"The City With a Heart"

Jim Ruane, Mayor
Ken Ibarra, Vice Mayor
Rico E. Medina, Councilmember
Irene O'Connell, Councilmember
Michael Salazar, Councilmember

SPECIAL MEETING

MINUTES

SAN BRUNO CITY COUNCIL

February 14, 2012

1. ROLL CALL: The meeting was called to order at 6:03 p.m. Presiding was Mayor Ruane, Vice Mayor Salazar, Council Members Medina and O'Connell, Vice Mayor Ibarra excused with notice. Recording by Clerk Bonner.

2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA: None.

3. CONDUCT OF BUSINESS:

Review FY 2011-12 Financial Result Impacts Related to the Loss of Redevelopment and Projections for FY 2012-13.

City Manager Jackson gave an overview of the presentation before **Finance Director Juran** gave a powerpoint presentation of the General Fund Budget Update for 2011-12 Year-End Projections and 2012-13 Preliminary Estimates.

Discussion took place with Council and staff with no reportable action.

14. ADJOURNMENT:

Mayor Ruane closed the meeting at 6:55 p.m. The next regular City Council Meeting will Be on February 14, 2012 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the regular City Council Meeting of
February 28, 2012

Carol Bonner, City Clerk

Jim Ruane, Mayor

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SAN BRUNO CITY COUNCIL

February 14, 2012

7:00 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on February 14, 2012 at the San Bruno Senior Center, 1555 Crystal Springs Rd., San Bruno, CA. The meeting was called to order at 7:00 p.m.

2. ROLL CALL/PLEDGE OF ALLEGIANCE: Presiding was Mayor Ruane, Council Members Medina O'Connell and Salazar, Vice Mayor Ibarra excused with notice. Recording by Clerk Bonner. **San Bruno's Boy Scout Troop 71** led the Pledge of Allegiance.

3. ANNOUNCEMENTS: None.

4. PRESENTATIONS: None.

5. REVIEW OF AGENDA: No Changes.

6. APPROVAL OF MINUTES: Special Council Meetings of January 10, 2012 and January 24, 2012 and Regular Council Meetings of January 10, 2012 and January 24, 2012, approved as submitted with the exception written in the next paragraph.

Alan Lubke, **Fleetwood Dr.** suggested the January 10, 2012 minutes be looked at on Page 3 of 3, Item 10.d., at the end of the sentence, San Bruno City be added before the words Police Investigative Services. He also sited a sentence on Page 3 of 3 where Councilmember Salazar asked how the staffing would work. He suggested the response wording be changed to read Police Chief Telford said one of our existing officers would be taken off the street and a detective position would be created and a detective slot would be open for gaming investigation.

City Manager Jackson responded to the comment regarding the adoption of the resolution on the agenda was presented to Council and Council's action is properly reflected in these minutes. She said Mr. Lubke's comment is well taken and will be given consideration going forward. She recommended no change be made and it would be improper to do so. As to Chief Telford's response to Councilmember Salazar's comment, it is up to Council to clarify or correct. The Mayor asked the changes made per Alan Lubke.

Mayor Ruane thanked the San Bruno Garden Club for the beautiful floral arrangement.

7. CONSENT CALENDAR:

a. **Approve:** Accounts Payable of January 23 and 30, 2012.
b. **Approve:** Payroll of January 15, 2012.
c. **Waive:** Second Reading and Repeal San Bruno Municipal Code Section 2.36.070 through Section 2.36.140 and Amend Section 2.36.150 Relating to the Personnel Board, and Adopt Resolution Revising the Personnel Board By Laws 2.36150.
d. **Accept:** Letter of Resignation from Bicycle and Pedestrian Committee Member, Declare a Committee Member Vacancy and Direct the City Clerk to Initiate the Process for Appointment of a New Member.

e. **Accept:** Letter of Resignation from Culture and Arts Commission Member, Declare a Committee Member Vacancy and Direct the City Clerk to Initiate the Process for Appointment of a New Member.

f. **Accept:** Letter of Resignation from Citizens Crime Prevention Member, Declare a Committee Member Vacancy and Direct the City Clerk to Initiate the Process for Appointment for a New Member.

M/S Medina/Salazar to approve the Consent Calendar and passed with all ayes, with the exception for Item c. where Councilmember Medina asked that the record showed he voted no, Vice Mayor Ibarra was excused with notice.

Alan Lubke, Fleetwood Dr. referenced Item 7.b. and requested information on the payroll information he requested two meetings ago on the San Bruno Cable TV Manager's salary. **City Manager Jackson** said that information had been prepared and she would see he receives it.

Councilmember Salazar acknowledged Carl Nicolari, Emile Hons and Walter Carrasco for their time served on the committees and thanked them for their service. He said there would be openings on committees coming up. **Clerk Bonner** pointed out the many places information could be found regarding these openings.

8. PUBLIC HEARINGS: None.

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

Alan Lubke, Fleetwood Dr. observed men soliciting in his neighborhood, discussed police response and follow-up and the necessity for solicitors to get permits from the City Clerk's office.

10. CONDUCT OF BUSINESS:

a. Receive Report on the Community Based Transportation Plan and Provide Feedback to The San Mateo City / County Association of Governments (C/CAG).

Manager, Strategic Development, Sam Trans, Corinne Goodrich gave a plan overview in a powerpoint presentation of a community based transportation plan for San Bruno and South San Francisco.

Associate Planner Russell continued the powerpoint presentation on the strategies that can be made to address transportation needs for both San Bruno and South San Francisco since this is a joint plan and South San Francisco has already accepted it. She asked for feedback for incorporation into the final version.

Mayor Ruane asked what interests have been put on the new grade separation. **Goodrich** said it hasn't come up because they are looking at what exists now rather than what is in the future.

Councilmember Medina asked how you see this working for San Bruno to acquire grants? **Goodrich** said it has worked for other cities.

Councilmember Medina asked if the acceptance of this document confirms San Bruno's being obligated in any financial situation going forward? **Goodrich** said no it doesn't, it provides the City and other agencies with a better reading of what the transportation needs are.

Councilmember Salazar asked how the priorities compared with priorities in other areas and are they similar? **Goodrich** said yes.

Councilmember O'Connell asked Aknin if they were looking for feedback as outlined in the plan? **Aknin** said they were looking for general feedback on the priorities as they were outlined within the plan. He said there were nine priorities in the plan and asked if that was where Council wanted them to focus or become more involved in as they move forward?

City Manager Jackson said they would welcome comments at any point.

Mayor Ruane said also said we need signage and a little more concentration on the grade separation.

Alan Lubke, Fleetwood Dr. asked why Sam Trans doesn't have a transfer system? He asked if he would be able to take his bike to Oyster Point and take the ferry. **Goodrich** said Sam Trans recently initiated a day pass. She said she believed the ferry service to be implemented is from Alameda to South San Francisco and construction should be complete in four to five weeks. They will be waiting for better weather before the service begins.

b. Receive Report and Provide Direction Regarding Revision of Fats, Oils, and Grease (FOG) Ordinance of the San Bruno Municipal Code (Chapter 10.12) and FOG Program Relating to Water Quality Control.

City Attorney Zafferano gave an overview of the staff report regarding Fats, Oils and Grease and asked for questions.

Councilmember Salazar asked about the renovations to the water treatment plant. He said previously, fats, oils and grease came up as a potential fuel source and he believed at the time we didn't have enough of a program in place to generate the fats, oils and grease. Is there an opportunity to implement this program? **Public Services Director Fabry** said the goal would be to reduce this fuel available to us, as a result of this program. She said she would follow-up.

Deputy Director Howard said part of the upgrading is for the grease to generate more gas and more energy for generators.

Councilmember Medina asked if there is an increase in cost to the business owner for more frequent inspections and with more frequent inspections what would the cost be to the City?

Fabry said if the business owners comply, more frequent inspections would not result in additional cost. She also said it was not anticipated South San Francisco or San Bruno would experience increased costs.

Alan Lubke, Fleetwood Dr. asked acronyms be spelled out.

c. Receive Mid-Year Financial Report as of December 31, 2011 for the 2011-12 General Fund, Special Revenue Funds, Enterprise Funds, and Internal Service Funds Budget.

Finance Director Juran gave an overview of the staff report and asked for questions.

Alan Lubke, Fleetwood Dr. asked the Mayor what COPS means? On direction from the Mayor, **Juran** explained COPS funding is also referred to as supplemental law officer funds.

Lubke asked where is income shown for grant money, is it shown as revenue or income and would the $15,000 for Firestation 52 from PG&E be shown on the charts? **Juran** said grant monies are put into a special grant revenue fund and the $15,000 was a prior year transaction. **Lubke** asked if it was treated as revenue last year? **Juran** said yes it would be treated as revenue and she believed that money initially was put into a general fund reserve fund.

Mayor Ruane said they had a more thorough briefing on this subject in a study session before this Council meeting.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES: None.

12. COMMENTS FROM COUNCIL MEMBERS:

Councilmember Salazar commended the Boy Scouts on their behavior during the Council meeting.

Mayor Ruane said Council along with staff had a tour of the National Archives a few weeks ago and it was very interesting.

13. CLOSED SESSION:

Mayor Ruane said they would be going into closed session with no reportable action.

a. Confer with Legal Counsel Regarding Anticipated Litigation (one case) (Cal Gov't Code Section 54956.9 (b)).

b. Public Employee Performance Evaluation Pursuant to Government Code Section 54957: City Attorney.

14. ADJOURNMENT:

Mayor Ruane closed the meeting at 8:15 p.m. The next regular City Council Meeting will Be on February 14, 2012 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the regular City Council Meeting of
February 28, 2012

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Jim Ruane, Mayor