



**“The City With a Heart”**

Jim Ruane, Mayor  
Rico E. Medina, Vice Mayor  
Ken Ibarra, Councilmember  
Irene O’Connell, Councilmember  
Michael Salazar, Councilmember

**MINUTES**  
**CITY COUNCIL MEETING**  
**February 23, 2010**  
**7:00 p.m.**

**1. CALL TO ORDER: THIS IS TO CERTIFY THAT** the San Bruno City Council met in regular session on February 23, 2010 at San Bruno’s City Hall, 567 El Camino Real, San Bruno, CA. The meeting was called to order at 7:00 p.m.

**Mayor Ruane** thanked the **San Bruno Garden Club** for providing the floral arrangement.

**2. ROLL CALL/PLEDGE OF ALLEGIANCE:** Presiding was Mayor Ruane, Vice Mayor Medina and Councilmembers O’Connell and Salazar in attendance. Councilmember Ibarra was excused with notice. Recording by Clerk Bonner. **Clerk Bonner** led the Pledge of Allegiance.

**3. ANNOUNCEMENTS:** None.

**4. PRESENTATIONS:** None.

**5. REVIEW OF AGENDA:** **Mayor Ruane** requested Item 11. be moved to follow Item 8.

**6. APPROVAL OF MINUTES:** Regular Council Meeting of February 9, 2010, stand approved as submitted.

**7. CONSENT CALENDAR:**

a. **Approve:** Payroll of January 31, 2010.

b. **Approve:** Accounts Payable of February 8, 2010.

c. **Accept:** Reconciliation of General Ledger to Bank Reports and the Investment Reports Dated January 31, 2009.

d. **Adopt:** Resolution Amending the City Classification Plan by Adopting Position Descriptions for Division Chief, Fire Battalion Chief, Fire Captain and Firefighter Positions.

e. **Adopt:** Resolution Amending the City Classification Plan by Adopting Position Descriptions for Maintenance Services Manager, and Water System and Conservation Manager Positions, and Adopting Salary Range for Water System and Conservation Manager.

f. **Receive:** Report Evaluating Operation of New Stop Signs Installed at Intersection of Oak Avenue and Niles Avenue and at Intersection of Monterey Drive and Sneath Lane.

g. **Adopt:** Resolution Approving Application for the Proposition 84 Statewide Park Program Grant Funds.

**M/S O/Connell/Medina** to approve the Consent Calendar with minor changes to Item 7.e. as submitted to Council before the meeting and passed with all ayes.

**8. PUBLIC HEARINGS:** None.

**11.** Moved to follow Item 8.

**Bardi Coodrin, Chair, Culture and Arts Commission** gave a power point overview of the Commission’s 2009 accomplishments and presented some of the plans for 2010.

**Councilmember O’Connell** asked if there were projections of what revenue will be available next year? **Community Services Director Schwartz** said this is not an action item; it will come back to Council next month when they will have a better picture. **Councilmember O’Connell** was concerned all revenues could be used up this year and wanted to be sure there would be monies left over. She added many people in San Bruno would be willing to contribute and asked if those avenues had been explored? **Coodrin** said there is a sub-committee looking into it.

**Mayor Ruane** thanked the committee for doing a great job.

**9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** None.

**10. CONDUCT OF BUSINESS:**

a. Adopt Resolution Approving Strategies Addressing the 2009-10 General Fund Budget Deficit.

**City Manager Jackson** gave a brief overview of the \$1.3 million shortfall for the 2009-10 General Fund Budget Deficit, which has been extensively discussed in two City Council study sessions.

**Vice Mayor Medina** said after discussions with the City Manager and Administrative Services Director he had a better understanding. He said he would like to see guidelines on use of reserves. He also said he would like a 30-day preliminary time line coming back to Council. He talked about sixty days as the beginning of the implementation. He said progress of the 2010-11 budget should be brought before Council in the second meeting of April.

**Councilmember O’Connell** said the use of reserves should be included in the 30-day time line. She said use of reserves or how they should be used should be discussed and should be included in the time-line to figure out the future budget. She thanked the City Manager and Administrative Services Director for their efforts.

**Vice Mayor Medina** said it was a challenging time for everyone and he appreciated staff’s service and work.

**Councilmember Salazar** said he appreciated all the work put into this. He said there are some things not budgeted, such as ongoing maintenance of some facilities, he would like to see a better understanding of our future liabilities so we have a solid understanding of what our reserve should look like.

**Vice Mayor Medina** introduced the resolution for adoption and passed with a unanimous vote. Councilmember Ibarra absent.

**Mayor Ruane** instructed staff to bring back a written policy (preliminary) of how reserves will be addressed. He also said a time-line for future actions for budget to occur in 2010-11.

b. Adopt Resolution Authorizing the City Manager to Execute a Memorandum of Understanding with the San Francisco Public Utilities Commission and a Contract with HDR Engineering, Inc. in an Amount Not to Exceed \$40,000 for a Design Study of the San Francisco County Jail Water Connection at Sneath Lane.

**Public Services Director Fabry** gave an overview of the staff report and asked for questions.

**Robert Riechel, 7<sup>th</sup> Ave.** asked if the City, in the past, when they have not to exceed, have they ever saved any money? **Fabry** said the contractor’s present agreement is less than \$40,000. In this case, the PUC will pay if the cost exceeds the \$40,000.

**Councilmember O’Connell** introduced the resolution for adoption and passed with a unanimous vote. Councilmember Ibarra absent.

c. Adopt Resolution Authorizing the Purchase of an Electric Sewage Grinder for the Crestwood Sewer Lift Station from JWC Environmental Co. in the Amount of \$62,242.39 and appropriating \$12,242.39 from the Wastewater Enterprise Fund to the Crestwood Sewer Pump Station Improvements Project.

**Stormwater/Wastewater Field Supervisor Bosch** gave an overview of the staff report and asked for questions.

**Vice Mayor Medina** asked if the equipment could extend its lifespan? **Bosch** said the new unit could extend the life from three years to five to six. **Vice Mayor Medina** said he understood outreach had been done. **Bosch** concurred. **Councilmember O’Connell** asked if there could be a way to pinpoint where the problems are? **Bosch** said no.

**Councilmember Salazar** asked if the pump station has an infinite lifespan or will it need to be replaced? **Bosch** said if the pumps life can be extended, it will avoid replacing the pump. **Councilmember Salazar** asked if the parts replacement will reduce the repair costs? **Bosch** said yes.

**Vice Mayor Medina** introduced the resolution for adoption and passed with a unanimous vote. Councilmember Ibarra absent.

d. Adopt Resolution Appropriating \$180,258 to Cover Cost Increase for Professional Engineering Services for the Water Pump Station Nos. 4 and 5 Upgrade Project.

**Engineer Davis** gave an overview of the staff report and asked for questions.

**Councilmember O’Connell** introduced the resolution for adoption and passed with a unanimous vote. Councilmember Ibarra absent.

## 11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:

Receive Annual Report from the Culture & Arts Commission. (Moved to follow Item 8.)

## 12. COMMENTS FROM COUNCIL MEMBERS:

**Vice Mayor Medina** talked about the upcoming census and asked if Cable had considered an outreach to get the word out.

**City Manager Jackson** directed Council and the citizens to the current FOCUS, which has an article about the census. She said room space would be provided to the census group to advise those folks who need one-on-one help.

## 13. CLOSED SESSION:

**Councilmember Ruane** said Council would go into closed session with no reportable action.

a. Closed Session for Purpose of Consulting with Legal Counsel Regarding In The Matter of City of San Bruno, Complaint No. R2-2010-0004, for Administrative Civil Liability, Filed Before California Regional Water Quality Control Board, San Francisco Bay Region, February 16, 2010. (Cal. Gov't Code s. 54956.9(a).)

b. Closed Session to Consult with Legal Counsel Regarding Potential Litigation. (Cal. Gov't Code S. 54956.9(b)(1).)

c. Closed Session for the Purpose of Conferring with Legal Counsel Regarding Pending Litigation in FCC Program Access Complaint, *Wave Division Holdings, LLC, et al. v. Comcast Corp, et al., File No. CSR-8257-P* (Cal. Gov't Code s. 54956.9(a).)

**14. ADJOURNMENT:**

**Mayor Ruane** closed the meeting at 7: 50 p.m. The next regular City Council Meeting will be held on March 9, 2010 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval  
at the regular City Council Meeting of  
March 9, 2010

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Carol Bonner, City Clerk

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Jim Ruane, Mayor