

"The City With a Heart"



Jim Ruane, Mayor
Irene O'Connell, Vice Mayor
Ken Ibarra, Councilmember
Rico E. Medina, Councilmember
Michael Salazar, Councilmember

AGENDA SAN BRUNO CITY COUNCIL July 23, 2013 7:00 p.m.

Meeting Location: Senior Center, 1555 Crystal Springs Road, San Bruno

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Thank you **San Bruno Garden Club** for providing the beautiful floral arrangement.

1. CALL TO ORDER:

2. ROLL CALL/PLEDGE OF ALLEGIANCE:

3. ANNOUNCEMENTS:

- a. The Regular City Council Meeting of August 13 is cancelled.
- b. The Beautification Task Force is accepting nominations for the Annual Beautification Awards Program. Applications can be found on the website as well in the City Clerk's office and the deadline is Friday, August 30, 2013 at 5:00 p.m.

4. PRESENTATIONS:

Present Proclamation Declaring August 6, 2013 as National Night Out in San Bruno.

5. REVIEW OF AGENDA:

6. APPROVAL OF MINUTES: City Council Meeting of July 9, 2013.

7. CONSENT CALENDAR: All items are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion unless requested by a Councilmember, citizen or staff.

- a. **Approve:** Accounts Payable of July 1 and 8, 2013.
- b. **Approve:** Payroll of July 5, 2013.
- c. **Waive:** Second Reading and Adopt Ordinances.
 - A) Ordinance Imposing a 2.61% Rate Increase to Recology Garbage and Recycling Services for 2013-14 to be Effective September 1, 2013.
 - B) Ordinance Imposing a 4.48% Rate Increase for Recology to Initiate an Organics Program to be Effective January 1, 2014.
- d. **Appoint :** Voting Delegate to the Annual League of California Cities Conference September 18-20, Sacramento, CA.

- f. **Adopt:** Resolution Authorizing the Closure of 200 Linear Feet of the 200 Block of Santa Inez Avenue on Friday, August 9, 2013 between the hours of 11:00 AM and 7:00 PM for Happy Hall School's 62nd Anniversary Party.
- g. **Adopt:** Resolution Authorizing the City Manager to Execute a Three-Year Extension to the Technical Services Agreement with BEAR Data Solutions in the Amount of \$107,348 for the City's Fiber Network and Commercial Network Services Support.

8. PUBLIC HEARINGS:

- 9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** Individuals allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask the City Clerk to request that the Council consider your comments earlier. It is the Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Council from discussing or acting upon any matter not agendized pursuant to State Law.

10. CONDUCT OF BUSINESS:

- a. Appoint Citizens to Fill Vacancies on Commissions, Boards and Committees.
- b. Receive Oral Report Regarding City Council Subcommittee Review of the Salary and Benefits for the Elected City Clerk and City Treasurer Positions.
- c. Adopt Resolution Authorizing the City Manager to Execute a Contract with Hydrosience Engineers for Design of the Spyglass Drive and Merion Drive Water Main Replacement in an Amount Not to Exceed \$47,457.
- d. Adopt Resolution Authorizing the City Manager to Execute a Construction Contract for the State Local Partnership Program Street Rehabilitation and Reconstruction Project with O'Grady Paving, Inc. in the Amount of \$1,604,435, Approving a Construction Contingency of \$241,000, and Appropriating \$400,000 Measure A Funds and \$400,000 Gas Tax Funds to the Project.
- e. Receive Report on the Fire Department's Fire Hose Replacement Program and Replacement of Fire Hose for Fire Engines.
- f. Adopt Resolution Authorizing the City Manager to Execute an Agreement between the San Bruno Park School District and the City of San Bruno to Provide a Reimbursable After School Education and Safety Program (ASES) at Allen Elementary School for School Years 2013-14 through 2015-16.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:

Receive Annual Report from the Planning Commission.

12. COMMENTS FROM COUNCIL MEMBERS:

13. CLOSED SESSION:

Conference with Legal Counsel--Existing Litigation pursuant to Government Code section 54956.9(d)(1): Vistica v. City of San Bruno, San Mateo County Superior Court Case #CIV517956.

14. ADJOURNMENT:

The next regular City Council Meeting will be held on August 27, 2013 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

"The City With a Heart"



Jim Ruane, Mayor
Irene O'Connell, Vice Mayor
Ken Ibarra, Councilmember
Rico E. Medina, Councilmember
Michael Salazar, Councilmember

MINUTES SAN BRUNO CITY COUNCIL July 9, 2013 7:00 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on July 9, 2013 at the San Bruno Senior Center, at 1555 Crystal Springs Rd., San Bruno, CA. The meeting was called to order at 7:11 p.m. **Mayor Ruane** thanked the Garden Club for the beautiful flower arrangement.

2. ROLL CALL/PLEDGE OF ALLEGIANCE:

Presiding was Mayor Ruane, Vice Mayor O'Connell, Council Members Medina, and Salazar, Council Member Ibarra was excused with notice. **City Manager Jackson** led the Pledge of Allegiance. Recording by City Clerk Bonner.

3. ANNOUNCEMENTS:

- a. **Mayor Ruane** announced the Regular City Council Meeting of August 13 is cancelled.
- b. **Mayor Ruane** said The Beautification Task Force is accepting nominations for the Annual Beautification Awards Program. Applications can be found on the website as well in the City Clerk's office and the deadline is Friday, August 30, 2013 at 5:00 p.m. **Vice Mayor O'Connell** said there are three main categories, single family residents, people who have high curb appeal can nominate themselves or their neighbors, zeroscaping (drought tolerant landscaping) and most improved through landscaping.

4. PRESENTATIONS: None

5. REVIEW OF AGENDA: **Mayor Ruane** moved Item 11. to follow Item 8.

6. APPROVAL OF MINUTES: City Council Meeting of June 25, 2013, approved as submitted.

7. CONSENT CALENDAR:

- a. **Approve:** Accounts Payable of June 17, & 24 2013.
- b. **Approve:** Payroll of June 16, 2013.
- c. **Adopt:** Resolution Authorizing the Culture and Arts Commission to Issue a Centennial Art Project Request for Qualifications.

M/S Medina/Salazar to approve the Consent Calendar and passed with all ayes, Councilmember Ibarra excused with notice.

8. PUBLIC HEARINGS:

Hold Public Hearing, Waive First Reading, and Introduce Ordinances as Presented in the Notice of Proposed Increase Mailed to all Property Owners.

- a. Ordinance Imposing a 2.61% Rate Increase to Recology Garbage and Recycling Services for 2013-14 to be Effective September 1, 2013.

b. Ordinance Imposing a 4.48% Rate Increase for Recology to Initiate an Organics Program to be Effective January 1, 2014.

Finance Director Juran gave an overview of the staff report, highlighting organics and asked for questions.

City Manager Jackson followed-up on the comments made by the Finance Director. A total of 347 written pieces of mail responded to the notice mailed out 45 days ago. She clarified that the City Council has received a copy of each of those pieces of mail. Proposition 218 calls for protests to indicate name of the property owner and parcel number. She said this type of organics program is becoming a standard throughout the State. Our diversion from landfill is at a level of 56%. Statewide there is a goal of 75% to divert from landfill by the year 2020.

Mayor Ruane opened the Public Hearing.

Alan Lubke, Fleetwood Dr. asked the protocol if over half of the people object to Ordinances a. and b. He asked why the comments by the City Manager were not in the flier. He objected to the issue of not putting garbage in a plastic bag. **Mayor Ruane** said in the flier sent out by Recology it stated adding organics to save weekly services will help San Bruno meeting the statewide goal of diverting 75% of waste in the land. City Manager Jackson said if the City were to receive a 50% plus one majority protest in writing with the name of the property owner and the identification of the parcel in San Bruno, the City Council would be precluded from taking an action to enact a rate increase.

Joe Yanke, Elm Ave. asked why a 4-1/2% increase which was answered in the explanations given by the Finance Director and City Manager.

Patricia Murzyn, Shelter Creek Ln. asked what ways the City of San Bruno has studied to offset the cost of organic recycling to offset the rates. **City Manager Jackson** said this has been reviewed the program through a third party expert, and that expert review has demonstrated to the City that the program offers an efficient and effective way of dealing with the implementation of the program. She said there are no viable alternatives without a rate increase.

Patricia Murzyn, Shelter Creek Ln. said it sounds like a rubber stamp of Recology's request for a rate increase as opposed to studying different ways the money could be found. **Juran** said the outside party engaged to do this rate proposal said not to look at the mechanics of the numbers itself, rather than mechanics of the program and the delivery of the program as proposed by Recology. **Murzyn** said she didn't believe it was studied enough. **Kirsten Pinochi, Recology** said many cities in the community are utilizing the program currently. She said through the other communities they gained expertise on how to make this program as efficient as possible. They worked with the addresses in San Bruno to route and re-route the best scenario for San Bruno.

Bella Dagovich, Monterey Dr. asked how the organics program with Recology would work. She said Newark did not work and was reversed. If this is the reason to increase the rates, there should be a more doable solution. **City Manager Jackson** said staff will gather more information about Newark.

Mike Brahney, Elm Ave. disapproved of the composting program and rate increase for garbage. He said he found the rate comparisons hard to compare because of the geographics and demographics are different. He commented on the process used with the fliers. He felt a postcard should have been included and did not feel this was a fair process. **City Attorney Zafferano** said the notification process is prescribed by State law. He said it is not like an election where you can

vote for or against, it is only a process whereby people have a right to protest. He said the City tried to encourage participation by not only including property owners but also Recology customers. Mayor Ruane said comparisons are not intended to be apples to apples, rather some type of a comparison to see what other communities are doing.

Perry Peterson, Scenic Dr. recommended formation of a Recycling Commission because he believed there are missed opportunities. He said Prop 218 is the law but it pretends to be a vote of the people. He said the notice that was sent out was buried within a lot of other material and there was no envelope to put a response in. He suggested it be given another look. He said having raw garbage in those cans can create a rodent problem. **Pinochi** said they have gotten tips from other communities on how to avoid varmints.

Val Morgan, Shelter Creek said they work to keep increases to a minimum. He said no matter what they do, utility costs keep increasing and he didn't believe this was a democratic process. **Councilmember Medina** asked if there was a meeting with Recology. **Pinochi** said Recology met with Shelter Creek and Peninsula Place and modifications were made. She said there would be a quarterly debris box pick up at no additional cost. She said they were also going to assist with the diversion of their landscape material at no additional cost to off-set the rate increase.

Doris Maez, Fleetwood Dr. said there are unintended consequences of this action. Air pollution, fuel use, how do we know the effect organic data available to present to the public and to the Council. She said Collections should be reduced, not increased. **Pinochi** said they operate a 20% bio-fuel diesel fleet. She said when they routed the routes, they tried to reduce the amount of trucks that would go through the City of San Bruno, which is why they are only adding two trucks. She said moving the food waste out of the grey can into the green can, it will be captured and processed properly reducing the methane gas that leaks into the landfill. She said most of the cities in the community have rolled out single stream recycling but she had no concrete numbers to compare.

Mayor Ruane asked about cleaning the cans. **Pinochi** said they can be rinsed out in their yards, they can spray them. She said there will be tips on Recology's website. **Mayor Ruane** asked about the containment of the organics. **Pinochi** said kitchen pails can be lined with newspaper or paper bags. Paper napkins and paper towels which are allowed will absorb a lot of the food.

Felicia Nierby, Recology showed the kitchen pail each homeowner will get to put on their counter or under their sink. She said freezing organics until the morning of garbage pick-up can eliminate smells and liquid.

Mary Stucker, Shelter Creek protested the increase. She said as a single person, she puts her green bin out two or three times a year. She has decreased her landscape to drought tolerant. **Pinochi** said people may migrate to a 20 gallon toter.

Michael Angelich, Courtland Dr. was dismayed by the idea of freezing food scraps.

Heather Latta, Beech Ave. liked the idea of composting. She asked if there would be rate decreases in the future. **City Manager Jackson** said there was not a rate decrease as a result of recyclables being sold by Recology but rather the money collected by them pays for services and allows for lower increases overtime. **Pinochi** said where the organic material is processed, sales from that compost help reduce their overall processing costs. Compost give away will be given to

San Bruno annually and Recology will be at the Farmer's Market on July 28 where they will give away compost.

Paul, Pepper Dr., said we don't like this if it is not cost effective to pay for something with no value, we don't know the offset. He asked out of the 350 responses, how many were negative and how many positive? **City Manager Jackson** said 346 were opposed and one in favor. **Paul** said it was stated it was a State goal, and asked if it was a requirement? He said if the garbage is decreased for the landfill, the cost should be going down. **Pinochi** said a migration factor was taken into consideration and less waste would go to the landfill, but that waste is now going to be processed as organic. What was paid to the landfill will then be paid to the processor. **City Manager Jackson** said AB 939 adopted in the late 1980's was a requirement. The current State law calls for a goal of 75% by the year 2020. She said it could turn into a mandate.

Doris Maez, Fleetwood Dr. said if there isn't data on the reduction how is the calculation made? **Pinochi** said data was taken from surrounding communities and it is an estimate.

Susan Cadell, Hawthorne Dr., when was the last waste characterization to meet the requirement. Where are the organics processed? **Pinochi** said she did not have the data on when the last waste characterization was taken from the grey cans in San Bruno. She said she would look back to see when the last one was done. She said the organics are processed in Gilroy.

Bella, Dagovich, Monterey Dr. said our containers are not made for this. There will be flies, and rodents, and in the wind, they come open. She said we need containers that lock up. How many people can divide if we don't have a full understanding of how it will work to our advantage? **Mayor Ruane** asked about containers? **Pinochi** said the containers citizens presently have will work. She said other communities do not lock their containers.

Patty said it appears only San Bruno is having an increase in garbage and if the same rates were kept, she would be very happy with the program. **Finance Director Juran** said the graph only depicts this point in time.

In response to an identified citizen, **Pinochi** explained the trucks pick up the garbage curbside in a semi, drive the material to the processor. When they are ready they will back-haul to the compost giveaway at an agreed location between the City of San Bruno and Recology.

Carolyn Livengood, Sheryl Dr. was concerned about not having the cans locked. There is a lot of wind, particularly in the hills. **Mayor Ruane** asked if there are lockable containers. **Pinochi** said there are but they would have to be unlocked in order to be serviced by Recology.

Heidi Beck, Acacia Avenue complained about vermin, people going through the trash and the three big heavy garbage cans. People who don't have side yards leave their cans in front of their houses.

Nick DiMario, Courtland Dr. proposed a locking mechanism to keep them from opening during the wind.

M/S O'Connell/Salazar to close the public hearing and passed with all ayes, Councilmember Ibarra absent with notice.

Councilmember Salazar said if this commitment is made the majority of the cost incurred is for the purchase of two new vehicles and so the solution becomes somewhat permanent but eliminates data collected from the pilot program. He said the comment was made that there wasn't enough

study; however, this came before Council last year and evaluations have been done. He said this needs to become part of what we do.

Councilmember Salazar said our program would not allow recyclable plastic bags. **Pinochi** said it is a different processor which is significantly farther which would increase the cost that much more.

Councilmember Salazar asked what will happen having two more trucks on the road. **Pinochi** said they are held to a very high emission standard, as clean as biodiesel can get, 80% is diesel fuel and 20% is oil.

Vice Mayor O'Connell asked if there was a smaller green can available. **Pinochi** said yes. **Vice Mayor O'Connell** asked in migration if there are latches available. **Pinochi** said none of the communities up and down the peninsula use any type of locking mechanism.

Councilmember Medina asked if the pick-up is 6 a.m. or 7 a.m. **Pinochi** said 6 a.m.

Councilmember Medina asked about a return card, which he found an interesting concept. He asked the City Attorney to look into it for future mailings. He said he remembers a latch on the green can. **Pinochi** said she remembers the same and she would get back to him with what change was made.

Councilmember Medina said he went to the garbage company to fully understand what the program entailed. Initially, he was against the idea; however, he thinks it is the direction the City needs to go in.

Mayor Ruane said this is for the future of our City. He asked if there was flexibility with the purchase of the vehicles. **Pinochi** said there is a timeframe where new vehicles need to be on the streets by January 1. She said after today, that purchase would be initiated.

M/S Salazar/Medina to waive the first reading and passed with all ayes, Councilmember Ibarra absent with notice.

Councilmember Salazar introduced the resolution imposing a 2.61% Rate Increase to Recology Garbage and Recycling Services for 2013-14 to be Effective September 1, 2013 and passed with a unanimous vote, Councilmember Ibarra absent with notice.

M/S Salazar/Medina to waive the first reading and passed with all ayes, Councilmember Ibarra absent with notice.

Vice Mayor O'Connell introduced the resolution imposing a 4.48% Rate Increase for Recology to Initiate an Organics Program to be Effective January 1, 2014 for adoption and passed with a unanimous vote, Councilmember Ibarra absent with notice.

Mayor Ruane called a short break.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES: (moved forward.)

Melody Tobin, Chair of the Culture and Arts Commission gave an overview of what the Commission had done over the last year and their work plan for the coming year. She invited Council and any members of the public to join the Commission on a tour of Skyline College sometime in August.

Vice Mayor O'Connell thanked the Commission for their efforts.

Mayor Ruane thanked the Commission for all they do.

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

Robert Riechel, 7th Ave. thanked staff for the Focus article on the Farmer's Market as well as staff for keeping the street clean during Farmer's Market on Sundays. He also thanked Recology for the blurb they had on the Market. It is opened 10 to 2 on Sundays through November on San Mateo Avenue and appears to be growing.

Alan Lubke, Fleetwood Dr. said without the San Bruno Patch, he felt he is missing out on a lot of information. He would like to see recurring reports on the City's website, the rail crossing, as well as the ribbon cutting; ideas for the use of the recovery fund from PG&E; planning for the centennial; the demise of the redevelopment agency and status of funds and monies. He commented on the rocks being thrown on his driveway by advertisers. He asked where the water line comes in to 2550 Fleetwood Dr. and if he is responsible for the cost for maintaining and repairing exterior water service lines.

10. CONDUCT OF BUSINESS:

- a. Receive Oral Report on the Fourth of July Firework Activities.

Police Chief Telford gave an overview of the police activities that occurred during the firework sales and on July 4. The statistics were very close to last year with 8 administrative citations issued. **Deputy Fire Chief Downing** gave an overview of the education and fire activities that occurred during the firework sales and on July 4.

Councilmember Salazar asked how the number of citations compared with other communities. **Telford** said there was an increase in violators and citations in Pacifica, but their area was confined to the beach and there were more restrictions in the residential areas. **Councilmember Salazar** asked if there were complaints received from other cities. **Telford** said no, but there have been complaints in previous years.

Councilmember Medina said he appreciated staff and the other cities who helped us out.

- b. **City Clerk Bonner** gave an overview of the staff report and asked for questions.

Adopt a Resolution:

- Calling for the Holding of a General Municipal Election to be Held on Tuesday, November 5, 2013, for the Election of Certain Officers as Required by the Provisions of the Laws of the State of California Relating to General Law Cities;
- Requesting the Board of Supervisors of the County of San Mateo to Render Specified Services to the City Relating to the Conduct of a General Municipal Election to be Held on Tuesday, November 5, 2013;
- Requesting the Board of Supervisors of the County of San Mateo to Consolidate a General Municipal Election to be Held on November 5, 2013, with Other Elections to be Held on the Same Date Pursuant to §10403 of the Elections Code;
- Adopting Regulations for Candidates for Elective Officer Pertaining to Candidates' Statements Submitted to the Voters at an Election to be Held on Tuesday, November 5, 2013;
- Providing for Giving Notice of Election.

Vice Mayor O'Connell introduced the resolution for adoption and passed with a unanimous vote, Councilmember Ibarra absent with notice.

c. Receive Report and Adopt Resolution Authorizing the Sale of Wastewater Revenue Refunding Bonds to Refinance Outstanding 2002 Installment Payment Obligations and Approving the Final Form of Related Financing Documents and Approving Official Actions.

Finance Director Juran gave an overview of the staff report and asked for questions.

Councilmember Salazar said it would be likely we would have to incur debt to allow us to replace things on a timely basis. He said if we are seeing favorable rates right now, should we be considering issuing new debt to finance those projects and if so would it be possible to combine new debt with the retirement of the old debt and creating a larger package that might be more attractive to investors. **Juran** said looking at bonding sooner than later, she said there are sufficient funds available to fund the near term (the next two years) of capital improvements.

Jim Fabian, Fieldman, Rollap and Associates said a refunding in an existing bond issue combined with a new money issuance, there would be some economy of scale from combining those two activities together. He felt it was best to move forward at this time.

Councilmember Salazar introduced the resolution for adoption and passed with a unanimous vote, Councilmember Ibarra absent with notice.

d. Receive Information Regarding the FY 2013-14 Budget Requested as Part of the Budget Review.

City Manager Jackson said there is information in the Council packets that address questions following the Study Session in June and prior to the last City Council meeting.

Councilmember Medina asked when the hose would come back. **City Manager Jackson** said at the next meeting, July 23.

Councilmember Medina said he understands things go up and go down and what he pointed out were items that had a \$5000 difference from one year to another. As far as over, there were six items and under there were eighteen items. He said out of those eighteen there were eight items that were \$15,000. under. He stressed due diligence and the need for things to be looked at and reviewed. He suggested in the future the budget be adopted at the first meeting in June so if there are additional questions to eliminate a tight timeframe. He said he appreciated staff's time and the answers he received.

City Manager Jackson pointed out some items were budgeted but underspent and those resources revert into the fund and are available for expenditure at another time.

e. Adopt Resolution Authorizing the City Manager to Execute a Contract with Lee & Ro, Inc. for Design of the Replacement of the Cunningham Water Tank (Tank 1) in an Amount Not-to-Exceed \$154,060.

Engineer Eunejune Kim gave an overview of the staff report and asked for questions.

Vice Mayor O'Connell asked what the staff would consider reasonable with San Francisco. **Kim** said that they would reimburse us for the additional storage.

Vice Mayor O'Connell introduced the resolution for adoption and passed with a unanimous vote, Councilmember Ibarra absent with notice.

f. Adopt Resolution Authorizing an Application to the Metropolitan Transportation Commission

for the OneBayArea Grant Funding Program and Committing \$129,580 Matching Funds from the City Measure A Fund for the Street Medians Improvements Project and the Transit Corridor Pedestrian Connection Improvements Project.

Vice Mayor O’Connell complimented the department on how often they go out for grants.

Vice Mayor O’Connell introduced the resolution for adoption and passed with a unanimous vote, Councilmember Ibarra absent with notice.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES: (moved to follow Item 8.)

Receive Annual Report from the Culture & Arts Commission

12. COMMENTS FROM COUNCIL MEMBERS:

Mayor Ruane thanked all who helped with the airplane disaster in San Bruno.

13. STUDY SESSION:

14. ADJOURNMENT:

Mayor Ruane closed the meeting memory at 9:51 p.m. of the nineteen firefighters who died in Arizona and the two young girls who died in the crash of Flight 214 at SFO. The next regular City Council Meeting will be held on July 23, 2013 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the City Council Meeting of
July 23, 2013

Carol Bonner, City Clerk

Jim Ruane, Mayor

07/01/13

CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP

FUND	FUND NAME	AMOUNT
001	GENERAL FUND	\$235,730.65
122	SOLID WASTE/RECYCL.	\$191.45
131	IN-LIEU FEES	\$4,000.00
132	AGENCY ON AGING	\$1,773.48
133	RESTRICTED DONATIONS	\$7,640.84
190	EMERGENCY DISASTER FUND	\$287,735.25
611	WATER FUND	\$127,695.13
631	WASTEWATER FUND	\$1,064,694.71
641	CABLE TV FUND	\$19,107.86
701	CENTRAL GARAGE	\$27,262.52
702	FACILITY MAINT. FUND	\$2,489.28
703	GENERAL EQUIPMENT REVOLVING	\$3,713.53
707	TECHNOLOGY DEVELOPMENT	\$58.48
711	SELF INSURANCE	\$3,485.63
880	PROJECT DEVELOP. TRUST	\$18,767.08
891	S.B. GARBAGE CO. TRUST	\$40,000.00

TOTAL FOR APPROVAL \$1,844,345.89

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 3 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 142445 THROUGH 142560 INCLUSIVE, TOTALING IN THE AMOUNT OF \$1,844,345.89 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,



FINANCE DIRECTOR

7/2/13
DATE

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount	
0000908	A-1 FENCE CO	142446	7/1/2013	2,600.00
0096852	ABAG PLAN CORPORATION	142447	7/1/2013	3,485.63
0001170	AIRGAS NCN	142448	7/1/2013	48.28
0000163	AIRPORT AUTO PARTS INC.	142449	7/1/2013	107.82
0105718	ALAMEDA ELECTRICAL DISTRIBUTORS	142485	7/1/2013	17,408.39
0018953	ALLIANT INSURANCE SVC. INC.	142450	7/1/2013	48,000.00
0104202	ANDREA TUNKETT	142552	7/1/2013	200.00
0105756	ARCHSTONE	142452	7/1/2013	18,407.08
0104925	ASIA TV USA, LTD.	142453	7/1/2013	4,466.71
0017191	AT&T	142454	7/1/2013	241.91
0102743	AWESOME ENGINEERING	142455	7/1/2013	542.10
0000345	BAKER & TAYLOR BOOKS	142456	7/1/2013	2,633.81
0102992	BAY BADMINTON CENTER, INC.	142458	7/1/2013	98.40
0017624	BKF ENGINEERS	142460	7/1/2013	33,135.82
0017434	BROWN & CALDWELL	142461	7/1/2013	100,909.45
0017372	CALBO	142462	7/1/2013	215.00
0018378	CALIFA GROUP	142463	7/1/2013	125.50
0018353	CALIFORNIA ACADEMY OF SCIENCES	142445	6/25/2013	1,779.75
0104049	CAROL COSTAKIS	142474	7/1/2013	68.25
0105155	CASEY CONSTRUCTION	142464	7/1/2013	146,303.39
0017843	CENTRAL COUNTY FIRE DEPT.	142465	7/1/2013	15.00
0105683	CENTURY MANUFACTURING CORP.	142466	7/1/2013	998.00
0103854	CHRISTINE HOPKINS	142499	7/1/2013	286.65
0100944	CHUNG SHUN CHOI	142468	7/1/2013	200.00
0016324	CINTAS CORPORATION #464	142469	7/1/2013	198.76
0000386	CITY OF SOUTH SAN FRANCISCO	142470	7/1/2013	839,257.50
0017802	CLEANSOURCE, INC.	142471	7/1/2013	1,694.43
0105091	COLE SUPPLY CO., INC.	142472	7/1/2013	46.33
0098656	COMPLETE LINEN SERVICE	142473	7/1/2013	137.96
0100748	CRYSTAL WIGGINS	142557	7/1/2013	400.00
0000251	CUMMINS WEST INC.	142477	7/1/2013	650.00
0018188	DAU PRODUCTS	142478	7/1/2013	2,546.42
0018673	DENNIS BOSCH	142480	7/1/2013	252.34
0018092	DISCOVERY COMMUNICATIONS LLC	142482	7/1/2013	1,948.50
0101118	DISPENSING TECHNOLOGY CORP.	142483	7/1/2013	957.85
0096780	DOUGLAS ROSEN	142529	7/1/2013	84.99
0018799	ECONOMIC&PLANNING SYSTEMS INC.	142484	7/1/2013	4,000.00
0100733	ED DICKINSON	142481	7/1/2013	100.00
0097586	ELIZABETH WADAS	142556	7/1/2013	113.14
0000944	FEDEX	142487	7/1/2013	26.90
0097513	FELIX OVANDO	142519	7/1/2013	100.00
0001782	FLOWERS ELECTRIC & SVC.CO.INC.	142488	7/1/2013	1,892.42
0018117	FLYERS ENERGY, LLC	142489	7/1/2013	8,594.88
0016363	GCS ENVIRONMENTAL & EQUIPMENT SVC.	142486	7/1/2013	2,630.70
0018864	GMA NETWORK INC.	142490	7/1/2013	1,622.80
0000162	GRAINGER	142491	7/1/2013	417.80
0000541	GRANITE ROCK COMPANY	142492	7/1/2013	537.68
0095966	GREATAMERICA FINANCIAL SVCS.	142493	7/1/2013	161.99
0104705	HB CONSULTING GROUP	142495	7/1/2013	36,370.00
0103155	HENRY F. RENDON	142528	7/1/2013	25.09
0105488	HINES EDM, INC.	142496	7/1/2013	7,640.84
0098222	HOLMES INTERNATIONAL	142497	7/1/2013	27,695.00
0105378	HOME MAID RAVIOLI COMPANY INC.	142498	7/1/2013	160.98

Document group: kornalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount	
0098173	ICC - CERTIFICATION RENEWALS	142500	7/1/2013	95.00
0094025	JAMES RUANE	142530	7/1/2013	100.00
0100786	JUDY ZACHARY	142559	7/1/2013	44.81
0100079	KAMLESH SINGH	142543	7/1/2013	1,540.00
0000132	KELLY-MOORE PAINT CO INC.	142501	7/1/2013	391.96
0097794	KENNETH HAMER	142494	7/1/2013	22.90
0000317	L.N. CURTIS & SONS	142502	7/1/2013	539.55
0096825	LAURIE LOO	142505	7/1/2013	551.85
0104424	LIDIA'S ITALIAN DELICACIES	142503	7/1/2013	1,612.50
0105772	LUZ BECKER	142459	7/1/2013	100.00
0093412	LYNN NIEMIRA	142515	7/1/2013	512.20
0017945	MAD SCIENCE OF THE BAY AREA	142506	7/1/2013	376.35
0100977	MAURILIO SILVA	142542	7/1/2013	100.00
0092285	MICROMARKETING LLC	142508	7/1/2013	16.95
0016863	MIDWEST TAPE, LLC	142509	7/1/2013	33.32
0099861	MIKE LEWIS CONCRETE	142510	7/1/2013	775.00
0001709	MILLBRAE LOCK	142511	7/1/2013	32.70
0000762	MUNICIPAL MAINTENANCE EQUIPMENT INC.	142507	7/1/2013	40.28
0000902	NATIONAL PEN CORPORATION	142512	7/1/2013	917.07
0018319	NEAL MARTIN & ASSOCIATES	142513	7/1/2013	15,100.00
0105779	NICHOLS DIAMOND TOOL, INC.	142514	7/1/2013	525.00
0100747	NORMAN BARTON	142457	7/1/2013	200.00
0102950	NORTH AMERICAN NUMBERING PLAN	142451	7/1/2013	125.00
0000522	NORTH COAST COUNTY WATER DISTRICT(NCCWD)	142476	7/1/2013	22,116.32
0092263	OFFICE DEPOT INC	142516	7/1/2013	365.86
0000210	OLE'S CARBURETOR &ELECTRIC INC	142517	7/1/2013	15.43
0105688	OV20 SYSTEMS, LLC	142518	7/1/2013	3,754.10
0018483	P & D APPLIANCE	142520	7/1/2013	25.67
0000012	PACIFIC GAS & ELECTRIC	142521	7/1/2013	13,668.45
0097703	PEARL LIM	142504	7/1/2013	200.00
0001154	PENINSULA LIBRARY SYSTEM	142522	7/1/2013	736.43
0098199	PHOEBE CHAN	142467	7/1/2013	200.00
0018861	PITNEY BOWES	142523	7/1/2013	6,000.00
0016770	PRAXAIR DISTRIBUTION INC -192	142524	7/1/2013	144.95
0104869	PURSUIT NORTH	142525	7/1/2013	21,055.99
0000175	RECOLOGY SAN BRUNO	142526	7/1/2013	40,000.00
0099646	ROSE DEMBICER	142479	7/1/2013	93.00
0000569	SAN BRUNO AUTO CENTER, INC.	142531	7/1/2013	75.00
0016774	SAN DIEGO POLICE EQUIPMENT CO.	142532	7/1/2013	3,713.53
0017807	SAN MATEO COUNTY CONTROLLER'S OFFICE	142475	7/1/2013	9,015.20
0090790	SAN MATEO COUNTY TIMES	142533	7/1/2013	76.80
0099047	SAN MATEO CTY SHERIFF'S OFFICE	142534	7/1/2013	4,701.82
0017145	SAN MATEO LAWN MOWER SHOP	142535	7/1/2013	1,046.99
0098021	SAN MATEO MEDICAL CENTER	142536	7/1/2013	2,800.00
0013985	SCTE, INC.	142537	7/1/2013	68.00
0104726	SHARPS SOLUTIONS, LLC	142539	7/1/2013	96.00
0098840	SHAW PIPELINE INC	142540	7/1/2013	146,978.71
0098030	SHRED-IT USA - SAN FRANCISCO	142541	7/1/2013	39.60
0017339	SOUTH CITY REFRIGERATION	142545	7/1/2013	200.00
0017919	SQUARERIGGER SOFTWARE	142546	7/1/2013	2,000.00
0018558	STANLEY SECURITIES SOLUTIONS	142547	7/1/2013	298.81
0015691	TEAMSTERS LOCAL 856	142550	7/1/2013	13,907.00
0099699	THERESIA SOETJIPTO	142544	7/1/2013	18.18
0098694	TIM/JOSETTE REID	142527	7/1/2013	96.98

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Vendor Code & Name	Check #	Check Date	Amount
0000665 TSQ SOLUTIONS INC.	142551	7/1/2013	325.00
0102744 UNIVERSAL BUILDING SERVICES	142553	7/1/2013	489.00
0102865 UNIVERSAL SERVICE ADMINISTRATIVE CO.	142538	7/1/2013	4,662.81
0096896 VEOLIA ES INDUSTRIAL SVC. INC.	142554	7/1/2013	196,384.60
0095749 VERIZON WIRELESS	142555	7/1/2013	1,307.55
0099195 VINCENT SVEDISE	142548	7/1/2013	71.78
0100094 WING SHUN TE	142549	7/1/2013	200.00
0105295 WINGFOOT COMMERCIAL TIRE	142558	7/1/2013	262.69
0103399 ZUMAR INDUSTRIES, INC.	142560	7/1/2013	838.96
		GrandTotal:	1,844,345.89
		Total count:	116

07/08/13

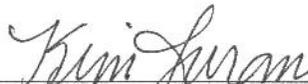
CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP

FUND	FUND NAME	AMOUNT
001	GENERAL FUND	\$69,779.20
133	RESTRICTED DONATIONS	\$2,520.47
190	EMERGENCY DISASTER FUND	\$9,278.90
201	PARKS AND FACILITIES CAPITAL	\$751.79
203	STREET IMPROVE. PROJECTS	\$1,790.37
611	WATER FUND	\$25,008.25
621	STORMWATER FUND	\$5,844.24
631	WASTEWATER FUND	\$21,020.95
641	CABLE TV FUND	\$14,872.68
701	CENTRAL GARAGE	\$15.34
702	FACILITY MAINT. FUND	\$290.31
703	GENERAL EQUIPMENT REVOLVING	\$416.37
707	TECHNOLOGY DEVELOPMENT	\$46.49
711	SELF INSURANCE	\$533.11
880	PROJECT DEVELOP. TRUST	\$2,059.50
TOTAL FOR APPROVAL		\$154,227.97

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 2 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 142561 THROUGH 142662 INCLUSIVE, TOTALING IN THE AMOUNT OF \$154,227.97 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,



FINANCE DIRECTOR

7/10/13

DATE

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Vendor Code & Name	Check #	Check Date	Amount	
0017188	3T EQUIPMENT COMPANY INC.	142561	7/8/2013	188.04
0017341	AARONSON DICKERSON, COHN & LANZONE	142585	7/8/2013	712.50
0096852	ABAG PLAN CORPORATION	142562	7/8/2013	393.39
0017053	ACCOUNTEMPS	142563	7/8/2013	1,950.00
0000163	AIRPORT AUTO PARTS INC.	142564	7/8/2013	15.38
0097809	ALICE M KROHN	142613	7/8/2013	13.71
0018976	ALPHA ANALYTICAL LAB. INC.	142565	7/8/2013	1,758.00
0000187	ALPHA PRESS INC.	142566	7/8/2013	245.25
0000082	AMERICAN MESSAGING	142567	7/8/2013	125.24
0000706	AMERICAN PLANNING ASSOCIATION	142568	7/8/2013	365.00
0014617	AT&T	142569	7/8/2013	70.09
0016123	AT&T	142570	7/8/2013	1,343.77
0017191	AT&T	142571	7/8/2013	319.58
0000345	BAKER & TAYLOR BOOKS	142572	7/8/2013	5,831.52
0105373	BAY AREA CLEANING	142573	7/8/2013	340.00
0103670	CALIFORNIA BUILDING STANDARDS COMMISSION	142649	7/8/2013	491.00
0097237	CARLOS MEJIA-PUGA	142622	7/8/2013	14.90
0105235	CDW GOVERNMENT	142574	7/8/2013	2,281.58
0017284	CHEMSEARCHFE	142576	7/8/2013	386.50
0097057	CINDY WU	142662	7/8/2013	6.65
0016324	CINTAS CORPORATION #464	142577	7/8/2013	648.75
0097464	CINTAS FIRST AID & SAFETY	142578	7/8/2013	306.59
0000227	CITY OF SAN BRUNO	142579	7/8/2013	3,552.76
0013595	CITY OF SAN BRUNO	142580	7/8/2013	937.07
0015857	COUNTY OF SAN MATEO	142581	7/8/2013	76.00
0018331	CSG CONSULTANTS INC.	142582	7/8/2013	13,910.00
0100929	DANIEL CHAN	142575	7/8/2013	300.00
0104141	DC&E	142583	7/8/2013	178.50
0102820	DEBRA HALL	142601	7/8/2013	289.00
0013926	DEPARTMENT OF CONSERVATION	142584	7/8/2013	761.12
0104678	DIVISION OF THE STATE ARCHITECT	142628	7/8/2013	285.60
0013683	F. FERRANDO & CO.	142589	7/8/2013	4,656.00
0099762	FANG LU	142617	7/8/2013	13.98
0000944	FEDEX	142590	7/8/2013	39.42
0013714	FIRST NATIONAL BANK	142592	7/8/2013	13,001.16
0102869	FRANCHISE TAX BOARD	142596	7/8/2013	550.00
0103258	GC MICRO CORPORATION	142597	7/8/2013	445.00
0104771	GILLERAN ENERGY MANAGEMENT SERVICES	142587	7/8/2013	7,538.15
0016969	GOLDEN IDEAS	142598	7/8/2013	5,303.00
0096311	GOLTV, INC.	142599	7/8/2013	2,145.83
0103985	GOVERNMENT FINANCE OFFICERS ASSOCIATION	142591	7/8/2013	305.00
0097108	GRACE FLORES	142594	7/8/2013	15.85
0000162	GRAINGER	142600	7/8/2013	243.79
0017882	HOME BOX OFFICE	142602	7/8/2013	15.00
0105735	HYDROSCIENCE ENGINEERS, INC.	142604	7/8/2013	14,472.13
0104529	IMPACT TV	142605	7/8/2013	153.78
0015644	INDUSTRIAL WIPER & SUPPLY, INC.	142606	7/8/2013	351.24
0105751	INNOVATIVE USERS GROUP	142607	7/8/2013	100.00
0018261	INTL MEDIA DISTRIBUTION, LLC	142608	7/8/2013	8,816.00
0098964	JARVIS, FAY, DOPORTO & GIBSON, LLP	142609	7/8/2013	122.84
0017849	JING JEN JEANETTE SUN	142651	7/8/2013	9.79
0000075	K-119 TOOLS OF CALIFORNIA INC.	142611	7/8/2013	123.10
0105781	KEVIN J MANNING	142620	7/8/2013	450.00

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Vendor Code & Name	Check #	Check Date	Amount	
0018498	KONICA MINOLTA BUSINESS SOL.	142612	7/8/2013	747.22
0018561	LANCE BAYER	142615	7/8/2013	412.50
0100167	LEE JOHNSON	142610	7/8/2013	22.23
0105034	LFP BROADCASTING, LLC	142616	7/8/2013	59.75
0105780	MAGICAL MOONSHINE THEATRE	142618	7/8/2013	375.00
0018302	MALLORY CO.	142619	7/8/2013	222.37
0104828	MARKETSHARE, INC.	142621	7/8/2013	306.58
0102770	METLIFE	142623	7/8/2013	1,205.08
0099939	MICHAEL FITZPATRICK	142593	7/8/2013	40.10
0016863	MIDWEST TAPE, LLC	142624	7/8/2013	83.98
0100528	MIKE/THERESA QUIROZ	142632	7/8/2013	31.33
0017058	MILLIGAN NEWS CO INC	142625	7/8/2013	2,180.00
0096724	NATIONAL CONSTRUCTION RENTALS	142626	7/8/2013	318.24
0018692	NHK COSMOMEDIA AMERICA, INC.	142627	7/8/2013	1,018.75
0092263	OFFICE DEPOT INC	142629	7/8/2013	945.83
0018284	OFFICEMAX INC.	142630	7/8/2013	236.99
0097567	ONE HOUR DRY CLEANING	142631	7/8/2013	133.20
0098895	PAMELA DONKIN	142586	7/8/2013	300.00
0097154	PREM SHARMA	142644	7/8/2013	44.35
0099177	PRISCILLA WONG	142661	7/8/2013	24.69
0000071	R & B COMPANY	142633	7/8/2013	4,959.51
0091044	R.A. METAL PRODUCTS, INC	142634	7/8/2013	1,962.00
0017111	RANDOM HOUSE INC	142635	7/8/2013	32.70
0090749	RED WING SHOE STORE	142636	7/8/2013	299.19
0098812	RIGOBERTO FONSECA	142595	7/8/2013	11.45
0016213	ROZZI REPRODUCTION&SUPPLY INC.	142639	7/8/2013	1,611.90
0092026	SAN FRANCISCO BUSINESS TIMES	142640	7/8/2013	188.00
0014027	SAN FRANCISCO CHRONICLE	142641	7/8/2013	611.00
0018597	SAN MATEO DAILY JOURNAL	142642	7/8/2013	200.00
0102917	SFPUC FINANCIAL SERVICES	142643	7/8/2013	2,565.00
0018962	SHOE DEPOT INC.	142645	7/8/2013	706.19
0018214	SIGILLO SUPPLY INC.	142646	7/8/2013	2,197.05
0017508	SOUTH CITY LUMBER AND SUPPLY	142647	7/8/2013	109.74
0097079	SPRINT	142648	7/8/2013	61.89
0014219	STEVE CHANEY	142650	7/8/2013	275.00
0002025	TELECOMMUNICATIONS ENGINEERING ASSOCIATE	142588	7/8/2013	85.00
0102745	THE MERCURY NEWS	142652	7/8/2013	583.30
0000036	THOMSON WEST	142653	7/8/2013	933.44
0099992	TIFFANY M. HOU	142603	7/8/2013	9.28
0098694	TIM/JOSETTE REID	142638	7/8/2013	24.24
0098366	TIMMY KYU	142614	7/8/2013	6.99
0018665	TUTOR.COM INC.	142654	7/8/2013	7,080.00
0001362	TV GUIDE MAGAZINE, LLC	142655	7/8/2013	241.71
0000584	USA MOBILITY WIRELESS INC.	142656	7/8/2013	32.65
0102988	VANTAGEPOINT TRANSFER AGENTS	142657	7/8/2013	7,351.42
0104660	WEST YOST ASSOCIATES, INC.	142658	7/8/2013	9,970.00
0000612	WESTVALLEY CONSTRUCTION CO.INC	142659	7/8/2013	5,449.58
0018580	WILEY PRICE & RADULOVICH LLP	142660	7/8/2013	399.00
0018069	WULFSBERG REESE COLVIG & FIRSTMAN	142637	7/8/2013	594.00

GrandTotal: 154,227.97

Total count: 102



City Council Agenda Item
Staff Report

CITY OF SAN BRUNO

DATE: July 23, 2013
TO: Honorable Mayor and Members of the City Council
FROM: Kim Juran, Finance Director
SUBJECT: Payroll Approval

City Council approval of the City payroll distributed July 5, 2013 is recommended. The Labor Summary report reflecting the total payroll amount of \$1,282,998.02 for the bi-weekly pay period ending June 30, 2013 is attached.

LABOR SUMMARY FOR PAY PERIOD ENDING : June 30, 2013

pyLaborDist

07/05/13

Fund: 001 - GENERAL FUND	971,941.34
Fund: 122 - SOLID WASTE/RECYCL.	1,468.58
Fund: 153 -RDA OBLIGATION RETIREMENT FUND	5,977.29
Fund: 190 - EMERGENCY DISASTER FUND	19,004.73
Fund: 201 - PARKS AND FACILITIES CAPITAL	1,055.86
Fund: 207 - TECHNOLOGY CAPITAL	6,873.39
Fund: 203 - STREET IMPROVE. PROJECTS	2,137.21
Fund: 611 - WATER FUND	77,103.36
Fund: 621 - STORMWATER FUND	12,459.36
Fund: 631 - WASTEWATER FUND	50,978.23
Fund: 641 - CABLE TV FUND	83,572.02
Fund: 701 - CENTRAL GARAGE	9,534.55
Fund: 702 - FACILITY MAINT.FUND	21,451.86
Fund: 707 - TECHNOLOGY DEVELOPMENT	13,041.67
Fund: 711 - SELF INSURANCE	6,398.57
Total	\$1,282,998.02



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: July 23, 2013

TO: Honorable Mayor and Members of the City Council

FROM: Kim Juran, Finance Director

SUBJECT: Waive Second Reading and Adopt Ordinances

- A) Ordinance Imposing a 2.61% Rate Increase to Recology Garbage and Recycling Services for 2013-14 to be Effective September 1, 2013
- B) Ordinance Imposing a 4.48% Rate Increase for Recology to Initiate an Organics Program to be Effective January 1, 2014

BACKGROUND

These two ordinances are on the agenda for adoption after being introduced at the July 9, 2013 City Council meeting. At that meeting, the City Council held a public hearing regarding the proposed rate increases and proposed organics program. The City Council heard from eleven residents at the public hearing, many of whom expressed concerns about the cost and messiness of the proposed organics program. The total number of written responses received by the City following distribution of a mailed notice on May 24, 2013 and through the date of the public hearing is 362. Responses to many of the concerns identified during the public hearing are addressed in an attachment to this staff report.

DISCUSSION

The July 9, 2013 staff report, which provides a detailed overview of the proposed rate adjustments and new organics program, is attached for reference.

If the City Council adopts the ordinances at the July 23rd meeting, the 2.61% rate adjustment for current garbage and recycling services will go into effect on September 1, 2013 and the Organics program will begin on January 1, 2014, along with a 4.48% rate adjustment to initiate the program.

FISCAL IMPACT

The fiscal impact is described in the July 9, 2013 staff report.

RECOMMENDATION

Waive Second Reading and Adopt Ordinances

- A) Ordinance Imposing a 2.61% Rate Increase to Recology Garbage and Recycling Services for 2013-14 to be Effective September 1, 2013
- B) Ordinance Imposing a 4.48% Rate Increase for Recology to Initiate an Organics Program to be Effective January 1, 2014

ALTERNATIVES

- 1. Provide direction to staff to revise the ordinance(s) and re-introduce them at a subsequent meeting.

ATTACHMENTS

- 1. Responses to Concerns Regarding Proposed Organics Program
- 2. Staff report dated July 9, 2013
- 3. Ordinance A
- 4. Ordinance B

DISTRIBUTION

None.

REVIEWED BY

_____ CM

Follow-up Responses to Resident Concerns Regarding Proposed Organics Program in San Bruno

How does the proposed Organics program address the consequences of having more heavy trucks on San Bruno streets adding to air pollution and particulate emissions from those vehicles adding to greenhouse gas emissions and wear on City streets?

The proposed Organics program will add one additional residential truck and one additional commercial truck. The entire Recology truck fleet in San Bruno runs on biodiesel, which produces less air pollutants than petroleum-based diesel. In order to keep emissions to a minimum and maximize fuel economy, Recology has a strong maintenance program to make sure trucks operate cleanly and efficiently. Additionally, Recology uses special software systems to route trucks as efficiently as possible. That work reduces miles on the road and fuel consumed.

Currently organics, in the form of food waste goes in a landfill where it eventually breaks down to produce methane gas, which according to the EPA is 21 times more potent as a greenhouse gas than carbon dioxide (CO₂). It is believed that over time the implementation of organics programs will offset the negative impact associated with additional service trucks.

As organics programs gain in popularity and use, along with increased recycling, San Bruno residents and businesses will be able to shift to smaller trash cans. Over time this will enable Recology to send fewer trash trucks for fewer hours. At this time, as long as gray garbage cans contain wet waste, they must be serviced weekly according to Section 17331 of State Law: <http://www.calrecycle.ca.gov/Laws/Regulations/title14/ch3a55.htm>

Why is there a need for an Organics program when food scraps can be disposed of in a garbage disposal?

The proposed Organics program accepts paper based food containers, bones, and other types of food waste that cannot be put into most garbage disposals safely. Disposing of food waste through a garbage disposal and into a wastewater system increases levels of nutrients like nitrogen, which are beneficial when added to the soil but harmful in waterways, requiring municipal wastewater agencies to remove them in costly wastewater treatment processing.

Garbage providers should be looking at ways to reduce the number of pickups of garbage and recycling containers, not increasing the number of trips.

The intent of an organics program is to eventually remove all food waste from the gray garbage cart, which can then lead to less pickups of the garbage cart. Recology's motto is "Waste Zero" and the Company's mission is to use resources wisely, generate waste only as necessary, and find ways to use those waste products in ways that benefit the environment. Recology's truck routing system software is used to minimize the impact of trucks on city streets and the number of truck trips to efficiently serve customers.

There are already issues with garbage on the street due to wind and animals and adding an organics program will make this worse. Garbage cans in San Bruno used to have latches to prevent the lids from opening – why are these no longer offered?

It is true that many years ago garbage cans in San Bruno previously had latches on the lids. The manufacturer discontinued the latches because they were found to break after only about 6 months of use. As an alternative, residents can secure their lids by placing a heavy item, such as brick, on top of the container to prevent the wind from blowing open the lid. As long as the container can readily be opened and emptied by Recology, the container can be serviced.

The City of Newark implemented an Organics program and then later reversed this decision; did the City investigate why this program was unsuccessful?

City staff contacted the City of Newark to obtain additional information regarding their organics program and learned that Newark has been providing organics services to the entire City for approximately ten years. Within the last two years, the City changed garbage haulers and encountered some issues with the manner in which the new hauler processed the organics waste, but this issue did not affect the city-wide organics program.

Why does Recology San Bruno refuel in Burlingame rather than San Bruno so that the City and its residents could receive the tax benefits?

In 2003, Recology San Bruno acquired a property in Burlingame that had several beneficial features including service bays and a fueling depot; no similar property could be found in San Bruno at that time.

Recology installed a double wall fuel tank at this location which allows for use of alternative fuels and the ability to purchase in bulk, which in turn allows for cost savings to be passed on to the rate payers of San Bruno.

Not all residents utilize their existing 96 gallon yard waste container for yard materials and moving such a large container for a small amount of food scraps is too burdensome. In addition, cleaning the food scraps out of these containers will be difficult and contaminates the stormwater system.

There are many options available on the Recology San Bruno website to assist residents in reducing the juices affiliated with food waste. (e.g. newspaper, paper bags, napkins, paper plates). Mixing food scraps with yard waste (leaves and grass) will also help absorb the food juices, reducing the need to frequently clean the yard waste bin. Additional information will be available on the Recology San Bruno website at: <http://www.recologysanbruno.com/>. For those residents that are unable to handle the existing 96 gallon yard waste cart, Recology will have 32 gallon green waste carts available as an alternative when the proposed organics program begins.

Why doesn't the City wait and see if the pilot Organics program is successful before implementing the program city-wide?

A commercial organics pilot program has been in effect in San Bruno for nearly 2 years and includes ten commercial customers. Prior to the organics program, these businesses were diverting only 30% of their waste. With organics being implemented, their diversion rate has grown to 48%. This number is expected to increase as these businesses become more familiar with the program through education.

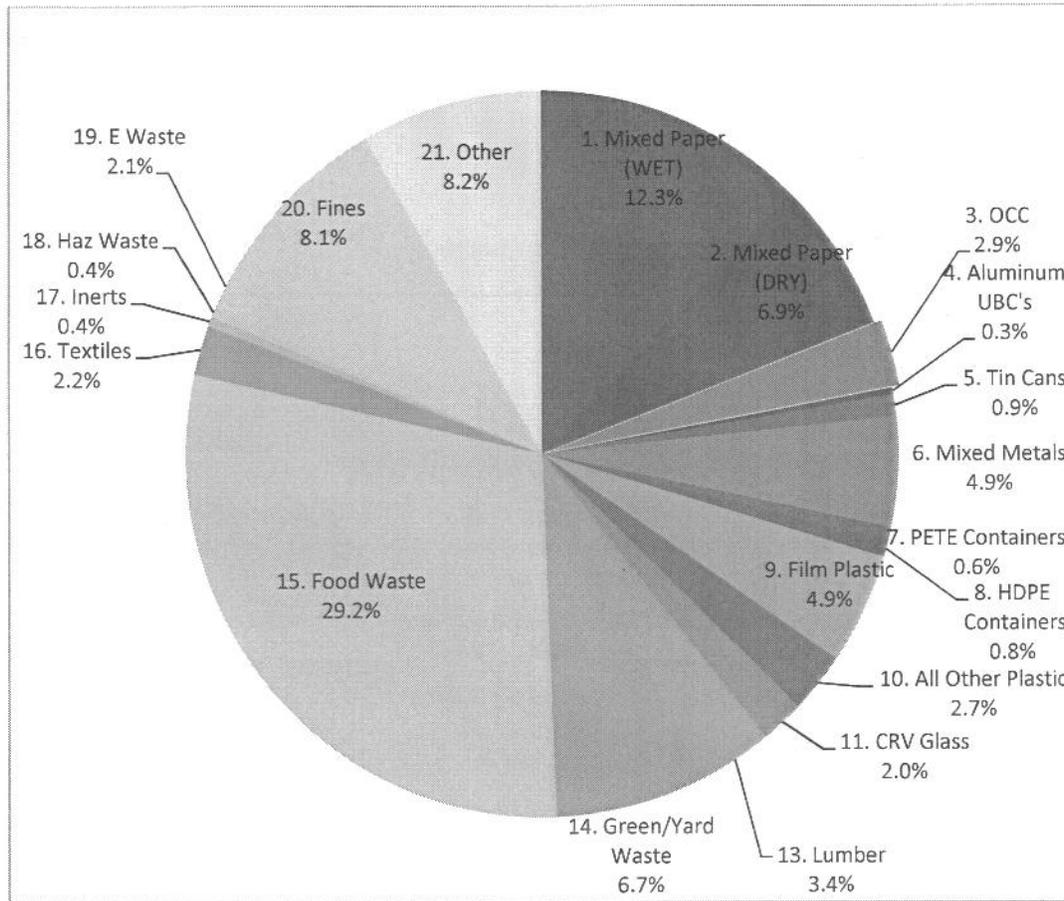
The residential organics pilot program was recently implemented and will provide important feedback from residents that will help the city-wide rollout of the proposed organics program.

What is Recology's plan to outreach to commercial businesses and encourage them to participate?

Commercial organics will be offered to commercial customers at a 25% reduction of the garbage rate, which is meant to encourage participation through potential cost savings. Prior to the city-wide roll out, Recology will produce and deliver outreach material to all commercial businesses and will work with businesses to determine ways in which everyone can participate.

When was the last Waste Characterization study performed?

A Waste Characterization study, which identifies the composition of the waste stream, was performed by Recology in 2012 using Multi Family Data in the South Bayside Waste Management Authority service area. The study found that 29.2% of the garbage collected in the study area contained food waste. The results of the 2012 survey are believed to be a good reference point for San Bruno due to socio economic similarities of the two service areas. The results appear in the graph below.



Recology San Bruno has performed commercial waste audits on three customers with the results listed below:

San Francisco County Jail (San Bruno location)

Approximately 30% garbage, 40% recycle and 25% organics

Lunardi's

Approximately 10% garbage, 10% recycle and 80% organics

Century Theaters

Approximately 25% garbage, 25% recycle and 50% organics



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: July 9, 2013

TO: Honorable Mayor and Members of the City Council

FROM: Kim Juran, Finance Director

SUBJECT: Hold Public Hearing, Waive First Reading, and Introduce Ordinances as Presented in the Notice of Proposed Increase Mailed to All Property Owners

- A) Ordinance Imposing a 2.61% Rate Increase to Recology Garbage and Recycling Services for 2013-14 to be Effective September 1, 2013
- B) Ordinance Imposing a 4.48% Rate Increase for Recology to Initiate an Organics Program to be Effective January 1, 2014

BACKGROUND

The existing franchise agreement with Recology San Bruno became effective on July 1, 1998. In accordance with the agreement, Recology is entitled to rate adjustments based on a detailed rate analysis every three years and interim rate year adjustments for other years. On March 1, 2013, the City received a detailed rate adjustment proposal from Recology San Bruno requesting a 2.17% rate adjustment effective July 1, 2013. In addition to the base rate adjustment, Recology San Bruno also provided a supplemental proposal to initiate an Organics program in San Bruno effective January 1, 2014, which would allow food waste to be disposed of in resident's existing green waste toter. The Organics program would require an additional rate adjustment of 8.96% as the service for green waste bins would change to weekly service from the currently bi-weekly service, which requires three additional collection vehicles.

Due to the complexity of a detailed rate analysis as well as the supplemental organics proposal, the City Council subcommittee of Mayor Ruane and Councilmember Salazar directed staff to delay the implementation of the base rate adjustment until September 1, 2013 to allow sufficient time to review the entire rate proposal. This two-month delay results in a slightly higher rate adjustment of 2.61% since it will be collected over ten months rather than twelve. However, this delay provided adequate time to thoroughly review both of Recology's proposals. At the subcommittee's direction, staff also engaged H, F, & H Consulting (formerly Hilton Farnkopf), a firm that specializes in the area of recycling and solid waste, to conduct a thorough review of the two rate proposals as well as the mechanics of the organics program as proposed by Recology. H, F, & H Consulting worked extensively to review the two rate proposals and confirmed that both proposals accurately reflected Recology's costs to provide the services.

On May 14, 2013, the City Council directed staff to proceed with a notification process to all property owners related to the proposed change in garbage rates. The notification process for the 2013-14 rates is comparable to the notice and protest provisions of Proposition 218, which established legal requirements for imposing or increasing property-related taxes, assessments, fees, and charges.

On May 24, 2013, written notices of the proposed rates were mailed to all property owners, together with information regarding the proposed organics program and the date, time, and location of the July 9, 2013 public hearing.

DISCUSSION

On May 24, 2013, the notification process was initiated by mailing written notices (Attachment 2) to all property owners, beginning a 45-day protest period. This written notice included an explanation of the proposed rate increase along with the proposed organics program. Proposition 218 states that if a majority (50% + 1) of property owners protest the proposed rate increase during the 45 day protest period, then the City may not impose the new rate. As of July 2, 2013, 80 written responses have been received (attachment 3).

The following schedule outlines the City's implementation timeline for the proposed rate adjustment.

May 14:	City Council directs staff to include 45-day notice to property owners
May 24:	Notices mailed / start 45-day period
July 9:	City Council holds public hearing, considers any protests, takes action to introduce new rate ordinances for first reading, end of 45-day protest period
July 23:	City Council conducts second reading and takes action to adopt new rates by ordinance
September 1:	New 2013-14 rate increases become effective
January 1, 2014:	Organics program begins; 4.48% increase becomes effective
July 1, 2014	Recology entitled to interim year rate adjustment along with 2.24% rate increase for Organics program
January 1, 2015	Third and final rate adjustment for Organics program of 2.24%

Additional notification about the public hearing was published in the San Mateo Daily Journal on June 29, 2013.

FISCAL IMPACT

In accordance with the Franchise Agreement, Recology San Bruno has requested a detailed rate year adjustment of 2.17%, adjusted to 2.61% over a ten-month collection period. In addition, a supplemental proposal to initiate an organics program beginning January 1, 2014 was also proposed, which results in an 8.96% rate increase. The recommended approach is to amortize the 8.96% rate adjustment over the course of twelve months as expenses for the new program are incurred, resulting in a 4.48% adjustment on January 1, 2014, a 2.24% adjustment on July 1, 2014, and a final 2.24% adjustment on January 1, 2015. Based on the two proposed rate adjustments, a 32-gallon residential toter will increase by \$.64, from \$24.34 to \$24.98 on September 1, 2013, and will increase by an additional \$1.12 to \$26.09 on January 1, 2014 when the Organics program would begin. Since Recology will be eligible for an interim year rate adjustment beginning July 1, 2014, exact rates for the July 2014 and January 2015 Organics adjustments will not be known until that rate adjustment is determined. Examples of the proposed rate change during the next year for other services include:

	Existing Rate	Rate 9/1/13	Rate 1/1/14
Residential			
32-gallon toter	\$24.34	\$24.98	\$26.09
64-gallon toter	\$48.68	\$49.95	\$52.19
96-gallon toter	\$73.02	\$74.93	\$78.28
Commercial			
64-gallon toter, 1 per wk	\$61.88	\$63.50	\$66.34
1-yard container, 1 per wk	\$129.85	\$133.24	\$139.21

Agency	32-Gallon Toter Price
Foster City	\$ 18.92
Burlingame	\$ 19.08
San Mateo	\$ 19.19
Brisbane	\$ 21.94
Menlo Park	\$ 23.40
Colma	\$ 24.33
Daly City	\$ 24.33
San Bruno (Proposed)	\$ 24.34
Portola Valley	\$ 24.61
South San Francisco	\$ 25.52
Millbrae	\$ 27.00
Hillsborough	\$ 27.50
Belmont	\$ 28.03
San Carlos	\$ 28.84
Pacifica	\$ 35.95
Atherton	\$ 55.00

The average rate for these fifteen agencies is \$26.75 compared to San Bruno's proposed rate of \$24.34.

The proposed 2013-14 garbage rate schedule continues to offer a 25% discounted rate for the 32- gallon toter service for households that meet specific program guidelines. Eligibility for the discounted rate program is based upon the number of people living in a household and the household's annual income. There are currently 570 households that participate in this program.

RECOMMENDATION

Hold Public Hearing, Waive First Reading, and Introduce Ordinances as Presented in the Notice of Proposed Increase Mailed to All Property Owners

- A) Ordinance Imposing a 2.61% Rate Increase to Recology Garbage and Recycling Services for 2013-14 to be Effective September 1, 2013
- B) Ordinance Imposing a 4.48% Rate Increase for Recology to Initiate an Organics Program to be Effective January 1, 2014

ATTACHMENTS

- 1. Ordinance Imposing a 2.61% Rate Increase to Recology Garbage and Recycling Services for 2013-14 to be Effective September 1, 2013 Notice of Proposed
- 2. Ordinance Imposing a 4.48% Rate Increase for Recology to Initiate an Organics Program to be Effective January 1, 2014
- 3. Notice of Proposed Increase Mailed to all Property Owners
- 4. Written Property Owner Responses to Garbage and Recycling Rate Increase.

DATE PREPARED

June 28, 2013

REVIEWED BY

CM_____

**ORDINANCE OF THE CITY OF SAN BRUNO
ESTABLISHING GARBAGE AND REFUSE RATES**

Whereas, pursuant to Article XI, Section 7 of the California Constitution and Section 10.20.050 of the San Bruno Municipal Code, the City has granted Recology San Bruno ("Recology") an exclusive contract for the collection of garbage and rubbish within the city; and

Whereas, the City regulates the rates charged by Recology to San Bruno residents and businesses; and

Whereas, pursuant to Section 10.20.050(D) of the Municipal Code, the City has agreed to assist Recology with the billing and collection of such rates; and

Whereas, Recology has requested approval of a rate increase effective September 1, 2013; and

Whereas, notice of a public hearing on that proposed rate increase was mailed to garbage and refuse customers no less than 45 days prior to July 9, 2013; and

Whereas, on July 9, 2013, at 7:00 p.m. at the San Bruno Senior Center located at 1555 Crystal Springs Road, San Bruno, California, the City Council held a public hearing on the proposed rate increase; and

Whereas, at the public hearing, the City Council considered testimony and protests from all interested persons; and

Whereas, the City Council did not receive written protests against the rate increase from a majority of the customers or parcels served by Recology; and

Whereas, the City Council now desires to approve the proposed rate increase.

The City Council of the City of San Bruno does ordain as follows:

Section 1. The above-stated recitals are true and correct.

Section 2. By its Ordinance No. 1806, this Council previously approved comprehensive garbage and refuse rate. Ordinance No. 1806 is hereby rescinded and superseded.

Section 3. The following rates for the collection of garbage and refuse are hereby approved:

I. Residential (1-3 units) Monthly Rate

Weekly Refuse and Recycling Services and Biweekly
96 Gallon Toter Waste Service

Toter – 20 gallon (Includes 96 gallon green waste
toter + biweekly service) \$19.36

Toter - 32 gallon (Includes 96 gallon green waste
toter + biweekly service) \$24.98

Toter - 64 gallon (Includes 96 gallon green waste toter + biweekly service)	\$49.95
Toter - 96 gallon (Includes 96 gallon green waste toter + biweekly service)	\$74.93
Low Income 32 gallon (includes 96 gallon green waste toter + service)	\$18.74
Each additional 32 gallon (totter + service)	\$24.98
Additional 96 gallon green waste (totter + service)	\$7.56
Extra Bag (approximately 32 gallon) service	\$11.74 per bag

II. Multi-Unit Residential (4+units)

Weekly Refuse and Specialized Recycling Services

Bins, Cans & Carts (4-99 units)	\$24.98/unit
Bins (100+ units)	\$23.72/unit
Bin Rental - 1 yard	\$31.41
Bin Rental - 2 yard	\$36.46

III. Commercial

Weekly Refuse and Specialized Recycling Services

Toter - 32 gallon, once per week pick up on weekday	\$31.75
Toter - 64 gallon, once per week pick up on weekday	\$63.50
Toter - 96 gallon, once per week pick up on weekday	\$95.25

Saturday service will be charged at a rate of 1.5 times the regular weekday rate

Container Monthly Rates

<u>P/U per Week</u>	<u>1yd</u>	<u>2yd</u>	<u>3yd</u>	<u>4yd</u>	<u>6yd</u>
1 x per	\$ 133.24	\$ 266.37	\$ 371.19	\$ 457.07	\$ 628.86
2 x per	\$ 266.48	\$ 532.73	\$ 742.38	\$ 914.13	\$ 1,257.71
3 x per	\$ 399.72	\$ 799.10	\$ 1,113.58	\$ 1,371.20	\$ 1,886.57
4 x per	\$ 532.96	\$ 1,065.46	\$ 1,484.77	\$ 1,828.26	\$ 2,515.42
5 x per	\$ 666.20	\$ 1,331.83	\$ 1,855.96	\$ 2,285.33	\$ 3,144.28
Sat. p/u	\$ 199.86	\$ 399.55	\$ 556.79	\$ 685.60	\$ 943.28
Extra p/u	\$ 30.76	\$ 61.45	\$ 85.65	\$ 105.48	\$ 145.11
Bin Rental	\$ 31.41	\$ 36.46	\$ 39.78	\$ 42.68	\$ 45.84

IV.	Debris Boxes (delivery and pick up included)	
	4 yard mini - Per day	\$164.32
	6 yard mini - Per day	\$207.57
	7 yard debris - 1-5 business days	\$397.82
	16 yard debris - 1-5 business days	\$441.03
	20 yard debris - 1-5 business days	\$484.31
	25 yard debris - 1-5 business days	\$605.35
	25 yard debris - Recyclables only	\$345.92
	30 yard debris - 1-5 business days	\$702.21
	Debris Box Hold-overs - After 5 th Day	10% of rate per day
	Compacted Garbage - Per yard	\$ 49.28

V. Special Disposal Services for Bulky Goods

Special disposal services of bulky goods shall be provided by Recology San Bruno at rates calculated by Recology depending upon size, weight and means of disposal of items. Recology San Bruno shall make available a list of standard rates for frequently disposed of bulky goods. Rates for special disposal services of bulky goods are subject to review and modification by the City Council.

VI. Inside Pull-Out Service

0 – 25 feet	\$ 7.90
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VII. Key/Lock Service

Each use of a key (including key, keypad, combination lock, automatic door opener, or any other entry mechanism) is required to open a lock or to enter or leave the premises, additional monthly charge of:

1 per week	\$ 9.03
2 per week	\$ 18.06
3 per week	\$ 27.09
4 per week	\$ 36.12
5 per week	\$ 45.15
Saturday	\$ 13.54

VIII. Excess Disposal/Overflowing Container Penalty

Service charge/penalty for excess disposal/overflowing container:

Per occurrence	\$12.84
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Section 4. The City Council finds, pursuant to Title 14 of the California Code of Regulations, Section 15273, that this Ordinance is statutorily exempt from the requirements of the California Environmental Quality act (CEQA) in that it deals with the establishment of rates and fees.

Section 5. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of San Bruno hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or portions be declared invalid or unconstitutional.

Section 6. This Ordinance shall be published according to law.

Section 7. This Ordinance shall become effective 30 days after adoption and the rates will become effective for all bills generated after September 1, 2013. The rates set forth in Ordinance No. 1806 shall remain effective until that time.

ATTEST:

Jim Ruane, Mayor

Carol Bonner, City Clerk

APPROVED AS TO FORM:

Marc Zafferano, City Attorney

--oOo--

I hereby certify that foregoing **Ordinance No.**
was introduced at a regular meeting of the San Bruno City Council on
July 9, 2013, and adopted by the San Bruno City Council at a regular meeting on
July 23, 2013, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

Carol Bonner, City Clerk

**ORDINANCE OF THE CITY OF SAN BRUNO
ESTABLISHING GARBAGE AND REFUSE RATES**

Whereas, pursuant to Article XI, Section 7 of the California Constitution and Section 10.20.050 of the San Bruno Municipal Code, the City has granted Recology San Bruno ("Recology") an exclusive contract for the collection of garbage and rubbish within the city; and

Whereas, the City regulates the rates charged by Recology to San Bruno residents and businesses; and

Whereas, pursuant to Section 10.20.050(D) of the Municipal Code, the City has agreed to assist Recology with the billing and collection of such rates; and

Whereas, Recology has proposed to initiate a new organics program in San Bruno effective January 1, 2014 that would allow for food waste to be disposed into residents existing yard waste bin; and

Whereas, the proposed organics program requires a 8.96% rate increase to be phased in over the first year of the program with a 4.48% rate increase on January 1, 2014, a 2.24% rate increase on July 1, 2014, and a 2.24% rate increase on January 1, 2015; and

Whereas, notice of a public hearing on that proposed rate increase was mailed to garbage and refuse customers no less than 45 days prior to July 9, 2013; and

Whereas, on July 9, 2013, at 7:00 p.m. at the San Bruno Senior Center located at 1555 Crystal Springs Road, San Bruno, California, the City Council held a public hearing on the proposed rate increase; and

Whereas, at the public hearing, the City Council considered testimony and protests from all interested persons; and

Whereas, the City Council did not receive written protests against the rate increase from a majority of the customers or parcels served by Recology; and

Whereas, the City Council now desires to approve the proposed rate increase.

The City Council of the City of San Bruno does ordain as follows:

Section 1. The above-stated recitals are true and correct.

Section 2. By its Ordinance No. 1806, this Council previously approved comprehensive garbage and refuse rate. Ordinance No. 1806 is hereby rescinded and superseded.

Section 3. The following rates for the collection of garbage and refuse are hereby approved:

I.	Residential (1-3 units)	Monthly Rate
	<u>Weekly Refuse and Recycling Services and Biweekly 96 Gallon Toter Waste Service</u>	
	Toter – 20 gallon (Includes 96 gallon green waste toter + biweekly service)	\$20.23

	Toter - 32 gallon (Includes 96 gallon green waste toter + biweekly service)	\$26.09
	Toter - 64 gallon (Includes 96 gallon green waste toter + biweekly service)	\$52.19
	Toter - 96 gallon (Includes 96 gallon green waste toter + biweekly service)	\$78.28
	Low Income 32 gallon (includes 96 gallon green waste toter + service)	\$19.58
	Each additional 32 gallon (totter + service)	\$26.09
	Additional 96 gallon green waste (totter + service)	\$ 7.90
	Extra Bag (approximately 32 gallon) service	\$12.26 per bag
II.	Multi-Unit Residential (4+units)	
	<u>Weekly Refuse and Specialized Recycling Services</u>	
	Bins, Cans & Carts (4-99 units)	\$26.09/unit
	Bins (100+ units)	\$24.79/unit
	Bin Rental - 1 yard	\$32.82
	Bin Rental - 2 yard	\$38.09
III.	Commercial	
	<u>Weekly Refuse and Specialized Recycling Services</u>	Monthly Rate
	Toter - 32 gallon, once per week pick up on weekday	\$33.17
	Toter - 32 gallon Organics bin, once per week pick up on weekday	\$24.88
	Toter - 64 gallon, once per week pick up on weekday	\$66.34
	Toter - 64 gallon Organics bin, once per week pick up on weekday	\$49.76
	Toter - 96 gallon, once per week pick up on weekday	\$99.52
	Toter - 96 gallon Organics bin, once per week pick up on weekday	\$74.64
	<i>Saturday service will be charged at a rate of 1.5 times the regular weekday rate</i>	

Container Monthly Rates

<u>P/U per Week</u>	<u>1yd</u>	<u>2yd</u>	<u>3yd</u>	<u>4yd</u>	<u>6yd</u>
1 x per	\$ 139.21	\$ 278.30	\$ 387.82	\$ 477.54	\$ 657.03
2 x per	\$ 278.42	\$ 556.60	\$ 775.64	\$ 955.09	\$ 1,314.06
3 x per	\$ 417.62	\$ 834.90	\$ 1,163.46	\$ 1,432.63	\$ 1,971.09
4 x per	\$ 556.83	\$ 1,113.19	\$ 1,551.28	\$ 1,910.17	\$ 2,628.11
5 x per	\$ 696.04	\$ 1,391.49	\$ 1,939.11	\$ 2,387.71	\$ 3,285.14
Sat. p/u	\$ 208.81	\$ 417.45	\$ 581.73	\$ 716.31	\$ 985.54
Extra p/u	\$ 32.14	\$ 64.21	\$ 89.48	\$ 110.21	\$ 151.61
Bin Rental	\$ 32.82	\$ 38.09	\$ 41.56	\$ 44.59	\$ 47.89

Commercial Organics Rates

<u>P/U per Week</u>	<u>1yd</u>	<u>2yd</u>	<u>3yd</u>	<u>4yd</u>	<u>6yd</u>
1 x per	\$ 104.41	\$ 208.72	\$ 290.87	\$ 358.16	\$ 492.77
2 x per	\$ 208.81	\$ 417.45	\$ 581.73	\$ 716.31	\$ 985.54
3 x per	\$ 313.22	\$ 626.17	\$ 872.60	\$ 1,074.47	\$ 1,478.31
4 x per	\$ 417.62	\$ 834.90	\$ 1,163.46	\$ 1,432.63	\$ 1,971.09
5 x per	\$ 522.03	\$ 1,043.62	\$ 1,454.33	\$ 1,790.78	\$ 2,463.86
Sat. p/u	\$ 156.61	\$ 313.09	\$ 436.30	\$ 537.24	\$ 739.16
Extra p/u	\$ 24.10	\$ 48.15	\$ 67.11	\$ 82.66	\$ 113.70
Bin Rental	\$ 24.61	\$ 28.57	\$ 31.17	\$ 33.44	\$ 35.92

IV. Debris Boxes (delivery and pick up included)

4 yard mini - Per day	\$171.68
6 yard mini - Per day	\$216.87
7 yard debris - 1-5 business days	\$415.64
16 yard debris - 1-5 business days	\$460.79
20 yard debris - 1-5 business days	\$506.01
25 yard debris - 1-5 business days	\$632.47
25 yard debris - Recyclables only	\$361.42
30 yard debris - 1-5 business days	\$733.67
Debris Box Hold-overs - After 5 th Day	10% of rate per day
Compacted Garbage - Per yard	\$ 51.49

V. Special Disposal Services for Bulky Goods

Special disposal services of bulky goods shall be provided by Recology San Bruno at rates calculated by Recology depending upon size, weight and means of disposal of items. Recology San Bruno shall make available a list of standard rates for frequently disposed of bulky goods. Rates for special disposal services of bulky goods are subject to review and modification by the City Council.

VI. Inside Pull-Out Service

0 – 25 feet	\$ 8.26
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VII. Key/Lock Service

Each use of a key (including key, keypad, combination lock, automatic door opener, or any other entry mechanism) is required to open a lock or to enter or leave the premises, additional monthly charge of:

1 per week	\$ 9.43
2 per week	\$ 18.87
3 per week	\$ 28.30
4 per week	\$ 37.74
5 per week	\$ 47.17
Saturday	\$ 14.15

VIII. Excess Disposal/Overflowing Container Penalty

Service charge/penalty for excess disposal/overflowing container:

Per occurrence	\$13.41
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Section 4. The City Council finds, pursuant to Title 14 of the California Code of Regulations, Section 15273, that this Ordinance is statutorily exempt from the requirements of the California Environmental Quality act (CEQA) in that it deals with the establishment of rates and fees.

Section 5. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of San Bruno hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or portions be declared invalid or unconstitutional.

Section 6. This Ordinance shall be published according to law.

Section 7. This Ordinance shall become effective 30 days after adoption and the rates will become effective for all bills generated after January 1, 2014. The rates set forth in Ordinance No. 1813 shall remain effective until that time.

ATTEST:

Jim Ruane, Mayor

Carol Bonner, City Clerk

APPROVED AS TO FORM:

Marc Zafferano, City Attorney

--oOo--

I hereby certify that foregoing **Ordinance No.**
was introduced at a regular meeting of the San Bruno City Council on
July 9, 2013, and adopted by the San Bruno City Council at a regular meeting on
July 23, 2013, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

Carol Bonner, City Clerk

RECEIVED
MAY 08 2013

CITY MANAGERS OFFICE



1400 K Street, Suite 400 • Sacramento, California 95814
Phone: 916.658.8200 Fax: 916.658.8240
www.cacities.org

Council Action Advised by August 2, 2013

PLEASE NOTE: You are receiving this letter and form earlier than usual because hotel space near the Sacramento Convention Center for the Annual Conference will be especially tight this year. As a result, we want to encourage you to make your hotel reservations early.

April 26, 2013

TO: Mayors, City Managers and City Clerks

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference – September 18 - 20, Sacramento**

The League's 2013 Annual Conference is scheduled for September 18 - 20 in Sacramento. An important part of the Annual Conference is the Annual Business Meeting (*at the General Assembly*), scheduled for noon on Friday, September 20, at the Sacramento Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Friday, August 23, 2013. This will allow us time to establish voting delegate/alternates' records prior to the conference.

Please note the following procedures that are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates must be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: www.cacities.org. In order to cast a vote, at least one person must be present at the

T.d.

- Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.
- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the Sacramento Convention Center, will be open at the following times: Wednesday, September 18, 9:00 a.m. – 6:30 p.m.; Thursday, September 19, 7:00 a.m. – 4:00 p.m.; and September 20, 7:30–10:00 a.m. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but not during a roll call vote, should one be undertaken.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League office by Friday, August 23. If you have questions, please call Mary McCullough at (916) 658-8247.

Attachments:

- 2013 Annual Conference Voting Procedures
- Voting Delegate/Alternate Form



CITY: _____

2013 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM

Please complete this form and return it to the League office by Friday, August 23, 2013. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ E-mail _____

Mayor or City Clerk _____ Phone: _____
(circle one) (signature)

Date: _____

Please complete and return by Friday, August 23, 2013

League of California Cities
ATTN: Mary McCullough
1400 K Street
Sacramento, CA 95814

FAX: (916) 658-8240
E-mail: mmccullough@cacities.org
(916) 658-8247



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: July 23, 2013

TO: Honorable Mayor and Members of the City Council

FROM: Klara A. Fabry, Public Services Director

SUBJECT: Adopt Resolution Authorizing the Closure of 200 Linear Feet of the 200 Block of Santa Inez Avenue on Friday August 9, 2013 between the hours of 11:00 AM and 7:00 PM for Happy Hall School's 62nd Anniversary Party

BACKGROUND:

Happy Hall School is celebrating their 62nd anniversary and annual end of the school year bash. They have scheduled this special event at 233 Santa Inez Avenue on Friday August 9, 2013. This special event is limited to Happy Hall families and their neighbors across from the school. In all, approximately 250 people are estimated to attend the event. In order to accommodate this large group of individuals, Happy Hall has applied for a Special Event Permit and Encroachment Permit to close the portion of the Santa Inez Avenue immediately in front of the school property. The length of the closure is approximately 200 linear feet. Attachment 2 is the Site Plan submitted along with the application package.

The Special Event Permit application has been reviewed by the Community Development Department with collaboration between the Police, Fire and Public Services Departments and will be approved subject to various permit conditions. Separate action by the City Council is necessary to authorize the requested road closure.

A Special Event Permit was issued to Happy Hall in 2012 for their 61st Anniversary with the same terms and conditions, road closures and detours. Community Development and Public Services did not receive any neighborhood complaints regarding the event.

DISCUSSION:

The celebratory event is scheduled to take place between the hours of 1:00 PM and 6:00 PM. The proposed road closure would occur between the hours of 11:00 AM and 7:00 PM on Friday August 9, 2013. The street closure time period includes two hours for set-up prior to the event and one hour to clean up after the event. The Special Event will include games, bounce houses, face painting, and children's performances. Happy Hall will also be serving food and non-alcoholic beverages to their guests. Staff has reviewed the conditions for the Special Event Permit with Happy Hall and they acknowledge the obligation to comply with these conditions in order to mitigate potential impacts to the community.

In order to accommodate the road closure, a detour and notification plan has been developed. A copy of this plan is included as Attachment 3. The actual closure will be near the center of the 200 block of Santa Inez Avenue in front of house numbers 217, 225, and 233.

All residents and property owners within the 200 block of Santa Inez Avenue between San Antonio and San Anselmo Avenues have been provided written notice of the requested road closure and that the City Council would be considering this matter at the July 23, 2013 City Council meeting.

Staff believes that the special event, including the road closure, may be accommodated with minimal impact to the community subject to the following closure conditions:

1. The street closure involves closing 200 linear feet of Santa Inez Avenue between San Antonio and San Anselmo Avenues. The closure is between the hours of 11:00 AM and 7:00 PM. Local traffic will be allowed to access their residences; no thru traffic will be allowed.
2. Detour and road closure signs shall be posted as described on Detour Route plan included as Attachment 3.
3. Party attendees will utilize existing parking on neighboring streets such as San Antonio Avenue, San Anselmo Avenue, 100 block of Santa Inez Avenue, and El Camino Real.
4. Happy Hall shall provide courtesy notices to the neighboring residences on Santa Inez Avenue.
5. Happy Hall is responsible for setting up and cleaning up prior to and after the event, including the installation of barricades and all detours signs.
6. Happy Hall shall obtain a Special Event Permit from the Community Development Department and an Encroachment Permit from the Public Services Department.

FISCAL IMPACT:

The street closure will have no fiscal impact. Happy Hall will be responsible for all costs associated with setting up and removal of road closure and detour signs, and site cleanup.

ALTERNATIVES:

1. Do not approve the street closure.
2. Approve road closure subject to additional conditions of approval.

RECOMMENDATION:

Adopt a resolution authorizing the closure of 200 linear feet of the 200 block of Santa Inez Avenue on Friday August 9, 2013 between the hours of 11:00 AM and 7:00 PM for Happy Hall School's 62nd Anniversary Party.

DISTRIBUTION:

1. Happy Hall School

ATTACHMENTS:

1. Resolution
2. Site Plan
3. Detour Route Plan

DATE PREPARED:

July 10, 2013

REVIEWED BY:

_____ CM

RESOLUTION NO. 2013 -

RESOLUTION AUTHORIZING THE CLOSURE OF 200 LINEAR FEET OF THE 200 BLOCK OF SANTA INEZ AVENUE ON FRIDAY AUGUST 9, 2013 BETWEEN THE HOURS OF 11:00 AM AND 7:00 PM FOR HAPPY HALL SCHOOL'S 62ND ANNIVERSARY PARTY

WHEREAS, Happy Hall School has requested a Special Event Permit involving the closure of 200 feet of the 200 block of Santa Inez Avenue on Friday August 9, 2013, between the hours of 11:00 AM and 7:00 PM; and

WHEREAS, the San Bruno City Council finds and declares, pursuant to California Vehicle Code Section 21101, that the closing of a certain street in connection with such event is necessary for the safety and protection of persons who are to use certain portions of such street during such closing; and

WHEREAS, the Police Department, the Fire Department, the Community Development Department, and the Public Services Department have reviewed the requested road closure and have identified specific detour plan and conditions of approval that will mitigate community impacts associated with the proposed road closure; and

WHEREAS, residents and property owners on Santa Inez Avenue between San Antonio Avenue and San Anselmo Avenue have been provided written notice that a road closure is proposed, and that the City Council will consider the requested road closure at its City Council meeting on July 23, 2013; and

WHEREAS, on July 23, 2013, the City Council heard all public comments and considered the requested road closure.

NOW, THEREFORE, BE IT RESOLVED by the San Bruno City Council that the 200 feet of the 200 block of Santa Inez Avenue shall be closed to vehicular traffic, on Friday August 9, 2013, between the hours of 11:00 AM and 7:00 PM subject to the following conditions:

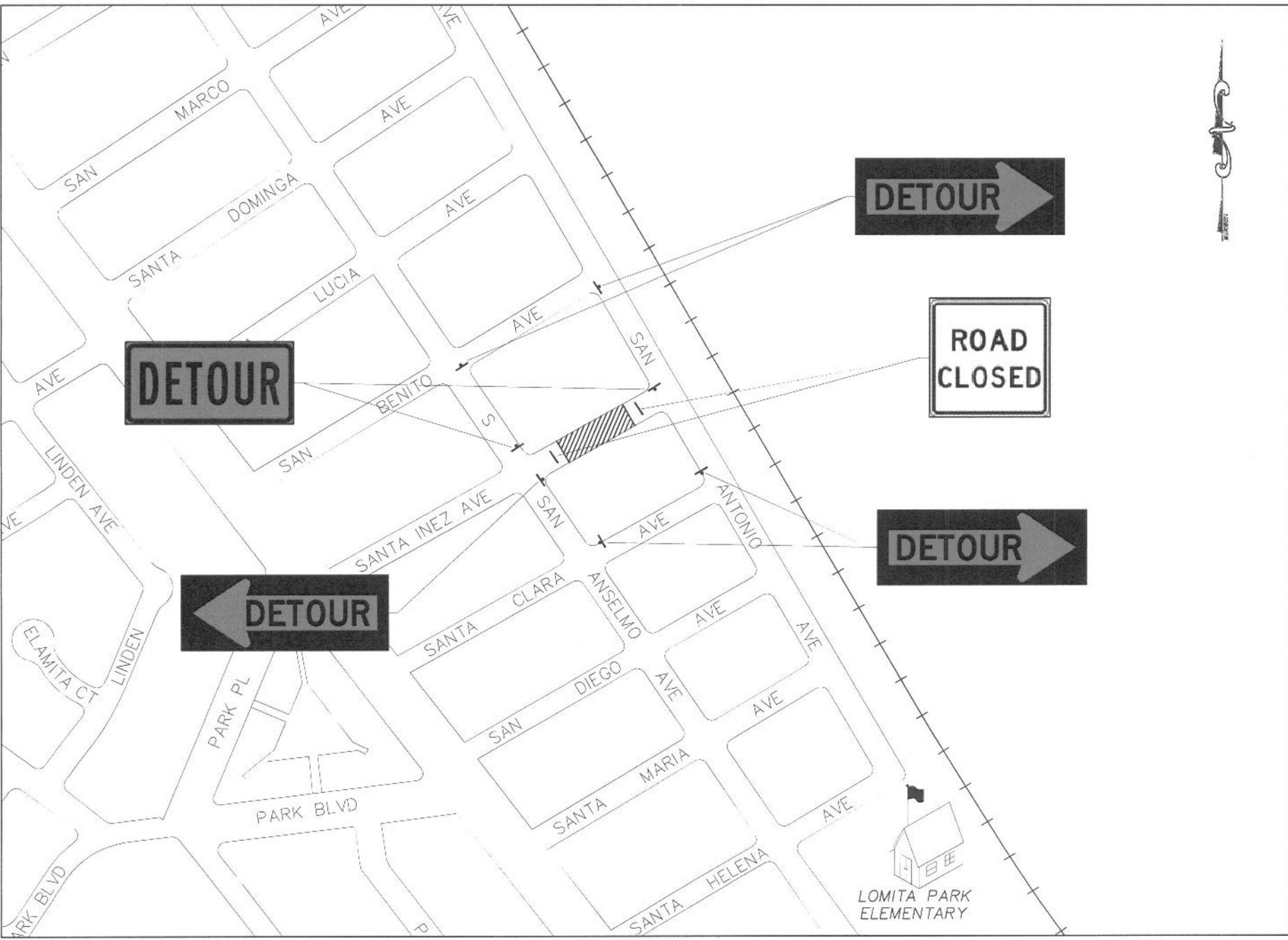
1. The street closure involves closing 200 linear feet of Santa Inez Avenue between San Antonio and San Anselmo Avenues. The closure is between the hours of 11:00 AM and 7:00 PM. Local traffic will be allowed to access their residences; no thru traffic will be allowed.
2. Detour and road closure signs shall be posted as described on Detour Route plan included as Attachment 3.
3. Party attendees will utilize existing parking on neighboring streets such as San Antonio Avenue, San Anselmo Avenue, 100 block of Santa Inez Avenue, and El Camino Real.
4. Happy Hall School shall provide courtesy notices to the neighboring residences on Santa Inez Avenue.
5. Happy Hall School is responsible for setting up and cleaning up prior to and after the event, including the installation of barricades and all detours signs.

Google

To see all the details that are visible on the screen, use the "Print" link next to the map.



Activities will take place directly in front of the school, as highlighted above.



SANTA INEZ AVE TRAFFIC CONTROL PLAN



City Council Agenda Item
Staff Report

CITY OF SAN BRUNO

DATE: July 23, 2011
TO: Honorable Mayor and Members of the City Council
FROM: Steve Firpo, Business Manager
SUBJECT: Adopt Resolution Authorizing the City Manager to Execute a Three-Year Extension to the Technical Services Agreement with BEAR Data Solutions in the Amount of \$107,348 for the City's Fiber Network and Commercial Network Service Support

BACKGROUND:

The City has a Technical Support Services Agreement with BEAR Data Solutions for network monitoring and technical support of all of San Bruno Cable network devices related to commercial services including the City's telephone and Internet network. The support agreement has been in place since July 2010 and recently expired.

In July of 2010, as part of the commercial services project BEAR Data Solutions a U.S. based technical support services provider headquartered in Las Vegas NV, was chosen as the technical support provider for monitoring, troubleshooting and resolving issues on the San Bruno City Fiber network with 24/7 including support all of the commercial businesses that use the cable system's direct fiber feed infrastructure.

DISCUSSION:

The contract support services under the renewal agreement has not changed except that there is newly added equipment since the initial agreement. The new contract price reflects the monitoring and support for the additional equipment. The services include device monitoring of all current network devices, weekly back-up of all device configurations, 24/7/365 alarm notification and response, 24/7 point of contact via web, email and telephone and timely, courteous and efficient resolution of issues related to any equipment they manage. The contract specifies the 38 network devices that BEAR Data is responsible for, and with the ability to add more devices if needed. Each of the 38 network devices are uniquely configured to manage service for a distinct location in San Bruno.

The network device support is for all direct fiber clients, including the City of San Bruno, Prudential Realty, Eat 24.com, Provident Funding and 16 other Dedicated Internet Access Customers currently subscribing to services. BEAR Data Solutions also provides monthly reporting of outages, closed ticket summaries and open ticket summaries This also includes VOIP telephone support for equipment the City uses for its telephone service and that of other commercial users on the call manager.

BEAR Data Solutions was the original vendor chosen to install and configure the City's commercial network including the City's Digital Telephone System. They continue to have deep familiarity with the network, its devices and its functionality. One of the contract's requirement is

also to make equipment recommendations to continue to advance the efficiency of the system and help prevent failures.

The contract renewal with BEAR Data is recommended in order to continue to fully and effectively support San Bruno Cable's current and future network support needs. During their tenure BEAR Data has quickly resolved the few outages that occurred with most outages involved with the customers' equipment, and not San Bruno Cables devices. In every case BEAR Data Solutions technicians assisted customers in troubleshooting. Their customer service performance has been exceptional over the last three years while working in San Bruno.

Bear Data submitted their latest proposal at the following rates.

One year	\$55,050
Two year	\$82,575
Three Year	\$107,348

Entering into a three-year commitment for services with BEAR Data offers a significant annual savings. It equates to a 35% savings over the one year proposed rate and a 15% savings over the two year proposed rate.

The new 3 year rate breaks down to \$35,782 per year and takes into consideration newly added devices and new customers since the initial contract. The previous 3 year contract rate was \$31,215 per year.

FISCAL IMPACT:

The department has budgeted a first year payment for services prior to the contract renewal being submitted by BEAR Data Solutions. Staff is negotiating payments over a two year period and will budget the balance in next year's operating budget for the renewal of a three year contract.

ALTERNATIVES:

1. Direct Staff to sign contract for less than three years.
2. Direct staff to find alternate technical support services.

RECOMMENDATION:

Adopt Resolution Authorizing the City Manager to Execute a Three-Year Extension to the Technical Services Agreement with BEAR Data Solutions in the Amount of \$107,348 for the City's Fiber Network and Commercial Network Service Support

DISTRIBUTION:

None.

ATTACHMENTS:

None.

DATE PREPARED:

July 10, 2013

REVIEWED BY:

_____ CM

RESOLUTION NO. 2013-_____

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A 3-YEAR EXTENSION TO THE TECHNICAL SERVICES AGREEMENT WITH BEAR DATA SOLUTIONS IN THE AMOUNT OF \$107,348 FOR THE CITY'S FIBER NETWORK AND COMMERCIAL NETWORK SERVICES SUPPORT

WHEREAS, San Bruno Cable currently is supported by BEAR Data Solutions for its fiber networking equipment as part of the commercial services project, and

WHEREAS, Technical support is available to San Bruno Cable for commercial customers, including the City of San Bruno, for its telephone and data services, and

WHEREAS, the configuration, monitoring and troubleshooting of the network devices are performed by this vendor as well as resolution to technical issues related to this equipment, and

WHEREAS, equipment recommendations will be made to continue delivery of services without interruption and create efficiencies where needed, and

WHEREAS, by execution of a three-year contract the City saves \$19,268 in the first year and \$11,011 over two years, and

WHEREAS, the current level of service has been exceptional over the past three years.

NOW THEREFORE, BE IT RESOLVED that City Council of the City of San Bruno authorizes the City Manager to Execute a Three-Year Extension to the Technical Services Agreement with BEAR Data Solutions in the Amount of \$107,348 for the City's Fiber Network and Commercial Network Service Support.

--oOo--

I hereby certify that foregoing Resolution No. 2013-_____ was introduced and adopted by the San Bruno City Council at a regular meeting on July 23, 2013 by the following vote:

AYES:

NOES:

ABSENT:

Carol Bonner, City Clerk



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: July 23, 2013
TO: Honorable Mayor and Members of the City Council
FROM: Carol Bonner, City Clerk
SUBJECT: Appoint Citizens to Fill Vacancies on Commissions Boards and Committees.

BACKGROUND:

There is currently one vacancy on the Bicycle & Pedestrian Advisory Committee and three vacancies on the Citizen's Crime Prevention Committee, which were created by resignations. Notice of vacancies was posted as required by California Government Code Section 54974 for all positions. Announcements were made, and residents were encouraged to apply in the San Mateo Daily Journal, in the Summer edition of the San Bruno Focus newsletter, on the City's website, and on San Bruno Cable T.V. Channel 1.

DISCUSSION:

Fourteen applicants were invited by letter and reminded by phone to be interviewed by the City Council on July 9, 2013. Two applicants were interviewed, Roberto Donlucas and Danilo Quita. The other eligible applicants that are listed below have been previously interviewed and remain interested in the vacant positions.

The following is a list of all eligible applicants:

Bicycle & Pedestrian Committee – One Vacancy Replacing Raquel Duran

John Ella	His 6 th Choice
Danilo Quita	His 8 th Choice

Citizens Crime Prevention Committee – Three Vacancies Replacing Matthew Sum, John Dracopoulos and Sonia Zaghari

Nawied Amin	His 1 st Choice
Roberto Donlucas	His only Choice
John Ella	His 3 rd Choice
Sehar Muzaffar	Her 1 st Choice
Danilo Quita	His 7 th Choice
Cameron Singh	His 5 th Choice

FISCAL IMPACT:

None

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ALTERNATIVES:

1. Fill the vacancies currently existing on committees, boards, and commissions.
2. Continue the "Notice of Vacancies" and acquire additional applicants to interview.

RECOMMENDATION:

Appoint citizens to fill vacancies on the Bicycle & Pedestrian Committee and the Citizens Crime Prevention Committee.

DISTRIBUTION:

None

ATTACHMENTS:

None.

DATE PREPARED: July 16, 2013

REVIEWED BY:

CM_____



City Council Agenda Item
Staff Report

CITY OF SAN BRUNO

DATE: July 23, 2013
TO: Honorable Mayor and Members of the City Council
FROM: Klara A. Fabry, Public Services Director
SUBJECT: Adopt Resolution Authorizing the City Manager to Execute a Contract with Hydrosience Engineers for the Spyglass Drive and Merion Drive Water Main Improvement and Replacement Project in an Amount Not to Exceed \$47,457

BACKGROUND:

This project will replace the water mains beneath Spyglass Drive from Pacific Heights Avenue to the east end of Spyglass Drive (650 feet), and the water main beneath Merion Drive from Fleetwood Drive to Oakmont Drive (1,000 feet). This project was identified in the Water Master Plan as a replacement priority as these water mains have experienced an unusually high rate of corrosion, which has led to frequent leaks and excessive repairs over the last few years. Between 2006 and 2010, the Merion Drive water main has either leaked or experienced a break 7 times and the Spyglass main 6 times. A ductile iron pipe has an expected lifespan of 100 years. However, highly corrosive soils can severely shorten a ductile iron pipe's lifespan.

In 2010, the City completed a Water Main Failure Corrosion Evaluation. The study concluded that corrosive soil conditions surrounding the ductile iron water mains at Spyglass and Merion Drives leads to premature corrosion and water leaks.

In December 2012, staff issued a Request for Qualifications (RFQ) to engineering firms specializing in water distribution systems in order to develop a list of qualified engineering firms for engineering design services. The City received statements of qualifications from fourteen firms. After staff reviewed for completeness, relevant experience, and team qualifications, eleven consulting firms were interviewed and four were selected for placement on a qualified short list. Staff requested each of these four firms to provide a proposal for the Spyglass Drive and Merion Drive Water Main Improvement and Replacement Project.

DISCUSSION:

The City received three proposals:

Hydrosience Engineers	\$47,457
West Yost Associates	\$65,516
Lee & Ro, Inc.	\$80,000

Based on review of the proposals for completeness, relevant experience and team qualifications, staff recommends Hydrosience Engineers to complete the design and provide

10c.

construction support for the project in an amount not to exceed \$47,457. Hydrosience Engineers' proposal showed a thorough understanding of the project with an efficient execution plan and reasonable cost.

Hydrosience Engineers proposes three months to complete the construction plans. Construction will take 3 to 4 months to complete.

FISCAL IMPACT:

The Spyglass and Merion Drive Main Replacement Project is an established Capital Improvement Project within the Water Main Improvement and Replacement Project. The 2012-13 CIP budget shows an available budget of \$617,730. \$42,730 has been expended to date for preliminary studies and staff time, leaving an available balance of \$575,000 from the Water Capital Fund. The proposed design contract with Hydrosience Engineers is \$47,457. The estimated construction cost is \$450,000 for an estimated project cost of \$532,457, which is within the available budget.

Design Contract	\$ 47,457
Project Management	\$ 35,000
Construction	<u>\$ 450,000</u>
Estimated Project Cost	\$ 532,457

ALTERNATIVES:

1. Select a different design firm.
2. Do not award the contract and provide alternate direction to staff.

RECOMMENDATION:

Adopt resolution authorizing the City Manager to execute a contract with Hydrosience Engineers for the Spyglass Drive and Merion Drive Water Main Improvement and Replacement Project in an amount not to exceed \$47,457.

ATTACHMENTS:

1. Resolution
2. Location Map
3. CIP Page

DISTRIBUTION:

None.

REVIEWED BY:

_____ CM

RESOLUTION NO. 2013 - ____

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH HYDROSCIENCE ENGINEERS FOR THE SPYGLASS DRIVE AND MERION DRIVE WATER MAIN IMPROVEMENT AND REPLACEMENT PROJECT IN AN AMOUNT NOT TO EXCEED \$47,457

WHEREAS, The 2012-2017 Capital Improvement Program (CIP) plans for approximately \$22 million in water main rehabilitation and replacement projects over the next five years; and

WHEREAS, the CIP and Water Master Plan both identify the Spyglass Drive and Merion Drive as a replacement priority as these water mains have experienced an unusually high rate of corrosion that have led to frequent leaks and excessive repairs over the last few years; and

WHEREAS, the City issued a Request for Qualifications and received 14 statements of qualifications; and

WHEREAS, the City interviewed eleven firms for engineering services for the design and construction for water main replacement and rehabilitation projects and selected the top four firms as the most qualified for future projects; and

WHEREAS, the City requested proposals from these four pre-qualified firms for the Spyglass Drive and Merion Drive Water Main Improvement and Replacement Project; and

WHEREAS, staff received three proposals for engineering services and has determined that the proposal from Hydroscience Engineers should be selected to complete the project design; and

WHEREAS, Hydroscience Engineers has the knowledge, experience and appropriate licenses to perform the engineering design work; and

WHEREAS, the Spyglass and Merion Drive Water Main Improvement and Replacement Project is an established Capital Improvement Project funded through Water Capital funds with an estimated appropriation of \$575,000 available in the 2012-13 budget year.

NOW, THEREFORE, BE IT RESOLVED that the San Bruno City Council hereby authorizes the City Manager to execute a Professional Service Agreement with Hydroscience Engineers for the Spyglass Drive and Merion Drive Water Main Improvement and Replacement Project in an amount not to exceed \$47,457.

Dated: July 23, 2013

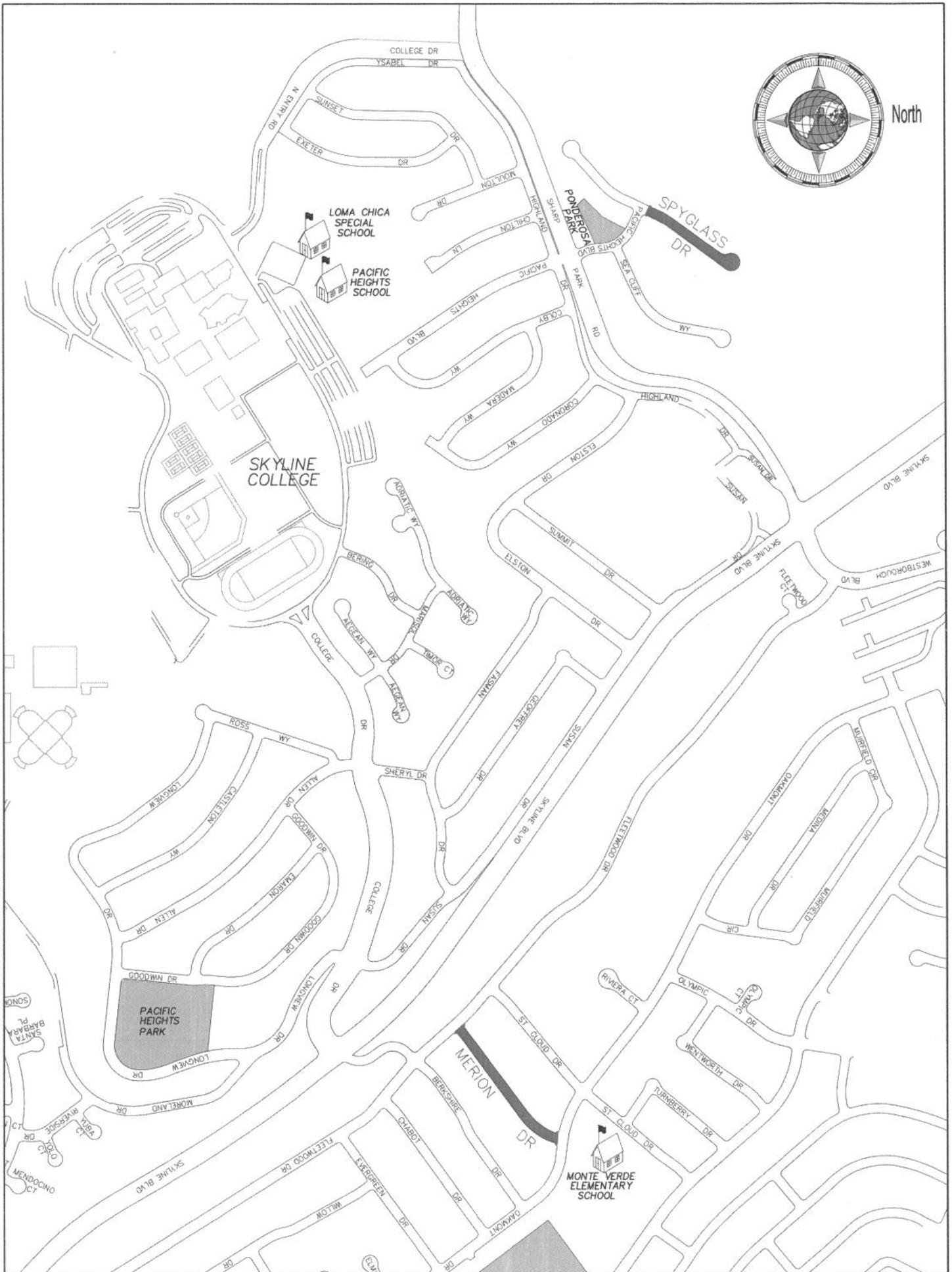
ATTEST:

Carol Bonner, City Clerk

I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City

Council of the City of San Bruno this 23rd day of July 2013 by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers _____
ABSENT: Councilmembers: _____



Water Main Improvement and Replacement Project

<u>PROJECT INFORMATION</u>			
Origination Year:	2005-06	Project Number:	84129
Projected Completion Date:	Ongoing Program	Life Expectancy:	50 years
Total Project Cost:	\$ 16,405,572		

Project Description:

This project replaces large segments of water mains. The particular pipeline segments scheduled for replacement are guided by the Water System Master Plan, which uses the incidence of water leaks, maintenance history, adequacy of flow, and age of pipe to determine replacement project priorities. The most recent water main rehabilitation was the Mastick Avenue Water Main Rehabilitation Project, completed in Fall, 2010 as a separate project.

Consistent with the 2011-12 Rate Study and master planning documents, future costs reflect the level of investment required to replace San Bruno's water mains within 20 years. The new draft Master Plan provides a list with relevant priority for rehabilitation or replacement due to age, condition and capacity. The high-priority projects over the next five years will include pipelines in the neighborhoods in and around the San Bruno heart and the central portion of the city between Jenevein Ave. and San Bruno Ave. These projects include approximately 21,000 feet of large diameter and 55,000 feet of small diameter water main pipelines in the following areas: Cedar, Maple, Cherry, Chestnut, Beech, Oak, Hazel, Acacia, Donner, Parkview, Glen, Santa Lucia, Pepper, Hawthorne, Sylvan, Huntington, Milton, San Anselmo, Florida, Texas, Terrace, Cupid, Georgia, San Felipe, East, First and Second Avenues.

The current proposed rehabilitation project is the water main beneath Spyglass Drive from Pacific Heights Avenue to the east end of Spyglass Drive, and the water main beneath Merion Drive from Fleetwood Drive to Oakmont Drive. Identified in the Master Plan as a replacement priority, these water mains have experienced an unusually high rate of corrosion that led to frequent leaks and excessive repairs over the last few years. Measures were undertaken to prevent further pipeline corrosion, but the corrosion that has occurred to date cannot be reversed and the affected mains will need to be replaced to prevent further leaks and breaks.

2011-12 Status:

Completed a corrosion study on the affected mainline segments along Spyglass Drive and Merion Drive, and installed corrosion control measures at the meter boxes to prevent further deterioration until the main sections are replaced.

2012-13 Work Plan:

Select design consultant, complete plans and specification, advertise and award construction for the replacement of the affected mains on Spyglass and Merion Drives. Begin preliminary engineering for the main replacements scheduled for design and construction in the following fiscal year.

Project Appropriations:
Current Year Appropriations:

By Project	Funding Source	Prior Appropriation	Prior Expense	Carryover Appropriation	2012-13 Funding Request	2012-13 Total Funds Available
Spyglass and Merion Drive	Water Capital	197,500	(29,770)	167,730	450,000	617,730
Other Main Replacement	Water Capital	75,000	(45,230)	29,770	50,000	79,770
Total		272,500	(75,000)	197,500	500,000	697,500

Five-Year Work Program Appropriations:

Funding	Funding	2012-13	2013-14	2014-15	2015-16	2016-17	Total Future Request
Spyglass and Merion Drive	Water Capital	450,000	0	0	0	0	450,000
Other Main Replacement	Water Capital	50,000	2,601,572	2,732,500	4,504,000	5,795,000	15,683,072
Total		500,000	2,601,572	2,732,500	4,504,000	5,795,000	16,133,072



City Council Agenda Item
Staff Report

CITY OF SAN BRUNO

DATE: July 23, 2013

TO: Honorable Mayor and Members of the City Council

FROM: Klara A. Fabry, Public Services Director

SUBJECT: Adopt Resolution Authorizing the City Manager to Execute a Construction Contract for the State Local Partnership Program Street Rehabilitation and Reconstruction Project with O'Grady Paving, Inc. in the Amount of \$1,604,435, Approving a Construction Contingency of \$241,000, and Appropriating \$400,000 Measure A Funds and \$400,000 Gas Tax Funds to the Project

BACKGROUND:

The City's Capital Improvement Program (CIP) includes the Street Rehabilitation Project to repair and apply preventative maintenance treatment to local, collector, and arterial streets. In late 2010, staff began developing a list of streets for preventative maintenance, rehabilitation, or reconstruction using the Metropolitan Transportation Commission's Streetsaver Program, also known as the Pavement Management Program (PMP). Staff used the PMP to organize massive amounts of data and to analyze pavement data in selecting streets to assure the most optimal use of funds for maintenance or rehabilitation work.

Using the list generated by the PMP, staff then modified it to address community concerns and City Council comments. In spring 2011, staff completed a preliminary list of streets that were eligible to receive surface treatments and presented it to the City Council. Subsequent to receiving City Council approval of the street list, additional in-depth field inspection, pavement core collection and testing were completed in summer 2012. Based on the additional data, minor changes were made to the proposed pavement treatments. This modified list was presented to the City Council on October 9, 2012.

On September 25, 2012, the City Council agreed to receive the local streets and roads funds from the State Local Partnership Program (SLPP) in lieu of the federal Surface Transportation Program (STP). These funds total \$431,000. STP funds can only be used on eligible streets which are typically limited to arterial and major collector streets that are approved by the Federal Highway Administration. SLPP funds allow the City to resurface local roads with a treatment that will provide a minimum of a 15-year pavement life extension. A slurry seal or other similar treatment does not meet this requirement. The proposed pavement overlay and reconstruction will meet this pavement life extension funding requirement.

In order to best utilize the SLPP funding requirements, staff separated the City's pavement work into two separate construction projects. A slurry seal project is in progress and near

10.d.

completion. The project now proposed for award of a construction contract is for pavement overlay and reconstruction work. This is reflected in the Street Rehabilitation Project as shown in the FY 2012-13 CIP (Attachment 2).

DISCUSSION:

The SLPP Street Rehabilitation and Reconstruction Project includes resurfacing of ten City streets previously presented to the City Council on October 9, 2012. These ten streets are listed on Attachment 3 and illustrated on the map shown on Attachment 4. After completion of the design phase, it was determined that the estimated costs of resurfacing all ten streets would be higher than the funding available in the approved CIP budget. Therefore, to allow flexibility as to which streets are selected for construction, staff included two streets (Moulton Drive and Lassen Drive) as the base bid and listed each of the remaining eight streets (Markham Avenue, Medina Drive, Park Avenue, San Bruno Avenue, Whitman Way, Berkshire Drive, Longview Drive, and Chabot Drive) as optional bid alternates. The basis of comparison for contractor selection is the total cost to resurface all ten streets to determine the low bidder.

The project was advertised in the San Mateo County Times newspaper on June 14, 2013 and June 19, 2013. Due to the complexity of the contract bid proposal, staff used an extended bidding period and reached out to contractors via telephone to inform them of this bid opportunity.

In compliance with the State Contract Code, the City's local purchasing regulations and program funding requirements, a Notice to Bidders for this project was sent to 69 general and paving contractors listed in the City's contractor directory, posted on the City's website, and sent to 12 contractor's Plan/Bid Rooms. A total of 3 bids were received and opened on July 1, 2013 as follows:

No.	Contractor	Basis of Award (Base Bid plus Bid Alternates)
1	O'Grady Paving, Inc.	\$ 1,904,891.50
2	G. Bortolotto, Inc.	\$ 2,239,537.73
3	J.A. Gonsalves and Son	\$ 3,249,048.50
	<i>Engineer's Estimate</i>	\$ 1,939,965.00

The lowest bidder, O'Grady Paving, Inc., has satisfactorily completed numerous street overlay and reconstruction projects for public agencies in the Bay Area. O'Grady Paving, Inc. meets the contractor qualifications and requirements as specified in the contract documents, and their bid proposal is responsive and responsible.

San Bruno Avenue between upper Glenview Drive and Crestmoor Drive is listed as one of the eight bid alternates. However following additional review, staff recommends not to award this bid alternate at this time, as heavy construction trucks are expected to continue to travel on this portion of San Bruno Avenue during construction of the Crestmoor Neighborhood Reconstruction Project. In addition, rehabilitation of Tank No. 3 (Glenview) may include abandoning the existing water main line and constructing a new one within this

section of San Bruno Avenue. San Bruno Avenue can be repaved in conjunction with the Tank No. 3 Replacement Project and/or upon completion of the Crestmoor Reconstruction Project.

Without the San Bruno Avenue bid alternate, the project will resurface nine streets and the total contract amount is reduced to \$1,604,435. Staff recommends a construction budget that includes a 15% contract contingency to address potential unforeseen conditions during construction and 10% for construction inspection, testing, and management. If the City Council awards this contract, construction will start as early as end of August 2013.

FISCAL IMPACT:

The Street Rehabilitation Project as shown in the FY 2012-13 CIP (Attachment 2) includes two projects and has available funding of \$2.38 million. Of this amount, \$760,000 funded the design and construction of the slurry seal project, and \$30,000 funded the design work for the pavement and overlay project.

The remaining project budget is approximately \$1.59 million, which consists of Measure A, State Local Partnership Program, and Gas Tax funds. This alone is not sufficient to award the entire contract without the San Bruno Avenue bid alternate. Staff recommends that the City Council approve the proposed 2013-14 CIP project allocation of \$800,000 now to close the funding gap. Of the proposed 2013-14 CIP project allocation, \$400,000 is from Measure A funds and \$400,000 is from Gas Tax funds. The total project budget after this new appropriation will be \$2.39 million and will be sufficient to complete this project. There will be no other street resurfacing work proposed to occur in FY 2013-14.

The cost of the bid alternate for San Bruno Avenue is \$300,456. Eliminating this street segment from this project will reduce the low bid amount to \$1,604,435.

Construction Contract	\$	1,604,435.00
Construction Contingency (15%)	\$	241,000.00
Total Estimated Construction Contract:	\$	1,845,435.00

Staff estimates that costs for construction inspection, testing, and management will total \$160,000 (10% of the contract). This will bring the total project construction cost to \$2,005,435.

RECOMMENDATION:

Adopt resolution authorizing the City Manager to execute a construction contract for the State Local Partnership Program Street Rehabilitation and Reconstruction Project with O'Grady Paving, Inc. in the amount of \$1,604,435, approving a construction contingency of \$241,000, and appropriating \$400,000 Measure A funds and \$400,000 Gas Tax funds to the project.

ALTERNATIVES:

1. Do not award the contract and postpone the project to summer 2014.
2. Award other combination of bid alternates listed in Attachment 2.

ATTACHMENTS:

1. Resolution
2. CIP Budget Document
3. Street Reconstruction and Rehabilitation List
4. Project Location Map

DISTRIBUTION:

None

DATE PREPARED:

July 9, 2013

REVIEWED BY:

_____ CM

RESOLUTION NO. 2013 - ____

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONSTRUCTION CONTRACT FOR THE STATE LOCAL PARTNERSHIP PROGRAM STREET REHABILITATION AND RECONSTRUCTION PROJECT WITH O'GRADY PAVING, INC. IN THE AMOUNT OF \$1,604,435, APPROVING A CONSTRUCTION CONTINGENCY OF \$241,000, AND APPROPRIATING \$400,000 MEASURE A FUNDS AND \$400,000 OF GAS TAX FUNDS TO THE PROJECT

WHEREAS, the City's Capital Improvement Program (CIP) includes the Street Rehabilitation Project to repair and apply preventative maintenance treatment to local, collector, and arterial streets; and

WHEREAS, completion of the State Local Partnership Program (SLPP) Street Rehabilitation and Reconstruction Project will improve the pavement condition of City streets; and

WHEREAS, the City advertised this project for bid in compliance with State Contract Code, local purchasing regulations and federal funding requirements and received three sealed bids; and

WHEREAS, O'Grady Paving, Inc. submitted the lowest basis of award bid in the amount of \$1,904,891.50 and was determined to be the lowest cost, responsive and responsible bidder; and

WHEREAS, O'Grady Paving, Inc. has satisfactorily completed numerous street resurfacing projects for public agencies in the Bay Area, meets the contractor qualifications, and has a valid contractor's license required to perform the scope of work of this project; and

WHEREAS, following the solicitation of bids, the City determined to eliminate work on San Bruno Avenue from the contract award; and

WHEREAS, the revised total construction contract cost of \$1,604,435 including a construction contingency of \$241,000 is necessary to address potential unforeseen field conditions that may impact the construction; and

WHEREAS, an additional appropriation of \$800,000 is necessary to cover the cost of the construction contract; and

WHEREAS, Measure A funds in the amount of \$400,000 and Gas Tax funds in the amount of \$400,000 are available for appropriation to cover the total cost of this project; and

NOW, THEREFORE, BE IT RESOLVED that the San Bruno City Council authorizes the City Manager to execute a construction contract for the State Local Partnership Program Street Rehabilitation and Reconstruction Project with O'Grady Paving, Inc. in the amount of \$1,604,435, approves a construction contingency of \$241,000, and appropriates \$400,000 Measure A Funds and \$400,000 of Gas Tax Funds to the Project.

Dated: July 23, 2013

ATTEST:

Carol Bonner, City Clerk

-o0o-

I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 23rd day of July 2013 by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____

Street Rehabilitation Project

PROJECT INFORMATION	
Origination Year: 2004-05	Project Number: 82666 / 82667
Projected Completion Date: Ongoing Program	Life Expectancy: 25-30 Years
Total Project Cost: \$ 7,344,216	

Project Description:

This project involves the repair and preventative maintenance of local, collector and arterial streets based on street condition identified through the use of the City's Pavement Management Program (PMP). The long-term goal is to achieve an average pavement condition index score equal to or greater than 70. The present average in the City is 60.

The City's PMP is designed to maximize the longevity of streets with timely and cost effective maintenance and repairs while working within budget constraints. By doing so, the infrastructure investment that the City has made in the street system over past years is preserved. Accelerated roadway deterioration leads to an increase in overall roadway maintenance costs. A street in good condition also prevents the formation of hazardous conditions such as potholes.

At their September 25, 2012 meeting, the City Council approved to accept the State Local Partnership Program (SLPP) In Lieu of Federal Surface Transportation Program. SLPP funds are scheduled to be disbursed in 2012-13. The City will receive approximately \$430,000 in funding.

2011-12 Status:

Staff worked with the Surface Infrastructure Committee and the City Council to develop a list of streets to be repaired with various types of rehabilitation methods. This project also funded the paving of Sneath Lane between Seabiscuit and Huntington Avenue in conjunction with the Sneath Lane Bike Lane project completed August 2011, and the accessible curb ramps installed prior to paving of Crestmoor and Oakmont Avenues as part of the recently completed Cycle 1 Federal-Aid Paving Project.

2012-13 Work Plan:

Complete plans and specifications to award a construction contract for the 46 street sections selected by the Surface Infrastructure Committee and the City Council. The selected streets can be found on the website for the Public Services Department.

Project Appropriations:
Current Year Appropriations:

Funding Source	Prior Appropriation	Prior Expense	Carryover Appropriation	2012-13 Funding Request	2012-13 Total Funds Available
Measure A	1,409,800	(259,331)	1,150,469	430,000	1,580,469
Gas Tax	0	0	0	370,000	370,000
Prop 1B Funding	1,304,416	(1,304,416)	0	0	0
Streets Capital	200,000	(200,000)	0	0	0
State Local Partnership Program	0	0	0	430,000	430,000
Total	2,914,216	(1,763,747)	1,150,469	1,230,000	2,380,469

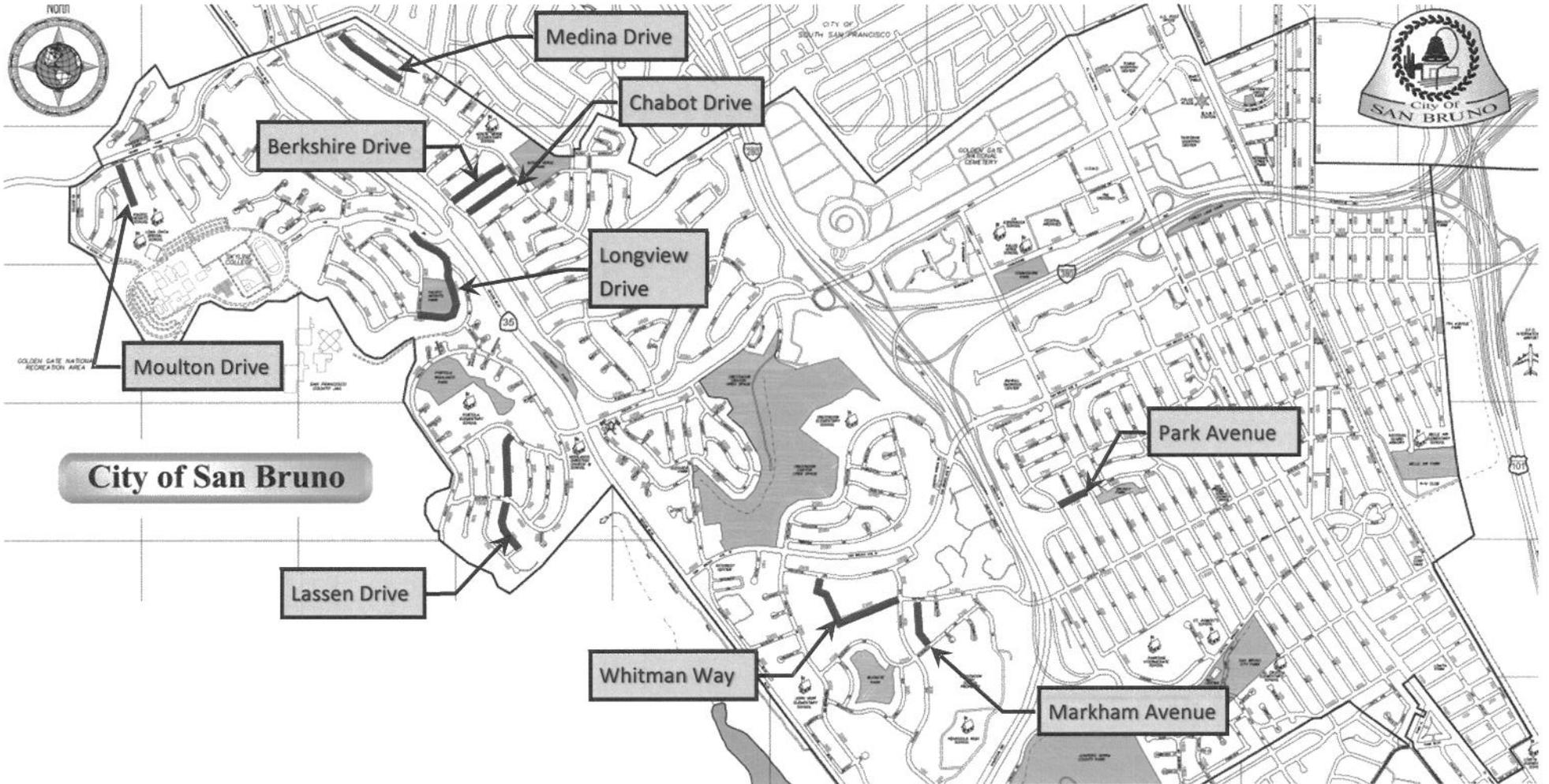
Five-Year Work Program Appropriations:

Funding Source	2012-13	2013-14	2014-15	2015-16	2016-17	Total Future Request
Gas Tax	370,000	550,000	550,000	550,000	550,000	2,570,000
Measure A	430,000	250,000	250,000	250,000	250,000	1,430,000
State Local Partnership Program	430,000	0	0	0	0	430,000
Total	1,230,000	800,000	800,000	800,000	800,000	4,430,000

Attachment 3 - Street Reconstruction and Rehabilitation List

No.	Street Name	Begin	End	Bid Price
Base Bid				
1	Moulton Drive	Highland Drive	South End	\$ 157,776.00
2	Lassen Drive	Lake Drive	Amador Avenue	\$ 185,011.00
Total Base Bid:				\$ 342,787.00
Bid Alternates				
1	Markham Avenue	Rosewood Drive	Whitman Way	\$ 145,864.00
2	Medina Drive	Muirfield Circle, West	Muirfield Circle, East	\$ 176,177.50
3	Park Avenue	Cedar Avenue	Cherry Avenue	\$ 61,207.50
4	San Bruno Avenue	Crestmoor Drive, East	Crestmoor Drive, West	\$ 300,456.00
5	Whitman Way	Princeton Drive	Madison Avenue	\$ 346,536.00
6	Berkshire Drive	Skyline Boulevard	Oakmont Drive	\$ 108,003.00
7	Longview Drive	College Drive	Goodwin Drive	\$ 289,888.50
8	Chabot Drive	Fleetwood Drive	Oakmont Drive	\$ 133,972.00
Total Bid Alternates:				\$ 1,562,104.50
Total Base Bid and Bid Alternates:				\$ 1,904,891.50

ATTACHMENT 4 – LOCATION MAP





City Council Agenda Item
Staff Report

CITY OF SAN BRUNO

DATE: July 23, 2013
TO: Honorable Mayor and Members of the City Council
FROM: Mark Ladas, Fire Chief
SUBJECT: Receive Report on the Fire Department's Fire Hose Replacement Program and Replacement of Fire Hose for Fire Engines

BACKGROUND:

The San Bruno Fire Department has been replacing hose when it has been deemed inoperable due to wear, damage or failure to pass the annual testing process. This practice has proven to be ineffective in keeping an adequate supply of operable and compliant fire hose on all fire apparatus. Recent changes in National Fire Protection Association (NFPA) guidelines, specifically NFPA 1961, now recommends that fire hose greater than 12 years old be replaced. Additionally, all agencies throughout the County are standardizing the quantity, color and diameter of hose on all engines for safer more efficient fire ground operations.

Each fire engine carries approximately 2,600-3,000 feet of different hose diameter and lengths. Following City Council discussion about the need for evaluation of the Fire Department's hose replacement program in conjunction with review of last years (FY 2012-13) and the current year's (FY 2013-14) Budgets, the Fire Department has completed a comprehensive analysis and inventory of current hose. That review found that approximately 50% of the Department's fire hose is out of compliance for the City's four engines (2 front-line and 2 reserves) thus creating the possibility of safety risks for community and fire personnel and the potential for operation inefficiencies in situations where firefighters must make adjustments to work around deficient hose segments.

DISCUSSION:

A complement of hose to outfit an engine costs approximately \$25,000. The City Council has approved the FY 2013-14 Fire Department budget which includes an allocation of \$55,000 for hose replacement. This will allow for hose replacement for both Engine 51 and Engine 52 with some spare hose for replacement during cleaning or in case of damage.

The replaced hose from Engine 51 and Engine 52 that is operable and compliant will be placed on the Department's first reserve engine. Staff recommends that the remaining non-compliant hose on the Department's two reserve engines must be replaced over the next two budget cycles at an additional cost of \$55,000. In an effort to avoid creating a hose replacement cycle where all of the hose expires at the same time, the FY 2013-14 budget allocation will allow for purchase of replacement hose for the two front line engines. A proposed purchase of additional hose over the next two budget cycles: \$25,000 in FY 2014-15, and \$30,000 in FY 2015-16 will allow for a more efficient hose replacement program. The San Bruno Fire Department would then be appropriately equipped with compliant and safe hose on all four of its engines.

This plan is consistent with the Fire Department's approach for purchasing various safety equipment such as turnout gear. Two sets of turnouts are required per firefighter and the turnouts are replaced every five years so that one set of gear stays in service as a first line pair for five years, and a second set of gear is the a backup for another five years.

Under this hose replacement plan, if one of the front line engines is out of service, the Department will be able to move into the first reserve engine with fully functional equipped and compliant hose. If, on some rare occasion, the second front line engine also goes out of service, the Department will decide on one of two options: 1) Manually move the hose from one engine to another which should take less than one hour until all of the hose is safe and compliant, or 2) If the engine had to be taken out of service for a brief time (1 to 3 days), the Department would look to partnering agencies to borrow a reserve engine as part of shared apparatus agreements between the City's neighboring jurisdictions. Currently, the front line engines are taken out of service for routine scheduled maintenance for a total cumulative amount of time that averages approximately 30-90 days per year.

As an alternative, should the City Council prefer a more aggressive hose replacement program, the City Council may wish to direct an increase to the current year's appropriation in the Budget. In this case, staff will provide a resolution for a Budget amendment at the next regular City Council meeting.

FISCAL IMPACT:

The FY 2013-14 Fire Department Budget includes \$55,000 for hose replacement.

RECOMMENDATIONS:

Receive report on the Fire Department's fire hose replacement program and replacement of fire hose for fire engines.

ALTERNATIVES:

1. Amend the approved FY 2013-14 Budget to purchase an additional compliment of fire hose.
2. Provide direction to staff regarding an alternative hose replacement schedule.

ATTACHMENTS:

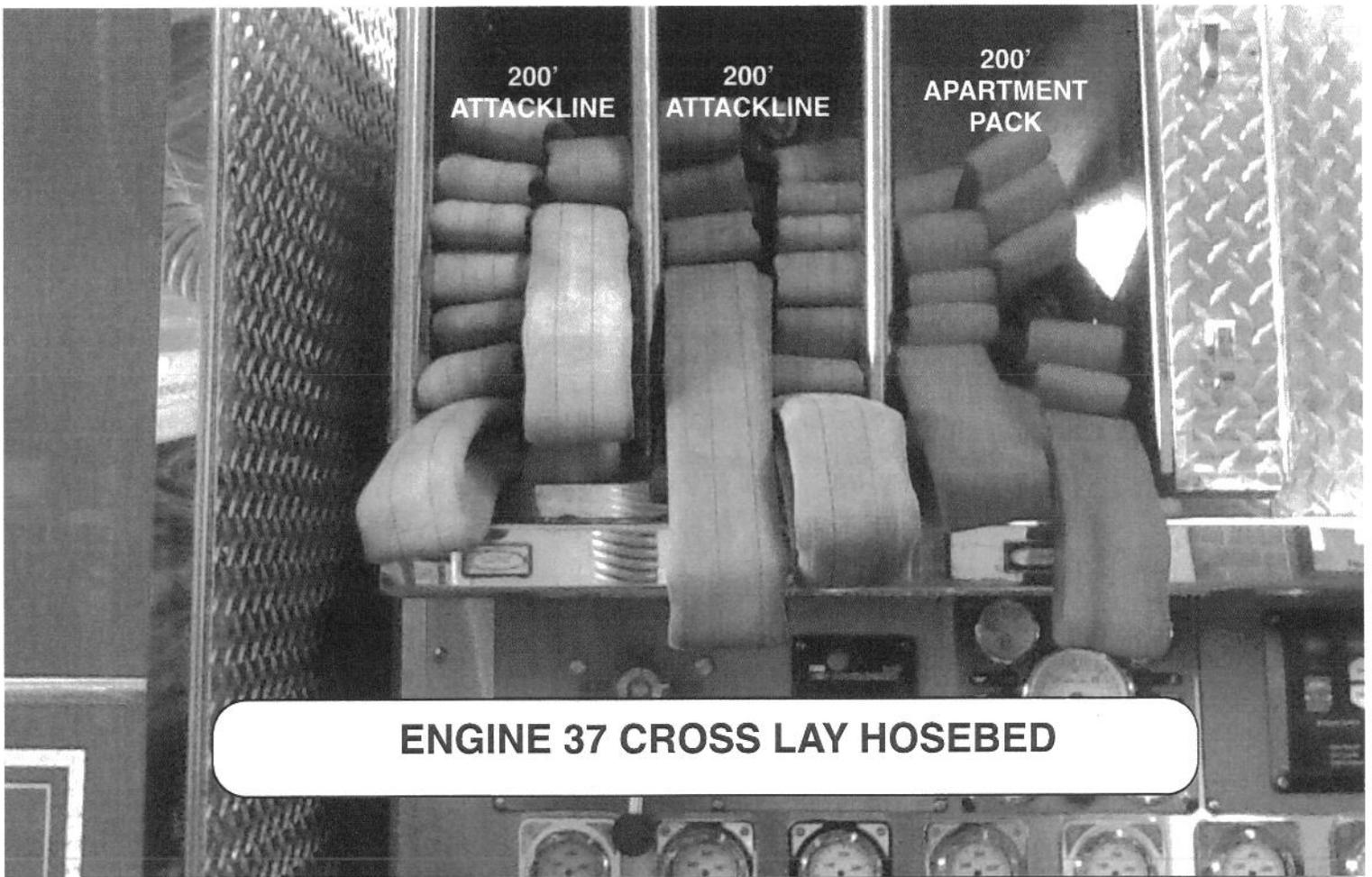
Photographs of the Fire Department's fire hose.

DATE PREPARED:

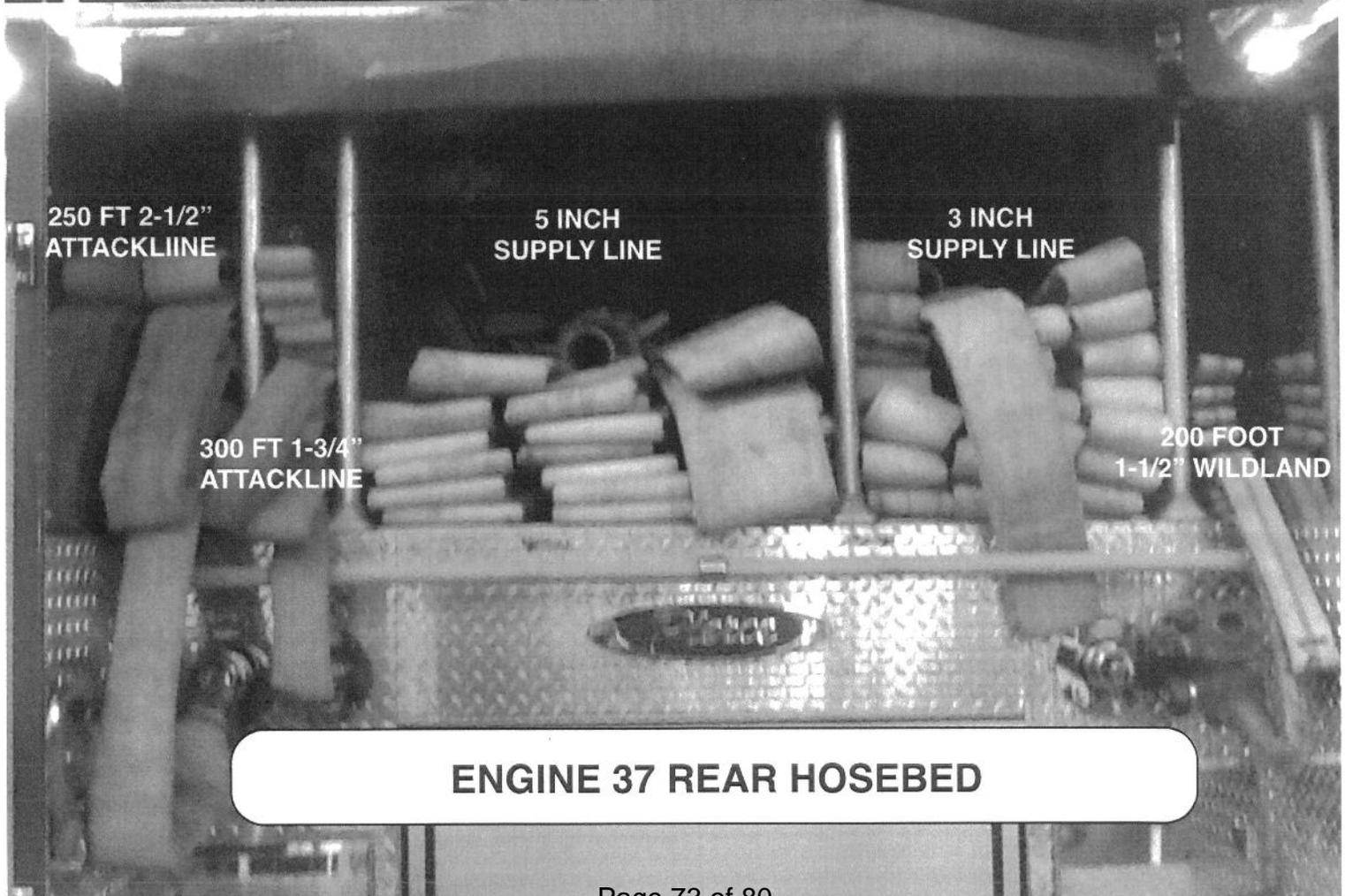
July 18, 2013

REVIEWED BY:

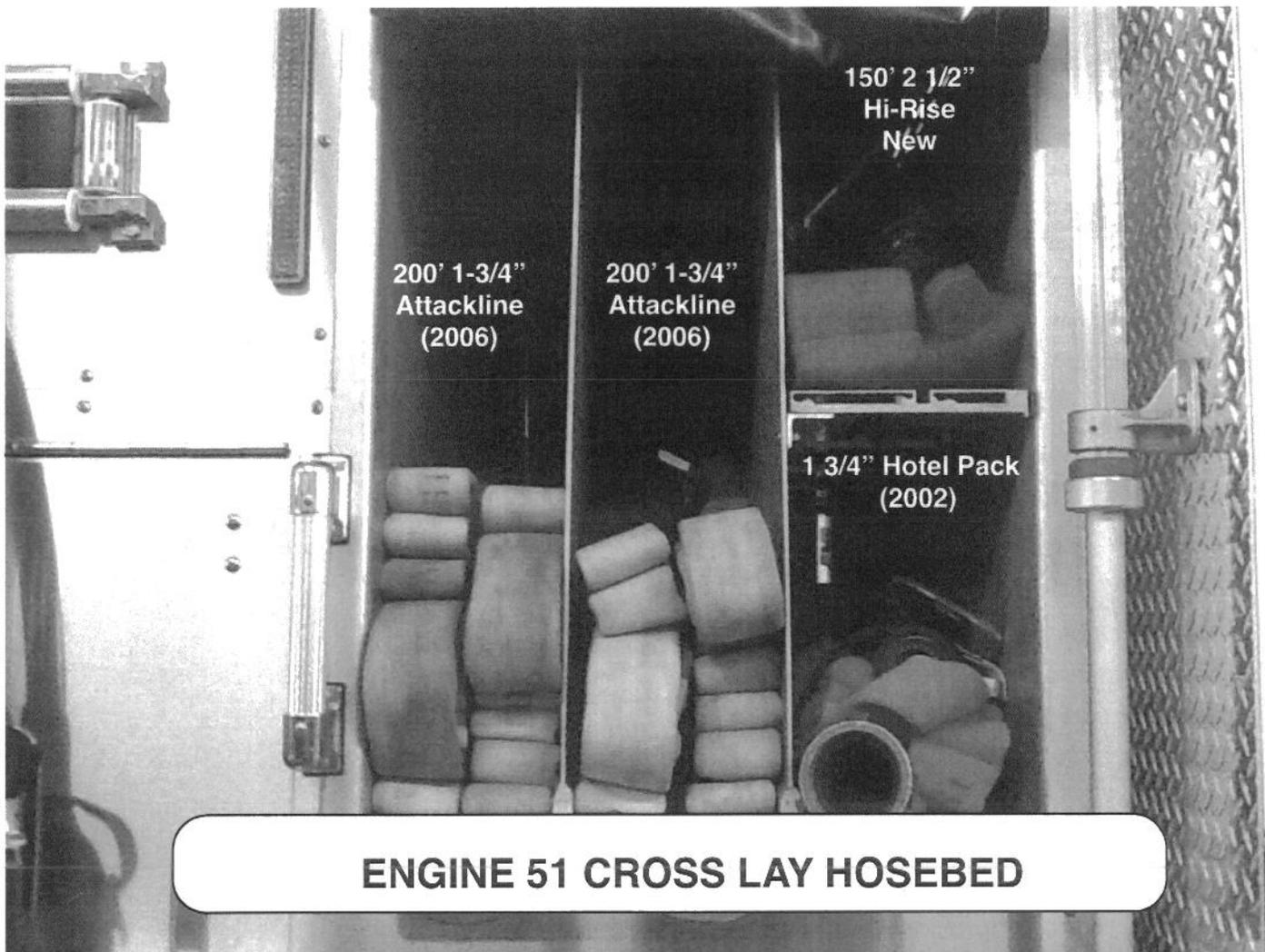
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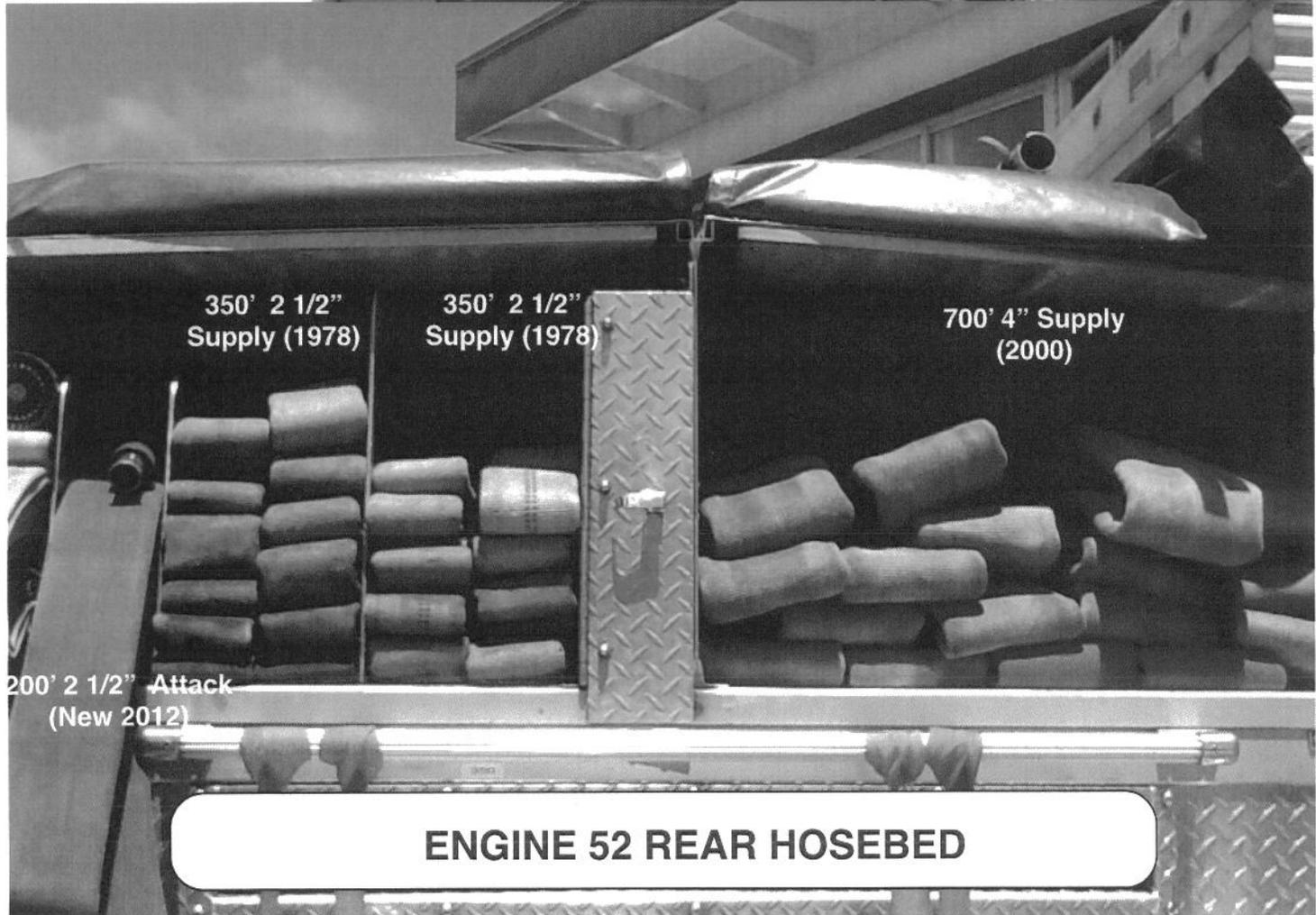
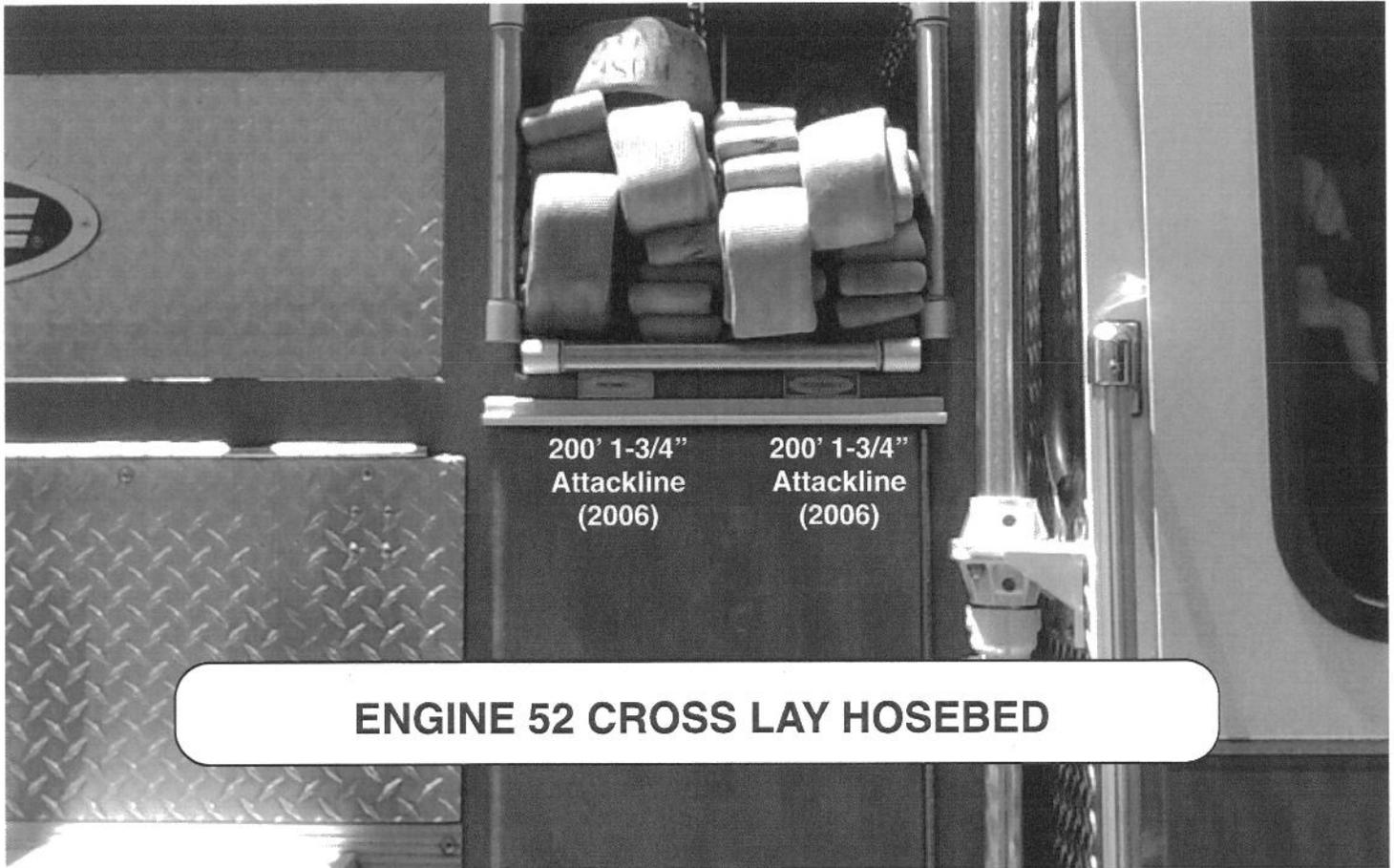


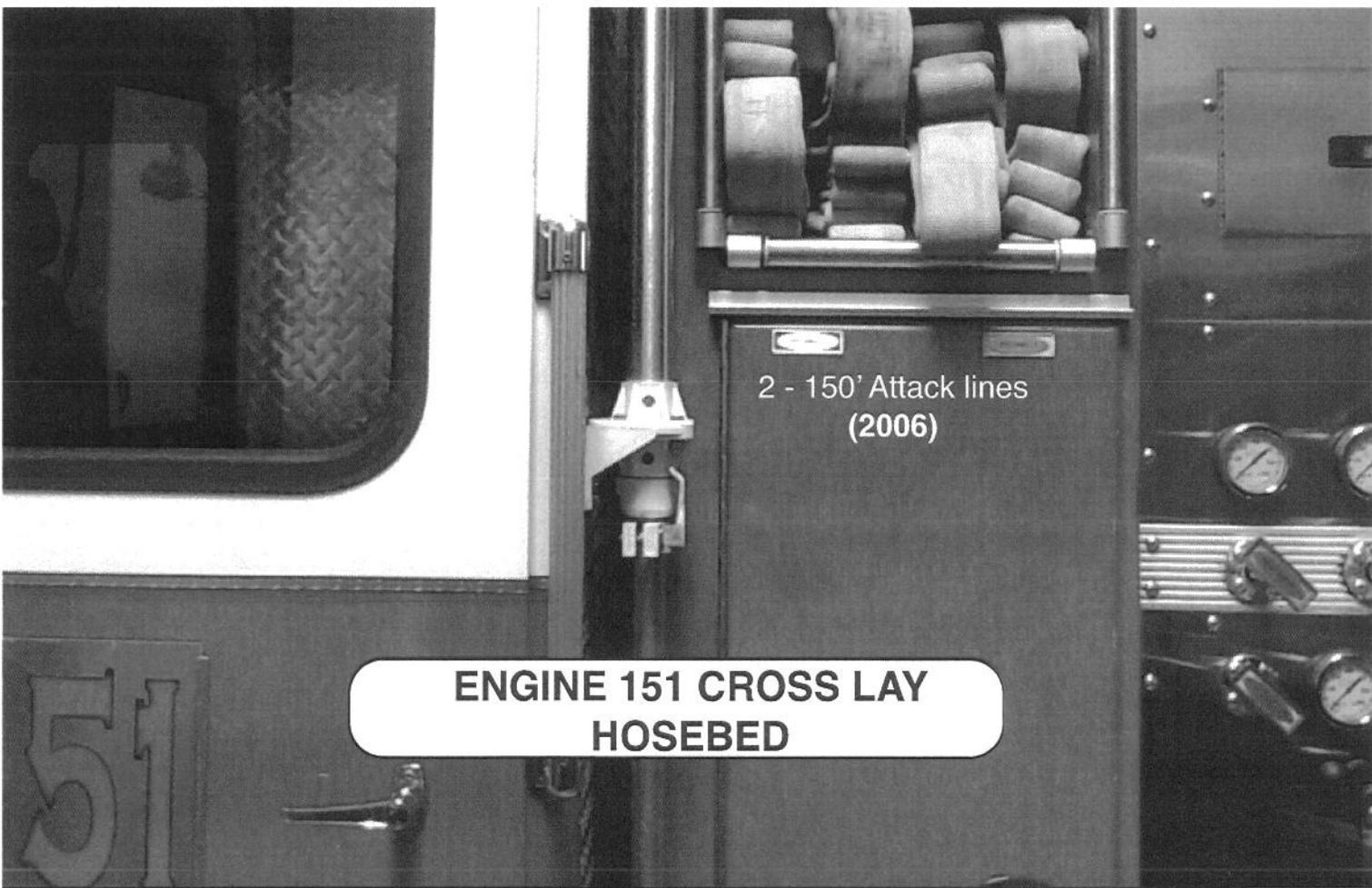
ENGINE 37 CROSS LAY HOSEBED



ENGINE 37 REAR HOSEBED

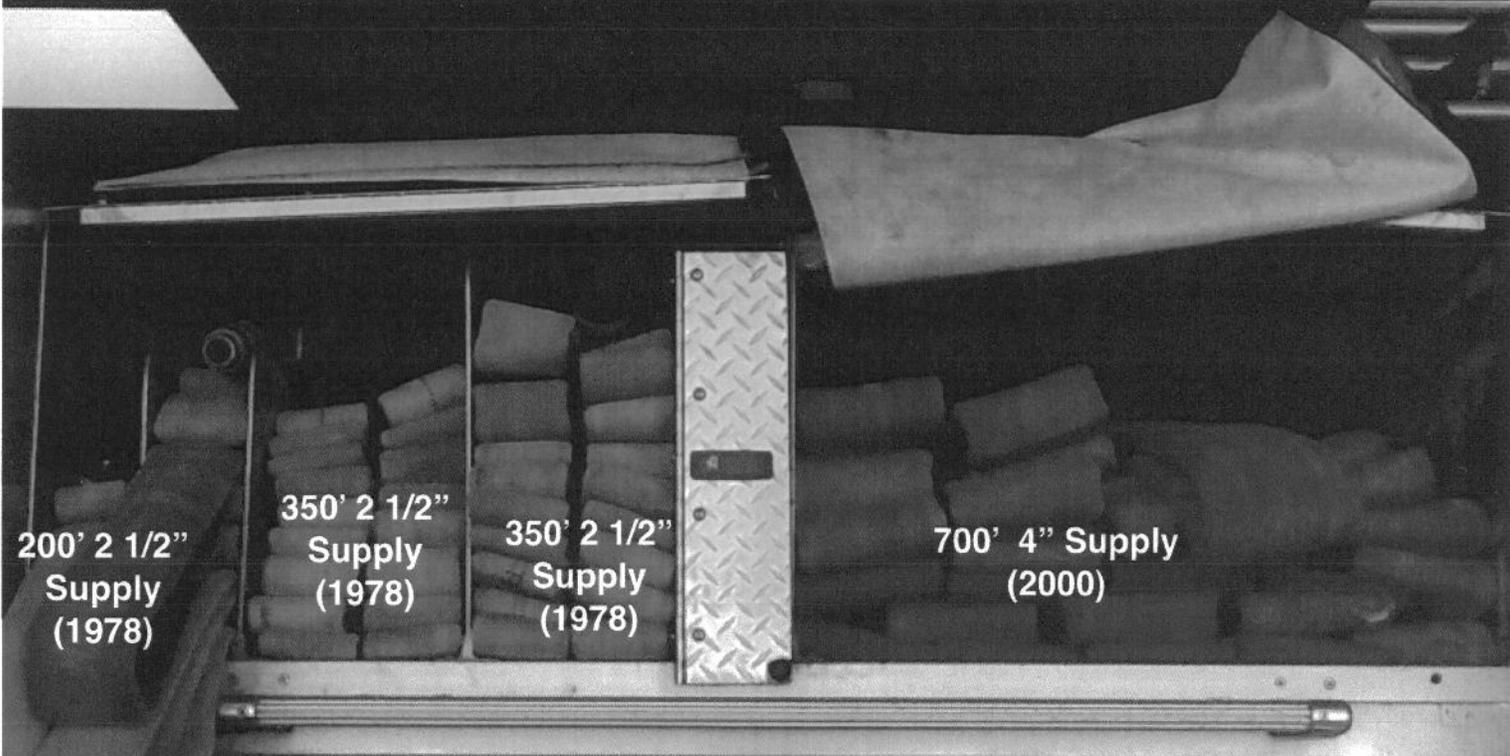






2 - 150' Attack lines
(2006)

**ENGINE 151 CROSS LAY
HOSEBED**



200' 2 1/2"
Supply
(1978)

350' 2 1/2"
Supply
(1978)

350' 2 1/2"
Supply
(1978)

700' 4" Supply
(2000)

ENGINE 151 REAR HOSEBED



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: July 23, 2013

TO: Honorable Mayor and Members of the City Council

FROM: Kerry Burns, Interim Community Services Director
Danielle Brewer, Community Services Superintendent

SUBJECT: Adopt Resolution Authorizing the City Manager to Execute an Agreement between the San Bruno Park School District and the City of San Bruno to Provide a Reimbursable After School Education and Safety Program (ASES) at Allen Elementary School for School Years 2013-14 through 2015-16

BACKGROUND:

The San Bruno Park School District has been awarded the After School Education and Safety Program (ASES) Grant from the State of California for \$112,500 to offer an after school enrichment program to students at Allen Elementary School during the 2013-14, 2014-15, and 2015-16 school years. The District previously received this grant in 2010 and selected the City of San Bruno to deliver the after school services at Allen Elementary School for the 2010-11, 2011-12 and 2012-13 school years. The Recreation Division has delivered a successful after school program to Allen Elementary School for the past three years. As a result, the San Bruno Park School District has again requested the City's Community Services Department to deliver the ASES program at Allen Elementary School for the next three year period.

The June 25, 2013 City Council meeting agenda included a proposed action item for approval to continue delivery of the ASES program at Allen School for an additional three years (school years 2013-14 through 2015-16). However, at that time there was uncertainty regarding which programs delivered at school sites would be subject to the San Bruno Park School District's newly adopted user fee program. As a result, the City Council tabled the item pending additional information.

At a meeting on June 26, 2013 hosted by the San Bruno Park School District, City staff and sports groups met with the School District's Chief Business Officer to receive specific information on the School District's proposed user fees. At this meeting, a draft fee schedule was presented for input and discussion among those in attendance prior to the School District's objective of an October 2013 implementation. Based on the cost

associated with renting the five classrooms which are required to deliver the ACES program at Allen School and four classrooms which are required to deliver the ACES program at Belle Air School, the proposed hourly classroom rental fee would result in an additional ASES program delivery cost of approximately \$70,000 at Allen School and \$63,000 at Belle Air School. Following the meeting, City staff spoke with the School District's Chief Business Officer and advised the School District it would be financially unfeasible for the program revenues to absorb this additional expense.

On July 18, 2013, the City received confirmation from the School District's Chief Business Officer that the ASES programs delivered by the City at Allen and Belle Air Schools would be recommended for exemption from the draft classroom rental fees. Since the ASES program is grant-funded and is directly related to, and for the benefit of the schools, an exemption of a classroom rental fee for the ASES program would be recommended by School District staff to the Trustees at the time the user fees were presented for adoption later this year.

DISCUSSION:

The San Bruno Park School District was again awarded the ASES program grant for three additional school years at Allen School beginning in August 2013 and concluding in June 2016. The grant funds will allow for the continuation of the after school program on Allen School's campus each school day at no cost to the students. If the agreement is executed, the City will continue to provide all staff resources, materials, and equipment necessary to conduct a program. Children will receive a healthy snack daily and will participate in a variety of structured activities conducted and supervised by the Recreation Division staff. Independent contractors working for the City will be utilized to offer additional classes during the program such as science, physical education, performing arts, and languages.

In addition to providing the facilities and the daily healthy snacks, the School District will actively encourage students to participate in the program. While the program is geared toward students from Allen School and will first be offered to students living in low-income households, all children from the School District will be allowed to participate in the program, as space permits. The program will accommodate a maximum of 100 participants per school year.

FISCAL IMPACT:

On a reimbursement basis, the School District will provide full reimbursement to the City for its costs to deliver the program including staff, supplies, equipment costs and administrative expenses. Consistent with the prior years' experience, the City expects the program revenue will be sufficient to fully reimburse the City for the delivery of the program including all direct costs for the program staff, contractors, equipment and supplies as well as indirect costs associated with the City's supervision and administration of the program. In the event the School District does not exempt the ASES program from the facility use fees, the proposed agreement between the City and School District specifies that it may be terminated by either party with 30 days written notice.

ALTERNATIVES:

1. Do not authorize the agreement with the San Bruno Park School District to provide the After School Education and Safety Program at Allen School.
2. Authorize staff to enter into a short term agreement, pending final adoption of the School District's specific user fee amounts.

RECOMMENDATION:

Adopt resolution authorizing the City Manager to execute an agreement between the San Bruno Park School District and the City of San Bruno to provide a reimbursable After School Education and Safety Program (ASES) at Allen School for school years 2013-14 through 2015-16.

DISTRIBUTION:

None

ATTACHMENTS:

1. Resolution

DATE PREPARED:

July 18, 2013

REVIEWED BY:

_____ CM

RESOLUTION NO. 2013 - _____

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE SAN BRUNO PARK SCHOOL DISTRICT TO PROVIDE A REIMBURSABLE AFTER SCHOOL EDUCATION AND SAFETY PROGRAM AT ALLEN ELEMENTARY SCHOOL FOR SCHOOL YEARS 2013-14 THROUGH 2015-16

WHEREAS, the San Bruno Park School District has obtained an After School Education and Safety Program (ASES) Grant from the State of California in the amount of \$112,500 to provide after school recreation programs for the 2013-14, 2014-15 and 2015-16 school years; and,

WHEREAS, the City's Community Services Department provides recreational services and programs to the residents of San Bruno including a variety of after school programs and offerings on School District campuses; and,

WHEREAS, the District wishes to contract with the City as the service provider of the grant funded After School Education and Safety Program at Allen School; and,

WHEREAS, the terms of this agreement between the City and School Districts allow for its termination by either party with 30 days written notice; and,

WHEREAS, the City would consider termination of this agreement in the event the ASES program is not exempted from the classroom rental fee currently under consideration by the San Bruno Park School District;

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby authorizes the City Manager to execute an agreement with the San Bruno Park School District to provide a reimbursable After School Education and Safety program at Allen School for school years 2013-14 through 2015-16.

-oOo-

I hereby certify that foregoing Resolution No. 2013 - _____ as introduced and adopted by the San Bruno City Council at a regular meeting on July 23, 2013 by the following vote:

AYES:

NOES:

ABSENT:

CITY CLERK