



“The City With a Heart”

Jim Ruane, Mayor
Ken Ibarra, Vice Mayor
Rico E. Medina, Councilmember
Irene O’Connell, Councilmember
Michael Salazar, Councilmember

MINUTES

SAN BRUNO CITY COUNCIL

OCTOBER 9, 2012

7:00 p.m.

A Reception will be held in the Senior Center Foyer at 6:45 p.m. to Recognize the Beautification Awards Program Award Recipients

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on October 9, 2012 at the San Bruno Senior Center, 1555 Crystal Springs Rd., San Bruno, CA. The meeting was called to order at 7:05 p.m.

Mayor Ruane thanked the San Bruno Garden Club for the beautiful floral arrangement.

2. ROLL CALL/PLEDGE OF ALLEGIANCE: Presiding was Mayor Ruane, Vice Mayor Ibarra and Council Members O’Connell, Medina and Salazar. Recording by Clerk Bonner. **City Manager Jackson** led the Pledge of Allegiance.

3. ANNOUNCEMENTS:

Clerk Bonner Announced Vacancies on Commissions, Boards and Committees Due to Routine Resignations and Expired Terms and Invited Residents to Apply.

4. PRESENTATIONS:

a. **Councilmember O’Connell** introduced **Melodie Tobin** who talked about what the Beautification Task Force does, introduced the members and encouraged citizens to join. She said all they have to do is come to City Hall the first Thursday of each month at 5:15 p.m. She presented the Beautification Task Force Awards as well as certificates to merchants who adopted plants close to their business on San Mateo Ave. She also talked about *ongoing neighborhood improvement projects*.

Mayor Ruane thanked the Beautification Task Force for all they do.

b. **Children Services’ Manager Bruxvoort** gave a Presentation on the Library’s Homework Center Program, which is a drop-in program where students can get help when they need it. It is for students K through 8th grade and is free. Hours are M-W 3-6, Th 1:30-6.

5. REVIEW OF AGENDA: No changes.

6. APPROVAL OF MINUTES: Regular City Council Meeting of September 25, 2012 and Special City Council Meeting of October 3, 2012. **City Clerk Bonner** asked the minutes be pulled for October 3, 2012. **M/S Medina/Ibarra** to approve the minutes of September 25, 2012 and passed with all ayes.

7. CONSENT CALENDAR:

- a. **Approve:** Accounts Payable of September 24, 2012.
- b. **Approve:** Successor Agency Accounts Payable of September 24, 2012.
- c. **Approve:** Payroll of September 23, 2012.

d. **Adopt:** Resolution Amending the City Classification Plan by Adopting Position Descriptions for Accounting Manager, Accounting Supervisor, Financial Services Manager, Financial Services Supervisor, Accounting and Customer Service Representative I/II, and Accounting and Customer Service Representative III Positions, and Adopting Salary Ranges for Accounting Manager and Financial Services Manager.

e. Adopt Resolution Accepting the Crestmoor Neighborhood Phase I Sanitary Sewer Replacement Project as Complete and Authorizing Release of the Contract Retention Amount.

f. Adopt Resolution Authorizing Out of State Travel for City Manager and City Council Member Attendance at the Pipeline Safety Trust Annual Conference.

g. Adopt Resolution Authorizing the Purchase of Cable Television HD/DVR Set-top Box Equipment in the Amount of 54,750.

M/S O’Connell/Ibarra to approve the Consent Calendar and passed with all ayes.

8. **PUBLIC HEARINGS:** None.

9. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:**

Robert Riechel, 7th Ave. announced this Sunday is the last day to guess the weight of the big pumpkin and invited everyone to come to Farmer’s Market. He said PG&E found an abandoned stormdrain and blocked it off.

Joanne McGlothlin, Claremont Dr. addressed the meeting notification provided by the City for the special meeting held on October 3 regarding the \$70 million settlement from PG&E. She asked how communication could be improved? She questioned if this should be a non-profit or a not-for-profit.

City Manager Jackson said the settlement agreement between the City and PG&E specifically calls for the funds to be turned over to a not-for-profit or non-profit, which the City Attorney said those terms can be used interchangeably. She said the discussion about the use of the funds will occur in the venue of the not-for-profit and it was one of the key issues during negotiations that those funds would ultimately be used for the benefit of the community and not be placed in the City’s general fund.

City Manager Jackson said the establishment of how the entity is to be structured is a decision that will be made by the City Council. She said, under the Brown Act, a twenty-four hour notice is required for a Special Meeting. At the October 3 meeting, under direction of the Council, they asked information be made available to the public both about the discussion that occurred on October 3 and the upcoming discussion items and the schedule for future discussions. She added there will be no action taken by the City Council as to the use of those funds.

Kathy DeRenzi, Claremont Dr. asked for support to join her at the PUC Hearing on Thursday at 9:00 at 505 Van Ness Ave., San Francisco. **City Manager Jackson** said the City is participating actively.

John Barrielier, N. San Anselmo questioned the firefighters shopping for groceries when they are on duty.

Betty Kunze, Claremont Dr. expressed her concern of how they are informed.

City Manager Jackson said they could make sure it is posted on the bulletin board on Glenview.

10. CONDUCT OF BUSINESS:

a. Adopt Resolution Authorizing the City Manager to Execute Contracts with West Yost Associates for Engineering Design Services in the Amount of \$120,300 and with Engeo Incorporated for Engineering Geotechnical Services in the Amount of \$30,000 for the Glenview Water Tank Number 3 Replacement Project.

Public Services Director Fabry gave an overview of the staff report and asked for questions.

Vice Mayor Ibarra asked what constitutes something three times more expensive than the first study? **Fabry** said this study would open and trace in the field any possible remnants. **Associate Engineer Anderson** said the initial study was a standard template for any construction project but due to the site proximity to the San Andreas fault it was recommended that further investigation be conducted.

Councilmember Medina asked the age of the tank and the life expectancy of the new tank? **Anderson** said he believed it was constructed in 1951 and has a 50 year's life expectancy. **Councilmember Medina** asked if it would be analyzed as to its stabilization? **Anderson** said that will be one of the results from this additional study.

Councilmember O'Connell introduced the resolution for adoption and passed with a unanimous vote.

b. Adopt Resolution Authorizing the City Manager to Execute a Contract with Acumen Industrial Hygiene, Inc. in an Amount Not to Exceed \$48,700 for Air Quality and Soils Dust Testing Services for the Crestmoor Neighborhood Reconstruction Project.

Project Manager Burrowes gave an overview of the staff report and asked for questions.

Councilmember Medina asked if the City's steps to control what goes into the drain exceed what any other City would do? **Burrowes** said he believed that would be a correct statement.

Councilmember O'Connell asked how are the residents being notified? **Burrowes** said it is on the website and based on Council's action this evening, they will be further notified providing more details.

Vice Mayor Ibarra introduced the resolution for adoption and passed with a unanimous vote.

c. Adopt Resolution Rejecting Bid for the Street Rehabilitation-Slurry Seal Project.

Associate Engineer Tseng gave an overview of the staff report and asked for questions.

Vice Mayor Ibarra if this is something the subcommittee agreed on or should we be reviewing? **Fabry** said this was approved by the subcommittee but it was never implemented.

Councilmember Ibarra introduced the resolution for adoption and passed with a unanimous vote.

d. Receive Report on the Updated Pavement Management Program.

Public Services Director Fabry gave an overview of the staff report and asked for questions.

Councilmember Medina said it would be nice to have a reference point when the streets have

been repaired. He said there used to be more of an annual analysis of the conditions in the various jurisdictions? **Fabry** said each agency has to update overall a system survey each five years and the arterials and the collectors each second year.

Vice Mayor Ibarra said since this is ongoing, has there been any consideration about hiring a City crew to just do City improvements. **Fabry** said overlay and reconstruction is a very specialized type of treatment, but, yes it is possible.

11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES: None.

12. COMMENTS FROM COUNCIL MEMBERS:

Mayor Ruane congratulated St. Bruno's Church on their 100 year anniversary.

13. CLOSED SESSION: None.

14. ADJOURNMENT:

Mayor Ruane closed the meeting at 8:35 p.m. The next regular City Council Meeting will be held on October 23, 2012 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the regular City Council Meeting of
October 23, 2012

Carol Bonner, City Clerk

Jim Ruane, Mayor