



**"The City With a Heart"**

Jim Ruane, Mayor  
Irene O'Connell, Vice Mayor  
Ken Ibarra, Councilmember  
Rico E. Medina, Councilmember  
Michael Salazar, Councilmember

**AGENDA**  
**SAN BRUNO CITY COUNCIL**  
**November 26, 2013**  
**7:00 p.m.**

**Meeting Location: Senior Center, 1555 Crystal Springs Road, San Bruno**

City Council meetings are conducted in accordance with Roberts Rules of Order Newly Revised and City Council Rules of Procedure. You may address any agenda item by standing at the microphone until recognized by the Council. All regular Council meetings are recorded and televised on CATV Channel 1 and replayed the following Thursday, at 2:00 pm. You may listen to recordings in the City Clerk's Office, purchase CD's, access our web site at [www.sanbruno.ca.gov](http://www.sanbruno.ca.gov) or check out copies at the Library. We welcome your participation. In compliance with the Americans with Disabilities Act, individuals requiring reasonable accommodations or appropriate alternative formats for notices, agendas and records for this meeting should notify us 48 hours prior to meeting. Please call the City Clerk's Office 650-616-7058.

Thank the **San Bruno Garden Club** for providing the beautiful floral arrangement.

**1. CALL TO ORDER:**

**2. ROLL CALL/PLEDGE OF ALLEGIANCE:**

**3. ANNOUNCEMENTS:**

- a. There will not be a City Council Meeting on December 24th, the fourth Tuesday in December. The only Regular City Council Meeting in December will be held on December 10, 2013.
- b. There will be a Special Meeting for the Purpose of Installing Newly Elected City Officials on Tuesday, December 3, 2013 at 7:30 p.m. at the San Bruno Senior Center

**4. PRESENTATIONS:**

**5. REVIEW OF AGENDA:**

**6. APPROVAL OF MINUTES:** Special Closed Session City Council Meeting of November 12, 2013 and Regular City Council Meeting of November 12, 2013.

**7. CONSENT CALENDAR:** All items are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion unless requested by a Councilmember, citizen or staff.

- a. **Approve:** Accounts Payable of November 4 and 12, 2013.
- b. **Approve:** Payroll of November 3, 2013.
- c. **Accept:** Reconciliation of General Ledger to Bank Reports and the Investment Reports Dated October 31, 2013.
- d. **Adopt:** Resolution Authorizing Temporary Closure of 1900 Block of Glen Avenue for Annual Santa Arrival on Sunday, December 8, 2013 from 5:00 p.m. to 9:00 p.m.
- e. **Accept:** Resignation Letter from Community Preparedness Member. Declare a Committee Member Vacancy and Direct the City Clerk to Initiate the Process for Appointment of a New Member.
- f. **Adopt:** Resolution Authorizing the Purchase of Cable Television HD/DVR Set-top Box Equipment in the Amount of \$123,400.

**8. PUBLIC HEARINGS:**

- 9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** Individuals allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask the City Clerk to request that the Council consider your comments earlier. It is the Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Council from discussing or acting upon any matter not agendized pursuant to State Law.

**10. CONDUCT OF BUSINESS:**

- a. Adopt Resolution Authorizing the Purchase of a MaintStar, Inc. Computer Maintenance Management System Software in the Amount of \$45,000.
- b. Adopt Resolution Authorizing the City Manager to Execute an Amendment to the Interlocal Agreement with the City of South San Francisco for the Addition of Sewer Line Video Inspection Services.

**11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:**

**12. COMMENTS FROM COUNCIL MEMBERS:**

**13. CLOSED SESSION:**

- a. Conference with Labor Negotiators Pursuant to Gov't Code Section 54957.6; Agency Designated Representatives: City Manager and Human Resources Director; Employee Organizations: Miscellaneous Bargaining Unit and Police Bargaining Unit.
- b. Conference with Legal Counsel--Anticipated Litigation--Significant Exposure to Litigation Pursuant to Government Code section 54956(d)(2), One Case

**14. ADJOURNMENT:**

The next regular City Council Meeting will be held on December 10, 2013 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

**"The City With a Heart"**



Jim Ruane, Mayor  
Irene O'Connell, Vice Mayor  
Ken Ibarra, Councilmember  
Rico E. Medina, Councilmember  
Michael Salazar, Councilmember

## **AGENDA**

### **SPECIAL CITY COUNCIL CLOSED SESSION MEETING**

**November 26, 2013**

**Immediately following the Regular Council Meeting**

**Meeting location: Senior Center, 1555 Crystal Springs Road, San Bruno**

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**1. CALL TO ORDER:**

**2. ROLL CALL:**

**3. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** Individuals allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask the City Clerk to request that the Council consider your comments earlier. It is the Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Council from discussing or acting upon any matter not agendaized pursuant to State Law.

**4. CLOSED SESSION:**

Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8  
Property: 105 Cabrillo Way, San Bruno  
Agency Negotiator: City Manager  
Negotiating Parties: City of San Bruno  
Under Negotiation: Price and terms of payment.

**5. ADJOURNMENT:**

The next regular City Council Meeting will be held on December 10, 2013 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.



**"The City With a Heart"**

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Rico E. Medina, Councilmember  
Michael Salazar, Councilmember

## **MINUTES – SPECIAL MEETING**

### **SAN BRUNO CITY COUNCIL**

#### **CLOSED SESSION**

**November 12, 2013**

**6:15 p.m.**

**1. CALL TO ORDER: THIS IS TO CERTIFY THAT** the San Bruno City Council met on November 12, 2013 at the San Bruno Senior Center, at 1555 Crystal Springs Rd., San Bruno, CA. The meeting was called to order at 6:15 p.m

**2. ROLL CALL/PLEDGE OF ALLEGIANCE:**

Presiding was Mayor Ruane, Vice Mayor O'Connell, Council Members Medina, Ibarra and Salazar.

**3. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** None.

**4. CLOSED SESSION:**

**Mayor Ruane** said they would be going into closed session with no reportable action. Conference with Legal Counsel – Existing Litigation Pursuant to Government Code 54956.9 (d)(1): Rapada v. City of San Bruno.

**14. ADJOURNMENT:**

**Mayor Ruane** closed the meeting at 7:00 p.m. The next regular City Council Meeting will be held on November 12 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval  
at the City Council Meeting of  
November 26, 2013

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Carol Bonner, City Clerk

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Jim Ruane, Mayor



**"The City With a Heart"**

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Irene O'Connell, Vice Mayor  
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Michael Salazar, Councilmember

**MINUTES**  
**SAN BRUNO CITY COUNCIL**  
**November 12, 2013**  
**7:00 p.m.**

**1. CALL TO ORDER: THIS IS TO CERTIFY THAT** the San Bruno City Council met on November 12, 2013 at the San Bruno Senior Center, at 1555 Crystal Springs Rd., San Bruno, CA. The meeting was called to order at 7:00 p.m. **Mayor Ruane** thanked the Garden Club for the beautiful flower arrangement.

**2. ROLL CALL/PLEDGE OF ALLEGIANCE:**

Presiding was Mayor Ruane, Vice Mayor O'Connell, Council Members Medina, Ibarra and Salazar. **Interim Parks and Recreation Director Burns** led the Pledge of Allegiance. Recording by City Clerk Bonner.

**3. ANNOUNCEMENTS:**

a. **Mayor Ruane** announced there will not be a City Council Meeting on December 24th, the fourth Tuesday in December. The only Regular City Council Meeting in December will be held on December 10, 2013.

b. **Mayor Ruane** announced there will be a Special Meeting for the Purpose of Installing Newly Elected City Officials on Tuesday, December 3, 2013 at 7:30 p.m.

c. **Mayor Ruane** acknowledged the eight and half years of service to San Bruno by Finance Director Kim Juran who has accepted a job in Auburn. She thanked the City.

**4. PRESENTATIONS:**

a. **Mayor Ruane** Presented a 25-Year Service Award to Ray Perkins, Cable Television Department who thanked the City.

b. **Mayor Ruane** Received the Grand Boulevard Initiative Award for the City of San Bruno's Transit Corridors Plan.

c. **Mayor Ruane** Presented an Award from the San Mateo County Trial Lawyers Association to Marc Zafferano Recognizing the City of San Bruno's Fire Department as 2013 Public Safety Officers of the Year.

d. Receive Presentation from the Peninsula Health Care District. **Cheryl Fama** from the Peninsula Health Care District gave a powerpoint presentation on the future plans for the Health Focused Campus Under Development.

e. **Rafael Bono** gave a Presentation from CalTrain Joint Powers Board on the Final Design of Improvements along First Avenue on the East Side of the Grade Separation Structure in a powerpoint presentation.

**Councilmember Ibarra** questioned the loss of parking at First Avenue. **Bono** said originally there was a net loss of 31 parking spaces, and they were able to bring back 18 of those spots; however, there is still a net loss of 13 spots.

**Vice Mayor O’Connell** said it appears First Avenue is going to be wider. **Bono** said First Avenue remains the same width as it is today with a sidewalk on the West side.

**Vice Mayor O’Connell** asked if there is a reason the sidewalk couldn’t be made smaller. **Bono** said Caltrain has a right-away at the edge of the existing curb line. He said it could be looked at.

**Councilmember Medina** asked about the lighting and the ramp. **Bono** said the designers have come up with some conceptual ideas for the ramp. He said the lighting meets acceptable standards but a field sample will be done.

**5. REVIEW OF AGENDA:** **Mayor Ruane** moved Item 11. to follow Item 8.

**6. APPROVAL OF MINUTES:** Special City Council Meetings of October 9, 12 and 22, 2013 and the Regular City Council Meeting of October 22, 2013, approved as submitted.

**7. CONSENT CALENDAR:**

a. **Approve:** Accounts Payable of October 21 and 28, 2013.

b. **Approve:** Payroll of October 13, 2013.

c. **Adopt:** Resolution Amending the City Classification Plan by Adopting Position Descriptions for Emergency Services Coordinator, Information Technology Manager, and Lead Accounting and Customer Services Representative, and Adopting Salary Ranges for Emergency Services Coordinator and Information Technology Manager Positions.

d. **Approve:** Out-of-State Travel for the City Manager and Vice Mayor to Attend the National Pipeline Safety Trust Annual Conference, November 21-22, 2013.

**M/S O’Connell/Ibarra** to approve and passed with all ayes.

**8. PUBLIC HEARINGS:** None.

**11.** Receive Annual Report from the Parks and Recreation Commission.

**Chair Michael Palmer** introduced the members of the Parks and Recreation Commission in a powerpoint presentation. He reviewed what the Commission has done over the last year and the plans they have going forward.

**Vice Mayor O’Connell** asked if applications could be input in Focus for those wishing to have someone be on the Memorial Wall. **Palmer** said he would look into it.

**Mayor Ruane** thanked the Commission for all they do.

**9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:**

**Arlene Shields** from the office of San Mateo County Supervisor Adrienne Tessier’s came to thank Council for participation in the redistricting process. She said more information can be found at [smcdistrictcommittee.org](http://smcdistrictcommittee.org) and welcomed anyone to call. **City Manager Jackson** said in general terms District 5 covers the area north of Sneath Lane and West of Skyline, approximate.

**Councilmember Ibarra** said a concerted effort was made to try to keep San Bruno in District 1. **Shields** said the official date for the exact boundaries is December 5.

**10. CONDUCT OF BUSINESS:**

a. Receive Oral Report on Results of the November 5, 2013 General Municipal Election and the Schedule to fill City Council Vacancies.

**City Clerk Bonner** gave the unofficial results of 23 precincts in San Bruno for the November 5 Consolidated Municipal Election. There are approximately 19,891 voters in San Bruno.

Mayor Jim Ruane received 3,489 votes  
Councilmember Rico E. Medina received 2,333 votes  
Councilmember Ken Ibarra received 2,079 votes  
Candidate Marty Medina received 1,617 votes  
Candidate Andrew T. Mason received 1,135 votes  
City Treasurer John Marty received 3,412 votes  
City Clerk Carol Bonner received 3,509 votes

**Bonner** reviewed the process of the canvassing of municipal election returns. The City Council shall meet in the Council Chambers of the City Hall at 7:30 p.m. on the Tuesday next succeeding the date of each general or special municipal election. At this meeting the City Council shall canvass the returns of the election, declare by resolution the results and administer oaths of office and install newly elected officers.

The Vice Mayor shall be selected from among the members of the City Council who have not served as Mayor or Vice Mayor. If all of the members of the Council have served as either Mayor or Vice Mayor, the vice mayor shall be the person whose service as Mayor or Vice Mayor was least recent. The candidate who was the least recent is Councilmember Medina who last served in 2010.

**Councilmember Ibarra** asked if the City Council's swearing in ceremony could be combined with the San Bruno School District, also to extend an invitation to our newly elected trustees of the San Mateo County Community College District, also our representative from San Mateo Union High School District. **Mayor Ruane** said he would prefer it stay within Council. **Councilmember Medina** said he thought they should be invited, even if it wasn't the swearing in ceremony. **City Clerk Bonner** and **City Treasurer Marty** concurred with Mayor Ruane that it should stay within the Council but everyone should be invited. **Mayor Ruane** concurred.

**Councilmember Ibarra** asked an invitation be sent to those he mentioned previously as well as the entire community.

b. Adopt Resolution Approving the 2013-18 Five-Year Capital Improvement Program and Appropriating Funding for the 2013-14 Capital Improvement Project Budget.

**City Manager Jackson** introduced the Capital Improvement Budget as outlined in the staff report. She asked the budget be approved but she said they will return to Council at the beginning of the year with a more detailed update on the work program. **Finance Director Juran** walked through the details of the Capital Improvement Budget in a powerpoint presentation.

**Councilmember Medina** said he could not vote in the affirmative on the entire CIP budget. He approved of the City Manager's idea of them coming back in January.

**Councilmember Ibarra** said every project has to come before Council before it can be approved.

**City Manager Jackson** asked the budget be approved with the understanding that Council will receive a presentation about the upcoming three to six month work program at the beginning of the year that will give an opportunity to understand those projects that will be receiving Council's attention. There are projects where contracts have already been awarded and that are in progress.

**Vice Mayor O'Connell** introduced the resolution for adoption and passed with a unanimous vote.

c. Receive First Quarter Financial Update Report as of September 30, 2013, and Adopt Resolution Amending the Fiscal Year 2013-14 Operating Budget to Re-Appropriate Fiscal Year 2012-13 Carryover Encumbrances.

**Finance Director Juran** provided the first quarter financial update as outlined in the staff report, highlighting some of the important points and asked for adoption of a resolution to amend the Fiscal Year 2013-14 Operating Budget.

**Vice Mayor O'Connell** introduced the resolution for adoption and passed with a unanimous vote.

d. Adopt Amendment No. 7 to Franchise Agreement for Integrated Waste Management Services with Recology San Bruno, Implementing an Organics Food Waste Collection Program and Amending the Rate Adjustment Application Date.

**Finance Director Juran** gave an overview of the staff report and asked for questions.

**Kirsten Pinocchi**, Recology, gave an update on the organics food waste collection pilot program.

**Councilmember Ibarra** asked what the customers are saying. **Pinocchi** said there is a good mixture of comments. **Councilmember Ibarra** asked about food waste sitting for a better part of a week. **Pinocchi** said there has only been one problem.

**Councilmember Salazar** asked if the sample group represented the entire City. **Pinocchi** said the customers who were selected do represent what the City is made up of.

**Councilmember Salazar** asked when we will see the numbers. **Pinocchi** said not for at least six months and she could come back.

**Vice Mayor O'Connell** introduced the amendment for adoption and passed with a unanimous vote.

e. Adopt Resolution Authorizing the City Manager to Execute a Multi-Year contract with Proven Management, Inc. for as Needed Sewer System Cleaning and Video Inspection Services in an Amount not to Exceed \$70,000 for Fiscal Year 2013-14.

**Associate Engineer Wood** gave an overview of the staff report and asked for questions.

**Councilmember Medina** asked if any our neighboring cities could be partnered with. **Wood** said South San Francisco does have video equipment and that is an option to explore. He said it is part of the long-term plan.

**Councilmember Salazar** wanted to be sure the analysis and interpretation go along with the video.

**Vice Mayor O'Connell** introduced the resolution for adoption and passed with a unanimous vote.

f. Adopt Resolution Authorizing the City Manager to Execute a Contract with West Yost for the Development of a Coordinated Infrastructure Replacement Work Plan in an Amount not to Exceed \$77,700.

**Engineer Kim** gave an overview of the staff report and asked for questions.

**Councilmember Ibarra** asked for an example of a coordinated project and if this has been done before. **Kim** said it was done on Mastick Avenue.

**Vice Mayor O'Connell** asked if there is a time line? **Kim** said the initial schedule funded package within a couple of months.

**Vice Mayor O'Connell** introduced the resolution for adoption and passed with a unanimous vote.

g. Receive Report and Provide Direction to Staff Regarding Acquisition of the Bayshore Circle Median and Alternatives for Use of the Property.

**City Manager Jackson** gave an overview of the staff report in a powerpoint presentation and asked for questions.

**Vice Mayor O'Connell** asked if an environmental review will be done before the property is acquired. **City Manager Jackson** said it should be done as soon as possible.

**Vice Mayor O'Connell** asked if we discussed with residents on either side of the street what they would like to do? **City Manager Jackson** said a formal process has not been done.

**Councilmember Ibarra** asked if there wasn't a potential concern about contamination. He said the owner should take care of this now. **City Manager Jackson** said staff is not anticipating any type of public health hazard. She said BART has no interest in the property.

**Councilmember Medina** the residents in the area reminded him that they are glad to see this being brought forward. The residents feel parking is an issue.

**M/S O'Connell/Ibarra** that the go forward as directed by the City Manager to talk to BART and passed with all ayes.

**Councilmember Salazar** said the intent is to move forward with purchasing the property. The City should take ownership. He would like to have a better idea of what we intend to do with it.

#### **11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:**

Receive Annual Report from the Parks and Recreation Commission. (Moved to follow Item 8.)

#### **12. COMMENTS FROM COUNCIL MEMBERS:**

**Councilmember Ibarra** said he received a couple of calls regarding street were lights that were out in the City and he went on line to the Public Services sites and he received immediate responses.

#### **13. CLOSED SESSION:**

**Mayor Ruane** said they would be going into Closed Session with no reportable action.

a. Conference with Labor Negotiators Pursuant to Gov't Code Section 54957.6; Agency Designated Representatives: City Manager and Human Resources Director; Employee Organizations: Miscellaneous Bargaining Unit and Police Bargaining Unit.

b. Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8  
Property: 105 Cabrillo Way, San Bruno  
Agency Negotiator: City Manager  
Negotiating Parties: City of San Bruno  
Under Negotiation: Price and terms of payment.

**14. ADJOURNMENT:**

**Mayor Ruane** closed the meeting at 9:32 p.m. The next regular City Council Meeting will be held on November 26 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval  
at the City Council Meeting of  
November 26, 2013

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Carol Bonner, City Clerk

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Jim Ruane, Mayor

11/04/13

CITY OF SAN BRUNO  
WARRANT REGISTER  
TOTAL FUND RECAP

FUND	FUND NAME	AMOUNT
001	GENERAL FUND	\$181,574.06
122	SOLID WASTE/RECYCL.	\$156.11
132	AGENCY ON AGING	\$134.40
190	EMERGENCY DISASTER FUND	\$3,918.76
203	STREET IMPROVE. PROJECTS	\$4,577.14
611	WATER FUND	\$367,880.66
621	STORMWATER FUND	\$524.03
631	WASTEWATER FUND	\$17,136.04
641	CABLE TV FUND	\$117,553.21
701	CENTRAL GARAGE	\$258.88
702	FACILITY MAINT. FUND	\$4,543.71
711	SELF INSURANCE	\$37,880.08
TOTAL FOR APPROVAL		\$736,137.08

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 3 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 144832 THROUGH 144954 INCLUSIVE, TOTALING IN THE AMOUNT OF \$736,137.08 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,

  
FINANCE DIRECTOR

11/5/13  
DATE

T.a.

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0017188 3T EQUIPMENT COMPANY INC.	144832	11/4/2013	327.56
0017341 AARONSON DICKERSON, COHN & LANZONE	144871	11/4/2013	2,417.25
0104680 ACCESS 24 COMMUNICATIONS INC.	144833	11/4/2013	183.95
0016499 ACTION SPORTS	144834	11/4/2013	340.60
0000858 ADECCO EMPLOYMENT SERVICES	144835	11/4/2013	5,460.29
0001170 AIRGAS NCN	144836	11/4/2013	118.35
0000163 AIRPORT AUTO PARTS INC.	144837	11/4/2013	42.20
0100395 ALAN SAKAYAMA	144928	11/4/2013	103.43
0097137 ALERT DOOR SERVICE INC	144838	11/4/2013	675.00
0017459 ALL CITY MANAGEMENT SVC.INC.	144839	11/4/2013	2,241.75
0000082 AMERICAN MESSAGING	144840	11/4/2013	67.71
0091913 AMERICAN SOCIETY OF CIVIL ENGINEERS (ASCE)	144862	11/4/2013	265.00
0000370 ANCHOR FENCE COMPANY, INC.	144841	11/4/2013	156.68
0001202 ARAMARK UNIFORM SERVICES	144842	11/4/2013	16.10
0001965 ARISTA BUSINESS	144843	11/4/2013	1,078.56
0014617 AT&T	144844	11/4/2013	13.02
0017191 AT&T	144845	11/4/2013	341.56
0000345 BAKER & TAYLOR BOOKS	144847	11/4/2013	1,955.40
0001849 BAY AREA WATER SUPPLY & CONSERVATION AGEN	144940	11/4/2013	8,790.25
0103924 BEAR DATA SOLUTIONS, INC.	144848	11/4/2013	40,000.00
0000378 BROADMOOR LANDSCAPE SUPPLY	144850	11/4/2013	261.60
0101539 BURK E. DELVENTHAL	144851	11/4/2013	44.00
0018942 CA DEPARTMENT OF PUBLIC HEALTH	144852	11/4/2013	8,674.78
0097451 CALIFORNIA PARK & RECREATION	144853	11/4/2013	150.00
0017843 CENTRAL COUNTY FIRE DEPT.	144854	11/4/2013	32,166.75
0000729 CERTIFIED LABORATORIES	144855	11/4/2013	964.49
0013965 CH BULL CO.	144856	11/4/2013	1,065.18
0017284 CHEMSEARCHFE	144857	11/4/2013	386.50
0103854 CHRISTINE HOPKINS	144885	11/4/2013	31.85
0016324 CINTAS CORPORATION #464	144858	11/4/2013	2,051.13
0102572 CINTAS FIRE PROTECTION	144859	11/4/2013	104.64
0097464 CINTAS FIRST AID & SAFETY	144860	11/4/2013	499.15
0017051 CITY OF MILLBRAE	144861	11/4/2013	50.00
0105124 CLEANSCAPES SF	144863	11/4/2013	5,568.75
0017802 CLEANSOURCE, INC.	144864	11/4/2013	1,357.64
0018911 COMCAST CABLE COMMUNICATIONS	144865	11/4/2013	25,110.54
0104508 COMCAST SPORTSNET CALIFORNIA	144866	11/4/2013	20,352.15
0098656 COMPLETE LINEN SERVICE	144867	11/4/2013	86.04
0105860 CONSTR COSTA COUNTY LIBRARY ADMINISTRATIOI	144868	11/4/2013	400.00
0015857 COUNTY OF SAN MATEO	144869	11/4/2013	76.00
0103384 DALE NORDBYE	144908	11/4/2013	110.00
0098693 DANIEL KRAJICEK	144893	11/4/2013	13.53
0018188 DAU PRODUCTS	144870	11/4/2013	7,422.84
0000046 EWING IRRIGATION PRODUCTS INC	144875	11/4/2013	96.72
0013683 F. FERRANDO & CO.	144876	11/4/2013	9,057.00
0001782 FLOWERS ELECTRIC & SVC.CO.INC.	144877	11/4/2013	877.50
0018117 FLYERS ENERGY, LLC	144878	11/4/2013	10,645.68
0104771 GILLERAN ENERGY MANAGEMENT SERVICES	144872	11/4/2013	3,918.76
0104135 GLOBAL TRACKING COMMUNICATIONS, INC.	144942	11/4/2013	239.92
0016154 GOETZ BROTHERS SPORTING GOODS	144881	11/4/2013	797.88
0000162 GRAINGER	144882	11/4/2013	1,948.50
0000385 HACH COMPANY	144883	11/4/2013	2,693.38
0092890 HEATHER LEVERONI	144898	11/4/2013	139.41

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0103336 HUB INTERNATIONAL SERVICE INC.	144886	11/4/2013	448.18
0098665 JAMES FOWLER	144879	11/4/2013	28.85
0101992 JAMES HAGGARTY	144884	11/4/2013	33.26
0099468 JAMES MOYNITAN	144904	11/4/2013	1,000.00
0096970 JEANNE GARCIA	144880	11/4/2013	187.04
0100452 JEFF AVILA	144846	11/4/2013	518.94
0016347 JEFFREY MADONICH	144900	11/4/2013	49.50
0103317 JILL ROFII	144925	11/4/2013	1,066.00
0103087 JIM EVANGELIST	144874	11/4/2013	54.61
0103884 JJ NGUYEN, INC.	144887	11/4/2013	35,608.35
0018376 JT2 INTEGRATED RESOURCES	144888	11/4/2013	5,368.00
0093434 JT2 INTEGRATED RESOURCES	144889	11/4/2013	32,512.08
0000075 K-119 TOOLS OF CALIFORNIA INC.	144890	11/4/2013	650.47
0018050 KAISER FOUNDATION HEALTH PLAN	144891	11/4/2013	3,666.00
0103789 KATHERINE A KWARTZ-HOLM	144895	11/4/2013	1,000.00
0100505 KATHRYN WANG	144951	11/4/2013	1,000.00
0000132 KELLY-MOORE PAINT CO INC.	144892	11/4/2013	156.11
0104994 KRON 4/BAY AREA NEWS STATION	144894	11/4/2013	18,286.00
0000317 L.N. CURTIS & SONS	144896	11/4/2013	19,700.22
0103343 LCC PENINSULA DIVISION	144897	11/4/2013	15.00
0102701 LISA LUCIANO	144899	11/4/2013	682.50
0000376 MARILYN BENNETT	144849	11/4/2013	405.60
0092285 MICROMARKETING LLC	144901	11/4/2013	95.90
0016863 MIDWEST TAPE, LLC	144902	11/4/2013	41.99
0000333 MOSS RUBBER & EQUIP. CORP.	144903	11/4/2013	159.38
0000357 NATIONAL CABLE TV CO-OP, INC.	144905	11/4/2013	5,193.83
0018859 NATIONAL DATA & SURVEYING SERV	144906	11/4/2013	85.00
0000902 NATIONAL PEN CORPORATION	144907	11/4/2013	149.86
0105238 NORTHERN SERVICES INC.	144909	11/4/2013	2,420.00
0092263 OFFICE DEPOT INC	144910	11/4/2013	565.56
0018284 OFFICEMAX INC.	144911	11/4/2013	380.05
0097567 ONE HOUR DRY CLEANING	144912	11/4/2013	393.90
0000012 PACIFIC GAS & ELECTRIC	144913	11/4/2013	106,781.49
0001154 PENINSULA LIBRARY SYSTEM	144914	11/4/2013	3,123.17
0001327 PENINSULA PUMP & EQUIPMENT INC	144915	11/4/2013	6,330.65
0000618 PLANTRONICS INC	144916	11/4/2013	42.51
0105861 PROTECH	144917	11/4/2013	710.00
0000071 R & B COMPANY	144918	11/4/2013	16,845.51
0000071 R & B COMPANY	144919	11/4/2013	4,449.10
0018312 R. GUERRA & ASSOCIATES	144920	11/4/2013	250.00
0017111 RANDOM HOUSE INC	144921	11/4/2013	69.49
0094546 RECORDED BOOKS, LLC	144922	11/4/2013	34.34
0090749 RED WING SHOE STORE	144923	11/4/2013	397.82
0018425 REVENUE & COST SPECIALISTS LL	144924	11/4/2013	7,020.00
0016213 ROZZI REPRODUCTION&SUPPLY INC.	144926	11/4/2013	166.77
0018846 SAFETY CENTER INC.	144927	11/4/2013	2,700.00
0093465 SAN MATEO COUNTY SHERIFF	144929	11/4/2013	988.00
0000074 SFPUC - WATER DEPARTMENT	144931	11/4/2013	215,302.90
0102917 SFPUC FINANCIAL SERVICES	144932	11/4/2013	2,640.00
0018962 SHOE DEPOT INC.	144933	11/4/2013	93.17
0093872 SHOWCASES	144934	11/4/2013	39.59
0018214 SIGILLO SUPPLY INC.	144935	11/4/2013	732.35
0097079 SPRINT	144936	11/4/2013	65.38
0018558 STANLEY SECURITIES SOLUTIONS	144937	11/4/2013	95.20

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0105481 STARVISTA	144938	11/4/2013	16,455.50
0105796 SUNRISE FOOD DISTRIBUTOR INC.	144939	11/4/2013	134.40
0098834 SVETLANA VOLOVIK	144950	11/4/2013	1,205.52
0018813 TANKO LIGHTING	144941	11/4/2013	43.27
0002025 TELECOMMUNICATIONS ENGINEERING ASSOCIATE	144873	11/4/2013	85.00
0017932 TRILLIUM USA INC.	144943	11/4/2013	28.50
0000665 TSQ SOLUTIONS INC.	144944	11/4/2013	325.00
0001362 TV GUIDE MAGAZINE, LLC	144945	11/4/2013	239.73
0102744 UNIVERSAL BUILDING SERVICES	144946	11/4/2013	163.00
0102865 UNIVERSAL SERVICE ADMINISTRATIVE CO.	144930	11/4/2013	4,241.16
0000584 USA MOBILITY WIRELESS INC.	144947	11/4/2013	6.99
0105133 UTILITY TELEPHONE, INC.	144948	11/4/2013	178.28
0104256 VIBO MUSIC CENTER	144949	11/4/2013	163.20
0104363 WELLS FARGO BANK NA	144953	11/4/2013	49.40
0000612 WESTVALLEY CONSTRUCTION CO.INC	144954	11/4/2013	5,569.40
0104704 WHITLOCK & WEINBERGER TRANSPORTATION INC.	144952	11/4/2013	4,492.14
	<b>GrandTotal:</b>		<b>736,137.08</b>
	<b>Total count:</b>		<b>123</b>

11/12/13

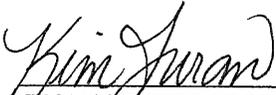
CITY OF SAN BRUNO  
WARRANT REGISTER  
TOTAL FUND RECAP

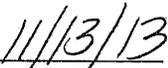
FUND	FUND NAME	AMOUNT
001	GENERAL FUND	\$457,031.50
132	AGENCY ON AGING	\$7,884.89
190	EMERGENCY DISASTER FUND	\$8,326.10
611	WATER FUND	\$5,504.78
621	STORMWATER FUND	\$16.94
631	WASTEWATER FUND	\$1,784.44
641	CABLE TV FUND	\$9,447.55
702	FACILITY MAINT. FUND	\$9,793.53
707	TECHNOLOGY DEVELOPMENT	\$1,346.33
711	SELF INSURANCE	\$22,138.84
880	PROJECT DEVELOP. TRUST	\$22,008.65
TOTAL FOR APPROVAL		\$545,283.55

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 3 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 144955 THROUGH 145072 INCLUSIVE, TOTALING IN THE AMOUNT OF \$545,283.55 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,

  
\_\_\_\_\_  
FINANCE DIRECTOR

  
\_\_\_\_\_  
DATE

11/12/2013 4:09:47PM

City of San Bruno

Document group: komalley

Bank: apbank

05507660

Vendor Code & Name	Check #	Check Date	Amount	
0105829	ACORN MEDIA	144955	11/12/2013	11,939.17
0016499	ACTION SPORTS	144956	11/12/2013	809.88
0001170	AIRGAS NCN	144957	11/12/2013	64.78
0000163	AIRPORT AUTO PARTS INC.	144958	11/12/2013	66.08
0101561	ALICE KIM	145008	11/12/2013	9.47
0018611	ALL INDUSTRIAL ELECTRIC SUPPLY	144959	11/12/2013	152.60
0018902	ALLGOOD DRIVING SCHOOL, INC.	144960	11/12/2013	120.00
0000372	ALLIED SECURITY ALARMS	144961	11/12/2013	441.00
0017359	AMERICAN EXPRESS	144962	11/12/2013	4,190.74
0096278	ANTHONY J MONTEIRO	145026	11/12/2013	154.49
0001202	ARAMARK UNIFORM SERVICES	144963	11/12/2013	187.21
0001965	ARISTA BUSINESS	144964	11/12/2013	159.85
0018008	ASSOCIATED WINDOW CLEANING	144966	11/12/2013	1,925.00
0016123	AT&T	144967	11/12/2013	2,093.67
0000345	BAKER & TAYLOR BOOKS	144968	11/12/2013	1,682.74
0103924	BEAR DATA SOLUTIONS, INC.	144969	11/12/2013	3,483.56
0094705	CACEO	144971	11/12/2013	250.00
0105324	CAINE COMPUTER CONSULTING, LLC	144972	11/12/2013	9,219.00
0100480	CALEB GOMEZ	144992	11/12/2013	14.89
0097948	CARDINAL RULES	144973	11/12/2013	1,040.00
0103256	CARRIE LUJAN	145019	11/12/2013	567.00
0100807	CHARLES MARKOVICH	145022	11/12/2013	42.22
0016324	CINTAS CORPORATION #464	144974	11/12/2013	183.12
0096053	CINTAS DOCUMENT MANAGEMENT	144975	11/12/2013	45.00
0000227	CITY OF SAN BRUNO	144976	11/12/2013	3,599.34
0097194	CLARA VASQUEZ	145066	11/12/2013	400.00
0105124	CLEANSCAPES SF	144977	11/12/2013	2,392.50
0017802	CLEANSOURCE, INC.	144978	11/12/2013	1,053.08
0098656	COMPLETE LINEN SERVICE	144979	11/12/2013	133.76
0105811	CSAC EXCESS INSURANCE AUTHORITY	144986	11/12/2013	12,214.62
0018331	CSG CONSULTANTS INC.	144980	11/12/2013	405.50
0016604	CUMMINS PACIFIC, LLC	144981	11/12/2013	3,447.21
0018912	DASH MEDICAL GLOVES INC.	144982	11/12/2013	502.82
0099590	DAWN LEI	145012	11/12/2013	65.00
0104141	DC&E	144983	11/12/2013	436.05
0102820	DEBRA HALL	144999	11/12/2013	289.00
0000197	DEMCO SUPPLY INC.	144984	11/12/2013	52.41
0104678	DIVISION OF THE STATE ARCHITECT	145030	11/12/2013	250.00
0105661	EDDIE GOMEZ	144993	11/12/2013	1,000.00
0013714	FIRST NATIONAL BANK	144987	11/12/2013	17,749.04
0001782	FLOWERS ELECTRIC & SVC.CO.INC.	144988	11/12/2013	1,301.95
0102869	FRANCHISE TAX BOARD	144989	11/12/2013	50.00
0095666	GLOBAL TELECOM&TECHNOLOGY INC.	144990	11/12/2013	2,088.67
0016969	GOLDEN IDEAS	144991	11/12/2013	729.84
0000162	GRAINGER	144994	11/12/2013	367.17
0000541	GRANITE ROCK COMPANY	144995	11/12/2013	1,392.45
0017900	GREAT LAKES DATA SYSTEMS INC	144996	11/12/2013	1,850.00
0095966	GREATAMERICA FINANCIAL SVCS.	144997	11/12/2013	404.33
0096837	GYM DOCTORS	144998	11/12/2013	279.74
0099504	HEZAREIGH RYAN	145044	11/12/2013	47.00
0105378	HOME MAID RAVIOLI COMPANY INC.	145002	11/12/2013	233.85
0100540	HP CONSTRUCTION	145003	11/12/2013	1,024.10
0001786	IN DEMAND-NYC	145004	11/12/2013	705.82

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0100464 INESSA MAMATOV	145021	11/12/2013	42.05
0101033 IVAN LUM	145020	11/12/2013	5.41
0097381 JAMES SHEA	145048	11/12/2013	9.47
0098126 JENNIE TUCKER	145064	11/12/2013	380.00
0103317 JILL ROFII	145043	11/12/2013	174.85
0099527 JOSEPH P. LEHANE	145011	11/12/2013	21.08
0000771 JT2 INTEGRATED RESOURCES	145005	11/12/2013	22,124.84
0100677 JUDITH HILLSTEAD	145001	11/12/2013	34.86
0094782 JUDY'S FLAG CITY	145006	11/12/2013	299.75
0000132 KELLY-MOORE PAINT CO INC.	145007	11/12/2013	124.12
0100924 KIRBY BUILT QUALITY PRODUCTS	145009	11/12/2013	1,897.71
0095085 KURT LIKINS	145010	11/12/2013	500.00
0097182 LAINA YEGHIAYAN	145071	11/12/2013	9.47
0105034 LFP BROADCASTING, LLC	145013	11/12/2013	54.56
0104424 LIDIA'S ITALIAN DELICACIES	145014	11/12/2013	2,967.50
0095766 LIFE-ASSIST, INC.	145015	11/12/2013	333.06
0017924 LORAL LANDSCAPING INC.	145016	11/12/2013	7,167.00
0100620 LOUISE QUILES	145035	11/12/2013	25.03
0018177 LOWE'S	145018	11/12/2013	494.96
0018496 MCMASTER-CARR SUPPLY CO.	145023	11/12/2013	812.07
0018311 MEDCO SUPPLY COMPANY	145024	11/12/2013	64.21
0102770 METLIFE	145025	11/12/2013	1,205.08
0000333 MOSS RUBBER & EQUIP. CORP.	145027	11/12/2013	298.78
0017289 MUNISERVICES, LLC	145028	11/12/2013	1,000.00
0100760 NASTARAN HASHEMI	145000	11/12/2013	20.98
0096380 NORTH COUNTY RECREATION LEAGUE(NCRL)	145039	11/12/2013	400.00
0092263 OFFICE DEPOT INC	145031	11/12/2013	671.24
0000012 PACIFIC GAS & ELECTRIC	145032	11/12/2013	944.78
0001154 PENINSULA LIBRARY SYSTEM	145033	11/12/2013	492.25
0015163 PENINSULA SPORTS OFFICIALS ASSOC.INC.	145051	11/12/2013	832.00
0097558 PURCHASE POWER	145034	11/12/2013	200.00
0091044 R.A. METAL PRODUCTS, INC	145036	11/12/2013	2,180.00
0017111 RANDOM HOUSE INC	145037	11/12/2013	73.58
0105850 RANEY PLANNING&MANAGEMENT INC.	145038	11/12/2013	22,008.65
0090749 RED WING SHOE STORE	145040	11/12/2013	495.38
0105325 RENE BUSINESS MACHINES	145041	11/12/2013	266.83
0100522 RICHARD BROWNING	144970	11/12/2013	200.00
0104493 ROBERT EPPERSON	144985	11/12/2013	10.11
0000022 ROBERT LOUIE	145017	11/12/2013	230.75
0100459 ROBERT MUSGRAVE	145029	11/12/2013	34.74
0018935 SAN BRUNO LIONS CLUB	145045	11/12/2013	220.00
0017145 SAN MATEO LAWN MOWER SHOP	145046	11/12/2013	191.59
0097410 SCREEND PRINTZ	145047	11/12/2013	272.03
0098030 SHRED-IT USA - SAN FRANCISCO	145049	11/12/2013	39.78
0100411 SMARTLOSS MEDICINE, INC.	145050	11/12/2013	92.74
0097079 SPRINT	145052	11/12/2013	412.44
0098846 SSFFD	145053	11/12/2013	45.00
0103255 STACEY RICH-PALAFIX	145042	11/12/2013	567.00
0018558 STANLEY SECURITIES SOLUTIONS	145054	11/12/2013	418.82
0105711 STEPFORD	145055	11/12/2013	954.77
0105796 SUNRISE FOOD DISTRIBUTOR INC.	145056	11/12/2013	492.80
0018813 TANKO LIGHTING	145057	11/12/2013	467.12
0000431 TEAMSTERS LOCAL #856	145058	11/12/2013	346,629.00
0018073 TEAMSTERS LOCAL 350	145059	11/12/2013	3,368.00

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Vendor Code & Name	Check #	Check Date	Amount
0015691 TEAMSTERS LOCAL 856	145060	11/12/2013	13,797.00
0091238 THE 100 CLUB OF SAN MATEO CTY.	145061	11/12/2013	150.00
0097449 THYSSENKRUPP ELEVATOR CORP.	145062	11/12/2013	378.83
0105824 TRIVAD, INC.	145063	11/12/2013	942.00
0102988 VANTAGEPOINT TRANSFER AGENTS	145065	11/12/2013	7,658.29
0098917 VOLIKOS ENTERPRISES	145067	11/12/2013	3,672.95
0105762 VUBIQUITY INC.	145068	11/12/2013	1,232.60
0018385 WFCB - OSH COMMERCIAL SERVICES	145069	11/12/2013	735.50
0097956 WINSTON ARVER	144965	11/12/2013	9.47
0100502 XIAO FANG ZHENG	145072	11/12/2013	41.95
0100565 YIQUN WU	145070	11/12/2013	80.00
		<b>GrandTotal:</b>	<b>545,283.55</b>
		<b>Total count:</b>	<b>118</b>



**City Council Agenda Item  
Staff Report**

CITY OF SAN BRUNO

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DATE: November 26, 2013  
TO: Honorable Mayor and Members of the City Council  
FROM: Jim O'Leary, Interim Finance Director  
SUBJECT: Payroll Approval

City Council approval of the City payroll distributed November 8, 2013 is recommended. The Labor Summary report reflecting the total payroll amount of \$1,284,439.66 for the bi-weekly pay period ending November 3, 2013 is attached.

**LABOR SUMMARY FOR PAY PERIOD ENDING : November 03, 2013**

**pyLaborDist**

**11/08/13**

Fund: 001 - GENERAL FUND	967,172.64
Fund: 122 - SOLID WASTE/RECYCL.	1,444.04
Fund: 153 -RDA OBLIGATION RETIREMENT FUND	6,010.09
Fund: 190 - EMERGENCY DISASTER FUND	14,770.10
Fund: 201 - PARKS AND FACILITIES CAPITAL	3,643.75
Fund: 203 - STREET IMPROVE. PROJECTS	6,875.49
Fund: 611 - WATER FUND	70,744.72
Fund: 621 - STORMWATER FUND	12,399.16
Fund: 631 - WASTEWATER FUND	65,737.29
Fund: 641 - CABLE TV FUND	84,487.29
Fund: 701 - CENTRAL GARAGE	9,636.32
Fund: 702 - FACILITY MAINT.FUND	21,697.84
Fund: 707 - TECHNOLOGY DEVELOPMENT	13,366.42
Fund: 711 - SELF INSURANCE	6,454.51

**Total**

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1,284,439.66



CITY OF SAN BRUNO

John E. Marty

CITY TREASURER

City Treasurer

# RECONCILIATION OF GENERAL LEDGER TO BANK

## MONTH ENDING OCTOBER 2013

### City of San Bruno Cash

### City of San Bruno General Ledger

Investment Balance	\$ 49,628,247.25
Glenview Fire LAIF	3,033,469.56
Checking	4,635,880.78
Police Checking	17,479.19
Glenview Fire Recovery	1.80
Glenview Counseling Assist	9,961.00
Successor Agency of SB	
RDA	209,582.01
Successor Housing Agency	0.00
City of SB as Custodian - WFB	68,823,200.01

**Bank Balances as of 7/31/13** 126,357,821.60

Outstanding checks \$ (453,290.27)

FNB Deposit Transit	7,198.24
FNB Deposit Transit	13,937.26
FNB Deposit Transit	10,134.03
FNB Deposit Transit	11,256.16
Finance CC	4,466.61
CATV Merchant Bankcard	
CC	3,158.29
Utility Billpay - Online	14,147.54
Utility Billpay - VISA	12,077.61

**General Ledger Balance** \$125,977,015.83

CATV Checkfree Deposit	950.16
Utility ACH Pymt	2,941.08

**Adjusted Balance** \$ 125,980,907.07

**Adjusted Balance** \$125,980,907.07

*J.E.*



John E. Marty  
City Treasurer

CITY OF SAN BRUNO  
CITY TREASURER

## INVESTMENT REPORT

MONTH ENDING OCTOBER 2013

### INVESTMENTS

YIELD

#### INVESTMENT POOLS

Local Agency Investment Fund	14,257,580.77	0.270
Glenview Fire LAIF	3,033,469.56	0.270
San Mateo County Pool	17,259,428.91	0.700

#### INVESTMENTS HELD AT UNION BANK

PAR VALUE

COST BASIS

MKT. VALUE

YIELD

Federal Farm Credit Bank 0.20% mat 12/3/13	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,080.00	0.200
Federal Farm Credit Bank 0.20% mat 2/26/14	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,290.00	0.200
Federal Farm Credit Bank 0.25% mat 4/4/14	\$ 1,000,000.00	\$ 1,000,399.00	\$ 1,000,580.00	0.250
Federal Home Loan Bank 1.42 mat 5/30/14	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,007,430.00	1.410
Federal Home Loan Mtg 0.50% mat 9/11/15	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,380.00	0.500
Federal Farm Credit Bank 0.50% mat 11/5/15	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,040.00	0.500
Federal National Mtg 0.70% mat 3/4/16	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,001,380.00	0.700
Federal Home Loan Mtg Corp 0.57% 6/20/2016	\$ 1,000,000.00	\$ 1,000,000.00	\$ 999,300.00	0.570

Federal Home Loan Mtg 1.00% 7/29/16	\$	1,000,000.00	\$1,000,000.00	\$ 1,001,570.00	1.000
Federal Natl Mtg Assoc 1.00% 8/15/16	\$	1,000,000.00	\$ 1,000,000.00	\$ 996,990.00	0.500
Federal National Mtg Assn 0.75% 12/19/16	\$	1,000,000.00	\$ 1,000,000.00	\$ 999,700.00	0.750
Federal Natl Mtg Assoc 1.15% 1/25/17	\$	1,000,000.00	\$ 1,000,000.00	\$ 1,005,370.00	1.140
Federal Natl Mtg Assoc 0.70% 12/26/17	\$	2,000,000.00	\$ 2,000,000.00	\$ 1,983,040.00	0.710
Federal Home Loan Bank 1.00% mat 12/27/17	\$	1,000,000.00	\$ 1,000,000.00	\$ 987,230.00	1.010
US Govt Money Market	\$	3,110,838.57	\$ 3,110,838.57	\$ 3,110,838.57	0.010

**INVESTMENTS HELD AT WELLS FARGO  
BANK**

City of San Bruno as Temporary Custodian		68,823,200.01			0.142
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**TOTAL** **\$121,484,517.82**

11/20/2013 6:03:05PM

## City of San Bruno

Through period: 4

Through October 2013

	Cash	Investments	Fund Total
001 GENERAL FUND	39,383.15 CR	53,681.58	14,298.43
002 GENERAL FUND RESERVE	8,000,000.11	0.00	8,000,000.11
003 ONE-TIME REVENUE	112,647.00	0.00	112,647.00
004 NEW CAP IMPROV/ONE-TIME INITIATIVE RSRV	5,061,760.48	0.00	5,061,760.48
101 GAS TAX	1,003,111.66	0.00	1,003,111.66
102 MEASURE A TRANSPORTATION TAX	1,459,580.99	0.00	1,459,580.99
103 STREET SPECIAL REVENUE	308,278.09	0.00	308,278.09
104 TRAFFIC CONGESTION RELIEF	0.00	0.00	0.00
111 POLICE ASSET FORFEITURE	52,827.41	0.00	52,827.41
112 SAFETY AUGMENT. -PROP.172	67,682.64	0.00	67,682.64
113 POLICE SPECIAL REVENUE	34,797.04	0.00	34,797.04
114 TRAFFIC SAFETY GRANT	61,301.46	0.00	61,301.46
121 FEDERAL/STATE GRANTS	23,811.91 CR	0.00	23,811.91 CR
122 SOLID WASTE/RECYCL.	209,186.57	0.00	209,186.57
123 LIBRARY SPECIAL REVENUE	264,588.24	0.00	264,588.24
131 IN-LIEU FEES	4,182,927.02	0.00	4,182,927.02
132 AGENCY ON AGING	17,979.52	0.00	17,979.52
133 RESTRICTED DONATIONS	1,085,893.31	0.00	1,085,893.31
134 ED JOHNSON BEQUEST FUND	25,791.05	0.00	25,791.05
135 GLENVIEW FIRE DONATIONS	0.00	0.00	0.00
136 EMERGENCY DISASTER RESERVE	3,033,469.56	0.00	3,033,469.56
151 SUCCESSOR AGENCY TO THE SB RDA - OPS	0.00	0.00	0.00
152 CITY OF SB AS SUCCESSOR HOUSING AGENCY	0.00	0.00	0.00
153 RDA OBLIGATION RETIREMENT FUND	650,305.02	649,979.57	1,300,284.59
190 EMERGENCY DISASTER FUND	1,947,919.02	0.00	1,947,919.02
201 PARKS AND FACILITIES CAPITAL	394,495.52	0.00	394,495.52
203 STREET IMPROVE. PROJECTS	2,312,960.32	0.00	2,312,960.32
207 TECHNOLOGY CAPITAL	14,931.80	0.00	14,931.80
251 SUCCESSOR AGENCY TO THE SB RDA - CAPITAL	0.00	0.00	0.00
302 LEASE DEBT SERVICE	200,025.13	193,166.27	393,191.40
351 SUCCESSOR AGENCY TO THE SB RDA -2000 COP	0.00	0.00	0.00
611 WATER FUND	13,942,169.50	0.00	13,942,169.50
621 STORMWATER FUND	565,317.94	0.00	565,317.94
631 WASTEWATER FUND	7,975,321.84	629,723.87	8,605,045.71
641 CABLE TV FUND	3,702,657.35 CR	200.00	3,702,457.35 CR
701 CENTRAL GARAGE	536,369.12	0.00	536,369.12
702 FACILITY MAINT.FUND	961,336.44	0.00	961,336.44
703 GENERAL EQUIPMENT REVOLVING	3,765,194.01	0.00	3,765,194.01
707 TECHNOLOGY DEVELOPMENT	319,365.23	0.00	319,365.23
711 SELF INSURANCE	1,860,432.92	91,118.50	1,951,551.42
870 SAN BRUNO COMMUNITY RESTITUTION FUND	68,823,200.01	0.00	68,823,200.01
880 PROJECT DEVELOP. TRUST	113,027.02	0.00	113,027.02
891 S.B. GARBAGE CO. TRUST	378,675.25	0.00	378,675.25
<b>Grand Total:</b>	<b>125,977,015.83</b>	<b>1,617,869.79</b>	<b>127,594,885.62</b>

Totals are through period: 4

Page: 1

Expenditure Status Report

expstat.rpt  
11/20/2013 6:00PM  
Periods: 4 through 4

City of San Bruno  
10/1/2013 through 10/31/2013

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prc't Used
Total GENERAL FUND	35,054,680.57	2,787,775.83	10,794,999.63	290,879.55	23,968,801.39	31.62
Total GENERAL FUND RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
Total ONE-TIME REVENUE	0.00	46,993.28	50,034.86	0.00	-50,034.86	0.00
Total GAS TAX	750,000.00	62,500.00	250,000.00	0.00	500,000.00	33.33
Total MEASURE A TRANSPORTATION TAX	0.00	687,185.00	687,185.00	0.00	-687,185.00	0.00
Total POLICE ASSET FORFEITURE	10,000.00	0.00	11,028.91	0.00	-1,028.91	110.29
Total SAFETY AUGMENT. -PROP.172	86,000.00	0.00	0.00	0.00	86,000.00	0.00
Total POLICE SPECIAL REVENUE	100,000.00	0.00	0.00	0.00	100,000.00	0.00
Total TRAFFIC SAFETY GRANT	0.00	0.00	0.00	0.00	0.00	0.00
Total FEDERAL/STATE GRANTS	720.07	0.00	0.00	720.07	0.00	100.00
Total SOLID WASTE/RECYCL.	65,593.00	3,409.03	13,874.06	0.00	51,718.94	21.15
Total LIBRARY SPECIAL REVENUE	39,000.00	3,250.00	13,000.00	0.00	26,000.00	33.33
Total IN-LIEU FEES	58,500.00	0.00	0.00	0.00	58,500.00	0.00
Total AGENCY ON AGING	203,761.00	9,922.59	31,089.71	0.00	172,671.29	15.26
Total RESTRICTED DONATIONS	102,473.00	2,672.64	10,157.57	0.00	92,315.43	9.91
Total ED JOHNSON BEQUEST FUND	0.00	0.00	0.00	0.00	0.00	0.00
Total GLENVIEW FIRE DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
Total EMERGENCY DISASTER RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
Total SUCCESSOR AGENCY TO THE SB RDA - OPS	0.00	0.00	0.00	0.00	0.00	0.00
Total CITY OF SB AS SUCCESSOR HOUSING AGENCY	0.00	0.00	0.00	0.00	0.00	0.00
Total RDA OBLIGATION RETIREMENT FUND	511,357.00	13,933.71	51,414.15	0.00	459,942.85	10.05
Total EMERGENCY DISASTER FUND	11,343,346.25	94,692.94	359,679.95	8,374,104.36	2,609,561.94	76.99
Total PARKS AND FACILITIES CAPITAL	916,702.10	12,413.27	123,275.44	100,535.04	692,891.62	24.41
Total STREET IMPROVE. PROJECTS	4,041,518.07	34,613.50	108,698.66	3,025,792.06	907,027.35	77.56
Total TECHNOLOGY CAPITAL	32,494.57	18,940.85	23,085.07	0.00	9,409.50	71.04
Total SUCCESSOR AGENCY TO THE SB RDA - CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00
Total LEASE DEBT SERVICE	1,604,381.00	0.00	231,676.74	0.00	1,372,704.26	14.44
Total SUCCESSOR AGENCY TO THE SB RDA -2000 COP	0.00	0.00	0.00	0.00	0.00	0.00

**Expenditure Status Report**  
 City of San Bruno  
 10/1/2013 through 10/31/2013

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
Total WATER FUND	16,344,909.37	742,822.22	2,682,510.39	2,427,378.72	11,235,020.26	31.26
Total STORMWATER FUND	999,789.75	61,688.72	187,681.60	54,068.32	758,039.83	24.18
Total WASTEWATER FUND	11,620,267.13	347,694.04	2,165,705.14	967,151.67	8,487,410.32	26.96
Total CABLE TV FUND	10,161,734.98	626,379.59	2,812,914.17	2,486,946.72	4,861,874.09	52.16
Total CENTRAL GARAGE	614,865.00	38,554.45	149,570.76	8,449.00	456,845.24	25.70
Total FACILITY MAINT. FUND	867,962.00	70,765.96	283,416.99	0.00	584,545.01	32.65
Total GENERAL EQUIPMENT REVOLVING	6,278.10	0.00	1,329.00	678.10	4,271.00	31.97
Total TECHNOLOGY DEVELOPMENT	532,022.00	44,422.05	199,193.54	0.00	332,828.46	37.44
Total SELF INSURANCE	1,809,515.00	85,593.59	1,166,030.85	3,900.00	639,584.15	64.65
<b>Grand Total</b>	97,877,869.96	5,796,123.26	22,407,552.19	17,740,603.61	57,729,714.16	41.02

Revenue Status Report

City of San Bruno  
 10/1/2013 through 10/31/2013

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Prct Rcvd
Total GENERAL FUND	34,947,173.00	2,548,942.09	8,619,057.96	26,328,115.04	24.66
Total GENERAL FUND RESERVE	0.00	0.00	0.00	0.00	0.00
Total ONE-TIME REVENUE	1,067,500.00	0.00	162,681.86	904,818.14	15.24
Total GAS TAX	1,295,948.00	216,513.51	422,916.40	873,031.60	32.63
Total MEASURE A TRANSPORTATION TAX	838,861.00	62,596.88	287,258.43	551,602.57	34.24
Total STREET SPECIAL REVENUE	805.00	11.00	11.00	794.00	1.37
Total POLICE ASSET FORFEITURE	5,254.00	2.00	167.66	5,086.34	3.19
Total SAFETY AUGMENT. -PROP.172	92,300.00	9,363.37	36,479.89	55,820.11	39.52
Total POLICE SPECIAL REVENUE	100,056.00	6,861.76	13,930.96	86,125.04	13.92
Total TRAFFIC SAFETY GRANT	284.00	2.00	240.00	44.00	84.51
Total FEDERAL/STATE GRANTS	0.00	0.00	0.00	0.00	0.00
Total SOLID WASTE/RECYCL.	82,110.00	6,280.34	23,393.95	58,716.05	28.49
Total LIBRARY SPECIAL REVENUE	3,474.00	9.00	4,950.03	-1,476.03	142.49

Revenue Status Report

City of San Bruno  
 10/1/2013 through 10/31/2013

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Prct Rcvd
Total IN-LIEU FEES	539,631.00	149.00	545,312.45	-5,681.45	101.05
Total AGENCY ON AGING	203,761.00	26,206.46	44,113.48	159,647.52	21.65
Total RESTRICTED DONATIONS	137,208.00	8,103.45	59,256.92	77,951.08	43.19
Total ED JOHNSON BEQUEST FUND	210.00	1.00	279.87	-69.87	133.27
Total GLENVIEW FIRE DONATIONS	0.00	0.00	0.00	0.00	0.00
Total EMERGENCY DISASTER RESERVE	0.00	1,960.90	1,960.90	-1,960.90	0.00
Total SUCCESSOR AGENCY TO THE SB RDA - OPS	0.00	0.00	0.00	0.00	0.00
Total CITY OF SBAS SUCCESSOR HOUSING AGENCY	0.00	0.00	0.00	0.00	0.00
Total RDA OBLIGATION RETIREMENT FUND	125,000.00	0.00	4.59	124,995.41	0.00
Total EMERGENCY DISASTER FUND	0.00	1,811,105.53	1,811,105.53	-1,811,105.53	0.00
Total PARKS AND FACILITIES CAPITAL	5,229.00	6,202.52	14,740.53	-9,511.53	281.90
Total STREET IMPROVE. PROJECTS	2,948.00	742,765.00	742,765.00	-739,817.00	25195.56

Revenue Status Report

City of San Bruno  
 10/1/2013 through 10/31/2013

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Prct Rcvd
Total TECHNOLOGY CAPITAL	2,511.00	1.00	4,456.21	-1,945.21	177.47
Total SUCCESSOR AGENCY TO THE SB RDA - CAPITAL	0.00	0.00	0.00	0.00	0.00
Total LEASE DEBT SERVICE	1,604,381.00	98,294.00	431,673.99	1,172,707.01	26.91
Total SUCCESSOR AGENCY TO THE SB RDA -2000 COP	0.00	0.00	0.00	0.00	0.00
Total WATER FUND	12,236,641.00	1,029,402.60	3,768,194.80	8,468,446.20	30.79
Total STORMWATER FUND	632,089.00	20.00	21,958.98	610,130.02	3.47
Total WASTEWATER FUND	13,258,688.00	1,016,614.59	3,498,271.38	9,760,416.62	26.38
Total CABLE TV FUND	10,598,474.00	784,458.73	3,106,293.54	7,492,180.46	29.31
Total CENTRAL GARAGE	614,773.00	51,231.00	204,924.00	409,849.00	33.33
Total FACILITY MAINT.FUND	866,971.00	72,248.00	288,992.00	577,979.00	33.33
Total GENERAL EQUIPMENT REVOLVING	430,587.00	35,882.00	145,331.00	285,256.00	33.75
Total TECHNOLOGY DEVELOPMENT	520,773.00	43,398.00	173,592.00	347,181.00	33.33
Total SELF INSURANCE	1,805,615.00	150,468.00	601,872.00	1,203,743.00	33.33

Revenue Status Report

City of San Bruno  
10/1/2013 through 10/31/2013

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
Grand Total	82,019,255.00	8,729,093.73	25,036,187.31	56,983,067.69	30.52

**RESOLUTION NO. 2013 - XX**

**RESOLUTION AUTHORIZING TEMPORARY CLOSURE OF  
1900 BLOCK OF GLEN AVENUE FOR ANNUAL SANTA ARRIVAL  
ON SUNDAY, DECEMBER 8, 2013 FROM 5:00 P.M. TO 9:00 P.M.**

**WHEREAS**, the annual Christmas Block lighting and Santa arrival will be held Sunday, December 8, 2013 between the hours of 5:00 p.m. and 9:00 pm; and

**WHEREAS**, the San Bruno City Council finds and declares, pursuant to California Vehicle Code Section 21101, that the closing of a certain street in connection with such event is necessary for the safety and protection of persons who are to use certain portions of such street during such temporary closing;

**NOW, THEREFORE, RESOLVED** by the San Bruno City Council that the following street or portions thereof shall be closed to vehicular traffic, except as to those units participating in such event, on December 8th between the hours of 5:00 p.m. and 9:00 p.m., except under such circumstances in which the Chief of Police or his designated representative(s) or authorized personnel find that vehicular traffic may use such street or portions thereof without interfering with the safety or functioning of the units participating in such event.

**1. 1900 Block of Glen Ave**

---oOo---

I hereby certify that foregoing **Resolution No. 2013 - XX**  
was introduced and adopted by the San Bruno City Council at a regular meeting on  
November 26, 2013 by the following vote following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

---

Carol Bonner, City Clerk

*T.d.*

San Bruno, CA 94066  
October 28, 2013

Connie Jackson  
City Manager  
City of San Bruno  
567 El Camino Real  
San Bruno, CA 94066

**RECEIVED**  
**OCT 30 2013**  
CITY MANAGERS OFFICE

Dear Ms. Jackson,

As the longest serving member on the City of San Bruno's Community Preparedness Committee, I think now would be a good time to leave and let someone else serve on the committee.

I have much enjoyed my time serving San Bruno, and I wish everyone on the Committee and at City Hall the best.

Please accept my resignation effectively immediately.

Sincerely,



Steven Johnson

cc: Dena Gunning

7.e.



## City Council Agenda Item Staff Report

CITY OF SAN BRUNO

**DATE:** November 26, 2013

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Steve Firpo, Cable Business Manager  
Al Johnson, Cable System Engineer

**SUBJECT:** Adopt Resolution Authorizing the Purchase of Cable Television HD/DVR Set-top Box Equipment in the Amount of \$123,400

### **BACKGROUND:**

The San Bruno Cable Department must replenish its inventory of High Definition and High Definition / Digital Video Recorder set top boxes for the current fiscal year. This equipment is used to deliver High Definition channels and has the ability to record both High Definition and Standard Definition programming in customer homes.

### **DISCUSSION:**

There is a continuing growing need to maintain inventory of HD and HD/DVR units for customers as San Bruno Cable high definition channels are now offered in all video packages. In addition, many subscribers have replaced their older TV sets and now have multiple HD TV sets in their home furthering the desire for HD programming on multiple sets and in some cases having the ability to record shows.

These HD/DVR boxes have the ability to display HD programs and produce and watch recordings from one room to another, similar to our competition. These newer model boxes also replace older generation boxes with less features. For example, new TV sets come with High Definition Multimedia Interface (HDMI) connections while older HD boxes do not have that feature. Typically, these boxes are replaced every 5 or 6 years depending on hard drive usage.

There continues to be growth in HD and HD/DVR deployment. Of the original 275 HD DVR's purchased last year for our subscribers, 175 converters were deployed in the field to new customers to bring the total number of subscribers with HD/DVR converters up to 1919 as of November 2013. The remaining 100 boxes were used to replace converter boxes in customer homes over 4 years old.

HD subscriptions is also steadily climbing. Of the 300 new HD converters purchased last year, 73 were deployed to new customers to bring the total to 3058 as of November 2013. The balance have been used to replace boxes purchased over 6 – 10 years ago.

High Definition set-top equipment is still the best way to receive HD channels as digital TV sets have not been standardized. There will be a continuing need to acquire new inventory to meet customer demands and changes to technology.

*J.F.*

**FISCAL IMPACT:**

This request is to purchase 400 HD Boxes and 300 HD/DVR set-top boxes. This purchase would be made through the National Cable Television Cooperative (NCTC) or other vendor to achieve the best pricing. The cost to replenish the HD box inventory at this time is \$123,400 including tax and shipping. Funding for this purchase is budgeted in the 2013-14 Capital Improvement Budget with an allocation of \$150,000 for HD/DVR equipment. At this time, the request is for 700 units or 82% of the budgeted amount. If necessary staff will return to the City Council at a later time for additional purchases.

HD boxes provide a source of revenue at \$7.95/mo. per unit or equivalent to approximately \$24,000 per month. HD/DVR boxes also do provide a source of revenue and generate \$11.57/mo. per unit or approximately \$20,000 per month. Payback on each box is achieved after 18 months.

**ALTERNATIVES:**

1. Do not authorize equipment purchase.
2. Authorize purchase of fewer units to stock.
3. Direct staff to request a bid from another vendor.

**RECOMMENDATION:**

Adopt Resolution Authorizing the Purchase of Cable Television HD/DVR Set-top Box Equipment in the Amount of \$123,400

**DISTRIBUTION:**

None.

**ATTACHMENTS:**

1. Resolution

**DATE PREPARED:**

October 25, 2013

**REVIEWED BY:**

\_\_\_\_\_ CM

**RESOLUTION NO. 2013-\_\_\_\_\_**

**ADOPT RESOLUTION AUTHORIZING PURCHASE OF CABLE TELEVISION HD AND HD/DVR SET-TOP BOX EQUIPMENT IN THE AMOUNT OF \$123,400.00**

WHEREAS, the Cable Department currently deploys over 3000 HD set-boxes and over 1900 HD/DVR units to subscribers with HD services,

WHEREAS, the Cable Department is in need of replenishing stock of these units to deploy to new customers or replace older units,

WHEREAS, the units have a useful lifespan of 4 - 6 years and a payback over a two year period for the purpose replacing units at end of life,

WHEREAS, the Cable Department is purchasing units through membership in the National Cable Television Cooperative or other vendor to achieve the lowest pricing,

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of San Bruno authorizes the purchase Cable Television HD and HD/DVR set-top box equipment in the amount of \$123,400.00

ATTEST:

\_\_\_\_\_  
Carol Bonner, City Clerk

-o0o-

I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 26th day of November 2013 by the following vote:

AYES: COUNCILMEMBERS: \_\_\_\_\_  
NOES: COUNCILMEMBERS: \_\_\_\_\_  
ABSENT: COUNCILMEMBERS: \_\_\_\_\_



## City Council Agenda Item Staff Report

CITY OF SAN BRUNO

**DATE:** November 26, 2013

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Klara A. Fabry, Public Services Director

**SUBJECT:** Adopt Resolution Authorizing the Purchase of a MaintStar, Inc. Computer Maintenance Management System Software in the Amount of \$45,000

### **BACKGROUND:**

The 2013-14 Capital Improvement Program Budget (CIP) includes the Computerized Maintenance Management System (CMMS) project. The CMMS provides the ability to digitally store maintenance records and manage data regarding vital City infrastructure. The system allows for efficient preventative maintenance scheduling, work order management, maintenance history tracking, asset management, life cycle cost tracking, and Geographic Information System (GIS) map integration.

The agreement between the City and Baykeeper requires that the City maintain a CMMS system for the City's Wastewater infrastructure data management. For FY 2013-14, the City will be implementing two CMMS-related projects: 1) Upgrading the current CMMS operating system to a web and GIS based system; and 2) Implementing CMMS for the Water Division (including data migration, licenses, and training).

Upgrading the current CMMS operating system to a web-enabled and Geographic Information System (GIS) requires the purchase of the new software operating system which will cost \$45,000. Associated costs for implementing the CMMS system is included in the attached budget document. The original CMMS software, purchased from MaintStar, Inc., was installed in 2007. The software was designed to work only on individual desktop computer work stations. The City's software license agreement with MaintStar, Inc. included initial data conversion of City infrastructure information into CMMS, annual software support that includes any periodic software enhancements, as well as a fifty percent discount on any future system upgrades or purchase of related products.

In 2012, MaintStar, Inc. developed a new operating system based on an internet-integrated system. This new system allows portable devices to access CMMS remotely. For example, laptops and tablets can be taken out to project locations. Field staff can access work orders remotely, access location maps, and enter maintenance information at the project site. As MaintStar introduced this new operating system, they discontinued support for earlier versions. If the City does not upgrade the existing CMMS software to this new version, the City would lose access to support services and lose 50% customer price discounts on future software upgrades and product features. The City would also be responsible for all technical support and related costs. MaintStar agreed to extend San Bruno support until 2013 to coordinate with the City's annual budget cycle.

*K.A.*

**DISCUSSION:**

MaintStar, Inc.'s CMMS operating system is currently accessible only from fixed computer workstations. Work Orders are printed out and carried to the project site and maintenance activity is given to the Service Manager and entered into CMMS. MaintStar, Inc.'s new operating system is web-based and accessible remotely from laptops, tablets, and other devices. Staff can access work orders directly in the field and can update information at the project site. This new system is more efficient, cost effective, and avoids the need for staff to continually return to the Corporation Yard to pick up new work orders. Currently, the Wastewater Division is the only division fully using CMMS. For 2013-14, CMMS will be implemented in the Water Division. Once Stormwater and Streets Division's asset and GIS information has been fully collected, CMMS will be implemented in 2015-16 and 2016-17 respectively. Possessing asset and location information is essential before implementing CMMS. Part of the Technology Capital Improvement Program's Geographic Information System project includes support to finalize Stormwater and Street asset information.

**FISCAL IMPACT:**

The purchase of the MaintStar CMMS operating system upgrade, in the amount of \$45,000, will be funded 50% (\$22,500) by the 2013-14 Water Capital Budget and 50% (\$22,500) from the 2013-14 Wastewater Capital Budget. The \$45,000 purchase price is a one-time cost for the operating system only. The annual ongoing operating costs for Water and Wastewater are estimated to be a combined \$36,975, which includes annual license fees and data plans for remote access from laptops/tablets. A detailed description of 2013-14 and future annual maintenance costs for 2014-15 are included in Attachment 3.

**ALTERNATIVES:**

1. Do not approve purchase.

**RECOMMENDATION:**

Adopt resolution authorizing the purchase of a MaintStar, Inc. Computer Maintenance Management System software in the amount of \$45,000.

**ATTACHMENTS:**

1. Resolution
2. Computerized Maintenance Management System 2013-18 CIP Project Description
3. CMMS Implementation Budget detail

**DATE PREPARED:**

November 15, 2013

RESOLUTION NO. 2013 - \_\_\_\_

**RESOLUTION AUTHORIZING THE PURCHASE OF A  
MAINTSTAR, INC. COMPUTER MAINTENANCE MANAGEMENT SYSTEM  
SOFTWARE IN THE AMOUNT OF \$45,000**

**WHEREAS**, the City of San Bruno desires to purchase an upgrade to the City's MaintStar, Inc. Computer Maintenance Management System software that includes web-based remote access capabilities; and

**WHEREAS**, this system allows for efficient preventative maintenance scheduling, work order management, maintenance history tracking, asset management, life cycle cost tracking, and Geographic Information System (GIS) map integration; and

**WHEREAS**, MaintStar, Inc. is a professional computer maintenance management system company with extensive experience providing services for public agencies and utilities; and

**WHEREAS**, the purchase will be funded by \$22,500 from the Water and by \$22,500 from the Wastewater Capital Improvement Program budget.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council hereby authorizes the purchase of a MaintStar, Inc. Computer Maintenance Management System software in the amount of \$45,000.

Dated: November 26, 2013

ATTEST:

\_\_\_\_\_  
Carol Bonner, City Clerk

I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 26<sup>th</sup> day of November 2013 by the following vote:

AYES: Councilmembers: \_\_\_\_\_

NOES: Councilmembers \_\_\_\_\_

ABSENT: Councilmembers: \_\_\_\_\_

## Computerized Maintenance Management System

<u>PROJECT INFORMATION</u>	
Origination Year: 2013-14	Project Number: 84326
Projected Completion Date: 2014	Life Expectancy: 10 years
Total Project Cost: \$ 392,670	

**Project Description:**

Recognizing the need and benefit to manage City assets and systems more efficiently, in 2007 the City Council approved and authorized the City Manager to implement a Computerized Maintenance Management System (CMMS) for the Public Services Department. Implementation included installing the system infrastructure, CMMS software, migrating existing Department information into the system, and training staff. By 2009, the CMMS system was installed. Wastewater was the first division to fully implement CMMS, have all of its existing information migrated into CMMS. In 2010, Public Services began using Geographic Information System (GIS) mapping software to track the location information of the City's infrastructure, with sewer information linked between CMMS and GIS. After the purchase of the initial system, current CMMS costs are mostly for annual software license fees, technical support charges, and possible system upgrades. To expand CMMS to other divisions, costs would include data conversion, training, software license, and compatible computer workstations. The original system implementation costs were a one-time set-up expenditure. In addition to the original CIP project appropriations, operational funding has previously been authorized for CMMS annual license fees, GIS module software, and computer equipment purchases.

Public Services is proposing two CMMS-related projects:

1. Upgrade the current CMMS operating system to a web-enabled, GIS-integrated system
2. Implement CMMS for Water Division (including data migration, licenses, and training)

As demonstrated by Wastewater, CMMS increases management efficiency with less time managing paper files, centralizes system information, retains institutional knowledge, creates consistent and comprehensive preventative maintenance schedules, and increases and enhances service levels for the public. Similar results are expected for Water operations.

**2012-13 Status:**

City developed implementation plan and finalized project costs.

**2013-14 Work Plan:**

Upgrade the CMMS operating system and complete the CMMS implementation for Water division, including converting Water information into CMMS, train staff and begin use during this fiscal year.

**Project Appropriations:**

**Current Year Appropriations:**

Funding Source	Prior CIP Approp.	Prior Expense	Carryover Approp.	2013-14 Funding Request	2013-14 Total Funds Available	Total Project Cost
Water Capital	71,250	(62,436)	8,814	69,905	78,719	141,155
Wastewater Capital	71,250	(62,437)	8,813	52,765	61,578	124,015
Gas Tax	37,500	(37,500)	0	0	0	37,500
Streets Funding	0	0	0	0	0	45,000
Stormwater Fund	0	0	0	0	0	45,000
<b>Total</b>	<b>180,000</b>	<b>(162,373)</b>	<b>17,627</b>	<b>122,670</b>	<b>140,297</b>	<b>392,670</b>

**Five-Year Work Program Appropriations:**

<b>Funding Source</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>	<b>Total Request</b>
Water Capital	69,905	0	0	0	0	69,905
Wastewater Capital	42,265	0	0	0	0	42,265
Streets Funding	0	0	45,000	0	0	45,000
Stormwater Capital	0	0	0	45,000	0	45,000
<b>Total</b>	<b>112,170</b>	<b>0</b>	<b>45,000</b>	<b>45,000</b>	<b>0</b>	<b>202,170</b>

**Ongoing Maintenance Costs:**

<b>Funding Source</b>	<b>2013-14 Operating Budget</b>	<b>2013-14 Additional Maintenance Cost</b>	<b>Total Annual Maintenance Cost</b>
Water Operations	0	18,967	18,967
Wastewater Operations	10,500	7,508	18,008
<b>Total</b>	<b>10,500</b>	<b>26,475</b>	<b>36,975</b>

**PROPOSED CMMS IMPLEMENTATION BUDGET - PUBLIC SERVICES**

2013-14  
Proposed                      2014-15  
Budget  
On-going

BUDGET REQUEST DETAIL (by Program & Line item)

**Water Distribution**

**ONE-TIME COSTS**

Upgrade CMMS operating system (50% Water; 50% Wastewater)	22,500	-
Water CMMS module development and implementation	15,000	
Data conversion preparation	6,200	
<b>Subtotal: Data Conversion and Contingency</b>	<b>\$ 43,700</b>	<b>\$ -</b>
Six field laptops/tablets for web-enabled CMMS	3,600	-
<b>Subtotal: Laptop/Tablets</b>	<b>\$ 3,600</b>	<b>\$ -</b>
<b>Total: One-Time Costs</b>	<b>\$ 47,300</b>	<b>\$ -</b>

**TRAINING, DATA PLANS, LICENSES**

On-line CMMS training for Water, 10 days	12,500	-
Annual data plans for four field laptops for web-enabled, wireless CMMS access (\$39.99/mo.)	2,880	2,880
2013-14: Water module annual license fee (existing customer discount for additional modules)	7,225	-
2014-15 and beyond: Annual Licenses (50% Water, 50% Wastewater. Total = \$32,175)	-	16,088
<b>Total: Training, Data Plans, Licenses</b>	<b>\$ 22,605</b>	<b>\$ 18,968</b>

**TOTAL - WATER DISTRIBUTION \$ 69,905 \$ 18,968**

**Wastewater**

**ONE-TIME COSTS**

Upgrade CMMS operating system (50% Water; 50% Wastewater)	22,500	-
<b>Subtotal: Upgrade and Contingency</b>	<b>\$ 22,500</b>	<b>\$ -</b>
Four field laptops/tablets for web-enabled CMMS	2,400	-
<b>Subtotal: Laptop/Tablets</b>	<b>\$ 2,400</b>	<b>\$ -</b>
<b>Total: One-Time Costs</b>	<b>\$ 24,900</b>	<b>\$ -</b>

**TRAINING, DATA PLANS, LICENSES**

Training (on-line), 1 day	995	-
Annual data plans for four field laptops for web-enabled, wireless CMMS access (\$39.99/mo.)	1,920	1,920
2013-14: CMMS annual system license fee	14,450	
2013-14: Wastewater module annual license fee	10,500	
2014-15 and beyond: Annual Licenses (50% Water, 50% Wastewater. Total = \$32,175)	-	16,088
<b>Total: Training, Data Plans, Licenses</b>	<b>\$ 27,865</b>	<b>\$ 18,008</b>

**TOTAL - WASTEWATER \$ 52,765 \$ 18,008**

	2013-14 Proposed	2014-15 Budget On-going
<b>CMMS BUDGET SUMMARY</b>		
Water Distribution	69,905	18,968
Wastewater	52,765	18,008
<b>TOTAL</b>	<b>\$ 122,670</b>	<b>\$ 36,975</b>



## City Council Agenda Item Staff Report

CITY OF SAN BRUNO

**DATE:** November 26, 2013

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Klara A. Fabry, Public Services Director

**SUBJECT:** Adopt Resolution Authorizing the City Manager to Execute an Amendment to the Interlocal Agreement with the City of South San Francisco for the Addition of Sewer Line Video Inspection Services

### **BACKGROUND:**

In 2012, the City completed a one-time video inspection of the entire sewer system to comply with requirements of the San Francisco Baykeeper Consent Decree (CD) and Regional Water Quality Control Board Cease and Desist Order (CDO). After completion of this initial system-wide video inspection, the City is required by the CD and CDO to continue sewer video inspections of affected sewer lines within 90 days following a Sanitary Sewer Overflow (SSO). Currently San Bruno does not have the capacity, equipment, or trained staff to complete comprehensive video inspection services internally.

The San Bruno City Council has expressed interest in seeking opportunities for interagency coordination whenever possible. In order to comply with the City's video inspection requirements, City staff discussed with the cities of Millbrae and South San Francisco their capacity and availability to assist with video inspection services. The City of Millbrae uses a private contractor. Millbrae does have a small video camera for isolated locations, but this will not meet San Bruno's requirements. The City of South San Francisco does have the required video inspection equipment and trained crews, and has agreed to offer some limited assistance to San Bruno when resources are available. Since this will be a new service for South San Francisco, they are not able to make a full-time commitment at this time. Over time, South San Francisco may be able to accommodate a higher service level and resource commitment.

In May 2009, the City of San Bruno and the City of South San Francisco entered into an Interlocal Agreement for South San Francisco to provide traffic signal maintenance for San Bruno. This Interlocal Agreement is being amended to allow South San Francisco to also provide sewer video inspection services on an as needed basis. The proposed Agreement changes are highlighted with a strikethrough or underline and is included in Attachment 2.

On November 12, 2013, the City Council approved an on-call video inspection contract with Proven Management, Inc., in an amount not to exceed \$70,000 during Fiscal Year 2013-14. The contract expires June 30, 2015. In addition to the services provided by Proven Management, the availability of South San Francisco will provide a service alternative. When needed, the City will work with both the crews from South San Francisco and the private contractor based on availability, response time, and cost.

**DISCUSSION:**

South San Francisco has a limited ability to provide video inspection services that will offer an option to be used with the private contractor video inspection services of Proven Management. South San Francisco will be able to provide the video inspection equipment and San Bruno must provide a standby crew on-site in case the sewer pipe needs cleaning prior to an inspection. Proven Management, Inc. will provide both video inspection and vactor cleaning equipment. In each case where video inspections are needed, the City will evaluate the availability, response time, and cost and determine whether to use South San Francisco or Proven Management.

South San Francisco will charge \$300 per hour with a three-hour minimum requirement. They also require San Bruno to provide a standby crew and vactor truck to clean the line before South San Francisco crews can video inspect a sewer pipe.

The Agreement with South San Francisco will renew each year unless terminated by either party. Below are the significant changes to San Bruno's Interlocal Agreement with the City of South San Francisco:

- Addition of sewer line video inspection services
- South San Francisco will provide only video inspection services. San Bruno crews need to provide standby support to clean (vactor) the sewer line prior to any South San Francisco video inspection
- South San Francisco will provide sewer condition assessment reports and video inspection files
- South San Francisco will charge a minimum 3-hour for each sewer line inspection request at a cost of \$300 an hour
- Rates for sewer video inspection service may be adjusted each year based on the California Construction Cost Index (CCCI)

**FISCAL IMPACT:**

There is no immediate fiscal impact with execution of the Agreement Amendment. Activities with either South San Francisco or a private contractor will be within the approved 2013-14 Wastewater Operating Budget amount of \$70,000 for video inspection services.

**ALTERNATIVES:**

1. Do not approve Interlocal Agreement Amendment with South San Francisco. The City has a private contractor to provide on-call sewer video inspection service through June 30, 2015.

**RECOMMENDATION:**

Adopt resolution authorizing the City Manager to execute an Amendment to the Interlocal Agreement with the City of South San Francisco for the addition of Sewer Line Video Inspection services.

**ATTACHMENTS:**

1. Resolution
2. Proposed Amended Agreement

**DATE PREPARED:**

November 15, 2013

RESOLUTION NO. 2013 - \_\_\_\_

**RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE INTERLOCAL AGREEMENT WITH THE CITY OF SOUTH SAN FRANCISCO FOR THE ADDITION OF SEWER LINE VIDEO INSPECTION SERVICES**

**WHEREAS**, outside Contractors have provided sewer line video inspection services for over six years for the City; and

**WHEREAS**, Proven Management, Inc. is the current contractor for sewer line video inspection services for an on-call contract not to exceed \$70,000 per year; and

**WHEREAS**, the City of South San Francisco has the capability to provide limited sewer line video inspection services for the City; and

**WHEREAS**, the City of South San Francisco has experienced staff, and proper inventory, tools and testing equipment to provide said services; and

**WHEREAS**, the City of San Bruno and the City of South San Francisco have existing agreements and collaborations; and

**WHEREAS**, the City of San Bruno needs to provide prompt service to respond in an emergency Sanitary Sewer Overflow event, and City of South San Francisco is prepared to engage in such services for the City of San Bruno; and

**WHEREAS**, the City of San Bruno has interest in seeking opportunities for interagency coordination whenever possible; and

**WHEREAS**, the City of San Bruno seeks an alternative to outside Contractors when South San Francisco has available capacity and resources to provide video inspection services.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council hereby authorizes the City Manager to execute an amended and restated Interlocal Agreement with the City of South San Francisco for the addition of sewer line video inspection services.

Dated: November 26, 2013

ATTEST:

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Carol Bonner, City Clerk

I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 26<sup>th</sup> day of November 2013 by the following vote:

AYES: Councilmembers: \_\_\_\_\_  
NOES: Councilmembers \_\_\_\_\_  
ABSENT: Councilmembers: \_\_\_\_\_

## AMENDED AND RESTATED AGREEMENT

This Amended and Restated Agreement dated \_\_\_ day of \_\_\_\_\_ 20\_\_ shall supersede the Agreement entered into the City of South San Francisco, a public entity, (SSF) with the City of San Bruno, a public entity, (San Bruno) dated the 1<sup>st</sup> day of May 2009.

This amended and restated agreement will add (double underline) or delete (~~strikethrough~~) the agreement in the sections indicated:

### RECITALS

1. SSF and San Bruno are both public entities.
2. ~~SSF has electricians with~~ staff has proper certifications to work on traffic signals, to provide the work to San Bruno as specified in this agreement. ~~Only those certified technicians will repair and maintain the traffic signals.~~
  - a. ~~SSF has electricians with proper certifications to work on traffic signals. Only those certified technicians will repair and maintain the traffic signals.~~
  - b. SSF has staff who are certified with NASSCO Pipeline Assessment and Certification Program (PACP) who are able to properly operate a Closed Circuit Television (CCTV) equipment and evaluate the condition of sewer lines according PACP standards. Only PACP certified staff will conduct CCTV inspections.
3. By this Agreement the parties desire to provide for the performance by SSF of designated services in connection with the maintenance and repair of existing traffic signals and CCTV sewer line inspection of San Bruno owned sewer lines. The agreement shall consist of the following documents, which are attached hereto as exhibits and which are incorporated herein by reference:
  - a. This Agreement
  - b. List of Intersections (Exhibit A)
  - c. Labor and Equipment Rates for signal maintenance (Exhibit B)
  - d. Emergency Service Acknowledgement (Exhibit C)
  - e. Labor and Equipment Rates for CCTV Sewer Line Inspection (Exhibit D)

### AGREEMENT

1. SSF agrees to furnish all labor, material and equipment to perform all work necessary to maintain traffic signal facilities and conduct CCTV sewer line inspections as requested by San Bruno after any Sanitary Sewer Overflow (SSO) within the jurisdiction of San Bruno, all in accordance with the terms herein. SSF is

to do all such work and provide such material, as an independent contractor, subject to inspection and approval by San Bruno and its designated agents.

2. SSF agrees to the following traffic signal preventative maintenance schedule:

MONTHLY ROUTINE MAINTENANCE

- Verify current signal controller Timing-Logs
- Verify Programmed Signal Controller Timing matches Intersection Timing-Logs
- Visually inspect controller and cabinet for proper operation.
- Visually inspect all vehicular and pedestrian signals for proper operations and replace outages found.
- Visually inspect roadway along loop detectors for possible exposed, torn or broken wires, cracks and potholes.
- Visually inspect Signal poles for dents or cracks.
- Visually inspect Pull-Boxes for cracked, broken or missing lids
- Visually inspect vehicular and pedestrian signals for alignment, outages, bent, broken, corroded hardware.
- Check Signal Controller and Conflict Monitor.
- Check detector amplifiers and tune if needed.
- Check Battery Backup Unit functionality and charge.
- Check Pedestrian Push-Buttons for Signal Controller actuation and bent broken, corroded hardware.
- Manually record inspection date and time in controller cabinet and send written confirmation of monthly inspection with recommendations to San Bruno by intersection.

3-MONTH ROUTINE MAINTENANCE (In addition to monthly)

- Check wire schematics and records to make sure they are in the cabinet.
- Check operation of the cabinet fan and thermostat.
- Check operation of light switches and the ground fault receptacle.
- Manually record inspection date and time in controller cabinet and send written confirmation of 3-monthl inspection with recommendations to San Bruno by intersection.

6-MONTH ROUTINE MAINTENANCE (In addition to monthly and 3-month)

- Check for weatherproof gasket seal on controller cabinets.
- Check indicator lamps.
- Check detector extensions.
- Check load switches.
- Check relays.
- Place intersection into flash and monitor.
- Test battery backup unit.

- Manually record inspection date and time in controller cabinet and send written confirmation of 6-month inspection with recommendations to San Bruno by intersection.

YEARLY ROUTINE MAINTENANCE (In addition to monthly, 3-month & 6-month)

- Check all connections inside cabinet.
  - Check wire terminals for corrosion and integrity of wire connections.
  - Check Ground Rod and Grounding System for corrosion and integrity of wire connections.
  - Check weather-proof gasket on signal controller cabinet door.
  - Check detector extensions.
  - Check ground rod clam and wire.
  - Vacuum and clean controller cabinet and contents.
  - Lubricate hinges and lock on controller cabinets.
  - Swap out Filter.
  - Manually record inspection date and time in controller cabinet and send written confirmation of yearly inspection with recommendations to San Bruno by intersection.
3. SSF agrees to have traffic signal pole and light materials in stock that can be used for temporary installation to secure an intersection, while the permanent material is being ordered.
  4. SSF agrees to notify San Bruno city staff whenever any work is to be done within the City of San Bruno City Limits and shall allow a member from city staff to observe all operations.
  5. SSF agrees to replace or repair any and all defective parts of the controller mechanism as needed, based on time and materials.
  6. SSF agrees to provide phone service for the receiving of notification of inoperative Traffic Signals including those items requiring emergency repair and service during SSF normal business hours and an Electrical Technician call list for the receiving of notification of inoperative Traffic Signals requiring emergency repairs or service at all times (7 days per week) other than SSF normal business hours.
  7. SSF agrees to have signal technician personnel available to respond to traffic signal and controller trouble calls. A contact call list shall be provided to San Bruno at all times. Response time will be within one hour during regular business hours (between 8:00 a.m. and 4:30 p.m.). SSF requires a 3 hour minimum on all after hour's calls. San Bruno shall send out its staff to first secure the intersection prior to contacting SSF. In the event of multiple calls, each will be serviced on a priority basis. San Bruno will provide SSF with a priority list. This priority list will constitute authorization from San Bruno to SSF to leave an intersection of a non-priority status to respond to a priority intersection.

8. SSF agrees to provide response service during working hours for repair of the equipment and appurtenances, such as safety lighting, street name signs, pedestrian and traffic signals, controllers, flashing beacons and detector devices which SSF may be called upon from time to time by San Bruno to repair, replace or refurbish. However, it is understood that any parts requiring replacement in excess of One Thousand Dollars (\$1,000.00) (in place which includes labor, equipment and material), will not be installed without prior written approval from San Bruno.
9. Compensation for signal maintenance shall be as follows:
  - a. In consideration for furnishing said labor, materials and equipment pursuant to section ~~5~~ 2 (preventive maintenance), SSF shall receive from San Bruno the sum of one hundred twenty five dollars (\$125.00 per month for each signalized intersection.
  - b. In consideration for furnishing said labor, materials and equipment, pursuant to section ~~11~~ 7 (response maintenance), when such repairs are necessitated by obsolescence, failure, accidental damage such as collision, acts of God, vandalism and pavement failure, SSF shall receive in addition to the monthly sum specified above, a per call amount based upon the invoice cost of materials and the current labor and equipment rates. Equipment not listed on "Exhibit B" will be at the current California Department of Transportation equipment rates that equal the surcharge rate.
10. SSF agrees to provide CCTV sewer line inspection of San Bruno owned sewer lines after a SSO provided that:
  - a. San Bruno shall schedule the CCTV sewer line inspection with SSF a minimum of seventy two (72) hours advanced notice.
  - b. There shall be a minimum of three (3) hours billed for each CCTV sewer line inspection.
  - d. SSF shall not be obligated as part of this contract to perform any emergency CCTV sewer line inspection as requested by San Bruno.
11. At each CCTV sewer line inspection, San Bruno shall provide a standby crew which will supply all sewer cleaning, flushing, and bypassing equipment as needed.
12. The CCTV sewer line inspection shall consist of the CCTV truck which is equipped with a CCTV camera, computer and applicable software, two (2) NASSCO PACP certified operators, a DVD copy of the sewer line segment, and a print out report of the condition of the sewer line inspection.
13. Compensation for CCTV sewer line inspection shall be as follows:
  - a. Three hundred dollars (\$300) for each hour of CCTV sewer line inspection.
  - b. SSF will bill a minimum of three (3) hours.
  - b. The costs include travel time, operators, and operation of the CCTV truck.

14. SSF reserves the right to request an annual price adjustment based on the San Francisco Construction Cost Index (CCI) of all prices specified in Exhibit D of this agreement. The price adjustment shall commence twelve (12) months following the date this agreement is executed.

~~10.~~ 15. SSF shall defend, hold harmless and indemnify San Bruno in any actions and from all damages arising out of the acts of omissions of SSF, or its authorized representatives, in the performance of its obligations under the terms of this Agreement, or the failure of SSF to perform those obligations. SSF shall not be liable for damages resulting from the acts or omissions of San Bruno or its authorized representatives.

~~11.~~ 16. SSF shall maintain comprehensive general liability insurance and property damage insurance with a single combined liability limit of not less than \$5,000,000.00 (including automobile), for bodily injury and property damages as the result of any one occurrence. Such insurance shall be in form satisfactory to San Bruno and shall guarantee SSF performance of the above indemnity obligation, shall be endorsed to name San Bruno as additional named insured, insofar as this Agreement is concerned, contain a cross-liability clause, and provide that written notice shall be given to San Bruno at least 30 days prior to cancellation or material change in the form of such policies or endorsements.

~~12.~~ 17. Should SSF neglect to execute the work properly, or fail to perform any provisions of this Agreement, San Bruno, after giving three (3) days written notice to SSF, except in the case of an emergency may perform such work and deduct the cost thereof from any payment due to SSF. This provision is in addition to any legal remedies which San Bruno may otherwise have.

~~13.~~ 18. Should SSF default in the performance of its obligation under the terms of this Agreement, and should such default not be corrected by SSF within 30 days after receiving written notice thereof from San Bruno, this agreement may be terminated by San Bruno without compensation to SSF save and except for amounts due under the terms there under accrued and unpaid as of the date of termination.

~~14.~~ 19. This agreement shall be effective \_\_\_\_\_, and shall terminate upon a thirty (30) day written notification by either party for any reason.

~~15.~~ 20. This agreement contains the entire agreement of the parties with respect to the subject matter of this Agreement. All previous agreements merge into this agreement. Any prior agreement, promises or negotiations not expressly set forth in this contract are of no force or effect. Any modifications to the Agreement shall be in writing.

Executed the day and year first hereinabove set forth.

CITY OF SAN BRUNO

CITY OF SOUTH SAN FRANCISCO

\_\_\_\_\_  
By: City Manager

\_\_\_\_\_  
By: Interim City Manager

Date \_\_\_\_\_

Date \_\_\_\_\_

APPROVED AS TO FORM:

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney  
City of San Bruno

\_\_\_\_\_  
City Attorney  
City of South San Francisco

ATTEST:

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Clerk

EXHIBIT "A"

List of Signalized Intersections

Intersection Number	Main Street	Secondary Street
1	Huntington Avenue	Tanforan Park Shopping Center Garage
2	Huntington Avenue	Bart Station
3	San Bruno Avenue	Third Avenue
4	San Bruno Avenue	San Mateo Avenue
5	San Bruno Avenue	Huntington Avenue
6	San Bruno Avenue	Elm Avenue
7	San Bruno Avenue	Cherry Avenue
8	San Bruno Avenue	Crestmoor Drive
9	Cherry Avenue	Bayhill Drive
10	Crystal Springs Road	Cunningham Avenue
11	Sharp Park Road	Pacific Heights Boulevard
12	Sneath Lane	Huntington Avenue
13	Sneath Lane	Seabiscuit Avenue
14	Sneath Lane	National Avenue
15	Sneath Lane	Cherry Avenue
16	Sneath Lane	Engvall Avenue
17	First Avenue	San Mateo (no left turn signal)

EXHIBIT "B"

Traffic Signal  
Labor, Equipment and Material Rates

Time

Electrical Tech....\$85.00/ hour    Electrician (overtime\*)...\$120.00/ hour

Mobile Crane.....\$60.00/ hour    Bucket Truck....\$40.00/ hour

\*Overtime is after 4:30 p.m. and before 8:00 a.m. and holidays and weekends. A call out on Overtime requires a 3 hour minimum.

Materials

San Bruno shall supply materials or reimburse SSF for the cost of Materials. Original invoices will be submitted to San Bruno for reimbursement.

EXHIBIT "C"

Side letter to agreement between the City of South San Francisco and the City of San Bruno regarding emergency response protocol for traffic signal problems.

'South San Francisco acknowledges that it is providing traffic signal maintenance service to its neighboring cities. In order to work in a collaborative manner it is agreed that, in the event of multiple, simultaneous, emergency call, South San Francisco staff will respond to emergency calls based on the most critical need and the public safety'.

EXHIBIT "D"

CCTV Sewer Line Inspection  
Labor, Equipment and Material Rates

Rates

The rate shall be for three hundred dollars (\$300.00) per hour of sewer line inspection performed with a minimum of three (3) billable hours.

The rate shall include all the following costs and incidentals:

- CCTV truck equipped with sewer line camera with associated equipment, generator, computer, printer, applicable software, and DVD recorder.
- Two (2) NASSCO PACP certified staff for the duration of inspection
- Travel time to and from site.
- Use of traffic safety equipment (cones, cloths signs, etc.).
- DVD copy of sewer line inspection.
- Report of sewer line condition using PACP grades of 1-5.