



“The City With a Heart”

Jim Ruane, Mayor
Marty Medina, Vice Mayor
Ken Ibarra, Councilmember
Rico E. Medina, Councilmember
Irene O'Connell, Councilmember

AGENDA – SPECIAL MEETING CLOSED SESSION SAN BRUNO CITY COUNCIL

May 24, 2016

6:15 p.m.

Meeting Location: San Bruno Senior Center, 1555 Crystal Springs Road, San Bruno, CA

City Council meetings are conducted in accordance with Roberts Rules of Order Newly Revised and City Council Rules of Procedure. You may address any agenda item by standing at the microphone until recognized by the Council. All regular Council meetings are recorded and televised on CATV Channel 1 and replayed the following Thursday, at 2:00 pm. You may listen to recordings in the City Clerk's Office, purchase CD's, access our web site at www.sanbruno.ca.gov or check out copies at the Library. We welcome your participation. In compliance with the Americans with Disabilities Act, individuals requiring reasonable accommodations or appropriate alternative formats for notices, agendas and records for this meeting should notify us 48 hours prior to meeting. Please call the City Clerk's Office 650-616-7058.

1. CALL TO ORDER:

2. ROLL CALL/PLEDGE OF ALLEGIANCE:

3. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: Individuals allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask the City Clerk to request that the Council consider your comments earlier. It is the Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Council from discussing or acting upon any matter not agendized pursuant to State Law.

4. CLOSED SESSION:

Conference with Legal Counsel—Anticipated Litigation: Significant Exposure to Litigation pursuant to Government Code section 54956.9(d)(2): One Case

5. ADJOURNMENT:

The next regular City Council Meeting will be held on May 24, 2016 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.



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AGENDA

SAN BRUNO CITY COUNCIL

May 24, 2016

7:00 p.m.

Meeting Location: San Bruno Senior Center, 1555 Crystal Springs Road, San Bruno, CA

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1. CALL TO ORDER:

2. ROLL CALL/PLEDGE OF ALLEGIANCE:

3. ANNOUNCEMENTS:

- a. The 76th Annual Posy Parade and the Community Day in the Park will take place on Sunday, June 5, 2016. Ride wristbands are available for purchase at City Hall and the Recreation Center, \$10.00 per band with advance purchase and \$20.00 band on the day of the event.
- b. The City Council will hold Budget Study Sessions to review the proposed FY 2016-17 Operating Budget and the Proposed FY 2016-17 to 2020-2021 Capital Improvement Program beginning at 6:00 p.m. on June 8 and June 15 at City Hall.
- c. A group of local veterans will host a Journey for Change at the Golden Gate National Cemetery on Saturday, May 28, 2016 at 3:30 p.m. Journey for Change is a group walking from Santa Cruz to Sacramento to bring awareness and open discussion to prevent veteran suicide.

4. PRESENTATIONS:

Receive Presentation on San Bruno Public Library’s Summer Reading Program.

5. REVIEW OF AGENDA:

6. APPROVAL OF MINUTES: Special Closed Session of May 10, 2016 and Regular Council Meeting of May 10, 2016.

7. CONSENT CALENDAR: All items are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion, unless requested.

- a. **Approve:** Accounts Payable of May 9, 2016.
- b. **Approve:** Payroll of May 6, 2016.
- c. **Waive:** Second Reading, and Adopt Ordinance Imposing a 1.82% Rate Increase for Recology San Bruno Garbage and Recycling Services to be Effective July 1, 2016.

- d. **Adopt:** Resolution Authorizing the City Manager, on Behalf of the City of San Bruno, to Submit Applications for CalRecycle Payment Programs and Related Authorizations.
- e. **Adopt:** Resolution Rejecting All Bids and Authorizing the Re-Advertisement of Bid for the Crestmoor Neighborhood Phase IV Street Improvement Project.

8. PUBLIC HEARING:

- 9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** Individuals allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask the City Clerk to request that the Council consider your comments earlier. It is the Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Council from discussing or acting upon any matter not agendized pursuant to State Law.

10. CONDUCT OF BUSINESS:

- a. Adopt Resolution Authorizing the Purchase of Fiber to the Home (FTTH) Equipment in the Amount of \$681,230 and Authorizing the City Manager to Execute a Contract with Communications Network Resources in the Amount of \$288,600 for Installation of FTTH Equipment at the Shelter Creek Condominium Complex, and Approving a Loan in the Amount of up to \$1,170,000 from the General Fund Reserve to the Cable Fund.
- b. Adopt Resolution Approving Cable Television Service Rates Effective July 1, 2016 and Amending the Cable Television Low Income Rate Policy.
- c. Adopt Resolution Authorizing the City Manager to Execute a Construction Contract with Pacific States Environmental Contractors, Inc. for the 324 Florida Avenue Site Remediation Project in the Amount of \$358,925, Approving a Construction Contingency of \$71,785, Approving a Total Construction Budget in the Amount of \$430,710 and Appropriating \$165,000 from the General Fund Capital Reserve Fund.
- d. Adopt Resolution Authorizing the City Manager to Execute a Construction Contract with Green Growth Industries, Inc. for the Huntington Avenue Landscape Improvement Project in the Amount of \$107,773, Approving a Construction Contingency of \$17,000, Approving a Total Budget in the Amount of \$141,773, and Appropriating \$18,773 from Measure A Funds.

11. REPORT OF COMMISSIONS, BOARDS & COMMITTEES:

12. COMMENTS FROM COUNCIL MEMBERS:

13. CLOSED SESSION:

Public Employee Performance Evaluation pursuant to Government Code section 54957: City Attorney.

14. ADJOURNMENT:

The next regular City Council Meeting will be held on June 14, 2016 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.



“The City With a Heart”

Jim Ruane, Mayor
Marty Medina, Vice Mayor
Ken Ibarra, Councilmember
Rico E. Medina, Councilmember
Irene O’Connell, Councilmember

MINUTES
SAN BRUNO CITY COUNCIL
May 10, 2016
6:00 p.m.

1. **CALL TO ORDER: THIS IS TO CERTIFY THAT** the San Bruno City Council met on May 10, 2016 at San Bruno’s Senior Center, 1555 Crystal Springs Road, San Bruno, CA. A well-attended Reception Honoring Employees with Service Awards took place at 6:30 p.m. The Council meeting was called to order at 6:00 p.m.
2. **ROLL CALL:** Presiding was Mayor Ruane, Vice Mayor Marty Medina, Councilmembers Ibarra, Rico Medina and O’Connell.
3. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** None.
4. **CLOSED SESSION:**
Mayor Ruane said they would be going into closed session with no reportable action. Conference with Legal Counsel—Existing Litigation pursuant to Government Code Section 54956.9(d)(1): Evans v. City of San Bruno.

5. ADJOURNMENT:
Mayor Ruane closed the meeting at 6:30 p.m. The next regular City Council Meeting will be held on May 10, 2016 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the City Council Meeting of
May 24, 2016

Carol Bonner, City Clerk

Jim Ruane, Mayor



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**MINUTES
SAN BRUNO CITY COUNCIL**

May 10, 2016

7:00 p.m.

**6:30 p.m. Reception Honoring of Employees for
25, 30 and 35 Years of Service**

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on May 10, 2016 at San Bruno’s Senior Center, 1555 Crystal Springs Road, San Bruno, CA. A well-attended Reception Honoring Employees with Service Awards took place at 6:30 p.m. The Council meeting was called to order at 7:00 p.m. **Mayor Ruane** thanked the garden club for the flower arrangement.

2. ROLL CALL/PLEDGE OF ALLEGIANCE:

Presiding was Mayor Ruane, Vice Mayor Marty Medina, Councilmembers Ibarra, Rico Medina and O’Connell. **Recology Manager Pinochi** led the pledge of allegiance. Recording by City Clerk Bonner.

3. ANNOUNCEMENTS:

Mayor Ruane announced:

- a. The 76th Annual Posy Parade and the Community Day in the Park will take place on Sunday, June 5, 2016.
- b. The City Council will hold Budget Study Sessions to review the proposed FY 2016-17 Operating Budget and the Proposed FY 2016-17 to 2020-2021 Capital Improvement Program beginning at 6:00 p.m. on June 8 and June 15 at City Hall.
- c. The Society of Western Artists will be presenting an International Baccalaureate show hosted by the San Bruno Historical Culture and Arts Commission May 6 through May 14 at the Society of Western Artists Fine Art Center, 527 San Mateo Avenue, San Bruno, open daily from 11:00 a.m. to 3:00 p.m. except for Sunday and Saturday, May 14th from 1:00 – 2:30 p.m. the Commission will provide a reception with an awards presentation. Further information can be provided by Judy Puccini, (650) 737-6084.

4. PRESENTATIONS:

Mayor Ruane presented the following:

- a. A Proclamation for Police Week, May 15 through May 21, 2016 which was received by **Police Chief Barberini** who handed it over to **Support Service Officer Sherry Campbell** who thanked the City. She invited everyone to come out for Police Recognition Day this Saturday at Tanforan from 10:00 a.m. to 9:00 p.m. She said there will be canine demonstrations and a couple of children’s book readings.
- b. A Proclamation for National Public Works Week Proclamation, May 15 through May

21, 2016 which was presented to Deputy Director Burch who thanked the City. He invited Council and everyone to celebrate Public Works Week on Wednesday, May 18 from 11:00 a.m. to 2:00 p.m.

c. A 25 year Service Award presented by **Vice Mayor Marty Medina** to **Police Lieutenant Troy Fry** who introduced his family and thanked the Council and City.

d. A 30 year Service Award to **Fire Captain David Davis** and a 30 year Service Award to **Pump Mechanic Kenneth Hall** were awarded to both of them but they were unable to make it to the meeting. **Fire Chief Downing** and **Deputy Director Burch** accepted both awards. A 30 year service award presented by **Councilmember O'Connell** to **Dave Cresta** who introduced his family and thanked the Council and the City.

e. A 35 year Service Award presented by **Rico Medina** to Cable Technician Eddie Fonseca who introduced his family and thanked the Council and staff.

City Manager Jackson announced that Jimmy Tan has been appointed Public Services Director.

5. REVIEW OF AGENDA: No changes.

6. APPROVAL OF MINUTES: Special Study Session of April 26, 2016 and Regular Council Meeting of April 26, 2016, approved as submitted.

7. CONSENT CALENDAR:

a. **Approve:** Accounts Payable of April 26 and May 2, 2016.

b. **Approve:** Payroll of April 22, 2016.

c. **Accept:** Reconciliation of General Ledger to Bank Reports and the Investment Reports Dated March, 2016.

d. **Adopt:** Resolution Authorizing Temporary Road Closure of Various Streets in Conjunction with the 76th Annual Posy Parade and 3rd Annual Community Day in the Park and Authorizing Use of City Park Baseball Fields and Police Department Assistance with Traffic Control for the Lions Club 76th Annual Posy Parade.

Councilmember Ibarra asked to pull Item d.

M/S Marty Medina/O'Connell to approve the balance of the Consent Calendar and passed with all ayes.

Councilmember Ibarra said the Posy Parade will be earlier this year – it will start at 11:00 a.m.

M/S Ibarra/Medina to approve and passed with all ayes.

8. PUBLIC HEARING:

Hold Public Hearing, Waive First Reading, and Introduce Ordinance Imposing a 1.82% Rate Increase for Recology San Bruno Garbage and Recycling Services to be Effective July 1, 2016 as Presented in the Notice of Proposed Garbage and Recycling Rate Increase Mailed to All Property Owners.

Finance Director Kraecht gave an overview of the staff report and asked for questions.

Recology General Manager Pinochi invited the public and the residents of San Bruno to their compost give away which is this Saturday from 8:00 a.m. to noon at Beckner Shelter (bring your own bucket.) She shared what has been done as far as composting is concerned by Peninsula Place and Shelter Creek as well as Artichoke Joe's and BJ's.

Councilmember Ibarra asked how the does that help with regular garbage and how does that make me feel good. **Pinochi** said it helps with the overall diversion for the City of San Bruno and it shows San Bruno really cares about their environment.

Councilmember Rico Medina asked why we don't offer a discount to 20 gallon totes. He asked it be looked into. **Pinochi** said they will work with staff.

Councilmember Rico Medina suggested we put out the information to show a comparison to other cities. Communicate with the residences what we are trying to do to curtail costs. He said the more information the better they will understand.

Vice Mayor Marty Medina talked about those who would like to have a can every other week. A way for those who compost or use very little garbage to share with a neighbor. **Pinochi** said there is still a cost to pick up the recycling as well as the composting. The 20 gallon tote was introduced to be used by those who do compost. She said they plan to go through the list and see if they can reduce any of those people to a 20 gallon toter.

Councilmember Medina brought up Shelter Creek and Peninsula Place and asked what had been done there to answer their requests. **Pinochi** said a debris box is delivered, when needed, for the bulk items with no additional costs. Costs have been taken away from them for their landscaping so the green waste is picked up at no additional charge.

Councilmember Medina asked if there isn't a legality that requires weekly pick up. **City Attorney Zafferano** said there is an ordinance that citizens cannot opt out.

Councilmember O'Connell asked how many more residents are using organic. **Pinochi** said it is difficult to rate participation.

Mayor Ruane asked where we are as a City. **Pinochi** said there might be some pilots. He asked the garbage at the park be looked at.

Vice Mayor Marty Medina said every year the rates go up and in 2019 there will be an extension of that contract. The chart shows San Bruno in the middle of what the rates will be. He said there are two reasons why he is going to vote no for this; one, he feels our public is being hit right and left, whether it is water, sewer or garbage; secondly, he requested a copy of a financial analysis when this first came up and there was some proprietary information; however, he said it is now available for us to review.

Mayor Ruane opened the Public Hearing.

Deborah Geniali, Hazel Ave. said her 20 gallon toter has an angle inside that prohibits filling the garbage can fully.

M/S Ibarra/Rico Medina to close the public hearing and passed with all ayes.

M/S Rico Medina/Ibarra to waive the first reading and passed with all ayes.

Councilmember Ibarra introduced the ordinance and passed with four ayes, Councilmembers O'Connell, Rico Medina, Ibarra and Mayor Ruane and one no – Vice Mayor Marty Medina.

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: None.

10. CONDUCT OF BUSINESS:

a. Appoint Citizens to Fill Vacancies on the Parks and Recreation Commission and the Bicycle and Pedestrian Advisory Committee.

City Manager Jackson and **Councilmember Ibarra** encouraged the public to come out in October to apply to be on the City's Boards and Commissions.

Councilmember Rico Medina nominated Charlene Smith and passed with all ayes.

Vice Mayor Rico Medina nominated Malcolm Robinson, seconded by **Ken Ibarra** and passed with all ayes.

Councilmember O'Connell pointed out that all the meetings are open to the public.

b. Receive the Third Quarter Financial Report as of March 31, 2016 for the Fiscal Year 2015-16 Operating and Capital Improvement Program Budgets.

Finance Director Kraecht gave an overview of the staff report and asked for questions.

Councilmember Ibarra said it was a very positive report.

Councilmember Rico Medina asked for an update on the monies we have left in the Glenview funds.

c. Adopt Resolution Authorizing the City Manager to Execute a Contract with St. Francis Electric for Traffic Signal Equipment Installation in a Total Amount Not to Exceed \$1,620,196 over Five Years and Appropriating \$60,000 from the General Fund Capital Reserve Fund to Cover the Cost of the 2015-16 Work Program.

Public Services Director Tan and **Fire Chief Downing** gave an overview of the staff report and asked for questions.

Mayor Ruane asked if they are compatible up and down the Peninsula. **Downing** said yes.

Councilmember O'Connell asked if the signals on El Camino are being changed. **City Manager Jackson** said they are already installed.

Mayor Ruane asked if our equipment has to be modified? **Downing** said there would be an update to the vehicles.

Councilmember Rico Medina said since there was a new engine and new truck ordered, would there be new devices for those as well? **Downing** concurred.

Councilmember O'Connell introduced the resolution for adoption and passed with a unanimous vote.

d. Approve Letter of Support for Assembly Bill 2502, Local Inclusionary Housing Policies, introduced by Assembly Member Kevin Mullin.

City Manager Jackson gave an overview of the staff report and asked for questions.

M/S Ibarra/Medina to approve and passed with all ayes.

11. REPORT OF COMMISSIONS, BOARDS & COMMITTEES:

12. COMMENTS FROM COUNCIL MEMBERS:

Councilmember O'Connell thanked the 200 plus volunteers who came out to help with Operation Clean Sweep. There will be a video forthcoming showing how much garbage was picked up.

Vice Mayor Marty Medina said the Rollingwood Bull Dogs will be having their rummage sale/flea market on Saturday May 14th from 9:00 to 3:30. Those interested in renting a space can call (650) 296-6466 and ask for Sameet.

Mayor Ruane said this Friday the Parkside students will be putting on a concert at 4:00 and 7:00 at Parkside Junior High.

Councilmember Ibarra asked for the police to make their announcement.

Chief Barberini said there will be “Tip a Cop” at Chili’s this Thursday from 5 to 9 p.m. 10% of the bill plus tips will be donated to Northern California Special Olympics.

13. CLOSED SESSION:

14. ADJOURNMENT:

Mayor Ruane closed the meeting at 8:28 p.m. The next regular City Council Meeting will be held on May 24, 2016 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the City Council Meeting of
May 24, 2016

Carol Bonner, City Clerk

Jim Ruane, Mayor

05/09/16

CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP

FUND	FUND NAME	AMOUNT
001	GENERAL FUND	\$211,995.35
122	SOLID WASTE/RECYCL.	\$2,823.05
132	AGENCY ON AGING	\$8,534.61
133	RESTRICTED DONATIONS	\$19,875.24
190	DISASTER RECOVERY FUND	\$6,038.86
203	STREET IMPROVE. PROJECTS	\$58,589.61
611	WATER FUND	\$49,295.53
621	STORMWATER FUND	\$2,709.45
631	WASTEWATER FUND	\$526,153.26
641	CABLE TV FUND	\$327,188.14
701	CENTRAL GARAGE	\$6,057.77
702	FACILITY MAINT. FUND	\$22,620.49
703	GENERAL EQUIPMENT REVOLVING	\$49,300.28
707	TECHNOLOGY DEVELOPMENT	\$878.25
711	SELF INSURANCE	\$30,342.38
880	PROJECT DEVELOP. TRUST	\$50.00
TOTAL FOR APPROVAL		\$1,322,452.27

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 4 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 161556 THROUGH 161723 INCLUSIVE, TOTALING IN THE AMOUNT OF \$1,322,452.27 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,


FINANCE DIRECTOR 5/10/16
DATE

T.Q.

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount	
0097044	A. REESE CHRISTOPHERSON	161593	5/9/2016	50.00
0016708	ACOM SOLUTIONS, INC.	161557	5/9/2016	831.00
0016499	ACTION SPORTS	161558	5/9/2016	299.28
0017586	AIR EXCHANGE, INC	161559	5/9/2016	476.74
0001170	AIRGAS USA, LLC	161560	5/9/2016	141.91
0000163	AIRPORT AUTO PARTS INC.	161561	5/9/2016	51.71
0097137	ALERT DOOR SERVICE INC	161562	5/9/2016	1,050.00
0017459	ALL CITY MANAGEMENT SVC.INC.	161563	5/9/2016	1,052.27
0106413	ALLIED 100 LLC	161564	5/9/2016	19,272.75
0096469	ALMADEN PRESS	161565	5/9/2016	1,555.13
0016688	ALPHA TECHNOLOGIES, INC.	161566	5/9/2016	277.95
0102355	AMAZON	161567	5/9/2016	1,940.07
0018746	AMERICAN LIBRARY ASSOCIATION	161568	5/9/2016	130.00
0098069	AMERICAN RIVER COLLEGE(ARC)	161569	5/9/2016	113.00
0001965	ARISTA BUSINESS	161570	5/9/2016	161.69
0014617	AT&T	161571	5/9/2016	15.72
0016123	AT&T	161572	5/9/2016	1,802.26
0017191	AT&T	161573	5/9/2016	850.43
0105649	ATLAS PLUMBING AND ROOTER	161574	5/9/2016	4,500.00
0000345	BAKER & TAYLOR BOOKS	161575	5/9/2016	1,553.88
0018020	BARKER BLUE DIGITAL IMAGING	161576	5/9/2016	3.00
0105373	BAY AREA CLEANING	161577	5/9/2016	2,210.00
0001849	BAY AREA WATER SUPPLY & CONSERVATION AGEN	161703	5/9/2016	396.00
0101767	BELL PLUMBING OF SAN MATEO	161578	5/9/2016	3,700.00
0097725	BILL FRISBIE	161614	5/9/2016	459.00
0017624	BKF ENGINEERS	161581	5/9/2016	5,940.00
0017361	BOETHING TREELAND FARMS, INC.	161582	5/9/2016	153.69
0000378	BROADMOOR LANDSCAPE SUPPLY	161584	5/9/2016	2,821.89
0100237	BULLSEYE PLUMBING	161585	5/9/2016	5,725.00
0103428	C&J ROOFING CO. INC.	161587	5/9/2016	3,090.00
0094705	CACEO	161588	5/9/2016	100.00
0105324	CAINE COMPUTER CONSULTING, LLC	161589	5/9/2016	3,120.00
0106340	CALDWELL COUNTRY CHEVROLET	161590	5/9/2016	48,240.00
0097041	CARMEN VELEZ	161717	5/9/2016	50.00
0100470	CARROT-TOP INDUSTRIES, INC.	161591	5/9/2016	298.79
0017843	CENTRAL COUNTY FIRE DEPT.	161592	5/9/2016	35,916.75
0097865	CHRIS JOHANSSON	161636	5/9/2016	2,500.00
0016324	CINTAS CORPORATION	161594	5/9/2016	583.61
0106048	CIT	161595	5/9/2016	426.88
0000386	CITY OF SOUTH SAN FRANCISCO	161596	5/9/2016	522,043.14
0106423	CRF BUILDERS, INC.	161599	5/9/2016	594.00
0018331	CSG CONSULTANTS INC.	161600	5/9/2016	485.50
0016604	CUMMINS PACIFIC, LLC	161601	5/9/2016	2,329.58
0106160	DANIEL RONCO	161680	5/9/2016	35.10
0018188	DAU PRODUCTS	161602	5/9/2016	478.44
0096447	DEBBIE VERNA	161719	5/9/2016	358.00
0097116	DIANE FIRU	161610	5/9/2016	50.00
0101178	DISCOUNT PLUMBING	161603	5/9/2016	5,000.00
0097030	DON AND JEAN BISAGNO	161580	5/9/2016	50.00
0000198	EBSCO SUBSCRIPTION SVCS.	161604	5/9/2016	32.28
0001646	ECOLAB INC.	161605	5/9/2016	439.49
0106285	EISEN LETUNIC	161606	5/9/2016	47,004.47
0097933	ELENA CORLETTO	161598	5/9/2016	400.00

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount	
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0013714	FIRST NATIONAL BANK	161609	5/9/2016	29,180.17
0001782	FLOWERS ELECTRIC & SVC.CO.INC.	161611	5/9/2016	455.34
0018117	FLYERS ENERGY, LLC	161612	5/9/2016	8,118.47
0102869	FRANCHISE TAX BOARD	161613	5/9/2016	50.00
0014910	G & M AUTO BODY	161615	5/9/2016	5,560.00
0018272	GALE/CENGAGE LEARNING	161616	5/9/2016	35.20
0016876	GAMA TROPHIES AND GIFTS	161617	5/9/2016	32.70
0105960	GARRATT CALLAHAN	161618	5/9/2016	2,146.19
0018155	GEMPLER'S	161619	5/9/2016	311.14
0104771	GILLERAN ENERGY MANAGEMENT SERVICES	161607	5/9/2016	3,828.86
0095666	GLOBAL TELECOM&TECHNOLOGY INC.	161620	5/9/2016	6,277.73
0104135	GLOBAL TRACKING COMMUNICATIONS, INC.	161709	5/9/2016	114.96
0106421	GLORIA MCGINNIS	161652	5/9/2016	49.97
0016154	GOETZ BROTHERS SPORTING GOODS	161621	5/9/2016	86.11
0016969	GOLDEN IDEAS	161622	5/9/2016	271.53
0106373	GRAFFITI PROTECTIVE COATINGS	161624	5/9/2016	14,898.00
0000162	GRAINGER	161625	5/9/2016	6,020.66
0017900	GREAT LAKES DATA SYSTEMS INC	161626	5/9/2016	2,100.00
0095966	GREATAMERICA FINANCIAL SVCS.	161627	5/9/2016	693.65
0096837	GYM DOCTORS	161628	5/9/2016	198.10
0000385	HACH COMPANY	161629	5/9/2016	6,976.69
0017882	HOME BOX OFFICE	161630	5/9/2016	1,952.56
0105378	HOME MAID RAVIOLI COMPANY INC.	161631	5/9/2016	187.80
0097718	ILAISAANE LATAIMUA	161644	5/9/2016	150.00
0097969	INT'L. MUNICIPAL LAWYERS ASSO.	161632	5/9/2016	695.00
0104018	INTERSTATE TRAFFIC CONTROL PRODUCTS,INC.	161710	5/9/2016	228.90
0000836	INTOXIMETERS INC	161633	5/9/2016	208.21
0106425	ISI INVESTMENT, LLC	161634	5/9/2016	1,000.00
0098964	JARVIS,FAY,DOPORTO&GIBSON, LLP	161635	5/9/2016	256.50
0097932	JEFFERSON LUMAQUIN	161650	5/9/2016	150.00
0106426	JILL SUPER	161701	5/9/2016	1,079.16
0000771	JT2 INTEGRATED RESOURCES	161638	5/9/2016	24,536.35
0018376	JT2 INTEGRATED RESOURCES	161639	5/9/2016	5,806.03
0000075	K-119 TOOLS OF CALIFORNIA INC.	161640	5/9/2016	136.25
0018050	KAISER FOUNDATION HEALTH PLAN	161641	5/9/2016	4,505.62
0099732	KATHLEEN MORGAN-CLARK	161655	5/9/2016	1,000.00
0099732	KATHLEEN MORGAN-CLARK	161656	5/9/2016	540.00
0000132	KELLY-MOORE PAINT CO INC.	161642	5/9/2016	68.11
0105945	KERRY BURNS	161586	5/9/2016	236.19
0018498	KONICA MINOLTA	161643	5/9/2016	1,060.28
0103799	LDVALI LLC	161645	5/9/2016	230.10
0018777	LEXISNEXIS RISK DATA MANAGEMENT	161677	5/9/2016	50.00
0104424	LIDIA'S ITALIAN DELICACIES	161646	5/9/2016	3,540.00
0093274	LINDSTROM CO	161647	5/9/2016	2,500.00
0018177	LOWE'S	161649	5/9/2016	87.51
0099968	MADLINE VEGA	161716	5/9/2016	50.00
0099784	MARIA EMILIA RUEDA	161682	5/9/2016	179.00
0106302	MATTHEW JONES	161637	5/9/2016	6,265.00
0102770	METLIFE	161653	5/9/2016	350.46
0106216	MICHAEL CLARKE	161597	5/9/2016	125.00
0097635	MICHELLE BEZZINA-CARCACHE	161579	5/9/2016	756.00
0016863	MIDWEST TAPE, LLC	161654	5/9/2016	45.31

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Vendor Code & Name	Check #	Check Date	Amount
0105925 MONICA WALKER	161720	5/9/2016	200.00
0000357 NATIONAL CABLE TV CO-OP, INC.	161657	5/9/2016	268,665.97
0105238 NORTHERN SERVICES INC.	161658	5/9/2016	8,967.67
0092263 OFFICE DEPOT INC	161660	5/9/2016	1,481.38
0097567 ONE HOUR DRY CLEANING	161661	5/9/2016	154.90
0001292 ORCHARD BUSINESS/SYNCB	161662	5/9/2016	1,022.88
0000012 PACIFIC GAS & ELECTRIC	161663	5/9/2016	7,390.08
0000101 PACIFIC NURSERIES	161664	5/9/2016	348.80
0103947 PACIFIC SKYLINE COUNCIL	161665	5/9/2016	132.00
0095416 PATRICK MAY	161651	5/9/2016	50.00
0106360 PAUL M. VELLA	161718	5/9/2016	91.42
0106420 PAULA BRADLEY	161583	5/9/2016	50.00
0106156 PENGUIN RANDOM HOUSE LLC	161666	5/9/2016	65.40
0001154 PENINSULA LIBRARY SYSTEM	161667	5/9/2016	358.00
0015163 PENINSULA SPORTS OFFICIALS ASSOC.INC.	161697	5/9/2016	216.00
0014961 PENINSULA UNIFORMS & EQUIPMENT	161668	5/9/2016	24.05
0018283 PERFORMANCE TOW LLC	161669	5/9/2016	60.00
0103618 PETERSON POWER SYSTEMS, INC.	161670	5/9/2016	7,774.23
0018006 PUPPET ART THEATER CO.	161671	5/9/2016	160.00
0013981 QUILL CORPORATION	161672	5/9/2016	115.62
0000071 R & B COMPANY	161673	5/9/2016	2,580.18
0091044 R.A. METAL PRODUCTS, INC	161674	5/9/2016	123.74
0104548 RENNE SLOAN HOLTZMAN SAKAI LLP	161675	5/9/2016	9,129.50
0097745 RICARDO VASQUEZ GOMEZ	161623	5/9/2016	400.00
0103531 RICOH USA, INC.	161676	5/9/2016	445.43
0096458 RMC WATER AND ENVIRONMENT	161678	5/9/2016	5,502.00
0000022 ROBERT LOUIE	161648	5/9/2016	76.70
0096772 ROBERT MIGUEL	161679	5/9/2016	372.23
0016213 ROZZI REPRODUCTION&SUPPLY INC.	161681	5/9/2016	1,563.17
0093107 SAN MATEO COUNTY CLERK	161683	5/9/2016	33,587.93
0093465 SAN MATEO COUNTY SHERIFF	161684	5/9/2016	848.00
0093465 SAN MATEO COUNTY SHERIFF	161685	5/9/2016	450.00
0099047 SAN MATEO CTY SHERIFF'S OFFICE	161686	5/9/2016	400.00
0018597 SAN MATEO DAILY JOURNAL	161687	5/9/2016	1,332.00
0017145 SAN MATEO LAWN MOWER SHOP	161688	5/9/2016	253.67
0106354 SEWER RAT PLUMBING	161690	5/9/2016	1,000.00
0097890 SF UNDERGROUND, INC.	161691	5/9/2016	3,000.00
0102917 SFPUC FINANCIAL SERVICES	161692	5/9/2016	2,494.00
0101667 SHELL DOOR SERVICE	161693	5/9/2016	295.71
0098030 SHRED-IT USA	161694	5/9/2016	1,192.80
0105745 SMELLY MEL'S PLUMBING	161695	5/9/2016	5,500.00
0017508 SOUTH CITY LUMBER AND SUPPLY	161696	5/9/2016	25.02
0097079 SPRINT	161698	5/9/2016	79.98
0106231 STANTEC CONSULTING SERVICES	161699	5/9/2016	2,025.00
0105796 SUNRISE FOOD DISTRIBUTOR INC.	161700	5/9/2016	478.80
0017016 SUPERCO SPECIALTY PRODUCTS	161702	5/9/2016	868.56
0017802 SUPPLYWORKS	161704	5/9/2016	3,115.80
0017802 SUPPLYWORKS	161705	5/9/2016	2,186.19
0097308 TECHNOLOGY UNLIMITED INC.	161706	5/9/2016	382.00
0018275 THE REGENTS OF THE UNIVERSITY OF CA	161659	5/9/2016	232.43
0000036 THOMSON WEST	161707	5/9/2016	189.69
0018898 TJKM TRANSPORTATION CONSULTANT	161708	5/9/2016	2,987.14
0000665 TSQ SOLUTIONS INC.	161711	5/9/2016	325.00
0001362 TV GUIDE MAGAZINE, LLC	161712	5/9/2016	150.66

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<u>Vendor Code & Name</u>	<u>Check #</u>	<u>Check Date</u>	<u>Amount</u>
0106424 UNITED FIELD REMODELING	161713	5/9/2016	1,000.00
0102744 UNIVERSAL BUILDING SERVICES	161714	5/9/2016	163.00
0102865 UNIVERSAL SERVICE ADMINISTRATIVE CO.	161689	5/9/2016	5,548.76
0102988 VANTAGEPOINT TRANSFER AGENTS	161715	5/9/2016	11,173.47
0104233 WAVE	161721	5/9/2016	8,822.50
0104660 WEST YOST ASSOCIATES, INC.	161722	5/9/2016	6,027.00
0104033 ZCORUM, INC.	161723	5/9/2016	28,166.60
		GrandTotal:	1,322,452.27
		Total count:	168

05/16/16

CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP

FUND	FUND NAME	AMOUNT
001	GENERAL FUND	\$125,645.42
003	ONE-TIME REVENUE	\$2,500.00
122	SOLID WASTE/RECYCL.	\$336.00
132	AGENCY ON AGING	\$2,129.00
133	RESTRICTED DONATIONS	\$730.79
190	DISASTER RECOVERY FUND	\$11,520.00
201	PARKS AND FACILITIES CAPITAL	\$7,930.00
611	WATER FUND	\$34,684.94
621	STORMWATER FUND	\$2,566.62
631	WASTEWATER FUND	\$50,075.53
641	CABLE TV FUND	\$40,656.02
701	CENTRAL GARAGE	\$4,812.71
702	FACILITY MAINT. FUND	\$16,535.92
707	TECHNOLOGY DEVELOPMENT	\$13,816.63
880	PROJECT DEVELOP. TRUST	\$10,796.04
TOTAL FOR APPROVAL		\$324,735.62

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 4 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 161724 THROUGH 161901 INCLUSIVE, TOTALING IN THE AMOUNT OF \$324,735.62 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,

 5/17/16
FINANCE DIRECTOR DATE

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Vendor Code & Name	Check #	Check Date	Amount	
0017770	A-A LOCK & ALARM INC	161724	5/16/2016	130.90
0102485	AARON WONG	161900	5/16/2016	800.00
0104680	ACCESS 24 COMMUNICATIONS INC.	161725	5/16/2016	288.30
0000858	ADECCO EMPLOYMENT SERVICES	161726	5/16/2016	1,747.76
0001170	AIRGAS USA, LLC	161728	5/16/2016	632.09
0000163	AIRPORT AUTO PARTS INC.	161729	5/16/2016	160.49
0106427	AK & COMPANY	161730	5/16/2016	2,500.00
0098901	ALICIA MALONEY	161832	5/16/2016	38.68
0017459	ALL CITY MANAGEMENT SVC.INC.	161731	5/16/2016	2,515.17
0000372	ALLIED SECURITY ALARMS	161732	5/16/2016	495.00
0018976	ALPHA ANALYTICAL LAB. INC.	161733	5/16/2016	204.00
0018746	AMERICAN LIBRARY ASSOCIATION	161734	5/16/2016	500.00
0096700	ANDY'S WHEELS & TIRES	161736	5/16/2016	3,134.66
0106370	ANGEL CARPIO	161756	5/16/2016	1,050.00
0001965	ARISTA BUSINESS	161737	5/16/2016	677.85
0016123	AT&T	161738	5/16/2016	757.68
0102470	B&H PHOTO VIDEO, INC.	161740	5/16/2016	3,974.11
0000345	BAKER & TAYLOR BOOKS	161741	5/16/2016	3,173.55
0017678	BAUER COMPRESSORS INC.	161743	5/16/2016	1,075.00
0015628	BAY AREA TREE CO., INC.	161744	5/16/2016	16,550.00
0018315	BAYSIDE EQUIPMENT COMPANY	161745	5/16/2016	4,000.00
0018688	BEST BEST & KRIEGER LLP	161748	5/16/2016	1,842.59
0106204	BLUE LINE CANINE LLC	161749	5/16/2016	250.00
0097911	BONNIE AMIOT	161735	5/16/2016	75.00
0105908	BRANDON COLAR	161772	5/16/2016	280.00
0000378	BROADMOOR LANDSCAPE SUPPLY	161750	5/16/2016	311.24
0017331	BUDCO INC.	161751	5/16/2016	65.67
0102737	BURKE, WILLIAMS & SORENSEN,LLP	161753	5/16/2016	11,192.04
0096798	BUSINESS PRODUCTS & SUPPLIES	161754	5/16/2016	309.51
0105248	CARLOS FISHBURN	161794	5/16/2016	400.00
0098147	CARMEN BATAN	161742	5/16/2016	91.92
0106430	CARRIE WILCOX, CSR#13200	161757	5/16/2016	60.00
0017679	CDW GOVERNMENT, INC	161758	5/16/2016	917.77
0105785	CELLEBRITE USA, INC.	161759	5/16/2016	3,098.99
0017843	CENTRAL COUNTY FIRE DEPT.	161760	5/16/2016	1,085.98
0098698	CHAOLIANG CHEN	161763	5/16/2016	8.65
0017284	CHEMSEARCHFE	161762	5/16/2016	386.95
0016324	CINTAS CORPORATION	161765	5/16/2016	646.87
0016324	CINTAS CORPORATION	161766	5/16/2016	596.32
0098588	CITY OF BURLINGAME	161767	5/16/2016	500.00
0000227	CITY OF SAN BRUNO	161768	5/16/2016	5,648.32
0106429	CLAMCO	161769	5/16/2016	203.54
0097899	CLAUS SCHAFHALTER	161872	5/16/2016	75.00
0018978	CLEAN HARBORS ENV SERVICES INC	161770	5/16/2016	7,266.84
0000169	COSTA'S / "JUST THINGS"	161774	5/16/2016	32.70
0018331	CSG CONSULTANTS INC.	161777	5/16/2016	16,449.34
0016604	CUMMINS PACIFIC, LLC	161779	5/16/2016	2,890.73
0106160	DANIEL RONCO	161863	5/16/2016	908.70
0106080	DATALINK CORPORATION	161780	5/16/2016	10,274.88
0018188	DAU PRODUCTS	161781	5/16/2016	865.99
0105866	DEKRA-LITE	161782	5/16/2016	401.87
0000197	DEMCO SUPPLY INC.	161783	5/16/2016	13.93
0093479	DEPARTMENT OF JUSTICE	161784	5/16/2016	1,075.00

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Vendor Code & Name	Check #	Check Date	Amount
0097909 DORIS MAEZ	161831	5/16/2016	75.00
0105820 EAST BAY TIRE CO	161786	5/16/2016	148.45
0017300 ENVIRONMENTAL HEALTH FEE	161787	5/16/2016	3,378.00
0106116 EVERBANK COMMERCIAL FINANCE, INC.	161773	5/16/2016	351.05
0018697 EVIDENT	161788	5/16/2016	87.88
0013683 F. FERRANDO & CO.	161789	5/16/2016	4,310.00
0106349 F.A. POLI TRUCKING	161790	5/16/2016	382.50
0106434 FANDANGO RESTAURANT	161791	5/16/2016	767.14
0106348 FAST AGGREGATES PRODUCTS CO.	161792	5/16/2016	1,667.03
0000944 FEDEX	161793	5/16/2016	43.56
0018272 GALE/CENGAGE LEARNING	161795	5/16/2016	107.44
0105960 GARRATT CALLAHAN	161797	5/16/2016	645.05
0104135 GLOBAL TRACKING COMMUNICATIONS, INC.	161886	5/16/2016	304.90
0018864 GMA NETWORK INC.	161799	5/16/2016	2,659.02
0105890 GPPA ARCHITECTS	161800	5/16/2016	750.00
0097634 GRACIA CUELLAR	161778	5/16/2016	8.90
0000162 GRAINGER	161802	5/16/2016	567.84
0096316 GREEN CARPET LANDSCAPING & MAINTENANCE	161820	5/16/2016	1,100.00
0106432 GURUS EDUCATION	161805	5/16/2016	700.70
0095792 HARRISON & BONINI	161806	5/16/2016	1,357.83
0000909 HERTZ EQUIPMENT RENTAL CORP.	161808	5/16/2016	7,398.65
0105378 HOME MAID RAVIOLI COMPANY INC.	161809	5/16/2016	209.30
0103336 HUB INTERNATIONAL SERVICE INC.	161811	5/16/2016	322.20
0015644 INDUSTRIAL WIPER & SUPPLY,INC.	161812	5/16/2016	435.63
0096636 INTERNATIONAL ROADWAY RESEARCH	161813	5/16/2016	4,948.00
0000581 IRVINE & JACHENS INC.	161814	5/16/2016	201.65
0094685 JAMES GIAMBRUNO	161798	5/16/2016	75.00
0098005 JAMES HOWLETT	161810	5/16/2016	68.64
0098202 JENNIFER RIBERO	161862	5/16/2016	89.95
0105987 JIM BURCH	161752	5/16/2016	244.13
0097952 JIMMY MAR	161833	5/16/2016	225.00
0098875 JOHN CLEARY	161771	5/16/2016	75.00
0097499 JUAN OROZCO	161849	5/16/2016	14.22
0000075 K-119 TOOLS OF CALIFORNIA INC.	161815	5/16/2016	2,314.07
0100988 KAREN PERNA	161854	5/16/2016	75.00
0000132 KELLY-MOORE PAINT CO INC.	161817	5/16/2016	272.60
0018326 KEN HALL	161818	5/16/2016	60.00
0098889 KIN WAI LAU	161821	5/16/2016	75.00
0018561 LANCE BAYER	161819	5/16/2016	1,650.00
0101726 LEONID ZEYGERMAKHER	161901	5/16/2016	75.00
0105752 LEVEL 3 COMMUNICATIONS, LLC	161822	5/16/2016	4,527.96
0105034 LFP BROADCASTING, LLC	161823	5/16/2016	26.00
0104424 LIDIA'S ITALIAN DELICACIES	161824	5/16/2016	1,800.00
0095766 LIFE-ASSIST, INC.	161825	5/16/2016	730.79
0106381 LIGHTHOUSE LODGE & COTTAGES	161826	5/16/2016	3,822.56
0098839 LOHIKA SYSTEMS	161827	5/16/2016	43.64
0018177 LOWE'S	161829	5/16/2016	1,081.43
0098867 MARIAN KELLY	161816	5/16/2016	150.00
0104151 MARYBETH BENALLAL-HASSANI	161746	5/16/2016	181.31
0106107 MCGUIRE AND HESTER	161835	5/16/2016	413.47
0016041 METROMOBILE COMMUNICATIONS	161836	5/16/2016	440.25
0092285 MICROMARKETING LLC	161837	5/16/2016	83.92
0016863 MIDWEST TAPE, LLC	161838	5/16/2016	137.07
0095352 MIRIAM GUERRERO	161804	5/16/2016	79.00

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Vendor Code & Name	Check #	Check Date	Amount
0000333 MOSS RUBBER & EQUIP. CORP.	161840	5/16/2016	44.08
0104730 MUNICIPAL EMERGENCY SERVICES	161841	5/16/2016	947.96
0017289 MUNISERVICES, LLC	161842	5/16/2016	1,000.00
0097721 MYRNA BUSWELL	161755	5/16/2016	75.00
0097562 NATALIE GRETT	161803	5/16/2016	10.00
0000357 NATIONAL CABLE TV CO-OP, INC.	161843	5/16/2016	1,432.55
0103301 NHL NETWORK US, LP	161844	5/16/2016	2,285.64
0092263 OFFICE DEPOT INC	161845	5/16/2016	1,564.23
0018284 OFFICEMAX INC.	161846	5/16/2016	73.04
0000210 OLE'S CARBURETOR &ELECTRIC INC	161847	5/16/2016	534.40
0018701 ORKIN PEST CONTROL	161848	5/16/2016	434.06
0098777 OSCAR BENITEZ	161747	5/16/2016	400.00
0016818 OUTDOOR CREATIONS INC	161850	5/16/2016	5,341.00
0000012 PACIFIC GAS & ELECTRIC	161851	5/16/2016	13,628.41
0103900 PACIFIC LIBRARY PARTNERSHIP	161852	5/16/2016	30.00
0106133 PAMELA GRADNEY	161801	5/16/2016	10.40
0100611 PASTOR JIM MOORE	161839	5/16/2016	75.00
0106156 PENGUIN RANDOM HOUSE LLC	161853	5/16/2016	219.63
0015163 PENINSULA SPORTS OFFICIALS ASSOC.INC.	161879	5/16/2016	432.00
0000294 PITNEY BOWES	161855	5/16/2016	2,218.02
0018756 POLLARDWATER	161856	5/16/2016	553.52
0097659 POOYA SOLEIMANY-NEZHADIAN	161878	5/16/2016	54.44
0104869 PURSUIT NORTH	161858	5/16/2016	13,800.75
0000071 R & B COMPANY	161859	5/16/2016	842.08
0106431 R. CHAYO AYON COURT REPORTING SERVICES	161739	5/16/2016	57.50
0091044 R.A. METAL PRODUCTS, INC	161860	5/16/2016	6,827.18
0090749 RED WING SHOE STORE	161861	5/16/2016	593.48
0000022 ROBERT LOUIE	161828	5/16/2016	25.35
0104306 ROOTX	161864	5/16/2016	1,342.60
0018915 ROSE CITY LABEL	161865	5/16/2016	325.00
0013581 ROVI GUIDES, INC.	161866	5/16/2016	10,096.62
0018839 RYAN JOHANSEN	161867	5/16/2016	125.59
0000642 S&P CAPITAL IQ LLC	161868	5/16/2016	400.00
0017432 SAN MATEO COUNTY PUBLIC SAFETY COMMUNICA	161857	5/16/2016	715.55
0013598 SAN MATEO COUNTY SUPERIOR COURT	161776	5/16/2016	357.00
0018597 SAN MATEO DAILY JOURNAL	161870	5/16/2016	336.00
0017145 SAN MATEO LAWN MOWER SHOP	161871	5/16/2016	565.07
0018461 SERRAMONTE FORD, INC.	161873	5/16/2016	680.56
0103732 SFO MEDICAL CLINIC	161874	5/16/2016	1,120.00
0097955 SHAO FU CHEN	161764	5/16/2016	150.00
0104726 SHARPS SOLUTIONS, LLC	161875	5/16/2016	96.00
0098030 SHRED-IT USA	161876	5/16/2016	57.45
0098030 SHRED-IT USA	161877	5/16/2016	47.65
0091419 SOUTH BAY REGIONAL PUBLIC SAFETY TRAINING C	161869	5/16/2016	645.00
0097079 SPRINT	161880	5/16/2016	295.26
0097582 STEPHAN MARSHALL	161834	5/16/2016	270.00
0106422 STONHARD	161881	5/16/2016	6,180.00
0105796 SUNRISE FOOD DISTRIBUTOR INC.	161882	5/16/2016	119.70
0098586 SURESH GANDHI	161796	5/16/2016	450.00
0101086 T-MOBILE	161885	5/16/2016	96.45
0017659 THE CALIFORNIA CHANNEL	161883	5/16/2016	114.78
0097449 THYSSENKRUPP ELEVATOR CORP.	161884	5/16/2016	1,272.81
0098412 TIAN YAO LU	161830	5/16/2016	25.28
0096003 TRACI DOS SANTOS	161785	5/16/2016	305.50

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Vendor Code & Name	Check #	Check Date	Amount
0103095 TUTV	161887	5/16/2016	116.27
0106008 TYLER CHARLES	161761	5/16/2016	275.00
0000019 U.S. POSTMASTER	161888	5/16/2016	3,800.00
0018618 UNITED SITE SERVICES INC.	161889	5/16/2016	194.20
0102744 UNIVERSAL BUILDING SERVICES	161890	5/16/2016	326.00
0105613 UNIVERSAL DEVELOPING INC.	161891	5/16/2016	11,520.00
0099592 UNIVISION COMMUNICATIONS, INC.	161892	5/16/2016	6,184.18
0105133 UTILITY TELECOM, INC.	161893	5/16/2016	837.00
0096757 VERDICTSEARCH	161894	5/16/2016	325.00
0095749 VERIZON WIRELESS	161895	5/16/2016	1,071.86
0106287 WATERWORKS - SOUTH BAY	161896	5/16/2016	475.00
0096421 WEST-LITE SUPPLY CO., INC.	161897	5/16/2016	96.68
0000612 WESTVALLEY CONSTRUCTION CO.INC	161898	5/16/2016	51,789.57
0013841 WITMER-TYSON IMPORTS INC	161899	5/16/2016	640.00
0106433 XIN HE	161807	5/16/2016	2,484.56
0098628 YENIS COTUA	161775	5/16/2016	110.40
0097857 YOLANDA AGUILAR-NAVARRO	161727	5/16/2016	400.00
		GrandTotal:	324,735.62
		Total count:	178



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: May 24, 2016

TO: Honorable Mayor and Members of the City Council

FROM: Angela Kraetsch, Finance Director

SUBJECT: Payroll Approval

City Council approval of the City payroll distributed May 6, 2016 is recommended. The Labor Summary report reflecting the total payroll amount of \$1,520,421.98 for bi-weekly pay period ending May 1, 2016 is attached.

LABOR SUMMARY FOR PAY PERIOD ENDING : MAY 1, 2016

pyLaborDist	05/06/16
Fund: 001 - GENERAL FUND	1,164,325.77
Fund: 121 - FEDERAL STATE GRANTS	2,102.31
Fund: 122 - SOLID WASTE/RECYCL.	2,222.53
Fund: 190 - EMERGENCY DISASTER FUND	14,913.79
Fund: 201 - PARKS AND FACILITIES CAPITAL	253.53
Fund: 203 - STREET IMPROVE. PROJECTS	7,245.30
Fund: 207 - TECHNOLOGY CAPITAL	32.53
Fund: 611 - WATER FUND	84,888.44
Fund: 621 - STORMWATER FUND	12,349.34
Fund: 631 - WASTEWATER FUND	74,085.28
Fund: 641 - CABLE TV FUND	96,836.79
Fund: 701 - CENTRAL GARAGE	12,535.24
Fund: 702 - FACILITY MAINT.FUND	30,079.42
Fund: 707 - TECHNOLOGY DEVELOPMENT	13,569.42
Fund: 711 - SELF INSURANCE	4,982.29
Total	1,520,421.98



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: May 24, 2016

TO: Honorable Mayor and Members of the City Council

FROM: Angela Kraetsch, Finance Director

SUBJECT: Waive Second Reading, and Adopt Ordinance Imposing a 1.82% Rate Increase for Recology San Bruno Garbage and Recycling Services to be Effective July 1, 2016

BACKGROUND

The City's franchise agreement with Recology San Bruno became effective July 1, 1998 and expires on June 30, 2019, with one option to extend to June 30, 2024. According to this agreement, Recology is entitled to annual rate adjustments based on a Detailed Rate Year analysis every three years and an Interim Rate Year analysis which is prepared for the remaining years.

On February 1, 2016 Recology presented a Detailed Rate Year adjustment in accordance with their franchise agreement with the City. The detailed rate calculation includes forecasted costs for labor, vehicles, depreciation, disposal, and other expenses as directed by the franchise agreement. The requested adjustment uses as its base, the audited financial statements for the fiscal year ended September 2015. Various inflation-based indices (Consumer Price Index, Motor Vehicle Index, and national Consumer Price Index) are applied to the audited cost figures to forecast the revenue requirements for fiscal year 2016-17. Recycling revenues are also forecasted and used to offset the higher cost of operations. The net calculation for fiscal year 2016-17 is 1.82%.

At the March 8, 2016 City Council meeting, staff presented the proposed rate increase and the City Council directed staff to proceed with a notification to all property owners of the proposed change in garbage rates. The notification process for the 2016-17 rates was implemented in accordance with the notice and protest provisions of Proposition 218, which established legal requirements for imposing or increasing property-related taxes, assessments, fees, and charges. The written notice of the proposed rates was mailed to all property owners on March 22, 2016 along with the date, time, and location of the May 10, 2016 public hearing.

The City received 16 written responses prior to the May 10, 2016 City Council meeting. Recology San Bruno has contacted the customers that submitted responses and that currently have a 32 gallon toter to assist them in moving down to a 20 gallon toter in order to reduce their costs. During the meeting, the City Council introduced the ordinance on the agenda for adoption and held a public hearing regarding the proposed rate increase. One person commented about the design of the 20 gallon toter and Recology is currently researching whether there are other design options available.

DISCUSSION

Recology has submitted a Detailed Rate Year adjustment totaling 1.82%. Per the franchise agreement, the detailed rate year calculation takes into account all forecasted annual costs of operations (which includes labor, vehicle, other costs, and depreciation expense) and is offset by recycling revenues.

The action for May 24, 2016 includes waiving the second reading and adopting the ordinance which will adjust Recology's garbage rate by 1.82% effective July 1, 2016.

FISCAL IMPACT

Based on the proposed rate adjustment of 1.82%, charges for a 32-gallon residential toter will increase by \$0.51, from \$28.19 to \$28.70. Examples of the proposed rate change for other services include:

<u>Residential</u>	<u>Existing Rate</u>	<u>Rate 7/1/16</u>
32-gallon toter	\$28.19	\$28.70
64-gallon toter	\$56.38	\$57.41
96-gallon toter	\$84.57	\$86.11

<u>Commercial</u>	<u>Existing Rate</u>	<u>Rate 7/1/16</u>
64-gallon toter, 1 per week	\$71.64	\$72.94
1-yard container, 1 per week	\$150.37	\$153.11

The increase would be effective for bills produced after July 1, 2016.

RECOMMENDATION

Waive second reading, and adopt ordinance imposing a 1.82% rate increase for Recology San Bruno garbage and recycling services to be effective July 1, 2016.

ATTACHMENTS

1. Ordinance Imposing a 1.82% Rate Increase to Recology San Bruno Garbage and Recycling Services to be Effective July 1, 2016.

DATE PREPARED:

May 12, 2016

REVIEWED BY

____ CA

____ CM

ORDINANCE NO. _____

**ORDINANCE OF THE CITY OF SAN BRUNO
ESTABLISHING GARBAGE AND REFUSE RATES**

Whereas, pursuant to Article XI, Section 7 of the California Constitution and Section 10.20.050 of the San Bruno Municipal Code, the City has granted Recology San Bruno ("Recology") an exclusive contract for the collection of garbage and rubbish within the city; and

Whereas, the City regulates the rates charged by Recology to San Bruno residents and businesses; and

Whereas, pursuant to Section 10.20.050(D) of the Municipal Code, the City has agreed to assist Recology with the billing and collection of such rates; and

Whereas, Recology has requested approval of a rate increase of 1.82% effective July 1, 2016; and

Whereas, notice of a public hearing on that proposed rate increase was mailed to garbage and refuse customers 45 days prior to May 10, 2016; and

Whereas, on May 10, 2016, at 7:00 p.m. at the San Bruno Senior Center located at 1555 Crystal Springs Road, San Bruno, California, the City Council held a public hearing on the proposed rate increase; and

Whereas, at the public hearing, the City Council considered testimony and protests from all interested persons; and

Whereas, the City Council did not receive written protests against the rate increase from a majority of the customers or parcels served by Recology; and

Whereas, the City Council now desires to approve the proposed rate increase.

The City Council of the City of San Bruno does ordain as follows:

Section 1. The above-stated recitals are true and correct.

Section 2. By its Ordinance No. 1830, this Council previously approved comprehensive garbage and refuse rates. Ordinance No. 1830 is hereby rescinded and superseded.

Section 3. The following rates for the collection of garbage and refuse are hereby approved:

I. Residential (1-3 units) Monthly Rate

Weekly Refuse and Recycling Services including the green cart

Toter - 20 gallon	\$	22.26
Toter - 32 gallon	\$	28.70
Toter - 64 gallon	\$	57.41
Toter - 96 gallon	\$	86.11
Low Income 32 gallon	\$	21.53
Each additional 32 gallon	\$	28.70
Additional 96 gallon green waste	\$	8.69
Extra Bag (approximately 32 gallon) – per pick up	\$	13.49

II. Multi-Unit Residential (4+units)

Weekly Refuse and Recycling Services

Bins, Cans & Carts (4-99 units)	\$	28.70 /unit
Bins (100+ units)	\$	27.27 /unit
Bin Rental - 1 yard	\$	36.10
Bin Rental - 2 yard	\$	41.90

III. Commercial

Weekly Refuse and Recycling Services (once per week pick up on weekday)

	Regular	Organics
Toter - 32 gallon	\$ 36.47	\$ 27.37
Toter - 64 gallon	\$ 72.94	\$ 54.74
Toter - 96 gallon	\$ 109.42	\$ 82.11

Saturday service will be charged at a rate of 1.5 times the regular weekday rate

Regular Container Monthly Rates

<u>P/U per Week</u>	<u>1yd</u>	<u>2yd</u>	<u>3yd</u>	<u>4yd</u>	<u>6yd</u>
1 x per	\$153.11	\$306.09	\$426.53	\$525.21	\$722.62
2 x per	\$306.22	\$612.18	\$853.07	\$1,050.42	\$1,445.23
3 x per	\$459.33	\$918.27	\$1,279.60	\$1,575.62	\$2,167.85
4 x per	\$612.44	\$1,224.37	\$1,706.14	\$2,100.83	\$2,890.47
5 x per	\$765.53	\$1,530.46	\$2,132.67	\$2,626.04	\$3,613.08
Sat. p/u	\$229.66	\$459.13	\$639.80	\$787.81	\$1,083.91
Extra p/u	\$35.34	\$70.62	\$98.41	\$121.21	\$166.74
Bin Rental	\$36.10	\$41.90	\$45.71	\$49.04	\$52.66

Organics Container Monthly Rates

<u>P/U per Week</u>	<u>1yd</u>	<u>2yd</u>	<u>3yd</u>	<u>4yd</u>	<u>6yd</u>
1 x per	\$ 114.83	\$ 229.55	\$ 319.91	\$ 393.92	\$ 541.96
2 x per	\$229.67	\$ 459.11	\$ 639.82	\$ 787.84	\$1,083.91
3 x per	\$ 344.50	\$ 688.66	\$ 959.72	\$1,181.76	\$1,625.87
4 x per	\$ 459.33	\$ 918.21	\$1,279.63	\$1,575.68	\$2,167.83
5 x per	\$ 574.16	\$1,147.77	\$1,599.54	\$1,969.61	\$2,709.79
Sat. p/u	\$ 172.25	\$ 344.35	\$ 479.86	\$ 590.87	\$ 812.95
Extra p/u	\$26.50	\$52.96	\$73.81	\$90.90	\$ 125.06
Bin Rental	\$27.06	\$31.42	\$34.29	\$36.79	\$39.51

IV. Debris Boxes (delivery and pick up included)

4 yard mini - Per day	\$ 188.82
6 yard mini - Per day	\$ 238.52
7 yard debris - 1-5 business days	\$ 457.14
16 yard debris - 1-5 business days	\$ 506.79
20 yard debris - 1-5 business days	\$ 556.52
25 yard debris - 1-5 business days	\$ 695.60
25 yard debris - Recyclables only	\$ 397.48
30 yard debris - 1-5 business days	\$ 806.91
Debris Box Hold-overs - After 5 th Day	10% of rate/day
Compacted Garbage - Per yard	\$ 56.62

V. Special Disposal Services for Bulky Goods

Special disposal services of bulky goods shall be provided by Recology San Bruno at rates calculated by Recology depending upon size, weight and means of disposal of items. Recology San Bruno shall make available a list of standard rates for frequently disposed of bulky goods. Rates for special disposal services of bulky goods are subject to review and modification by the City Council.

VI. Inside Pull-Out Service

0 – 25 feet	\$	9.07
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VII. Key/Lock Service

Each use of a key (including key, keypad, combination lock, automatic door opener, or any other entry mechanism) is required to open a lock or to enter or leave the premises, additional monthly charge of:

1 per week	\$	10.38
2 per week	\$	20.76
3 per week	\$	31.14
4 per week	\$	41.52
5 per week	\$	51.90
Saturday	\$	15.57

VIII. Excess Disposal/Overflowing Container Penalty

Service charge/penalty for excess disposal/overflowing container:

Per occurrence	\$	14.75
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Section 4. The City Council finds, pursuant to Title 14 of the California Code of Regulations, Section 15273, that this Ordinance is statutorily exempt from the requirements of the California Environmental Quality act (CEQA) in that it deals with the establishment of rates and fees.

Section 5. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of San Bruno hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or portions be declared invalid or unconstitutional.

Section 6. This Ordinance shall be published according to law.

Section 7. This Ordinance shall become effective 30 days after adoption and the rates will become effective for all bills generated after July 1, 2016. The rates set forth in Ordinance No. 1830 shall remain effective until that time.

ATTEST:

Jim Ruane, Mayor

Carol Bonner, City Clerk

APPROVED AS TO FORM:

Marc Zafferano, City Attorney

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I hereby certify that foregoing **Ordinance No.**
was introduced at a regular meeting of the San Bruno City Council on
May 10, 2016, and adopted by the San Bruno City Council at a regular meeting on
May 24, 2016, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

Carol Bonner, City Clerk



City Council Agenda Item
Staff Report

CITY OF SAN BRUNO

DATE: May 24, 2016

TO: Honorable Mayor and City Council Members

FROM: Jimmy Tan, Public Services Director

SUBJECT: Adopt Resolution Authorizing the City Manager, on behalf of the City of San Bruno, to Submit Applications for CalRecycle Payment Programs and Related Authorizations

BACKGROUND:

Under the jurisdiction of the California Environmental Protection Agency, the California Department of Recycling and Recovery (CalRecycle) supports the Agency's mission to restore, protect, and enhance the environment to ensure public health, environmental quality, and economic vitality through the oversight and management of solid waste and recycling policies. CalRecycle provides local jurisdictions with guidance to implement waste management and recycling programs that conform to statewide goals and mandates. This helps jurisdictions become more sustainable through increased waste reduction, diversion, recycling, and sustainable purchasing policies.

CalRecycle also offers funding opportunities authorized by State legislation to assist public and private entities in the safe and effective management of waste streams. The City of San Bruno submits an application annually for the Beverage Container City/County Payment Program to fund Operation Clean Sweep and recycling outreach and programs through Recology San Bruno.

DISCUSSION:

Applications for the 2015-16 funding cycle are due on June 1, 2016. A new requirement for this funding cycle is the need for all jurisdictions to submit a governing board resolution with the application. The City has applied for and received funding from the Beverage Container City/County Payment Program every year since the 2006-07 cycle. The program distributes \$10.5 million in funding annually that is divided among all jurisdictions. CalRecycle calculates each jurisdiction's amount based on several factors including total waste generated, mandated diversion rate, and population. The City generally receives about \$11,500 annually from the grant program.

The City mainly uses the grant funds to support the annual Operation Clean Sweep Program held annually every first Saturday in May. The City-wide clean up event averages about 130 volunteers a year and focuses on beautifying the City through painting receptacles, planting projects, and picking up litter. Although the grant is focused specifically on bottle recycling, city-wide cleanup events are eligible for expenses if bottle recycling is a part of the cleanup effort. Historically, the City has purchased cleanup

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equipment (bags, gloves, pickers, vests, etc.) and advertising materials (signs, banners, flyers, commercial time, etc.) in support of Operation Clean Sweep. Staff time is also an eligible expense. After a recent review by the California State Auditor, certain items such as single-stream waste receptacles, promotional items, and attending recycling education classes are no longer allowed expenditures. All jurisdictions awarded funding must also now report all expenses semi-annually on CalRecycle's website.

The City also uses the grant funding to assist Recology San Bruno with certain outreach and education programs they offer. One of these programs involves the distribution of approximately 2,500 large recycling bags, or "Buddy Bags," to apartments, condominiums, and other multi-family dwellings to encourage residents to recycle instead of tossing recyclable materials into one waste stream. The City is working with Recology to identify other possible outreach and education efforts to increase recycling and waste diversion, such as classes offered at community centers and schools.

While the Beverage Container City/County Payment Program is the main grant the City applies for through CalRecycle, this resolution will allow the City to be eligible for all CalRecycle grant programs. Should the City see an opportunity to apply for another grant, a new governing board resolution would not be necessary at that time. Currently, the City also applies regionally (through San Mateo County) for CalRecycle's Used Oil Payment Program.

FISCAL IMPACT:

The grant funds are programmed annually in the Solid Waste Division's operating budget in the Public Services Department. There are no additional fiscal impacts from this action.

RECOMMENDATION:

Adopt resolution authorizing the City Manager, on behalf of the City of San Bruno, to submit applications for CalRecycle Payment Programs and related authorizations.

ALTERNATIVES:

1. Do not adopt the resolution to submit CalRecycle applications and look for alternative funding sources to fund Solid Waste programs.
2. Provide alternative direction regarding the use of the grant funds.

DISTRIBUTION:

None

ATTACHMENTS:

1. Resolution

DATE PREPARED:

May 3, 2016

REVIEWED BY:

_____ Fin
_____ CA
_____ ACM
_____ CM

RESOLUTION NO. 2016- ____

RESOLUTION AUTHORIZING THE CITY MANAGER, ON BEHALF OF THE CITY OF SAN BRUNO, TO SUBMIT APPLICATIONS FOR CALRECYCLE PAYMENT PROGRAMS AND RELATED AUTHORIZATIONS

WHEREAS, pursuant to Public Resources Code sections 48000 et seq., 14581, and 42023.1(g), the Department of Resources Recycling and Recovery (CalRecycle) has established various payment programs to make payments to qualifying jurisdictions; and

WHEREAS, in furtherance of this authority CalRecycle is required to establish procedures governing the administration of the payment programs; and

WHEREAS, CalRecycle's procedures for administering payment programs require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of the payment program.

NOW, THEREFORE, BE IT RESOLVED that the City Council authorizes the City Manager, on behalf of the City of San Bruno, to submit applications for CalRecycle Payment Programs and related authorizations; and

BE IT FURTHER RESOLVED that the City of San Bruno is authorized to submit an application to CalRecycle for any and all payment programs offered; and

BE IT FURTHER RESOLVED that the City Manager, or his/her designee, is hereby authorized as Signature Authority to execute all documents necessary to implement and secure payment; and

BE IT FURTHER RESOLVED that this authorization is effective until rescinded by the Signature Authority or this governing body.

Dated: May 24, 2016

ATTEST:

Carol Bonner, City Clerk

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I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 24th day of May 2016 by the following vote:

AYES: Councilmembers: _____

NOES: Councilmembers: _____

ABSENT: Councilmembers: _____



City Council Agenda Item
Staff Report

CITY OF SAN BRUNO

DATE: May 24, 2016
TO: Honorable Mayor and Members of the City Council
FROM: Harry Burrowes, Project Manager Crestmoor Reconstruction Project
SUBJECT: Adopt Resolution Rejecting All Bids and Authorizing the Re-Advertisement of Bid for the Crestmoor Neighborhood Phase IV Street Improvement Project

BACKGROUND:

The reconstruction and rebuilding of infrastructure in the Crestmoor (Glenview) neighborhood is nearing its final stages. All major underground infrastructure (water lines, sewer, and storm drainage) has been replaced. The sewer lateral project to replace the private upper laterals is essentially complete, with only final close-out items remaining. The replacement of the Earl/Glenview park is currently in concept planning stages involving members of the community, and is scheduled for final design and construction in 2017.

The City recently advertised and opened bids for the Phase IV Street Improvement Project as part of the Crestmoor Neighborhood Reconstruction. This portion of work consists of the "surface improvements" including new curb, gutter, and sidewalk replacement, street reconstruction, and installation of new, decorative, energy efficient LED streetlights. The bids also included several alternate items, including the use of cold in place recycled asphalt (CIR) in lieu of complete roadway removal and replacement, stamped and colored paving at intersections, and alternate sub drain piping.

DISCUSSION:

The City previously engaged the services of BKF Engineers to perform the design work and prepare plans, specifications, and construction documents for the construction of all infrastructure improvements within the Crestmoor neighborhood. The first three phases of work, involving replacement of underground infrastructure, have been completed.

BKF completed design of the Phase IV project, incorporating staff's review comments, in March 2016. In compliance with the State Contract Code and the City's local purchasing regulations, a Notice to Bidders for this project was posted on the City's website and advertised in the *San Mateo Daily Journal* newspaper on March 23 and March 30, 2016. A total of seven contractors attended the mandatory pre-bid meeting, and two bids were received and opened on May 12, 2016. The tabulation of bid results is as follows:

<u>No.</u>	<u>Contractor</u>	<u>Basis of Award</u>
1	Interstate Grading and Paving, Inc.	\$ 8,732,125

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2	Granite Rock Company	\$10,241,520
	Engineer's Estimate	\$ 8,500,000

After careful and thorough review of both bids, staff recommends that the City Council reject all bids and re-advertise the project. Public Contracts Code section 20166 allows the City Council to reject all bids in its discretion when it is in the best interests of the City. By clarifying the work to be performed in revised specifications, staff believes that it can achieve a more efficient project with less disruption to the neighborhood, potentially at lower cost.

FISCAL IMPACT:

The total cost of the re-bid process including advertisement is approximately \$10,000. There are no other fiscal impacts to the City resulting from rejection of the bid. The costs for this contract will be covered through the City's Trust Agreement funded by PG&E.

ALTERNATIVES:

1. Determine the lowest responsive and responsible bidder and award the bid to that party.

RECOMMENDATION:

1. Adopt resolution rejecting all bids and authorizing the re-advertisement of bid for the Crestmoor Neighborhood Phase IV Street Improvement Project.

DISTRIBUTION:

None

ATTACHMENTS:

1. Resolution

DATE PREPARED:

May 18, 2016

REVIEWED BY:

_____ CM

RESOLUTION NO. 2016 - ____

RESOLUTION REJECTING ALL BIDS AND AUTHORIZING RE-ADVERTISEMENT OF BIDS FOR THE CRESTMOOR NEIGHBORHOOD PHASE IV STREET IMPROVEMENT PROJECT

WHEREAS, the September 9, 2010 Glenview fire caused significant damage to the public infrastructure in the Crestmoor (Glenview) neighborhood; and

WHEREAS, the repair and upgrade of infrastructure is necessary to facilitate and support the rebuilding and occupancy of homes within the Crestmoor neighborhood; and

WHEREAS, certain repair, replacement, and upgrades and improvements are necessary to ensure the long term function of the infrastructure; and

WHEREAS, the City of San Bruno, in conjunction with BKF Engineers, prepared plans and specifications to receive bids for the Crestmoor Neighborhood Phase IV Street Improvement Project; and

WHEREAS, the City advertised this project for bid in compliance with State Contract Code, and local purchasing regulations and received two sealed bids, both of which were in excess of the engineer's estimate; and

WHEREAS, City staff has determined that re-advertisement and bidding of the project is in the best interests of the City; and

WHEREAS, the project will be re-advertised for bid in June 2016; and

WHEREAS, pursuant to California Public Contract Code section 20166, the City Council may reject all bids in its discretion.

NOW, THEREFORE, BE IT RESOLVED that the San Bruno City Council rejects all bids and authorizes re-advertisement of bid for the Crestmoor Neighborhood Phase IV Street Improvement Project.

Dated: May 24, 2016

ATTEST:

Carol Bonner, City Clerk

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I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 24th day of May 2016 by the following vote:

AYES: Councilmembers: _____

NOES: Councilmembers _____

ABSENT: Councilmembers: _____



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: May 24, 2016

TO: Honorable Mayor and Members of the City Council

FROM: Steve Firpo, Business Manager

SUBJECT: Adopt Resolution Authorizing the Purchase of Fiber To The Home (FTTH) Equipment in the Amount of \$681,230 and Authorizing the City Manager to Execute a Contract with Communications Network Resources in the Amount of \$288,600 for Installation of FTTH Equipment at the Shelter Creek Condominium Complex, and Approving a Loan in the amount of up to \$1,170,000 from the General Fund Reserve to the Cable Fund

BACKGROUND:

The project described in this staff report represents the City's first venture to bring 21st century Fiber to the Home (FTTH) technology to the 1,296 units at the Shelter Creek Condominium Complex. The City Council has recognized and reflected the strong community interest in this technology so that the City and its residents may have access to the most advanced video and internet services currently available. In addition, FTTH assures that the City will remain in a competitive market position with respect to other potential providers of these services.

San Bruno Municipal Cable TV began operations in 1971 and at that time constructed a coax cable plant in the City of San Bruno to serve residents with cable television service. Since that time, San Bruno Cable has constructed several "electronics only" rebuilds of the infrastructure to gain more bandwidth to add more television channels to the system. In 1998, along with more electronic upgrades, a replacement of the cabling to most of the system was undertaken. In addition, fiber optic cabling was also introduced into the plant to replace much of the coax cabling of the original plant and to integrate with coax cables to residents' homes. This upgrade provided a platform for future upgrades of the entire system. Fiber optic cables were also used to connect all City buildings and the San Bruno Park District School offices and placed into neighborhoods to provide more efficient carriage of the signals from the plant.

The Shelter Creek Condominium Complex was originally wired by San Bruno Cable in 1972 and underwent "electronics only" upgrades at the same time as other areas in the City. Because the plant at the complex would normally be due for a wiring upgrade, it is an appropriate time to evaluate installing FTTH.

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As industry technologies advanced and San Bruno Cable introduced new services to subscribers, the new state of the art Fiber/Coax in the current plant has become increasingly critical to the City's ability to deploy new technology services. Internet Services and Digital TV service were successfully launched over this fiber/coax hybrid infrastructure in 2001. The City's Intranet system was also launched over the fiber-only network and the School District used the fiber infrastructure for connectivity between schools and purchased bandwidth from San Bruno Cable. Still later, High Definition TV Services, additional digital TV channels, digital telephone service and business services were added to the fiber backbone and coax cable plant.

As staff has noted over the last few years, there is a need to replace the existing coax plant throughout the City in the near future. It is desirable and necessary to either upgrade, reduce or eliminate electronic components in the field to gain more bandwidth and reliability. The System Engineer, Field Supervisor and other field technicians are members of the Society of Cable Television Engineers (SCTE) an industry organization and has used these resources to explore several types of rebuilds by attending trade shows, meeting with vendors, attending industry conventions and speaking with peers. Rebuild options include upgrading electronics only, replacing coax, extending the fiber plant or taking the fiber to the home wherever possible. While exploring these options, staff considered several factors, such as finding the most cost effective method, exploring the best technologies and looking to the future at what services may be coming that would require more bandwidth. Reducing future operating expenditures, such as electricity fees, equipment replacement costs and overtime charges were also factored in to the decision to recommend a Fiber to the Home project.

DISCUSSION:

The City Council discussed fiber to the home at a study session on December 22, 2015 and identified the interest to move toward full City-wide implementation of a fiber to the home system over the next several years pending the availability of funding. The cost was estimated to be between \$10 - \$12 million. Shelter Creek was considered an ideal initial trial location for FTTH because of its relatively compact layout and thus cost-effective installation potential, expressed resident interest and commensurate high penetration, and the Condominium Association's strong and cooperative desire to support the project.

Marketing FTTH to new subscribers at Shelter Creek will use a three-pronged approach. Staff will have an on-site marketing presence to take sign-ups, answer questions and make installation appointments as the project progresses. Management at the complex will be given marketing materials which they have agreed to distribute to all residents. Staff will coordinate with Shelter Creek management to attend community events and to be available to answer questions. In addition, staff will produce direct mail pieces and door hangers to be sent to all residents in each of buildings while under construction.

San Bruno Cable has historically enjoyed a relatively high level of subscriber penetration at Shelter Creek, currently serving approximately 878 of the 1,296 units at Shelter Creek with video and/or internet services. Staff proposes that a 20% customer growth benchmark at Shelter Creek be established as a means of determining the success of the program to garner new subscribers. This is the minimum number of subscribers needed to grow

revenues to meet the costs of the upgrade. That equates to approximately 170 new subscribers. Since December when San Bruno Cable met with the Shelter Creek Management, there has already been an increase of 42 subscribers in anticipation of a potential project.

It is recommended that if the project is successful, resources permit, and Council approves further City-wide projects, staff would engage a marketing firm to develop and assist implementation of a professional marketing program system wide, to rebrand the cable system, and produce materials and brochures for distribution City-wide as the projects continue.

To select the most qualified firm available to install the fiber equipment, staff issued a Request for Proposals (RFP) on March 25, 2016. Four vendors expressed an interest in proposing, three attended the mandatory pre-proposal meeting, and two completed proposals were submitted. The Engineer's estimate for installation was approximately \$450,000. One of the proposals was over \$1,000,000 while the second proposal from Communications Network Resources was under \$300,000. After further vetting of the lower priced proposal, staff was very impressed with their references and work performance history. Contra Costa County and Levi Stadium were just two of the references that spoke highly of the company. Based on this information and a thorough vetting of all items in the proposal, staff recommends awarding the contract to Communication Network Resources in the amount of \$262,400 for the installation of fiber optic equipment at Shelter Creek.

The primary technology and software chosen for the fiber deployment is manufactured by Calix including fiber termination equipment and software at the headend and units to be installed in customer homes that interface with the headend equipment. While there are other fiber technologies available, Calix is the only equipment that is compatible with the current billing system. Calix is highly recommended by industry professionals, is a trusted vendor located in the Bay Area with over 425 video fiber deployments and thousands of other fiber deployments, and can easily interface with San Bruno Cable's current technical support infrastructure. Calix software and related equipment is proprietary, and thus qualifies as a sole source purchase per Section 2.44.030(C) of the City's Municipal Code. Calix products for a project of this size can only be purchased directly from the manufacturer. The total cost of the Calix equipment is \$218,533.

Staff recommends purchasing all other materials and non-proprietary equipment needed for the installation, such as field equipment and hardware including fiber optic cables, conduits, molding and cabinets, through the National Cable Television Cooperative (NCTC), an agency that qualifies as an alternative to competitive bidding per section 2.44.030(A) of the City's Municipal Code. Staff has compared the prices offered by NCTC with those available on the open market, and concluded that NCTC consistently offers the lowest prices overall for all of the necessary equipment. The total price for the remaining equipment and materials is \$462,697 including taxes and shipping.

FISCAL IMPACT:

Staff solicited proposals and received responses from two financing sources to consider a lease-purchase of the Fiber to the Home project (FTTH) with terms of 5 and 7 years. The

interest rates ranged from 1.272% to 1.485%. However, in order to provide the lowest cost for the Cable Fund, staff is recommending an interfund loan between the General Fund Reserve and the Cable Fund which will result in a savings of approximately \$32,000 in interest payments over the life of the loan.

The total project price is estimated at \$969,830 which includes all materials, labor, shipping and taxes as follows:

Communications Network Resources Installation of Fiber Optic Equipment	262,400
Calix Proprietary Equipment and Software	218,533
Other Non-Proprietary Equipment	462,697
Contingency	26,200

This amount is within the 2015-16 Capital Improvement Program budget of \$1.17 million. Staff is proposing a loan of up to \$1,170,000 from the General Fund Reserve to the Cable Fund for the FTTH project. This is higher than the total project price and will allow for any additional unanticipated costs if they arise. The loan will be calculated using the current LAIF average annual rate of .525% and a monthly loan repayment of approximately \$14,189 will commence on July 1, 2016.

ALTERNATIVES:

1. Direct staff to look for alternative sources of funding.
2. Direct staff to re-issue an RFP in an effort to get more proposals.
3. Direct staff to implement a different rebuild strategy.

RECOMMENDATION:

Adopt Resolution Authorizing the Purchase of Fiber To The Home (FTTH) Equipment in the amount of \$681,230 and Authorizing the City Manager to Execute a Contract with Communications Network Resources in the amount of \$288,600 for Installation of FTTH Equipment at the Shelter Creek Condominium Complex and Approving a Loan of \$1,170,000 from the General Fund Reserve to the Cable Fund.

DISTRIBUTION:

None.

ATTACHMENTS:

1. Resolution

DATE PREPARED:

May 18, 2016

REVIEWED BY:

_____ Fin

_____ CA

_____ CM

RESOLUTION NO. 2016-_____

RESOLUTION AUTHORIZING PURCHASE OF FIBER TO THE HOME (FTTH) EQUIPMENT IN THE AMOUNT OF \$681,230 AND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH COMMUNICATION NETWORK RESOURCES IN THE AMOUNT OF \$288,600 FOR INSTALLATION OF FTTH EQUIPMENT AT THE SHELTER CREEK CONDOMINIUM COMPLEX, AND APPROVING A LOAN UP TO \$1,170,000 FROM THE GENERAL FUND RESERVE TO THE CABLE FUND.

WHEREAS, the Cable Department recognizes the need to rebuild segments of its infrastructure to be able to meet the future needs of its subscribers, and

WHEREAS, the Cable Department has explored various rebuild options and recommend a Fiber to the Home project at Shelter Creek Condominiums to accomplish this endeavor, and

WHEREAS, the subscriber base is expected to grow with such an endeavor as the new plant has field electronics enhancing the reliability and system capacity, and

WHEREAS, the Cable Department will purchase all of the equipment required for the project, and

WHEREAS, Communication Network Resources, has the necessary capability to perform installation of all equipment at the complex, under the supervision of a San Bruno Cable Employees, and

WHEREAS, funding for the Fiber to the Home Project will be provided as a loan from the General Fund Reserve, to be reimbursed through monthly payments at a .525% annual interest rate for seven (7) years.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of San Bruno authorizes the purchase of Fiber to the Home equipment in the amount of \$681,230 and authorizes the City Manager to execute a contract with Communications Network Resources in the amount of \$288,600 for installation of FTTH equipment at the Shelter Creek Condominium Complex and approving a loan up to \$1,170,000 from the General Fund Reserve to the Cable Fund.

ATTEST:

Carol Bonner, City Clerk

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I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 24th day of May 2016 by the following vote:

AYES: COUNCILMEMBERS:_____

NOES: COUNCILMEMBERS:_____

ABSENT: COUNCILMEMBERS:_____



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: May 24, 2016
TO: Honorable Mayor and Members of the City Council
FROM: Steve Firpo, Business Manager
SUBJECT: Adopt Resolution Approving Cable Television Service Rates Effective July 1, 2016 and Amending the Cable Television Low Income Rate Policy

BACKGROUND:

The City Council reviews and considers amendments to the Cable Television rates and services as proposed by the Cable Television Department. The last rate adjustment was approved by the City Council on June 23, 2015 with an effective date of September 1, 2015. The San Bruno Cable Enterprise has historically maintained the lowest regular Internet and TV rates when compared to other providers. Lower rates have dissuaded customers from migrating to other service providers for short-term promotional deals. While this strategy has seen good results, the increases in operating costs over the last few years has resulted in the need for modest increases.

DISCUSSION:

Staff presented a proposed service and rate adjustment schedule to the City Council Cable Television Subcommittee on April 28, 2016 for review. The subcommittee (Ruane/O'Connell) expressed concern about the impact the proposed Expanded Basic Cable rate increase of \$3.10 and Internet rate increase of \$6.40 might have on customers in this competitive environment, but understood the Department's need to fully recover its operating costs to ensure its future viability. The subcommittee further expressed its interest to offer an expanded low income rate program for basic internet subscribers to assure that San Bruno students have an opportunity to have affordable basic internet service at home. The following Cable Television and Internet sections describe the recommended rate adjustments in more detail.

Limited Basic Cable

Limited Basic Cable (Channel 1 – 26) Cable Television service includes the City's local origination channel, Channel 1, California Channel, Peninsula TV, the local over-the-air broadcast stations, and the two home shopping channels, QVC and HSN.

The local broadcast stations, which are a large part of the channels on the Limited Basic tier, make an election every three years per the Federal Communications Commission rules to be either a “must-carry” station or a “retransmission consent” station. If a broadcast station elects must-carry status, then every cable operator in its Designated Market Area (DMA) is obligated to carry the station. If a broadcast station elects retransmission consent then every cable operator must enter into good faith negotiations with the broadcast station to reach a retransmission consent agreement for carriage of that station for a programming fee.

While the City must pay these fees to local broadcasters, in the past the City has not elected to raise the Limited Basic rates in an effort to continue to offer a low rate for the 730 subscribers taking only the Limited Basic Service and other video packages with Limited Basic services. The additional programming fees amount to approximately \$1.02 per subscriber per month.

Expanded Basic Cable

Preferred Basic Cable (channels 1 – 99) is a popular Cable Television package offered by the City. It includes the Limited Basic (channels 1 – 26) and the Expanded Basic (channels 27 – 99) tiers of service. The Expanded Basic tier is not offered as a standalone and requires a subscription to the Limited Basic Cable service. In addition, two additional channels have been added to this tier with no cost increase to the subscriber. The cost of programming for the cable networks on the Expanded Basic tier has increased by \$2.45 per subscriber per month.

Staff developed a service and rate adjustment proposal that includes an increase of \$3.10 or 6.71% on Expanded Basic Cable service to address recovery of programming cost increases. The average Expanded Basic Cable rate increases implemented by the City Council over the last 9 years are shown below:

Table 1

Year	Limited	Expanded	Total Exp.	Change	% Change
2007-08	\$18.74	\$27.74	\$46.48	\$1.92	4.31%
2008-09	\$18.74	\$30.07	\$48.81	\$2.33	5.01%
2009-10	\$18.75	\$34.20	\$52.95	\$4.14	8.48%
2010-11	\$18.75	\$42.07	\$60.82	\$7.87	14.86%
2011-12	\$20.55	\$43.31	\$63.86	\$3.04	5.00%
2012-13	\$20.55	\$43.31	\$63.86	0	0
2013-14	\$20.55	\$43.31	\$63.86	0	0
2014-15	\$20.55	\$43.31	\$63.86	0	0
2015-16	\$20.55	\$46.34	\$66.89	\$3.03	7.00%

Internet Services and Rates

In the past, the Internet was mainly used for e-mail, music, file sharing, and e-commerce, but today the Internet has also become a key platform for delivery and consumption of on-line video content. As companies like Netflix, Hulu, YouTube and Amazon increase their on-line video libraries, many High Speed Internet customers are subscribing to their services, increasing the utilization of the bandwidth speeds available on their modem service.

San Bruno Cable has taken steps to stay ahead of the bandwidth utilization increases with significant infrastructure investments and strategies. New routers, new modem termination system and caching servers have been employed.

Currently, the City offers four tiers of modem delivered High Speed Internet Service. See table below for Tiers, Speeds, Current Prices, and Subscriber Numbers.

Current Service Types	Download Max Speed	Current Rate	# Of Subscribers
Basic	1.5 Mbps	\$19.95	185
Level 1	35 Mbps	\$47.40	6,191
Level 2	50 Mbps	\$64.95	127
D3 Ultra	100 Mbps	\$99.95	2

The department is proposing to increase the maximum speeds of all of the current packages. A rate increase for the Level 1 package is proposed to cover the costs of improvements made to the system for the bulk of users. In addition, two new levels of service are proposed which will be available along with all other levels for FTTH customers.

Proposed Service Type	Download Max Speed	Proposed Rate
Basic	3 Mbps	\$19.95
Level 1	50 Mbps*	\$53.80
Level 2	100 Mbps	\$64.95
Level 3**	300 Mbps	\$70.95
Level 4**	1000 Mbps	\$110.95

Note: *Service Speeds increase with the increased rate.

**FTTH Service Level, Not available in areas.

The proposed rate increase for level subscribers of \$6.40 per month will generate approximately \$800,000 in additional revenue to address the increased cost of providing these services.

Low Income Discount Policy Amendment

San Bruno Cable's current low income discount policy provides a 25% discount on the most basic level of television services. This discount provides a reduction of \$5.09 to the cost of the Limited Basic television service. Approximately 350 customers are enrolled in this program.

In order to assure that low income households and students in the community have the ability to obtain internet services at an affordable price, staff and the City Council subcommittee recommend an amendment to the existing discount policy to include a 50% discount on basic internet service. The discount is proposed to be available to any subscriber that qualifies for the low income program and also to any subscriber household that includes one or more students that are eligible for a school-based free or low cost lunch program. This discount will represent a \$9.98 reduction to the cost of the basic internet service and enable more customers to access the internet for typical needs including homework, research and communication.

Comparative Analysis

Staff annually conducts a Cable / Internet rate survey of Astound, Comcast and other competitors to ascertain the City's position in the market. These are not the promotional rates, but instead the regular rates once the promotions end. The survey report is provided below with San Bruno Proposed Rates, including franchise fees where applicable.

Service	Type	SBCATV	Comcast	Astound	U-verse	Dish	RAW
Basic	Local Channels	\$20.55	\$20.99	\$27.92	\$5.25	\$5.25	N/A
Expanded	90+ Channels	\$69.99	\$70.99	\$71.04	\$70.35	\$84.99	N/A
Internet		\$53.80	\$59.95	\$59.99	\$57.00	N/A	\$49.95
	MAX Speeds	50 Mbps	75 Mbps	55 Mbps	24 Mbps	N/A	20 Mbps

San Bruno Municipal Code Section 10.24.030 requires cable television service rates to be adopted by resolution of the City Council, and Title 47 Chapter 1 Section 76.1603 (b) of the Code of Federal Regulations requires cable operators to provide cable customers a minimum 30-day advance notice of any rate adjustment. Following City Council action, a rate adjustment notice will be sent to cable customers in their June billing statement and additional notices will be posted on San Bruno Cable Channel 1 and on the San Bruno Cable website at www.sanbrunocable.com. The notice will include the information regarding the low income discount policy change as well.

FISCAL IMPACT:

The summary of the proposed increases for of the Cable services for 2016-17 is provided in Table 2 below.

Table 2

PROPOSED RATE ADJUSTMENTS	CURRENT	NEW	INCREASE	EFFECTIVE RATE %
Expanded Basic Cable* (Channels 1 - 99)	\$66.89	\$69.99	\$3.10	4.7%
Internet Service Level 1	\$47.40	\$53.80	\$6.40	13.5%

The service and rate adjustment proposal as presented by staff to the City Council Cable Television Subcommittee was developed to cover the increases in programming and other operating costs. The service and rate adjustment proposal is estimated to increase revenues by \$801,000.

ALTERNATIVES:

1. Adopt new rates as proposed.
2. Adopt new rates at a different increase.
3. Direct staff to implement a different service and/or rate adjustment strategy.

RECOMMENDATION:

Adopt resolution approving Cable Television service rates effective July 1, 2016 and amending the Cable Television low income rate policy

DISTRIBUTION:

None.

ATTACHMENTS:

1. Resolution

DATE PREPARED:

May 9, 2016

REVIEWED BY:

_____ Fin

_____ CA

_____ CM

RESOLUTION NO. 2016-_____

RESOLUTION APPROVING CABLE TELEVISION SERVICE RATES
EFFECTIVE JULY 1, 2016 AND AMENDING THE CABLE TELEVISION
LOW INCOME RATE POLICY

WHEREAS, the City Council periodically conducts a review of Cable Department services and rates; and

WHEREAS, fiscal year 2016-17 Cable Department costs for programming and other services are projected to increase by over 3% necessitating a rate adjustment; and

WHEREAS, the following amendments to Cable services and rates should be made to cover costs:

- Expanded Basic Cable rate increase from \$66.89 to \$69.99 monthly;
- Upgrade to DOCSIS 3.0 High Speed Internet Level I tier to consist of a download speed of 50 Mbps, an upload speed of 5 Mbps, and data download cap of 500 Gigabytes (GB) with a rate increase from \$47.40 to \$53.80 monthly;
- Continuation of the discounts on all bundled packages will be incorporated with these rate adjustments;
- Expansion of the Cable Television low income discount program to include a 50% discount on basic internet service for subscribers who qualify for the low income discount program and subscriber households that include one or more students who qualify for a school-based no or low cost lunch program; and

WHEREAS, the proposed services and rates adjustments will take effect July 1, 2016; and

WHEREAS, as required by San Bruno Municipal Code Section 10.24.030 and Title 47 Chapter 1 Section 76.1603 (b) of the Code of Federal Regulations, the Cable Department will provide customers with advance notice of the adopted adjustments in the June monthly statement.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of San Bruno approving the Cable Television service rates effective July 1, 2016 and amending the Cable Television low income rate policy.

ATTEST:

Carol Bonner, City Clerk

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I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 24th day of May 2016 by the following vote:

AYES: COUNCILMEMBERS: _____

NOES: COUNCILMEMBERS: _____

ABSENT: COUNCILMEMBERS: _____



City Council Agenda Item
Staff Report

CITY OF SAN BRUNO

DATE: May 24, 2016

TO: Honorable Mayor and Members of the City Council

FROM: Jimmy Tan, Public Services Director

SUBJECT: Adopt Resolution Authorizing the City Manager to Execute a Construction Contract with Pacific States Environmental Contractors, Inc. for the 324 Florida Avenue Site Remediation Project in the Amount of \$358,925, Approving a Construction Contingency of \$71,785, Approving a Total Construction Budget in the Amount of \$430,710 and Appropriating \$165,000 from the General Fund Capital Reserve Fund

BACKGROUND:

On October 28, 2014, the City Council adopted a Resolution authorizing the City Manager and City Attorney to complete the purchase of 324 Florida Avenue for future use as a neighborhood park. In order to prepare the property for future use, the existing structures need to be demolished and soil remediated. The 324 Florida Avenue Site Remediation Project is an approved project in the adopted 2015-20 Capital Improvement Program (CIP) budget.

The property consists of eight parcels (approximately ½ acre total land area) and is located in a relatively dense residential neighborhood. The property includes four buildings: the main residence, a duplex, a garage and a workshop. The large yard is primarily undeveloped with various types of trees including two heritage evergreen trees (exceeding 30" in diameter). The condition of the property has fallen into disrepair due to lack of upkeep and vandalism. The buildings have been left vacant in a deteriorated condition, which is an unattractive nuisance for the neighbors. While certain items on the property have been identified as salvageable, a vast majority of the buildings and materials can no longer be used and will be removed as part of the demolition process.

Staff provided a project update to City Council in September 2015 that outlined the project scope, which includes: demolishing the existing buildings, properly removing and disposing of contaminated soil and asbestos associated with the property, grading, and temporarily securing the site with fencing. Staff also provided details on the process to remove the hazardous materials safely and identified salvageable items from the site, including a 9x10 foot solid Honduras mahogany carving. The Council provided staff with recommendations and direction during the meeting and were incorporated into the project plans and specifications prior to bid.

DISCUSSION:

A thorough and detailed investigation of the property was conducted to prepare the construction bid package for the project. Staff utilized Professional Land Services to develop a topographic map of the property that included trees, utilities, and property boundaries. ACC

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Environmental performed soils sampling and hazardous materials analysis to formulate a Soil Management Plan and an Asbestos and Lead Removal Work Plan that serve as guidelines for the proper removal of hazardous materials from the property. Callander Associates completed the contract documents which include plans, details, technical specifications and estimate for a construction bid package. The majority of the scope of work was included in the base bid with hydroseeding and two options for fencing included as additive bid items.

In compliance with the State Contract Code and the City's local purchasing regulations, on March 7, 2016, a Notice to Bidders was issued, posted on the City's website, and advertised in the *San Mateo Daily Journal* newspaper. Two non-mandatory pre-bid meetings were held on March 24 and April 1. In total, two contractors attended one of the pre-bid meetings. The bid opening was held on April 8. However, no contractors submitted any bids.

Per the Public Contract Code Section 20166, "If no bids are received, the legislative body may have the project done without further complying with this chapter". The City reposted a Request for Proposals in lieu of a public bid contract for the project on April 18. The City held another non-mandatory pre-proposal conference on April 29. Two contractors and a potential subcontractor attended the meeting and toured the property site.

On May 13, 2016, the City received one proposal from Pacific States Environmental Contractors, Inc. (Pacific States) in the amount of \$340,925. The proposal received is approximately 14% higher than the engineer's estimate of \$300,000. The higher cost is contributed to the low interest in the project by contractors that have full work schedules and disinterest in the project due to contaminated soil. The proposal included an additive bid item for chain link fencing to enclose the property for a cost of \$18,000. Staff is proposing to include the chain link fencing in the construction budget in case the City decides to install the fence after the site remediation work. Therefore, total construction cost including the chain link fencing is \$358,925.

After a comprehensive review of the submitted proposal and reference checks, the City recommends awarding the project to Pacific States, a construction and demolition company located in Dublin that has satisfactorily completed numerous demolition projects for public agencies in the Bay Area, including the City of Emeryville, City of Richmond, University of California San Francisco, and the Salinas Union High School District. Pacific States meets the contractor qualifications and requirements as specified in the contract documents, and their proposal is responsive and responsible. Staff is recommending to proceed with all parts of the scope of work along with the chain link fence bid additive to properly secure the site after the initial project phase.

During the demolition process, the contractor will remove the items marked for salvage and transfer them to the City's possession. Salvage items that will be provided to the City include four (4) ornamental tiles from the fireplace within the primary residence, interior French doors from entry hallway to living room, front entry door and wood sculpture. For the large wooden carving, the contractor will remove and transport the carving to a City designated facility for storage. City staff is currently coordinating with a restoration company to arrange for treatment to stabilize and rehabilitate the wood carving. Once the demolition is completed and the contaminated soil is removed and replaced with new top soil, the site will be graded. The City

will have the option to have the contractor install a chain-link fence around the property to secure it until the new park concept is designed and ready for construction.

FISCAL IMPACT:

The 2015-16 Capital Improvement Program (CIP) includes an appropriation of \$300,000 for this project with a current balance of approximately \$270,000 remaining in the budget. Based on the proposal amount of \$358,925 and proposed 20% contingency of \$71,785, staff is requesting an additional appropriation of \$165,000 from the General Fund Capital Reserve fund for the project to cover the costs to complete the work. Should any funds remain after completing the initial phase of the project, the funds can be reallocated to the subsequent development of the site for park use. Funding for park improvements and for restoration of the wooden carving are being budgeted separately through the Capital Improvement Program.

ALTERNATIVES:

1. Do not award the construction contract and postpone the project to the following year.
2. Reject all proposals and reissue the Request for Proposals the project.
3. Award the base proposal and but remove the additive bid item for chain link fencing.

RECOMMENDATION:

Adopt resolution authorizing the City Manager to execute a construction contract with Pacific States Environmental Contractors, Inc. for the 324 Florida Avenue Site Remediation Project in the amount of \$358,925; approving a construction contingency of \$71,785, approving a total construction budget in the amount of \$430,710 and appropriating \$165,000 from the General Fund Capital Reserve Fund.

ATTACHMENTS:

1. Resolution
2. 2015-20 CIP Budget Document

DISTRIBUTION:

None.

DATE PREPARED:

May 13, 2016

REVIEWED BY:

____ Fin
____ CA
____ ACM
____ CM

RESOLUTION NO. 2016- ____

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONSTRUCTION CONTRACT WITH PACIFIC STATES ENVIRONMENTAL CONTRACTORS, INC. FOR THE 324 FLORIDA AVENUE SITE REMEDIATION PROJECT IN THE AMOUNT OF \$358,925, APPROVING A CONSTRUCTION CONTINGENCY OF \$71,785, APPROVING A TOTAL CONSTRUCTION BUDGET IN THE AMOUNT OF \$430,710 AND APPROPRIATING \$165,000 FROM THE GENERAL FUND CAPITAL RESERVE FUND

WHEREAS, the City of San Bruno's Capital Improvement Program (CIP) includes the 324 Florida Avenue Property Site Preparation project to demolish and remove the buildings on the property, remove and treat the contaminated soil, remove and relocate the utilities, level the ground, and fence the perimeter of the property; and

WHEREAS, the initial phase of the project will be site remediation to prepare the property for future improvements; and

WHEREAS, the City advertised this project for bid on March 7, 2016 in compliance with State Contract Code, local purchasing regulations and federal funding requirements and received no bids; and

WHEREAS, the City received no bids at the bid opening and reissued the project as a Request for Proposals on April 18, 2016 as permitted by Section 20166 of the State Public Contracting Code; and

WHEREAS, Pacific States Environmental Contractors, Inc. (Pacific States) submitted a base proposal in the amount of \$340,925 with a chain link fence proposal additive for \$18,000 and is recommended by staff to be qualified after a comprehensive review of proposal; and

WHEREAS, Pacific States has satisfactorily completed numerous demolition and site remediation projects for public agencies in the Bay Area, meets the contractor qualifications, and has a valid contractor's license required to perform the scope of work of this project; and

WHEREAS, a total construction cost of \$358,925 includes staff project management, inspection, material testing and a construction contingency of \$71,785 for a total construction budget in the amount of \$430,710; and

WHEREAS, the 324 Florida Avenue Property Site Preparation project in the CIP has a budget of \$300,000 with a current balance of approximately \$270,000 available in the project budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council authorizes the City Manager to execute a construction contract with Pacific States Environmental Contractors, Inc. for the 324 Florida Avenue Site Remediation Project in the amount of \$358,925; Approving a construction contingency of \$71,785, approving a total construction budget in the amount of \$430,710 and appropriating \$165,000 from the General Fund Capital Reserve Fund.

Dated: May 24, 2016

ATTEST:

Carol Bonner, City Clerk

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I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 24th day of May 2016 by the following vote:

AYES: Councilmembers: _____

NOES: Councilmembers _____

ABSENT: Councilmembers: _____

324 Florida Avenue Property Site Preparation

<u>PROJECT INFORMATION</u>	
Origination Year: 2015	Project Number: Unassigned
Projected Completion Date: 2016-17	
Total Project Cost: \$ 300,000	

Project Description:

The City acquired a corner residential parcel at 324 Florida Avenue in March 2015 for future park or open space use. At acquisition, the property consisted of a residential house, a large garage, and a large undeveloped yard. This project will remove the existing buildings, remove contaminated soil, remove and relocate the utilities, level the ground, and fence the site. The soil contains lead near the garage which will be removed and treated. Future use of the site will be developed through a planning process to commence following site demolition and clean up. The cost for future improvements on the site will be developed as part of this planning process.

2014-15 Status:

Completed purchase of the property and initiated planning and preparation for demolition.

2015-16 Work Plan:

Demolish and remove the buildings on the property, remove and treat the contaminated soil, remove and relocate the utilities, level the ground, and fence the perimeter of the property.

Project Appropriations:

Current Year Appropriations:

Funding Source	Prior Approp.	Estimated Prior Expense	Estimated Carryover Approp.	2015-16 Funding Request	2015-16 Total Funds Available	Total Project Cost
Capital Improvement Reserve	0	0	0	300,000	300,000	300,000
Total	0	0	0	300,000	300,000	300,000

Five-Year Work Program Appropriations:

Funding Source	2015-16	2016-17	2017-18	2018-19	2019-20	Total Request
Capital Improvement Reserve	300,000	0	0	0	0	300,000
Total	300,000	0	0	0	0	300,000



City Council Agenda Item
Staff Report

CITY OF SAN BRUNO

DATE: May 24, 2016

TO: Honorable Mayor and Members of the City Council

FROM: Jimmy Tan, Public Services Director

SUBJECT: Adopt Resolution Authorizing the City Manager to Execute a Construction Contract with Green Growth Industries, Inc. for the Huntington Avenue Landscape Improvement Project in the Amount of \$107,773, Approving a Construction Contingency of \$17,000, Approving a Total Budget in the Amount of \$141,773, and Appropriating \$18,773 from Measure A Funds

BACKGROUND:

The City's Capital Improvement Program (CIP) includes four projects within the Transit Corridor Pedestrian Connection Improvement Program to create a pedestrian-oriented environment, improve streetscape, and ensure access to and between public areas/transit stations and private developments along the downtown corridor.

The first project, completed in 2012, consisted of the construction of accessible curb ramps, sidewalk repairs, and planting of street trees along San Bruno Avenue from El Camino Real to Huntington Avenue. This project originally included landscaping improvements along the open area of Huntington Avenue across from the Bay Area Rapid Transit (BART) station but due to the higher than anticipated bids received, the landscape portion was removed from the project. The second project is in the preliminary engineering phase and will construct additional curb ramps, install street furniture, and plant street trees along San Bruno Avenue from Cherry Avenue to the east City limits. The third project is the Huntington Avenue Landscape Improvement Project that consists of landscaping improvements along Huntington Avenue that had been removed from the first project. The fourth project is under design and will construct pedestrian safety improvements such as curb extensions and median refuges at the intersection of El Camino Real and Angus Avenue.

In December 2012, the City submitted a grant application to the City and County Association of Governments (C/CAG) call for projects for the Transportation for Livable Communities grant opportunity under the Metropolitan Transportation Commission (MTC) OneBayArea Grant (OBAG) Program for the Huntington Avenue Landscape Improvement Project. The City received a federal grant for this project in the amount of \$265,000 for the construction cost.

The landscape improvements will enhance the existing open area along Huntington Avenue just north of I-380 and create a more pleasant place for pedestrians traveling to and from the BART station.

10.d.

DISCUSSION:

On February 2, 2016, staff conducted the bid opening for the project and received one bid. The sole bid was rejected at the Council meeting on February 23, 2016 due to the bid lacking Disadvantaged Business Enterprise (DBE) information as required by Caltrans. A resolution was adopted to re-advertise the project for bids and staff made efforts to get additional bidders to bid on the re-advertisement of this project.

The project was re-advertised in the San Mateo County Times newspaper on March 21, 2016 and March 28, 2016. Notice to bidders was sent to eighty-one (81) contractors listed in the City's contractor directory, posted on the City's website and provided to five construction distribution centers. A total of three bids were received and opened on April 18, 2016 as follows:

No.	Contractor	Basis of Award
1.	Green Carpet Landscaping	\$89,500
2.	Green Growth Industries	\$107,773
3.	Los Loza Landscaping	\$184,900
	Engineer's Estimate	\$81,050

The lowest bid was received from Green Carpet Landscaping in the amount of \$89,500, which was approximately \$8,000 higher or within ten percent of the engineer's estimate. As a federally funded project with a Disadvantaged Business Enterprise goal of 5%, bidders are required to either meet this goal or make Good Faith Efforts (GFE) to meet the DBE goal. Upon review of the low bidder's qualifications and requirements as specified in the contract documents, staff determined that the low bidder's bid proposal was not responsive. The low bidder did not show that they took all necessary and reasonable GFE measures to achieve the DBE contract goal. In addition, a completed addenda certification and notarized non-collusion affidavit were not provided as required by the contract documents.

Staff recommends rejecting the low bidder bid and awarding the project to second low bidder, Green Growth Industries. Green Growth Industries has satisfactorily completed numerous landscaping projects for public agencies such as Cupertino, Palo Alto and Tiburon. Green Growth Industries performed the landscaping on the McClellan Ranch Improvements in Cupertino for an approximate construction cost of \$350,000, King Plaza in Palo Alto for \$80,000, and the Tiburon Boulevard Median Improvements in Tiburon for \$340,000. Staff contacted the respective project managers at those public agencies and determined that Green Growth Industries meets the contractor qualifications and requirements as specified in the contract documents. The general feedback from the public agency references was that the bidder is a good landscaping contractor that will stand by the quality of their work and is willing to work with public agencies to complete the project.

This project will construct landscape improvements consisting of tree/shrub plantings and drip irrigations lines with a total construction cost of \$107,773. Staff recommends a construction budget that includes a 15% construction contingency to address potential unforeseen conditions during construction and 15% for construction inspection and project management. If awarded, construction is anticipated to begin in September 2016.

Staff does not anticipate any public impact during construction as the site is location outside the travel lanes and within an open median between Huntington Avenue and Huntington Avenue East. Work that produces noise levels above ambient will not be permitted beyond working hours. Temporary lane closures may be necessary during construction and residents will be informed of the lane closures prior to the construction via direct mailings as well as postings on the City's web site.

FISCAL IMPACT:

The FY 2015-2016 Capital Improvement Program budget for the project includes an allocation of \$265,000 in grant funding along with \$19,350 in Measure A funding. The Measure A funding was used to complete the design and bid phases. Due to the grant funding of \$265,000 being significantly more than the estimated construction cost of \$81,050, the City and County Associate of Governments (C/CAG) contacted the City to inform staff regarding budget reallocation. C/CAG was concerned that any unspent funding would be made available for other projects within the State and not just the Bay Area.

C/CAG informed staff that the funding would be reduced and reallocated to another project to ensure that the funding stayed within the Bay Area. In February 2016, C/CAG moved \$142,000 from the Huntington Avenue Landscape Improvement Project to another project in the Bay Area to keep the grant funding within the region. The grant funding for this project has been reduced to \$123,000. Although the grant funding is sufficient to cover the construction contract for Green Growth Industries, an additional appropriation of \$18,773 is needed to supplement the project construction budget for construction contingency and staff management and inspection.

Construction Contract	\$ 107,773.00
Construction Contingency (15%)	\$ 17,000.00
Staff Management and Inspection (15%)	\$ 17,000.00
Total Estimated Project Cost	\$ 141,773.00

Since this project requires additional appropriation from Measure A funds, the City Council can choose to not award the construction project if budget or maintenance of the landscaping is of concern. The City will lose the grant funding for the project which will be returned to the State.

ALTERNATIVES:

1. Award the bid to Green Carpet Landscaping in the amount of \$87,862; however, the contractor did not meet the DBE requirement which may result in the loss of City eligibility for the assigned grant.
2. Reject all bids and rebid the project. This action will result in the loss of City eligibility for the assigned grant as a construction reimbursement request will not be submitted until after November 2016.
3. Do not award the construction contract and do not complete the project. This will affect City eligibility for future grants as Caltrans reviews the ability of public agencies to deliver past projects when awarding grant funding.

RECOMMENDATION:

Adopt resolution authorizing the City Manager to execute a construction contract with Green Growth Industries, Inc. for the Huntington Avenue Landscape Project in the amount of \$107,773, approving a construction contingency of \$17,000, approving a total project budget in the amount of \$141,773, and appropriating \$18,773 from Measure A funds.

DISTRIBUTION:

None

ATTACHMENTS:

1. Resolution
2. Huntington Avenue Landscape Project Location Map
3. FY 2015-20 CIP Budget Document

DATE PREPARED:

May 13, 2016

REVIEWED BY:

_____ CM
_____ ACM
_____ CA
_____ FIN

RESOLUTION NO. 2016 - ____

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONSTRUCTION CONTRACT WITH GREEN GROWTH INDUSTRIES, INC. FOR THE HUNTINGTON AVENUE LANDSCAPE PROJECT IN THE AMOUNT OF \$107,773, APPROVING A CONSTRUCTION CONTINGENCY OF \$17,000, APPROVING A TOTAL BUDGET IN THE AMOUNT OF \$141,773, AND APPROPRIATING \$18,773 FROM MEASURE A FUNDS

WHEREAS, the City of San Bruno's Capital Improvement Program (CIP) includes the Huntington Avenue Landscape Project to enhance the existing open area on Huntington Avenue north of I-380; and

WHEREAS, the goal of Transit Corridors Pedestrian Connection Improvements is to improve and expand transit connections particularly to and from BART, and to create a pedestrian-oriented setting; and

WHEREAS, the grant funding secured by the City from the Transportation for Livable Communities (TLC) federal fund through C/CAG has been reduced to \$123,000; and

WHEREAS, the City advertised this project for bid in compliance with State Contract Code, local purchasing regulations, and federal funding requirements and received three sealed bids; and

WHEREAS, the apparent low bidder was determined to be non-responsive due to the lack of required Disadvantaged Business Enterprise information with the bid; and

WHEREAS, Green Growth Industries, Inc. was the second low bidder and submitted a bid in the amount of \$107,773 and was determined to be the lowest cost, responsive and responsible bidder; and

WHEREAS, Green Growth Industries, Inc. has satisfactorily completed numerous landscaping projects for public agencies in the Bay Area, meets the contractor qualifications, and has a valid contractor's license required to perform the scope of work of this project; and

WHEREAS, an additional appropriation of \$18,773 to cover the reduction in grant funding are required.

NOW, THEREFORE, BE IT RESOLVED that the San Bruno City Council authorizes the City Manager to execute a construction contract with Green Growth Industries, Inc. for the Huntington Landscape Improvement Project in the amount of \$107,773, approving a construction contingency of \$17,000, approving a total budget in the amount of \$141,773, and appropriating \$18,773 from Measure A funds.

Dated: May 24, 2016

ATTEST:

Carol Bonner, City Clerk

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I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 24th day of May 2016 by the following vote:

AYES: Councilmembers: _____

NOES: Councilmembers _____

ABSENT: Councilmembers: _____

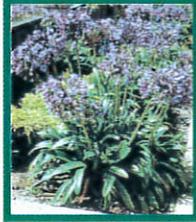
ATTACHMENT 2
Huntington Avenue Landscape Improvement Map

 Landscaping improvement & irrigation system

New Zealand Flax



Dwarf Rosemary



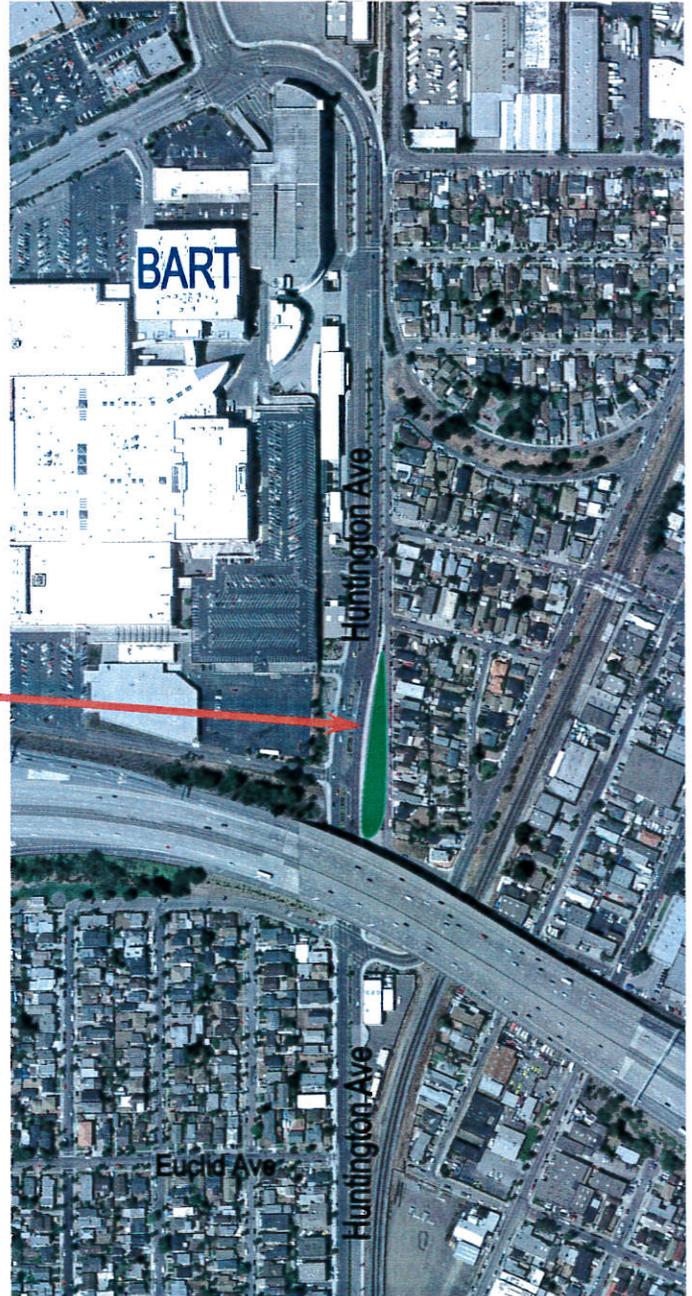
Ballerina Indian



Dwarf Rosemary



Coast Redwood



Transit Corridor Pedestrian Connection Improvement Program

PROJECT INFORMATION

Origination Year: 2010-11

Project Number: 82709

Projected Completion Date: 2016-17

Total Project Cost: \$ 1,844,350

Project Description:

The purpose of the Transit Corridor Pedestrian Connection Improvement program is to improve sidewalk conditions for pedestrians along El Camino Real, San Bruno Avenue, and Huntington Avenue. In accordance with the General Plan, this project will create a pedestrian-oriented environment, improve streetscape, and ensure access to and between public areas/transit stations and private developments. Improvements include the installation of street trees, irrigation systems, bus benches, pedestrian way finding signage, recycling/trash receptacles, construction of accessible curb ramps and pedestrian crossings, landscape improvements, and lighting and possible public art improvements near the I-380 over crossing of Huntington Avenue.

Currently, there are four improvement projects within the Transit Corridor Pedestrian Connection Improvement program.

The first contract includes the construction of accessible curb ramps, sidewalk repairs, and the planting of street trees. The \$262,500 Transportation for Livable Communities Grant required that a final design for this phase be approved by Caltrans (the administrator of the grant) and submitted to the Metropolitan Transportation Commission (MTC). This project included a landscape improvement option enhancing the existing open area east of Huntington Avenue between the I-380 overpass and the BART station. The landscape portion of this project was not completed due to lack of available funding and was deleted from the overall project.

The second construction project is funded by two additional grants obtained by the City: \$350,000 from the San Mateo County Bicycle and Pedestrian Program, and \$500,000 from the Safe Routes to Transit (SR2T) Grant. With \$850,000 funding both design and construction, this contract will include additional street trees, improvements near I-380, street furniture, bicycle signage and pavement markings, and the potential for pedestrian-scale lighting. Although local match is not required, both the San Mateo County Bicycle and Pedestrian Grant and the SR2T Grant do not fund agency overhead. Therefore, the City will need to fund the ineligible overhead cost, which is estimated to be \$15,000.

In December 2012, the City submitted a project to C/CAG in response to their call for projects for the Transportation for Livable Communities grant opportunity under the Metropolitan Transportation Commission OneBayArea Grant Program. Since the landscape portion was excluded in the first contract, the City submitted a grant application for the project. The project will provide landscape improvement of the open area east of Huntington Avenue between the I-380 overpass and the BART station. MTC has approved the funding for this project and the City is eligible to receive \$265,000 for the cost of construction. The required local match is approximately \$34,350 in construction cost. This project is the third construction project within the overall Transit Corridor Pedestrian Connection Improvement program.

The fourth Transit Corridor Pedestrian Connection Improvement project will improve the intersection of El Camino Real and Angus Avenue. Funding includes a Measure A matching grant from the San Mateo Transportation Authority's (SMCTA) for pedestrian and bicycle improvement projects along El Camino Real. The grant commits SMCTA to contribute up to \$300,000 for the project with a City contribution of \$30,000. Project improvements include high-visibility crosswalks, new corner curb bulb-

outs, median refuge areas and upgraded traffic signals to increase safety and accessibility. The El Camino Real/Angus Avenue intersection improvements are part of a larger regional effort to revitalize the El Camino Real corridor. This intersection has a high volume of both vehicle and pedestrian traffic to the City Civic Center, Allen Elementary School, and SamTrans transit connections.

2014-15 Status:

Issued a request for proposals by June 2015 to completed design of the pedestrian and bicycle improvements and include the landscape improvements that were excluded from the first contract.

2015-16 Work Plan:

Complete design of the pedestrian and bicycle improvements, including landscape improvements that were excluded from the first contract, and begin project construction.

Project Appropriations:

Current Year Appropriations:

Projects	Funding Source	Prior Approp.	Estimated Prior Expense	Estimated Carryover Approp.	2015-16 Funding Request	2015-16 Total Funds Available	Total Project Cost
Contract 1	Various	350,000	341,082	8,918	0	8,918	615,000
Contract 2	Various	865,000	4,980	860,020	0	860,020	865,000
Huntington Ave	Various	15,000	10,025	4,975	284,350	289,325	34,350
El Camino-Angus Intersection	Various	330,000	0	330,000	0	330,000	330,000
Total		1,560,000	356,087	1,203,913	284,350	1,488,263	1,844,350

Funding Source	Prior Approp.	Estimated Prior Expense	Estimated Carryover Approp.	2015-16 Funding Request	2015-16 Total Funds Available	Total Project Cost	
Streets Capital	87,500	87,500	0	0	0	87,500	
TLC Grant #1	262,500	253,582	8,918	0	8,918	262,500	
TLC Grant #2	0	0	0	265,000	265,000	265,000	
Safe Routes to Transit	500,000	0	500,000	0	500,000	500,000	
SMC Transportation Authority Grant #1	350,000	0	350,000	0	350,000	350,000	
SMC Transportation Authority Grant #2	300,000	0	300,000	0	300,000	300,000	
Measure A	60,000	15,005	44,995	19,350	64,345	79,350	
Total		1,560,000	356,087	1,203,913	284,350	1,488,263	1,844,350

Five-Year Work Program Appropriations:

Projects	Funding Source	2015-16	2016-17	2017-18	2018-19	2019-20	Total Request
Huntington Ave Landscape	TLC Grant #2	265,000	0	0	0	0	265,000
Huntington Ave Landscape	Measure A	19,350	0	0	0	0	19,350
Total		284,350	0	0	0	0	284,350