



"The City With a Heart"

Jim Ruane, Mayor
Ken Ibarra, Vice Mayor
Rico E. Medina, Councilmember
Irene O'Connell, Councilmember
Michael Salazar, Councilmember

**CITY COUNCIL
SPECIAL MEETING
AGENDA**

March 27, 2012

6:00 p.m.

Meeting location: City Hall, 1555 Crystal Springs Road, San Bruno

1. CALL TO ORDER:

2. ROLL CALL:

3. CONDUCT OF BUSINESS:

Conduct Interviews to fill vacancies resulting from resignations and term expirations on the City of San Bruno's Citizen Advisory Commissions, Boards and Committees.

4. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: Individuals allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask the City Clerk to request that the Council consider your comments earlier. It is the Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Council from discussing or acting upon any matter not agendized pursuant to State Law.

5. ADJOURNMENT:

The City Council will adjourn to the regular meeting, which begins at 7:00 p.m.



"The City With a Heart"

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AGENDA

SAN BRUNO CITY COUNCIL

March 27, 2012

7:00 p.m.

Meeting location: Senior Center, 1555 Crystal Springs Road, San Bruno

City Council meetings are conducted in accordance with Roberts Rules of Order Newly Revised and City Council Rules of Procedure. You may address any agenda item by standing at the microphone until recognized by the Council. All regular Council meetings are recorded and televised on CATV Channel 1 and replayed the following Thursday, at 2:00 pm. You may listen to recordings in the City Clerk's Office, purchase CD's, access our web site at www.sanbruno.ca.gov or check out copies at the Library. We welcome your participation. In compliance with the Americans with Disabilities Act, individuals requiring reasonable accommodations or appropriate alternative formats for notices, agendas and records for this meeting should notify us 48 hours prior to meeting. Please call the City Clerk's Office 650-616-7058.

Thank you **San Bruno Garden Club** for providing the beautiful floral arrangement.

1. CALL TO ORDER:

2. ROLL CALL/PLEDGE OF ALLEGIANCE:

3. ANNOUNCEMENTS:

The Annual Pancake Breakfast and Easter Egg Hunt will be held March 31, 9:00 to 11:00 a.m. at San Bruno City Park. The Easter Egg Hunt Begins Promptly at 11:00 a.m.

4. PRESENTATIONS:

Receive Presentation from Robert Riechel, Representative to the San Mateo County Mosquito and Vector Control District on Recommended Actions to Prevent Spread of Mosquitos.

5. REVIEW OF AGENDA:

6. APPROVAL OF MINUTES: Special Closed Session Council Meeting of March 9, 2012 and the Regular Council Meeting of March 13, 2012.

7. CONSENT CALENDAR: All items are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion unless requested by a Councilmember, citizen or staff.

- a. **Approve:** Accounts Payable of March 5, 12 and 19, 2012 and Successor Agency Accounts Payable of March 5 and 12, 2012.
- b. **Approve:** Payroll of March 11, 2012.
- c. **Accept:** Reconciliation of General Ledger to Bank Reports and the Investment Reports Dated February 29, 2012.

8. PUBLIC HEARINGS (Notices have been published, posted and mailed):

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: Individuals allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask the City Clerk to request that the Council consider your comments earlier. It is the Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Council from discussing or acting upon any matter not agendaized pursuant to State Law.

10. CONDUCT OF BUSINESS:

- a. Receive Report and Provide Direction to Staff Regarding Alternatives for Memory Lane.
- b. Receive Report Regarding Settlement Agreement Between the City of San Bruno and PG&E and Adopt Resolution Amending the City's Investment Policy Relating to Settlement Funds.
- c. Adopt Resolution Authorizing the City Manager to Execute a with K. J. Woods Construction in the Amount of \$88,000 Approving a Budget of \$130,000 for the Construction of the Kains to Angus Bypass Sewer and Appropriating \$130,000 from the Wastewater Enterprise Fund.
- d. Adopt Resolution Authorizing the City Manager to Execute a Contract for the Purchase of Pedestrian Audible Push Button Stations from Western Pacific Signal, LLC in the Amount of \$55,140.79.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:

Receive Annual Report from the Bicycle and Pedestrian Committee.

12. COMMENTS FROM COUNCIL MEMBERS:

13. CLOSED SESSION:

Public Employee Performance Evaluation Pursuant to Government Code Section 54957:
City Attorney.

14. ADJOURNMENT:

The next regular City Council Meeting will be held on April 10, 2012 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

"The City With a Heart"



Jim Ruane, Mayor
Ken Ibarra, Vice Mayor
Rico E. Medina, Councilmember
Irene O'Connell, Councilmember
Michael Salazar, Councilmember

**SPECIAL MEETING
MINUTES**

CITY COUNCIL CLOSED SESSION

March 9, 2012

5:00 P.M.

- 1. CALL TO ORDER: THIS IS TO CERTIFY THAT** the San Bruno City Council met on March 9, 2012 in a special closed session at San Bruno's City Hall, 567 El Camino Real, Room 115, San Bruno, CA. The meeting was called to order at 5:00 p.m.
- 2. ROLL CALL:** Presiding was Mayor Ruane, Vice Mayor Salazar, Council Members Ibarra, Medina and O'Connell. Recording by Clerk Bonner.
- 3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:** None.
- 4. CONDUCT OF BUSINESS:**

Mayor Ruane said they would be going into closed session with no reportable action. Confer with Legal Counsel Regarding Anticipated Litigation (one case) (Cal Gov't Code Section 54956.9 (b)).

Confer with Legal Counsel Regarding Anticipated Litigation (one case) (Cal Gov't Code Section 54956.9 (b)).

14. ADJOURNMENT:

Mayor Ruane closed the meeting at 6:20 p.m. The next regular City Council Meeting will be on March 13, 2012 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the regular City Council Meeting of
March 27, 2012

Carol Bonner, City Clerk

Jim Ruane, Mayor

"The City With a Heart"



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Ken Ibarra, Vice Mayor
Rico E. Medina, Councilmember
Irene O'Connell, Councilmember
Michael Salazar, Councilmember

MINUTES SAN BRUNO CITY COUNCIL March 13, 2012 7:00 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on March 13, 2012 at the San Bruno Senior Center, 1555 Crystal Springs Rd., San Bruno, CA. The meeting was called to order at 7:00 p.m.

Mayor Ruane thanked the San Bruno Garden Club for the beautiful floral arrangement.

2. ROLL CALL/PLEDGE OF ALLEGIANCE: Presiding was Mayor Ruane, Vice Mayor Ibarra, Council Members Medina, O'Connell and Salazar. Recording by Clerk Bonner. **City Attorney Zafferano** led the Pledge of Allegiance.

3. ANNOUNCEMENTS:

Mayor Ruane announced the Annual Pancake Breakfast and Easter Egg Hunt would be held March 31, 9:00 to 11:00 a.m. at San Bruno City Park. He also said the opening of Pee Wee's will take place at Diamond #2 at 11:00 a.m.

Mayor Ruane said the Library has opened a Homework Center, free of charge, open to students K through 8 in the lower level of the library. Those interested can call 616-7078 and there are fliers at the entrance for those interested.

Mayor Ruane announced PG&E and the City of San Bruno reached an agreement on community restitution yesterday to address the impacts from the September 9, 2010 fire and pipeline explosion. PG&E has agreed to pay \$70 million (to be paid by mid-April) to the City of San Bruno to be used for the benefit of all citizens and to help the community get beyond the tragedy. The payment is in addition to the fund established to pay for the replacement and repair of the City's infrastructure and other costs related to the accident and restoration of the neighborhood. He said over the next few months the City would be seeking input from residents. He asked citizens watch the City's website and future issues of FOCUS newsletters.

4. PRESENTATIONS:

Mayor Ruane Presented a Proclamation to the Bay Area Chapter Volunteers of the American Red Cross Recognizing American Red Cross Month 2012. **Amy Lang**, San Mateo County Chair of the Bay Area Chapter thanked the Mayor and acknowledged her co-workers who joined her and talked about an upcoming event, Save a Life Saturday, Saturday, April 14 taking place at the Martin Luther King Jr. Center in San Mateo as well as East Palo Alto Boys and Girls Club. A train-the-trainer session will take place next week on March 21; more information and sign ups can be done at redcrossbayarea.org. There will also be The Heroes Breakfast, Thursday, September 13 and invitations will be sent during the summer. They are looking for nominations and information can be found at redcrossbayarea.org.

Vice Mayor Ibarra and **Mayor Ruane** thanked them for all they have done.

Mayor Ruane said they would Receive a Presentation from Alan Johanson, Regional Construction Manager and Nicole Ziman, Peninsula Region Public Outreach Consultant on the San Francisco Public Utilities Commission Harry Tracy Water Treatment Plant Improvements Project.

Maureen Barry (in place of Nicole Ziman), PUC, who oversees the communications for the water system improvement program talked about the Harry Tracy Water Treatment Plant. She talked about public outreach the PUC has done before and since the award of the contract in the early part of 2011. She said they are planning an open house in San Bruno on April 23rd. She addressed the aging infrastructure and the need for repairing it before there is another earthquake.

Alan Johanson, PUC, Regional Construction Manager gave a project overview of the improvements being done to the plant. He talked about what is being done at the present time and the anticipated activity that will take place until the final completion scheduled for February of 2015.

Mayor Ruane asked how the concrete was transported? **Johanson** said in trucks. **Mayor Ruane** asked accommodations be made to repair the streets to the condition they were before the work was started. **Johanson** concurred.

Vice Mayor Ibarra said in this community, the area is just a driveway and a sign and the majority of the community does not know how big a facility is at the plant. He said the complaints have come from the citizens about how the trucks handle the windy/steep and narrow roads. **Johanson** said they have confirmed with the contractor that the pile vehicles maintain the speed to keep the trucks down below 25 mph.

Johanson, in response to a question from the Mayor, said the water comes from San Andreas Reservoir, there are two sections from the lake that pipe into the Harry Tracy, then there is a lower pump station that pumps it up the hill and it is treated from there. Once it is treated, it is gravity fed.

Mayor Ruane asked how it is treated? **Johanson** said it is treated with chloramine, fluoride, ozone process, and other chemicals used for treatment. **Mayor Ruane** said he sees a lot of work going on in the reservoir itself, and **Johanson** said that is part of this program.

Councilmember O'Connell asked about the pile driving. **Johanson** said eight piles have already been driven last summer, with no complaints and the hours of operation are 9 to 4 and not on weekends.

Councilmember Medina said since there is only a driveway and sign, it is the unknown. He said there should be a number people can call with a live person to answer their questions. He said outreach is critical. **Mayor Ruane** said it is important to keep our staff informed also.

Berry said there would be an open house on April 23rd and **Johanson** said this would be off-site, possibly at the Senior Center, not at the facility. Everyone is welcome to come. They offered to take Council and Senior staff on a tour one of the Saturdays.

5. REVIEW OF AGENDA: No changes.

6. APPROVAL OF MINUTES: Regular Council Meeting of February 28, 2012 and Special Closed Session Council Meeting of March 3, 2012.

Alan Lubke, Fleetwood Dr. had a question on Page 4 of the minutes, but the clerk stated the section referenced was done verbatim the discussion. He also noted the headers were not changed on two of the staff reports in the packet.

M/S Ibarra/O'Connell to approve the minutes and passed with all ayes.

7. CONSENT CALENDAR:

- a. **Approve:** Accounts Payable of February 21 and 27, 2012.
- b. **Approve:** Payroll of February 26, 2012.
- c. **Waive:** Second Reading and Adopt Ordinance Repealing and Reenacting Chapter 10.12 of the San Bruno Municipal Code Relating to Wastewater Quality Control.
- d. **Accept:** Housing Element Annual Progress Report for Calendar Year 2011 and Direct Staff to Forward to the California State Office of Planning and Research and the California Department of Housing and Community Development.
- e. **Adopt:** Resolution Amending San Bruno's Local Hazard Mitigation Plan to Include the 2012 Annex.
- f. **Adopt:** Resolution Adopting the San Mateo Countywide Water Pollution Prevention Program Model Integrated Pest Management (IPM) Policy.

M/S Medina/Ibarra to approve the Consent Calendar and passed with all ayes.

8. PUBLIC HEARINGS: None.

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

Alan Lubke, Fleetwood Dr. referenced Item 10.b. being identical to the same Item 10.b. presented at the February 28, 2012 meeting. He asked why there isn't a new agenda item wording regarding the garbage increase since it was approved last week. He asked why it was not given a descriptive term to inform the members of the public what the discussion will be about.

10. CONDUCT OF BUSINESS:

- a. Adopt Resolution Approving Property Owner Notice and Protest Process for Water and Wastewater Rate Increases for 2012-13 through 2016-17.

Public Services Director Fabry gave a powerpoint overview of part of the staff report and **Management Analyst Shannon** continued the overview with **Fabry** concluding with an outline of next steps and she asked for questions.

Vice Mayor Ibarra said he understands what is needed in this City to catch up and repair what needs repair. He said aiming for a steady gradual annual rate increase to the extent possible to help minimize the impact on customers; this plan is over 100% increase in the next ten years. Is there a formula as to what is comfortable for an average resident?

Mayor Ruane said this is a long-term project and we have the opportunity to scale it back. He asked if Council will get updates?

City Manager Jackson said the process of setting rates is a function of evaluating at the minimal effective level. Operating/maintaining/rehabilitating and otherwise sustaining the reliability of the utility system is driven by a revenue requirement. She said it is always the objective to minimize impact on individual ratepayers and she knows this is a significant increase for all customers.

Vice Mayor Ibarra asked if there was a minimum increase in mind? **City Manager Jackson** said in order to sustain operations at the current levels and to provide the necessary improvements to assure long-term reliability of the system, she said the answer is yes. She said they have the ability in any year, to decrease expenditures, defer capital projects, reduce operations and thereby decrease the revenue requirement.

Councilmember O'Connell emphasized no one likes to pay increased rates. She said, for the most part, the increase would be going for capital improvements. She reminded everyone there is a 25% discount for low-income families.

Councilmember Medina said the slide showed ten years; however, he understood the increase to be for five years. **Fabry** said the study was done for ten years and this rate increase is for the next five years.

Councilmember Medina said the slide stated this is for operation and maintenance costs, which he felt indicated not only vehicles, staffing, and other things that come along, labor, parts, etc. to operate the systems. With staffing, it calls for an additional headcount to the department, which he would like to better understand. He also noted two weeks ago an acquisition of a vector, the third within a year and asked if the second was is here yet? **Fabry** said not yet. **Councilmember Medina** questioned the need for a third vector, thus additional staffing? **Fabry** said this ten-year projection does not include anything discussed and approved by Council previously. She said the third vector is included in our existing improvement program. **City Manager Jackson** said she believed the vector acquisition was for the current year and it is possible it has not yet been approved. She said they would check on it.

Councilmember Medina talked about South San Francisco being lower because of their large amount of commercial, on the other hand, San Carlos is low also without the commercial and he felt it would help him to know something different to quantify to the citizens the reasons. **Fabry** said depending if the systems are maintaining or deferring their maintenance. **Councilmember Medina** asked if there was a difference because they operate under California Water? **Fabry** said size makes a difference. **City Manager Jackson** said an analysis could be done and brought back to Council.

Alan Lubke, Fleetwood Dr. asked what portion of the fee or assessment is proposed to be placed on the assessment tax role? What does that amount to for an individual on their monthly statement? **City Manager Jackson** said the wastewater charges proposed to be collected on the property tax bill beginning July 2013, it would be precisely the same amount. **Lubke** asked for the percentage increases, are they from the base year or previous year? **City Manager Jackson** said each case would be from the previous year. **Lubke** asked what would be the total cost for the City for picking up the tab for the public, for the first year, based on the windfall of \$70 million dollars? **Shannon** said for water it would be \$10.8 million and sewer it would be \$11.9.

Paul Bellanca, Cypress Ave. said on the water bill there is a service charge for water and a service charge for sewer. One is approximately \$25, the other \$18. and when he asked about the service charge a few years ago, he was told it was a study. But it adds to the bill. **Shannon** said he understood the question to be how the fixed charge is treated in respect to the variable charge? He said in the proposed five-year rates there are proportionate increases both to the monthly fee as well as the variable rate increase charge.

Vice Mayor Ibarra asked what is the service charge? **Shannon** said the service charge is the proportion of charge allocated to the fixed costs. **Vice Mayor Ibarra** asked if that is the cost that goes into the capital improvement? **Shannon** said that amount is separated on a year-to-year basis and it would vary depending on how many improvements are done during a particular year.

City Manager Jackson said she believed they were asking whether the fixed charge based on meter size is segregated in some way and dedicated to capital? **Vice Mayor Ibarra** believed the resident asked what those service charges go toward? **City Manager Jackson** said it pays for all

the operating costs including staff equipment, contractually obligated costs for operation of the South San Francisco/San Bruno Wastewater Treatment Plant and for capital improvements to maintain the system.

Mayor Ruane said there is a gallon of water in a bucket but we have to pay someone to take the water to use it and if there is a gallon of waste, we have to pay someone to throw it away and dispose of it properly, he said that is the difference between the fixed cost and the other.

City Manager Jackson said the theory behind rate setting is the system has to be ready to deliver the first drop of water or first bucket of wastewater, which is necessary in order to operate the system. She said then there is the revenue requirement associated with treating or delivering a little bit or a lot. It is a means of capturing in the rate structure the best possible means of accounting for the customer's demand and utilization of the system. That is how rates are set.

Councilmember Salazar said the questions are valid and it is not a simple process. He said he was on the subcommittee and had asked what would happen if we went to a flat rate on the sewer side? He found out it would make it dramatically more expensive for our biggest usage base. He said once they found the target, it was just a matter of slicing it up in different ways.

Councilmember Medina asked about the new resolution that wasn't in the packet that referenced ten years? **City Manager Jackson** said the intent was to outline the process that got you to the conclusion; i.e., the action embodied in the resolution.

Councilmember O'Connell responding to Councilmember Medina's question regarding ten years said the study looked at the types of things that needed to be done within a ten-year time frame and how much do we need to do each year to meet that.

Councilmember Salazar said part of what the consultants brought to the table was they were able to model this and do sensitivity studies if certain variables were to change and there was very little variability on the proposed rate.

Councilmember Medina clarified this action tonight is to allow Prop 218 to go forward to the residents for their 45 day of protest and feedback and bring it back to Council for Public Hearing. **Fabry** concurred.

Councilmember Salazar asked, during the 45-day period, staff to investigate what the impact would look like if the sewer bills go on the tax rolls instead of the 25% discount the City now gives low-income families? **Fabry** said she would get that information.

Councilmember O'Connell Introduced the resolution for adoption and passed with a unanimous vote.

b. Adopt Resolution Approving Property Owner Notice and Protest Process for 2012-13 Garbage Rate Increase Proposed by Recology San Bruno.

Finance Director Juran gave an overview of the staff report, as well as referencing action taken at the February 28 meeting. Since that time, it was discovered Recology is not equipped to roll out the program for approximately nine months. Recology provided a revised proposal with an increase of 4.69%. Before Council this evening are two options available, one for 7.14%, which includes the interim adjustment of 2.341% as well as the organics program to begin on January 1, 2013. The second option is to proceed with notifying property owners of the interim-year increase of 2.341% only and direct staff to work with Recology on a future implementation of the organics program. She said another strategy is a citywide rollout to residential and commercial customers at the same time with education and public outreach to better inform the customer-base.

Vice Mayor Ibarra asked if the rate increase for organics was included in commercial and multi-residential? **Juran** concurred. **Vice Mayor Ibarra** asked why they get the option and residents don't? **Juran** said this proposal does mandate the program in that the rate increase is applied across the board to both commercial and residential rates. She said for commercial customers there is an additional rate structure to participate in the organics program.

Councilmember O'Connell asked if citywide meant government, city offices and schools. **Juran** said everyone who is charged as a commercial customer. **Councilmember O'Connell** asked if the schools will have a special encouragement or be directed to do this? **Juran** said that is a policy decision and a rate structure could be adopted, but it is not included tonight. **Councilmember O'Connell** said if the goal is to reduce our landfill and even though we increase the rates, if we don't require those who produce a lot compostable material, nothing much may happen.

Kirsten Pinochi, Recology said there is a lot that Recology can do within public outreach to educate. She said they can't make them do it, but waste audits can be conducted.

Councilmember Salazar suggested the organics program be deferred until more research is done. He suggested we find out the interest of the residents. There is a cost and a negative environmental impact.

Jacqueline McDroy, Student, Skyline College said she is taking an Environmental Science Learning Service class and they are studying how to improve our community and our school and she is focusing on composting and stressed its importance.

Mayor Ruane asked Recology about the rollout of organics in other communities and asked if they had numbers regarding carbon infiltration vs. methane gas and those types of things in other cities? **Pinochi** said she did not.

Mayor Ruane said he would like to see research done before this organic composting goes forward.

Councilmember Medina said he voted no at the last meeting because of the economic concern. He said he saw the importance of the program. He opted for the 2.341% increase.

Councilmember O'Connell asked if a pilot program could be started with the schools? She stressed the need for a public outreach.

Vice Mayor Ibarra said the community needs to get involved and educated

Juran said there would be changes to the resolution, the initiation of the organics program and the new rate structure would be removed from the resolution as well as the Council's interest at the 28th of February meeting would be added for the record.

Councilmember Salazar introduced the resolution increasing the rate by 2.341% and passed with a unanimous vote.

c. Receive Report on Production of Video Documentary on the September 9, 2010 Explosion and the Continuing Recovery of the San Bruno Community and Adopt Resolution Authorizing Production Costs to be Covered through the City Trust Fund.

City Manager Jackson gave an informational oral report. A group called the Peninsula Coalition will be honoring the Mayor, as a representative of the City Council and the City of San

Bruno, for demonstrating exceptional leadership. In conjunction with that program, the current president of the Peninsula Coalition is a documentary videographer and typically produces a short Fifteen-minute video as part of the awards ceremony about the awardee. She said while in discussion about this event, an opportunity was identified to continue our efforts to commemorate and to document and to provide an opportunity for others to learn about and through the experience in the wake of the disaster by producing a full-length documentary in a high quality manner. She asked that an initial \$20,000 commitment be made toward the short. The total cost, if Council likes what is produced, will be approximately \$250,000, which she said could come from PG&E's trust fund. She asked for Council's authority to proceed with discussion with the videographer and bring back a more detailed budget at a later time and to proceed with the small amount of initial funding for the short.

Vice Mayor Ibarra asked if the awardee always pays for the video? **City Manager Jackson** said the videographer does fundraising in order to produce the video. **Vice Mayor Ibarra** asked if we would get a flavor of what this videographer does? **City Manager Jackson** said the videographer's dedication to the production of the short will give us an opportunity to take a look to see how and if we want to proceed.

Councilmember Salazar said there are guidelines on the trust fund and is this appropriate? **City Manager Jackson** said they are working on providing a bigger picture perspective.

All of Council concurred.

11. **REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:**
12. **COMMENTS FROM COUNCIL MEMBERS:**
13. **CLOSED SESSION:**

Mayor Ruane said they would not be having a closed session this evening.

Public Employee Performance Evaluation Pursuant to Government Code Section 54957:
City Attorney.

14. **ADJOURNMENT:**

Mayor Ruane closed the meeting at 9:15 with a moment of silence in memory of Maurice (Maury) Hamilton who passed away on February 22, 2012. Maury served as mayor of San Bruno (3 terms) and Council member (2 terms) from 1960 to 1972. He practiced law here in San Bruno and went on to be the City Attorney of San Mateo. He also served on many state and bay area boards and committees.

The next regular City Council Meeting will be held on March 27, 2012 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the regular City Council Meeting of
March 27, 2012

Carol Bonner, City Clerk

Jim Ruane, Mayor

03/05/12

CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP

| FUND | FUND NAME | AMOUNT |
|--------------------|------------------------------|----------------|
| 001 | GENERAL FUND | \$102,768.35 |
| 190 | EMERGENCY DISASTER FUND | \$32,180.62 |
| 201 | PARKS AND FACILITIES CAPITAL | \$228,348.01 |
| 203 | STREET IMPROVE. PROJECTS | \$15,206.42 |
| 207 | TECHNOLOGY CAPITAL | \$632.18 |
| 611 | WATER FUND | \$61,317.43 |
| 621 | STORMWATER FUND | \$4,338.66 |
| 631 | WASTEWATER FUND | \$818,356.85 |
| 641 | CABLE TV FUND | \$50,163.98 |
| 701 | CENTRAL GARAGE | \$257.89 |
| 702 | FACILITY MAINT. FUND | \$658.02 |
| 707 | TECHNOLOGY DEVELOPMENT | \$206.22 |
| 711 | SELF INSURANCE | \$27,657.26 |
| TOTAL FOR APPROVAL | | \$1,342,091.89 |

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 2 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 133585 THROUGH 133691 INCLUSIVE, TOTALING IN THE AMOUNT OF \$1,342,091.89 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,


FINANCE DIRECTOR

3/9/12
DATE

T.a.

3/5/2012 1:36:19PM

City of San Bruno

Document group: komalley Bank: apbank 05507660

| Vendor Code & Name | Check # | Check Date | Amount |
|--|---------|------------|------------|
| 0017992 AARON AKNIN | 133585 | 3/5/2012 | 500.00 |
| 0096852 ABAG PLAN CORPORATION | 133586 | 3/5/2012 | 23,045.12 |
| 0000858 ADECCO EMPLOYMENT SERVICES | 133588 | 3/5/2012 | 141.17 |
| 0001170 AIRGAS NCN | 133589 | 3/5/2012 | 74.68 |
| 0017459 ALL CITY MANAGEMENT SVC.INC. | 133590 | 3/5/2012 | 2,157.60 |
| 0018976 ALPHA ANALYTICAL LAB. INC. | 133591 | 3/5/2012 | 598.00 |
| 0102355 AMAZON | 133592 | 3/5/2012 | 358.24 |
| 0000082 AMERICAN MESSAGING | 133593 | 3/5/2012 | 50.07 |
| 0001965 ARISTA BUSINESS | 133594 | 3/5/2012 | 765.92 |
| 0014617 AT&T | 133595 | 3/5/2012 | 96.41 |
| 0016123 AT&T | 133596 | 3/5/2012 | 663.45 |
| 0017191 AT&T | 133597 | 3/5/2012 | 843.78 |
| 0000345 BAKER & TAYLOR BOOKS | 133598 | 3/5/2012 | 5,417.06 |
| 0104807 BAY AREA PARENT - 637 | 133599 | 3/5/2012 | 115.00 |
| 0096798 BUSINESS PRODUCTS & SUPPLIES | 133600 | 3/5/2012 | 206.22 |
| 0014739 CAL-STEAM | 133601 | 3/5/2012 | 12.98 |
| 0017284 CHEMSEARCHFE | 133602 | 3/5/2012 | 457.90 |
| 0016324 CINTAS CORPORATION #464 | 133603 | 3/5/2012 | 1,312.26 |
| 0097464 CINTAS FIRST AID & SAFETY | 133604 | 3/5/2012 | 258.67 |
| 0000386 CITY OF SOUTH SAN FRANCISCO | 133606 | 3/5/2012 | 805,404.50 |
| 0100037 COLLECTION SYSTEMS MAINTENANCE | 133607 | 3/5/2012 | 1,240.00 |
| 0018911 COMCAST CABLE COMMUNICATIONS | 133608 | 3/5/2012 | 26,158.41 |
| 0104508 COMCAST SPORTSNET CALIFORNIA | 133609 | 3/5/2012 | 20,889.09 |
| 0098656 COMPLETE LINEN SERVICE | 133610 | 3/5/2012 | 52.00 |
| 0093325 CREATIVE INTERCONNECT TELEMANAGEMENT | 133642 | 3/5/2012 | 173.15 |
| 0097071 CRESCO EQUIPMENT RENTALS | 133612 | 3/5/2012 | 21.69 |
| 0018331 CSG CONSULTANTS INC. | 133613 | 3/5/2012 | 11,993.08 |
| 0097934 CWEA-TCP | 133614 | 3/5/2012 | 220.00 |
| 0018188 DAU PRODUCTS | 133615 | 3/5/2012 | 2,467.86 |
| 0104693 DEBBIE GRECH | 133636 | 3/5/2012 | 777.69 |
| 0102820 DEBRA HALL | 133638 | 3/5/2012 | 289.00 |
| 0000197 DEMCO SUPPLY INC. | 133616 | 3/5/2012 | 28.25 |
| 0104141 DESIGN COMMUNITY & ENVIRONMENT | 133617 | 3/5/2012 | 4,885.77 |
| 0104661 DR. J. BRUNO | 133618 | 3/5/2012 | 450.00 |
| 0018799 ECONOMIC&PLANNING SYSTEMS INC. | 133619 | 3/5/2012 | 11,000.00 |
| 0104797 ELECTRIC EEL MANUFACTURING CO. | 133620 | 3/5/2012 | 224.96 |
| 0000944 FEDEX | 133625 | 3/5/2012 | 25.37 |
| 0001782 FLOWERS ELECTRIC & SVC.CO.INC. | 133626 | 3/5/2012 | 2,990.00 |
| 0018117 FLYERS ENERGY, LLC | 133627 | 3/5/2012 | 11,447.39 |
| 0016894 FORESTRY SUPPLIERS INC | 133628 | 3/5/2012 | 176.22 |
| 0102869 FRANCHISE TAX BOARD | 133629 | 3/5/2012 | 1,229.13 |
| 0103258 GC MICRO CORPORATION | 133630 | 3/5/2012 | 632.18 |
| 0104771 GILLERAN ENERGY MANAGEMENT SERVICES | 133621 | 3/5/2012 | 3,306.25 |
| 0104764 GOLDEN ASSOCIATES | 133631 | 3/5/2012 | 4,999.00 |
| 0016969 GOLDEN IDEAS | 133632 | 3/5/2012 | 650.17 |
| 0017454 GOLDEN STATE FLOW MEASUREMENT | 133633 | 3/5/2012 | 5,141.60 |
| 0000162 GRAINGER | 133634 | 3/5/2012 | 210.51 |
| 0000541 GRANITE ROCK COMPANY | 133635 | 3/5/2012 | 766.74 |
| 0095817 HANSON & FITCH, INC. | 133639 | 3/5/2012 | 500.00 |
| 0103336 HUB INTERNATIONAL SERVICE INC. | 133640 | 3/5/2012 | 126.02 |
| 0103531 IKON OFFICE SOLUTIONS, INC | 133641 | 3/5/2012 | 45.00 |
| 0015531 INTERSTATE BATTERY SYS. OF SF | 133643 | 3/5/2012 | 38.91 |
| 0016941 INTERSTATE GRADING & PAVING I | 133644 | 3/5/2012 | 216,930.61 |
| 0018557 INTERSTATE SALES | 133645 | 3/5/2012 | 2,783.11 |
| 0104808 JAMES PARTOYAN | 133663 | 3/5/2012 | 200.00 |
| 0104724 JEANETT ERRINGTON | 133622 | 3/5/2012 | 302.25 |

| Document group: | komalley | Bank: apbank | 05507660 | | |
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| | 0017946 | JON PRIOLO | 133646 | 3/5/2012 | 345.00 |
| | 0018376 | JT2 INTEGRATED RESOURCES | 133647 | 3/5/2012 | 4,963.02 |
| | 0000075 | K-119 TOOLS OF CALIFORNIA INC. | 133648 | 3/5/2012 | 103.28 |
| | 0096379 | KAREN OJAKIAN | 133661 | 3/5/2012 | 184.60 |
| | 0000132 | KELLY-MOORE PAINT CO INC. | 133649 | 3/5/2012 | 19.05 |
| | 0103359 | KLARA A FABRY | 133623 | 3/5/2012 | 91.54 |
| | 0017621 | LAW OFFICES OF JONES & MAYER | 133651 | 3/5/2012 | 335.00 |
| | 0101144 | LORETTA M. GROULX | 133637 | 3/5/2012 | 12,500.00 |
| | 0104410 | MARGARET KLIMA | 133650 | 3/5/2012 | 500.00 |
| | 0100704 | MARTY CARDONE | 133652 | 3/5/2012 | 72.11 |
| | 0018185 | MARTY MEDINA | 133653 | 3/5/2012 | 764.85 |
| | 0102770 | METLIFE | 133654 | 3/5/2012 | 1,045.46 |
| | 0092285 | MICROMARKETING LLC | 133655 | 3/5/2012 | 55.98 |
| | 0016863 | MIDWEST TAPE, LLC | 133656 | 3/5/2012 | 39.99 |
| | 0014106 | MILLS PARK CLEANERS | 133657 | 3/5/2012 | 287.10 |
| | 0000333 | MOSS RUBBER & EQUIP. CORP. | 133658 | 3/5/2012 | 280.12 |
| | 0092263 | OFFICE DEPOT INC | 133659 | 3/5/2012 | 660.65 |
| | 0018284 | OFFICEMAX INC. | 133660 | 3/5/2012 | 170.85 |
| | 0000012 | PACIFIC GAS & ELECTRIC | 133662 | 3/5/2012 | 36,918.20 |
| | 0096456 | PB AMERICAS, INC. | 133664 | 3/5/2012 | 9,233.17 |
| | 0000071 | R & B COMPANY | 133665 | 3/5/2012 | 420.87 |
| | 0017111 | RANDOM HOUSE INC | 133666 | 3/5/2012 | 116.91 |
| | 0095148 | RAY RAZAVI | 133667 | 3/5/2012 | 10,650.00 |
| | 0090749 | RED WING SHOE STORE | 133668 | 3/5/2012 | 863.80 |
| | 0000229 | REEVES CO., INC. | 133669 | 3/5/2012 | 26.51 |
| | 0018511 | ROBERT HOWARD | 133670 | 3/5/2012 | 390.10 |
| | 0018846 | SAFETY CENTER INC. | 133671 | 3/5/2012 | 450.00 |
| | 0018891 | SAN MATEO COUNTY CITY MANAGERS' ASSOCIATI | 133605 | 3/5/2012 | 250.00 |
| | 0095123 | SAN MATEO COUNTY SHERIFF'S OFFICE | 133611 | 3/5/2012 | 1,085.00 |
| | 0099047 | SAN MATEO CTY SHERIFF'S OFFICE | 133672 | 3/5/2012 | 271.56 |
| | 0102917 | SFPUC FINANCIAL SERVICES | 133673 | 3/5/2012 | 5,465.00 |
| | 0017508 | SOUTH CITY LUMBER AND SUPPLY | 133675 | 3/5/2012 | 50.49 |
| | 0097079 | SPRINT | 133676 | 3/5/2012 | 337.98 |
| | 0018072 | STANDARD INSURANCE COMPANY | 133677 | 3/5/2012 | 12,656.95 |
| | 0104809 | STEPHEN FAHY | 133624 | 3/5/2012 | 100.00 |
| | 0018813 | TANKO LIGHTING | 133678 | 3/5/2012 | 974.25 |
| | 0017928 | THE EDCCO GROUP, INC. | 133679 | 3/5/2012 | 17,208.00 |
| | 0103783 | TRAFFIX DEVICES, INC. | 133680 | 3/5/2012 | 2,953.54 |
| | 0017134 | TRINET CONSTRUCTION INC. - NE | 133681 | 3/5/2012 | 1,122.55 |
| | 0104736 | UNITED STATES TREASURY | 133682 | 3/5/2012 | 1,380.00 |
| | 0000584 | USA MOBILITY WIRELESS INC. | 133683 | 3/5/2012 | 57.24 |
| | 0018965 | UTILITY TRAINING ACADEMY | 133684 | 3/5/2012 | 5,000.00 |
| | 0102988 | VANTAGEPOINT TRANSFER AGENTS | 133685 | 3/5/2012 | 7,810.14 |
| | 0018771 | VAVRINEK TRINE DAY & CO LLP | 133686 | 3/5/2012 | 3,500.00 |
| | 0104800 | VINKO SLISKOVIC | 133674 | 3/5/2012 | 80.00 |
| | 0104801 | VIVIAN CANGA ABELLANA | 133587 | 3/5/2012 | 38.00 |
| | 0098917 | VOLIKOS ENTERPRISES | 133687 | 3/5/2012 | 3,231.06 |
| | 0016899 | WECO INDUSTRIES LLC | 133688 | 3/5/2012 | 550.81 |
| | 0104660 | WEST YOST ASSOCIATES, INC. | 133689 | 3/5/2012 | 15,573.49 |
| | 0000612 | WESTVALLEY CONSTRUCTION CO.INC | 133690 | 3/5/2012 | 4,761.48 |
| | 0018242 | ZAP MANUFACTURING INC. | 133691 | 3/5/2012 | 295.75 |
| | | | | GrandTotal: | 1,342,091.89 |
| | | | | Total count: | 107 |

03/12/12

CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP

| FUND | FUND NAME | AMOUNT |
|--------------------|------------------------------|--------------|
| 001 | GENERAL FUND | \$65,237.81 |
| 122 | SOLID WASTE/RECYCL. | \$1,509.16 |
| 190 | EMERGENCY DISASTER FUND | \$12,373.17 |
| 201 | PARKS AND FACILITIES CAPITAL | \$2,465.00 |
| 203 | STREET IMPROVE. PROJECTS | \$3,201.06 |
| 611 | WATER FUND | \$36,977.66 |
| 621 | STORMWATER FUND | \$3,388.80 |
| 631 | WASTEWATER FUND | \$31,688.93 |
| 641 | CABLE TV FUND | \$22,739.86 |
| 701 | CENTRAL GARAGE | \$16,553.12 |
| 702 | FACILITY MAINT. FUND | \$701.07 |
| 703 | GENERAL EQUIPMENT REVOLVING | \$498.40 |
| 707 | TECHNOLOGY DEVELOPMENT | \$4,427.19 |
| 711 | SELF INSURANCE | \$1,218.04 |
| 880 | PROJECT DEVELOP. TRUST | \$1,905.00 |
| TOTAL FOR APPROVAL | | \$204,884.27 |

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 3 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 133692 THROUGH 133814 INCLUSIVE, TOTALING IN THE AMOUNT OF \$204,884.27 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,


FINANCE DIRECTOR

3/16/12
/DATE

Document group: komalley Bank: apbank 05507660

| Vendor Code & Name | Check # | Check Date | Amount |
|--|---------|------------|-----------|
| 0017188 3T EQUIPMENT COMPANY INC. | 133692 | 3/12/2012 | 1,600.74 |
| 0096852 ABAG PLAN CORPORATION | 133693 | 3/12/2012 | 1,218.04 |
| 0000368 ABCO PRINTERS | 133694 | 3/12/2012 | 1,122.30 |
| 0000858 ADECCO EMPLOYMENT SERVICES | 133696 | 3/12/2012 | 2,284.23 |
| 0001170 AIRGAS NCN | 133697 | 3/12/2012 | 162.97 |
| 0000163 AIRPORT AUTO PARTS INC. | 133698 | 3/12/2012 | 263.45 |
| 0018902 ALLGOOD EDUCATION CORPORATION | 133699 | 3/12/2012 | 60.00 |
| 0000372 ALLIED SECURITY ALARMS | 133700 | 3/12/2012 | 204.00 |
| 0091913 AMERICAN SOCIETY OF CIVIL ENGINEERS (ASCE) | 133725 | 3/12/2012 | 45.00 |
| 0104805 AND CONSTRUCTION BAY AREA PLUMBING | 133714 | 3/12/2012 | 276.00 |
| 0001202 ARAMARK UNIFORM SERVICES | 133701 | 3/12/2012 | 155.96 |
| 0104233 ASTOUND BROADBAND | 133702 | 3/12/2012 | 1,380.00 |
| 0014617 AT&T | 133703 | 3/12/2012 | 56.53 |
| 0016123 AT&T | 133704 | 3/12/2012 | 2,569.05 |
| 0017191 AT&T | 133705 | 3/12/2012 | 84.53 |
| 0018363 AT&T LONG DISTANCE | 133706 | 3/12/2012 | 10.10 |
| 0000345 BAKER & TAYLOR BOOKS | 133707 | 3/12/2012 | 1,253.10 |
| 0104016 BANK OF SACRAMENTO | 133709 | 3/12/2012 | 11,417.40 |
| 0092038 BART & JUDY LEWIS | 133711 | 3/12/2012 | 142.40 |
| 0104781 BARTLE WELLS ASSOCIATES | 133712 | 3/12/2012 | 14,219.10 |
| 0103924 BEAR DATA SYSTEMS, INC. | 133715 | 3/12/2012 | 2,665.06 |
| 0104823 BEVERLY BRISTOW | 133717 | 3/12/2012 | 15.42 |
| 0096798 BUSINESS PRODUCTS & SUPPLIES | 133718 | 3/12/2012 | 692.97 |
| 0014739 CAL-STEAM | 133719 | 3/12/2012 | 373.98 |
| 0104762 CAMPWAY'S TRUCK ACCESSORY WORLD | 133805 | 3/12/2012 | 3,185.21 |
| 0017771 CARL WIND PHOTOGRAPHY | 133720 | 3/12/2012 | 948.00 |
| 0104813 CARLOS JAUREGUI | 133758 | 3/12/2012 | 10.13 |
| 0016324 CINTAS CORPORATION #464 | 133722 | 3/12/2012 | 101.72 |
| 0000227 CITY OF SAN BRUNO | 133723 | 3/12/2012 | 3,404.89 |
| 0013595 CITY OF SAN BRUNO | 133724 | 3/12/2012 | 1,069.08 |
| 0095082 CKY INC. | 133726 | 3/12/2012 | 26.65 |
| 0096017 COMMERCIAL MAINTENANCE CHEMICAL CORP | 133766 | 3/12/2012 | 581.35 |
| 0104780 COOPER TESTING LABS | 133728 | 3/12/2012 | 2,465.00 |
| 0000169 COSTA'S / "JUST THINGS" | 133729 | 3/12/2012 | 48.71 |
| 0104729 CRESTMOOR AUTO CENTER | 133730 | 3/12/2012 | 780.91 |
| 0018331 CSG CONSULTANTS INC. | 133731 | 3/12/2012 | 3,645.00 |
| 0090536 CWEA-SCVS | 133732 | 3/12/2012 | 70.00 |
| 0104799 CYCLA CORPORATION | 133733 | 3/12/2012 | 9,160.58 |
| 0095574 DANIELE KOENIG | 133734 | 3/12/2012 | 85.00 |
| 0104327 EATON PUMP & SALES | 133735 | 3/12/2012 | 14,129.12 |
| 0104797 ELECTRIC EEL MANUFACTURING CO. | 133736 | 3/12/2012 | 665.27 |
| 0017300 ENVIRONMENTAL HEALTH FEE | 133737 | 3/12/2012 | 290.00 |
| 0017991 EVERGREEN OIL, INC. | 133738 | 3/12/2012 | 65.00 |
| 0099186 EYEHIGHART, INC. | 133739 | 3/12/2012 | 161.20 |
| 0000944 FEDEX | 133740 | 3/12/2012 | 46.49 |
| 0013714 FIRST NATIONAL BANK | 133741 | 3/12/2012 | 12,257.73 |
| 0001782 FLOWERS ELECTRIC & SVC.CO.INC. | 133742 | 3/12/2012 | 1,501.29 |
| 0016894 FORESTRY SUPPLIERS INC | 133743 | 3/12/2012 | 413.63 |
| 0104810 FRANCISCO OCHOA | 133775 | 3/12/2012 | 10.00 |
| 0103258 GC MICRO CORPORATION | 133744 | 3/12/2012 | 990.00 |
| 0016969 GOLDEN IDEAS | 133745 | 3/12/2012 | 1,769.16 |
| 0017516 GRAFFITI CONTROL SERVICES,INC. | 133746 | 3/12/2012 | 1,311.00 |
| 0000162 GRAINGER | 133747 | 3/12/2012 | 184.22 |
| 0000541 GRANITE ROCK COMPANY | 133748 | 3/12/2012 | 1,485.01 |
| 0017900 GREAT LAKES DATA SYSTEMS INC | 133749 | 3/12/2012 | 1,450.00 |
| 0096316 GREEN CARPET LANDSCAPING & MAINTENANCE | 133764 | 3/12/2012 | 1,100.00 |

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City of San Bruno

| Document group: | komalley | Bank: apbank | 05507660 | | |
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| 0102704 | HARRIS & ASSOCIATES, INC. | | 133750 | 3/12/2012 | 877.50 |
| 0096344 | HUNT & SONS, INC. | | 133752 | 3/12/2012 | 3,008.09 |
| 0017150 | INSTRUMENT TECHNOLOGY CORP. | | 133754 | 3/12/2012 | 1,074.76 |
| 0018557 | INTERSTATE SALES | | 133755 | 3/12/2012 | 254.19 |
| 0104018 | INTERSTATE TRAFFIC CONTROL | | 133756 | 3/12/2012 | 338.75 |
| 0017763 | J.J.R. CONSTRUCTION, INC | | 133757 | 3/12/2012 | 2,275.00 |
| 0104819 | JACKLYN CHENG | | 133721 | 3/12/2012 | 13.02 |
| 0104806 | JAIME MOSQUEDA | | 133769 | 3/12/2012 | 276.00 |
| 0104738 | JKF MEDIA SERVICES | | 133759 | 3/12/2012 | 13,379.81 |
| 0104814 | JOAN MARIE HEDBERG | | 133751 | 3/12/2012 | 10.54 |
| 0104826 | JOHN V. ABELLANA | | 133695 | 3/12/2012 | 195.00 |
| 0104815 | JOHN VALENTINI | | 133808 | 3/12/2012 | 76.29 |
| 0104816 | JOSEPH ANTONY THOPPIL | | 133803 | 3/12/2012 | 18.81 |
| 0104820 | JUNKO TSUTSUMIS | | 133807 | 3/12/2012 | 27.66 |
| 0017918 | KENNEDY/JENKS CONSULTANTS | | 133760 | 3/12/2012 | 2,728.50 |
| 0018498 | KONICA MINOLTA | | 133762 | 3/12/2012 | 498.40 |
| 0018561 | LANCE BAYER | | 133763 | 3/12/2012 | 1,325.00 |
| 0104822 | LINDA BALLENTINE | | 133708 | 3/12/2012 | 25.31 |
| 0018177 | LOWE'S | | 133765 | 3/12/2012 | 465.13 |
| 0104817 | LYNN PRESTON | | 133785 | 3/12/2012 | 30.82 |
| 0104818 | MARTY OLIVAS | | 133779 | 3/12/2012 | 28.06 |
| 0098638 | MARY INGERSOLL | | 133753 | 3/12/2012 | 85.00 |
| 0016863 | MIDWEST TAPE, LLC | | 133767 | 3/12/2012 | 24.99 |
| 0014106 | MILLS PARK CLEANERS | | 133768 | 3/12/2012 | 52.00 |
| 0000333 | MOSS RUBBER & EQUIP. CORP. | | 133770 | 3/12/2012 | 73.61 |
| 0000357 | NATIONAL CABLE TV CO-OP, INC. | | 133772 | 3/12/2012 | 2,144.68 |
| 0018319 | NEAL MARTIN & ASSOCIATES | | 133773 | 3/12/2012 | 5,670.00 |
| 0017612 | NICHOLS CONSULTING ENGINEERS | | 133774 | 3/12/2012 | 2,080.00 |
| 0092263 | OFFICE DEPOT INC | | 133776 | 3/12/2012 | 1,189.51 |
| 0018284 | OFFICEMAX INC. | | 133777 | 3/12/2012 | 98.46 |
| 0000210 | OLE'S CARBURETOR & ELECTRIC INC | | 133778 | 3/12/2012 | 1,529.56 |
| 0103933 | OWEN EQUIPMENT SALES | | 133780 | 3/12/2012 | 822.91 |
| 0000012 | PACIFIC GAS & ELECTRIC | | 133781 | 3/12/2012 | 18,002.48 |
| 0098579 | PATTY BIANCULLI | | 133716 | 3/12/2012 | 95.00 |
| 0001154 | PENINSULA LIBRARY SYSTEM | | 133782 | 3/12/2012 | 2,250.00 |
| 0018283 | PERFORMANCE TOW LLC | | 133783 | 3/12/2012 | 265.00 |
| 0016770 | PRAXAIR DISTRIBUTION INC - 19 | | 133784 | 3/12/2012 | 139.61 |
| 0097558 | PURCHASE POWER | | 133786 | 3/12/2012 | 400.00 |
| 0091044 | R.A. METAL PRODUCTS, INC | | 133787 | 3/12/2012 | 4,404.56 |
| 0017517 | R.H.F. INC. | | 133788 | 3/12/2012 | 80.00 |
| 0017111 | RANDOM HOUSE INC | | 133789 | 3/12/2012 | 116.91 |
| 0090749 | RED WING SHOE STORE | | 133790 | 3/12/2012 | 170.48 |
| 0016213 | ROZZI REPRODUCTION&SUPPLY INC. | | 133791 | 3/12/2012 | 451.51 |
| 0104824 | RUTHIE KIMBLE | | 133761 | 3/12/2012 | 17.62 |
| 0018597 | SAN MATEO DAILY JOURNAL | | 133792 | 3/12/2012 | 192.00 |
| 0013985 | SCTE, INC. | | 133793 | 3/12/2012 | 136.00 |
| 0018461 | SERRAMONTE FORD, INC. | | 133794 | 3/12/2012 | 976.92 |
| 0104756 | SERVMED ANSWERING SERVICE, INC | | 133795 | 3/12/2012 | 175.00 |
| 0095999 | SPITERI BUILDERS | | 133796 | 3/12/2012 | 276.00 |
| 0097079 | SPRINT | | 133797 | 3/12/2012 | 79.98 |
| 0017036 | STEVEN'S BAY AREA DIESEL SER., INC. | | 133713 | 3/12/2012 | 3,497.96 |
| 0000801 | STEWART AUTOMOTIVE GROUP | | 133798 | 3/12/2012 | 444.14 |
| 0018813 | TANKO LIGHTING | | 133799 | 3/12/2012 | 2,878.09 |
| 0015671 | TECHNOLOGY, ENGINEERING & CONSTRUCTION, II | | 133727 | 3/12/2012 | 576.19 |
| 0096616 | TENNANT SALES AND SERVICE CO. | | 133800 | 3/12/2012 | 373.90 |
| 0000241 | THE ADAM-HILL COMPANY | | 133801 | 3/12/2012 | 29.24 |
| 0018088 | THE UPS STORE | | 133802 | 3/12/2012 | 211.68 |
| 0017527 | TIFCO INDUSTRIES INC. | | 133804 | 3/12/2012 | 143.73 |

| | | | | | | |
|------------------------|--------------------------------|--------------|--------|----------|---------------------|-------------------|
| Document group: | komalley | Bank: | apbank | 05507660 | | |
| 0104811 | TOM BARRY | | | 133710 | 3/12/2012 | 38.00 |
| 0000665 | TSQ SOLUTIONS | | | 133806 | 3/12/2012 | 325.00 |
| 0096896 | VEOLIA ES INDUSTRIAL SVC. INC. | | | 133809 | 3/12/2012 | 3,000.00 |
| 0098917 | VOLIKOS ENTERPRISES | | | 133810 | 3/12/2012 | 5,400.00 |
| 0000612 | WESTVALLEY CONSTRUCTION CO.INC | | | 133811 | 3/12/2012 | 9,824.81 |
| 0018385 | WFCB - OSH COMMERCIAL SERVICES | | | 133812 | 3/12/2012 | 558.52 |
| 0016286 | WINGFOOT COMMERCIAL TIRE, LLC | | | 133813 | 3/12/2012 | 2,885.17 |
| 0014850 | XEROX CORPORATION | | | 133814 | 3/12/2012 | 78.79 |
| 0104821 | YUDY LARRABURO NARANJO | | | 133771 | 3/12/2012 | 8.94 |
| | | | | | GrandTotal: | 204,884.27 |
| | | | | | Total count: | 123 |

03/19/12

CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP

| FUND | FUND NAME | AMOUNT |
|--------------------|--------------------------|----------------|
| 001 | GENERAL FUND | \$358,036.28 |
| 121 | FEDERAL/STATE GRANTS | \$64.64 |
| 122 | SOLID WASTE/RECYCL. | \$2,057.36 |
| 132 | AGENCY ON AGING | \$8,484.23 |
| 190 | EMERGENCY DISASTER FUND | \$72,627.12 |
| 203 | STREET IMPROVE. PROJECTS | \$4,410.00 |
| 611 | WATER FUND | \$280,576.27 |
| 621 | STORMWATER FUND | \$75.73 |
| 631 | WASTEWATER FUND | \$510,335.96 |
| 641 | CABLE TV FUND | \$349,872.25 |
| 701 | CENTRAL GARAGE | \$3,577.29 |
| 702 | FACILITY MAINT. FUND | \$3,884.74 |
| 707 | TECHNOLOGY DEVELOPMENT | \$4,721.49 |
| 711 | SELF INSURANCE | \$39,774.06 |
| 880 | PROJECT DEVELOP. TRUST | \$1,028.00 |
| TOTAL FOR APPROVAL | | \$1,639,525.42 |

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 3 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 133815 THROUGH 133936 INCLUSIVE, TOTALING IN THE AMOUNT OF \$1,639,525.42 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,


FINANCE DIRECTOR


DATE

Document group: komalley Bank: apbank 05507660

| Vendor Code & Name | Check # | Check Date | Amount |
|---|---------|------------|------------|
| 0017188 3T EQUIPMENT COMPANY INC. | 133816 | 3/19/2012 | 23,998.98 |
| 0017341 AARONSON DICKERSON, COHN & LANZONE | 133851 | 3/19/2012 | 378.00 |
| 0096852 ABAG PLAN CORPORATION | 133817 | 3/19/2012 | 1,256.92 |
| 0018648 ACCURATE MAILINGS INC. | 133815 | 3/19/2012 | 4,123.70 |
| 0018330 ADAMS CABLE EQUIPMENT, INC. | 133818 | 3/19/2012 | 16,520.00 |
| 0001170 AIRGAS NCN | 133819 | 3/19/2012 | 105.99 |
| 0000163 AIRPORT AUTO PARTS INC. | 133820 | 3/19/2012 | 203.83 |
| 0018611 ALL INDUSTRIAL ELECTRIC SUPPLY | 133821 | 3/19/2012 | 144.88 |
| 0000372 ALLIED SECURITY ALARMS | 133822 | 3/19/2012 | 189.00 |
| 0018976 ALPHA ANALYTICAL LAB. INC. | 133823 | 3/19/2012 | 6,945.00 |
| 0103234 ALWAYS UNDER PRESSURE | 133824 | 3/19/2012 | 195.00 |
| 0000082 AMERICAN MESSAGING | 133825 | 3/19/2012 | 33.93 |
| 0096700 ANDY'S WHEELS & TIRES | 133826 | 3/19/2012 | 1,026.72 |
| 0001202 ARAMARK UNIFORM SERVICES | 133827 | 3/19/2012 | 366.52 |
| 0104415 ARNOLD W. GOLDSCHLAGER, M.D. | 133828 | 3/19/2012 | 265.00 |
| 0016123 AT&T | 133829 | 3/19/2012 | 31.64 |
| 0018363 AT&T LONG DISTANCE | 133830 | 3/19/2012 | 16.92 |
| 0018465 AT&T MOBILITY | 133831 | 3/19/2012 | 45.45 |
| 0017211 AUTOMATIC DOOR SYSTEMS INC | 133832 | 3/19/2012 | 351.14 |
| 0000345 BAKER & TAYLOR BOOKS | 133833 | 3/19/2012 | 1,279.07 |
| 0018688 BEST BEST & KRIEGER LLP | 133834 | 3/19/2012 | 3,027.55 |
| 0000378 BROADMOOR LANDSCAPE SUPPLY | 133835 | 3/19/2012 | 297.48 |
| 0103183 CANON BUSINESS SOLUTIONS, INC. | 133836 | 3/19/2012 | 1,371.49 |
| 0016324 CINTAS CORPORATION #464 | 133837 | 3/19/2012 | 407.52 |
| 0102572 CINTAS FIRE PROTECTION | 133838 | 3/19/2012 | 527.67 |
| 0017802 CLEANSOURCE, INC. | 133839 | 3/19/2012 | 314.63 |
| 0098656 COMPLETE LINEN SERVICE | 133840 | 3/19/2012 | 179.04 |
| 0102625 CONTEC, LLC | 133841 | 3/19/2012 | 1,542.75 |
| 0015857 COUNTY OF SAN MATEO | 133842 | 3/19/2012 | 76.00 |
| 0104729 CRESTMOOR AUTO CENTER | 133845 | 3/19/2012 | 94.46 |
| 0018331 CSG CONSULTANTS INC. | 133846 | 3/19/2012 | 6,410.66 |
| 0000251 CUMMINS WEST INC. | 133847 | 3/19/2012 | 1,507.77 |
| 0018188 DAU PRODUCTS | 133848 | 3/19/2012 | 2,150.57 |
| 0104693 DEBBIE GRECH | 133863 | 3/19/2012 | 777.69 |
| 0102820 DEBRA HALL | 133864 | 3/19/2012 | 289.00 |
| 0000197 DEMCO SUPPLY INC. | 133849 | 3/19/2012 | 24.76 |
| 0104661 DR. J. BRUNO | 133852 | 3/19/2012 | 600.00 |
| 0016920 ENVIRONMENTAL SCIENCE ASSOCIATES(ESA) | 133910 | 3/19/2012 | 128.00 |
| 0104364 EQUIFAX INFORMATION SVCS LLC | 133854 | 3/19/2012 | 110.00 |
| 0000046 EWING IRRIGATION PRODUCTS INC | 133855 | 3/19/2012 | 67.56 |
| 0018057 FIRE INFORMATION SUPPORT SERVI | 133856 | 3/19/2012 | 3,350.00 |
| 0001782 FLOWERS ELECTRIC & SVC.CO.INC. | 133857 | 3/19/2012 | 117,382.50 |
| 0102869 FRANCHISE TAX BOARD | 133858 | 3/19/2012 | 1,200.00 |
| 0095666 GLOBAL TELECOM & TECHNOLOGY | 133859 | 3/19/2012 | 4,043.77 |
| 0104135 GLOBAL TRACKING COMMUNICATIONS, INC. | 133925 | 3/19/2012 | 29.99 |
| 0017983 GLORIA DEETER | 133860 | 3/19/2012 | 207.51 |
| 0001137 GOLDEN NURSERY | 133861 | 3/19/2012 | 76.23 |
| 0000162 GRAINGER | 133862 | 3/19/2012 | 292.32 |
| 0018213 HILLYARD, INC. | 133865 | 3/19/2012 | 238.16 |
| 0018838 INFOSEND, INC. | 133866 | 3/19/2012 | 3,729.13 |
| 0017763 J.J.R. CONSTRUCTION, INC | 133867 | 3/19/2012 | 22,072.50 |
| 0096838 JOHN MURPHY | 133868 | 3/19/2012 | 111.77 |
| 0000771 JT2 INTEGRATED RESOURCES | 133869 | 3/19/2012 | 38,517.14 |
| 0000075 K-119 TOOLS OF CALIFORNIA INC. | 133870 | 3/19/2012 | 22.52 |
| 0018050 KAISER FOUNDATION HEALTH PLAN | 133871 | 3/19/2012 | 2,924.00 |
| 0000132 KELLY-MOORE PAINT CO INC. | 133872 | 3/19/2012 | 58.32 |

| Document group: | komalley | Bank: apbank | 05507660 | | |
|-----------------|--|--------------|----------|-----------|------------|
| 0104629 | KERNAN K. AND BETTY LEONG | | 133873 | 3/19/2012 | 12,500.00 |
| 0104424 | LIDIA'S ITALIAN DELICACIES | | 133874 | 3/19/2012 | 1,345.00 |
| 0091101 | LIEBERT CASSIDY WHITMORE | | 133875 | 3/19/2012 | 14.00 |
| 0018177 | LOWE'S | | 133876 | 3/19/2012 | 1,036.76 |
| 0104828 | MARKETSHARE, INC. | | 133877 | 3/19/2012 | 3,618.01 |
| 0100704 | MARTY CARDONE | | 133878 | 3/19/2012 | 58.17 |
| 0096996 | MARYLAND INDUSTRIAL TRUCKS,INC | | 133879 | 3/19/2012 | 333,910.00 |
| 0102770 | METLIFE | | 133880 | 3/19/2012 | 1,045.46 |
| 0000027 | MEYERS NAVE PROFESSIONAL LAW | | 133881 | 3/19/2012 | 1,549.80 |
| 0092285 | MICROMARKETING LLC | | 133882 | 3/19/2012 | 29.99 |
| 0001709 | MILLBRAE LOCK | | 133883 | 3/19/2012 | 15.97 |
| 0014106 | MILLS PARK CLEANERS | | 133884 | 3/19/2012 | 12.20 |
| 0102275 | MIRIAM SCHALIT | | 133909 | 3/19/2012 | 250.00 |
| 0103600 | MOMENTUM WHOLESALE, INC. | | 133885 | 3/19/2012 | 21,429.21 |
| 0000333 | MOSS RUBBER & EQUIP. CORP. | | 133886 | 3/19/2012 | 486.55 |
| 0097142 | MYERS TIRE-OAKLAND #17 | | 133887 | 3/19/2012 | 83.18 |
| 0000357 | NATIONAL CABLE TV CO-OP, INC. | | 133888 | 3/19/2012 | 194,046.75 |
| 0104827 | NATIONAL IMAGE WORKS | | 133889 | 3/19/2012 | 20,000.00 |
| 0018319 | NEAL MARTIN & ASSOCIATES | | 133890 | 3/19/2012 | 15,617.50 |
| 0017612 | NICHOLS CONSULTING ENGINEERS | | 133891 | 3/19/2012 | 1,350.00 |
| 0000522 | NORTH COAST COUNTY WATER DISTRICT(NCCWD | | 133844 | 3/19/2012 | 21,902.76 |
| 0102372 | NUTRITION SITE COUNCIL OF SB | | 133892 | 3/19/2012 | 7,139.23 |
| 0018157 | OCLC INC | | 133893 | 3/19/2012 | 311.25 |
| 0092263 | OFFICE DEPOT INC | | 133895 | 3/19/2012 | 586.08 |
| 0000210 | OLE'S CARBURETOR &ELECTRIC INC | | 133896 | 3/19/2012 | 448.18 |
| 0000012 | PACIFIC GAS & ELECTRIC | | 133897 | 3/19/2012 | 250.96 |
| 0104599 | PATRICK CHIEN HSU YU | | 133935 | 3/19/2012 | 12,500.00 |
| 0017260 | PETERSON | | 133898 | 3/19/2012 | 595.14 |
| 0098436 | PROFESSIONAL LAND SERVICES | | 133899 | 3/19/2012 | 2,370.00 |
| 0017111 | RANDOM HOUSE INC | | 133900 | 3/19/2012 | 28.42 |
| 0017712 | RECALL SECURE DESTRUCTION SERVICES, INC. | | 133850 | 3/19/2012 | 111.00 |
| 0094546 | RECORDED BOOKS | | 133901 | 3/19/2012 | 71.10 |
| 0104548 | RENNE SLOAN HOLTZMAN SAKAI LLP | | 133902 | 3/19/2012 | 79.50 |
| 0017096 | RICK WATSON | | 133903 | 3/19/2012 | 262.27 |
| 0096458 | RMC WATER AND ENVIRONMENT | | 133904 | 3/19/2012 | 21,863.54 |
| 0016213 | ROZZI REPRODUCTION&SUPPLY INC. | | 133905 | 3/19/2012 | 3,532.20 |
| 0093355 | SAN BRUNO FLOWER FASHIONS | | 133906 | 3/19/2012 | 186.73 |
| 0095123 | SAN MATEO COUNTY SHERIFF'S OFFICE | | 133843 | 3/19/2012 | 1,085.00 |
| 0018597 | SAN MATEO DAILY JOURNAL | | 133907 | 3/19/2012 | 660.00 |
| 0017145 | SAN MATEO LAWN MOWER SHOP | | 133908 | 3/19/2012 | 1,251.98 |
| 0018461 | SERRAMONTE FORD, INC. | | 133911 | 3/19/2012 | 250.48 |
| 0103732 | SFO MEDICAL CLINIC | | 133912 | 3/19/2012 | 195.00 |
| 0000074 | SFPUC - WATER DEPARTMENT | | 133913 | 3/19/2012 | 217,550.21 |
| 0102917 | SFPUC FINANCIAL SERVICES | | 133914 | 3/19/2012 | 3,269.00 |
| 0104726 | SHARPS SOLUTIONS, LLC | | 133915 | 3/19/2012 | 96.00 |
| 0018214 | SIGILLO SUPPLY INC. | | 133916 | 3/19/2012 | 394.57 |
| 0018072 | STANDARD INSURANCE COMPANY | | 133917 | 3/19/2012 | 12,677.16 |
| 0000801 | STEWART AUTOMOTIVE GROUP | | 133918 | 3/19/2012 | 913.39 |
| 0000431 | TEAMSTERS LOCAL #856 | | 133919 | 3/19/2012 | 315,084.00 |
| 0015691 | TEAMSTERS LOCAL 856 | | 133920 | 3/19/2012 | 12,936.00 |
| 0002025 | TELECOMMUNICATIONS ENGINEERING ASSOCIATE | | 133853 | 3/19/2012 | 239.00 |
| 0018275 | THE REGENTS OF THE UNIVERSITY OF CA | | 133894 | 3/19/2012 | 181.62 |
| 0000036 | THOMSON WEST | | 133921 | 3/19/2012 | 436.35 |
| 0018816 | TONY ANDREWS | | 133922 | 3/19/2012 | 60.00 |
| 0018818 | TOSHIBA BUSINESS SOLUTIONS CA | | 133923 | 3/19/2012 | 507.22 |
| 0018818 | TOSHIBA BUSINESS SOLUTIONS CA | | 133924 | 3/19/2012 | 11.91 |
| 0017932 | TRILLIUM USA INC. | | 133926 | 3/19/2012 | 48.09 |
| 0000462 | TVC COMMUNICATIONS L.L.C. | | 133927 | 3/19/2012 | 83,016.65 |

| | | | | | |
|------------------------|--|---------------------|---------------------|---------------------|--|
| Document group: | komalley | Bank: apbank | 05507660 | | |
| 0102988 | VANTAGEPOINT TRANSFER AGENTS | 133928 | 3/19/2012 | 7,810.14 | |
| 0104832 | VIVIAN WALLACE | 133929 | 3/19/2012 | 168.00 | |
| 0018385 | WFCB - OSH COMMERCIAL SERVICES | 133931 | 3/19/2012 | 630.10 | |
| 0104704 | WHITLOCK & WEINBERGER TRANSPORTATION INC | 133930 | 3/19/2012 | 900.00 | |
| 0016286 | WINGFOOT COMMERCIAL TIRE, LLC | 133932 | 3/19/2012 | 133.88 | |
| 0104825 | XANADU CONSTRUCTION | 133933 | 3/19/2012 | 1,000.00 | |
| 0102630 | XO COMMUNICATIONS, LLC | 133934 | 3/19/2012 | 4,268.61 | |
| 0104033 | ZCORUM, INC. | 133936 | 3/19/2012 | 21,476.00 | |
| | | | GrandTotal: | 1,639,525.42 | |
| | | | Total count: | 122 | |

03/05/12

CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP
SUCCESSOR AGENCY

| FUND | FUND NAME | AMOUNT |
|--------------------|--|-------------|
| 151 | SUCCESSOR AGENCY TO THE SB RDA - OPS | \$29,800.42 |
| 152 | CITY OF SB AS SUCCESSOR HOUSING AGENCY | \$3,576.02 |
| TOTAL FOR APPROVAL | | \$33,376.44 |

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGE NUMBERED 1,
AND/OR CLAIMS NUMBERED FROM 100001 THROUGH 100003 INCLUSIVE, TOTALING
IN THE AMOUNT OF \$33,376.44 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE
PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST
THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,



FINANCE DIRECTOR

3/9/12

DATE

Document group: komalley Bank: sagnycy 06995403

| Vendor Code & Name | Check # | Check Date | Amount |
|---|---------|---------------------|------------------|
| 0102737 BURKE, WILLIAMS & SORENSEN,LLP | 100001 | 3/5/2012 | 5,901.48 |
| 0104141 DESIGN COMMUNITY & ENVIRONMENT | 100002 | 3/5/2012 | 2,442.93 |
| 0102832 MOORE IACOFANO GOLTSMAN, INC. | 100003 | 3/5/2012 | 25,032.03 |
| | | GrandTotal: | 33,376.44 |
| | | Total count: | 3 |

03/12/12

CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP
SUCCESSOR AGENCY

| FUND | FUND NAME | AMOUNT |
|--------------------|--------------------------------------|------------|
| 151 | SUCCESSOR AGENCY TO THE SB RDA - OPS | \$2,549.56 |
| TOTAL FOR APPROVAL | | \$2,549.56 |

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIM LISTED ON PAGE NUMBERED 1, AND/OR CLAIM NUMBERED 100004, TOTALING IN THE AMOUNT OF \$2,549.56 HAS BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH ITS RESPECTIVE AMOUNT AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,



FINANCE DIRECTOR

3/16/12
DATE

Document group: komalley Bank: sagency 06995403

| <u>Vendor Code & Name</u> | <u>Check #</u> | <u>Check Date</u> | <u>Amount</u> |
|---|----------------|---------------------|-----------------|
| 0102737 BURKE, WILLIAMS & SORENSEN,LLP | 100004 | 3/12/2012 | 2,549.56 |
| | | GrandTotal: | 2,549.56 |
| | | Total count: | 1 |



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: March 27, 2012
TO: Honorable Mayor and Members of the City Council
FROM: Kim Juran, Finance Director
SUBJECT: Payroll Approval

City Council approval of the City payroll distributed March 16, 2012 is recommended. The Labor Summary report reflecting the total payroll amount of \$1,202,506.13 for the bi-weekly pay period ending March 11, 2012 is attached.

LABOR SUMMARY FOR PAY PERIOD ENDING : March 11, 2012

pyLaborDist

03/16/12

| | |
|--|------------|
| Fund: 001 - GENERAL FUND | 917,455.64 |
| Fund: 122 - SOLID WASTE/RECYCL. | 1,616.81 |
| Fund: 190 - EMERGENCY DISASTER FUND | 6,210.49 |
| Fund: 201 - PARKS AND FACILITIES CAPITAL | 4,838.48 |
| Fund: 203 - STREET IMPROVE. PROJECTS | 4,643.10 |
| Fund: 611 - WATER FUND | 73,369.01 |
| Fund: 621 - STORMWATER FUND | 10,087.87 |
| Fund: 631 - WASTEWATER FUND | 56,187.25 |
| Fund: 641 - CABLE TV FUND | 80,336.24 |
| Fund: 701 - CENTRAL GARAGE | 8,511.13 |
| Fund: 702 - FACILITY MAINT.FUND | 20,637.90 |
| Fund: 707 - TECHNOLOGY DEVELOPMENT | 12,437.65 |
| Fund: 711 - SELF INSURANCE | 6,174.56 |

Total

1,202,506.13



CITY OF SAN BRUNO

John E. Marty
City Treasurer

CITY TREASURER

RECONCILIATION OF GENERAL LEDGER TO BANK

MONTH ENDING FEBRUARY 2012

City of San Bruno Cash

City of San Bruno General Ledger

| | |
|------------------------------|------------------|
| Investment Balance | \$ 44,086,958.96 |
| Glenview Fire LAIF | 3,016,890.21 |
| Checking Balance | 3,815,875.72 |
| Police Parking Fines Balance | 1,788.00 |
| Glenview Fire FNB | 4,735.66 |
| FNB City FSA Account | 19,471.40 |
| City as Successor Agency RDA | 3,613,930.33 |

Bank Balances as of \$ 54,559,650.28

General Ledger Balance \$ 54,329,991.25

Outstanding checks \$ (306,720.88)

| | |
|-------------------------------|-----------|
| FNB Deposit Transit | 7,017.74 |
| FNB Deposit Transit | 25,361.49 |
| FNB Deposit Transit | 4,546.13 |
| FNB Deposit Transit | 10,144.65 |
| Finance CC | 2,257.92 |
| Finance CC | 675.39 |
| Library CC | 152.85 |
| Utility Online Billpay - ACH | 713.49 |
| Utility Online Billpay - ACH | 2,030.88 |
| Utility Online Billpay - ACH | 3,262.44 |
| Utility Online Billpay - cc | 526.25 |
| Utility Online Billpay - cc | 2,510.99 |
| Utility Online Billpay - cc | 5,279.20 |
| Utility Online Billpay - VISA | 10,823.60 |
| CATV Merchant Bankcard CC | 3,580.32 |

| | |
|----------------|----------|
| CATV Checkfree | 1,251.07 |
| CATV Lockbox | 570.42 |

Adjusted Balance \$ 54,331,812.74

Adjusted Balance \$ 54,331,812.74



INVESTMENT REPORT

Month ending February 2012

| INVESTMENTS | | | | YIELD |
|---|------------------|-------------------|-------------------|--------------|
| INVESTMENT POOLS | | | | |
| Local Agency Investment Fund | 16,179,313.07 | | | 0.380 |
| Glenview Fire LAIF | 3,016,890.21 | | | 0.380 |
| San Mateo County Pool | 17,408,635.41 | | | 1.020 |
| INVESTMENTS HELD AT UNION BANK | PAR VALUE | COST BASIS | MKT. VALUE | YIELD |
| Federal National Mortgage Assn 1.375% mat 10/29/2012 | \$ 2,000,000.00 | \$ 2,000,000.00 | \$ 2,016,060.00 | 1.360 |
| Federal Home Loan Bank 1.42 mat 5/30/14 | \$ 1,000,000.00 | \$ 1,000,000.00 | \$ 1,021,450.00 | 1.390 |
| Federal Home Loan Bank 1.20% mat 12/29/2014 | \$ 1,000,000.00 | \$ 1,000,000.00 | \$ 1,002,610.00 | 1.200 |
| Federal Home Loan Bank 0.50% Step-Up mat 2/25/2015 | \$ 1,000,000.00 | \$ 995,000.00 | \$ 995,400.00 | 0.500 |
| Federal Home Loan Bank 1% Step-up mat 9/21/2015 | \$ 1,000,000.00 | \$ 1,000,000.00 | \$ 996,670.00 | 0.630 |
| Federal National Mortgage Assn. 1.00% mat 10/26/2016 | \$ 1,000,000.00 | \$ 1,000,000.00 | \$ 998,810.00 | 1.000 |
| Federal Farm Credit Bank 1.43% mat 12/22/2016 | \$ 1,000,000.00 | \$ 1,000,000.00 | \$ 999,420.00 | 1.430 |

Revenue Status Report

City of San Bruno
 2/1/2012 through 2/29/2012

| <u>Account Number</u> | <u>Adjusted Estimate</u> | <u>Revenues</u> | <u>Year-to-date Revenues</u> | <u>Balance</u> | <u>Prct Rcvd</u> |
|------------------------------------|--------------------------|-----------------|------------------------------|----------------|------------------|
| Total GENERAL FUND | 33,090,299.90 | 1,946,497.83 | 20,180,352.51 | 12,909,947.39 | 60.99 |
| Total GENERAL FUND RESERVE | 0.00 | 0.00 | 76,898.65 | -76,898.65 | 0.00 |
| Total ONE-TIME REVENUE | 0.00 | 0.00 | 619,194.00 | -619,194.00 | 0.00 |
| Total GAS TAX | 1,213,972.00 | 0.00 | 676,788.66 | 537,183.34 | 55.75 |
| Total MEASURE A TRANSPORTATION TAX | 0.00 | 74,137.76 | 524,054.02 | -524,054.02 | 0.00 |
| Total STREET SPECIAL REVENUE | 0.00 | 0.00 | 613.26 | -613.26 | 0.00 |
| Total TRAFFIC CONGESTION RELIEF | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total POLICE ASSET FORFEITURE | 0.00 | 0.00 | 744.79 | -744.79 | 0.00 |
| Total SAFETY AUGMENT. -PROP.172 | 86,000.00 | 11,178.36 | 65,411.08 | 20,588.92 | 76.06 |
| Total POLICE SPECIAL REVENUE | 100,000.00 | 73,184.51 | 73,207.34 | 26,792.66 | 73.21 |
| Total TRAFFIC SAFETY GRANT | 0.00 | 0.00 | 5,553.24 | -5,553.24 | 0.00 |
| Total FEDERAL/STATE GRANTS | 225,123.00 | 0.00 | 66,454.96 | 158,668.04 | 29.52 |
| Total SOLID WASTE/RECYCL. | 79,451.27 | 6,389.52 | 44,648.64 | 34,802.63 | 56.20 |

Revenue Status Report

City of San Bruno
 2/1/2012 through 2/29/2012

| <u>Account Number</u> | <u>Adjusted Estimate</u> | <u>Revenues</u> | <u>Year-to-date Revenues</u> | <u>Balance</u> | <u>Prct Rcvd</u> |
|--|--------------------------|-----------------|------------------------------|----------------|------------------|
| Total LIBRARY SPECIAL REVENUE | 26,008.00 | 0.00 | 21,179.27 | 4,828.73 | 81.43 |
| Total IN-LIEU FEES | 654,478.00 | 0.00 | 270,174.85 | 384,303.15 | 41.28 |
| Total AGENCY ON AGING | 110,629.00 | 23,919.21 | 103,299.09 | 7,329.91 | 93.37 |
| Total RESTRICTED DONATIONS | 0.00 | 15,688.93 | 209,857.18 | -209,857.18 | 0.00 |
| Total ED JOHNSON BEQUEST FUND | 0.00 | 0.00 | 50.43 | -50.43 | 0.00 |
| Total GLENVIEW FIRE DONATIONS | 0.00 | 0.00 | 1,204.37 | -1,204.37 | 0.00 |
| Total PGE | 0.00 | 0.00 | 5,779.20 | -5,779.20 | 0.00 |
| Total SUCCESSOR AGENCY TO THE SB RDA - OPS | 7,279,050.20 | 0.00 | 2,891,288.90 | 4,387,761.30 | 39.72 |
| Total CITY OF SB AS SUCCESSOR HOUSING AGENCY | 1,822,524.80 | 0.00 | 730,931.86 | 1,091,592.94 | 40.11 |
| Total RDA OBLIGATION RETIREMENT FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total EMERGENCY DISASTER FUND | 1,670,273.76 | 641,970.61 | 1,641,994.15 | 28,279.61 | 98.31 |
| Total PARKS AND FACILITIES CAPITAL | 1,533,175.00 | 0.00 | 283,395.50 | 1,249,779.50 | 18.48 |
| Total STREET IMPROVE. PROJECTS | 205,000.00 | 51,456.02 | 495,034.88 | -290,034.88 | 241.48 |
| Total TECHNOLOGY CAPITAL | 0.00 | 0.00 | 176.66 | -176.66 | 0.00 |

Revenue Status Report

City of San Bruno
 2/1/2012 through 2/29/2012

| <u>Account Number</u> | <u>Adjusted Estimate</u> | <u>Revenues</u> | <u>Year-to-date Revenues</u> | <u>Balance</u> | <u>Prct Rcvd</u> |
|--|--------------------------|-----------------|------------------------------|----------------|------------------|
| Total SUCCESSOR AGENCY TO THE SB RDA - CAPITAL | 125,000.00 | 0.00 | 110.46 | 124,889.54 | 0.09 |
| Total CITY HALL LEASE DEBT SERVICE | 378,501.00 | 31,542.00 | 252,336.00 | 126,165.00 | 66.67 |
| Total SUCCESSOR AGENCY TO THE SB RDA -2000 COP | 652,138.00 | 54,348.32 | 434,782.67 | 217,355.33 | 66.67 |
| Total WATER FUND | 10,790,059.45 | 758,493.26 | 6,428,970.73 | 4,361,088.72 | 59.58 |
| Total STORMWATER FUND | 620,650.30 | 0.00 | 369,597.24 | 251,053.06 | 59.55 |
| Total WASTEWATER FUND | 11,245,763.90 | 878,020.42 | 6,656,098.98 | 4,589,664.92 | 59.19 |
| Total CABLE TV FUND | 11,068,270.00 | 914,172.46 | 6,852,561.37 | 4,215,708.63 | 61.91 |
| Total CENTRAL GARAGE | 668,840.70 | 55,591.00 | 444,728.00 | 224,112.70 | 66.49 |
| Total FACILITY MAINT.FUND | 916,188.20 | 76,084.00 | 608,672.00 | 307,516.20 | 66.44 |
| Total GENERAL EQUIPMENT REVOLVING | 487,669.00 | 35,882.00 | 287,056.00 | 200,613.00 | 58.86 |
| Total TECHNOLOGY DEVELOPMENT | 473,482.00 | 39,326.00 | 314,608.00 | 158,874.00 | 66.45 |
| Total SELF INSURANCE | 1,584,954.00 | 132,036.00 | 1,062,193.65 | 522,760.35 | 67.02 |

Revenue Status Report

City of San Bruno
2/1/2012 through 2/29/2012

| <u>Account Number</u> | <u>Adjusted Estimate</u> | <u>Revenues</u> | <u>Year-to-date Revenues</u> | <u>Balance</u> | <u>Prct Rcvd</u> |
|-----------------------|--------------------------|-----------------|------------------------------|----------------|------------------|
| Grand Total | 87,107,501.48 | 5,819,918.21 | 52,700,002.59 | 34,407,498.89 | 60.50 |

Expenditure Status Report

expstat.rpt
03/23/2012 10:45AM
Periods: 8 through 8

City of San Bruno
2/1/2012 through 2/29/2012

| Account Number | Adjusted Appropriation | Expenditures | Year-to-date Expenditures | Year-to-date Encumbrances | Balance | Prct Used |
|----------------|------------------------|--------------|---------------------------|---------------------------|---------------|-----------|
| Total | 32,730,229.98 | 2,475,637.28 | 21,094,521.65 | 145,733.64 | 11,489,974.69 | 64.89 |
| Total | 40,321.00 | 0.00 | 0.00 | 0.00 | 40,321.00 | 0.00 |
| Total | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total | 80,000.00 | 62,500.00 | 500,000.00 | 0.00 | -420,000.00 | 625.00 |
| Total | 0.00 | 0.00 | 4,000.00 | 0.00 | -4,000.00 | 0.00 |
| Total | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total | 0.00 | 0.00 | 8,013.04 | 0.00 | -8,013.04 | 0.00 |
| Total | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total | 100,000.00 | 0.00 | 0.00 | 0.00 | 100,000.00 | 0.00 |
| Total | 0.00 | 0.00 | 6,792.51 | 0.00 | -6,792.51 | 0.00 |
| Total | 225,123.00 | 0.00 | 21,602.29 | 98,950.01 | 104,570.70 | 53.55 |
| Total | 106,561.83 | 4,704.87 | 32,247.58 | 0.00 | 74,314.25 | 30.26 |
| Total | 4,675.00 | 8,333.34 | 66,666.72 | 0.00 | -61,991.72 | 1,426.03 |
| Total | 1,500,000.00 | 0.00 | 0.00 | 0.00 | 1,500,000.00 | 0.00 |
| Total | 0.00 | 10,645.50 | 70,263.71 | 0.00 | -70,263.71 | 0.00 |
| Total | 10,000.00 | 636.08 | 35,937.69 | 0.00 | -25,937.69 | 359.38 |
| Total | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total | 0.00 | 0.00 | -1,087.10 | 0.00 | 1,087.10 | 0.00 |
| Total | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total | 5,641,905.47 | 143,581.23 | 1,250,893.31 | 71,079.23 | 4,319,932.93 | 23.43 |
| Total | 1,416,181.75 | 25,714.02 | 317,237.99 | 2,868.75 | 1,096,075.01 | 22.60 |
| Total | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total | 1,026,893.16 | 164,103.42 | 1,494,731.93 | 681,088.39 | -1,148,927.16 | 211.86 |
| Total | 1,636,910.84 | 239,038.22 | 407,820.10 | 851,152.52 | 377,938.22 | 76.91 |
| Total | 556,605.99 | 47,743.28 | 1,105,716.59 | 403,882.25 | -952,992.85 | 271.21 |
| Total | 0.00 | 632.18 | 3,845.72 | 0.00 | -3,845.72 | 0.00 |
| Total | 125,000.00 | 0.00 | 38,500.00 | 0.00 | 86,500.00 | 30.80 |
| Total | 378,501.08 | 0.00 | 189,250.54 | 0.00 | 189,250.54 | 50.00 |

Expenditure Status Report
City of San Bruno
2/1/2012 through 2/29/2012

| Account Number | Adjusted Appropriation | Expenditures | Year-to-date Expenditures | Year-to-date Encumbrances | Balance | Prct Used |
|--|---------------------------|---------------------|------------------------------|------------------------------|----------------------|--------------|
| Total | 652,137.50 | 444,818.75 | 651,615.50 | 0.00 | 522.00 | 99.92 |
| SUCCESSOR AGENCY TO THE SB RDA -2000 COP | | | | | | |
| WATER FUND | 8,194,885.39 | 678,204.49 | 5,467,149.44 | 939,447.08 | 1,788,288.87 | 78.18 |
| STORMWATER FUND | 800,475.16 | 42,141.13 | 341,115.63 | 222,477.65 | 236,881.88 | 70.41 |
| WASTEWATER FUND | 8,606,378.42 | 1,618,776.50 | 5,308,471.85 | 761,308.14 | 2,536,598.43 | 70.53 |
| CABLE TV FUND | 10,230,032.32 | 886,832.04 | 6,383,313.57 | 1,230,952.51 | 2,615,766.24 | 74.43 |
| CENTRAL GARAGE | 668,651.70 | 54,771.37 | 332,221.20 | 0.00 | 336,430.50 | 49.69 |
| FACILITY MAINT.FUND | 918,568.11 | 70,859.06 | 538,652.75 | 0.00 | 379,915.36 | 58.64 |
| GENERAL EQUIPMENT REVOLVING | 549,201.60 | 498.40 | 389,736.81 | 95,564.11 | 63,900.68 | 88.36 |
| TECHNOLOGY DEVELOPMENT | 485,176.00 | 35,663.58 | 319,453.59 | 0.00 | 165,722.41 | 65.84 |
| SELF INSURANCE | 1,771,209.17 | 63,251.01 | 1,247,489.74 | 0.00 | 523,719.43 | 70.43 |
| Grand Total | 78,455,624.47 | 7,079,085.75 | 47,626,174.35 | 5,504,504.28 | 25,324,945.84 | 67.72 |

3/22/2012 12:27:06PM

Through period: 8

City of San Bruno
Through February 2012

| | Cash | Investments | Fund Total |
|--|----------------------|---------------------|----------------------|
| 001 GENERAL FUND | 2,985,384.01 | 53,565.07 | 3,038,949.08 |
| 002 GENERAL FUND RESERVE | 2,867,488.23 | 0.00 | 2,867,488.23 |
| 003 ONE-TIME REVENUE | 4,882,976.95 | 0.00 | 4,882,976.95 |
| 101 GAS TAX | 916,763.61 | 0.00 | 916,763.61 |
| 102 MEASURE A TRANSPORTATION TAX | 845,091.33 | 0.00 | 845,091.33 |
| 103 STREET SPECIAL REVENUE | 305,553.30 | 0.00 | 305,553.30 |
| 104 TRAFFIC CONGESTION RELIEF | 0.00 | 0.00 | 0.00 |
| 111 POLICE ASSET FORFEITURE | 63,382.30 | 0.00 | 63,382.30 |
| 112 SAFETY AUGMENT. -PROP.172 | 65,411.08 | 0.00 | 65,411.08 |
| 113 POLICE SPECIAL REVENUE | 84,562.60 | 0.00 | 84,562.60 |
| 114 TRAFFIC SAFETY GRANT | 60,380.33 | 0.00 | 60,380.33 |
| 121 FEDERAL/STATE GRANTS | 26,496.75 | 0.00 | 26,496.75 |
| 122 SOLID WASTE/RECYCL. | 175,389.04 | 0.00 | 175,389.04 |
| 123 LIBRARY SPECIAL REVENUE | 403,722.17 | 0.00 | 403,722.17 |
| 131 IN-LIEU FEES | 4,777,040.79 | 0.00 | 4,777,040.79 |
| 132 AGENCY ON AGING | 57,583.67 | 0.00 | 57,583.67 |
| 133 RESTRICTED DONATIONS | 925,676.31 | 0.00 | 925,676.31 |
| 134 ED JOHNSON BEQUEST FUND | 25,121.70 | 0.00 | 25,121.70 |
| 135 GLENVIEW FIRE DONATIONS | 4,735.66 | 0.00 | 4,735.66 |
| 136 PGE | 3,016,890.21 | 0.00 | 3,016,890.21 |
| 151 SUCCESSOR AGENCY TO THE SB RDA - OPS | 3,561,348.62 | 450,000.00 | 4,011,348.62 |
| 152 CITY OF SB AS SUCCESSOR HOUSING AGENCY | 3,751,058.84 | 0.00 | 3,751,058.84 |
| 153 RDA OBLIGATION RETIREMENT FUND | 0.00 | 0.00 | 0.00 |
| 190 EMERGENCY DISASTER FUND | 844,058.26 CR | 0.00 | 844,058.26 CR |
| 201 PARKS AND FACILITIES CAPITAL | 644,740.74 | 0.00 | 644,740.74 |
| 202 CITY/BART POLICE FACIL | 0.00 | 0.00 | 0.00 |
| 203 STREET IMPROVE. PROJECTS | 1,006,456.43 | 0.00 | 1,006,456.43 |
| 207 TECHNOLOGY CAPITAL | 87,784.14 | 0.00 | 87,784.14 |
| 251 SUCCESSOR AGENCY TO THE SB RDA - CAPITAL | 52,945.90 | 0.00 | 52,945.90 |
| 301 PARKING.DIST.BONDS | 0.00 | 0.00 | 0.00 |
| 302 CITY HALL LEASE DEBT SERVICE | 63,085.46 | 0.00 | 63,085.46 |
| 351 SUCCESSOR AGENCY TO THE SB RDA -2000 COP | 59,800.00 CR | 649,965.82 | 590,165.82 |
| 611 WATER FUND | 10,770,751.42 | 0.00 | 10,770,751.42 |
| 621 STORMWATER FUND | 1,342,389.27 | 0.00 | 1,342,389.27 |
| 631 WASTEWATER FUND | 6,454,670.21 | 629,720.95 | 7,084,391.16 |
| 641 CABLE TV FUND | 2,542,756.18 CR | 200.00 | 2,542,556.18 CR |
| 701 CENTRAL GARAGE | 434,340.52 | 0.00 | 434,340.52 |
| 702 FACILITY MAINT.FUND | 952,569.07 | 0.00 | 952,569.07 |
| 703 GENERAL EQUIPMENT REVOLVING | 3,222,424.28 | 0.00 | 3,222,424.28 |
| 707 TECHNOLOGY DEVELOPMENT | 478,549.35 | 0.00 | 478,549.35 |
| 711 SELF INSURANCE | 2,010,128.13 | 91,118.50 | 2,101,246.63 |
| 810 DEFERRED COMPENSATION PLANS | 0.00 | 0.00 | 0.00 |
| 880 PROJECT DEVELOP. TRUST | 67,856.82 | 0.00 | 67,856.82 |
| 891 S.B. GARBAGE CO. TRUST | 385,856.45 | 0.00 | 385,856.45 |
| Grand Total: | 54,329,991.25 | 1,874,570.34 | 56,204,561.59 |



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: March 27, 2012
TO: Honorable Mayor and Members of the City Council
FROM: Marc L. Zafferano, City Attorney
SUBJECT: Receive Report and Provide Direction to Staff Regarding Alternatives for Memory Lane

BACKGROUND:

On February 27, 2012, the City Council considered a staff presentation and comments from members of the public regarding the potential closure of and alternatives for Memory Lane.

Summary of Staff Presentation

The staff presentation noted that many residents have used Memory Lane since 1939 as a three-block, east-west pedestrian/bicycle-only way. A sewer line runs under the Lane between Poplar and Linden, and a 12" water line runs between Elm and El Camino Real. The General Plan identifies the area as a "pedestrian emphasis zone," and the Draft Transit Corridors Plan recommends that the Lane be improved.

A survey returned by over 140 residents in the adjacent neighborhoods found that approximately 79% favored keeping the Lane open. Many of those residents reported using the Lane frequently, some more than 20 times per month. Common destinations included shopping and restaurants downtown, the bus stop and Cal Train, visiting family and friends, exercise and dog-walking, and going to church. About 60 Parkside Intermediate School students and their parents also use the Lane daily when school is in session. When staff visited the Lane on three occasions during the afternoon hours, students were observed being generally respectful and well behaved.

The remaining approximately 21% of respondents to the survey reported various issues with the Lane, such as graffiti, vandalism, loitering and other nuisance activities. Between 2006 and 2011, five households adjacent to the Lane called the police department an average of about seven times per year; there were only four calls in 2011. About two-thirds of the calls reported graffiti, and the remainder reported vandalism and loitering.

Summary of Public Comments

At the meeting, nineteen residents offered comments about the Lane. An attorney for some of the residents also spoke, as did the principal of Parkside Intermediate School and the owner of Grace Honda. Eight residents who definitely favored permanently closing the Lane cited graffiti, vandalism, loitering, and nuisance activities, engaged in primarily by juveniles, that they experienced while living adjacent to the Lane. Those residents who spoke in favor of keeping the Lane open and/or improving it indicated that unruly students would behave similarly on city sidewalks and streets if the Lane were closed and the pedestrians were diverted elsewhere in

10.a.

the neighborhood. These residents also stated that the Lane is not the problem, and that public access should prevail over other concerns.

After considering the staff presentation and comments from members of the public, the City Council directed staff to research and develop a list of options that would improve the Lane and address the concerns of those who spoke at the meeting.

DISCUSSION:

Staff has reviewed and carefully considered all of the data from site visits, the survey responses, the incidents recounted by the concerned residents who live adjacent to the Lane, and the comments of all members of the public who attended the last meeting.

Staff recommends that the City Council consider several alternatives to address the issues raised. Staff has included some preliminary, approximate costs, which are not based on any specific designs. Once the City Council identifies its preferred alternatives, staff can return with budget recommendations and more detailed cost information.

Recommended for Consideration: Physical improvements to Memory Lane

- Fencing that is tall, durable, and screened with irrigated foliage could be installed on City property along at least some residential sections of the Lane. This would provide an additional buffer between the Lane and the adjacent private property, especially for those homes whose side walls abut directly onto the Lane. A fence of suitable design would deter vandalism and graffiti, and provide the adjacent residents with a greater sense of security and privacy.

Staff is recommending this alternative because for the residents adjacent to the two residential blocks of the Lane, there is no buffer between the public use of the Lane and the private use of their side and rear yards. On one block, the side walls and windows of the houses are right on the property line, and on the other block, fences of varying heights and construction provide the only separation. As a result, these residents are more likely to be keenly aware of every noise and activity that occurs on the Lane, because it occurs much closer to the boundary between their private spaces and the public way. For example, someone bouncing a basketball and talking loudly while walking down the sidewalk in front of a house is less likely to be perceived as a nuisance or a threat than someone doing the same thing on Memory Lane. In the former situation, there is a large buffer, the front yard, between the sidewalk and front door of the house. There is no such buffer between Memory Lane and the side wall, side door, or rear yard of the adjacent homes. The person bouncing the basketball could easily bounce it against the side wall, side door, or fence of the house, creating a sense of anticipation and awareness that the private space could be breached or vandalized. This feeling may be magnified when residents recall past instances of vandalism or other nuisance behaviors, even if not reported to the police.

The cost of such a fence depends on its design and length. Staff considered both a traditional solid wood fence and a more decorative wrought iron-type fence. Costs range from about \$45-55 per linear foot for a suitable solid wood fence with additional lattice on top, to about \$75-110 per linear foot for a black metal fence. Adding irrigation and foliage would add about \$30,000 to the cost of each installation. Staff does not recommend using a

cyclone fence, as it is inconsistent with the residential design guidelines for the neighborhood.

- If residents wish to erect or modify their own private fences to be taller along the Lane, the City could initiate, with the residents' support, a no-cost variance to facilitate the process. This would allow adjacent residents to screen their own private space from the Lane.
- Openings to the Lane should have bollards to prevent vehicle access, perhaps also with a decorative entry feature and signage. The cost of bollards would be \$3,000; there would be an additional cost if the bollards were internally lighted and/or combined with a decorative entry feature.
- All openings and sidewalks adjacent to the Lane should be ADA-compliant, red zones on the streets should be appropriate in length, and appropriate signage should be provided. Staff is recommending this to address the residents' concerns that sight distances could be inadequate, and to warn both motorists and users of the Lane to exercise caution when crossing. These modifications would cost \$20,000.
- If Grace Honda demonstrates that it must erect a new building across the existing Lane to keep its lease, the Lane could be relocated to the Walgreens (south) side of the property, which would provide better access to the downtown while allowing for improvements that would mitigate any vandalism and other nuisance activities. The current Lane could then be vacated. Staff has not yet determined a cost for this relocation, since Grace Honda has not yet responded to the City's request for with documentation that it will be required to erect a new building across the Lane, and has not made any application to use the public property or for review of a new building project. In addition, Grace Honda previously indicated it does not support this alternative.
- Staff considered, but is not recommending, additional lighting for the Lane. With 80% of the calls to the Police Department occurring during the afternoon and early evening hours, there does not appear to be a significant incidence of disturbing nighttime behavior on the Lane. In addition, lighting could encourage more use at night, which could disturb the adjacent residents. The cost of such lighting, if considered, would be \$40,000-50,000.

Recommended for Consideration: Additional police or other official presence

- Cameras could be installed in the residential sections of the Lane to deter and monitor unruly behavior. Such behavior, criminal or otherwise, is one of the main quality of life issues raised by the adjacent residents. Cameras have been shown to be effective in other locations in deterring crime and other unruly behavior. The cost is \$7,000 for two cameras and \$8,000 for four cameras; these prices reflect the fixed cost for the software and controller, and relatively small additional cost for two more cameras.
- The School Resource Officer (SRO) could be reassigned to patrol Memory Lane on a more frequent and regular basis when available during the afterschool time period when students are using the Lane. Staff believes that having a consistent police presence on the Lane will deter much of the objectionable behavior that the adjacent residents have raised as an

issue. Current police department staffing levels do not allow for regular assignment of a regular patrol officer to the Lane. There is no cost for the redeployment of the SRO.

- The City could request that the Parkside administration increase penalties for unruly behavior that occurs on the Lane. Staff believes that support from the Parkside administration continues to be an essential element of an effective solution to the issues raised by the adjacent residents.
- The City could consider forming a volunteer program and patrol to regularly monitor the Lane. Such programs have been very successful in other neighboring cities. The program would require additional staff for start-up, training and staff coordination; costs have not yet been determined.
- Staff considered, but is not recommending, the use of crossing guards to provide an adult presence on the Lane during peak school hours. Crossing guards are not trained to deal with unruly juveniles or monitor behavior other than assisting them to cross the street safely. The cost of such a program if considered would be \$6,000.

Other alternatives not recommended by staff

- Staff does not recommend formally vacating Memory Lane. Formal vacation requires several findings, one of which is that the public way is unnecessary for present or future public use. Given the level and frequency of public use described in the survey responses and by residents who spoke at the last meeting, this finding would be difficult to make. Environmental review would be required. Even if the City Council could make this finding, easements would have to be reserved for the public utilities that traverse the Lane.
- Staff does not recommend that Memory Lane be temporarily or permanently closed at this time, for several reasons.

First, the available evidence does not support the assertion that a significant crime problem exists on Memory Lane. Police Department staff examined the data from the reported crimes in and around the area of the Lane from 2006 to 2011, and found that all of the reported criminal activity has been misdemeanor in nature, and typically associated with juvenile suspects in the afternoon and early evening hours. Two-thirds of the reported complaints on the Lane have been graffiti, and in some of those cases, juveniles have been arrested. A juvenile who intentionally broke a fence was also arrested. On those instances where the level of vandalism rose to potential injury when a rock was thrown through the window of a home in 2008 and 2010, the juveniles responsible were arrested, and there have been no more recent similar incidents.

The level of reported unruly activity at Memory Lane is consistent with the level of such activity experienced elsewhere in the City during the same time frame. For example, the highest year of activity around Memory Lane was 11 calls in 2007. That activity was consistent with a rise in graffiti and vandalism that was reported citywide in 2007. Conversely, there were only four reports of vandalism in the area of the Lane in 2011, while the City also experienced a reduction in those crimes for that year.

While an exact comparison to activity at Memory Lane cannot be easily made, the Police Department noted similar activity in the residential areas near Capuchino High School, Forest Lane Park, and Lions Field. Compared to those three locations, the reporting area that includes Memory Lane had the least amount of criminal activity. Therefore, staff does not view the Lane as creating or fostering a crime problem due to its use or location.

Second, closure would adversely affect the significant number of neighborhood residents who frequently use the Lane to access many locations, both on the east and west side of the City. Closure would likely displace any negative behaviors engaged in by users of the Lane onto other City streets and sidewalks, potentially affecting other residents.

Third, it is unclear how the Lane could be closed without exacerbating any current problems or creating new ones. Closure of the residential blocks to all public use or access would require a tall, gated (locked except for city access), secure barrier across all four openings, while also being attached to the adjacent properties. Some of the houses have open front yards that would require installation of additional fencing or barriers on the property line. Closure of the Grace Honda section is similarly problematic, since there is no existing structure at either end of the Lane onto which a barrier can be attached. The design and anticipated cost of such fencing and/or barriers has yet to be determined, but if the City Council selects this option, staff will return with more details.

FISCAL IMPACT:

See above for the fiscal impacts of the various alternatives. Staff can return with additional information once the City Council has identified which alternatives to implement.

As briefly discussed at the February 27, 2012 City Council meeting, the Safe Routes to School grant program may offer an opportunity to obtain funding to provide improvements at the Lane that are intended to improve safety for students using the Lane on their way to and from school. Staff is currently reviewing the program for a potential grant application and can incorporate any specific City Council direction or interest for improvements in this review. Funding for improvements that may be identified for implementation is not available in the current year's budget, and would need to be identified and appropriated.

RECOMMENDATION:

Staff recommends that the City Council receive the staff report, consider any additional public comment, and provide direction to staff regarding alternatives for Memory Lane.

ALTERNATIVES:

1. Direct staff to further explore one or more of the listed alternatives, or other alternatives that may be identified during the City Council discussion;
2. Schedule additional review and discussion at a subsequent meeting;
3. Take no action and request that staff discontinue consideration of the closure of the Lane or the alternatives presented.

ATTACHMENTS:

None.

DISTRIBUTION:

1. George Corey, Esq.
2. Jennifer Rice, Esq.
3. Homa Yamin, Grace Honda
4. Angela Addiego, Principal, Parkside Intermediate School

REVIEWED BY:

_____ DH

_____ CM



DATE: March 27, 2012

TO: Honorable Mayor and City Council

FROM: John Marty, City Treasurer

SUBJECT: Receive Report Regarding Settlement Agreement Between the City of San Bruno and PG&E and Adopt Resolution Amending the City's Investment Policy Relating to Settlement Funds

BACKGROUND:

On March 12, 2012, the City and Pacific Gas & Electric Company entered into an agreement whereby \$68,750,000.00 and five vacant lots in the Glenview Neighborhood would be transferred from PG&E to the City. The City will act as Temporary Custodian until the establishment of a special purpose, non-profit entity. Once this entity is established, the ownership of these assets would then be transferred to the above-referenced non-profit.

DISCUSSION:

The City's Investment Policy has been amended to establish a separate policy for handling of these funds. Since this special purpose entity has yet to be created, the investment policy for these funds shall be to invest in securities for which the full faith and credit of the United States Government is pledged for repayment of principal and interest. This will insure that the total amount of the Settlement will be secured until the non-profit is established.

FISCAL IMPACT: None

ALTERNATIVES: None

RECOMMENDATION:

It is recommended that the City Council adopt the attached Investment Policy for the City of San Bruno.

ATTACHMENTS:

1. Resolution
2. Investment Policy

DATE PREPARED: March 27, 2012

REVIEWED BY:

_____ CM

_____ Finance

RESOLUTION NO.

RESOLUTION APPROVING AMENDED CITY OF SAN BRUNO INVESTMENT POLICY

WHEREAS, adoption and annual approval of the City's Investment Policy required by the California Government Code occurred on January 27, 2012, and

WHEREAS, on March 12, 2012, the City entered into a Settlement Agreement with Pacific Gas & Electric Company, and

WHEREAS, the City Treasurer has amended the Investment Policy to incorporate the investment of funds from the Settlement Agreement with Pacific Gas & Electric Company, and

WHEREAS, management responsibility for investments belongs to the City Treasurer, who establishes procedures for the operation of the investment program; and

WHEREAS, the City Treasurer has reviewed the amended Investment Policy for conformance with state requirements and sound investment practices,

NOW THEREFORE BE IT RESOLVED that the City Council of San Bruno hereby receives the report from the City Treasurer and approves amended the City of San Bruno Investment Policy.

---oOo---

I hereby certify that foregoing **Resolution No.**
was introduced and adopted by the San Bruno City Council at a regular meeting on
March 27, 2012, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

CITY OF SAN BRUNO INVESTMENT POLICY

March 27, 2012

INTRODUCTION

GOALS

The investment policy of the City of San Bruno is based upon state law, city ordinances and the prudent money management rule. The primary goals of this policy are:

1. To ensure compliance with all State and Local laws governing the investment of monies in the custody of the City Treasurer.
2. To protect the principal monies entrusted to the City Treasurer by diversifying among a variety of securities and financial institutions offering independent returns.
3. To generate the maximum amount of investment income within the parameters of prudent risk management, liquidity management and the requirements of safety and credit quality.
4. To meet the daily cash flow demands of the City.

The monies entrusted to the City Treasurer constitute the "Investment Pool" or the "Portfolio" referred to in this document. However, the monies to be received by the City in connection with the Settlement Agreement with PG&E shall not be part of the Investment Pool or Portfolio, and instead shall be invested separately as set forth herein.

IMPLEMENTATION

DELEGATION OF AUTHORITY

Management responsibility for investments belongs to the Treasurer for the City of San Bruno, who shall establish procedures for the operation of an investment program consistent with this investment policy and perform investment transactions. These procedures will include references to safekeeping, wire transfer agreements, banking service contracts, and collateral/depository agreements. The Treasurer shall be

responsible for all transactions undertaken.

The Treasurer may, in accordance with provisions of the Government Code, appoint a Deputy City Treasurer who shall perform the duties of Treasurer in the absence of the Treasurer. Such deputy shall not be a part of the City's Civil Service System or an appointee of the City Council.

SCOPE

The Treasurer is responsible for investing the unexpended cash in the City Treasury. This investment policy applies to all the investment activities of the City of San Bruno, except for the Public Employees Retirement System, Deferred Compensation Funds and bond proceeds where the bond documents specify a Trustee other than the City Treasurer. The financial assets of all funds, with these three noted exceptions, shall be administered in accordance with the provisions of this policy.

OBJECTIVES

Objectives have been set in order to achieve the goals of this investment policy. The primary objectives, in priority order, of the City of San Bruno's investment policy are:

A. Safety of Principal

Safety of principal is the foremost objective of the City of San Bruno. With each investment transaction the Treasurer shall seek to ensure that capital losses are avoided, whether these losses are from securities default, broker-dealer default, or erosion of market value. The City shall seek to preserve principal by mitigating the two types of risk: credit risk and market risk.

1. **Credit risk**, defined as the risk of loss due to failure of the issuer of a security shall be mitigated by investing in only very safe securities (see list of Authorized Investments), and by diversifying the investment portfolio so that the failure of any one issuer does not unduly harm the City's cash flow.
2. **Market risk**, defined as the risk of market value fluctuations due to overall changes in the general level of interest rates, shall be mitigated by structuring the portfolio so that securities mature at the same time that major cash outflows occur, thus eliminating the need to sell securities prior to their maturity. It is explicitly recognized herein, however, that in a diversified portfolio, occasional measured losses are inevitable and will be considered within the context of overall investment return.

Further guidelines for safety of principal shall include:

1. Limiting the Portfolio's exposure to each issue and each issuer of debt.
2. Determining minimum credit requirements for firms that hold City monies.

B. Liquidity

The City of San Bruno's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be reasonably anticipated. The Portfolio shall maintain a position of at least 50% in "readily marketable" securities, i.e., those securities that are actively traded in the secondary market.

C. Return on Investment

Return on investments shall be a market average rate of return governed by the objectives of safety and liquidity in accord with prudent investment principles and shall be consistent with other public agencies who have similar policies.

PRUDENCE

Generally, investments shall be made in the context of the "Prudent Investor Standard" rule, which states:

"...investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence would exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

Officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

ETHICS AND CONFLICTS OF INTEREST

The Investment Officers, i.e., the City Treasurer and Deputy City Treasurer, shall be governed by the "Code of Ethics" and the "Code of Professional Conduct" of the California Municipal Treasurer's Association. The Investment Officers shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Investment Officers shall disclose any material financial interests in financial institutions

that conduct business within this jurisdiction, and they shall further disclose any large personal financial positions that could be related to the performance of the City of San Bruno's portfolio. Investment Officers shall subordinate their personal investment transactions to those of the City of San Bruno, particularly with regard to the timing of purchases and sales.

Investment Officers shall avoid any transaction that might impair public confidence in the City's ability to govern effectively. The Investment Officers shall comply with all relevant state laws governing financial conflict of interest.

At all times, the Investment Officers shall act as custodians of the public trust.

PROCEDURES

MATURITIES

Maturities shall be selected to anticipate cash needs, thereby eliminating the possibility of the need for forced investment liquidation. Cash flow estimates shall be prepared in a prudent manner.

To insure that funds are always available when needed, the City shall maintain a position of investing no greater than 33% of the portfolio in maturities greater than one year. Further, investments which exceed five years in maturity, shall require authorization by the City Council prior to purchase.

INTERNAL CONTROL

The Treasurer shall establish an annual independent review by an external auditor as required by Governmental Accounting Standards Board Statement #5. The purpose of this review shall be to consider means for improved future performance, and to verify that investments have been made in accordance with the City's policies and procedures.

SAFEKEEPING OF SECURITIES

To protect against potential losses through individual securities dealers, all securities owned by the City (including collateral on repurchase agreements), shall be held in the City's name in safekeeping by a third party bank trust department. Said trust department shall act as agent for the City of San Bruno pursuant to a custody agreement between the bank and the City. All securities shall be received and delivered using standard delivery-versus-payment procedures. The Custodian shall provide safekeeping receipts of all securities held.

QUALIFIED DEALERS

The City shall transact business only with banks, savings and loans, and investment securities dealers. The dealers must be primary dealers regularly reporting to the Federal Reserve Bank. The Treasurer shall investigate dealers wishing to do business with the City and determine if they are adequately capitalized, make markets in securities appropriate to the City's needs, and are recommended by managers of portfolios similar to the City's.

All financial institutions and securities dealers who desire to engage in investment transactions with the City of San Bruno shall submit a certification. The document shall certify that the supervising officer has reviewed the City's investment policy and agrees to disclose potential conflicts or risks to public funds that might arise out of business transactions between the firm/depository and the City of San Bruno. Employers of any financial institution offering securities or investments to the City of San Bruno shall be trained in the precautions appropriate to public sector investments and shall be required to familiarize themselves with this policy.

When two or more investment opportunities offer essentially the same maturity, yield, quality and liquidity, the City of San Bruno shall seek to promote local economic development by giving priority to the financial institutions in San Bruno, then San Mateo County, and then California.

The City shall at least annually send a copy of the current investment policy to all dealers approved to do business with the City. Confirmation of receipt of this policy shall be considered evidence that the dealer understands the City's investment policies, and intends to show the City only appropriate investments.

An annual review of the financial condition and registrations of qualified financial institutions and securities dealers shall be conducted by the Treasurer. In addition, a current audited financial statement is required to be on file for each financial institution and securities dealer in which the City of San Bruno invests.

REPORTING

The City Treasurer shall prepare a monthly investment report. The report shall be placed on the consent calendar of the second regular City Council meeting of each month, unless no such meeting is held in which case the matter shall be deferred to the following meeting.

The report shall identify the type of investment, institution, settlement and maturity dates, purchase price and coupon rate. Current book value, current market value and yield to maturity rate shall be given for all securities with a maturity date exceeding twelve months.

INVESTMENTS AND STRATEGIES

AUTHORIZED INVESTMENTS

The City is governed by California Government Code, Sections 53600 et seq. Within the context of these limitations, the following investments are authorized as further limited herein:

A. **United States Treasury Bills, Bonds and Notes**, or those instruments for which the full faith and credit of the United States are pledged for payment of principal and interest. There is no limitation as to the percentage of the portfolio which can be invested in this category. With respect to those monies received by the City pursuant to the Settlement Agreement with PG&E, 100% shall be invested in the instruments described in this subsection (A).

B. **Obligations issued by the United States Government Agencies** such as the Government National Mortgage Association (GNMA), the Federal Farm Credit Bank System (FFCB), the Federal Home Loan Bank Board (FHLB), the Federal National Mortgage Association (FNMA) and the Student Loan Marketing Association (SLMA). Although there is no percentage limitation of the dollar amount that can be invested in these issues, the "prudent investor" rule shall apply for any single agency name.

C. **Local Agency Investment Fund (LAIF)**. The City may invest in LAIF, a pool established by the State Treasurer for the benefit of local agencies up to the maximum amount permitted by LAIF. The maximum to be invested in LAIF shall be approximately 33% of the entire portfolio.

D. **San Mateo County Pool**. The City may invest in the San Mateo County Pool, which is under the direction of the County Tax Collector-Treasurer. The County makes direct deposits of subventions and taxes into the City's account with the pool. The monies deposited may remain in the account until needed for disbursements by the City. The maximum to be invested in the San Mateo County Investment Pool shall be approximately 33% of the entire portfolio

E. **Time Deposits (CD)**. The City may invest in nonnegotiable time certificates of deposit issued by a national or state chartered bank or federal savings and loan association rated C or better by Sheshunoff Information Services Inc. CDS are collateralized. If the collateral is government securities, 110% of the market value to the face amount of the deposit is required. Promissory notes secured by first mortgages and first trust deeds used as collateral require 150% of market value to the face amount of the deposit. The City may waive the first \$100,000.00 of collateral security for such deposits if the institution is insured pursuant to federal law. In order to secure such deposits, an institution shall maintain in the collateral pool securities having a market value of at least 10% in excess of the total amount deposited.

The maximum term for deposits shall be one year. Since time deposits are not liquid, no more than 15% of the portfolio may be invested in this category. The issuer firm should have been in existence for at least five years and be based in California. In general, the issuer must have a minimum 3% net worth to assets ratio, have \$90 Million in assets and its operation must have been profitable during its last reporting period.

F. **Ineligible Investments.** Investments not described herein, including, but not limited to common stocks, corporate bonds, mutual funds, reverse repurchase agreements, bills of exchange, time drafts, banker's acceptance, repurchase agreements, commercial paper inverse floaters and "derivatives," shall be considered ineligible investments for the City of San Bruno. Leveraging shall not be used.

TRADING

The City shall not make investments for the purpose of trading or speculation as the dominant criterion, such as anticipating an appreciation of capital value through changes in market rates.

SWAPPING OF SECURITIES

A swap is the movement from one security to another and may be done for a variety of reasons, such as to increase yield, lengthen or shorten maturities, to take a profit, or to increase investment quality. Losses or gains on security swaps must be recorded as a completed sale and purchase. The City's portfolio is mainly held to maturity; swaps are allowed only to enhance the portfolio, but not as a regular investment tool.

PORTFOLIO ADJUSTMENTS

Should an investment percentage of portfolio limitation be exceeded due to an incident such as fluctuation in portfolio size, the affected securities may be held to maturity to avoid losses. When no loss is indicated, the treasurer shall consider reconstructing the portfolio basing the decision in part on the expected length of time the portfolio will be imbalanced.

POLICY REVIEW

This investment policy shall be reviewed by the City Council at a public meeting annually to ensure its consistency with the overall objectives of preservation of principal, liquidity, rate of return, and its relevance to current law and financial and economic trends. Amendments and modifications to the policy shall be approved by the City Council prior to implementation.



City Council Agenda Item
Staff Report

CITY OF SAN BRUNO

DATE: March 27, 2012

TO: Honorable Mayor and Members of the City Council

FROM: Klara A. Fabry, Public Services Director

SUBJECT: Adopt Resolution Authorizing the City Manager to Execute a Contract with K. J. Woods Construction in the Amount of \$88,000, Approving a Budget of \$130,000 for the Construction of the Kains to Angus Bypass Sewer Project and Appropriating \$130,000 from the Wastewater Enterprise Fund

BACKGROUND:

The section of sewer main on Kains Avenue via San Mateo Avenue to Angus Avenue is a capacity deficient pipeline that has experienced numerous sanitary sewer overflows (SSOs) in recent years, including two SSOs in 2011 at the intersection of Kains and Masson Avenues. Until the capacity of this pipe on Huntington and Kains Avenue is addressed, during any rain event it will be a high risk for sewer spills. During the last rain event, the emergency bypass system had to be deployed to prevent another SSO at this location. This is the highest risk location for possible spills in the city. The Kains to Angus Sewer Bypass Project will replace segments of this sewer main and has been included in the capital improvement program (CIP) for several years. As planned and outlined in the CIP, construction has been deferred so that it can be coordinated with the Caltrain Grade Separation Project.

The Kains to Angus Bypass Project will be implemented in several phases (see Attachment 2 for the location map). The first phase constructs approximately 1,000 feet of sewer main on Huntington Avenue between San Mateo Avenue and Angus Avenue (#1 on map), and a 200-foot section to connect the new Huntington line to the existing sewer main on First Avenue. This section of sewer main is currently being constructed by the Caltrain Grade Separation contractor and is nearing completion.

The second phase will construct a 150-foot sewer bypass main from the last manhole at Kains Avenue west of San Mateo Avenue to the new sewer main on Huntington Avenue (#2 on map). This phase of the overall project is the subject of this report. Award of a construction contract for this work is recommended. Construction is proposed to begin in 30 days after the award of the construction contract.

The third phase will replace and upsized the existing sewer main on Kains Avenue and construct a new 600-foot section of sewer main on San Mateo Avenue (#3 on map). Design for this section will begin this fall and be completed by winter 2013.

10.c.

The Capital Improvement Program project description for this work is included as Attachment 3. At this time staff is only requesting appropriation of the funds necessary to complete phase two, which is for the construction of the 150-foot sewer bypass as described above.

DISCUSSION:

In compliance with the State Contract Code and the City's local purchasing regulations, a Notice to Bidders for construction of the 150-foot bypass sewer main was posted on the City's website and advertised twice in the *San Mateo Times* newspaper on February 25, 2012 and March 3, 2012. A total of fourteen contractors and vendors attended the mandatory pre-bid meeting on March 7, 2012 and a total of six bids were received and opened on March 14, 2012 as follows:

| <u>No.</u> | <u>Contractor</u> | <u>Bid Amount</u> |
|------------|--------------------------|-------------------|
| 1 | K. J. Woods Construction | \$ 88,000 |
| 2 | California Trenchless | \$ 94,660 |
| 3 | JMB Construction | \$ 97,700 |
| 4 | Ranger Pipelines | \$ 112,940 |
| 5 | Trinet Construction | \$ 196,540 |
| 6 | Pacific Underground | \$ 230,000 |
| | Engineer's Estimate | \$ 85,000 |

The three lower bid proposals received are consistent with the engineer's estimate. The lowest bidder, K. J. Woods Construction, has satisfactorily completed numerous sewer improvement projects for public agencies in the Bay Area, including the City's Mastick Avenue Utility Improvements Project in 2010. K. J. Woods Construction meets the contractor qualifications and requirements as specified in the contract documents, and their bid proposal is responsive and responsible. If the City Council awards the contract, construction is scheduled to be complete by July 2012.

Since there are multiple existing underground utilities at this site including a 16" PG&E gas line, a high voltage electric line and a large (4'x5') storm drain box culvert, staff recommends increasing the construction contingency for this project to allow for possible utility conflicts during construction and to pay for additional crew time to hand excavate around the utilities. As evidenced by the ongoing construction for the Grade Separation Project, as the result of the prior BART construction, utility information and as build plans are not reliable in this very utility congested area. A contingency of 25% (as opposed to the usual 15%) in the amount of \$22,000 would provide possible needed allowances to resolve utility conflict issues.

FISCAL IMPACT:

The Kains to Huntington Sewer Bypass capital improvement project has been included in the City's CIP program for a number of years, and has been scheduled for funding appropriation and construction in fiscal year 2011-12. At this time staff requests an appropriation of \$130,000 from the Wastewater Enterprise Fund to construct the 150-foot sewer bypass.

The construction contract for K.J. Woods Construction is \$88,000. The total construction budget is itemized below.

| | |
|--|------------------|
| • Construction contract | \$88,000 |
| • 25% construction contingency | <u>\$22,000</u> |
| Subtotal contractor | \$110,000 |
| | |
| • Staff construction management and inspection | \$20,000 |
| | |
| Total construction budget | \$130,000 |

At this time, a FY 2011-12 Capital Improvement Program has not been adopted. In order to make funds available to cover the cost of this contract, \$130,000 must be appropriated. As previously discussed in this report, this amount has been shown in a previous Capital Improvement Program document (FY 2009-10) as a planned appropriation. No appropriation was requested in FY 2010-11. Staff has drafted a project description for this project, which includes an updated overview of the project and funding proposed for FY 2011-12 and for FY 2012-13. This information will be incorporated in the presentation of the complete FY 2012-13 CIP this spring.

ALTERNATIVES:

1. Reject all bids and rebid the contract. The bids may come in higher than the current bids, and construction would be delayed.
2. Do not award the contract and postpone this project. This may result in additional SSOs that violate the terms of the settlement agreement with the Water Quality Control Board and San Francisco Baykeeper.

RECOMMENDATION:

Adopt resolution authorizing the City Manager to execute a contract with K. J. Woods Construction in the amount of \$88,000, approving a budget of \$130,000 for the construction of the Kains to Angus Bypass Sewer Project, and appropriating \$130,000 from the Wastewater Enterprise Fund.

DISTRIBUTION:

None

ATTACHMENTS:

1. Resolution
2. Project Location
3. Kains to Angus Sewer Bypass Project FY 2009-10 CIP
4. Kains to Angus Sewer Bypass Project FY 2012-13 draft CIP

RESOLUTION NO. 2012 - ____

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH K. J. WOODS CONSTRUCTION IN THE AMOUNT OF \$88,000, APPROVING A BUDGET OF \$130,00 FOR THE CONSTRUCTION OF THE KAINS TO ANGUS BYPASS SEWER PROJECT AND APPROPRIATING \$130,000 FROM THE WASTEWATER ENTERPRISE FUND

WHEREAS, the settlement agreements with the San Francisco Regional Water Quality Control Board and San Francisco Baykeeper includes various requirements, including the requirement to drastically reduce the annual number of sanitary sewer overflows (SSOs) over a period of ten years; and

WHEREAS, the City's Capital Improvement Program (CIP) includes a sewer improvement project to replace the sewer main from Kains Avenue west of San Mateo Avenue to the intersection of Angus Avenue at First Avenue; and

WHEREAS, as an integral part to the Kains to Angus Sewer Bypass Project, the City will need to construct a 150-foot section of bypass sewer from the last manhole at Kains Avenue west of San Mateo Avenue to a new sewer main on Huntington Avenue that was recently completed by the contractor constructing the Caltrain Grade Separation; and

WHEREAS, the City advertised this project for bid in compliance with State Contract Code, local purchasing regulations and federal funding requirements and received six sealed bids; and

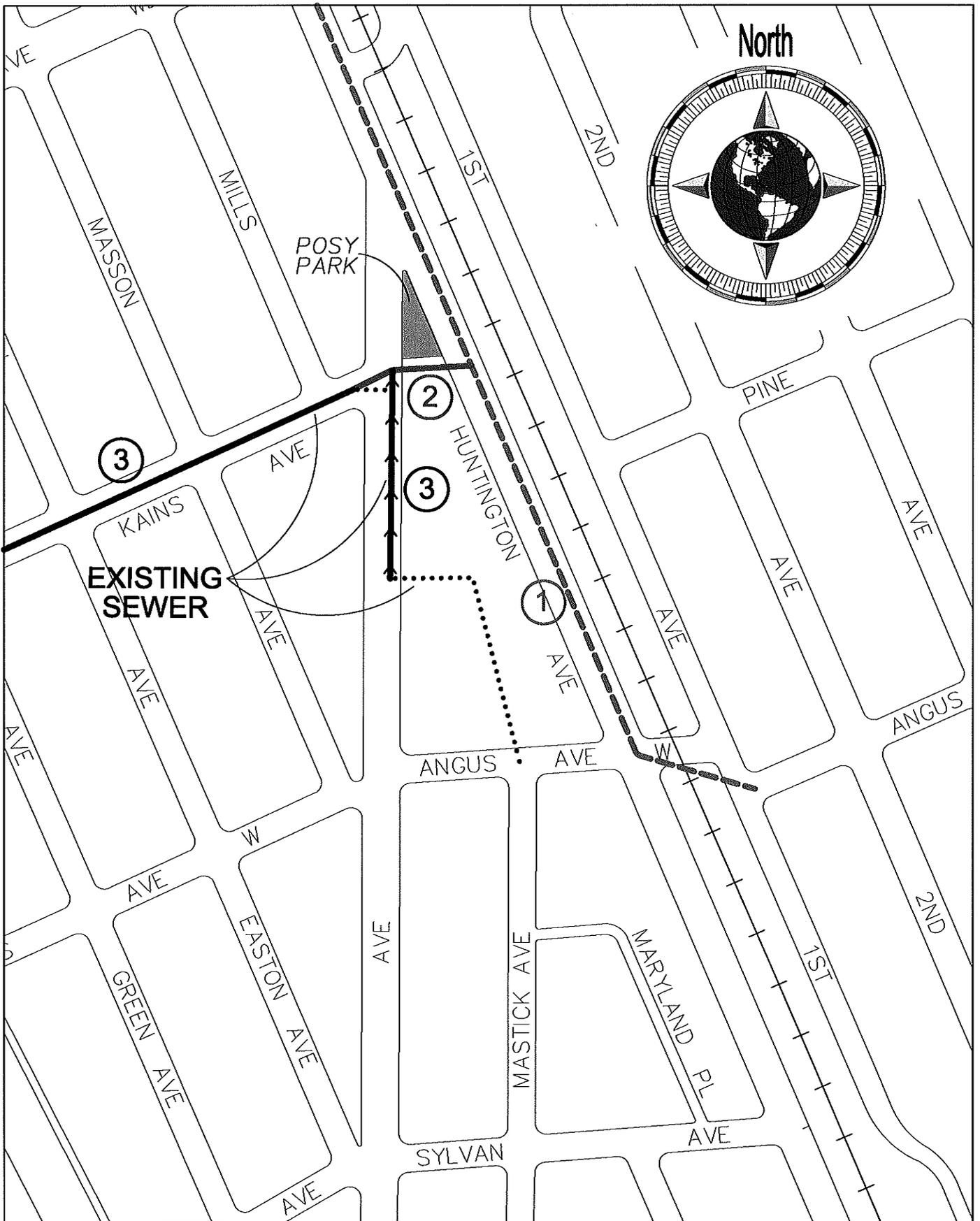
WHEREAS, K. J. Woods Construction submitted the lowest basis of award bid in the amount of \$88,000 and was determined to be the lowest cost, responsive and responsible bidder; and

WHEREAS, K. J. Woods Construction has satisfactorily completed numerous construction projects for the City, and has a valid contractor's license required to perform the scope of work of this project; and

WHEREAS, a construction contingency of \$22,000 is necessary to address potential unforeseen field conditions that may impact the construction cost; and

WHEREAS, an appropriation of \$130,00 from the Wastewater Enterprise Fund is necessary to cover the cost of the contract plus contingency and fund necessary City staff project management and construction inspection.

NOW, THEREFORE, BE IT RESOLVED that the San Bruno City Council authorizes the City Manager to execute a contract with K. J. Woods Construction in the amount of \$88,000, approves a budget of \$130,00 for the construction of the Kains to Angus Bypass Sewer Project, and appropriates \$130,000 from the Wastewater Enterprise Fund.



KAINS SEWER PROJECT - LOCATION MAP

KAINS TO ANGUS SEWER BYPASS

PROJECT DESCRIPTION: This project represents the last necessary portion of the Lower City Sewer Interceptor improvements. It will construct approximately 1,000 feet of 21-inch sewer main between the intersection of Kains Avenue at San Mateo Avenue and the intersection of Angus Avenue at First Avenue. Completion of this project will require coordination with the Caltrain sponsored Grade Separation Project, due to potential geometric conflict between the existing sewer line and the future Caltrain Grade Separation Project.

PROJECT NUMBER: Not Yet Assigned

PROJECT MANAGER: Associate Engineer

PRIORITY FOCUS/MASTER PLAN JUSTIFICATION: This project would provide more reliable sewer service and lessening the risk of sanitary sewer overflows.

LIFE EXPECTANCY: 50 years

PROJECTED PROJECT START DATE: 2010

PROJECTED PROJECT COMPLETION DATE: 2012

PROJECT-RELATED APPROPRIATIONS:

| Funding Source | Total Project Cost | 2010-11 Request | 2011-12 Request |
|-----------------------|-------------------------------|----------------------------|----------------------------|
| Wastewater Capital | 1,225,000 | 612,500 | 612,500 |
| Total | \$1,225,000 | \$612,500 | \$612,500 |

ONGOING FINANCIAL IMPACT: Minimal, other than routine maintenance.

Kains to Angus Sewer Bypass

| <u>PROJECT INFORMATION</u> | |
|--|----------------------------|
| Origination Year: 2004-05 | Project Number: Unassigned |
| Projected Completion Date: February 2013 | Life Expectancy: 50 years |
| Total Project Cost: \$1,375,000 | |

Project Description: The purpose of this project is to address known capacity deficiencies in and around the downtown area near the railroad tracks and to reduce sanitary sewer overflows. As the first step, the contractor for the Caltrain Grade Separation Project is constructing approximately 1,000 feet of 18-inch sewer main on Huntington between San Mateo Ave and Angus Ave, and 200 feet of 24-inch pipe to connect the new the Huntington line to the existing sewer main on First Ave.

Once this is complete, the City will construct a new 150-foot section of 16-inch diameter bypass pipe from the last manhole at Kains Ave. west of San Mateo Avenue to the new sewer main on Huntington Ave. This work is scheduled for construction in 2011-12.

Construction of the third step is scheduled for 2012-13 which involves two pipeline segments. The first segment reverses the flow on an approximately 600-foot section of sewer main from south to north on San Mateo Avenue into the Kains Ave. main, which will allow the existing sewer main on San Mateo Avenue that flows through Layne Place and Artichoke Joe's parking lot to Angus to be abandoned. The second segment replaces 1,000 feet of sewer main along Kains Ave. that experienced two sanitary sewer overflows in the winter of 2011.

2010-11 Status: The Caltrain Grade Separation contractor began construction on storm and sewer facilities around the grade separation work area.

2011-12 Work Plan: Design and construct the 150-foot section of sewer main. Begin design of the new 1,000-foot main along Kains Ave. and 600-foot section on San Mateo Ave. Construction is scheduled to be completed in fiscal year 2012-13.

Project Appropriations:

Current Year Appropriations:

| Funding Source | Prior Appropriation | Prior Expense | Carryover Appropriation | 2011-12 Funding Request | 2011-12 Total Funds Available |
|--------------------|------------------------|------------------|----------------------------|-------------------------------|-------------------------------------|
| Wastewater Capital | 0 | 0 | 0 | 130,000 | 130,000 |
| | 0 | 0 | 0 | 130,000 | 130,000 |

Five-Year Work Program Appropriations:

| Funding Source | 2011-12 | 2012-13 | 2013-14 | 2014-15 | 2015-16 | Total Future Request |
|--------------------|---------|-----------|---------|---------|---------|-------------------------|
| Wastewater Capital | 130,000 | 1,245,000 | 0 | 0 | 0 | 1,375,000 |
| | 130,000 | 1,245,000 | 0 | 0 | 0 | 1,375,000 |



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: March 27, 2012
TO: Honorable Mayor and Members of the City Council
FROM: Klara A. Fabry, Public Services Director
SUBJECT: Adopt Resolution Authorizing the City Manager to Execute a Contract for the Purchase of Pedestrian Audible Push Button Stations from Western Pacific Signal, LLC in the Amount of \$55,140.79

BACKGROUND:

The El Camino Real Medians Phase I Upgrade Project was initiated in 2009 to upgrade five medians as well as a number of pedestrian improvements along El Camino Real. The specific scope of work including the pedestrian improvements was included as part of an application for the San Mateo County Transit District (SamTrans) Grand Boulevard Initiative Grant which provided \$282,000 in grant funding.

A construction contract for the five medians was awarded by the City Council on May 26, 2009 and construction was completed in 2010. The proposed pedestrian improvements were scheduled for a separate contract to reduce installation cost. These pedestrian improvements include a) new pedestrian push button stations with audible notification, and b) pedestrian countdowns at signalized intersections along El Camino Real.

In 2009, the City sponsored an audible signal evaluation through "Vista Center for the Blind and Visually Impaired". This evaluation recommended 10 intersections along El Camino Real that would benefit from the audible signal technology as follows: Sneath Lane, Commodore Drive, I-380 Eastbound Off-Ramp, Bayhill Drive, San Bruno Avenue, Angus Avenue, Jenevein Avenue, Taylor Avenue, Crystal Springs Road and San Felipe Avenue.

DISCUSSION:

Staff has researched the latest available audible pedestrian push button products matching project specifications. Western Pacific Signal, LLC is the only vendor that provides the type of audible push button stations that require minimal installation efforts and does not interfere with Caltrans underground signal conduits. Other systems offered by competitors require additional installation and access to Caltrans underground conduits, which would increase installation costs and require additional permits from Caltrans for right-of-way access.

The sole source bid of \$55,140.79 includes 55 Polara audible stations, 11 control units, an infrared configurator, and 5 spare units for a total of 10 intersections. The push button units also include Braille lettering and custom street name messaging.

10.d.

The City of San Bruno Municipal Code section 2.44.030 provides exception criteria from competitive bidding, stating, "Bidding may be dispensed with when the commodity can be obtained from only one vendor".

The purchase and installation of the audible signals would satisfy the first part of the pedestrian improvements for this project. The second and last part of the improvements will be the purchase of the pedestrian countdowns to be installed at these same intersections on El Camino Real. This last portion is estimated to cost approximately \$14,000 for the purchase of the countdown equipment.

FISCAL IMPACT:

The total cost of this contract is \$55,140.79. The current available appropriated project fund balance is approximately \$90,000, which would cover the purchase and installation costs as follows:

| | |
|--|-------------|
| Audible Pedestrian Signals: | \$55,140.79 |
| Pedestrian Countdowns (estimated future purchase): | \$14,000 |
| Total Equipment cost: | \$69,140.79 |

The City of South San Francisco's staff through an existing purchase order will perform the installation for both the audible signals and the countdowns. The cost of the installation has already been encumbered previously.

ALTERNATIVES:

1. Advertise the project for competitive bidding, obtain Caltrans approval for the additional work in their right-of-way and appropriate additional funds for the added installation cost.
2. Do not award contract and postpone installation of pedestrian improvements on El Camino Real.

RECOMMENDATION:

Adopt resolution authorizing the City Manager to execute a contract for the purchase of Pedestrian Audible Push Button Stations from Western Pacific Signal, LLC in the amount of \$55,140.79.

DISTRIBUTION:

None

ATTACHMENTS:

1. Resolution
2. Location Map
3. El Camino Real Phase I Medians and Pedestrian Improvements Project, 2010-11 CIP

RESOLUTION NO. 2012 - ____

**ADOPT RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE
A CONTRACT FOR THE PURCHASE OF PEDESTRIAN AUDIBLE PUSH
BUTTON STATIONS FROM WESTERN PACIFIC SIGNAL, LLC IN THE
AMOUNT OF \$55,140.79**

WHEREAS, the El Camino Real Medians Phase I Upgrade Project was initiated in 2009 to upgrade five medians as well as a number of pedestrian improvements along El Camino Real; and

WHEREAS, the construction of the five medians was awarded by Council on May 26, 2009 and was completed in 2010; and

WHEREAS, the pedestrian improvement which includes new pedestrian push button stations with audible notification at all signalized intersections on El Camino Real, is being implemented as a separate purchasing contract; and

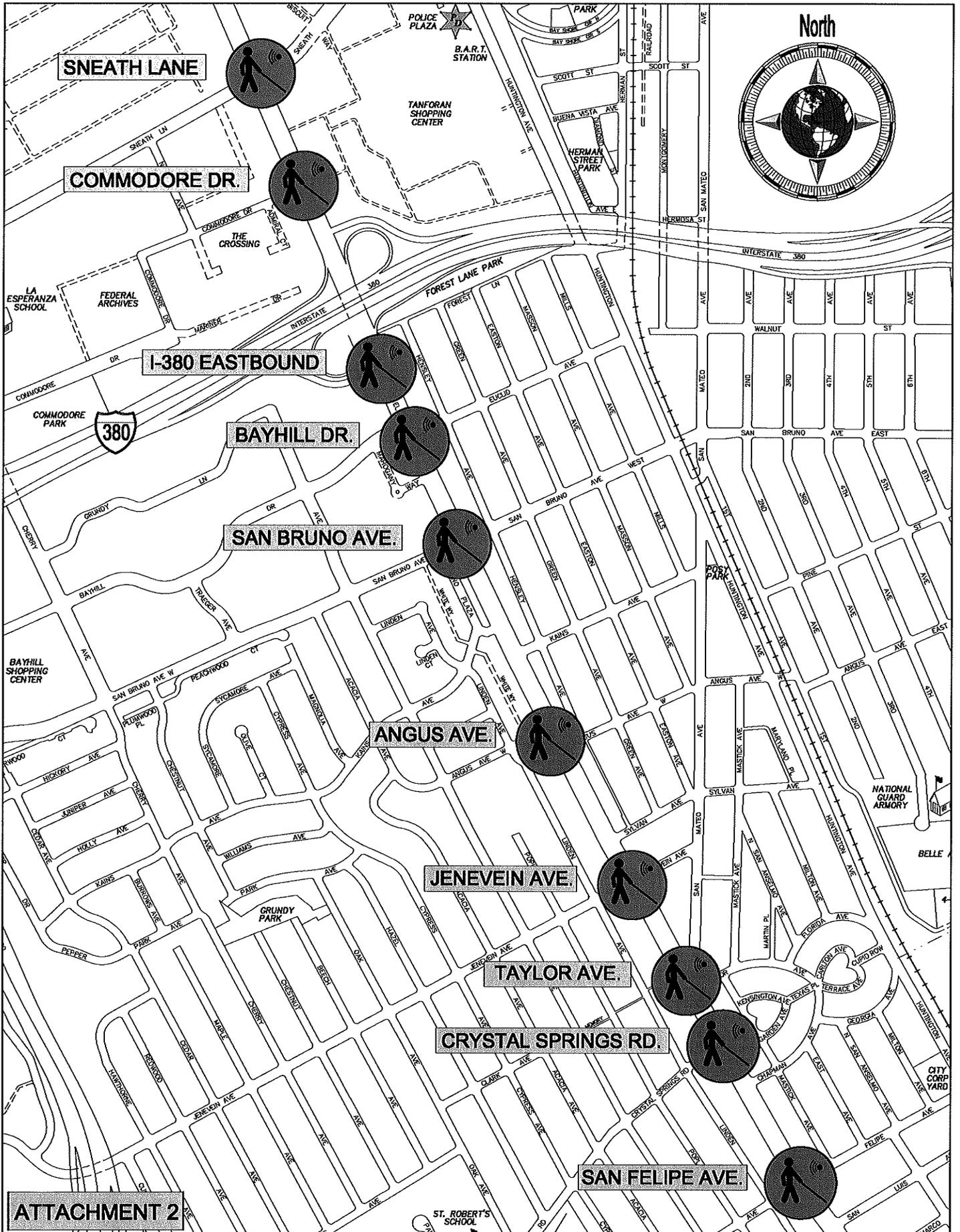
WHEREAS, Western Pacific Signal, LLC is the only vendor that provides this type of audible push button stations, which require minimal installation effort and do not interfere with the Caltrans underground signal conduits; and

WHEREAS, City's Municipal Code section 2.44.030 provides exception criteria for the bidding procedure stating "Bidding may be dispensed with when the commodity can be obtained from only one vendor"; and

WHEREAS, the bid of \$55,140.79 includes 55 stations, the control units, an infrared configurator and an additional five (5) spare units required for a total of 10 intersections; and

WHEREAS, there is adequate funding in the FY 2011-12 CIP for the award of this project.

NOW, THEREFORE, BE IT RESOLVED that the San Bruno City Council authorizes the City Manager to execute a contract for the purchase of pedestrian audible push button stations from Western Pacific Signal, LLC in the amount of \$55,140.79.



ATTACHMENT 2

EL CAMINO REAL - AUDIBLE SIGNAL LOCATION MAP

EL CAMINO REAL PHASE I MEDIANS AND PEDESTRIAN IMPROVEMENTS PROJECT

PROJECT DESCRIPTION: Due to a dynamic funding environment and the need to expedite critical median improvements, this project includes five of the medians that were previously lumped with the Street Median and Grand Boulevard Improvements Project.

The new medians will include aesthetically pleasing vegetation watered with a low-flow drip irrigation system. In addition, this project will also provide countdown pedestrian signals with audible notification on all lighted intersections on El Camino Real as well as flashing warning lights alerting automotive traffic accessing I-380 to pedestrian traffic. Taken together, this project significantly advances the Grand Boulevard Concept for El Camino Real and was recently awarded funding from SamTrans.

PROJECT NUMBER: 83705

PROJECT MANAGER: Associate Engineer

DEPARTMENT: Public Services

PRIORITY FOCUS/MASTER PLAN JUSTIFICATION: The project will improve the overall aesthetic and identity of San Bruno, providing residents and visitors alike an attractive appearance along the City's main transportation corridor while simultaneously enhancing pedestrian safety.

LIFE EXPECTANCY: Twenty-five (25) years.

2009-10 STATUS: Completed bidding process, contract award and construction for five medians. As part of the project, the new gateway signs were installed at the north and south entrances to the city.

2010-11 WORK PLAN: Closeout median construction and monitor the contractor during the plant establishment period. Install the pedestrian improvements along El Camino Real. Although Caltrans denied the City's request to install pedestrian warning lights on the I-380 onramps, work will proceed on installing the countdown pedestrian signals. Additional appropriation request to cover staff time to manage and closeout the SamTrans grant and pay for the installation of the countdown pedestrian signals.

PROJECTED COMPLETION DATE: Median rehabilitation complete. June 2011 for pedestrian improvements.

PROJECT-RELATED APPROPRIATIONS AND EXPENSES:

| Funding Source | Previously Funded | Carry-Over Appropriations | 2010-11 Request | 2011-15 Request | Total Appropriations |
|----------------------------------|-------------------|---------------------------|-----------------|-----------------|----------------------|
| SamTrans GBI Grant | 282,000 | 0 | 0 | 0 | 282,000 |
| RDA Capital General Fund Reserve | 439,006 | 169,773 | 25,626 | 0 | 464,632 |
| Total | \$755,006 | \$169,773 | \$25,626 | \$0 | \$780,632 |

| Line Item Expenditures | Prior Expenses | 2009-10 Expenses | 2010-11 Budget | 2011-15 Request | Total Expenditures |
|------------------------|-----------------|------------------|------------------|-----------------|--------------------|
| 0610: Design | 41,873 | 6,047 | 0 | 0 | 47,920 |
| 0620: Construction | 0 | 537,313 | 195,399 | 0 | 732,712 |
| Total | \$41,873 | \$543,360 | \$195,399 | \$0 | \$780,632 |

ONGOING FINANCIAL IMPACT: The ongoing maintenance of these medians and those to be constructed on El Camino Real is estimated at \$20,000 annually beginning in 2010 when the construction contractor's plant establishment period ends. Once completed, additional maintenance costs may need to be budgeted if the new landscape improvements are to be kept at a high level.