



“The City With a Heart”

Jim Ruane, Mayor
Ken Ibarra, Vice Mayor
Rico E. Medina, Councilmember
Irene O’Connell, Councilmember
Michael Salazar, Councilmember

CITY COUNCIL

SPECIAL MEETING – STUDY SESSION

MINUTES

June 13, 2012

6:00 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on June 13, 2012 at City Hall, 567 El Camino Real, Room 115, San Bruno, CA. The meeting was called to order at 6:00 p.m.

2. ROLL CALL: Presiding was Mayor Ruane, Council Members O’Connell, Medina and Salazar, Vice Mayor Ibarra was excused with notice. Recording by Clerk Bonner.

3. PUBLIC COMMENT:

Perry Peterson, Scenic Ct. brought a spreadsheet showing the differences in the water rates. He asked the information presented to the public be accurate.

4. CONDUCT STUDY SESSION:

Conduct Study Session to Review the Recommended 2012-13 General Fund, Special Revenue Funds and Enterprise Funds Budget.

City Manager Jackson gave a quick review from the last Study Session.

She asked the Council to direct staff to come back in a timely manner with a focused review how to address some of the City organization’s unmet financial needs.

Finance Director Juran said there is a Cal Pers side fund. The opportunity to issue a pension obligation bond would reduce the rate the City pays to Cal Pers. **City Manager Jackson** said Council would have to review the eligibility.

City Manager Jackson distributed a proposed service level enhancement summary and reviewed the content.

City Manager Jackson addressed two questions asked previously:

She said there was a significant difference between facility maintenance and utilities between the Police Station and the Fire Stations. The reason for the discrepancy where there is 24/7 operations, the Police Department receives almost full-time janitorial services; in contrast, the Fire Department has none. The utilities are budgeted and the full cost the City pays. The police station receives some of the costs paid back from BART. 25% for the amount they occupy. Does our personnel clean the BART portion. Utility is 4 times higher.

The Successor Agency budget shows a total cost of \$327,000. The difference between those numbers is included in the general fund budget.

Public Services Director Fabry gave an overview of the Public Services budget.

Councilmember O’Connell asked about street light improvements. Fabry said there will be a more detailed presentation within the next two months of their plan. City Manager Jackson said if this captured within the CIP it could be within the next 60 days.

Councilmember O’Connell asked about the new illegal dumping hotline. Fabry concurred.

Councilmember O’Connell asked about the goal for organics. Fabry said it was their objective to have education and outreach.

Councilmember O’Connell wanted organic education added to the goal

Councilmember O’Connell said there are new regulations for Fabry said the City meets all the requirements.

Councilmember O’Connell said she didn’t see anything about the dredging of the channel. She asked this be looked into. Fabry said it would be under the responsibility of the San Mateo Flood

Councilmember Medina asked what method is used to assess what is needed or not needed, based on line items? Fabry said based on the experience of last year.

Juran said a work program is being developed for Measure M (\$10 voter-approved VLF) which equals about \$200,000 per year and is not included in the budget.

Juran touched briefly on the funding for Public Services.

Interim Director Firpo gave an overview of the Cable Television Department budget.

Councilmember Medina asked if there was an analysis done for the Cable Department? City Manager Jackson said review has taken place with the subcommittee and it will be brought back to the City Council soon. Councilmember Medina asked if there was any effect on the budget? City Manager Jackson concurred. Primary finding is the cable is viable. A small company in a small market pool. More focused and strategic effort around marketing. A full time marketing position in lieu of a director.

Juran gave an overview of the cable television fund. She said there is a misstatement on Page 338.

Juran gave an overview of the equipment purchases.

Councilmember Salazar asked if there could be something more efficient than a boiler. Schwartz said it might save a little more energy.

7:29

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5. ADJOURNMENT:

The next Regular City Council Meeting will be held on June 26, at 7:00 pm at the Senior Center, 1555 Crystal Springs Road.

Posted Pursuant to Law 06/12/12