



“The City With a Heart”

Jim Ruane, Mayor
Michael Salazar, Vice Mayor
Ken Ibarra, Councilmember
Rico E. Medina, Councilmember
Irene O'Connell, Councilmember

MINUTES SAN BRUNO CITY COUNCIL

November 24, 2015

7:00 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on November 24, 2015 at San Bruno's Senior Center, 1555 Crystal Springs Road, San Bruno, CA. The meeting was called to order at 7:00 p.m. **Mayor Ruane** was excused with notice. **Vice Mayor Salazar** thanked the garden club for the flower arrangement.

2. ROLL CALL:

Presiding was Vice Mayor Salazar, Councilmembers Ibarra, Medina and O'Connell. Mayor Ruane was excused with notice. **Marc Hershman** led the pledge of allegiance. Recording by City Clerk Bonner.

3. ANNOUNCEMENTS:

a. **Vice Mayor Salazar** announced the Newly Elected City Councilmembers will be installed into office at the Regular City Council Meeting on December 8, 2015 at 7:00 p.m. at the San Bruno Senior Center.

b. **Vice Mayor Salazar** said the Annual Tree Lighting Event will be held on December 3, 2015 at 5:30 p.m. at the Veterans Memorial Recreation Center.

c. **Vice Mayor Salazar** gave a reminder that there will be no City Council Meeting on December 22, 2015.

4. PRESENTATIONS:

Marc Hershman presented a Certificate of Recognition to **Vice Mayor Salazar** who will be stepping down from his Councilmember position.

5. REVIEW OF AGENDA:

Vice Mayor Salazar moved Item 11. to follow Item 8.

6. APPROVAL OF MINUTES: Regular Council Meeting of November 10, 2015, approved as submitted.

7. CONSENT CALENDAR:

a. **Approve:** Accounts Payable of November 2, 9 and 16, 2015.

b. **Approve:** Payroll of November 6, 2015.

c. **Adopt:** Adopt Resolution Authorizing Temporary Closure of 1900 Block of Glen Avenue for Annual Santa Arrival on Sunday, December 13, 2015 from 5:00 p.m. to 9:00 p.m.

d. **Adopt:** Resolution Authorizing the Purchase of One Chevrolet Tahoe Fire Command Vehicle

from Caldwell Country Chevrolet of Caldwell, Texas and Authorizing the Purchase of Equipment and Installation Services from 911-Vehicle of Anaheim, California in the Total Amount of \$114,500 and Appropriating \$7,500 from the Fire Department Equipment Reserve Fund.

e. **Adopt:** Resolutions: 1) Authorizing the Transfer from the City's Custodial Account to the San Bruno Community Foundation of \$206,000 for Operational Expenses; and 2) Ratifying San Bruno Community Foundation Officers for 2016.

Councilmember Medina pulled Item 7.e.

M/S Ibarra/Medina to approve the balance of the Consent Calendar and passed with all ayes. Mayor Ruane excused with notice.

Councilmember Medina said in reading the report it appears the entire Council provided direction to study and potentially fund. He said it is a potential. At the last meeting there were some questions on some items. He said he did attend the Foundation meeting and he didn't believe it was initially presented in that way. He believed the Board watches the Council meetings and they gave a more true evaluation of conversations that happened up here on potential areas of concern or interest. He asked that it be noted.

M/S Medina/Ibarra to approve Item 7.e. and passed with all ayes. Mayor Ruane excused with notice.

8. PUBLIC HEARING: None.

11. Receive Annual Report from the Parks and Recreation Commission (moved to follow Item 8.)

Chair Mike Palmer, Parks and Recreation Commission introduced the members of the Commission in a power point presentation. He gave an overview of the accomplishments of the Commission over the last year and their work-plan for the upcoming year.

Councilmember Ibarra complimented the Commission for all the work they do. He also thanked former Commissioner Greg Pierce and youth representative Brittany Chin.

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

Mark Stevens, Shelter Creek Ln. asked for help. He said he and his wife own a condo in San Bruno and they are surrounded by a lot of smokers. Even though they keep their windows and doors closed at all times, they are still exposed to second hand smoke on a daily basis. He said his youngest daughter has cerebral palsy and a lot of related medical problems because of it. One of the things is muscle weakness and coordination throughout her whole body which affects her breathing as well. She has no natural ability to protect her airways. They have a pulmonologist who has helped as much as they can with inhalers and medication. Just letting her breathe at home has been a challenge. It has been frightening for everyone involved but there has been no solution.

City Attorney Zafferano said staff will have a discussion amongst themselves and can bring any items forward to the City Council.

Olga Ragdon, Foster City spoke about how hard it is on the parents as well as the child. She asked a smoke-free policy be implemented as soon as possible.

Ryan Myrsny, Kains Ave. talked about the Cable company's debt and asked where the money went.

Bob Gordon, San Mateo Tobacco Coalition said he is working to remove tobacco in local pharmacies and shared some of his personal experiences that have dealt with smokers. He asked San Bruno to take part in having a healthy community.

10. CONDUCT OF BUSINESS:

a. Receive Oral Report on the Status of the Crestmoor Neighborhood Street Light Outage Repairs.

Public Services Interim Director Tan gave an overview of what is happening in the Crestmoor area with the light situation.

b. Receive the First Quarter Financial Report as of September 30, 2015, and Adopt Resolution Amending the Fiscal Year 2015-16 Operating and Capital Improvement Program Budgets to Re-Appropriate Fiscal Year 2014-15 Carryover Encumbrances.

Finance Director Kraecht gave an overview of the staff report and asked for questions.

Councilmember Medina said he liked the new format as far as lay-out and information. The two additional columns are of assistance. He said doing the budget and CIP at the same time gave them the notice as well as the format used here as far as the Cable Department situation. He would like to see that continued so they have that information real-time. Where are we at with the cable subcommittee meeting?

City Manager Jackson said there is a tentative date of December 3 for the Cable subcommittee meeting which has not been noticed yet. They anticipate a study session to follow sometime in later December or early January.

Kraecht said it could be much better at year-end regarding cable. The rate increase that went into effect in August is not showing yet and that should make a difference.

Vice Mayor Salazar asked if the 61% circled for public safety is typical of other cities. **Kraecht** it is very typical, public safety in all cities have way more employees.

Councilmember O'Connell commended finance for changing the format.

Councilmember O'Connell introduced the resolution for adoption and passed with a unanimous vote. Mayor Ruane excused with notice.

c. Receive Report on Preparation for El Nino Winter Storm Season.

Deputy Director Burch gave an extensive report on the City's preparations for our El Nino Winter Storm season.

Councilmember Ibarra said he would like to see outreach to the community with residents who are interested in helping.

Councilmember O'Connell said she hopes people will access the check list to be prepared for El Nino. She asked about the County and the pump station and have they been contacted. **Tan** said some work has been done on the pump station.

Councilmember Medina said he understood the JPB are going to take the lead and he wants to be sure the pumps work. He expressed his concern.

Vice Mayor Salazar asked how the fliers will be made available. **Tan** said they will be at City Hall, the Community Services Department at the Rec Center, as well as on the City's website, most likely on the main page.

Vice Mayor Salazar asked if we have a mechanism to feed into the SMC alert. **City Manager Jackson** said yes.

Councilmember O’Connell suggested fliers be made available at the library and senior center.

Councilmember Ibarra added fliers be sent to the chamber and business owners

d. Resolution to Approve: 1) Appointment of an Interim Fire Chief Pursuant to California Government Code Section 21221(h) and, 2) Appointment of an Interim Battalion Chief Pursuant to California Government Code Section 21221(h).

City Manager Jackson gave the background on San Bruno’s fire service. **Assistant City Manager Yuki** gave the PERS rules regarding hiring a retiree.

Councilmember Ibarra said this can only be done once. He asked about the savings and if it includes that vehicle. **City Manager Jackson** concurred.

Councilmember Medina introduced the resolution appointing an interim Fire Chief and passed with a unanimous vote, Mayor Ruane excused with notice.

Councilmember Medina introduced the resolution appointing an Interim Battalion Chief and passed with a unanimous vote, Mayor Ruane excused with notice.

e. Adopt Resolution Authorizing Acceptance of a Technical Assistance Grant from the Federal Pipeline and Hazardous Materials Safety Administration for Pipeline Safety Advocacy Initiatives in the Amount of \$90,000 and Authorizing the City Manager to Execute a Contract with the Pipeline Safety Coalition in the Amount of \$35,000 for Grant Administration.

City Manager Jackson gave an overview of the staff report and asked for questions.

Councilmember Ibarra expressed his concern that every City participate in some manner and that there be a whole global outreach. He asked for the City Manager’s opinion. **City Manager Jackson** said this is one of the issues the Mayor’s Council on pipeline safety has taken as part of its program to encourage the participation and interest of local elected officials. To date, the primary outreach has been to communities across the nation who have experienced similar serious incidents related to pipelines.

Councilmember O’Connell introduced the resolution for adoption and passed with a unanimous vote, Mayor Ruane excused with notice.

11. REPORT OF COMMISSIONS, BOARDS & COMMITTEES:

Receive Annual Report from the Parks and Recreation Commission (moved to follow Item 8.)

12. COMMENTS FROM COUNCIL MEMBERS:

Councilmember Ibarra commended the Vice Mayor on his performance as Mayor. He said it has been an honor and privilege to spend the last six years with Michael on the Council. He said he brought a different perspective on many issues and was a real nice guy.

Councilmember Ibarra said there was a staff member who left and he was responsible for the parking issue on the north part of the City and he asked for an update on any types of changes or community engagement.

Councilmember Ibarra said he would like an update on his proposal to provide a gate back at City Park leading back to Beckner Shelter. He asked why it should be opened to the public in the evening.

Councilmember O’Connell said a sad goodbye and she hoped Michael would be an active member of the public.

Councilmember Medina on October 27 he asked for a list of those employees that served on the web-site committee. He also said there was a very nice report from Dee Kranitz and he asked that the contents be written down so they can be referenced.

Councilmember Medina said he was thankful to staff.

Councilmember Medina said he would like a subcommittee of the Council to have policy and direction to recognize our employees. He said he didn’t know if we have a clear structure in place, but he was asking just that.

Councilmember Medina thanked the honorable Michael Salazar who was appointed unanimously to the Council. On the heels of the explosion, you stepped in and helped all. He said Michael has added a great respect and professionalism to this body.

Vice Mayor Salazar said maybe some direction could come back to the Council regarding tobacco no later than January.

Vice Mayor Salazar thanked all of Council and the Mayor for this opportunity.

13. CLOSED SESSION:

14. ADJOURNMENT:

Vice Mayor Salazar closed the meeting at 8:40 p.m. The next regular City Council Meeting will be held on December 8, 2015 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the City Council Meeting of
December 8, 2015


Carol Bonner, City Clerk


Michael Salazar, Vice Mayor