

"The City With a Heart"



Jim Ruane, Mayor
Ken Ibarra, Vice Mayor
Rico E. Medina, Councilmember
Irene O'Connell, Councilmember
Michael Salazar, Councilmember

**SPECIAL MEETING
AGENDA
CITY COUNCIL CLOSED SESSION
July 24, 2012
6:00 p.m.**

Meeting location: San Bruno Senior Center, 1555 Crystal Springs Rd., San Bruno, CA

1. ROLL CALL:

- 2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:** Individuals allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask the City Clerk to request that the Council consider your comments earlier. It is the Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Council from discussing or acting upon any matter not agendized pursuant to State Law.

3. CLOSED SESSION:

Conference with Labor Negotiators Pursuant to Gov't Code Section 54957.6:
Agency Designated Representatives: City Manager, Human Resources Director
Employee Organizations: San Bruno Professional Fire Fighters Associations, Public Safety Mid-Management Bargaining Unit, Miscellaneous Group, Mid Management Bargaining Unit, San Bruno Police Bargaining Unit and San Bruno Management Employees Association.

4. ADJOURNMENT:

The next Regular City Council Meeting will be held on July 24, 2012, at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road.

"The City With a Heart"



Jim Ruane, Mayor
Ken Ibarra, Vice Mayor
Rico E. Medina, Councilmember
Irene O'Connell, Councilmember
Michael Salazar, Councilmember

AGENDA SAN BRUNO CITY COUNCIL July 24, 2012 7:00 p.m.

Meeting location: Senior Center, 1555 Crystal Springs Road, San Bruno

City Council meetings are conducted in accordance with Roberts Rules of Order Newly Revised and City Council Rules of Procedure. You may address any agenda item by standing at the microphone until recognized by the Council. All regular Council meetings are recorded and televised on CATV Channel 1 and replayed the following Thursday, at 2:00 pm. You may listen to recordings in the City Clerk's Office, purchase CD's, access our web site at www.sanbruno.ca.gov or check out copies at the Library. We welcome your participation. In compliance with the Americans with Disabilities Act, individuals requiring reasonable accommodations or appropriate alternative formats for notices, agendas and records for this meeting should notify us 48 hours prior to meeting. Please call the City Clerk's Office 650-616-7058.

Thank you **San Bruno Garden Club** for providing the beautiful floral arrangement.

1. CALL TO ORDER:

2. ROLL CALL/PLEDGE OF ALLEGIANCE:

3. ANNOUNCEMENTS:

There will be no Council Meeting on Tuesday, August 28, 2012.

4. PRESENTATIONS:

- a. Present Proclamation for the 29th Annual National Night Out.
- b. Receive Oral Report from the 2012 San Bruno Sister City Student Exchange Delegation to Narita Japan.

5. REVIEW OF AGENDA:

6. APPROVAL OF MINUTES: Regular City Council Meeting of July 10, 2012 and Special Closed Session City Council Meeting of July 10, 2012.

7. CONSENT CALENDAR: All items are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion unless requested by a Councilmember, citizen or staff.

- a. **Approve:** Accounts Payable of July 2 and July 9, 2012 and Successor Agency Accounts Payable of July 2 and July 9, 2012.
- b. **Approve:** Payroll of July 1, 2012.
- c. **Waive:** Second Reading and Adopt Ordinance Adjusting Water Rates as Presented in the Notice of Proposed Increase Mailed to All Property Owners.
- d. **Waive:** Second Reading and Adopt Ordinance Adjusting Wastewater Rates as Presented in the Notice of Proposed Increase Mailed to All Property Owners.

- f. **Receive:** Report on City Purchase of Hotel Site at the Crossing, San Bruno, Parcels 020-013-250 and 020-013-260.
- g. **Adopt:** Resolution Authorizing the Closure of 200 Linear Feet of the 200 Block of Santa Inez Avenue on Friday August 17, 2012 between the Hours of 11:00 AM and 7:00 PM for Happy Hall School's 61st Anniversary Party.

8. PUBLIC HEARINGS:

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: Individuals allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask the City Clerk to request that the Council consider your comments earlier. It is the Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Council from discussing or acting upon any matter not agendaized pursuant to State Law.

10. CONDUCT OF BUSINESS:

- a. Adopt Resolution Authorizing the Submittal of an AB 303 Local Groundwater Assistance Grant Proposal to the California Department of Water Resources in the Amount of up to \$250,000 for the Analysis of Shallow Groundwater Conditions and the Update of the Westside Basin Groundwater Flow Model.
- b. Adopt Resolution Authorizing the City Manager to Reject all Bids and Execute a Four-Year Contract Pursuant to Public Contracts Code Section 20167 with West Valley Construction for Water Main Repairs in an Amount Not to Exceed First Year Budget of \$92,000.
- c. Adopt Resolution Approving Amendments to the Master Fee Schedule.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:

12. COMMENTS FROM COUNCIL MEMBERS:

13. CLOSED SESSION:

14. ADJOURNMENT:

The next regular City Council Meeting will be held on August 14, 2012 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Proclamation



National Night Out in San Bruno - Tuesday, August 7, 2012

WHEREAS, The Citizens Crime Prevention Committee plays a vital role in assisting the San Bruno Police Department through joint crime prevention efforts in San Bruno; and

WHEREAS, The Citizens Crime Prevention Committee promotes the development of Neighborhood Watch groups; and

WHEREAS, The Citizens Crime Prevention Committee is supporting the National Association of Town Watch's nationwide crime prevention program entitled "National Night Out"; and

WHEREAS, The Citizens Crime Prevention Committee is encouraging established neighborhood watch groups to coordinate "National Night Out" activities; and

WHEREAS, The Citizens Crime Prevention Committee is encouraging all San Bruno neighborhoods to participate by turning on outside lights and meeting their neighbors

NOW, THEREFORE BE IT RESOLVED THAT I, Jim Ruane, Mayor of the City of San Bruno do hereby call upon all citizens of San Bruno to join The Citizens Crime Prevention Committee and the National Association of Town Watch in supporting the "29th Annual National Night Out" and do hereby proclaim August 7, 2012 as.

NATIONAL NIGHT OUT

and I encourage all neighborhoods to participate by turning on outside lights and meeting their neighbors.

Dated this 24th Day of July, 2012

Jim Ruane, Mayor

"The City With a Heart"



Jim Ruane, Mayor
Ken Ibarra, Vice Mayor
Rico E. Medina, Councilmember
Irene O'Connell, Councilmember
Michael Salazar, Councilmember

MINUTES

SAN BRUNO CITY COUNCIL

July 10, 2012

7:00 p.m.

Meeting location: Senior Center, 1555 Crystal Springs Road, San Bruno

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on July 10, 2012 at the San Bruno Senior Center, 1555 Crystal Springs Rd., San Bruno, CA. The meeting was called to order at 7:00 p.m.

Mayor Ruane thanked the San Bruno Garden Club for the beautiful floral arrangement.

2. ROLL CALL/PLEDGE OF ALLEGIANCE: Presiding was Mayor Ruane, Vice Mayor Ibarra and Council Members O'Connell, Medina and Salazar. Recording by Clerk Bonner. **Community Development Director Aknin** led the Pledge of Allegiance.

3. ANNOUNCEMENTS:

Mayor Ruane announced Community Development Director Aknin would be leaving the City of San Bruno to take a job in Palo Alto. He gave a background on Aaron's ten years with San Bruno. **Community Development Director Aknin** thanked the City. **Vice Mayor Ibarra** thanked him.

4. PRESENTATIONS:

5. REVIEW OF AGENDA: Mayor Ruane moved Item 11. to follow Item 8.

6. APPROVAL OF MINUTES: Regular City Council Meeting of June 26, 2012, approved as submitted.

7. CONSENT CALENDAR:

a. **Approve:** Accounts Payable of June 18 and 25, 2012 and Successor Agency Accounts Payable of June 18 and 25, 2012.

b. **Approve:** Payroll of June 17, 2012.

c. **Appoint:** Voting Delegate to the Annual League of California Cities Conference September 5 – 7, San Diego, CA.

d. **Waive:** First Reading and Introduce Ordinance Adjusting Water Rates as Presented in the Notice of Proposed Increase Mailed to All Property Owners.

e. **Waive:** First Reading and Introduce Ordinance Adjusting Wastewater Rates as Presented in the Notice of Proposed Increase Mailed to All Property Owners.

f. **Approve:** Cancellation of the Regular City Council Meeting on August 28, 2012.

Councilmember Salazar pulled Items 7.d. and 7.e.

M/S O'Connell/Ibarra to approve the remainder of the Consent Calendar and passed with all ayes.

City Attorney Zafferano gave a background on Items 7.d. and 7.e. He explained the original ordinance introduced was invalid; however, it was not adopted. He stated the protest hearing did not need to be redone because there is no change in the rates that were set forth originally.

Councilmember Salazar said he is in favor of the improvements being proposed. He said he has reconsidered because of the aggressive way it is being imposed. He said in the subcommittee they didn't consider the impact and the hardship it was cause the citizens. He wanted to make sure Council fully understands what we are doing and vet out all the details. He read a section of the Health and Safety Code that was in the original ordinance that doesn't appear to preclude regular fees, which we are proposing to impose.

City Attorney Zafferano said it is confusing and there been court cases and out of those there are two ways Cities can adjust rates for these kind of enterprises; one way if the fees are put on the property tax bill, the section of the Health and Safety Code needs to be used and there has to be a 2/3 vote, the alternative mechanism is the section of the government code where all that is needed is a simple majority vote.

Discussion took place between Council regarding placing the sewer bill on the tax bill and it was determined they would wait a year until staff researches.

Councilmember Salazar asked if these rates were passed tonight were we committed to placing them to the maximum allowed in these ordinances, that something could be done up to or less than the rates are currently outlined in the ordinance. How does it get revisited? **City Manager Jackson** said the way the ordinance is currently written, it would set the rate at the recommended levels for a period of five years. A subsequent action could be taken to amend that ordinance. **City Attorney Zafferano** added, per the ordinance, the new rates would not go into effect until September.

Councilmember Salazar said he wished a little more had been done to look at these rates because they are so aggressive. He felt with our increased technology, maybe some of the major projects could have been deferred, at least until the time the economy has had a chance to run its course and show more positive signs. He suggested the general fund could be responsible for some of this or some of the reserve funds.

Mayor Ruane asked staff to bring a report back to the Council every six months to give them updates on where we are with the money we are asked to pay and money being spent and where we are so we know progress is being made.

Councilmember O'Connell said we are playing catch-up and she didn't see any reason why we couldn't revisit this at a later time.

Councilmember Medina said he knew there was work that needed to be done. He also said he noted the sso's have decreased. He suggested sitting down with staff to find ways to decrease the unfortunate burden many would have to face. He said five years is too long and it is too aggressive.

Vice Mayor Ibarra said the new rates are going to be tough but he felt he was elected to make the tough decisions to improve this City.

M/S O'Connell/Ibarra to approve Items 7.d. and passed with three ayes, **Councilmembers Medina** and **Salazar** voted no.

M/S Ibarra/O'Connell to approve 7.e. and passed with three ayes, **Councilmembers Medina** and **Salazar** voted no.

8. PUBLIC HEARINGS:

a. Hold Public Hearing and Adopt Resolution Amending the Master Fee Schedule for 2012-13 Establishing Fees for Municipal Services.

Finance Director Juran gave an overview of the staff report highlighting some of the major changes and pointed out the minor changes made to the resolution provided to Council and asked for questions.

Councilmember Medina asked questions under Parks and Rec., first, the after school summer day camp, second was leader-in-training where they are charged \$50 a session, and what is a session? **Juran** said \$35 rate is the rate being charged today and the proposed rate won't go into effect until the Fall. She said she did not specific answers on his other questions but would get that information to him.

Assistant Library Services Director Alita said the leader in training program is a volunteer program for young people who are twelve years old. They get experience while still having adult supervision. He did not know how long a session lasted but Councilmember Medina expressed his concern that this is a volunteer program and why would a volunteer have to pay?

City Manager Jackson suggested since they didn't have definitive answers, these could be removed from any action taken by Council on the Master Fee schedule and brought back at a future date.

Vice Mayor Ibarra said he doesn't feel comfortable with agreeing to the increases and asked staff to revisit the Park and Recreation fees.

Councilmember Salazar said he had signed his son up for the leader in training program and it was \$50.00 per week.

Mayor Ruane opened the Public Hearing. No one wished to speak.

M/S Medina/Ibarra to close the Public Hearing and passed with all ayes.

Vice Mayor Ibarra introduced the resolution amending the Master Fee Schedule for 2012-13 excluding the Park and Recreation change in fees and passed with all ayes.

b. Hold Public Hearing and Adopt Resolution Adopting a Groundwater Management Plan for the South Westside Basin.

Public Services Director Fabry gave an overview of the powerpoint presentation and Jim Blankey gave a further overview of the powerpoint presentation and asked for questions.

Mayor Ruane opened the Public Hearing. No one wished to speak.

M/S Medina/Ibarra to close the Public Hearing and passed with all ayes.

Councilmember O'Connell talked about the administration of this and asked who is the lead agency? Is each agency accepting this Ground Management proposal? **Fabry** said this plan is developed in collaboration with other agencies. CalWater accepts it and they intend to implement the plan and the SFPUC are supportive and San Bruno will take the lead. She noted United Airlines involvement, but didn't understand why the Airport as a whole was not involved. **Fabry** said they were invited to participate in the development of the plan and they were included in the task force.

Councilmember O'Connell introduced the resolution for adoption and passed with a unanimous vote.

11. Receive Annual Report from the Culture and Arts Commission (moved to follow Item 8.)

Melody Tobin gave an overview of the activities of the Culture and Arts Commission over the last year and their plans for the future.

Councilmember O'Connell asked if the Commission was looking for something to do for the 100th anniversary of the City. **Tobin** said they are open to partnerships and they will be doing something.

Vice Mayor Ibarra suggested expansion of things with the youth.

Mayor Ruane thanked the Commission for all they do.

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

Robert Riechel, 7th Ave. gave an update on mosquito abatement and said they would begin monthly helicopter treatment over the Mills Field area dropping pellets containing an anti-growth hormone only affecting mosquitoes. He thanked the City Manager and Council for placing Item 10.b. on the agenda. He also provided the May 2012 Entomology Report for distribution to the Council.

10. CONDUCT OF BUSINESS:

a. Receive Oral Report on the Education and Enforcement Activities for the 2012 Fireworks Season.

Police Chief Telford and **Deputy Fire Chief Downing** gave an overview of the staff report.

Vice Mayor Ibarra said the public is aware. He said he was frustrated seeing responsible adults breaking the law.

Councilmember Medina said he went on a ride-around and he thanked staff for all they do.

Carolyn Livengood, Sheryl Dr. said while there were fireworks set off at her house, one phone call to the police stopped them and she enjoyed the quietest July 4th she could remember.

b. Authorize the Mayor to Execute a Letter to the San Mateo County Local Agency Formation Commission (LAFCO) Supporting the San Mateo County Mosquito and Vector Control District in the Sphere of Influence Review.

City Manager Jackson gave an overview of the letter written to the San Mateo County Local Agency Formation Commission on behalf of the San Bruno City Council.

Vice Mayor Ibarra asked if this was a result of the embezzlement? **City Manager Jackson** said LAFCO has the authority to call for a municipal service review. Mosquito Abatement Board Gay shared what is happening.

M/S O'Connell/Ibarra to authorize the letter and passed with all ayes.

c. Receive Report Regarding Street Sweeping Operations and Related Parking Restrictions.

Human Resources Director Yuki gave an overview of the staff report.

Vice Mayor Ibarra asked if there was a study to find out how effective street sweeping is? **Yuki** said in certain areas of the west side it is not as beneficial to those who have areas where there are leaves or narrower streets. **Vice Mayor Ibarra** said he found it ineffective, especially at six o'clock in the morning.

Carolyn Livengood, Sheryl Dr. said the cars do not move in her area. Garbage cans are also left in the street.

Sara Glascock, N. San Anselmo asked for a chance to prepare a rebuttal?

City Manager Jackson said staff could look into a more global overview to see what it takes to expand the program city-wide.

Mayor Ruane said this needed to be revisited and he appointed Councilmember Medina and Vice Mayor Ibarra to serve on the infrastructure committee.

d. Receive Report on Measure A Highway Program (Cycle One) Funding and Adopt Resolution Supporting the Widening of State Route 35 from Interstate 280 to Sneath Lane Project and Submitting an Application for Measure A Highway Program (Cycle One) Funding for the Project.

Public Services Director Fabry gave an overview of the staff report and asked for questions.

Vice Mayor Ibarra talked about the challenges for improvements on El Camino and asked if the State is aware of these improvements? **Fabry** said yes. **City Manager Jackson** pointed out this was an entirely different project than the improvements on El Camino and this is a very first step to generate if there is interest in the local community.

Carolyn Livengood, Sheryl Dr. said she felt strongly about this. She asked why South San Francisco is the only City, why not Pacifica and Daly City?

Councilmember Salazar asked what we have to spend prior to being approved for any Measure A funds? **Fabry** said a few thousand dollars.

Councilmember Salazar asked if there were any anticipated negative aspects to the widening? **Fabry** said this was a short turn-around and those aspects will be assessed in the first phase.

Councilmember O'Connell asked about the Community College District and Pacifica involvement? **Fabry** said a direct letter has been developed for the College to give their support. She said Pacifica and Daly City would be likely choices.

Councilmember O'Connell introduced the resolution for adoption and passed with a unanimous vote.

e. Receive Report and Adopt Resolution Authorizing the City Manager to Execute a Contract with the County of San Mateo for Collection of Special Assessments and Authorizing the County of San Mateo to Place a Special Assessment on 502 San Felipe Avenue for Unpaid Municipal Code Violation Abatements Costs.

Community Development Director Akin gave an overview of the staff report and asked for questions.

Councilmember Medina introduced the resolution for adoption and passed with a unanimous vote.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:

Receive Annual Report from the Culture and Arts Commission (moved to follow Item 8.)

12. COMMENTS FROM COUNCIL MEMBERS:

13. CLOSED SESSION:

14. ADJOURNMENT: 9:46

Mayor Ruane closed the meeting at 9:46 p.m. The next regular City Council Meeting will be held on July 24, 2012 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the regular City Council Meeting of
July 24, 2012

Carol Bonner, City Clerk

Jim Ruane, Mayor

"The City With a Heart"



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Michael Salazar, Councilmember

**SPECIAL MEETING
MINUTES
CITY COUNCIL CLOSED SESSION
July 10, 2012**

Immediately following the regular City Council meeting

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on July 10, 2012 in a special closed session at San Bruno's Senior Center, 1555 Crystal Springs Rd., San Bruno, CA. The meeting was called to order at 9:50 p.m.

2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA: None.

3. CLOSED SESSION:

Mayor Ruane said they would be going into closed session with no reportable action.

Conference with Real Property Negotiator Pursuant to Government Code section 54956.8

Property: Parcel Nos.020-013-250 and 020-013-260

Agency Negotiator: City Manager

Negotiating Parties: City of San Bruno and Martin Regis San Bruno Associates, L.P.

Under Negotiation: Price and Terms of Payment

14. ADJOURNMENT:

Mayor Ruane closed the meeting at 10:10 p.m. The next regular City Council Meeting will be on July 24, 2012 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the regular City Council Meeting of
July 24, 2012

Carol Bonner, City Clerk

Jim Ruane, Mayor

07/02/12

CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP
SUCCESSOR AGENCY

FUND	FUND NAME	AMOUNT
153	RDA OBLIGATION RETIREMENT FUND	\$56,589.42
TOTAL FOR APPROVAL		\$56,589.42

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGE NUMBERED 1,
AND/OR CLAIMS NUMBERED FROM 100015 THROUGH 100018 INCLUSIVE, TOTALING
IN THE AMOUNT OF \$56,589.42 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE
PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST
THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,



FINANCE DIRECTOR

7/19/12
DATE

Document group: komalley Bank: sagnycy 06995403

Vendor Code & Name	Check #	Check Date	Amount
0096370 CLEONIR LEMES	100016	7/2/2012	22,000.00
0105117 MR & MRS ASAD KAYED	100015	7/2/2012	22,000.00
0018319 NEAL MARTIN & ASSOCIATES	100017	7/2/2012	1,170.00
0096456 PB AMERICAS, INC.	100018	7/2/2012	11,419.42
		GrandTotal:	56,589.42
		Total count:	4

07/02/12

CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP

FUND	FUND NAME	AMOUNT
001	GENERAL FUND	\$112,942.55
121	FEDERAL/STATE GRANTS	\$96,557.51
133	RESTRICTED DONATIONS	\$1,148.53
190	EMERGENCY DISASTER FUND	\$108,011.15
201	PARKS AND FACILITIES CAPITAL	\$21,380.42
203	STREET IMPROVE. PROJECTS	\$2,025.00
611	WATER FUND	\$83,990.40
621	STORMWATER FUND	\$31.94
631	WASTEWATER FUND	\$13,605.01
641	CABLE TV FUND	\$53,479.74
701	CENTRAL GARAGE	\$20,808.78
702	FACILITY MAINT. FUND	\$9,509.94
703	GENERAL EQUIPMENT REVOLVING	\$31,392.50
707	TECHNOLOGY DEVELOPMENT	\$151.55
711	SELF INSURANCE	\$972.27
891	S.B. GARBAGE CO. TRUST	\$40,000.00
TOTAL FOR APPROVAL		\$596,007.29

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 3 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 135836 THROUGH 135966 INCLUSIVE, TOTALING IN THE AMOUNT OF \$596,007.29 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,


FINANCE DIRECTOR

7/9/12
DATE

7/2/2012 3:10:51PM

City of San Bruno

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0096852 ABAG PLAN CORPORATION	135836	7/2/2012	972.27
0000368 ABCO PRINTERS	135837	7/2/2012	302.02
0017053 ACCOUNTEMPS	135838	7/2/2012	902.64
0016499 ACTION SPORTS	135839	7/2/2012	441.66
0093358 ADVANCED BUSINESS FORMS	135840	7/2/2012	524.51
0001170 AIRGAS NCN	135841	7/2/2012	186.27
0000163 AIRPORT AUTO PARTS INC.	135842	7/2/2012	76.03
0105140 AIS SPECIALTY PRODUCTS, INC.	135843	7/2/2012	450.10
0097097 ALBERT BAZOUZI	135860	7/2/2012	174.05
0105119 ALBERT LAM	135900	7/2/2012	100.00
0105137 ALFONNSO ESQUEDA	135882	7/2/2012	25.00
0017459 ALL CITY MANAGEMENT SVC.INC.	135844	7/2/2012	1,101.12
0017298 ALLSTAR FIRE EQUIPMENT INC	135845	7/2/2012	43.30
0000096 AMERICAN LIBRARY ASSN.	135846	7/2/2012	35.00
0001202 ARAMARK UNIFORM SERVICES	135849	7/2/2012	153.17
0001965 ARISTA BUSINESS	135850	7/2/2012	491.89
0014617 AT&T	135851	7/2/2012	98.69
0016123 AT&T	135852	7/2/2012	15.94
0017191 AT&T	135853	7/2/2012	1,183.37
0000345 BAKER & TAYLOR BOOKS	135855	7/2/2012	1,451.68
0102745 BAY AREA NEWS GROUP	135858	7/2/2012	109.19
0015628 BAY AREA TREE CO., INC.	135859	7/2/2012	3,300.00
0001849 BAY AREA WATER SUPPLY & CONSERVATION AGEI	135948	7/2/2012	1,620.00
0000378 BROADMOOR LANDSCAPE SUPPLY	135861	7/2/2012	142.70
0096798 BUSINESS PRODUCTS & SUPPLIES	135863	7/2/2012	1,004.12
0018048 CALLANDER ASSOCIATES LANDSCAPE ARCHITECT	135901	7/2/2012	1,415.74
0016324 CINTAS CORPORATION #464	135865	7/2/2012	432.54
0000386 CITY OF SOUTH SAN FRANCISCO	135866	7/2/2012	4,481.68
0105124 CLEAN SCAPES	135867	7/2/2012	1,856.25
0017802 CLEANSOURCE, INC.	135868	7/2/2012	3,719.69
0105091 COLE SUPPLY CO., INC.	135869	7/2/2012	213.37
0018911 COMCAST CABLE COMMUNICATIONS	135870	7/2/2012	25,632.99
0104508 COMCAST SPORTSNET CALIFORNIA	135871	7/2/2012	20,487.95
0098656 COMPLETE LINEN SERVICE	135872	7/2/2012	57.73
0018331 CSG CONSULTANTS INC.	135873	7/2/2012	7,276.64
0105127 DANIEL FRIEDRICH	135884	7/2/2012	164.02
0018188 DAU PRODUCTS	135874	7/2/2012	5,119.79
0105132 DEBORAH BURKE	135862	7/2/2012	11.65
0018804 ECMS, INC.	135876	7/2/2012	133.16
0104696 EL DORADO BUS SALES	135877	7/2/2012	127,950.01
0018649 ELIFEGUARD, INC.	135878	7/2/2012	13.84
0105106 FANNY FUNG	135885	7/2/2012	2,381.00
0018117 FLYERS ENERGY, LLC	135883	7/2/2012	13,869.17
0014910 G & M AUTO BODY	135886	7/2/2012	704.06
0018881 GARY LEPORI	135904	7/2/2012	299.33
0104885 GARY MENDRIBIL	135906	7/2/2012	100.00
0103258 GC MICRO CORPORATION	135887	7/2/2012	151.55
0104771 GILLERAN ENERGY MANAGEMENT SERVICES	135879	7/2/2012	13,072.50
0104135 GLOBAL TRACKING COMMUNICATIONS, INC.	135954	7/2/2012	29.99
0001137 GOLDEN NURSERY	135888	7/2/2012	414.06
0000162 GRAINGER	135889	7/2/2012	2,680.15
0017914 GSWAW INC.	135890	7/2/2012	2,968.71
0105131 GUADALUPE RODRIGUEZ	135929	7/2/2012	47.68
0098380 HERCULES BAGS	135891	7/2/2012	453.66
0101467 HILDA AYALA	135854	7/2/2012	26.57
0015531 INTERSTATE BATTERY SYS. OF SF	135893	7/2/2012	120.34

Document group:	komalley	Bank: apbank	05507660		
0105139	JEANNE ENRIQUEZ		135881	7/2/2012	88.00
0105105	JIANXIN ZHAO		135965	7/2/2012	2,235.57
0096924	JOHN ALITA		135895	7/2/2012	248.53
0001846	JOHN WHITLINGER		135961	7/2/2012	880.00
0000075	K-119 TOOLS OF CALIFORNIA INC.		135896	7/2/2012	78.09
0105138	KASANDRA SMITH		135944	7/2/2012	32.00
0000317	L.N. CURTIS & SONS		135897	7/2/2012	1,446.02
0018640	L3 COM MOBILE-VISION INC.		135898	7/2/2012	5,799.34
0096347	LA LORICK ASSOCIATES		135899	7/2/2012	8,143.20
0017435	LECH AUTO AIR CONDITIONING		135902	7/2/2012	170.00
0097290	LECTORUM PUBLICATIONS		135903	7/2/2012	592.62
0097001	MARIA CARRIZALES		135864	7/2/2012	400.00
0105104	MARIA SEMENSE		135937	7/2/2012	2,118.25
0105128	MARTE SALDANA		135933	7/2/2012	618.39
0102616	MATTHEW NEUEBAUMER		135914	7/2/2012	500.00
0016041	METROMOBILE COMMUNICATIONS		135907	7/2/2012	223.69
0018670	METROPCS WIRELESS, INC.		135908	7/2/2012	200.00
0000027	MEYERS NAVE PROFESSIONAL LAW		135909	7/2/2012	673.38
0096549	MICHAEL PALMERTREE, MFT		135919	7/2/2012	360.00
0001709	MILLBRAE LOCK		135910	7/2/2012	132.08
0105107	MIN HU		135892	7/2/2012	2,000.00
0096800	MOBILE CALIBRATION SVCS. LLC		135911	7/2/2012	314.54
0000333	MOSS RUBBER & EQUIP. CORP.		135912	7/2/2012	99.38
0096346	MYNOR ARAGON		135848	7/2/2012	3,669.53
0018319	NEAL MARTIN & ASSOCIATES		135913	7/2/2012	15,280.00
0015839	NOR-CAL SIGNS		135915	7/2/2012	358.66
0092263	OFFICE DEPOT INC		135916	7/2/2012	2,088.68
0000210	OLE'S CARBURETOR & ELECTRIC INC		135917	7/2/2012	1,725.56
0000012	PACIFIC GAS & ELECTRIC		135918	7/2/2012	80,680.60
0104774	PREFERRED INVESTIGATIONS		135920	7/2/2012	500.00
0018530	PROGRESSIVE SOLUTIONS INC.		135921	7/2/2012	21,221.95
0000071	R & B COMPANY		135922	7/2/2012	6,203.52
0091044	R.A. METAL PRODUCTS, INC		135923	7/2/2012	2,022.00
0017111	RANDOM HOUSE INC		135924	7/2/2012	32.48
0000175	RECOLOGY SAN BRUNO		135925	7/2/2012	40,000.00
0104548	RENNE SLOAN HOLTZMAN SAKAI LLP		135927	7/2/2012	646.10
0105103	RICKY C. BALAN		135856	7/2/2012	75.00
0096458	RMC WATER AND ENVIRONMENT		135928	7/2/2012	10,594.99
0105130	ROBERT STEWART		135946	7/2/2012	78.85
0105118	ROMAN ISKIW		135894	7/2/2012	100.00
0105129	ROMERO DIZON, JR.		135875	7/2/2012	23.73
0016213	ROZZI REPRODUCTION&SUPPLY INC.		135930	7/2/2012	487.13
0105003	S & S PLUMBING CO.		135931	7/2/2012	1,082.50
0105125	SAFER II CORP		135932	7/2/2012	616.16
0016774	SAN DIEGO POLICE EQUIPMENT CO.		135934	7/2/2012	6,945.67
0098021	SAN MATEO MEDICAL CENTER		135935	7/2/2012	2,800.00
0096474	SC PLUMBING		135936	7/2/2012	276.00
0018461	SERRAMONTE FORD, INC.		135938	7/2/2012	559.13
0102917	SFPUC FINANCIAL SERVICES		135940	7/2/2012	2,105.00
0104726	SHARPS SOLUTIONS, LLC		135941	7/2/2012	96.00
0105136	SHIMMICK CONSTRUCTION		135942	7/2/2012	1,240.00
0104787	SINGER ASSOCIATES, INC.		135943	7/2/2012	42,881.25
0017036	STEVEN'S BAY AREA DIESEL SER., INC.		135857	7/2/2012	4,346.26
0000801	STEWART AUTOMOTIVE GROUP		135945	7/2/2012	175.91
0018321	STOEL RIVES LLP		135947	7/2/2012	980.00
0002025	TELECOMMUNICATIONS ENGINEERING ASSOCIATE		135880	7/2/2012	324.00
0017928	THE EDCCO GROUP, INC.		135949	7/2/2012	9,634.94
0104141	THE PLANNING CENTER DC&E		135950	7/2/2012	5,131.88

Document group:	komalley	Bank:	apbank	05507660		
0000036	THOMSON WEST	135951	7/2/2012	835.77		
0018826	TJC & ASSOCIATES INC.	135952	7/2/2012	1,185.70		
0105126	TOBIAH WOELTJEN	135964	7/2/2012	27.97		
0018818	TOSHIBA BUSINESS SOLUTIONS CA	135953	7/2/2012	11.63		
0016966	TROY FRY	135955	7/2/2012	500.00		
0097896	TSR CONSTRUCTION COMPANY	135956	7/2/2012	11,732.46		
0000783	UNION BANK OF CALIFORNIA N.A.	135957	7/2/2012	875.00		
0102744	UNIVERSAL BUILDING SERVICES	135958	7/2/2012	326.00		
0102865	UNIVERSAL SERVICE ADMINISTRATIVE CO.	135939	7/2/2012	46.16		
0017083	VALI COOPER & ASSOCIATES INC	135959	7/2/2012	1,950.00		
0104256	VIBO MUSIC CENTER	135960	7/2/2012	246.40		
0018580	WILEY PRICE & RADULOVICH LLP	135962	7/2/2012	108.00		
0105108	WILL ANDERSON	135847	7/2/2012	2,700.33		
0104597	WILLIAM MAGOOLAGHAN III	135905	7/2/2012	25,000.00		
0016286	WINGFOOT COMMERCIAL TIRE, LLC	135963	7/2/2012	2,641.29		
0018069	WULFSBERG REESE COLVIG & FIRSTMAN	135926	7/2/2012	1,729.50		
0103399	ZUMAR INDUSTRIES, INC.	135966	7/2/2012	2,563.98		
					GrandTotal:	596,007.29
					Total count:	131

07/09/12

CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP
SUCCESSOR AGENCY

FUND	FUND NAME	AMOUNT
153	RDA OBLIGATION RETIREMENT FUND	\$40,606.52
TOTAL FOR APPROVAL		\$40,606.52

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGE NUMBERED 1,
AND/OR CLAIMS NUMBERED FROM 100019 THROUGH 100021 INCLUSIVE, TOTALING
IN THE AMOUNT OF \$40,606.52 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE
PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST
THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,



FINANCE DIRECTOR

7/12/12

DATE

Document group: komalley Bank: sagency 06995403

Vendor Code & Name	Check #	Check Date	Amount
0105141 ALIREZA SHIRAZIFARD	100021	7/9/2012	12,967.00
0102737 BURKE, WILLIAMS & SORENSEN,LLP	100019	7/9/2012	5,715.32
0092223 PENINSULA CORRIDOR JOINT POWERS BOARD	100020	7/9/2012	21,924.20
		GrandTotal:	40,606.52
		Total count:	3

07/09/12

CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP

FUND	FUND NAME	AMOUNT
001	GENERAL FUND	\$110,575.39
122	SOLID WASTE/RECYCL.	\$210.00
132	AGENCY ON AGING	\$1,890.00
133	RESTRICTED DONATIONS	\$3,555.67
190	EMERGENCY DISASTER FUND	\$147,290.11
201	PARKS AND FACILITIES CAPITAL	\$6,668.25
203	STREET IMPROVE. PROJECTS	\$2,255.00
611	WATER FUND	\$395.98
621	STORMWATER FUND	\$490.38
631	WASTEWATER FUND	\$14,938.76
641	CABLE TV FUND	\$17,750.03
701	CENTRAL GARAGE	\$5,849.68
702	FACILITY MAINT. FUND	\$820.08
707	TECHNOLOGY DEVELOPMENT	\$6,301.04
711	SELF INSURANCE	\$21,383.38
TOTAL FOR APPROVAL		\$340,373.75

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 2 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 135967 THROUGH 136074 INCLUSIVE, TOTALING IN THE AMOUNT OF \$340,373.75 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,



FINANCE DIRECTOR

7/12/12
DATE

7/9/2012 2:33:27PM

City of San Bruno

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount	
0099425	FILOMENA GUERRERO	136016	7/9/2012	9.79
0017188	3T EQUIPMENT COMPANY INC.	135967	7/9/2012	243.43
0017341	AARONSON DICKERSON, COHN & LANZONE	136001	7/9/2012	11,827.50
0096852	ABAG PLAN CORPORATION	135968	7/9/2012	16,420.36
0104680	ACCESS 24 COMMUNICATIONS INC.	135969	7/9/2012	378.80
0017053	ACCOUNTEMPS	135970	7/9/2012	902.64
0016499	ACTION SPORTS	135971	7/9/2012	1,593.44
0093358	ADVANCED BUSINESS FORMS	135972	7/9/2012	3,127.39
0001170	AIRGAS NCN	135973	7/9/2012	228.19
0000163	AIRPORT AUTO PARTS INC.	135974	7/9/2012	28.04
0105145	ALLEN B. MENDEZ	136032	7/9/2012	10.00
0018902	ALLGOOD EDUCATION CORPORATION	135975	7/9/2012	120.00
0000372	ALLIED SECURITY ALARMS	135976	7/9/2012	204.00
0105148	ASTREYA PARTNERS, INC.	135979	7/9/2012	4,974.09
0000345	BAKER & TAYLOR BOOKS	135980	7/9/2012	1,637.16
0015628	BAY AREA TREE CO., INC.	135982	7/9/2012	4,550.00
0018093	BBC WORLDWIDE AMERICA INC.	135983	7/9/2012	795.41
0103924	BEAR DATA SYSTEMS, INC.	135984	7/9/2012	5,771.20
0103670	CALIFORNIA BUILDING STANDARDS COMMISSION	136061	7/9/2012	517.00
0001888	CALIFORNIA CABLE & TELECOMMUNICATIONS ASS	136063	7/9/2012	1,044.01
0097771	CALIFORNIA MUNICIPAL TREASURERS ASSN.	136039	7/9/2012	155.00
0105143	CARRIE COSENTINO	135994	7/9/2012	52.98
0017843	CENTRAL COUNTY FIRE DEPT.	135987	7/9/2012	1,399.84
0105121	CHRIS QUINN	136048	7/9/2012	276.00
0016324	CINTAS CORPORATION #464	135990	7/9/2012	109.37
0000227	CITY OF SAN BRUNO	135991	7/9/2012	3,451.87
0000386	CITY OF SOUTH SAN FRANCISCO	135992	7/9/2012	7,873.13
0098656	COMPLETE LINEN SERVICE	135993	7/9/2012	30.00
0099376	COTTON CANDY EXPRESS MUSIC	135995	7/9/2012	350.00
0015857	COUNTY OF SAN MATEO	135996	7/9/2012	3,132.17
0018924	CYO TRANSPORTATION	135997	7/9/2012	1,981.00
0096056	DANIEL BARASH	135981	7/9/2012	350.00
0018188	DAU PRODUCTS	135998	7/9/2012	2,054.66
0104693	DEBBIE GRECH	136015	7/9/2012	777.69
0102820	DEBRA HALL	136017	7/9/2012	289.00
0018169	DELL MARKETING L.P.	135999	7/9/2012	529.84
0013926	DEPARTMENT OF CONSERVATION	136000	7/9/2012	1,304.00
0104618	DIANE B. AND MICHAEL S. ZASTROW	136074	7/9/2012	40,000.00
0000430	DKS ASSOCIATES	136002	7/9/2012	905.00
0094306	DONNA THOMAS BROWN	135986	7/9/2012	42.79
0103830	DP NICOLI, INC.	136003	7/9/2012	654.30
0105122	EARLENE LUKEN	136031	7/9/2012	2,118.25
0018649	ELIFEGUARD, INC.	136004	7/9/2012	143.82
0105149	EMMA CHRISTENSEN	135989	7/9/2012	100.00
0000944	FEDEX	136006	7/9/2012	27.39
0013714	FIRST NATIONAL BANK	136007	7/9/2012	12,955.31
0001782	FLOWERS ELECTRIC & SVC.CO.INC.	136008	7/9/2012	25,896.46
0018117	FLYERS ENERGY, LLC	136009	7/9/2012	8,730.45
0102869	FRANCHISE TAX BOARD	136010	7/9/2012	1,150.00
0016969	GOLDEN IDEAS	136011	7/9/2012	4,320.00
0000541	GRANITE ROCK COMPANY	136012	7/9/2012	214.12
0095966	GREAT AMERICA LEASING CORP.	136013	7/9/2012	160.88
0017900	GREAT LAKES DATA SYSTEMS INC	136014	7/9/2012	1,450.00
0105152	HAITELENISIA LATU	136026	7/9/2012	47.50
0015531	INTERSTATE BATTERY SYS. OF SF	136019	7/9/2012	129.35
0098964	JARVIS,FAY,DOPORTO&GIBSON, LLP	136020	7/9/2012	3,202.07

Document group:	komalley	Bank: apbank	05507660		
0104724	JEANETT ERRINGTON	136005	7/9/2012	664.95	
0105144	JIIYOON LEE	136027	7/9/2012	15.38	
0018376	JT2 INTEGRATED RESOURCES	136021	7/9/2012	4,963.02	
0018050	KAISER FOUNDATION HEALTH PLAN	136022	7/9/2012	3,050.00	
0096559	KATHRYN CHOW	135988	7/9/2012	32,500.00	
0017918	KENNEDY/JENKS CONSULTANTS	136023	7/9/2012	172.50	
0104629	KERNAN K. AND BETTY LEONG	136028	7/9/2012	32,500.00	
0018498	KONICA MINOLTA	136024	7/9/2012	513.13	
0018561	LANCE BAYER	136025	7/9/2012	937.50	
0104424	LIDIA'S ITALIAN DELICACIES	136029	7/9/2012	1,890.00	
0018177	LOWE'S	136030	7/9/2012	102.06	
0102770	METLIFE	136033	7/9/2012	1,045.46	
0016863	MIDWEST TAPE, LLC	136034	7/9/2012	24.14	
0001709	MILLBRAE LOCK	136035	7/9/2012	35.00	
0017058	MILLIGAN NEWS CO INC	136036	7/9/2012	1,435.05	
0000333	MOSS RUBBER & EQUIP. CORP.	136037	7/9/2012	479.45	
0000762	MUNICIPAL MAINTENANCE EQUIP.	136038	7/9/2012	70.53	
0017612	NICHOLS CONSULTING ENGINEERS	136040	7/9/2012	1,350.00	
0102950	NORTH AMERICAN NUMBERING PLAN	135977	7/9/2012	125.00	
0092263	OFFICE DEPOT INC	136041	7/9/2012	58.21	
0000210	OLE'S CARBURETOR &ELECTRIC INC	136042	7/9/2012	2,234.25	
0097567	ONE HOUR DRY CLEANING	136043	7/9/2012	16.60	
0000012	PACIFIC GAS & ELECTRIC	136044	7/9/2012	1,419.41	
0018130	PITNEY BOWES INC.	136045	7/9/2012	189.52	
0102915	PRECISE PRINTING & MAILING	136046	7/9/2012	532.12	
0097558	PURCHASE POWER	136047	7/9/2012	200.00	
0090749	RED WING SHOE STORE	136049	7/9/2012	276.03	
0105142	RHONDA BOONE	135985	7/9/2012	57.52	
0104626	ROBERT W. AND NANCY J. HENSEL	136018	7/9/2012	40,000.00	
0018846	SAFETY CENTER INC.	136050	7/9/2012	1,200.00	
0094657	SAN BRUNO PARK SCHOOL DIST.	136051	7/9/2012	101.22	
0092026	SAN FRANCISCO BUSINESS TIMES	136052	7/9/2012	77.95	
0014027	SAN FRANCISCO CHRONICLE	136053	7/9/2012	559.00	
0018597	SAN MATEO DAILY JOURNAL	136054	7/9/2012	210.00	
0098021	SAN MATEO MEDICAL CENTER	136055	7/9/2012	2,100.00	
0104898	SANDRA ARAN	135978	7/9/2012	221.70	
0018461	SERRAMONTE FORD, INC.	136056	7/9/2012	1,829.92	
0098030	SHRED-IT SAN FRANCISCO	136058	7/9/2012	37.35	
0017676	SIEMENS INDUSTRY, INC.	136059	7/9/2012	510.78	
0105146	SOL WEINER	136070	7/9/2012	21.96	
0097079	SPRINT	136060	7/9/2012	79.98	
0000801	STEWART AUTOMOTIVE GROUP	136062	7/9/2012	496.32	
0103559	THE MLB NETWORK, LLC	136064	7/9/2012	1,382.89	
0018665	TUTOR.COM INC.	136065	7/9/2012	7,000.00	
0018249	U.S. POSTAL SERVICE	136066	7/9/2012	2,576.94	
0102865	UNIVERSAL SERVICE ADMINISTRATIVE CO.	136057	7/9/2012	4,950.64	
0105133	UTILITY TELEPHONE, INC.	136067	7/9/2012	358.13	
0102988	VANTAGEPOINT TRANSFER AGENTS	136068	7/9/2012	7,083.39	
0098917	VOLIKOS ENTERPRISES	136069	7/9/2012	198.00	
0099325	WHITNEYFUSION SWAG	136071	7/9/2012	486.69	
0016286	WINGFOOT COMMERCIAL TIRE, LLC	136072	7/9/2012	1,026.27	
0014850	XEROX CORPORATION	136073	7/9/2012	261.10	
			GrandTotal:	340,373.75	
			Total count:	108	



City Council Agenda Item
Staff Report

CITY OF SAN BRUNO

DATE: July 24, 2012
TO: Honorable Mayor and Members of the City Council
FROM: Kim Juran, Finance Director
SUBJECT: Payroll Approval

City Council approval of the City payroll distributed July 6, 2012 is recommended. The Labor Summary report reflecting the total payroll amount of \$1,257,580.68 for the bi-weekly pay period ending July 1, 2012 is attached.

LABOR SUMMARY FOR PAY PERIOD ENDING : July 1, 2012

pyLaborDist

07/06/12

Fund: 001 - GENERAL FUND	960,505.39
Fund: 122 - SOLID WASTE/RECYCL.	184.66
Fund: 190 - EMERGENCY DISASTER FUND	8,995.39
Fund: 201 - PARKS AND FACILITIES CAPITAL	4,430.46
Fund: 203 - STREET IMPROVE. PROJECTS	4,603.49
Fund: 611 - WATER FUND	71,609.58
Fund: 621 - STORMWATER FUND	13,148.09
Fund: 631 - WASTEWATER FUND	62,097.20
Fund: 641 - CABLE TV FUND	83,988.42
Fund: 701 - CENTRAL GARAGE	8,184.59
Fund: 702 - FACILITY MAINT.FUND	21,242.20
Fund: 707 - TECHNOLOGY DEVELOPMENT	12,388.87
Fund: 711 - SELF INSURANCE	6,202.34

Total

\$1,257,580.68



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: July 24, 2012

TO: Honorable Mayor and Members of the City Council

FROM: Marc Zafferano, City Attorney
Klara Fabry, Public Services Director
Kim Juran, Finance Director

SUBJECT: Waive Second Reading and Adopt Ordinance Adjusting Water Rates as Presented in the Notice of Proposed Increase Mailed to All Property Owners

Waive Second Reading and Adopt Ordinance Adjusting Wastewater Rates as Presented in the Notice of Proposed Increase Mailed to All Property Owners

BACKGROUND:

These two ordinances are on the agenda for adoption after being re-introduced at the July 10, 2012 City Council meeting. At that meeting, the City Council received the attached staff report; there were no comments from members of the public. The City Council deliberated and then voted 3-2 to introduce both ordinances.

DISCUSSION:

Attached are the staff reports for the water and wastewater items from the meetings of May 8, 2012 and July 10, 2012 for reference.

If the City Council adopts the ordinances at tonight's meeting, the new rates would be reflected in the September 2012 billing cycle.

FISCAL IMPACT:

The fiscal impact is described in the May 8, 2012 staff reports.

RECOMMENDATION:

1. Waive Second Reading and Adopt Ordinance Adjusting Water Rates as Presented in the Notice of Proposed Increase Mailed to All Property Owners
2. Waive Second Reading and Adopt Ordinance Adjusting Wastewater Rates as Presented in the Notice of Proposed Increase Mailed to All Property Owners

7.c. & 7.d.

ALTERNATIVES:

1. Provide direction to staff to revise the ordinance(s) and re-introduce them at a subsequent meeting.

ATTACHMENTS:

1. Staff report dated May 8, 2012
2. Staff report dated July 10, 2012
2. Ordinance Establishing Water Rates and Service Charges
3. Ordinance Establishing Wastewater Rates and Service Charges

DISTRIBUTION:

None.

REVIEWED BY:

_____ DH

_____ CM



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: May 8, 2012

TO: Honorable Mayor and Members of the City Council

FROM: Klara A. Fabry, Public Services Director
Kim Juran, Finance Director

SUBJECT: Hold Public Hearing, Waive First Reading, and Introduce Ordinances
Adjusting Water and Wastewater Rates as Presented in the Notice of
Proposed Increases Mailed to All Property Owners

BACKGROUND

On March 13, 2012, the City Council directed staff to proceed with a notification process to all property owners related to the proposed change to the water and wastewater rates. The notification process for the 2012-13 rates is consistent with the notice and protest provisions of Proposition 218, which established legal requirements for imposing or increasing property-related taxes, assessments, fees, and charges.

On March 21, 2012 written notices of the proposed rate increases were mailed to all parcel owners (Attachment 1), beginning a 45-day protest period. This written notice included an explanation of the proposed rate increases along with detailed summaries of the proposed rates for water and wastewater services. Proposition 218 states that if a majority (50% + 1) of property owners protest the proposed rate increases during the 45-day protest period, the City may not impose the new rate. A complete listing of all protests received as of May 1st is attached to this report (Attachment 2). Copies of all written comments received with the protest are also attached (Attachment 3). This list will be updated with additional protests received prior to the City Council Meeting on May 8, 2012.

The following schedule outlines the City's implementation timeline for the proposed rate adjustment in order to be effective as of July 1, 2012:

03/13/12	City Council directs staff to include a 45-day notice to property owners
03/21/12	Notices mailed / start 45-day clock
05/08/12	City Council holds public hearing, considers any protests, takes action to introduce new rate ordinances for 1 st reading; end of 45-day protest period
05/22/12	City Council conducts second reading and takes action to adopt new rate ordinances
07/01/12	New 2012-13 rate increases becomes effective

Additional notification about the public hearing was published in the San Mateo Daily Journal on April 28, 2012. A City Council ad hoc committee (O'Connell/Salazar) previously

reviewed the proposed rate adjustments and structural changes and recommended approval.

New rates are recommended for each of the next five years. According to the requirements of Proposition 218, the City Council may only consider approval of a rate that has been properly noticed to property owners. The City Council may not increase the rate above the amount contained in the notice. However, the City Council may approve a rate that is less than the amount shown in the notice.

DISCUSSION

Why Increase the Rates?

Reliable and safe water service and wastewater collection and treatment are among the most fundamental and important services delivered to our community. These services are funded solely from water and wastewater rates.

While the City has contained costs associated with staff salaries and benefits as part of its overall budget and deficit management strategies, operational costs for supplies and equipment are increasing at a rate higher than the regional costs of living index. The cost of purchased water from the San Francisco Public Utilities Commission (SFPUC) Hetch Hetchy system is projected to increase by 54% over the next four years. The City currently obtains 43% of its water supply from this source.

The average age of both the water and wastewater infrastructure systems is over 60 years old; some sections of the city have pipelines over 100 years old. The proposed rates address the City Council's commitment to rehabilitate and replace aging and deficient infrastructure and includes a work program to replace all water and sewer mains over the next two decades. Additional work to repair and rehabilitate the infrastructure where needed is planned. The overall system condition and improvement needs have been carefully evaluated through the City's preparation of water and wastewater infrastructure master plans. Improvements are prioritized through this analysis and the City's work program is built around the identified priorities. A substantial portion of the City's necessary sewer system improvements are required to meet the legal mandates of permit requirements issued by the Regional Water Quality Control Board and the consent decree that settled a lawsuit by the San Francisco Baykeepers.

If the proposed rates are not implemented, there would be a shortfall in revenues to meet the demands of the necessary water and wastewater system improvements and would likely lead to more significant rate increases in future years. Residents may experience additional service disruptions due to water main breaks and increased water costs due to declining well production over the next ten years.

How are the Funds Spent?

Funds collected from prior increases in water and sewer rates have resulted in significant improvements to our infrastructure which include:

- Construction of Well 20 near Lions Field (\$2 million), which strengthens the reliability of the City's water production system and reduces its dependency on purchased water
- Completion of the Rollingwood Relief Sewer Project that increased wastewater capacity and reduced sanitary sewer overflows (\$5.2 million)
- Abandonment of the Crystal Springs Sewer Pump Station (\$400,000). Rather than replace the aging pump station at a cost of over \$1 million, as a cost saving alternative, the City constructed an approximate 1,100 foot sewer main along Crystal Springs Road to re-route wastewater to an existing pump station.
- Maple Water Pump Station Rehabilitation (\$2.8 million), a critical system improvement to ensure the continued transmission of water to San Bruno's upper neighborhoods
- Replacement of a segment of damaged water and sewer mains on Mastick Avenue (\$2 million)
- Major repairs to the sewer mains on Montgomery Avenue and Trenton Drive, an area of the City subject to a number of main breaks and sanitary sewer overflows

The proposed rate increases factor in these continuing increases in the cost of purchased water and will provide the funds necessary to complete an aggressive capital improvement program that includes critical system improvements, some of which are as follows:

- Replacement of all water mains in San Bruno in the next 20 years, addressing those sections of water mains that experience frequent leaks and require a great deal of maintenance and repairs first. The near-term work program includes the replacement of water main on Merion and Spyglass Drives (\$600,000)
- Replacement of all City sewer mains in the next 25 years, using incidence of sanitary sewer overflows, maintenance history, video inspection, and inadequate flow to determine priorities.
- Construction of a new 1,000 foot sewer main along Kains Avenue and 600 foot section on San Mateo Avenue (\$1.4 million),
- Rehabilitation of the College Water Pump Station, a vital improvement to guarantee the delivery of water to Skyline College and the surrounding neighborhoods (\$2 million),
- Replacement or rehabilitation of the Glenview Water Tank (\$2 million) to increase tank capacity to ensure reliable water distribution
- Replacement of Commodore Park Well 15 (\$3 million) to maintain the reliability of the City's water production system and reduce its dependency on purchased water
- Improvements to the jointly owned Wastewater Treatment Plant in South San Francisco to ensure treatment plant reliability and to meet new regulations by the U.S. Environmental Protection Agency and the State Water Resources Control Board (\$7 million)

The combined cost of necessary capital improvements over the next ten years is estimated at \$84 million for the water system, and \$75 million for the sewer system in current dollars. Inflated with cost increases of 3% per year, the water system cost is \$100.4 million and the sewer system cost is \$80.2 million.

What are the Water and Wastewater Rate Changes?

The proposed changes include structural adjustments that adjust the fixed charges for water to be proportional to the water meter capacity. The new rates will align fixed charges according to water meter capacity over a 5-year period. Because a 2" meter has a greater impact on the system than a ¾" meter, this rate structure change better allocates costs according to impact on the water system. This change will benefit single family rate payers with the smaller ¾" meters because the fixed charge for larger meters will more accurately reflect their greater capacity.

Another proposed change to single family residential rates include an addition of a third tier to water consumption charges with the following breakdown: 0-10 units assigned to Tier 1 (60% of customers); 10-20 units assigned to Tier 2 (28% of customers); and anything over 20 units assigned to Tier 3 (12% of customers). This structural change is a modest step to increasing conservation incentives and provides a more gradual change in variable rates.

The proposed changes also include wastewater structural adjustments. Changing the customer wastewater contamination level to align with the cost of treatment will more accurately assign treatment costs to non-residential users whose wastewater composition has a larger impact on the system. The recommended rates also align wastewater fixed charges with water meter capacity over a 5-year period. Although this structural change is similar in concept to the water fixed cost rate change, the fiscal impact is more significant on the large meter customers.

How do San Bruno's Rates Compare to other Cities?

Compared with nearby water and sewer agencies, San Bruno is in the upper middle range. Comparisons of operating costs between San Bruno and neighboring agencies show that San Bruno's costs are in-line with other agencies and that the major variable in rates is each agency's investment in its capital program. Many other agencies on the Peninsula are facing the same capital investment needs as San Bruno and are considering rate increases of their own to ensure the reliability of their infrastructure. Several are significantly behind San Bruno in planning and implementing system requirements.

FISCAL IMPACT

The proposed rate structures provide additional revenues to support operational and capital needs for the five-year time period from FY 2012-13 through FY 2016-17. The proposed rates are projected to generate annual billing revenues for FY 2012-13 of \$10,774,000 in Water, an increase of 9.8% over actual estimated 2011-12 revenue, and \$11,917,000 in Wastewater, a 10.3% increase.

Over the 10-year financial planning period, total water capital investment is \$84 million (\$104 million in future dollars) and total wastewater capital investment is \$75 million (\$85 million in future dollars). To allow for gradual rate increases that minimize year-to-year impact on ratepayers, the City anticipates some debt financing will be necessary to pay capital costs over the 10-year period.

ALTERNATIVES

1. Provide direction to staff to reduce the amount of rate increases. This will lower the revenue available for operating and capital improvement costs.
2. Do not proceed with the process to adopt new rates at this time. The existing water and wastewater rates would continue in place until new rates are adopted.

RECOMMENDATION

Hold public hearing, waive first reading, and introduce ordinances adjusting water and wastewater rates as presented in the Notice of Proposed Increases mailed to all property owners.

DISTRIBUTION

None

ATTACHMENTS

- Ordinance Establishing Water Rates and Service Charges
- Ordinance Establishing Wastewater Rates and Service Charges
- Written Notice of the Water and Wastewater Proposed Rate Increases (**Attachment 1**)
- Listing of all Protests as of May 1, 2012 (**Attachment 2**)
- Written Comments on Protests as of May 1, 2012 (**Attachment 3**)

DATE PREPARED

May 4, 2012

REVIEWED BY

____CM



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: July 10, 2012

TO: Honorable Mayor and Members of the City Council

FROM: Marc Zafferano, City Attorney
Klara Fabry, Public Services Director
Kim Juran, Finance Director

SUBJECT: Waive First Reading and Introduce Ordinance Adjusting Water Rates as Presented in the Notice of Proposed Increase Mailed to All Property Owners

Waive First Reading and Introduce Ordinance Adjusting Wastewater Rates as Presented in the Notice of Proposed Increase Mailed to All Property Owners

BACKGROUND:

These two ordinances are on the agenda for re-introduction after the May 8, 2012 City Council meeting. At that meeting, the City Council opened the public hearing, took testimony and comments from the public, closed the public hearing, deliberated, and voted 3-2 to introduce both ordinances.

After the meeting, staff discovered that both ordinances contained an error in that they incorrectly referenced Health and Safety Code section 5471. That section, which would require a 2/3 vote of the City Council, applies only if the rates will be collected on the County property tax roll, which the City had not proposed to do. Instead, the correct section for adoption of rates billed directly to customers is Government Code section 54354.5. An ordinance adopted pursuant to that section requires three affirmative votes for passage, as do other general municipal ordinances.

Staff then revised both ordinances by deleting the incorrect references and adding the correct references, and making other minor wording changes not affecting any of the substantive provisions of the ordinances. While staff considered these changes to be clerical errors that would not require re-introduction of the ordinances, out of an abundance of caution, staff has placed these ordinances on tonight's agenda for re-introduction.

Because there are no proposed changes to any of the rates in either ordinance, no additional public hearing is required, although the City Council should take any public comment on these items as it would for any other item on the agenda. Nor is the City required to re-do the mailing to property owners or to conduct another majority protest hearing, since that process complied fully with state law, and the rates as proposed are identical to those reflected in the mailed notices.

After the last meeting, a question was raised about whether the notices of the rate increase were mailed to tenants, in addition to property owners. State law requires only that the notices be mailed to property owners, so that each parcel becomes entitled to lodge only one potential protest. Regardless, staff did receive and tabulate several objections from tenants. In all, there were 363 protests, far short of the approximately 6,500 required to sustain a majority protest.

DISCUSSION:

Attached are the two staff reports for the water and wastewater items from the meeting of May 8, 2012 for reference.

If the City Council re-introduces the ordinances at tonight's meeting, staff would schedule the ordinances for adoption at the meeting of July 24, 2012. This would allow the new rates to be reflected in the August 2012 billing cycle.

FISCAL IMPACT:

The fiscal impact is described in the May 8, 2012 staff reports.

RECOMMENDATION:

1. Waive First Reading and Introduce Ordinance Adjusting Water Rates as Presented in the Notice of Proposed Increase Mailed to All Property Owners
2. Waive First Reading and Introduce Ordinance Adjusting Wastewater Rates as Presented in the Notice of Proposed Increase Mailed to All Property Owners

ALTERNATIVES:

1. Provide direction to staff to revise the ordinance(s) and re-introduce them at a subsequent meeting.

ATTACHMENTS:

1. Staff report dated May 8, 2012
2. Ordinance Establishing Water Rates and Service Charges
3. Ordinance Establishing Wastewater Rates and Service Charges

DISTRIBUTION:

None.

REVIEWED BY:

_____ DH

_____ CM

ORDINANCE NO.

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN BRUNO
ADOPTING RATES, CHARGES, AND FEES PERTAINING TO WATER SERVICE**

The City Council of the City of San Bruno does ordain as follows:

Section 1. The City Council of the City of San Bruno finds:

A. That increases in rates and charges for water quality control (water service) are necessary because of deteriorating infrastructure and facilities; increasing county, state and federal regulatory controls; and other increasing costs, including labor, supplies and equipment;

B. That Article XI, Section 7 of the California Constitution and Government Code Section 54354.5 and San Bruno Municipal Code Chapter 10.14 (Water) empower the City of San Bruno, by and through its City Council, to prescribe, revise and collect fees, tolls, rates, rentals or other charges for the availability, provision and connection of water service within the City of San Bruno;

C. That notice of the rates established herein was given pursuant to Article XIII D, Section 6 (Proposition 218), a public hearing was held at which protests were tabulated and it was determined that a majority protest did not exist under Article XIII D, Section 6(a)(2), the City Council found that the rates meet the requirements of Article XIII D, Section 6(b), and the low-income discount program is funded from late penalties and not from rates paid by other ratepayers.

D. That pursuant to Title 14 of the California Code of Regulations, Section 15273, this ordinance is statutorily exempt from the requirements of the California Environment Quality Act (CEQA) in that it deals with the establishment of rates and fees.

Section 2. The rate structure for water service shall consist of a monthly service charge based on size of water meter plus a quantity charge per unit (100 cubic meters of water) for all metered consumption of water.

I. Water Rate

The following monthly rates are hereby established and shall be effective for all water bills mailed from the City of San Bruno on or after September 1, 2012 and implemented effective July 1 of each subsequent fiscal year:

A. Monthly Service Charge		2012/13	2013/14	2014/15	2015/16	2017/18
Single-Family Residential		\$15.32	\$ 16.60	\$ 17.99	\$ 19.49	\$ 21.13
All Other Accounts						
	Meter Size					
	3/4 "	\$15.32	\$ 16.60	\$ 17.99	\$ 19.49	\$ 21.13
	1 "	21.85	24.68	27.82	31.31	35.22
	1-1/2 "	38.19	44.87	52.41	60.87	70.43
	2 "	58.94	70.04	82.58	96.71	112.69
	3 "	94.36	118.18	145.35	176.19	211.30
	4 "	168.89	206.42	249.08	297.34	352.17
	6 "	332.26	408.35	494.91	592.92	704.33
	8 "	573.22	687.17	816.30	961.91	1,126.93
	10 "	891.77	1,042.88	1,213.21	1,404.30	1,619.97

B. Quantity Charges for each Hundred Cubic Feet (Unit) of Water

	i) Single-Family Residential Accounts				
0-10 units per two month billing period	\$ 5.06	\$ 5.56	\$ 6.10	\$ 6.70	\$ 7.36
10-20 units per two month billing period	6.07	6.67	7.32	8.04	8.83
Each unit in excess of 20 units per billing period	8.10	8.90	9.76	10.72	11.78
	ii) All Other Accounts				
	\$ 5.72	\$ 6.28	\$ 6.90	\$ 7.58	\$ 8.33
	iii) Differential Cost of Supply Charge				

In addition to the service and quantity charges applicable to all accounts, any account for which the City of San Bruno must procure water from North Coast County Water District to provide service to the account shall be charged a Differential Cost of Supply Charge equal to the difference between the cost of water from North Coast County Water District and the rate charged for all other accounts established by Section 1.B. of this ordinance. For 2012-13, this rate is \$0.31/unit and will be adjusted pursuant to North Coast County rates in subsequent fiscal years.

II. Reduction in Service Billing

Water customers meeting the definition of low income shall receive a reduction in their service billing in accordance with program guidelines as determined by City Council resolution. Program implementation shall be by administrative policy and procedure.

Section 3. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, causes or phrases be declared invalid or unconstitutional.

Section 4. Upon the effective date of this ordinance, all previous ordinances adopted by the City Council setting rates and service charges for water service shall be repealed.

Section 5. This Ordinance shall be published according to law and become effective thirty (30) days from and after its adoption.

Jim Ruane, Mayor

ATTEST:

Vicky Hasha, Deputy City Clerk

APPROVED AS TO FORM:

Marc Zafferano, City Attorney

--oOo--

I hereby certify that foregoing **Ordinance No.**
was introduced at a regular meeting of the San Bruno City Council on
July 10, 2012, and adopted by the San Bruno City Council at a regular meeting on
July 24, 2012, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

Vicky Hasha, Deputy City Clerk

ORDINANCE NO.

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN BRUNO
ADOPTING RATES, CHARGES, AND FEES, PERTAINING TO
WASTEWATER (SANITARY SEWER) SERVICE**

The City Council of the City of San Bruno does ordain as follows:

Section 1. The City Council of the City of San Bruno finds:

A. That increases in rates and charges for wastewater quality control (sanitary sewer service) are necessary because of deteriorating infrastructure and facilities; increasing county, state and federal regulatory controls; and other increasing costs, including labor, supplies and equipment;

B. That Article XI, Section 7 of the California Constitution and Government Code Section 54354.5 and San Bruno Municipal Code Chapter 10.08 empower the City of San Bruno, by and through its City Council, to prescribe, revise and collect fees, tolls, rates, rentals or other charges for the availability, provision, and connection of wastewater services within the City of San Bruno.

C. That notice of the rates established herein was given pursuant to Article XIII D, Section 6 (Proposition 218), a public hearing was held at which protests were tabulated and it was determined that a majority protest did not exist under Article XIII D, Section 6(a)(2), the City Council found that the rates meet the requirements of Article XIII D, Section 6(b), and the low-income discount program is funded from late penalties and not from rates paid by other ratepayers.

D. That pursuant to Title 14 of the California Code of Regulations, Section 15273, this ordinance is statutorily exempt from the requirements of the California Environmental Quality Act (CEQA) in that it deals with the establishment of rates and fees.

Section 2. The following rates, charges, and fees shall be applicable to use of the sewer system and disposal system of the City of San Bruno in accordance with Chapter 10.12 (Wastewater Quality Control) of the San Bruno Municipal Code. Said rates, charges, and fees shall be effective for all wastewater bills mailed from the City of San Bruno on or after September 1, 2012 and implemented effective July 1 of each subsequent fiscal year:

I. Sewer Rate.

The sewer rate consists of a uniform monthly service charge plus a quantity charge based on metered water use multiplied by the applicable classification rate per unit. All references to "unit" where applicable to measurement of water represent one hundred (100) cubic feet of water. All references to rates are by fiscal year commencing July 1 and terminating June 30, unless specified otherwise. Each charge is comprised of a base rate charge based on all normal functions of the wastewater program.

II. Monthly Service Charge.

A uniform monthly service charge shall be charged on each metered water account for which there is a sanitary sewer connection regardless of meter size, number of fixtures, or type of occupancy. The monthly service charge shall be in accordance with the schedule below.

	2012/13	2013/14	2014/15	2015/16	2017/18
Single-Family Residential	\$20.02	\$ 21.47	\$ 23.04	\$ 24.71	\$ 26.55
All Other Accounts					
Meter Size					
3/4 "	\$20.02	\$ 21.47	\$ 23.04	\$ 24.71	\$ 26.55
1 "	22.69	27.20	32.26	37.89	44.25
1-1/2 "	29.36	1.51	55.30	70.84	88.50
2 "	37.37	58.68	82.94	110.37	141.60
3 "	56.06	98.76	147.46	202.62	265.50
4 " and above	82.75	156.02	239.62	334.41	442.50

III. Quantity Charges.

A. Residential. A residential quantity charge is applicable to all single family, multiple family and trailer court customers and shall be based on the bi-monthly average of metered water consumed through two billing periods during the winter months (December to April), multiplied by the applicable classification rate per unit as follows:

<u>Rate Code</u>	<u>All Residential Classifications</u>	<u>Base Rate Per Unit</u>
R-1	Quantity Charge for each Hundred Cubic Feet (unit) of water	2012/13 - \$ 6.88 2013/14 - \$ 7.59 2014/15 - \$ 8.37 2015/16 - \$ 9.23 2016/17 - \$10.18

1. New customer accounts shall be assigned a quantity charge based on the residential rate per unit multiplied by the city wide average of bi-monthly metered water consumed by the same type of occupancy during the most recent winter billing months (December to April).

B. Commercial. Commercial quantity charges shall be based on the quantity of water consumed each billing cycle multiplied by the applicable classification rate described below for the type of commercial activity most appropriate at the service location:

<u>Rate Code</u>	<u>Business Classification</u>	<u>Base Rate Per Unit</u>
C-1	Light Commercial: Laundry/Laundrette for public use, Barbershop, Bar/Tavern without cooking facilities, Car Wash, Hospital, Animal Hospital.	2012/13 - \$ 6.40 2013/14 - \$ 7.05 2014/15 - \$ 7.78 2015/16 - \$ 8.58 2016/17 - \$ 9.46

C-2	Medium (General) Commercial:	2012/13 - \$ 6.88
	Beauty Shops, Hotel/Motels, Dry Cleaners and	2013/14 - \$ 7.59
	Commercial Laundries, Markets/Grocery Stores	2014/15 - \$ 8.37
	where the primary activity is retail sales of fresh,	2015/16 - \$ 9.23
	frozen and packaged foods, Professional and other	2016/17 - \$10.18
	Business Offices, Department Stores, Retail Stores, Service Stations and automotive repair (without steam cleaning), and other businesses that are not in another classification.	
C-3	Heavy Commercial:	2012/13 - \$ 9.79
	Restaurants, Bakeries, Fast Food Restaurants,	2013/14 - \$ 10.80
	Caterers, and Markets with food grinders,	2014/15 - \$ 11.91
	businesses engaged in cooking and preparation	2015/16 - \$ 13.14
	of food for consumption (whether consumed on or off the premises); and Mortuaries.	2016/17 - \$ 14.49
C-4	Special Commercial:	2012/13 - \$ 12.70
	Automotive services or machinery repair	2013/14 - \$ 14.01
	businesses with steam cleaners; septage disposal.	2014/15 - \$ 15.45
		2015/16 - \$ 17.04
		2016/17 - \$ 18.80

C. Institutional and Government Facilities. Institutional and Governmental Facility quantity charges shall be based on the quantity of metered water consumed each billing cycle multiplied by the following rate per unit providing the effluent load factors do not exceed those of residential classification:

<u>Rate Code</u>	<u>Classification</u>	<u>Base Rate Per Unit</u>
G	Institutional and Governmental:	2012/13 - \$ 6.88
	Churches, Clubs, Lodges, Schools,	2013/14 - \$ 7.59
	Federal Facilities, other public facilities.	2014/15 - \$ 8.37
		2015/16 - \$ 9.23
		2016/17 - \$10.18

Facilities producing effluent with load factors exceeding those of the residential classification shall be reclassified by the Public Services Director.

D. Industrial. Industrial quantity charges shall apply to any business using water for processing which does not qualify as a commercial, institutional, or governmental facility. Any determination of appropriate classification shall be made by the Public Services Director. Quantity charges shall be based on the quantity of metered water consumed each billing cycle multiplied by the following applicable classification rates:

<u>Rate Code</u>	<u>Industrial Classification</u>	<u>Base Rate Per Unit</u>
I-1	Light Industrial chemical oxygen demand (COD)	2012/13 - \$ 6.88
	not exceeding 574 mg/liter and suspended solids (SS)	2013/14 - \$ 7.59
	not exceeding 153 mg/liter.	2014/15 - \$ 8.37
		2015/16 - \$ 9.23
		2016/17 - \$10.18

I-2 Significant Industrial User exceeds load factors of light industrial. Charges shall be calculated on rate per unit plus additional charges for COD and SS load factors as certified by the Public Services Director:

Rate per hundred cubic feet:	2012/13 - \$ 4.94
	2013/14 - \$ 5.45
	2014/15 - \$ 6.01
	2015/16 - \$ 6.63
	2016/17 - \$ 7.31
Rate per pound of COD:	2012/13 - \$ 0.38
	2013/14 - \$ 0.42
	2014/15 - \$ 0.46
	2015/16 - \$ 0.51
	2016/17 - \$ 0.56
Rate per pound of Suspended Solids:	2012/13 - \$ 0.78
	2013/14 - \$ 0.86
	2014/15 - \$ 0.95
	2015/16 - \$ 1.05
	2016/17 - \$ 1.16

E. Use of Effluent Meters. Customers that use effluent meters shall be charged at a rate of 1.12 times the per unit rate that would otherwise apply to their classification.

F. Multiple Use Metered Accounts. Metered accounts which serve more than one classification shall be charged at the highest applicable classification rate.

IV. Exemptions.

Metered water accounts which serve only agricultural and landscape irrigation are not subject to the provisions of this ordinance.

V. Reduction in Service Billing

Wastewater customers meeting the definition of low income shall receive a reduction in their service billing in accordance with program guidelines as determined by City Council resolution. Program implementation shall be by administrative policy and procedure.

Section 3. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

Section 4. Upon the effective date of this ordinance, all previous ordinances adopted by the City Council setting rates, charges and fees for wastewater (sanitary sewer) service shall be repealed.

Section 5. This Ordinance shall be published according to law and become effective thirty (30) days from and after its adoption.

Jim Ruane, Mayor

ATTEST:

Vicky Hasha, Deputy City Clerk

APPROVED AS TO FORM:

Marc Zafferano, City Attorney

--oOo--

I hereby certify that foregoing **Ordinance No. _____**
was introduced at a regular meeting of the San Bruno City Council on
July 10, 2012, and adopted by the San Bruno City Council at a regular meeting on
July 21, 2012, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

Vicky Hasha, Deputy City Clerk

To : Water/Wastewater Rates
567 El Camino Real
San Bruno,
CA 94066

RECEIVED

MAY - 2 2012

CITY CLERK'S OFFICE

From: M. Duval (owner)
APN: 020-233-130

(3 pages)

May 2, 2012

Subject: Proposed Increases to Water and Wastewater Rates.

Request for identification and timing of sewer line rehabilitation.

The Proposed Wastewater (Sewer) Rates from the Current Rate to July 1, 2016 for monthly service charge for a Single-Family Residential customer with a 3/4" meter represents a 44.7% increase over that 4-year period (for larger meter sizes the increases would be well over 100%). At that rate, the monthly rate will nearly double by 2020.

The notice indicates that "the work program will include installing water and wastewater pipes in the street for more reliable flow and easy access." Can the program be more specific? What techniques will be used (open trench or trenchless)? Where, when, and cost per project?

The projects listed on the Notice are planned over the next five years. Can projects be identified by year?

None of these projects identify rehabilitation of specific sewer lines.

An example of a failing sewer line is the Sanitary Sewer Overflow which occurred in November 2010 when a single 246 feet sewer line serving over 300 homes became obstructed, causing major damage to properties, the environment, and health. And, in spite of exorbitant remediation costs, the work has not been completed at this time.

The properties in that area remain at risk for another impending overflow if that line is not promptly rehabilitated. After the incident, a video of the line was repeatedly requested by property owners. It was finally performed 12 months later identifying 33 events along the 246 feet. No rehabilitation has been performed to date.

In addition, only 29% of the sewer lines discharging into that 246 foot line have been videoed to date (last video in January and February 2010). Part of the work program should include completing videos not only of that area but of the whole sewer system. Without videos, the identification of lines likely to fail is unknown. Rehabilitation of structurally weak lines will save money and reduce damage.

Rehabilitation of the line between Cherry and Chestnut Avenues should be a priority. It is not listed on the work program.

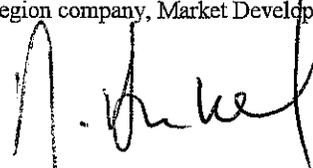
This is only one example of the urgent need for identifying and rehabilitating the most structurally weak and vulnerable line segments.

Instead of "Replacing wastewater mains" (as stated in the Notice), the structural integrity of the lines can be restored at reasonable cost with the Cured-In-Place Pipe (CIPP) technology. Cost is about \$100 per foot. As an example, contact **Insituform**, an Aegion company, Market Development (marketdevelopment@aegion.com).

M. Duval

Attachment:

Insituform CIPP (2 pages)





Epoxy Resin

Company Information

Commercial & Structural

Energy & Mining

Water & Wastewater

WASTEWATER PIPE LININGS

- Insituform® CIPP
- InsituMain®
- iPlus® Composite
- iPlus Infusion®

WATER PIPE LININGS

- InsituGuard®
- InsituMain®
- Thermopipe®

WATER TANKS AND EQUIPMENT



Insituform® CIPP

A pioneer in cured-in-place pipe (CIPP) technology, Insituform has installed over 19,000 miles of CIPP worldwide. The Insituform® CIPP process is suited for wastewater pipeline repair and can be used to rehabilitate sanitary sewers, storm sewers and force mains. Insituform® CIPP is a jointless pipe-within-a-pipe with the capability to rehabilitate pipelines ranging in diameter from 6 to 96 inches and to negotiate bends.

Insituform® CIPP addresses your top concerns:

Infiltration reduction

Water entering your wastewater system through holes, breaks and joint failures can significantly tax your treatment facilities, especially during storm events. Insituform® CIPP can significantly reduce this infiltration and eliminate leakage from your system. In dry climates, tree and plant roots find the sewer system an attractive source of water and nutrients. Entering through pipe defects, roots create blockages and overflows. Insituform® CIPP contains your flow within the pipe while keeping external water and roots out. We can help you avoid the large capital cost of expanding treatment facilities and the environmental problems caused by sewer overflows.

Structural integrity

Insituform® CIPP restores structural integrity to your damaged sewer pipes. The design models used, independent test results and over 40 years of service all confirm that Insituform® CIPP is a structural product with a 100-year design life.

Increased flow capacity

Insituform® CIPP provides the least cross-sectional reduction of all methods used to rehabilitate pipes. Despite the cross-sectional reduction, the smooth, jointless

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Interior of our product typically improves flow capacity. There are no joints that can separate over time. The smooth interior also provides excellent abrasion resistance.

Affordability

The Insituform® CIPP process is typically less expensive than conventional methods of sewer repair, even for everyday problems. When you consider the lost business revenues, traffic congestion and social costs associated with other methods, your savings are immeasurable.

Installation flexibility

Insituform offers flexibility in both the method of installation and the cure process. Insituform® CIPP can be pulled into place or inverted with either air or water. The cure can be done with steam or hot water. All processes are consistent with nationally recognized standards and Insituform's own ISO-certified quality control program. Since each job is unique, we can apply the most cost-effective, technically optimal solution to solve your pipeline rehabilitation problem.



Submit

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Date 5-4-12

RECEIVED

MAY - 7 2012

CITY CLERK'S OFFICE

Water Department
City Of San Bruno
567 El Camino Real
San Bruno, CA 94066

Re: Water/Wastewater Rates

This is to inform you that I strongly protest the 9.8% annual increase in water rates and 10.3% increase in wastewater rates that has been proposed.

My address is 2511 EVERGREEN DRIVE, SANBRUNO

My County Assessor's Parcel No. is _____

Sincerely

CAROL & BILL MEYER

RECEIVED

MAY - 7 2012

CITY CLERK'S OFFICE

Date 5/4/12

Water Department
City Of San Bruno
567 El Camino Real
San Bruno, CA 94066

Re: Water/Wastewater Rates

This is to inform you that I strongly protest the 9.8% annual increase in water rates and 10.3% increase in wastewater rates that has been proposed.

My address is 1357 Park Ave, San Bruno CA 94066

My County Assessor's Parcel No. is 020-084-080

Sincerely

Inna Ranahan

Sandra A. Rodricks
2921 Muirfield Circle
San Bruno, CA 94066

April 20, 2012

RECEIVED

MAY -7 2012

CITY CLERK'S OFFICE

Water/Wastewater Rates
567 El Camino Real
San Bruno, CA 94066

RE: Protest of proposed increase to Water and Wastewater Rates

To Whom It May Concern:

As a long time resident of San Bruno I wish to express my objection to increasing rates for San Bruno's water service. Even more increases over the next five years would cause an extreme burden to my household. I am a recently retired resident and am already experiencing unforeseen cutbacks. I prepared for my retirement over my 31 years of employment with pensions, savings, IRA's and investments. Even so, daily expenses and inflation is kicking my plan to the curbside and hearing of projected increases still to come does not help a retired senior sleep at night. I can't imagine how young couples with children still at home can possibly bear more than they already do.

My current utility bill for water/garbage/sewer charges has already reflected increases. I've robbed Peter to pay Paul concerning my budget. There are no more secret funds or hidden assets to go to. I don't have the necessary answers needed by the City. I'm too busy trying to figure out my own escape route to survival.

I separate and bag my recyclables (glass, metal and plastic) and, up to this time, have deposited them in my blue dispenser. I was told by the City that by doing so utility costs would stay down. I may have to bring these "assets" to my local recycler in order to exchange them for the few pennies they might earn. I never thought I would become a recycling bag lady in my retirement.

The saddest part of this plea to the City is that I am one of your more prosperous residents. I own my home. Up to this time I've been able to pay my bills without carrying over expenses and have the old fashioned attitude that "you don't buy something until you can actually afford it". I'm asking my city administrators to do the same. I use less water, my bill goes up. I use less electricity, my bill goes up. I wash, bag and separate garbage, yet the bill goes up. The more I do and the less I use, the more I pay. If I'm having this dilemma, what are the average people who are still making house payments, living on credit, and raising families going to do? Besides considering the blueprints, sketches and proposed plans (submitted by profit making contractors) to accomplish this work, please think of the people who live in this City and their personal and financial needs as well.

Please consider this my official PROTEST to the projected increases for the water and wastewater rates for the City of San Bruno. Thank you for your attention to this extremely important matter.



Sandra A. Rodricks
2921 Muirfield Circle
San Bruno, CA 94066

Richard & Marisa Horne
2501 Evergreen Drive
San Bruno, CA 94066
650-583-9813

May 3, 2012

Water/Wastewater Rates
567 El Camino Real
San Bruno, CA 94066

RECEIVED

MAY - 7 2012

CITY CLERK'S OFFICE

Dear Sir or Madam:

My name is Richard Horne. My wife is Marisa Horne. We are the proud owners of 2501 Evergreen Drive in San Bruno. We reside at said property with our two children.

We live on a modest corner lot in the San Bruno Hills that has lots of grass. During the winter months our water usage is 8 units. The summer months average about 23 units. Our choice to maintain grass and vegetation reduces the amount of rain run-off that occurs during the winter. This stabilizes the soil against water and wind erosion.

If we decided to let the lawn go and only used 4 units of water per month or 8 units per billing cycle our total payment to San Bruno Utilities would be \$290.37 with the proposed increase. On January 28, 2010 with the exact same usage our bill was \$169.84. This equates to a 71% increase in 6 years!

If we maintained our lawn which would financially be impossible, our July 28, 2016 bill would be \$428.73. On July 28, 2010 it was \$249.68. This is a 72% increase in 6 years!

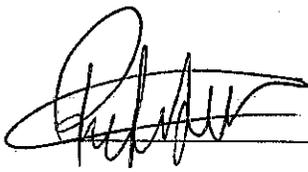
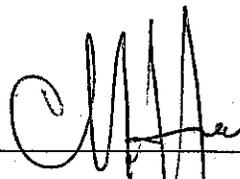
The financial hardship that our single income family would endure would be devastating! Our usage cannot be decreased in the winter anymore. We never wash our cars (we let the rain do the job), we don't flush toilets at night, and showers at the gym have become routine. Our children are five and one year old. You can be sure that their shower/bath usage is sure to increase. And you can almost bet, that someday, they will leave the toilet running!

I do understand that there is a nominal increase of 54% from San Francisco. Although, I also know that our water sources are also blended with well water throughout the city.

Based on my water increase only, the 8 units I used in January 2010 costs \$30.64. The same units will cost me \$58.88 in January 2017. That is a 92% increase! During the summer months, 23 units used in July 2010 costs \$109.72. The same 23 units would cost \$197.24 in July 2016. That's an 80% increase!

Please, do not increase our rates.

Sincerely,


Richard Horne (property owner)
Marisa Horne (property owner)

2501 EVERGREEN'S USAGE

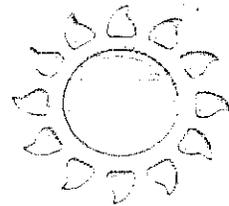
		winter usage				
		1/28/2010	1/25/2011	1/26/2012	1/26/2013	1/26/2017
water costs				water costs		
0-18 units	3.83	4.29	4.79	0-10 units	5.06	7.36
> 18 units	5.81	6.5	7.26	10-20 units	6.07	8.83
				> 20 units	8.1	11.78
<hr/>						
usage	8 units					
water service	22.76	25.44	28.44	30.64	42.26	
tier 1	30.64	34.32	38.32	40.48	58.88	
tier 2	0	0	0	0	0	
				tier 3 > 20	0	0
sewer service	30.24	34.32	36.7	40.04	53.1	
sewer usage av4	41.52	45.76	50.4	55.04	81.44	
SB Garbage	44.68	46.88	47.56	48.99	54.69	
Total	169.84	186.72	201.42	215.19	290.37	



71% increase from 1/28/10
56% increase from 1/28/11

2501 EVERGREEN'S USAGE

		summer usage				
		7/28/2010	7/28/2011	7/28/2012	7/28/2016	
water costs				water costs		
0-18 units	4.29	4.79		0-10 units	5.06	7.36
> 18 units	6.5	7.26		10-20 units	6.07	8.83
				> 20 units	8.1	11.78
<hr/>						
usage	23 units	22 units		23 units	23 units	
water service	25.44	28.44		30.64	42.26	
tier 1	77.22	86.22		50.6	73.6	
tier 2	32.5	29.04		60.7	88.3	
				tier 3 > 20	24.3	35.34
sewer service	33.32	36.7		40.04	53.1	
sewer usage av4	34.32	50.4		55.04	81.44	
SB Garbage	46.88	47.56		48.99	54.69	
Total	249.68	278.36		310.31	428.73	



72% increase from 7/28/10
54% increase from 7/28/11

Water/Wastewater Rates
567 El-Camino Real
San Bruno, CA 94066

RECEIVED

MAY - 7 2012

CITY CLERK'S OFFICE

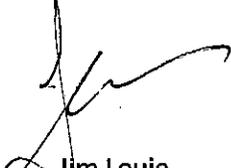
Re: Proposed rate increase

This is a formal notice for my strong objection to this proposed increase.

I have lived at the same address since 1990 and watch rate increased over the past 22 years to most I have not objected. But for the past 5 years, I have watched this city increase this fee over and over again and this must stop. My bill back then was less than \$80 per month for water, sewer and garbage for a household of 4, now I live alone and I am paying 50% more and I am out of the country 8-10 weeks each year.

You people should act like a business and tighten your belt during hard time and make wise decision on how to cut back instead of simply raising rate. We people lived in this city does not have any other choice then to pay for your service, we don't have any choice to go elsewhere for this service but do not start to treat us like an ATM machine.

Most of our neighbors within my street have complained about how you people allow city employees to take the city' vehicle home and used it for their personal use. This is the area you people should start rather than just simply raising rates.



Jim Louie
3550 Exeter Drive
San Bruno, CA 94066
APN: 017-013-030

Date May 6, 2012

RECEIVED
MAY - 7 2012
CITY CLERK'S OFFICE

Water Department
City Of San Bruno
567 El Camino Real
San Bruno, CA 94066

Re: Water/Wastewater Rates

This is to inform you that I strongly protest the 9.8% annual increase in water rates and 10.3% increase in wastewater rates that has been proposed.

My address is 2435 Crestmoor Drive

My County Assessor's Parcel No. is 019 072 340

Sincerely

Rosemary Ranahan 5-6-12

Water/Waste Rates
567 El Camino Real
San Bruno CA 94066

RECEIVED
 MAY - 7 2012
 CITY CLERK'S OFFICE

I protest the proposed water/waste rate increases

#	Name Print	Address	Parcel#(optional)	Signature(owner of record)	Date
1	Marie Moltz	219 ELM AVE		Marie Moltz	13 APR 12
2	SLOAN'SLAV KALCIC	218 ELM AV		Stam Slav	20-12
3	MAATEU TUUTIKIORA	2214 ELM AVE		Maateu Tuutikiora	20-12
4	Joe Yanke	217 ELM		Joe Yanke	4-20-12
5	Amitava, Banerjee	259 Elm		Amitava Banerjee	4/20/12
6	Rini Patel	505 2nd Ave		Rini Patel	4/20/12
7	Shelly Raj	213 Elm AVE		Shelly Raj	4-20-12
8	Jean Monaghan	235 Elm Ave		Jean Monaghan	4/20/12
9	Sehn Dacht	244 Elm Ave		Sehn Dacht	4/20/12
10	Daniel McLinden	239 ELM AVE		Daniel McLinden	4-25-12
11	Josus Govea	265 Elm av		Josus Govea	4-25
12	Maureen O'Dea	251 Elm AVE		Maureen O'Dea	4-25
13	Maria Pelton	240 Elm Ave		Maria Pelton	4-25
14	Annette TRITES	227 ELM AVE		Annette Trites	4/25/12
15	PAUL THEISEN	1235 SHELTER CREEK LN		Paul Theisen	4/28/12
16	GUERRINO PETTINARI	518 4TH AVE		Guerrino Pettinari	4/28
17	KRIS & DAVE GONZALES	1504 PARK AVE		Kris & Dave Gonzales	4/28
18					
19					
20					
21					
22					
23					
24					
25					

RECEIVED

MAY - 2 2012

To: Water/Wastewater Rates
567 El Camino Real
San Bruno, CA. 94066

CITY CLERK'S OFFICE

I protest the proposed water/wastewater rate increases.

Name Rich and Lisa CAMPUSANO

Address 389 ACACIA AVE

Parcel # (optional) _____

Signature (one owner of record) Joe Campusano

Date 4/28/12

* Suggest using money from the PG&E settlement for the city of San Bruno. Current rates are high enough!!!

5/1/2012

Water/Wastewater Rates
567 El Camino Real
San Bruno, CA 94066

RECEIVED

MAY - 2 2012

CITY CLERK'S OFFICE

APN: 020-251-150

I am against the proposed increases to the City of San Bruno's Water and Wastewater rates. I believe infrastructure improvement can be accomplished with work efficiency and cost effectiveness rather than imposing the proposed dramatic increases to the residents of San Bruno.


Vincent Luy

5/1/12

April 30, 2012

RECEIVED
MAY - 2 2012
CITY CLERK'S OFFICE

Water/Wastewater Rates
567 El Camino Real
San Bruno, CA 94066

Owned Property Address: 2410 Crestmoor Drive, San Bruno
Owner: Richard and Doreen McAllister

To Whom It May Concern:

We are writing to protest the proposed annual increase in water and wastewater rates that the City of San Bruno want to put upon us.

We understand that the City of San Bruno has an old utility system. However, we recently learned that the City of San Bruno received a settlement from Pacific Gas & Electric Co. in the amount of \$70,000,000. Our suggestion is that the City of San Bruno use a portion of the \$70,000,000 settlement to fund the infrastructure improvement Project rather than ask the San Bruno residents to pay for this during this economic downturn. This would assist the WHOLE city - this money would be used for the WHOLE city, like it is suppose to be used.

We are on a fixed income and cannot afford anymore increases.

Sincerely,


Richard McAllister



Doreen McAllister\

May 2, 2012

Water/Wastewater Rates
567 El Camino Real
San Bruno, CA 94066

RECEIVED
MAY - 2 2012
CITY CLERK'S OFFICE

RE: Parcel Number 017-492-100
100 Sonoma Court, San Bruno

To whom it may concern,

I am writing to formally protest the proposed Water and Wastewater rate increases.

San Bruno residents have paid rate increases over the past four years, and it is ludicrous that you would propose such a high rate increase, especially to continue over the next five years. At the same time that you're increasing our bills, you are decreasing our service level through numerous furlough days throughout the year.

We are among the highest rate-payers on the peninsula. I am also protesting the tier change, in particular, lowering the water usage for the first tier and adding a third tier. I am totally in support of offering incentives to lower water usage, but not through continual increases in our water and wastewater rates.

I also disagree with some of the Infrastructure improvements listed as the "major" reason for the rate increases. In reviewing past literature sent by the city, it appears that some of these projects have already been budgeted and funded in the past, and should not require additional funding now. It also appears that some of these projects have already been completed. I believe the city should manage their budgets more closely, stop wasting money on consultants, and stop overcharging the rate payers.

Thank you.



Lisa Chapman
100 Sonoma Court
San Bruno, CA 94066

May 01, 2012

I, Maria Cartagena Object to the increase of garbage, recycling & wastewater & water rates.

Maria Cartagena

~~J. D. [Signature]~~
" "

RECEIVED

MAY - 2 2012

CITY CLERK'S OFFICE

My property is : 140 San Benito ave
San Bruno CA 94066

Parcel Number

019-091-010

2201 Trenton Dr.

San Bruno, Ca. 94066

RECEIVED

MAY - 3 2012

CITY CLERK'S OFFICE

I wish to protest the rate increases.

Sincerely,
Micheline a. Yaquinto



019

I KATHY Cushman RESIDING AT 1055
JANEUEIN PROTEST THE WATER &
SEWER RATE INCREASES

RECEIVED

MAY - 4 2012

CITY CLERK'S OFFICE

Kathy Cushman

PAID
CITY CLERK'S OFFICE
FINANCE DEPT

2012 MAY -4 PM 4:24

May 4, 2012

Attention City Clerk

As a owner of 606 Skyline Blvd.
Son Bruno 44066
We protest prop. 218

We think the economy at this
time is delicate and this
raise would be a hardship to
owners.

Thank you

RECEIVED
MAY - 7 2012
CITY CLERK'S OFFICE

KAORU MATSUDA
~~Kaoru Matsuda~~
SAMIKO MATSUDA
Samiko Matsuda

April 20, 2012

City of San Bruno

Re: Proposed Utility Rate Increase

RECEIVED

MAY - 7 2012

Salutations:

CITY CLERK'S OFFICE

Please be advised that I am formally protesting the rate increase for our utility bill (water, garbage and sewer) to 22.4 percent, each year compounded for five years. This rate increase would be unaffordable to my family of six especially since the third, higher-cost rate tier would be added. My family already tries to conserve water by initiating shorter showers, doing full loads for laundry and only watering our lawn once a month. As for garbage we recycle almost everything that we can. My daughter even implemented the recycle program for AYSO at Crestmoor field.

I understand that aging infrastructure needs repair however, why not use the money from the PG&E settlement to help with the water/sewer infrastructure repair and upgrade instead of passing on the cost to the citizens of San Bruno.

Please do not add an additional burden on the citizens of San Bruno.

Your assistance is greatly appreciated.

Sincerely,

Patricia Estelita
Patricia Estelita

Property owner of:
1436 Williams Avenue
San Bruno, California 94066-3334

WALTER T BIRD

MAY 7 2012

3220 CRESTMOR DR

SAN BRYNO

CA 94066

STOWALTER@gmail.com

RECEIVED

MAY - 7 2012

CITY CLERK'S OFFICE

WE ~~RE~~ PROTEST THE VERY HIGH
RATE INCREASE

Walter T Bird

Doreen E Bird

PAID
CITY OF SAN BRUNO
FINANCE DEPT
2012 MAY - 7 PM 3:07

RECEIVED

MAY - 7 2012

CITY CLERK'S OFFICE

May 3rd 2012

City Clerk

As a 28 year resident of
San Bruno, I strongly protest the
Prop 218 idea.

At this time our ~~state~~^{economy}
is in crisis and residents
are feeling enough pressure.

Please reconsider the
burden on the senior homeowners.

Thank you,

Mrs. Susan Zahradis
600 Skyline Blvd.
San Bruno Ca 94066

650 583.2212

RECEIVED

MAY - 7 2012

CITY CLERK'S OFFICE

May 7, 2012

To the San Bruno City Council:

Please consider this a letter of protest against the proposed rate increases to for the water and garbage rates. The citizens of San Bruno already have some of the highest utility bills in the Bay Area. These proposed rate increases will only further burden the people who are trying to remain here. I am one of those people. I was born and raised in San Bruno and am the original owner (through my parents) of our home here in San Bruno. My children grew up here and I want to continue to live here but I won't be able to afford these additional increases. My utility bill is already over \$300 every two months and that's with us having no outside watering. Please find a way to do what you need to do without hurting the very people who you are supposed to represent.

Thank you,



Carol Lynn Heavey
2000 Evergreen Drive
San Bruno, CA 94066
(650)873-6088

5-4-12

RECEIVED

attn city clerk MAY - 8 2012

this is in protest
to the increased
proposed rate for
Water, wastewater &
garbage.

I do not agree
with the proposed
rate increase.

Thank you,
Irene Kerkel-K' 
620 skyline Blvd.
San Bruno, Ca
94066

DAVID A. BUTLER, JR.

ATTORNEY AT LAW

305 San Bruno Avenue West
San Bruno, California 94066-3526(650) 873-3750
Fax (650) 873-3168

davebutler@sanbrunocable.com

May 8, 2012

RECEIVED

MAY - 8 2012

Water/Wastewater Rates567 El Camino Real
San Bruno, CA 94066-4299

(650) 742-6515 FAX

CITY CLERK'S OFFICE

Re: Objection to Proposed Increases to Water, Wastewater, Garbage and Recycling Rates

APN: 020-123-010

To Whom It May Concern:

I am a co-owner of this property at 305 San Bruno Avenue West and hereby object to the proposed increases to the City's water, wastewater, garbage and recycling rates on the ground that San Bruno Avenue's infrastructure is not included in the plan for replacement and I have experienced frequent underground pipe bursts in front of my property. I hasten to say that in every case the water department promptly effectuated repairs, but the pipes need replacing.

Thank you.

Sincerely,

David Butler, Jr.



190 Amador Avenue
San Bruno, CA 94066
Parcel Number 017-393-120

RECEIVED
MAY - 8 2012
CITY CLERK'S OFFICE

May 5, 2012

Water/Wastewater Rates
567 El Camino Real
San Bruno, CA 94066

To Whom It May Concern:

This letter is being written to protest the proposed increase in our water and wastewater rates; an increase of 60 percent over five years is much too much.

We have had increases these past four years and we have not protested those increases in the past but we are doing so now. These increases have not resulted in better service and most of the improvements needed have already been completed. Why weren't the funds raised through past increases been done for those that are needed now.

Please re-examine your hypothetical numbers and projections; these are not actual facts.

Sincerely,

Richard F. Pastor
Natalie M. Pastor

Richard F. Pastor
Natalie M. Pastor

cc: File

May 7, 2012

3602 Timor CT
San Bruno, CA 94066

RECEIVED

MAY - 8 2012

CITY CLERK'S OFFICE

Water/Wastewater Rates
567 El Camino Real
San Bruno, CA 94066

RE: Parcel No. 017-542-570
Address: 3602 Timor CT
San Bruno, CA 94066

Dear Sir,

I am writing this letter in protest of the proposed water/wastewater rates increases. I object to the proposed annual increase of 9.8% and 10.3% over the next 5 years. Please reject this increase request at your next council meeting on May 8, 2012. Thank you.

Sincerely,



ALFRED WONG
Owner of 3602 Timor CT

RECEIVED

MAY - 8 2012

CITY CLERK'S OFFICE

Dear City Council Members,

RE: water, wastewater, garbage and recycling rates proposed increase.

With respect to work being required to maintain these important services my wife and I, owners of the property, feel that the rate increase is too significant and that a more modest plan should be considered. Doubling the rates over the 5 year period is not the way to proceed. We do not feel this plan is appropriate at this time and should be rejected by the City Council.

The rate increase will impact us along with many of our neighbors here in San Bruno. One thing that I have learned as a manager, there are always ways to deliver a quality service on less, it's a matter of insuring that you're being innovative and respectful of those being served.

Larry Dillard

Maria O. Dillard

Larry & Maria Dillard
505 Sylvan Ave
San Bruno, CA 94066-4419

CITY CLERK'S OFFICE
CITY CLERK'S OFFICE
16-419
5/8/12

City Clerk's Office
16-419
5/8/12

CITY CLERK'S OFFICE
CITY CLERK'S OFFICE
16-419
5/8/12

City Clerk's Office
16-419
5/8/12

CITY CLERK'S OFFICE
CITY CLERK'S OFFICE

05/07/2012

RECEIVED

MAY - 8 2012

CITY CLERK'S OFFICE

William Baker
3940 Chilton Lane
San Bruno, CA 94066

(650) 209-0551
bb@billbakermail.com

Water/Wastewater Rates
567 El Camino Real
San Bruno, CA 94066

RE: OPPOSITION TO PROPOSED WATER/WASTEWATER RATE INCREASES BEING CONSIDERED BY THE SAN BRUNO CITY COUNCIL AT THEIR MAY 8, 2012 COUNCIL MEETING.

TO WHOM IT MAY CONCERN:

I own the property at:

3940 Chilton Lane
San Bruno, CA 94066

Assessor's Parcel Number (APN): 017-030-070.

I am opposed to increasing the proposed water and wastewater rate increases being considered by the Council at their 05/08/2012 Council Meeting and ask the Council to consider reducing the present water and wastewater rates that San Bruno's residents are being charged by approximately 25%.

Very truly yours,

William Baker

William Baker

Date May 7, 2012

RECEIVED
MAY - 8 2012
CITY CLERK'S OFFICE

Water Department
City Of San Bruno
567 El Camino Real
San Bruno, CA 94066

Re: Water/Wastewater Rates

This is to inform you that I strongly protest the 9.8% annual increase in water rates and 10.3% increase in wastewater rates that has been proposed.

My address is 2890 Rollingwood Dr. San Bruno 94066

Sincerely

Beatrice Brigham

- Please do not raise the waste water
Rates I believe we pay too much
already, and water rates

Mike Greenblat
2881 Ridgeway Ave

RECEIVED

MAY - 8 2012

CITY CLERK'S OFFICE

Mike Greenblat

May 8, 2012

I would like to object to
the proposed water and wastewater
rates increases.

RECEIVED

MAY - 8 2012

CITY CLERK'S OFFICE

ALAN KOENIG
2901 RIDGEWAY AVE.

Alan Koenig

May 7, 2012

RECEIVED
MAY - 8 2012
CITY CLERK'S OFFICE

To the San Bruno City Council:

Please consider this a letter of protest against the proposed rate increases to for the water and garbage rates. The citizens of San Bruno already have some of the highest utility bills in the Bay Area. These proposed rate increases will only further burden the people who are trying to remain here. I am one of those people. I was born and raised in San Bruno and am the original owner (through my parents) of our home here in San Bruno. My children grew up here and I want to continue to live here but I won't be able to afford these additional increases. My utility bill is already over \$300 every two months and that's with us having no outside watering. Please find a way to do what you need to do without hurting the very people who you are supposed to represent.

Thank you,



Carol Lynn Heavey
2000 Evergreen Drive
San Bruno, CA 94066
(650)873-6088

To: Water/Wastewater Rates
567 El Camino Real
San Bruno, CA. 94066

RECEIVED
MAY - 8 2012

CITY CLERK'S OFFICE

I protest the proposed water/wastewater rate increases.

Name Maver Totah

Address 2695 Crestwood Dr

~~Parcel # (optional)~~ _____

Signature (one owner of record) M Totah

Date 5-8-12

POT IT ON MY
TRUCK

May 7, 2012

RECEIVED

MAY - 8 2012

CITY CLERK'S OFFICE

Attention: San Bruno City Council

The City of San Bruno received \$50,000,000 to rebuild Crestmoor II infrastructure etc. The city also received \$70,000,000.00 for the betterment of San Bruno residence.

It's a no brainer, do not raise the water & sewer rates at all and do the work now. The repairs to Crestmoor II come out of the \$50,000,000 received from PG&E. The city can then use some of the \$70,000,000 received from PG&E for the remainder of the city. You will not only put people to work, you will save all the residence an enormous amount of money over the next 5 years.

Concerned Residence of San Bruno,

Jerry Guernsey

Carole Guernsey

Jerry and Carole Guernsey
2731 Concord Way
San Bruno, CA 94066

RECEIVED

MAY - 8 2012

CITY CLERK'S OFFICE

I PROTEST THE

RATE INCREASES.

- SEWER
- WATER
- GARBAGE

Marty [Signature]

May 8, 2012

City of San Bruno
567 El Camino Real
San Bruno, CA 94066

RECEIVED

MAY - 8 2012

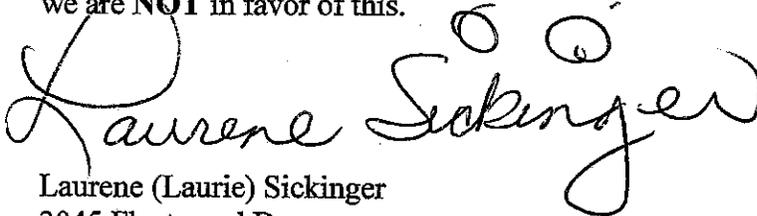
Re: Proposed Increase for the Water & Garbage

CITY CLERK'S OFFICE

This is to voice our concern about the proposed increase for San Bruno Water and Garbage.

In the 30 years that we have lived in San Bruno, the rates have increased just about every year. Our bill in 1983 was \$38.08 every two months. Our bill now in 2012 is \$218.81. That is an increase of 474.61%.

You are now considering another rate increase, yet again. We want to go on record that we are **NOT** in favor of this.

A handwritten signature in black ink that reads "Laurene Sickinger". The signature is written in a cursive style with a large initial "L" and a flourish at the end.

Laurene (Laurie) Sickinger
3045 Fleetwood Dr
San Bruno, CA 94066

Parcel # 017-095-040

5/8/12

To City & Co of San Bruno

Water and waste water rate increase.

RECEIVED
MAY - 8 2012

CITY CLERK'S OFFICE

I do not want water and
water rates to increase.

Please do not increase Rates.

Steve Mahoney
216 Santa Clara Ave.
San Bruno, CA 94066
650 291-4967

RECEIVED

MAY - 8 2012

CITY CLERK'S OFFICE

To The City of San Bruno's
Water and wastewater Rate increase.

I do not want water and wastewater rates to increase.

Please do not increase the Rate.

Thank you

Angelica Castellano
(650) 703-7654

msangelicam@
yahoo.com

To San Bruno Water &
Wastewater.

RECEIVED

MAY - 8 2012

CITY CLERK'S OFFICE

I do not want my
water rates to increase.
Please do not increase
the water rates.

Thank you
Buzz Glassman

650-589-1771

172 Santa Inez Ave

BuzzGlassman@yahoo.com

ITEM 7.f. to follow



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: July 24, 2012

TO: Honorable Mayor and Members of the City Council

FROM: Klara A. Fabry, Public Services Director

SUBJECT: Adopt Resolution Authorizing the Closure of 200 Linear Feet of the 200 Block of Santa Inez Avenue on Friday August 17, 2012 between the hours of 11:00 AM and 7:00 PM for Happy Hall School's 61st Anniversary Party

BACKGROUND:

Happy Hall School is celebrating their 61st anniversary and annual end of the school year bash. They have scheduled this special event at 233 Santa Inez Avenue on Friday August 17, 2012. This special event is limited to Happy Hall families and their neighbors across from the school. In all, approximately 250 people are estimated to attend the event. In order to accommodate this large group of individuals, Happy Hall has applied for a Special Event Permit and Encroachment Permit to close the portion of the Santa Inez Avenue immediately in front of the school property. The length of the closure is approximately 200 linear feet. Attachment 2 is the Site Plan submitted along with the application package.

The Special Event Permit application has been reviewed by the Community Development Department with collaboration between the Police, Fire and Public Services Departments and will be approved subject to various permit conditions. Separate action by the City Council is necessary to authorize the requested road closure.

DISCUSSION:

The celebratory event is scheduled to take place between the hours of 1:00 PM and 6:00 PM. The proposed road closure would occur between the hours of 11:00 AM and 7:00 PM on Friday August 17, 2012. The street closure time period includes two hours for set-up prior to the event and one hour to clean up after the event. The Special Event will include games, bounce houses, face painting, and children's performances. Happy Hall will also be serving food and non-alcoholic beverages to their guests. Staff has reviewed the conditions for the Special Event Permit with Happy Hall and they acknowledge the obligation to comply with these conditions in order to mitigate potential impacts to the community.

In order to accommodate the road closure, a detour and notification plan has been developed. A copy of this plan is included as Attachment 3. The actual closure will be near center of the 200 block of Santa Inez Avenue in front of house numbers 217, 225, and 233.

All residents and property owners within the 200 block of Santa Inez Avenue between San Antonio and San Anselmo Avenues have been provided written notice of the requested road closure and that the City Council would be considering this matter at the July 24, 2012 City Council meeting.

Staff believes that the special event, including the road closure, may be accommodated with minimal impact to the community subject to the following closure conditions:

1. The street closure involves closing 200 linear feet of Santa Inez Avenue between San Antonio and San Anselmo Avenues. The closure is between the hours of 11:00 AM and 7:00 PM. Local traffic will be allowed to access their residences; no thru traffic will be allowed.
2. Detour and road closure signs shall be posted as described on Detour Route plan included as Attachment 3.
3. Party attendees will utilize existing parking on neighboring streets such as San Antonio Avenue, San Anselmo Avenue, 100 block of Santa Inez Avenue, and El Camino Real.
4. Happy Hall shall provide courtesy notices to the neighboring residences on Santa Inez Avenue.
5. Happy Hall is responsible for setting up and cleaning up prior to and after the event, including the installation of barricades and all detours signs.
6. Happy Hall shall obtain a Special Event Permit from the Community Development Department and an Encroachment Permit from the Public Services Department.

FISCAL IMPACT:

The street closure should have no fiscal impact. Happy Hall will be responsible for all costs associated with setting up and removal of road closure and detour signs, and site clean up.

ALTERNATIVES:

1. Do not approve the street closure.
2. Approve road closure subject to additional conditions of approval.

RECOMMENDATION

Adopt resolution authorizing the closure of 200 linear feet of the 200 block of Santa Inez Avenue on Friday August 17, 2012 between the hours of 11:00 AM and 7:00 PM for Happy Hall School's 61st Anniversary Party.

DISTRIBUTION

1. Happy Hall School

ATTACHMENTS

1. Resolution
2. Site Plan
3. Detour Route Plan

DATE PREPARED

July 10, 2012

REVIEWED BY:

_____ CM

RESOLUTION NO. 2012 -

RESOLUTION AUTHORIZING THE CLOSURE OF 200 LINEAR FEET OF THE 200 BLOCK OF SANTA INEZ AVENUE ON FRIDAY AUGUST 17, 2012 BETWEEN THE HOURS OF 11:00 AM AND 7:00 PM FOR HAPPY HALL SCHOOL'S 61ST ANNIVERSARY PARTY

WHEREAS, Happy Hall School has requested a Special Event Permit involving the closure of 200 feet of the 200 block of Santa Inez Avenue on Friday August 17, 2012, between the hours of 11:00 AM and 7:00 PM; and

WHEREAS, the San Bruno City Council finds and declares, pursuant to California Vehicle Code Section 21101, that the closing of a certain street in connection with such event is necessary for the safety and protection of persons who are to use certain portions of such street during such closing; and

WHEREAS, the Police Department, the Fire Department, the Community Development Department, and the Public Services Department have reviewed the requested road closure and have identified specific detour plan and conditions of approval that will mitigate community impacts associated with the proposed road closure; and

WHEREAS, residents and property owners on Santa Inez Avenue between San Antonio Avenue and San Anselmo Avenue have been provided written notice that a road closure is proposed, and that the City Council will consider the requested road closure at its City Council meeting on July 24, 2012; and

WHEREAS, on July 24, 2012, the City Council heard all public comments and considered the requested road closure.

NOW, THEREFORE, BE IT RESOLVED by the San Bruno City Council that the 200 feet of 200 block of Santa Inez Avenue shall be closed to vehicular traffic, on Friday August 17, 2012, between the hours of 11:00 AM and 7:00 PM subject to the following conditions:

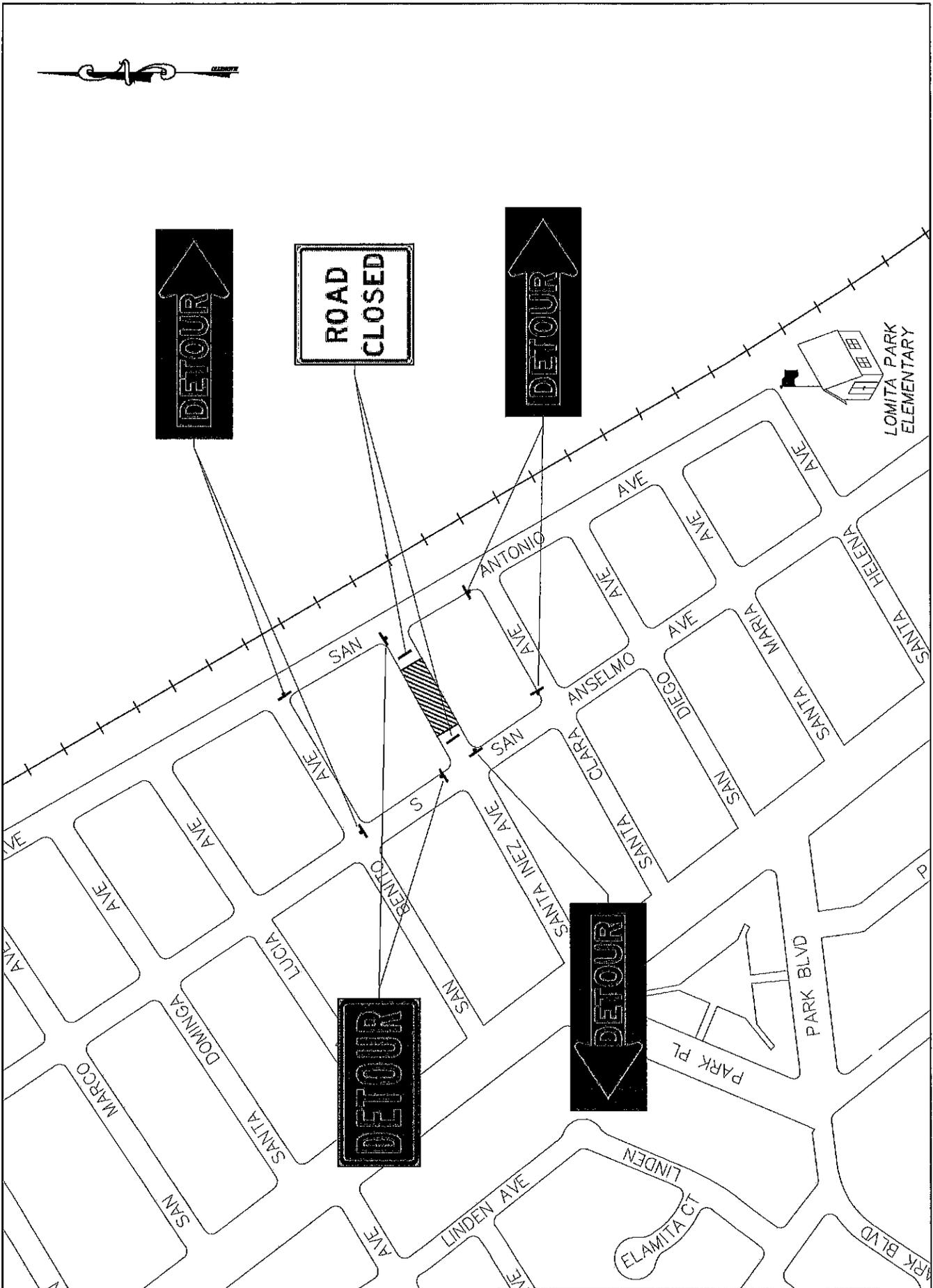
1. The street closure involves closing 200 linear feet of Santa Inez Avenue between San Antonio and San Anselmo Avenues. The closure is between the hours of 11:00 AM and 7:00 PM. Local traffic will be allowed to access their residences; no thru traffic will be allowed.
2. Detour and road closure signs shall be posted as described on Detour Route plan included as Attachment 3.
3. Party attendees will utilize existing parking on neighboring streets such as San Antonio Avenue, San Anselmo Avenue, 100 block of Santa Inez Avenue, and El Camino Real.
4. Happy Hall School shall provide courtesy notices to the neighboring residences on Santa Inez Avenue.
5. Happy Hall School is responsible for setting up and cleaning up prior to and after the event, including the installation of barricades and all detours signs.

Google

To see all the details that are visible on the screen, use the "Print" link next to the map.



* Activities w/take place directly in front of the school highlighted above.



SANTA INEZ AVE TRAFFIC CONTROL PLAN



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: July 24, 2012

TO: Honorable Mayor and Members of the City Council

FROM: Klara Fabry, Public Services Director

SUBJECT: Adopt Resolution Authorizing the Submittal of an AB 303 Local Groundwater Assistance Grant Proposal to the California Department of Water Resources in the Amount of up to \$250,000 for the Analysis of Shallow Groundwater Conditions and the Update of the Westside Basin Groundwater Flow Model

BACKGROUND:

The Westside Basin aquifer underlies the cities of San Francisco, Daly City, South San Francisco, San Bruno, Millbrae, and Burlingame. This basin has provided a reliable water supply for more than a century. The northern San Mateo County communities of Daly City, South San Francisco, and San Bruno utilize it as a drinking water supply. Private and public entities also extract groundwater for irrigation. In San Bruno, the Westside Basin aquifer has historically provided approximately 50% of the city's water supply, with the balance purchased from the San Francisco PUC.

During the past few years, several cities and municipalities (Daly City, California Water Service Company, San Bruno, and the San Francisco PUC) that overly the basin have cooperatively developed a Groundwater Management Plan (Plan) that was recently adopted by San Bruno. This Plan provides background and recommendations to assist in groundwater management. The proposed grant application is a result of the information gained and needs identified through the Plan development process.

AB 303 (Chapter 708, Statutes of 2000) created the Local Groundwater Assistance (LGA) Fund to provide grants for local agencies to study groundwater resources. The California Department of Water Resources (DWR) announced approximately \$4.7 million in available grant funding in fiscal year 2011-2012 with a \$250,000 funding limitation per applicant.

The City has the opportunity of applying for AB 303 funding under the grant funding cycle due to the state on July 13, 2012. As part of the grant application package, the City Council must authorize by resolution the submittal of the grant application. The application was submitted prior to the deadline and, as allowed in the application guidelines, indicated the resolution would be heard by City Council on July 24, 2012 with a signed resolution provided thereafter. It is anticipated that the approval of grant awards will be announced by DWR in January 2013.

The Council may recall that AB 303 funding was previously obtained twice over the past eight years, resulting in approximately \$500,000 in state funding to improve groundwater management in San Bruno and the surrounding South Westside Basin:

10a.

- 1- **Seawater Intrusion Monitoring Program-** The design, installation, and initial monitoring of 2 multi-level groundwater monitoring wells at areas deemed most likely to experience seawater intrusion due to geologic conditions. These wells serve as sentinels to detect if seawater intrusion is occurring in the basin.
- 2- **South Westside Basin Groundwater Management Plan-** The development of a Groundwater Management Plan for the portion of the Westside Basin within San Mateo County through a cooperative, stakeholder driven process.

DISCUSSION:

The proposed project for grant funding has two components: an improved understanding of the shallow groundwater system and the update of the Westside Basin Groundwater Flow Model. The project will aid in furthering Basin Management Objectives in the Plan to maintain acceptable groundwater levels and manage the interaction of surface water and groundwater.

An improved understanding of the shallow groundwater system will aid in the implementation of Low Impact Development techniques. Such techniques are intended to better utilize rainfall to recharge the aquifer. By increasing recharge to the aquifer, a higher level of groundwater production can be sustainably maintained. However, the presence of shallow clay layers and shallow groundwater can reduce and slow the amount of recharge. A better understanding of the shallow groundwater system will allow for proper implementation of Low Impact Development techniques, benefiting water users and the environment while avoiding costs for projects that provide little benefit to the aquifer.

The Westside Basin Groundwater Flow model is a numerical model of the Westside Basin aquifer which can be used to improve management of the groundwater system. The model requires regular updating to incorporate new groundwater and climatic data. By incorporating the latest groundwater level, groundwater pumping, and precipitation data, the model can be brought up-to-date and made more reliable for future analysis and to support the Groundwater Management Plan.

Detailed descriptions of the project, along with work plan tasks, cost, and schedule, will be developed as part of the grant application.

Grant applications must be submitted no later than July 13, 2012. DWR is expected to make final selections and announce results by January 2013.

FISCAL IMPACT:

The fiscal impact of this action is limited to the consulting involved in the preparation and submittal of the grant application to DWR. The consulting costs are estimated to be \$12,500, and will be paid from the City's Water Enterprise Fund. The grant is expected to fund the full cost of the project implementation.

ALTERNATIVES:

1. Do not pursue the grant. This alternative would require identification of alternative funding opportunities or would continue the existing situation of insufficient knowledge of the shallow groundwater system to optimally manage the groundwater basin.

RECOMMENDATION:

Adopt resolution authorizing the submittal of an AB 303 Groundwater Management Grant Proposal to the California Department of Water Resources in the amount of up to \$250,000 for the analysis of shallow groundwater conditions and the update of the Westside Basin Groundwater Flow Model.

DISTRIBUTION:

None

ATTACHMENTS:

1. Resolution

DATE PREPARED:

June 26, 2012

REVIEWED BY:

_____ CM
_____ ACM
_____ FD, Other

RESOLUTION NO. 2012- ____

**ADOPT RESOLUTION AUTHORIZING THE SUBMITTAL OF AN AB 303
LOCAL GROUNDWATER ASSISTANCE GRANT PROPOSAL TO THE
CALIFORNIA DEPARTMENT OF WATER RESOURCES IN THE AMOUNT OF
UP TO \$250,000 FOR THE ANALYSIS OF SHALLOW GROUNDWATER
CONDITIONS AND THE UPDATE OF THE WESTSIDE BASIN
GROUNDWATER FLOW MODEL**

WHEREAS, the Westside Groundwater Basin (Basin) is a critical resource for San Mateo and San Francisco Counties as a local water resource that augments imported water from the Tuolumne River and increases the reliability of local water supplies; and

WHEREAS, the City of San Bruno and other water purveyors in the Westside Basin have cooperatively developed the Groundwater Management Plan to provide a robust framework for management of the groundwater basin; and

WHEREAS, the proper management of the Basin is outlined in the South Westside Basin Groundwater Management Plan, which sets priorities and goals for the basin to ensure that it continues to meet beneficial uses; and

WHEREAS, numerous groundwater management activities have occurred to help meet these goals, including groundwater monitoring, hydrogeological investigations, groundwater modeling and improved conceptual models of the area, and these and previous activities have identified a key data gap in the understanding of recharge in the Basin, namely, understanding the shallow groundwater system, and

WHEREAS, the City of San Bruno desires to improve the understanding of the shallow groundwater system, resulting in an improved ability to manage recharge in the Basin through Low Impact Development techniques and other options, improving basin conditions for beneficial uses of the City of San Bruno and all users in the Westside Groundwater Basin; and

WHEREAS, the City of San Bruno and other water purveyors in the Westside Basin have cooperatively developed the Westside Basin Groundwater Flow Model to provide a management tool for the groundwater basin; and

WHEREAS, the upkeep and update of the model with latest data and information is critical in utilizing the model for proper management of the groundwater basin to meet ongoing groundwater management needs; and

WHEREAS, the City wishes to submit an application to the California Department of Water Resources for a Local Groundwater Assistance Grant in the amount of up to \$250,000, pursuant to the Local Groundwater Management Assistance Act of 2000 (Water Code Section 10795 et seq.), to fund the following

project: Analysis of Shallow Groundwater Conditions and the Update of the Westside Basin Groundwater Flow Model, which project is designed to fill the recharge data gap and update the groundwater model; and

WHEREAS, the information gathered by the proposed project will aid in the refinement of existing and future groundwater management activities in the Westside Basin Aquifer.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of San Bruno that:

1. The City Council strongly supports the goals and benefits realized by the proper management of the Westside Basin groundwater aquifer, and endorses the proposed Analysis of Shallow Groundwater Conditions and the Update of the Westside Basin Groundwater Flow Model that will build on the work and the existing relationship of the Westside Basin Partners: California Water Service Company, City of San Bruno, City of Daly City, and the San Francisco Public Utilities Commission.
2. The City Manager or her designee is authorized to execute and file an application for funding to the California Department of Water Resources to obtain a Local Groundwater Assistance Grant for the Analysis of Shallow Groundwater Conditions and the Update of the Westside Basin Groundwater Flow Model Project, in the amount of up to \$250,000, pursuant to the Local Groundwater Management Assistance Act of 2000 (Water Code Section 10795 et seq.).
3. The City Manager or her designee is authorized and directed to prepare the necessary data, make investigations, execute, and file such application with the California Department of Water Resources.
4. The City Manager or her designee is further authorized to enter into and execute an agreement with the California Department of Water Resources to receive a grant if the grant application is successful.



City Council Agenda Item
Staff Report

CITY OF SAN BRUNO

DATE: July 24, 2012

TO: Honorable Mayor and Members of the City Council

FROM: Klara A. Fabry, Public Services Director

SUBJECT: Adopt Resolution Authorizing the City Manager to Reject all Bids and Execute a Four-Year Contract Pursuant to Public Contracts Code Section 20167 with West Valley Construction for Water Main Repairs in an Amount Not to Exceed First Year Budget of \$92,000

BACKGROUND:

As a water purveyor, the City of San Bruno is responsible for maintaining the water distribution system and rapidly responding to any incidents of service disruption due to equipment malfunction and water main leaks. Historically, the City has relied on the Water Division crew for routine maintenance such as cleaning, flushing and small repairs. An outside contractor often completes larger or more complex repairs because the City does not have the heavy equipment necessary and does not possess the specialized experience to complete these jobs safely and efficiently.

In 2007, after a public bid process, the City awarded a spot repair/on-call contract to West Valley Construction to perform various urgent maintenance and repairs for both water and sewer facilities. The contract term was for one year with a not to exceed amount of \$175,000, on a time and materials basis. The contract had an option to extend for up to four years in one-year increments, with each extension not to exceed a cost of \$175,000. During this time period the contractor was able to support the City with timely and quality work as needed. Since the execution of this contract, West Valley Construction responded to 87 emergency repair service calls minimizing disruption of the system and property damage.

When the contract expired, the City advertised in August 2011 for a combined water and sewer spot repair contract, but did not receive any bid proposals. As a temporary measure, the City Council awarded a contract amendment in the amount of \$60,000 to West Valley Construction on September 27, 2011 to perform ongoing necessary water and sewer repair work through December 2011. In the meantime, the City re-evaluated its bid process, and based on feedback from the bidders, decided to separate the bid process for water and wastewater.

On January 24, 2012, the City successfully re-advertised and awarded a contract for sewer repairs to the lowest bidder, Trinet Construction. In April 2012, staff prepared bid documents for a four-year water system spot repair contract based on a similar format as the sewer spot repair contract.

DISCUSSION:

In compliance with the State Contract Code and the City's local purchasing regulations, a Notice to Bidders for the water spot repair contract project was posted on the City's website and advertised in the *San Mateo Daily Journal* newspaper on April 14, 2012. A total of six contractors and

vendors attended the mandatory pre-bid meeting on April 25, 2012 and a total of two bids were received and opened on May 3, 2012 as follows:

<u>No.</u>	<u>Contractor</u>	<u>Basis of Award</u>
1	West Valley Construction	\$ 613,825
2	Trinet Construction	\$ 677,810
	Engineer's Estimate	\$ 358,450

The two bids received were significantly higher than the engineer's estimate, which was based on bid prices from previous City contracts and similar work performed by West Valley Construction on a time and materials basis. In discussing the issue with West Valley as the presumed low bidder, it became apparent that they used very conservative assumptions in their bid price, including that the bid items would be completed in separate mobilizations in responding to City's requests, which resulted in higher bid prices for each item. In addition, because the contract could not guarantee any specific amount of work, but specified a set price for each type of work, West Valley's prices reflected that additional risk.

Public Contracts Code section 20167 states as follows:

"After rejecting bids, the legislative body may pass a resolution by a four-fifths vote of its members declaring that the project can be performed more economically by day labor, or the materials or supplies furnished at a lower price in the open market. Upon adoption of the resolution, it may have the project done in the manner stated without further complying with this chapter."

This section was specifically designed to address the situation in which even the presumptive low bid is significantly higher than the cost of the work available in the "day labor" or open materials market. Section 20167 recognizes that on some occasions, competitive bidding does not necessarily generate the lowest possible cost for a project, and that in these circumstances, the City should not spend more ratepayer dollars than are necessary to perform the work. Since the City has had over five years of experience in obtaining efficient, cost-effective repairs from West Valley, it is confident that West Valley can perform the work necessary at a price comparable to the engineer's estimate. To ensure that the City would be paying a fair market price for the work, staff would closely monitor the invoices submitted by West Valley Construction during the progress of the contract and compare them with the invoices for previous work. West Valley Construction met the contractor qualifications and requirements as specified in the contract documents, and City staff has had a positive experience with them on many previous City contracts.

Staff has evaluated whether to recommend that this contract be re-bid with different parameters. But as noted above, no contractors bid the first time the contract was advertised. When the water project contract was restructured to mirror the successfully awarded wastewater contract, the bids received were almost double the engineer's estimate. This suggests that re-bidding the contract will not result in significantly lower bid prices. Therefore, staff recommends that the City Council adopt the attached Resolution to reject all bids and complete the required work using open market purchases of materials, as it has done since 2007. As identified above, the Public Contracts Code requires a four-fifths vote of the City Council to proceed as recommended by staff.

Staff therefore recommends executing a contract with West Valley for four years, with the yearly dollar limit set by the approved contractual services for main repairs in the Water Enterprise – Water Division Budget; for FY 2012-13 this amount is \$92,000.

FISCAL IMPACT:

This contract would be funded through the Water Division's Contractual Services line item, which has a budget of \$92,000 in FY 2012-13. The budget for each of the remaining three years of the proposed contract would be set yearly thereafter.

ALTERNATIVES:

1. Reject all bids and rebid the contract. The bids may come in higher than those already received with the result of an increased project cost. The on-call contract would be further delayed.
2. Do not award the contract. City will not have a contractor available for urgent repairs of the water system, which may result in extended service interruptions for its residents.
3. Award the spot repair contract and direct staff to begin the process of assessing specific needs of personnel and equipment in order for City staff to take over the spot repair work when division is fully capable of doing so.
4. Award the contract to West Valley Construction in an amount not to exceed \$613,825 for a not to exceed first year budget of \$92,000

RECOMMENDATION:

Adopt resolution authorizing the City Manager to reject all bids and execute a four-year contract pursuant to Public Contracts Code Section 20167 with West Valley Construction for water main repairs in an amount not to exceed first year budget of \$92,000.

DISTRIBUTION:

None

ATTACHMENTS:

1. Resolution

DATE PREPARED:

June 25, 2012

REVIEWED BY:

_____ CM

RESOLUTION NO. 2012 - ____

RESOLUTION AUTHORIZING THE CITY MANAGER TO REJECT ALL BIDS AND EXECUTE A FOUR-YEAR CONTRACT PURSUANT TO PUBLIC CONTRACTS CODE SECTION 20167 WITH WEST VALLEY CONSTRUCTION FOR WATER MAIN REPAIRS IN AN AMOUNT NOT TO EXCEED FIRST YEAR BUDGET OF \$92,000

WHEREAS, as a water purveyor, the City of San Bruno is responsible for maintaining the water distribution system and to rapidly respond to any incidents of service disruption due to equipment malfunction and water main leaks; and

WHEREAS, in 2007, the City awarded a one-year contract in the amount of \$175,000 to West Valley Construction to perform various urgent maintenance and repair activities for both water and sewer facilities, with the provisions to extend the term of the contract by one year up to four times; and

WHEREAS, the contract amount with West Valley Construction including the extensions has been exhausted, and the City Council awarded a contract amendment in the amount of \$60,000 to West Valley Construction on September 27, 2011 to perform any necessary water and sewer repair work through December 2011; and

WHEREAS, the City has determined that it would be cost beneficial to secure a new long-term maintenance contract with a water system construction contractor to address urgent repairs to minimize service interruptions for the residents and businesses; and

WHEREAS, the City advertised this contract for bid in compliance with State Contract Code, local purchasing regulations and federal funding requirements and received two sealed bids with West Valley Construction as the lowest bidder; and

WHEREAS, the two bids received were significantly higher than the engineer's estimate, and it was apparent that very conservative assumptions were used by the contractors in preparing the bid prices; and

WHEREAS, Public Contracts Code section 20167 permits the City Council to pass a resolution by a four-fifths vote of its members to award a project on a time and materials basis after rejecting all bids; and

WHEREAS, based on West Valley Construction's positive performance on City projects in the past five years, it is confident that West Valley Construction can perform the work necessary at a price comparable to the engineer's estimate; and

WHEREAS, West Valley Construction met the contractor qualifications and requirements as specified in the contract documents; and

WHEREAS, Staff recommends entering into a four-year contract with West Valley Construction with the yearly limit set by the approved contractual services for main repairs in the Water Enterprise – Water Division Budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of San Bruno to adopt resolution authorizing the City Manager to reject all bids and execute a four-year contract pursuant to Public Contracts Code Section 20167 with West Valley Construction for water main repairs in an amount not to exceed first year budget of \$92,000.

Dated: July 24, 2012

Jim Ruane, Mayor

ATTEST:

APPROVED AS TO FORM:

Carol Bonner, City Clerk

Marc Zafferano, City Attorney

-o0o-

I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 12th day of June 2012 by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: July 24, 2012

TO: Honorable Mayor and Members of the City Council

FROM: Connie Jackson, City Manager
Randy Schwartz, Community Services Director
Danielle Brewer, Recreation Services Manager

SUBJECT: Adopt Resolution Approving Amendments to the Master Fee Schedule

BACKGROUND:

At the July 10, 2012 meeting, the City Council reviewed adjustments to the City's Master Fee Schedule. Review of the Fee Schedule is conducted annually to assure that fees charged by the City remain current and that they reflect the City Council's policy regarding the recovery of costs associated with services provided by the City.

As part of the Fee Schedule review at the July 10th meeting, the City Council asked for clarification about the factors that are considered in developing fees for Recreation programs and discussed some issues related to the Leader in Training and the Belle Air Playground program fees in the Parks and Recreation section of the Master Fee Schedule. In order to provide an opportunity for further review of the Parks and Recreation program fees, the City Council approved the proposed Master Fee Schedule amendments except for the Parks and Recreation fees and requested that this section of the Master Fee Schedule be returned with additional information.

The purpose of this report is to respond to the questions regarding the Parks and Recreation fees and to propose an additional amendment to the Fee Schedule in the Community Development fees section – Development in the Glenview Fire Area to address an issue that staff identified following the July 10th City Council review.

DISCUSSION:

The Community Services Department offers a wide variety of fee-supported recreation, sports and community programs and activities throughout the year. The Department also operates several indoor and outdoor community facilities that are available for rental by individuals and community organizations. Department staff works closely with the Parks and Recreation Commission to evaluate community needs and interests related to Recreation programs and to deliver programs and activities responsive to the community interests. Recreation program and activity schedules and fees are implemented seasonally following review through the Parks and Recreation Commission and are advertised to the public through the Recreation Brochure which is published three times per year.

For many years, the Master Fee Schedule has included the rates for rental of City facilities and these fees have been updated by the City Council periodically through the annual Master Fee Schedule review. At the City Manager's direction, Recreation program fees were included in the Master Fee Schedule in 2007 to assure that the City Council also had the opportunity to review and approve these fees.

In order to provide some flexibility for the Department to introduce new fee-based programs during the year in response to community interests, the following note is included in the Parks and Recreation section of the Master Fee Schedule: "All rates are subject to change without notice. Please go to <http://www.sanbruno.ca.gov/parks.main.asp> for latest classes and rates in the Recreation Brochure." This statement also covers the situation where it is necessary to adjust program fees when schedule changes are made that affect the length of the program, for example if a holiday or the school schedule makes it necessary to change the number of days that a day camp program operates.

When the Master Fee Schedule is presented for City Council review, the document is prepared with the current fees and the proposed fees shown side by side in redline/strikeout format to highlight the changes that are proposed for City Council consideration and approval. At the July 10, 2012 meeting the City Council reviewed Parks and Recreation program fees prepared in this format but was not informed that the fees that appear to be presented for City Council approval are actually already in effect. The following program fees have been updated by staff in recent years, but the changes have not been incorporated in the Master Fee Schedule until now.

Leader in Training Program; Summer 2009
Elementary School Sports; Fall 2010
After School Adventures; Fall 2010
Aquatic Fees; Summer 2011
Summer/Spring Camp Fees: Spring 2011

During the past few years, staff's review of the Master Fee Schedule has focused primarily on the facility rental fees and did not adequately cover the program fees. As a result of this oversight, staff did not adequately observe the fact that the Master Fee Schedule was out of date related to program fees.

While the Master Fee Schedule is now up to date, the staff recognizes that the opportunity for the City Council to review, understand and approve fees that are charged to the public for Recreation programs is an important aspect of the City Council's authority to express its policy priorities in the delivery of Recreation programs. In order to improve this situation going forward, the City council may wish to consider alternatives for further review of Recreation program fees through a subcommittee or through further policy discussion at a subsequent City Council meeting.

The following sections of this report address specific topics discussed by the City Council at the July 10th meeting.

Recreation Program Fee Considerations

Several years ago, as part of the City's budget reduction and fiscal stability strategies, the City Council directed that program fees be set at an amount that covered costs of delivering the program in most cases. Certain programs, including those for Senior Citizens, playground programs and some afterschool programs were identified to continue either at no cost to participants or at low fee amount. Overall, the goal for the Recreation program cost recovery was set at 70%. Each year staff carefully evaluates program cost recovery when developing programs and establishing fees to consider both the affordability of programs for residents of the community and cost recovery objectives. Since fiscal year 2008-09, Recreation program cost recovery has increased from 47.81% to 70.61% in fiscal year 2010-11. Cost recovery for the Recreation Division is again expected to be exceed 70% in fiscal year 2011-12.

Participation in recreation programs over the same period of time has increased, particularly in programs for school aged children including day camps and aquatics programs. This participation increase indicates that fee increases have not detracted community members from attending programs. Staff annually asks parents of the day camp and aquatics programs participants to complete surveys of the programs. Parents consistently rate the programs as providing high quality at affordable prices.

The chart below summarizes the fee amounts shown in the Master Fee Schedule and the reason for the rate adjustment.

Program	Previous Rate Shown in Master Fee Schedule	Rate Shown for Approval	Justification
Elementary Sports	\$60 per sport	\$65 per sport	Staff & equipment cost increase
Spring Camp	\$125 per week	\$142 per week	Staff & supplies cost increase
Mini Kaleidoscope Half Day	\$78 per week	\$84 per week	Staff & supplies cost increase
Mini Kaleidoscope Full Day	\$136 per week	\$142 per week	Staff & supplies cost increase
Camp Kaleidoscope	\$136 per week	\$142 per week	Staff & supplies cost increase
Camp Kaleidoscope Field Trip	\$159 per week	\$165 per week	Staff/supplies/service cost increase
Adventure Camp	\$147 per week	\$153 per week	Staff/supplies/service cost increase
Adventure Camp Field Trip	\$173 per week	\$179 per week	Staff/supplies/service cost increase
Leader In Training	\$35 per week	\$50 per week	Staff/supplies/service cost increase
After School Adventures	\$100 per month	\$125 per month	Staff & supplies cost increase
Swim Lessons	\$54 per session	\$56 per session	Staff & supplies cost increase
Lap Swim Resident Season Pass	\$140 per season	\$145 per season	Increase in offered times
Water Aerobics Resident Season	\$178 per season	\$200 per season	Increase in offered times
Lifeguard Training	\$175 per class	\$185 per class	Increase in Red Cross Fees

Belle Air Playground Program

Beginning in the 1970's, the City offered free, drop-in recreation programs on the playgrounds at each of the public school sites in San Bruno. In 2001, at the overwhelming request of the community, the playground program was substituted with the more structured camp program that is now thriving. Consistent with the City Council interest to assure the availability of free program services in the Belle Air neighborhood, the City continued to offer the

playground program at the Belle Air site during the same weeks as the camp program. In 2004, the camp program was increased from eight to ten weeks. At the same time, the Playground program faced elimination as a budget reduction strategy. The City Council approved it to continue five weeks each summer and the five-week program has continued since 2004. Two part-time recreation leaders staff the program at a cost of approximately \$3,000 per summer for staff and minimal supplies. Approximately 35 children attend the program each day.

Leader In Training (LIT) Program

The LIT program began the Summer of 2001 to provide a supervised camp environment for youth who are too old to be part of the regular camp program. LIT's are provided t-shirts, training, leadership experience, and weekly feedback on their performance in assisting with supervision of younger campers in the day camp program. Though the LITs assist with camp operations, many staff hours, both full time and part time, are required to support the organization and supervision of the program. A Recreation Leader is hired to serve as the LIT program coordinator and assists with the interviewing, scheduling, weekly feedback and other program activities. LIT's accompany campers on field trips and the trip costs are included in the LIT registration fees. Youth who have participated in the LIT program are eligible to apply for jobs with the program as part time Recreation Leaders when they are 15 and many have been hired.

A \$15 per week fee was charged in 2001, and the program was offered at no cost from 2002-2007. In accordance with the Recreation Division goal of improving cost recovery, in 2008 a \$35 per week rate was charged and the rate was increased to \$50 per week in 2009. The program fee was established to cover a portion of the supervision, t-shirt and trip costs, while keeping the program affordable for a majority of community residents. The \$50 per week rate is also consistent with costs for similar programs (\$37 to \$85 per week) offered by many cities on the Peninsula. Staff also considers the large number of applicants for the program a key indicator that the program continues to be offered at an affordable rate.

Community Development – Development in the Glenview Fire Area

Immediately following the devastating explosion and fire in the Crestmoor (Glenview) neighborhood in September, 2010, the City Council authorized a temporary waiver of Planning and Building Division fees related to repair and rebuilding of homes damaged or destroyed by the fire. At the time that this fee waiver was approved, it was expected that the waiver would only need to be in effect for a 2-year period to benefit affected property owners in the neighborhood who want to rebuild their homes. As such, the criteria for eligibility for the fee waiver shown in the Master Fee Schedule includes the requirement that the permit process be completed and permits issued no later than September 9, 2012. As this date fast approaches, there remain several destroyed properties in the neighborhood for which the City has not received planning and building permit applications.

Staff recommends that there may still be property owners who are considering their options and who may still want to take advantage of the permit waiver opportunity. As shown in the Master Fee Schedule, only owners of record on September 9, 2010 are eligible for the waiver and the

waiver only covers permits for rebuilding and repairs of damage that resulted from the fire. These conditions restrict the program to the intended purpose beyond the original expiration date of September, 2012. As such, staff recommends that the City Council consider removal of the waiver program expiration date.

Staff recommends that the City Council review the identified sections of the Master Fee Schedule and consider approving them by adoption of the attached resolution to complete the annual review and approval of the Master Fee Schedule.

FISCAL IMPACT:

Not applicable

ALTERNATIVES:

1. Do not adopt the resolution amending the Master Fee Schedule to include the proposed Recreation program and Community Development fees.
2. Direct staff to provide additional information related to Recreation Division fees.

RECOMMENDATION:

Adopt resolution approving amendment to the Master Fee Schedule

DISTRIBUTION:

None

ATTACHMENTS:

1. Resolution
2. Master Fee Schedule excerpts

DATE PREPARED:

July 20, 2012

VII. Redevelopment Agency Programs

Application Fee – Residential Rehabilitation Program	\$630.00
Application Fee – Home Ownership Program	\$378.00
Application Fee – Façade Improvement Program	\$100.00

VIII. Development in the Glenview Fire Area

Residents applying for planning and building related permits and fees to rebuild or remodel homes directly impacted by the Glenview fire may be exempted from building permits, electrical permits, mechanical permits, plumbing permits, inspection fees and planning fees, if all of the following criteria are met:

1. Property located on Glenview Drive, Claremont Drive, Earl Avenue, Vermont Way, Fairmont Drive, Estates Drive, Concord Way, Plymouth Way, and Moore, Crosby, Daley Courts;
2. Applicant is the owner on record on September 9, 2010;
- ~~3. Permit process completed and permits issued no later than September 9, 2012;~~
4. Rebuilding and repairs of damage resulted from the fire.

**Chapter 9
PARKS & RECREATION**

Parks and Recreation Commission Reviewed and Approved on Wednesday, May 16

I. Indoor Rental

- Group I: Department sponsored programs and City Sponsored Activities.
- Group II: San Bruno Park School District programs/events.
- Group III: San Bruno based non-profit community or support organizations recognized as providing a recreation and/or leisure benefit to the residents of San Bruno.
- Group IV: San Bruno residents, San Bruno based business possessing current business license.
- Group V: Non-resident individuals, businesses and organizations.

<u>Group</u>	<u>I</u>	<u>II</u>	<u>III</u>	<u>IV</u>	<u>V</u>
Gymnasium	\$0	Direct Cost	\$50	\$100	\$125
Conference Room	\$0	Direct Cost	\$3	\$15	\$18
Full Meeting Room	\$0	Direct Cost	\$17	\$63	\$79
Half Meeting Room	\$0	Direct Cost	\$9	\$50	\$63
Community Room	\$0	\$0	\$7	\$50	\$63

Senior Center Assembly Room

(The use of Senior Center kitchen will require the use of an additional Facility Attendant at \$15 per hour).

Weekdays	No Fee	\$19/hr	\$94/hr	\$112/hr	\$130/hr
Weekday Evenings	No Fee	\$28/hr	\$112/hr	\$130/hr	\$150/hr
Fridays (State recognized school fundraisers)		\$14/hr			
Weekends	No Fee	\$37/hr	\$653/4-hr	\$925/4-hr	\$1,111/4-hr
Additional hour			\$94/hr	\$112/hr	\$130/hr

Senior Center Conference Room

Weekdays	\$0	Direct Cost	\$15	\$50	\$63
Weekends	\$0	Direct Cost	\$20	\$75	\$94

Exercise Room

Daily	\$0	N/A	N/A	\$4	\$4
Monthly	\$0	N/A	N/A	\$24	N/A
Six Months	\$0	N/A	N/A	\$95	N/A

Facility Attendant costs are not included in Group I, II, and III prices.

Facility Attendant	\$0	\$15	\$15	included	included
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II. Outdoor Rental (Peak Seasons = March – October)

<u>Group</u>	<u>I</u>	<u>II</u>	<u>III</u>	<u>IV</u>	<u>V</u>
Small Picnic Area Peak	\$0	\$0	\$85	\$85	\$107
Small Picnic Area Off-Peak	\$0	\$0	\$40	\$40	\$50
Medium Picnic Area Peak	\$0	\$0	\$95	\$95	\$119
Medium Picnic Area Off-Peak	\$0	\$0	\$50	\$50	\$63
Large Picnic Area Peak	\$0	\$0	\$300	\$300	\$375
Large Picnic Area Off-Peak	\$0	\$0	\$150	\$150	\$188
Alcohol Permit	\$0	\$0	\$10	\$10	\$10
Rotary Pavillon	\$0	\$0	\$50	\$50	\$63
San Bruno Park Pool ^a	\$0	Direct Cost	\$60	\$60	\$78
Lane Rental	\$0	Direct Cost	\$20	\$20	\$25
Small Pool	\$0	Direct Cost	\$20	\$20	\$20
In addition to large pool rental.					
Lifeguards	\$0	Direct Cost	\$20	\$20	\$20
3 lifeguards required for private groups of 1-49 people; 4 lifeguards required for 50 or more.					
1 additional lifeguard required for rental of small pool.					

III. Concession Stand (per 2 Weeks)

<u>Group</u>	<u>I</u>	<u>II</u>	<u>III</u>	<u>IV</u>	<u>V</u>
April through May	N/A	\$200	\$200	N/A	N/A
May through August	N/A	\$300	\$300	N/A	N/A
August through October	N/A	\$150	\$150	N/A	N/A

IV. Department Programs & Services

All rates are subject to change without notice. Please go to http://www.sanbruno.ca.gov/parks_main.asp for latest classes and rates in the Recreation Brochure.

Promotional Discounts & Incentives

The Parks and Recreation Commission may authorize discounts (1) on City classes and activities in order to promote those that have additional capacity or (2) in order to assist families with multiple children.

Increase in program cost in this section reflects the increase in staff time, supplies, field trip, and bus cost. The increased program costs are still comparable to that of neighboring cities.

^a Rental rates during non-City season will include maintenance, chemicals, and electrical costs.

A. Sports

1. Adult Softball			\$760 (discount of \$12/ resident up to \$60)
2. Adult Flag Football			\$760 (discount of \$12/ resident up to \$60)
3. Adult Open Gym			\$4.00/person
4. Youth Basketball	Resident	\$60.00	<u>\$65.00</u>
	Non-Resident	\$75.00	<u>\$80.00</u>
5. Youth Volleyball	Resident	\$60.00	<u>\$65.00</u>
	Non-Resident	\$75.00	<u>\$80.00</u>
6. Youth Flag Football	Resident	\$60.00	<u>\$65.00</u>
	Non-Resident	\$75.00	<u>\$80.00</u>
7. Youth Open Gym			\$2.00/person

The \$5 increase in youth sports team results from the increase in t-shirt cost.

~~\$ Pre-School Drop In Gym~~ \$5.00/person

Pre-School Drop In Gym removed because of the lack of interest from residents.

B. Camps (Cost will be prorated when scheduled camp falls on a city holiday)

The increase in prices reflects increase in the cost to run the camps.

1. Spring Camp	Resident	\$125.00	<u>\$142.00/week</u>
	Non-Resident	\$140.00	<u>\$157.00/week</u>
2. Spring Extended Care	Resident	\$30.00/week	
	Non-Resident	\$36.00/week	
3. Winter Camp	Resident	\$193.00	<u>\$142.00/week</u>
	Non-Resident	\$208.00	<u>\$157.00/week</u>
4. Winter Extended Camp	Resident	\$35.00/week	
	Non-Resident	\$44.00/week	
5. Mini Kaleidoscope (Half-Day)	Resident	\$78.00	<u>\$84.00/week</u>
	Non-Resident	\$93.00	<u>\$99.00/week</u>
6. Mini Kaleidoscope (Full-Day)	Resident	\$136.00	<u>\$142.00/week</u>
	Non-Resident	\$151.00	<u>\$157.00/week</u>

7. Camp Kaleidoscope (Regular)	Resident	\$136.00	<u>\$142.00/week</u>
	Non-Resident	\$151.00	<u>\$157.00/week</u>
8. Camp Kaleidoscope (Field Trip Session)	Resident	\$159.00	<u>\$165.00/week</u>
	Non-Resident	\$174.00	<u>\$180.00/week</u>
9. Adventure Camp (Regular)	Resident	\$147.00	<u>\$153.00/week</u>
	Non-Resident	\$162.00	<u>\$168.00/week</u>
10. Adventure Camp (Field Trip Session)	Resident	\$173.00	<u>\$179.00/week</u>
	Non-Resident	\$188.00	<u>\$194.00/week</u>
11. Summer Extended (per week)	Resident	\$30.00/week	
	Non-Resident	\$38.00/week	
12. After School Summer Day Camp (for everyone)		\$420.00	

After School Summary Day Camp sections are removed because of the lack of interest from residents.

13. Leader in Training		\$36.00	<u>\$50.00/session</u>
14. Playground Program		Free	
15. Kids Club After School Adventures		\$100.00	<u>\$125.00/month</u>

C. Aquatics

1. Swim Lessons	Resident	\$54.00	<u>\$56.00(M-Th)</u>
	Non-Resident	\$68.00	<u>\$70.00(M-Th)</u>
	Resident	\$33.00	(Sat)
	Non-Resident	\$41.00	(Sat)

Weekend lessons are removed because of the lack of interest from residents.

2. Recreation Swim	Age between 3-54	\$3.00	
	Age of 55+	\$2.50	
	Family package up to 5	\$12.00	
	25 Punch Pass	\$62.50	
	50 Punch Pass	\$125.00	
	Resident (Season)	\$280.00	
	Non-Resident (Season)	\$295.00	
3. Lap Swim	Drop-in	\$4.00	
	Resident (10-Punch Pass)	\$35.00	
	Non-Resident (10-Punch Pass)	\$38.00	
	Resident (Season)	\$140.00	<u>\$145.00</u>
	Non-Resident (Season)	\$155.00	<u>\$160.00</u>

Season pass prices increased to recover the cost of operation.

4. Water Aerobics	Drop-in	\$4.50	
	Resident (10-Punch Pass)	\$40.00	
	Non-Resident (10-Punch Pass)	\$42.00	
	Resident (Season)	\$178.00	<u>\$200.00</u>
	Non-Resident (Season)	\$193.00	<u>\$215.00</u>

Season pass prices increased to recover the cost of operation.

5. Lifeguard Training	\$175.00	<u>\$185.00/person</u>
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Lifeguard training price increased because of the increase in Red Cross certification and training materials.

6. Jr. Lifeguard Camp	Resident	\$136.00
	Non-Resident	\$151.00
7. Tennis & Swim Camp	Resident	\$136.00
	Non-Resident	\$151.00

D. Registration Fee	\$6.00/class
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E. Contractor Provided Programs
Program fee based on negotiated agreement with contractor based on "recreation market rate." The Instructor-City split is as followed:

Onsite Instructors:	65%-35%
Offsite Instructors:	80%-20%

V. Athletic Fields

<u>Group</u>	<u>I</u>	<u>II</u>	<u>III</u>	<u>IV</u>	<u>V</u>
Athletic Field Rental	\$0	\$0	\$15	\$30	\$38
Sport Field Lighting Fee					
Diamond 2 & 3	\$0	\$0	\$10	N/A	N/A
Diamond 2 & Center Field	\$0	\$0	\$18	N/A	N/A
Lara & Center Field	\$0	\$0	\$20	N/A	N/A
Lions Baseball	\$0	\$0	\$12	N/A	N/A
Lions Football	\$0	\$0	\$6	N/A	N/A
Field User Fee (per player)					
Residents	\$0	\$0	\$10	N/A	N/A
Non-Residents	\$0	\$0	\$15	N/A	N/A

VI. Tree Fees

Group	I	II	III	IV	V
New Street Tree Fee	N/A	N/A	N/A	\$65	N/A
Tree Pruning Permit ^b	N/A	N/A	N/A	\$70	N/A
Tree Removal Permit ^m	N/A	N/A	N/A	\$105	N/A
Inspection Fee	N/A	N/A	N/A	\$70	N/A

Per requests of residents, tree replacement fees are modified to allow residents the option of replacing the existing tree with a smaller tree. The fees are based on direct cost of the trees.

Tree Replacement Fee (24")	N/A	N/A	N/A	\$540	\$415	N/A
Tree Replacement Fee (15 gallon)	N/A	N/A	N/A	\$130		N/A
Planting/Pruning Deposit	N/A	N/A	N/A	\$300		N/A

^b Nonrefundable, includes inspection fee.

RESOLUTION NO. 2012-_____

**RESOLUTION AMENDING MASTER FEE SCHEDULE FOR
2012-13 ESTABLISHING FEES FOR A VARIETY OF
MUNICIPAL SERVICES**

WHEREAS, the City Council has established various fees for municipal services; and

WHEREAS, such fees have been set forth in a Master Fee Schedule which was originally adopted by the City Council pursuant to Resolution No. 1984-20, adopted on April 9, 1984 and thereafter amended from time to time, including amendments adopted by Resolution No. 1992-28, Resolution No. 1992-34, and Resolution No. 1996-35; and readopted by Resolution No. 2000-27. Further amendments include Resolution No. 2000-42, Resolution No. 2000-44, Resolution No. 2001-24, Resolution No. 2001-28, Resolution No. 2002-23, Resolution 2002-27; Resolution No. 2003-40, Resolution No. 2003-41, Resolution No. 2003-54, Resolution No. 2004-03, Resolution No. 2004-27, Resolution No. 2004-51, Resolution 2005-43, Resolution 2006-44, Resolution 2006-98, Resolution 2007-07, Resolution 2007-68, Resolution 2008-31, Resolution 2008-43, Resolution 2008-45, Resolution 2008-111, Resolution 2009-33, Resolution 2009-60, Resolution 2010-43 and Resolution 2011-60; and

WHEREAS, the City Council has directed that fees for certain City services should be set at an amount to recover the cost of delivering the service; and

WHEREAS, at the July 10, 2012 meeting the City Council reviewed the Master Fee Schedule and approved by Resolution No. ____ all proposed changes except those pertaining to Parks and Recreation fees; and

WHEREAS, an additional amendment to the Master Fee Schedule is proposed to Community Development fees related to Development in the Glenview Fire Area; and

WHEREAS, pursuant to Article XIII C, Section 1(e)(2) of the State Constitution, each of the increased fees is not a tax because the fee does not exceed the reasonable cost to the City of providing the service for which it is charged, and these services are not provided to those not charged; and

WHEREAS, pursuant to Article XIII C, Section 1(e)(4) of the State Constitution, a fee imposed for entrance to or use of City property, or the purchase, rental, or lease of City property is not a tax.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of San Bruno that the City of San Bruno Master Fee Schedule is hereby amended as set forth in Attachment A, attached hereto and incorporated by reference herein. Any fee not changed from its existing rate (or not indicated on the Attachment) is deemed to continue unaffected by this Resolution.

—0o0—

I hereby certify that foregoing Resolution No. 2012-_____ was introduced and adopted by the San Bruno City Council at a regular meeting on July 10, 2012 by the following vote:

AYES:

NOES:

ABSENT:

City Clerk