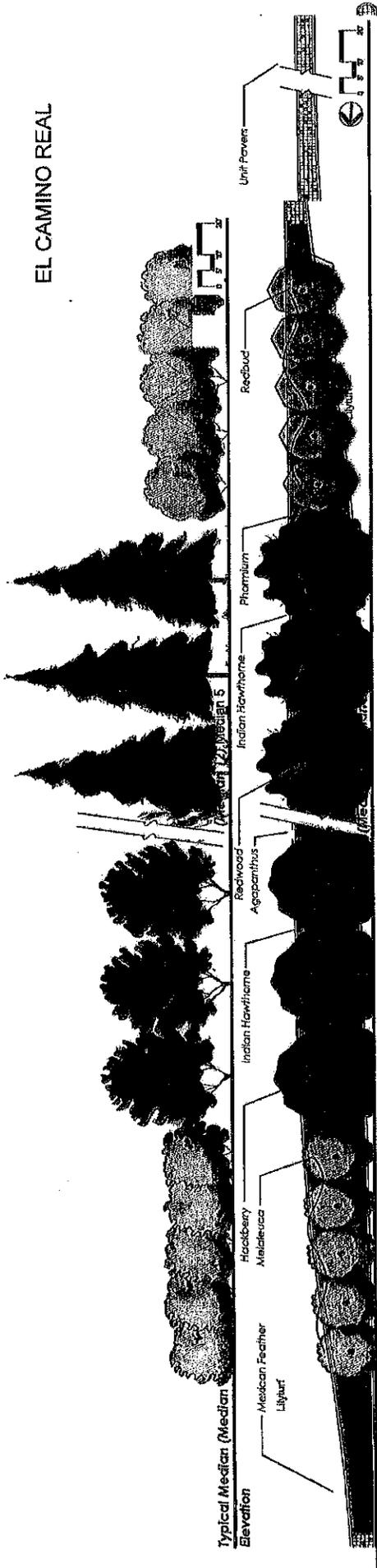
WHEREAS, a construction contingency is necessary to address potential unforeseen field conditions that may impact the construction cost.

NOW, THEREFORE, BE IT RESOLVED that the San Bruno City Council appropriates \$654,000 in CMAQ Grant Funding to the Street Median & Grand Boulevard Improvement Project and authorizes the City Manager to award and execute a construction contract for the San Bruno Avenue Medians and Grand Boulevard Improvements Project.



EL CAMINO REAL - MEDIAN LOCATION MAP

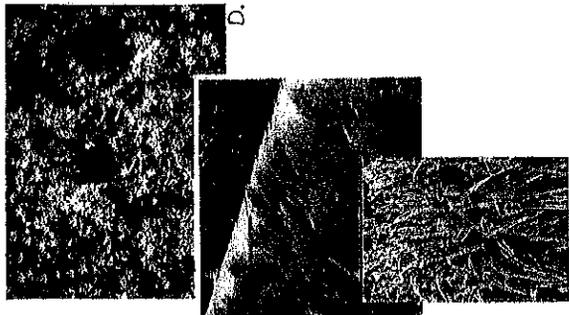
EL CAMINO REAL



EL CAMINO REAL

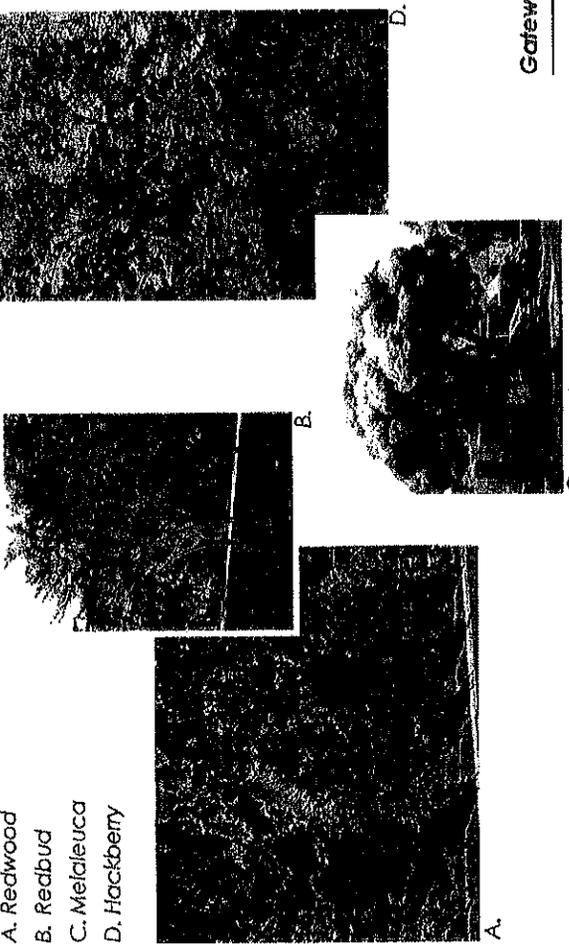
Shrubs and Groundcover

- A. Agapanthus
- B. Phormium
- C. Mexican Feather Grass Replaced with Lilyturf
- D. Indian Hawthorne



Trees

- A. Redwood
- B. Redbud
- C. Melaleuca
- D. Hackberry

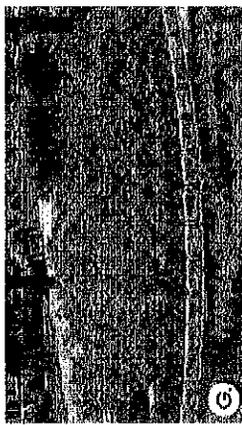
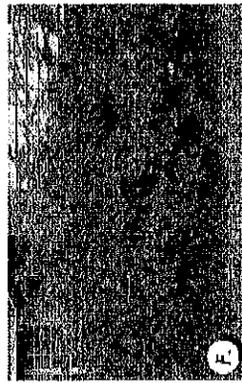
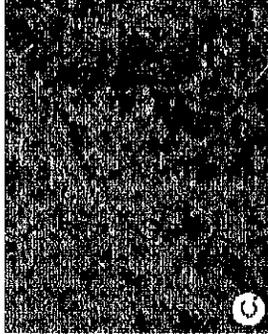
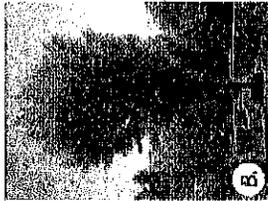
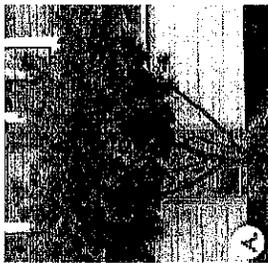


Gateway Median Simulation

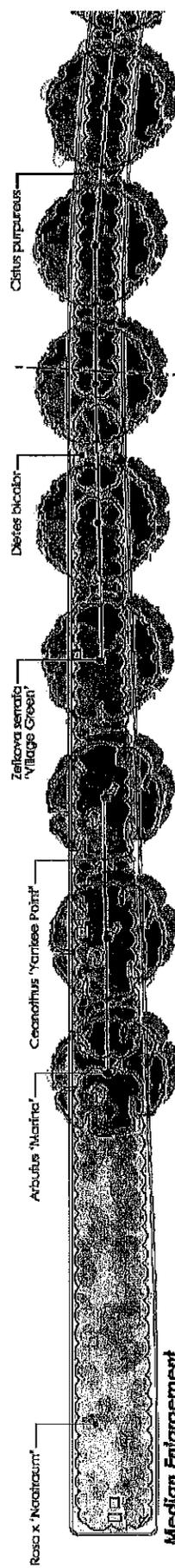


Materials

- A. *Arbutus 'Maine'*
- B. *Zelkova serrata 'Village Green'*
- C. *Ceanothus 'Yankee Point'*
- D. *Cistus purpureus*
- E. *Dieris bicolor*
- F. *Laropetalum chinense*
- G. *Rosa x 'Nocturnum'*



Median Elevation



Median Enlargement

San Bruno Avenue Medians

Planting Scheme

July 23, 2012

ATTACHMENT 5

EL CAMINO REAL PHASE I MEDIANS AND PEDESTRIAN IMPROVEMENTS PROJECT

PROJECT DESCRIPTION: Due to a dynamic funding environment and the need to expedite critical median improvements, this project includes five of the medians that were previously lumped with the Street Median and Grand Boulevard Improvements Project.

The new medians will include aesthetically pleasing vegetation watered with a low-flow drip irrigation system. In addition, this project will also provide countdown pedestrian signals with audible notification on all lighted intersections on El Camino Real as well as flashing warning lights alerting automotive traffic accessing I-380 to pedestrian traffic. Taken together, this project significantly advances the Grand Boulevard Concept for El Camino Real and was recently awarded funding from SamTrans.

PROJECT NUMBER: 83705

PROJECT MANAGER: Associate Engineer

DEPARTMENT: Public Services

PRIORITY FOCUS/MASTER PLAN JUSTIFICATION: The project will improve the overall aesthetic and identity of San Bruno, providing residents and visitors alike an attractive appearance along the City's main transportation corridor while simultaneously enhancing pedestrian safety.

LIFE EXPECTANCY: Twenty-five (25) years.

2009-10 STATUS: Completed bidding process, contract award and construction for five medians. As part of the project, the new gateway signs were installed at the north and south entrances to the city.

2010-11 WORK PLAN: Closeout median construction and monitor the contractor during the plant establishment period. Install the pedestrian improvements along El Camino Real. Although Caltrans denied the City's request to install pedestrian warning lights on the I-380 onramps, work will proceed on installing the countdown pedestrian signals. Additional appropriation request to cover staff time to manage and closeout the SamTrans grant and pay for the installation of the countdown pedestrian signals.

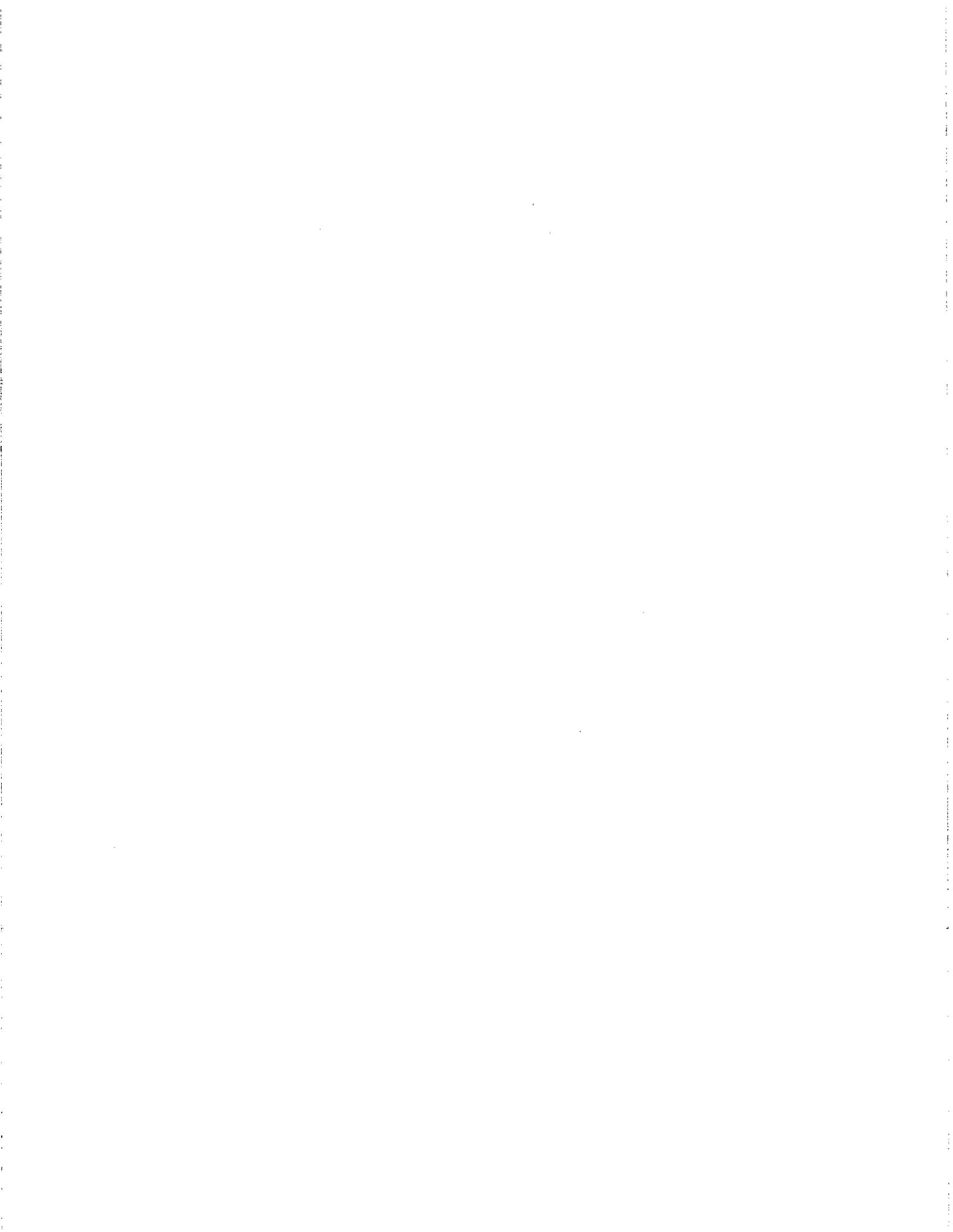
PROJECTED COMPLETION DATE: Median rehabilitation complete. September 2010 for pedestrian improvements.

PROJECT-RELATED APPROPRIATIONS AND EXPENSES:

Funding Source	Previously Funded	Carry-Over Appropriations	2010-11 Request	2011-15 Request	Total Appropriations
SamTrans GBI Grant	282,000	0	0	0	282,000
RDA Capital General Fund Reserve	439,006	169,773	25,626	0	464,632
Total	\$755,006	\$169,773	\$25,626	\$0	\$780,632

Line Item Expenditures	Prior Expenses	2009-10 Expenses	2010-11 Budget	2011-15 Request	Total Expenditures
0610: Design	41,873	6,047	0	0	47,920
0620: Construction	0	537,313	195,399	0	732,712
Total	\$41,873	\$543,360	\$195,399	\$0	\$780,632

ONGOING FINANCIAL IMPACT: The ongoing maintenance of these medians and those to be constructed on El Camino Real is estimated at \$20,000 annually beginning in 2010 when the construction contractor's plant establishment period ends. Once completed, additional maintenance costs may need to be budgeted if the new landscape improvements are to be kept at a high level.





**Successor Agency to the
San Bruno Redevelopment Agency
Staff Report**

CITY OF SAN BRUNO

DATE: August 14, 2012

TO: Successor Agency to the San Bruno Redevelopment Agency

FROM: Kim Juran, Finance Director

SUBJECT: Receive Report and Adopt Resolution as the Successor Agency to the San Bruno Redevelopment Agency Approving the Draft Third Recognized Obligation Payment Schedule for the Period of January 1 – June 30, 2013.

BACKGROUND

On February 1, 2012 the San Bruno Redevelopment Agency was dissolved under AB 1x 26 (Dissolution Act) as affirmed by the California Supreme Court in December 2011. Since that time, each dissolved redevelopment agency has been following the process outlined in the Dissolution Act to unwind the affairs of the former redevelopment agency.

On June 27, 2012 the State Legislature passed and the Governor signed Assembly Bill 1484, the Redevelopment Dissolution/Unwind Trailer Bill. This trailer bill was intended to make amendments to the Dissolution Act based on the experience to date implementing its many provisions. The trailer bill will impact San Bruno in a number of areas, which are discussed more thoroughly below.

DISCUSSION

Assembly Bill 1484, which became effective on June 27, 2012, contains some major changes to the dissolution process that will impact San Bruno. A summary of these impacts is as follows:

- In order for the Successor Agency to continue paying the payment obligations of the former Redevelopment Agency, a Recognized Obligation Payment Schedule (ROPS) must be prepared on a semi-annual basis setting forth the Successor Agency's payment obligations. AB 1484 determines that the third ROPS covering the timeframe of January 1 – June 30, 2013 must be approved by the Oversight Board and submitted to the State Department of Finance and County Auditor-Controller by September 4, 2012. The City is subject to a fine of \$10,000 per day for failing to submit by this deadline.

11.

The draft third ROPS, which lists all outstanding enforceable obligations of the former redevelopment agency and anticipated payments during this six month timeframe, is attached to this report for City Council review and approval.

- The Successor Agency is required to assume a two-stage audit process to determine the available cash assets of the former Redevelopment Agency fund and Low and Moderate Income Housing Fund for distribution to the taxing entities. The Oversight Board must review and approve the audit results by October 15, 2012 (audit must be complete by October 1, 2012) for the Low and Moderate Income Housing Fund and by January 15, 2013 (audit must be complete by December 15, 2013) for all other Redevelopment Agency funds. The Department of Finance will issue a "Finding of Completion" for the Successor Agency at the end of this review process. The issuance of the Finding of Completion enables the Successor Agency to proceed with certain activities that are on hold until this time.
- Upon issuance of the Finding of Completion, the Successor Agency has six months to submit a long-range property management plan for the real property of the former RDA, which must be approved by the Oversight Board and the Department of Finance. For San Bruno, the only property owned by the RDA is the pocket park located at 470 San Mateo Avenue. The property management plan must address the use or disposition of the property. Permitted uses under a property management plan include retention of the property for governmental use, retention of the property for future development in accordance with the redevelopment plan, use of the property to fulfill an enforceable obligation, or sale of the property.
- Upon issuance of the Finding of Completion, repayment of an outstanding loan between the City and the RDA can be treated as an enforceable obligation (and included on the ROPS) if the Oversight Board makes a finding that the loan was made for legitimate redevelopment purposes. Repayment of the loan cannot begin until fiscal year 2013-14 and must be repaid over a "reasonable number of years." AB 1484 limits the annual repayment amount to 50% of the increase in distributions to the taxing entities above the amount distributed in the 2012-13 fiscal year. For example, if a total amount of \$2 million is distributed to the taxing entities during the 2012-13 fiscal year and in 2013-14 that amount increases to \$2.4 million, then the loan repayment amount in 2013-14 would be limited to 50% of the increase or \$200,000. In addition, AB 1484 states that 20% of all repayment amounts received by the City must be deposited to a Low and Moderate Income Housing Fund administered by the Successor Housing Agency. This means that of the total outstanding loan amount of \$2.97 million, \$595,406 will be deposited to the low and moderate income housing fund and the remaining \$2.38 million will be repaid to the City over time.

FISCAL IMPACT

The adoption of the attached Resolution complies with AB 26/1484 and allows the Successor Agency to pay the \$801,395 of enforceable obligation listed on the ROPS. Once approved by the Oversight Board, the enforceable obligations listed on the ROPS will be paid from Redevelopment Tax Increment allocated by the County to the Successor Agency.

ALTERNATIVES

1. Do Not Adopt Resolution as the Successor Agency to the San Bruno Redevelopment Agency Approving the Draft Third Recognized Obligation Payment Schedule for the Period of January 1 – June 30, 2013

RECOMMENDATION

Adopt Resolution as the Successor Agency to the San Bruno Redevelopment Agency Approving the Draft Third Recognized Obligation Payment Schedule for the Period of January 1 – June 30, 2013

ATTACHMENTS

1. Recognized Obligation Payment Schedule for the period of January 1 – June 30, 2013.
2. Resolution

DATE PREPARED

August 6, 2012

REVIEWED BY

_____ CM

RESOLUTION NO. 2012 - _____

RESOLUTION AS SUCCESSOR AGENCY TO THE SAN BRUNO REDEVELOPMENT AGENCY APPROVING THE DRAFT THIRD RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE PERIOD OF JANUARY 1 – JUNE 30, 2013

WHEREAS, Section 34177(l)(2) of the Health and Safety Code requires the Successor Agency to the San Bruno Redevelopment Agency ("Successor Agency") to submit to the State Department of Finance ("DOF"), the State Controller, and the San Mateo County Auditor-Controller ("County Auditor") for review, a Recognized Obligation Payment Schedule for the period January 1 through June 30, 2013 ("ROPS") that has been reviewed and approved by the Oversight Board for the Successor Agency to the San Bruno Redevelopment Agency ("Board"); and

WHEREAS, Section 34177(m) of the Health and Safety Code requires that the ROPS be submitted, after approval by the Board, no later September 4, 2012; and

WHEREAS, Successor Agency staff have prepared the attached ROPS and will submit it to the Board for review and approval, and at the same time will provide a copy of the attached ROPS to the County Administrative Officer, the County Auditor and DOF, all as required pursuant to Health and Safety Code Section 34177(l)(2)(B).

NOW, THEREFORE, BE IT RESOLVED that the City Council, serving as the Successor Agency to the San Bruno Redevelopment Agency does hereby resolve as follows:

Section 1. The City Council hereby adopts the Draft Third Recognized Obligation Payment Schedule, attached hereto as Exhibit A.

Section 2. The staff of the Successor Agency is hereby directed to submit the ROPS to the Board for approval, and after approval submit to DOF, the State Controller and the County Auditor and post the ROPS on the Successor Agency's website in accordance with Health and Safety Code Section 34177(l)(2)(C), and to cooperate with DOF to the extent necessary to obtain DOF's acceptance of the ROPS, including, if necessary, making modifications to the ROPS determined by the Successor Agency's City Manager to be reasonable and financially feasible to meet its legally required financial obligations.

I hereby certify the foregoing Resolution No. 2012-___ was introduced and adopted by the City Council at a regular meeting on August 14, 2012 by the following vote:

AYES:

NOES:

ABSENT:

City Clerk

ADDITIONAL ATTACHMENT TO FOLLOW