

# "The City With a Heart"



Jim Ruane, Mayor  
Irene O'Connell, Vice Mayor  
Ken Ibarra, Councilmember  
Rico E. Medina, Councilmember  
Michael Salazar, Councilmember

## MINUTES

### SAN BRUNO CITY COUNCIL

November 26, 2013

7:00 p.m.

**1. CALL TO ORDER: THIS IS TO CERTIFY THAT** the San Bruno City Council met on November 26, 2013 at the San Bruno Senior Center, at 1555 Crystal Springs Rd., San Bruno, CA. The meeting was called to order at 7:00 p.m. **Mayor Ruane** thanked the Garden Club for the beautiful flower arrangement.

#### **2. ROLL CALL/PLEDGE OF ALLEGIANCE:**

Presiding was Mayor Ruane, Vice Mayor O'Connell, Council Members Medina and Ibarra. Councilmember Salazar was excused with notice. **City Clerk Bonner** led the Pledge of Allegiance. Recording by City Clerk Bonner.

#### **3. ANNOUNCEMENTS:**

a. **Mayor Ruane** said there will not be a City Council Meeting on December 24th, the fourth Tuesday in December. The only Regular City Council Meeting in December will be held on December 10, 2013.

b. **Mayor Ruane** announced there will be a Special Meeting for the Purpose of Installing Newly Elected City Officials on Tuesday, December 3, 2013 at 7:30 p.m. at the San Bruno Senior Center.

c. **Mayor Ruane** announced the City Clerk, Carol Bonner, has been appointed by the League of California Cities to serve on the Employee Relation's Policy Committee.

**4. PRESENTATIONS:** None.

**5. REVIEW OF AGENDA:** No changes.

**6. APPROVAL OF MINUTES:** Special Closed Session City Council Meeting of November 12, 2013 and Regular City Council Meeting of November 12, 2013, approved as submitted.

#### **7. CONSENT CALENDAR:**

a. **Approve:** Accounts Payable of November 4 and 12, 2013.

b. **Approve:** Payroll of November 3, 2013.

c. **Accept:** Reconciliation of General Ledger to Bank Reports and the Investment Reports Dated October 31, 2013.

d. **Adopt:** Resolution Authorizing Temporary Closure of 1900 Block of Glen Avenue for Annual Santa Arrival on Sunday, December 8, 2013 from 5:00 p.m. to 9:00 p.m.

e. **Accept:** Resignation Letter from Community Preparedness Member. Declare a Committee Member Vacancy and Direct the City Clerk to Initiate the Process for Appointment of a New Member.

f. **Adopt:** Resolution Authorizing the Purchase of Cable Television HD/DVR Set-top Box Equipment in the Amount of \$123,400.

**Councilmember Ibarra** pulled Item 7.d.

**Vice Mayor O'Connell** pulled Item 7.e.

**M/S Ibarra/Medina** to accept the balance of the Consent Calendar and passed with four ayes. Councilmember Salazar was excused with notice.

**Councilmember Ibarra** in reference to Item 7.d., said the tree lighting on Glen Avenue has gone on for many years and all the people on the Court really decorate. **Mayor Ruane** said Santa Claus comes on a fire truck and when the siren is sounded everyone on the block turns their lights on. **Councilmember Ibarra** encouraged people to come out and enjoy.

**M/S Ibarra/Medina** to approve Item 7.d. and passed with four ayes, Councilmember Salazar was excused with notice.

**Mayor Ruane** said December 5 will be the annual City tree lighting at the San Bruno Recreation Center. He said there will be prizes and encouraged everyone to come out.

**Vice Mayor O'Connell** in reference to Item 7.e. asked if this position could be advertised. **Clerk Bonner** asked Council for permission to post an advertisement in the utility bills in the hope to generate new interest to fill some of our vacancies. Council concurred.

**M/S O'Connell/Ibarra** to approve Item 7.e. and passed with four eyes, Councilmember Salazar was excused with notice.

**8. PUBLIC HEARINGS:** None.

**9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** None.

**10. CONDUCT OF BUSINESS:**

a. Adopt Resolution Authorizing the Purchase of a MaintStar, Inc. Computer Maintenance Management System Software in the Amount of \$45,000.

**Public Services Director Fabry** gave an overview of the staff report and asked for questions.

**Councilmember Ibarra** asked if MaintStar is the best system. **Fabry** said this question was asked previously and the answer is yes.

**Councilmember Medina** felt this should wait until January to be reviewed further. He said we are bringing forth several projects. Looking at the system as a whole going forward he said he wanted to be sure we are getting what we deserve and the costs are out in front.

**Mayor Ruane** asked the options.

**Wastewater Manager Bosch** said MaintStar is the heartbeat of his division. He said there are many benefits to it. It provides information to field crews at their fingertips. It is a one-stop-shop. It is also used for planning the division's budget.

**Water Systems and Conservation Manager Reinhardt** said it is a relatively new system to him but he has seen the benefits already.

**Councilmember Medina** asked if two months were a problem. **Fabry** said from a technical point of view she would not have any more information in January than she has now.

**City Manager Jackson** said it was staff's intention in January to flush out the work program for the year.

**Vice Mayor O'Connell** introduced the resolution for adoption and passed with two ayes, Councilmember Ibarra and Mayor Ruane. Councilmember Medina was a nay. Councilmember Salazar was excused with notice.

b. Adopt Resolution Authorizing the City Manager to Execute an Amendment to the Interlocal Agreement with the City of South San Francisco for the Addition of Sewer Line Video Inspection Services.

**Councilmember Medina** said he appreciated this coming back. He asked what the rate for four hours was. **Fabry** said there are different rates for different types of sewer lines. \$300 is the lowest rate.

**Councilmember Ibarra** introduced the resolution for adoption and passed with a

**11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:**

**12. COMMENTS FROM COUNCIL MEMBERS:**

**Mayor Ruane** wished everyone a Happy Thanksgiving.

**Vice Mayor O’Connell** asked if we have an agreement with Caltrain to take care of the graffiti. **Fabry** said Caltrain is taking care of it as soon as they see it.

**Councilmember Medina** asked if the Council could have a joint meeting with the San Bruno School Board in January.

**Councilmember Ibarra** proposed that we have an event that brings community organizations together so we can get advance notice of what the organizations are doing throughout the year. Maybe the meeting could occur in January.

**13. CLOSED SESSION:**

**Mayor Ruane** said they would be going into closed session with no reportable action.

a. Conference with Labor Negotiators Pursuant to Gov’t Code Section 54957.6; Agency Designated Representatives: City Manager and Human Resources Director; Employee Organizations: Miscellaneous Bargaining Unit and Police Bargaining Unit.

b. Conference with Legal Counsel--Anticipated Litigation--Significant Exposure to Litigation Pursuant to Government Code section 54956(d)(2), One Case

**14. ADJOURNMENT:**

**Mayor Ruane** closed the meeting at 7:47 p.m. The next regular City Council Meeting will be held on December 10, 2013 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval  
at the City Council Meeting of  
January 14, 2014

---

Carol Bonner, City Clerk

---

Jim Ruane, Mayor

**“The City With a Heart”**



Jim Ruane, Mayor  
Irene O’Connell, Vice Mayor  
Ken Ibarra, Councilmember  
Rico E. Medina, Councilmember  
Michael Salazar, Councilmember

**MINUTES**

**SPECIAL CITY COUNCIL CLOSED SESSION MEETING**

**November 26, 2013**

**Immediately following the Regular Council Meeting**

**Meeting location: Senior Center, 1555 Crystal Springs Road, San Bruno**

**1. CALL TO ORDER: THIS IS TO CERTIFY THAT** the San Bruno City Council met on November 26, 2013 at the San Bruno Senior Library, at 1555 Crystal Springs Rd., San Bruno, CA. The meeting was called to order at 7:45 p.m.

**2. ROLL CALL/PLEDGE OF ALLEGIANCE:**

Presiding was Mayor Ruane, Vice Mayor O’Connell, Council Members Medina and Ibarra. Councilmember Salazar was excused with notice. Recording by City Clerk Bonner.

**3. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** None.

**4. CLOSED SESSION:**

**Mayor Ruane** said they would be going into closed session with no reportable action.

Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8  
Property: 105 Cabrillo Way, San Bruno  
Agency Negotiator: City Manager  
Negotiating Parties: City of San Bruno  
Under Negotiation: Price and terms of payment.

**5. ADJOURNMENT:**

**14. ADJOURNMENT:**

**Mayor Ruane** closed the meeting at 8:18 p.m. The next regular City Council Meeting will be held on December 10, 2013 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval  
at the City Council Meeting of  
January 14, 2014

---

Carol Bonner, City Clerk

---

Jim Ruane, Mayor