

“The City With a Heart”



Jim Ruane, Mayor
Irene O'Connell, Vice Mayor
Ken Ibarra, Councilmember
Rico E. Medina, Councilmember
Michael Salazar, Councilmember

**SPECIAL STUDY SESSION
SAN BRUNO CITY COUNCIL
AGENDA**

February 5, 2013

7:00 p.m.

Meeting location: San Bruno Senior Center, 1555 Crystal Springs Road, San Bruno

1. ROLL CALL:

- 2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:** Individuals allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask the City Clerk to request that the Council consider your comments earlier. It is the Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Council from discussing or acting upon any matter not agendaized pursuant to State Law.

3. CONDUCT OF BUSINESS:

The City Council will hold a Study Session on the establishment of the Not-For-Profit entity called for in the Settlement Agreement Between the City of San Bruno and PG&E to manage the Community Restitution Fund and make decisions about the use of the funds for the benefit of the entire San Bruno community.

4. ADJOURNMENT:

The next Regular City Council Meeting will be held on February 12, 2013, at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road.



San Bruno Community Not-for-Profit Formation Process



Settlement Agreement between San Bruno and PG&E

- \$68.75M cash plus 5 lots
 - Funded by PG&E shareholders, not ratepayers
- City owns lots; if sold, proceeds to be transferred to Not-for-Profit (NFP)
- NFP to be established to manage funds for benefit of entire City
- Funds cannot be used for general City operations



Discuss NFP: CC Study Session: 10/3/12

- Purpose of NFP
- Mission Statement
- Composition of Governing Board
 - Number
 - Membership
- Additional Advisory Committee
- Name of NFP



Tonight: Confirm Formation of NFP

- Purpose of NFP
- To benefit the San Bruno community through enduring and significant investments in facilities and programs over the long term



Tonight: Confirm Formation of NFP

Mission Statement

- **Several options presented at 10-3-12 Study Session:**
 - Build or improve one or more public facilities
 - Provide one-time or ongoing funding for programs and/or organizations that benefit San Bruno community
 - Engage in fundraising
- **Consensus proposal:**
 - To invest in public facilities and provide an ongoing endowment for programs and organizations that benefit the San Bruno community



Tonight: Confirm Formation of NFP

Number of Board Members

- Discussed 5 or 7 members at prior CC Study Session
- Decision not required prior to filing NFP's Articles of Incorporation



Tonight: Confirm Formation of NFP

Other Items

- Advisory committee with wide range of members
- Staffing plan
 - City costs reimbursed from \$50M Trust
 - Professionals and volunteers
- Bylaws: City Council may discuss and adopt at later date



Tonight: Confirm Formation of NFP

Name of NFP

- Consensus proposal from 10-3-12: *The San Bruno Community Foundation*
- Alternatives from 10-3-12 included:
 - “...Fund...”
 - “...Civic...”
 - “...Improvement...”



Incorporation of NFP: Future CC Meetings

- City Council to Adopt Resolution:
 - Authorizing Mayor to sign Articles of Incorporation
 - Directing staff to begin drafting bylaws and other documents
- City Council to select members of NFP Board



NFP - Initial Board Meetings

- Appoint Officers (President, Vice-President, Secretary, Treasurer)
- Adopt other legal documents
- Discuss staffing plan



NFP - Initial Board Meetings

- Discuss formation of Advisory Committee
- Establish communication plan
- Adopt schedule for public meetings and community input regarding funding projects and priorities