



“The City With a Heart”

Jim Ruane, Mayor
Michael Salazar, Vice Mayor
Ken Ibarra, Councilmember
Rico E. Medina, Councilmember
Irene O'Connell, Councilmember

MINUTES (AMENDED 11-9-15)

SAN BRUNO CITY COUNCIL

November 10, 2015

7:00 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on November 10, 2015 at San Bruno's Senior Center, 1555 Crystal Springs Road, San Bruno, CA. The meeting was called to order at 7:00 p.m. **Mayor Ruane** thanked the garden club for the flower arrangement.

2. ROLL CALL:

Presiding was Mayor Ruane, Councilmembers Ibarra, Medina and O'Connell and Vice Mayor Salazar. **Police Officer Hoyer** led the pledge of allegiance. Recording by City Clerk Bonner.

3. ANNOUNCEMENTS:

a. **Mayor Ruane** announced the Newly Elected City Councilmembers will be installed into Office at the Regular City Council Meeting on December 8, 2015 at 7:00 p.m. at the San Bruno Senior Center.

b. **Mayor Ruane** said The Annual Tree Lighting Event will be held on December 3, 2015 at 5:30 p.m. at the Veterans Memorial Recreation Center.

c. **Mayor Ruane** gave a reminder that there will be no City Council Meeting on December 22, 2015.

4. PRESENTATIONS:

Mayor Ruane Presented 25-Year Services Awards to Police Department Lieutenant Tim Mahon and Public Services Department Wastewater Service Manager Dennis Bosch. He gave the background of each recipient and they in turn thanked the City and introduced and acknowledged members of their families and friends.

5. REVIEW OF AGENDA: Mayor Ruane moved Item 10.b. to follow Item 10.a.

6. APPROVAL OF MINUTES: Special Council Meeting of October 27, 2015 and Regular Council Meeting of October 27, 2015, approved as submitted.

7. CONSENT CALENDAR:

a. **Approve:** Accounts Payable of October 26, 2015.

b. **Approve:** Payroll of October 9, 2015.

c. **Accept:** Reconciliation of General Ledger to Bank Reports and the Investment Reports Dated September 30, 2015.

d. **Adopt:** Resolution Accepting the Pressure Regulating Stations on SFPUC Service Connections Project as Complete, Authorizing the Filing of a Notice of Completion with the San Mateo County Recorder's Office, and Authorizing Release of the Construction Contract Retention in the Amount of \$35,677.

e. **Adopt:** Resolution Authorizing the Purchase of Cable Television Equipment in the Amount of \$95,000 to Replace Video on Demand Server.

f. **Adopt:** Resolution Authorizing Out-of-State Travel for City Manager and City Councilmember Attendance at the Pipeline Safety Trust Annual Conference.

Vice Mayor Salazar pulled Item e.

M/S O'Connell/Ibarra to approve the remainder of the Consent Calendar and passed with all ayes.

Vice Mayor Salazar said his first concern around this item was the cost which seemed expensive for a server; however, after speaking with staff he found this was part of a larger system. He also questioned the popularity of video on demand now that people can streamline so many different sources. He said after staff provided some figures, it looks like we are still generating enough money where this would pay for itself. He said since our clients are declining, he wanted to make sure we are meticulous in the investments that are made in making a distinction between television and internet and hope those investments reflect the ongoing demand from the customers.

City Manager Jackson said all expenditures are carefully evaluated with an eye to make sure that the infrastructures remains viable and capable to serve the customers we have and to continue the efforts to grow the subscriber base. She said as part of the analysis that was previously requested, there has been an increasing demand within the community having to do with the need to deploy new technology to better meet the demand for faster internet speeds with a larger capacity. They are looking into entrance in their service area into multi-family dwellings such as Shelter Creek.

Councilmember Medina asked when that would come forward. **City Manager Jackson** said it is their intent to meet with the subcommittee by the first part of December. Hopefully they will be able to have a full council study by the end of the year, if not the first of the year.

M/S Salazar/Medina to approve Item d. and passed with all ayes.

8. **PUBLIC HEARING:** None.

9. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:**

Jeffrey Tong talked about the need for high speed internet.

10. **CONDUCT OF BUSINESS:**

b. Adopt Resolutions:

- Approving the San Bruno Community Foundation's Grant Policy;
- Approving Amendments to the San Bruno Community Foundation 2015-16 Budget;
- Approving Restated Articles of Incorporation; and
- Appointing Three Board Members for Four-Year Terms.
- Receive Report and Provide Direction Regarding Near-Term Project Concepts.

City Attorney Zafferano reviewed the staff report and gave an overview of the previous decisions made by the Council.

Executive Director Hatamiya explained the Foundation's Grant Making policy. She said at the conclusion of their community listening campaign, they heard from more than 1,000 San Bruno community members. From this campaign a committee was formed to develop the program strategy framework which will serve as a guiding document for accomplishing the Foundation's mission. It includes four main sections: (1) purpose, vision, mission; (2) guiding principles; (3) funding criteria, and (4) program categories: The "Three Bucket" approach.

Councilmember Ibarra asked the general response to grant making and the Foundation's programs at their last meeting. **Hatamiya** said this was approved in October for the overall framework that was presented. She said the study session that Councilmember Ibarra attended was an examination of the life-span of the foundation and how much of the funds they want to spend immediately or in the short term on some of the larger capital projects and what portion of the restitution funds they might want to set aside in an endowment where the funds would be invested with a long-term investment strategy and the investment income would be used to fund operations and programs.

Councilmember Ibarra said the second bucket is the one that the entire community can be a part of. He asked what sort of feedback has the Foundation received from that. **Hatamiya** said people are supportive of using these funds or some portion to invest in our community's local organizations. She said she would be talking about the establishment of that program.

City Attorney Zafferano said there are four resolutions to be adopted. He pointed out the directors that are currently up for appointment are Dr. Regina Stanback Stroud, Pat Bohm and Frank Hedley who all want to continue.

Councilmember Ibarra introduced the resolution approving the San Bruno Community Foundation's Grant Policy and approved with a unanimous vote.

Councilmember O'Connell introduced the resolution approving amendments to the San Bruno Community Foundation 2015-16 Budget and passed with a unanimous vote.

Councilmember Ibarra introduced the resolution approving restated Articles of Incorporation and passed with a unanimous vote.

Vice Mayor Salazar introduced the resolution appointing the three Board Members for Four-Year Terms (Stanback Stroud, Bohm and Hedley) and passed with a unanimous vote.

Mayor Ruane congratulated the **Hatamiya** and the entire Board for the extraordinary job of working together in putting this Foundation together for the community.

City Attorney Zafferano explained the Foundation has discussed and developed six separate project concepts, two foundation run programs, a memorial scholarship and a community grants fund which fall into the second and third buckets of the grant making policy which the Council does not have reserve powers to approve. The four projects that fall in the first bucket of strategic grant making involved the City as a partner. He said three projects came to mind in involving the City as a partner. The first would be projects involving construction on City property. The second is projects that involve City-sponsored programs and the third are projects that involve a significant commitment of City staff time to either implement or maintain.

City Attorney Zafferano asked what circumstances would the City be involved as a partner and for tonight's purposes, the staff would be interested in getting direction from Council as to whether the City Council is interested in further exploring the particular project and working cooperatively with the Foundation to develop a process, returning to the City Council with additional information.

They are not looking for direction to approve any of these things, just a direction to do more research on a particular project so they can come back and give more information.

Hatamiya said the community and the Foundation members believe it is in the best interest to begin with some small projects that can be accomplished in a shorter time frame. Determining factors included high visibility, relatively low cost, responsiveness to the things heard from the community, clear examples of their program strategy and taking into account geographic considerations in the City. She said it is the hope the Board will come back to the City in early 2016 with proposals for consideration and approval. She there are two proposals which can be run by the Foundation, the first would be a memorial scholarship program for post-secondary San Bruno Students in honor of the Crestmoor neighborhood, the second would be to establish a community grants fund.

Hatamiya said the Board has been asked to consider four potential partnerships with the City, 1) a comprehensive facilities master plan; 2) sponsoring Community Day in the Park; 3) installing lighted crosswalks; 4) development of a community park. She said they would need direction from the City for each item before proceeding with further discussion and analysis.

Councilmember O'Connell asked scholarships not be limited to high school students but to extend to junior college students as well.

Councilmember Ibarra said he thought it was very clear what the community wants and asked that a consultant not have a free-for-all with all the facilities as we know where to focus and give that consultant that direction.

City Attorney Zafferano asked Council for direction.

Streamline, not bog the process down, lighted sidewalks and wider walkways could have grant opportunities. Community day of sponsorship. Leslie said to partner.

a. Receive Report on Crestmoor 1 Neighborhood Streetlight Outage and Provide Direction to Develop Options for Temporary and Permanent Solutions.

Street Storm Management Chapman gave an overview of the status of the situation.

Public Services Director Tan gave further information regarding the outage.

City Manager Jackson said they are seeking Council approval to increase the City Manager expenditure authority to address this issue to as much as \$100,000. She said adding an item to the agenda cannot be acted on without Council taking an unusual step of adding it by emergency action to the agenda tonight.

City Attorney Zafferano said the Brown Act does allow the City Council to put an item on the agenda for discussion. He said there are two findings that need to be made, 1) a need for immediate action and 2) the need for that action arose after the agenda was posted. He said based on what has been heard, the City Council can take these actions if they so wish. If Council wishes to add this item to the agenda for further discussion right now, that staff would entertain a motion to place it on the agenda and if there are four affirmative votes in favor of that motion then it would be placed on the agenda for further discussion.

Councilmember Ibarra understood this to be a temporary measure.

M/S Salazar/Ibarra to make a motion to bring this for further discussion and passed with all ayes.

Vice Mayor Salazar said maybe we should look into what the neighborhood needs, and find out what the neighborhood would like, then look into the other solutions. He said we don't want to inconvenience them, we want to help them.

Councilmember O'Connell asked if solar energy has been considered. Mayor Ruane said he believed that was what we are going to do, find out what can be done on a temporary basis and then on a permanent basis in the long run. **City Manager Jackson** said they certainly can explore the solar further.

Scott Hart, PG&E said they are totally on board and committed to working with staff to find viable solutions.

M/S Ibarra/O'Connell to authorize expenditures not to exceed \$100,000. and passed with all ayes.

b. Adopt Resolution Accepting Amendments to the California Fire Assistance Agreement Regarding Responders to Emergency Incidents.

Councilmember O'Connell introduced the resolution for adoption and passed with a unanimous vote.

11. REPORT OF COMMISSIONS, BOARDS & COMMITTEES:

12. COMMENTS FROM COUNCIL MEMBERS:

13. CLOSED SESSION:

14. ADJOURNMENT:

Mayor Ruane closed the meeting at 8:40 p.m. The next regular City Council Meeting will be held on November 24, 2015 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the City Council Meeting of
November 24, 2015



Carol Bonner, City Clerk



Jim Ruane, Mayor