



“The City With a Heart”

Jim Ruane, Mayor
Marty Medina, Vice Mayor
Ken Ibarra, Councilmember
Rico E. Medina, Councilmember
Irene O’Connell, Councilmember

AGENDA

SAN BRUNO CITY COUNCIL

June 14, 2016

7:00 p.m.

Meeting Location: San Bruno Senior Center, 1555 Crystal Springs Road, San Bruno, CA

City Council meetings are conducted in accordance with Roberts Rules of Order Newly Revised and City Council Rules of Procedure. You may address any agenda item by standing at the microphone until recognized by the Council. All regular Council meetings are recorded and televised on CATV Channel 1 and replayed the following Thursday, at 2:00 pm. You may listen to recordings in the City Clerk’s Office, purchase CD’s, access our web site at www.sanbruno.ca.gov or check out copies at the Library. We welcome your participation. In compliance with the Americans with Disabilities Act, individuals requiring reasonable accommodations or appropriate alternative formats for notices, agendas and records for this meeting should notify us 48 hours prior to meeting. Please call the City Clerk’s Office 650-616-7058.

1. CALL TO ORDER:

2. ROLL CALL/PLEDGE OF ALLEGIANCE:

3. ANNOUNCEMENTS:

4. PRESENTATIONS:

Introduction and Recognition of the San Bruno Police Explorers.

5. REVIEW OF AGENDA:

6. APPROVAL OF MINUTES: Special Closed Session of May 24, 2016 and Regular Council Meeting of May 24, 2016.

7. CONSENT CALENDAR: All items are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion, unless requested.

a. **Approve:** Accounts Payable of May 23, 31 and June 6, 2016.

b. **Approve:** Payroll of May 20, 2016.

c. **Accept:** Reconciliation of General Ledger to Bank Reports and the Investment Reports Dated April, 2016.

d. **Authorize:** Fireworks Stand Permits for 2016 Upon Finding that the Non-Profit Organizations Meet Requirements of Resolution 2008-59 and Ordinance No. 1700.

e. **Accept:** Resignation from Traffic Safety & Parking Committee Member and Citizens Crime Prevention Committee Member. Declare Vacancy and Direct the City Clerk to Initiate the Process for Appointment of a New Member.

8. PUBLIC HEARING:

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: Individuals allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask the City Clerk to request that the Council consider your comments earlier. It is the Council’s policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Council from discussing or acting upon any matter not agendized pursuant to State Law.

10. CONDUCT OF BUSINESS:

- a. Receive Report and Direct Staff to Cancel a Regular City Council Meeting during the Month of August 2016.
- b. Adopt Resolution Authorizing Application to the City and County Association of Governments (C/CAG) to Prepare a Comprehensive Parking Management Plan for Downtown San Bruno.
- c. Adopt Resolution Accepting the Olympic Pump Station and Force Main Project as Complete, Authorizing the Filing of a Notice of Completion with the San Mateo County Recorder's Office, and Authorizing Release of the Construction Contract Retention in the Amount of \$129,173.
- d. Receive Oral Report on the City's Progress and Results Regarding Sanitary Sewer Maintenance and Operation.

11. REPORT OF COMMISSIONS, BOARDS & COMMITTEES:

12. COMMENTS FROM COUNCIL MEMBERS:

13. CLOSED SESSION:

14. STUDY SESSION:

Conduct Study Session to Review the Proposed 2016-17 Operating and Capital Improvement Program Budget.

15. ADJOURNMENT:

The next regular City Council Meeting will be held on June 28, 2016 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.



"The City With a Heart"

Jim Ruane, Mayor
Marty Medina, Vice Mayor
Ken Ibarra, Councilmember
Rico E. Medina, Councilmember
Irene O'Connell, Councilmember

MINUTES – SPECIAL MEETING - CLOSED SESSION SAN BRUNO CITY COUNCIL

May 24, 2016

6:15 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on May 24, 2016 at San Bruno's Senior Center, 1555 Crystal Springs Road, San Bruno, CA. The Council meeting was called to order at 6:15 p.m.

2. ROLL CALL/PLEDGE OF ALLEGIANCE:

Presiding was Mayor Ruane, Vice Mayor Marty Medina, Councilmembers Ibarra, Rico Medina and O'Connell. Recording by City Clerk Bonner.

3. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: None.

4. CLOSED SESSION:

Mayor Ruane said they would be going into a Conference with Legal Counsel—Anticipated Litigation: Significant Exposure to Litigation pursuant to Government Code section 54956.9(d)(2): One Case with no reportable action.

5. ADJOURNMENT:

Mayor Ruane closed the meeting at 6:50 p.m. The next regular City Council Meeting will be held on May 24, 2016 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the City Council Meeting of
June 14, 2016

Carol Bonner, City Clerk

Jim Ruane, Mayor



“The City With a Heart”

Jim Ruane, Mayor
Marty Medina, Vice Mayor
Ken Ibarra, Councilmember
Rico E. Medina, Councilmember
Irene O’Connell, Councilmember

MINUTES SAN BRUNO CITY COUNCIL

May 24, 2016

7:00 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on May 24, 2016 at San Bruno’s Senior Center, 1555 Crystal Springs Road, San Bruno, CA. The Council meeting was called to order at 7:00 p.m. **Mayor Ruane** thanked the garden club for the flower arrangement.

2. ROLL CALL/PLEDGE OF ALLEGIANCE:

Presiding was Mayor Ruane, Vice Mayor Marty Medina, Councilmembers Ibarra, Rico Medina and O’Connell. **City Attorney Zafferano** led the pledge of allegiance. Recording by City Clerk Bonner.

3. ANNOUNCEMENTS:

Mayor Ruane announced:

a. The 76th Annual Posy Parade and the Community Day in the Park will take place on Sunday, June 5, 2016. Ride wristbands are available for purchase at City Hall and the Recreation Center, \$10.00 per band with advance purchase and \$20.00 per band on the day of the event. He also said there will be a pancake breakfast at the Fire Station 51 on El Camino Real starting at 8:30 a.m. to 11:30 a.m. All proceeds benefit the San Bruno Professional Firefighter’s Association Charitable Fund, \$5. for adults \$3 for Seniors and children under twelve.

b. The City Council will hold Budget Study Sessions to review the proposed FY 2016-17 Operating Budget and the Proposed FY 2016-17 to 2020-2021 Capital Improvement Program beginning at 6:00 p.m. on June 8 and June 15 at City Hall.

c. A group of local veterans will host a Journey for Change at the Golden Gate National Cemetery on Saturday, May 28, 2016 at 3:30 p.m. Journey for Change is a group walking from Santa Cruz to Sacramento to bring awareness and open discussion to prevent veteran suicide.

4. PRESENTATIONS:

Receive Presentation on San Bruno Public Library’s Summer Reading Program. **Library Services Division Manager Wallace** gave an overview of all the activities the library has to offer.

Councilmember O’Connell congratulated **Wallace**. She said every year there is something new and exciting brought to the program and it never gets stale. All information about the Library is on San Bruno’s website.

Councilmember Rico Medina thanked Librarian Wallace for his leadership.

5. REVIEW OF AGENDA: No changes.

6. APPROVAL OF MINUTES: Special Closed Session of May 10, 2016 and Regular Council Meeting of May 10, 2016, approved as submitted.

7. CONSENT CALENDAR:

- a. **Approve:** Accounts Payable of May 9, 2016.
- b. **Approve:** Payroll of May 6, 2016.
- c. **Waive:** Second Reading, and Adopt Ordinance Imposing a 1.82% Rate Increase for Recology San Bruno Garbage and Recycling Services to be Effective July 1, 2016.
- d. **Adopt:** Resolution Authorizing the City Manager, on Behalf of the City of San Bruno, to Submit Applications for CalRecycle Payment Programs and Related Authorizations.
- e. **Adopt:** Resolution Rejecting All Bids and Authorizing the Re-Advertisement of Bid for the Crestmoor Neighborhood Phase IV Street Improvement Project.

M/S Ibarra/O’Connell to approve the Consent Calendar and passed with all ayes.

8. PUBLIC HEARING: None.

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: None.

10. CONDUCT OF BUSINESS:

a. Adopt Resolution Authorizing the Purchase of Fiber to the Home (FTTH) Equipment in the Amount of \$681,230 and Authorizing the City Manager to Execute a Contract with Communications Network Resources in the Amount of \$288,600 for Installation of FTTH Equipment at the Shelter Creek Condominium Complex, and Approving a Loan in the Amount of up to \$1,170,000 from the General Fund Reserve to the Cable Fund.

Acting Director/Business Manager Firpo gave an overview of the staff report and asked for questions.

Vice Mayor Marty Medina asked what is next. **Acting Director/System Engineer Johnson** said they have talked to Crystal Springs and sent out a letter to the President of the Board at The Place.

Councilmember O’Connell introduced the resolution for adoption and passed with a unanimous vote.

b. Adopt Resolution Approving Cable Television Service Rates Effective July 1, 2016 and Amending the Cable Television Low Income Rate Policy.

Steve Firpo gave an overview of the staff report and pointed out there have only been two increases in the last five years. He asked for questions.

Councilmember Ibarra asked how comparable are we with AT&T Uverse and Dish Satellite? **Firpo** said we can exceed what they offer. When it comes to video the analysis is tougher.

Vice Mayor Marty Medina asked about marketing? **Firpo** said there are brochures at the utility counter. Some campaigns have been done but they have not been that successful. He said they are looking at bringing on a firm to do marketing and rebrand our system.

Councilmember O’Connell introduced the resolution for adoption and passed with a unanimous vote.

c. Adopt Resolution Authorizing the City Manager to Execute a Construction Contract with Pacific States Environmental Contractors, Inc. for the 324 Florida Avenue Site Remediation Project in the Amount of \$358,925, Approving a Construction Contingency of \$71,785, Approving a Total Construction Budget in the Amount of \$430,710 and Appropriating \$165,000 from the General Fund Capital Reserve Fund.

Public Services Director Tan gave an overview of the staff report and asked for questions.

City Manager Jackson said a significant component of the bid includes removal of approximately 500 cubic yards of contaminated soil at a cost of approximately \$170,000.

Councilmember Ibarra asked if the \$170,000 is the going rate for contaminated soil removal. **Tan** said the contamination is broken down into different classifications and some of the soil could be contaminated more than other soil which will be determined during the soil removal process.

Tim O'Brien, 293 Florida, across the street from the structure, said they are concerned about the lead and graffiti. **Tan** said fencing would have to be provided by the contractor and after the demolition is completed, the site will be fenced with chain fencing.

Reyna Burgress 293 Florida said she would like to see the area fenced in.

Mayor Ruane asked how long it will take to get things rolling. **Tan** said once the contract is awarded, he expects at least four to five weeks.

Councilmember Rico Medina said he believed the O'Brien's were asking between the time before destruction starts, can the City do anything to help mitigate what they are experiencing.

City Manager Jackson said they will check with the police department to see if they can increase patrols.

O'Brien asked if any experts have looked at the lead contamination. **Mayor Ruane** said it would be looked into. **Councilmember Ibarra** said he hoped the environmental consultant would look at it. He asked if this resolution passes what will be the view of the site. **Tan** said there will be a couple of trees that will remain and the whole site will be graded, alleviating places to place the graffiti.

Councilmember O'Connell said there will be neighborhood meetings where the neighbors will be invited to participate in what they would like to see in that area. **Community Services Director Burns** said letters will be sent out at the beginning of next week to the residents at Angus to the North, San Felipe to the South, Huntington to the East and El Camino to the West inviting everyone to a planning meeting on Wednesday, June 22.

Councilmember Rico Medina expressed his concern that we don't have a definitive plan for the Independence of Switzerland inside the house and the second is the cost. He felt it would be good to have another bid.

Councilmember O'Connell said there have been so many delays and going out to bid again would delay it more.

Vice Mayor Marty Medina recused himself since he lived within 500 feet of the property.

Councilmember Ibarra introduced the resolution for adoption and passed with three ayes and one no – Rico Medina, Vice Mayor Marty Medina recused.

d. Adopt Resolution Authorizing the City Manager to Execute a Construction Contract with Green Growth Industries, Inc. for the Huntington Avenue Landscape Improvement Project in the Amount of \$107,773, Approving a Construction Contingency of \$17,000, Approving a Total Budget in the Amount of \$141,773, and Appropriating \$18,773 from Measure A Funds.

Public Services Director Tan gave an overview of the staff report and asked for questions.

Councilmember O'Connell introduced the resolution for adoption and passed with a unanimous vote.

11. REPORT OF COMMISSIONS, BOARDS & COMMITTEES:

12. COMMENTS FROM COUNCIL MEMBERS:

Councilmember Rico Medina thanked Miriam for coming in when she is on vacation this week. He complimented Parkside Intermediate School and their band performance. He said their Spring performance was incredible and he spoke and thanked their teachers personally. He said he met the new music teacher at Cap and it was his hope that what Parkside is doing will transition over to Cap.

Mayor Ruane said he had attended the earlier concert and he was very impressed. He also said he was at a flag raising for Portola School and he congratulated the teachers and the school on 50 years.

13. CLOSED SESSION:

Mayor Ruane said they would be going into closed session with no reportable action. Public Employee Performance Evaluation pursuant to Government Code section 54957: City Attorney.

14. ADJOURNMENT:

Mayor Ruane closed the meeting at 8:02. The next regular City Council Meeting will be held on June 14, 2016 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the City Council Meeting of
June 14, 2016

Carol Bonner, City Clerk

Jim Ruane, Mayor

05/23/16

CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP

FUND	FUND NAME	AMOUNT
001	GENERAL FUND	\$73,533.26
132	AGENCY ON AGING	\$607.65
133	RESTRICTED DONATIONS	\$725.53
190	DISASTER RECOVERY FUND	\$61,976.88
201	PARKS AND FACILITIES CAPITAL	\$686.70
203	STREET IMPROVE. PROJECTS	\$1,201.60
611	WATER FUND	\$73,945.87
621	STORMWATER FUND	\$85.90
631	WASTEWATER FUND	\$26,751.02
641	CABLE TV FUND	\$54,273.93
701	CENTRAL GARAGE	\$11,024.31
702	FACILITY MAINT. FUND	\$8,359.00
707	TECHNOLOGY DEVELOPMENT	\$15,192.76
711	SELF INSURANCE	\$2,006.25
880	PROJECT DEVELOP. TRUST	\$1,939.80
TOTAL FOR APPROVAL		\$332,310.46

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 3 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 161902 THROUGH 162017 INCLUSIVE, TOTALING IN THE AMOUNT OF \$332,310.46 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,


FINANCE DIRECTOR DATE

T.a.

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0001170 AIRGAS USA, LLC	161903	5/23/2016	29.13
0000163 AIRPORT AUTO PARTS INC.	161904	5/23/2016	33.96
0017459 ALL CITY MANAGEMENT SVC.INC.	161905	5/23/2016	2,510.89
0018976 ALPHA ANALYTICAL LAB. INC.	161906	5/23/2016	3,257.00
0104542 ALTA LANGUAGE SERVICES, INC.	161907	5/23/2016	120.00
0102355 AMAZON	161908	5/23/2016	1,726.29
0000082 AMERICAN MESSAGING	161909	5/23/2016	16.04
0096700 ANDY'S WHEELS & TIRES	161910	5/23/2016	379.48
0106199 ARAGON VETERINARY CLINIC	161911	5/23/2016	127.96
0001965 ARISTA BUSINESS	161912	5/23/2016	244.65
0000118 ART'S PENINSULA LOCKSMITH	161913	5/23/2016	65.02
0016123 AT&T	161914	5/23/2016	479.30
0018363 AT&T LONG DISTANCE	161915	5/23/2016	16.05
0018465 AT&T MOBILITY	161916	5/23/2016	46.50
0105649 ATLAS PLUMBING AND ROOTER	161917	5/23/2016	101.80
0000345 BAKER & TAYLOR BOOKS	161918	5/23/2016	2,236.80
0102745 BAY AREA NEWS GROUP	161920	5/23/2016	1,735.28
0096420 BSN SPORTS	161921	5/23/2016	160.23
0094705 CACEO	161924	5/23/2016	150.00
0104623 CARLOS BALAGOT	161919	5/23/2016	10,000.00
0018977 CBS TELEVISION STATIONS	161925	5/23/2016	11,305.83
0013965 CH BULL CO.	161926	5/23/2016	600.00
0106039 CHRISTOPHER WETTSTEIN	162015	5/23/2016	94.87
0016324 CINTAS CORPORATION	161927	5/23/2016	556.62
0098588 CITY OF BURLINGAME	161928	5/23/2016	3,361.50
0018401 CITY OF FOSTER CITY	161929	5/23/2016	2,000.00
0000508 CLEARLITE TROPHIES	161930	5/23/2016	120.45
0105187 CONCERN	161932	5/23/2016	693.84
0015857 COUNTY OF SAN MATEO	161933	5/23/2016	1,990.38
0106080 DATALINK CORPORATION	161934	5/23/2016	1,131.92
0017064 DERMOT DOWNES	161935	5/23/2016	500.00
0101178 DISCOUNT PLUMBING	161937	5/23/2016	6,000.00
0096829 DKF SOLUTIONS GROUP, LLC	161938	5/23/2016	700.00
0018799 ECONOMIC&PLANNING SYSTEMS INC.	161939	5/23/2016	205.00
0017300 ENVIRONMENTAL HEALTH FEE	161941	5/23/2016	980.00
0101002 ESTATE OF PATRICIA ANN KEMPF	161942	5/23/2016	74.03
0106116 EVERBANK COMMERCIAL FINANCE, INC.	161931	5/23/2016	376.62
0000046 EWING IRRIGATION PRODUCTS INC	161943	5/23/2016	305.53
0013683 F. FERRANDO & CO.	161944	5/23/2016	2,479.00
0000944 FEDEX	161945	5/23/2016	174.76
0018117 FLYERS ENERGY, LLC	161947	5/23/2016	8,532.54
0102869 FRANCHISE TAX BOARD	161948	5/23/2016	50.00
0018272 GALE/CENGAGE LEARNING	161949	5/23/2016	29.64
0105960 GARRATT CALLAHAN	161950	5/23/2016	3,057.42
0096854 GOLDEN GATE TRUCK CENTERS	161951	5/23/2016	1,142.29
0017454 GOLDEN STATE FLOW MEASUREMENT	161952	5/23/2016	37,259.66
0000162 GRAINGER	161953	5/23/2016	22.73
0095966 GREATAMERICA FINANCIAL SVCS.	161954	5/23/2016	866.82
0096837 GYM DOCTORS	161955	5/23/2016	145.77
0000385 HACH COMPANY	161956	5/23/2016	4,451.80
0000909 HERTZ EQUIPMENT RENTAL CORP.	161957	5/23/2016	1,665.50
0105378 HOME MAID RAVIOLI COMPANY INC.	161958	5/23/2016	128.85
0096344 HUNT & SONS, INC.	161959	5/23/2016	5,845.03

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Vendor Code & Name	Check #	Check Date	Amount
0104018 INTERSTATE TRAFFIC CONTROL PRODUCTS,INC.	162004	5/23/2016	245.54
0093643 IPMA - HR	161960	5/23/2016	109.00
0105987 JIM BURCH	161922	5/23/2016	105.23
0103342 JMB CONSTRUCTION, INC.	161961	5/23/2016	49,044.60
0000075 K-119 TOOLS OF CALIFORNIA INC.	161962	5/23/2016	644.75
0000132 KELLY-MOORE PAINT CO INC.	161963	5/23/2016	122.77
0105979 LIFTOFF LLC	161964	5/23/2016	12,904.68
0017927 MATTHEW BENDER & CO INC.	161966	5/23/2016	53.89
0102770 METLIFE	161967	5/23/2016	350.46
0016863 MIDWEST TAPE, LLC	161968	5/23/2016	100.12
0016802 MINUTEMAN PRESS	161969	5/23/2016	282.39
0103600 MOMENTUM TELECOM, INC.	161970	5/23/2016	14,212.00
0000333 MOSS RUBBER & EQUIP. CORP.	161971	5/23/2016	181.69
0000762 MUNICIPAL MAINTENANCE EQUIPMENT INC.	161965	5/23/2016	373.20
0000357 NATIONAL CABLE TV CO-OP, INC.	161972	5/23/2016	3,215.84
0105708 NITRO PDF PTY LTD	161973	5/23/2016	1,530.65
0018157 OCLC INC	161974	5/23/2016	352.19
0092263 OFFICE DEPOT INC	161975	5/23/2016	377.10
0018284 OFFICEMAX INC.	161976	5/23/2016	185.72
0000210 OLE'S CARBURETOR &ELECTRIC INC	161977	5/23/2016	1,770.98
0097567 ONE HOUR DRY CLEANING	161978	5/23/2016	378.70
0016188 P & S SALES OF SAN FRANCISCO	161979	5/23/2016	226.31
0000012 PACIFIC GAS & ELECTRIC	161980	5/23/2016	31,648.91
0106156 PENGUIN RANDOM HOUSE LLC	161981	5/23/2016	57.22
0001154 PENINSULA LIBRARY SYSTEM	161982	5/23/2016	64.19
0018283 PERFORMANCE TOW LLC	161983	5/23/2016	50.00
0018756 POLLARDWATER	161984	5/23/2016	618.90
0095538 POP MEDIA NETWORKS, LLC	161985	5/23/2016	776.37
0000071 R & B COMPANY	161986	5/23/2016	380.51
0091044 R.A. METAL PRODUCTS, INC	161987	5/23/2016	419.39
0017712 RECALL SECURE DESTRUCTION SERVICES, INC.	161936	5/23/2016	166.56
0090749 RED WING SHOE STORE	161988	5/23/2016	215.80
0103705 RICH BURMAN	161923	5/23/2016	115.00
0016729 RICOH AMERICAS CORPORATION	161989	5/23/2016	328.19
0016213 ROZZI REPRODUCTION&SUPPLY INC.	161991	5/23/2016	900.73
0106070 SAFETY-KLEEN SYSTEMS, INC.	161992	5/23/2016	50.65
0018597 SAN MATEO DAILY JOURNAL	161993	5/23/2016	924.00
0017145 SAN MATEO LAWN MOWER SHOP	161994	5/23/2016	249.74
0092067 SCOTT WALDVOGEL	161995	5/23/2016	64.10
0018461 SERRAMONTE FORD, INC.	161996	5/23/2016	542.94
0103732 SFO MEDICAL CLINIC	161997	5/23/2016	1,158.00
0001225 SIERRA PACIFIC TURF SUPPLY,INC	161998	5/23/2016	1,501.25
0017339 SOUTH CITY REFRIGERATION	161999	5/23/2016	319.54
0097079 SPRINT	162000	5/23/2016	44.47
0105796 SUNRISE FOOD DISTRIBUTOR INC.	162001	5/23/2016	478.80
0002025 TELECOMMUNICATIONS ENGINEERING ASSOCIATE	161940	5/23/2016	2,581.00
0018717 THE E GROUP LLC	162002	5/23/2016	300.00
0104282 TOWNE FORD SALES	162003	5/23/2016	299.96
0017133 TURBO DATA SYSTEMS INC	162005	5/23/2016	2,615.38
0102361 TURNER NETWORK SALES, INC.	161902	5/18/2016	1,400.50
0000462 TVC COMMUNICATIONS L.L.C.	162006	5/23/2016	12,499.81
0102744 UNIVERSAL BUILDING SERVICES	162007	5/23/2016	4,511.00
0102988 VANTAGEPOINT TRANSFER AGENTS	162008	5/23/2016	11,300.97
0095749 VERIZON WIRELESS	162010	5/23/2016	2,958.45

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0095749 VERIZON WIRELESS	162011	5/23/2016	953.33
0017938 VOICE PRINT INTERNATIONAL INC.	162012	5/23/2016	2,850.00
0106289 WANDZIA ROSE	161990	5/23/2016	150.00
0104660 WEST YOST ASSOCIATES, INC.	162013	5/23/2016	15,126.54
0000612 WESTVALLEY CONSTRUCTION CO.INC	162014	5/23/2016	22,989.42
0100184 WILLIAM J. FEISTER, PH.D.	161946	5/23/2016	700.00
0096399 WILLIAM PAUL WHITE	162016	5/23/2016	840.00
0018655 WORKSITE INTERNATIONAL INC.	162017	5/23/2016	1,706.25
0103455 YESENIA VAZQUEZ	162009	5/23/2016	400.00
		GrandTotal:	332,310.46
		Total count:	116

05/31/16

CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP

FUND	FUND NAME	AMOUNT
001	GENERAL FUND	\$478,710.37
132	AGENCY ON AGING	\$1,222.45
133	RESTRICTED DONATIONS	\$32,090.79
190	DISASTER RECOVERY FUND	\$69,327.68
203	STREET IMPROVE. PROJECTS	\$4,426.65
207	TECHNOLOGY CAPITAL	\$4,290.00
611	WATER FUND	\$169,040.07
621	STORMWATER FUND	\$82.83
631	WASTEWATER FUND	\$855,898.77
641	CABLE TV FUND	\$79,812.59
701	CENTRAL GARAGE	\$2,070.72
702	FACILITY MAINT. FUND	\$2,465.54
703	GENERAL EQUIPMENT REVOLVING	\$20,996.19
707	TECHNOLOGY DEVELOPMENT	\$815.87
711	SELF INSURANCE	\$6,927.03
880	PROJECT DEVELOP. TRUST	\$500.00
TOTAL FOR APPROVAL		\$1,728,677.55

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 3 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 162018 THROUGH 162162 INCLUSIVE, TOTALING IN THE AMOUNT OF \$1,728,677.55 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,


FINANCE DIRECTOR

6/1/16
DATE

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0104680 ACCESS 24 COMMUNICATIONS INC.	162018	5/31/2016	225.00
0106435 ACTION TOWING & ROAD SVC. INC.	162019	5/31/2016	105.00
0000858 ADECCO EMPLOYMENT SERVICES	162020	5/31/2016	2,496.80
0001170 AIRGAS USA, LLC	162021	5/31/2016	251.05
0000163 AIRPORT AUTO PARTS INC.	162022	5/31/2016	25.10
0000082 AMERICAN MESSAGING	162025	5/31/2016	44.69
0106370 ANGEL CARPIO	162041	5/31/2016	1,550.00
0106225 ARIES INDUSTRIES, INC.	162026	5/31/2016	192.46
0016123 AT&T	162027	5/31/2016	411.40
0017191 AT&T	162028	5/31/2016	1,085.41
0018583 AT&T MOBILITY	162029	5/31/2016	63.02
0105649 ATLAS PLUMBING AND ROOTER	162030	5/31/2016	4,500.00
0000345 BAKER & TAYLOR BOOKS	162031	5/31/2016	988.04
0018315 BAYSIDE EQUIPMENT COMPANY	162033	5/31/2016	6,168.30
0105988 BRENDAN POWER	162115	5/31/2016	58.37
0099026 BRIAN GOFFEE	162066	5/31/2016	10.68
0000378 BROADMOOR LANDSCAPE SUPPLY	162036	5/31/2016	40.22
0099010 BRUCE SMITH	162132	5/31/2016	150.00
0102737 BURKE, WILLIAMS & SORENSEN,LLP	162038	5/31/2016	2,995.83
0105605 CHURCHWELL WHITE LLP	162045	5/31/2016	525.00
0016324 CINTAS CORPORATION	162046	5/31/2016	569.33
0017051 CITY OF MILLBRAE	162047	5/31/2016	276,452.00
0000386 CITY OF SOUTH SAN FRANCISCO	162048	5/31/2016	806,354.75
0105989 CLASSIC AMUSEMENT LLC	162049	5/31/2016	24,000.00
0018911 COMCAST CABLE COMMUNICATIONS	162051	5/31/2016	28,132.95
0104508 COMCAST SPORTSNET CALIFORNIA	162052	5/31/2016	23,418.78
0018480 COSTCO MEMBERSHIP	162053	5/31/2016	165.00
0015857 COUNTY OF SAN MATEO	162054	5/31/2016	76.00
0099025 CRYSTAL CHIU	162043	5/31/2016	400.00
0018331 CSG CONSULTANTS INC.	162055	5/31/2016	5,253.13
0092169 DAN VOREYER	162155	5/31/2016	5,948.48
0018449 DARLENE WONG	162161	5/31/2016	409.49
0018188 DAU PRODUCTS	162056	5/31/2016	489.98
0000197 DEMCO SUPPLY INC.	162058	5/31/2016	411.60
0101178 DISCOUNT PLUMBING	162059	5/31/2016	12,150.00
0099004 EMMY NARANJO-CABATIC	162099	5/31/2016	150.00
0001707 EMPLOYMENT DEVELOPMENT DEPT	162060	5/31/2016	1,121.00
0018117 FLYERS ENERGY, LLC	162063	5/31/2016	6,976.76
0099251 GABRIELLA GORDILLO	162068	5/31/2016	9.48
0105960 GARRATT CALLAHAN	162064	5/31/2016	4,119.62
0099752 GARY SOUZA	162135	5/31/2016	14.20
0000201 GAYLORD BROS., INC.	162065	5/31/2016	200.79
0104771 GILLERAN ENERGY MANAGEMENT SERVICES	162061	5/31/2016	367.50
0017454 GOLDEN STATE FLOW MEASUREMENT	162067	5/31/2016	75,393.70
0000162 GRAINGER	162069	5/31/2016	578.92
0096837 GYM DOCTORS	162070	5/31/2016	125.00
0106253 HIP ENTERTAINMENT LLC	162071	5/31/2016	1,500.00
0105378 HOME MAID RAVIOLI COMPANY INC.	162072	5/31/2016	325.60
0018838 INFOSEND, INC.	162074	5/31/2016	4,350.22
0099054 INTERSTATE TRS FUND	162075	5/31/2016	591.70
0099522 JACOB NICOL	162103	5/31/2016	10.96
0099429 JD CESARE CONSTRUCTION	162077	5/31/2016	101.80
0104784 JD CESARE CONSTRUCTION	162078	5/31/2016	3,000.00

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount	
0099099	JEANNINE MICHELETTI	162094	5/31/2016	150.00
0097432	JEFF SCHLEINING	162127	5/31/2016	75.00
0099093	JOE SOZZI	162136	5/31/2016	75.00
0098973	JOSEPH TELLES	162145	5/31/2016	10,034.25
0099077	JOSEPH YANKE	162162	5/31/2016	75.00
0018376	JT2 INTEGRATED RESOURCES	162079	5/31/2016	5,806.03
0000075	K-119 TOOLS OF CALIFORNIA INC.	162080	5/31/2016	122.70
0000112	KAMAN INDUSTRIAL TECHNOLOGIES	162081	5/31/2016	117.31
0000317	L.N. CURTIS & SONS	162082	5/31/2016	4,804.72
0096333	LAI CHOY	162044	5/31/2016	279.00
0104424	LIDIA'S ITALIAN DELICACIES	162083	5/31/2016	637.50
0099012	LORRAINE AMENDA	162024	5/31/2016	13.93
0018177	LOWE'S	162085	5/31/2016	63.18
0017026	LYNX TECHNOLOGIES, INC.	162086	5/31/2016	4,290.00
0105991	MAIN STAR PRODUCTIONS	162087	5/31/2016	3,650.00
0090000	MARC CATALANO	162042	5/31/2016	7,366.00
0100197	MARK WECLEWSKI	162157	5/31/2016	6.32
0100704	MARTY CARDONE	162088	5/31/2016	105.00
0094271	MARY TESSIER	162146	5/31/2016	500.00
0000389	MATRISHA PERSON	162112	5/31/2016	2,197.00
0091438	MATT CAMPI	162040	5/31/2016	7,738.73
0103048	MAUREEN BROGGER	162037	5/31/2016	214.22
0016041	METROMOBILE COMMUNICATIONS	162090	5/31/2016	1,506.34
0000027	MEYERS NAVE PROFESSIONAL LAW	162091	5/31/2016	31,483.14
0000027	MEYERS NAVE PROFESSIONAL LAW	162092	5/31/2016	25,333.04
0000027	MEYERS NAVE PROFESSIONAL LAW	162093	5/31/2016	12,144.00
0099933	MICHAEL DELA CRUZ	162057	5/31/2016	19.34
0093881	MICHAEL HORTA	162073	5/31/2016	1,000.00
0104481	MICHAEL MATTIAS	162089	5/31/2016	187.44
0099254	MICHAEL NEDASZKOWSKY	162101	5/31/2016	22.29
0092285	MICROMARKETING LLC	162095	5/31/2016	49.98
0016863	MIDWEST TAPE, LLC	162096	5/31/2016	123.74
0000357	NATIONAL CABLE TV CO-OP, INC.	162100	5/31/2016	1,539.76
0000788	NEIL TELFORD	162144	5/31/2016	5,976.00
0017612	NICHOLS CONSULTING ENGINEERS	162102	5/31/2016	4,350.00
0090001	NOREEN HANLON	162104	5/31/2016	6,199.20
0099679	NORMA SAYAGE	162126	5/31/2016	137.18
0100408	OFELLA ALFARO	162023	5/31/2016	150.00
0092263	OFFICE DEPOT INC	162105	5/31/2016	428.69
0092263	OFFICE DEPOT INC	162106	5/31/2016	79.26
0018284	OFFICEMAX INC.	162107	5/31/2016	62.48
0000210	OLE'S CARBURETOR &ELECTRIC INC	162108	5/31/2016	25.59
0000012	PACIFIC GAS & ELECTRIC	162109	5/31/2016	60,889.85
0090378	PACIFIC GAS & ELECTRIC CO.	162110	5/31/2016	30,000.00
0018297	PATRICK SWEENEY	162142	5/31/2016	8,015.22
0106156	PENGUIN RANDOM HOUSE LLC	162111	5/31/2016	118.54
0015163	PENINSULA SPORTS OFFICIALS ASSOC.INC.	162138	5/31/2016	432.00
0018756	POLLARDWATER	162114	5/31/2016	65.38
0099511	PRADIEP MUTHSAMY	162098	5/31/2016	16.36
0102915	PRECISE PRINTING & MAILING	162116	5/31/2016	709.74
0000285	PREFERRED ALLIANCE, INC.	162117	5/31/2016	327.52
0098333	RACHELLE BELL	162034	5/31/2016	86.55
0105990	REBEL YELL BAND LLC	162118	5/31/2016	1,200.00
0104548	RENNE SLOAN HOLTZMAN SAKAI LLP	162119	5/31/2016	16,813.80

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount	
000022	ROBERT LOUIE	162084	5/31/2016	115.05
0098316	ROBERT PETERS	162113	5/31/2016	75.00
0016213	ROZZI REPRODUCTION&SUPPLY INC.	162120	5/31/2016	71.18
0091374	SALVADOR CAMPOS	162122	5/31/2016	665.00
0018597	SAN MATEO DAILY JOURNAL	162123	5/31/2016	420.00
0015324	SAPLING ENVELOPE & PRINTING	162124	5/31/2016	261.60
0106101	SECURITY SYSTEMS MANAGEMENT	162128	5/31/2016	1,540.00
0102917	SFPUC FINANCIAL SERVICES	162129	5/31/2016	3,969.00
0099520	SHARON MOCK	162097	5/31/2016	7.90
0018962	SHOE DEPOT INC.	162130	5/31/2016	161.83
0000216	SHOWTIME NETWORKS INC.	162131	5/31/2016	13,742.10
0103492	SMITHSONIAN NETWORKS	162133	5/31/2016	573.01
0017508	SOUTH CITY LUMBER AND SUPPLY	162134	5/31/2016	333.81
0105992	SPOK, INC.	162137	5/31/2016	81.25
0102991	STEVE SALAZAR	162121	5/31/2016	105.00
0017036	STEVEN'S BAY AREA DIESEL SER., INC.	162032	5/31/2016	250.44
0105796	SUNRISE FOOD DISTRIBUTOR INC.	162140	5/31/2016	259.35
0017802	SUPPLYWORKS	162141	5/31/2016	2,729.57
0015691	TEAMSTERS LOCAL 856	162143	5/31/2016	14,936.00
0002025	TELECOMMUNICATIONS ENGINEERING ASSOCIATE	162062	5/31/2016	85.00
0095763	THE SOCIETY OF ST. VINCENT DE PAUL	162139	5/31/2016	6.32
0014149	THERESA JACKSON	162076	5/31/2016	5,301.80
0099102	THOMAS BOCCI	162035	5/31/2016	75.00
0106347	THOMAS SARFIELD	162125	5/31/2016	1,023.75
0000036	THOMSON WEST	162147	5/31/2016	544.98
0097449	THYSSENKRUPP ELEVATOR CORP.	162148	5/31/2016	417.81
0017527	TIFCO INDUSTRIES INC.	162149	5/31/2016	43.56
0000831	TONER CARTRIDGE&INKJET EXPRESS	162150	5/31/2016	1,299.23
0018500	TURF & INDUSTRIAL EQUIPMENT CO	162151	5/31/2016	21,965.68
0000019	U.S. POSTMASTER	162152	5/31/2016	3,800.00
0102744	UNIVERSAL BUILDING SERVICES	162153	5/31/2016	163.00
0104256	VIBO MUSIC CENTER	162154	5/31/2016	944.00
0104028	VICTOR CACERES	162039	5/31/2016	400.00
0105762	VUBIQUITY INC.	162156	5/31/2016	1,173.46
0105955	WEST COAST CODE CONSULTANTS, INC.	162050	5/31/2016	4,185.00
0104660	WEST YOST ASSOCIATES, INC.	162158	5/31/2016	72,572.24
0018580	WILEY PRICE & RADULOVICH LLP	162159	5/31/2016	626.50
0096893	WILSEY HAM	162160	5/31/2016	10,884.70
	GrandTotal:			1,728,677.55
	Total count:			145

06/06/16

CITY OF SAN BRUNO
WARRANT REGISTER
TOTAL FUND RECAP

FUND	FUND NAME	AMOUNT
001	GENERAL FUND	\$96,221.20
002	GENERAL FUND RESERVE	\$140,000.00
122	SOLID WASTE/RECYCL.	\$1,044.59
132	AGENCY ON AGING	\$4,597.73
133	RESTRICTED DONATIONS	\$4,695.03
190	DISASTER RECOVERY FUND	\$40,009.00
201	PARKS AND FACILITIES CAPITAL	\$517.50
203	STREET IMPROVE. PROJECTS	\$598,914.96
611	WATER FUND	\$3,978.13
621	STORMWATER FUND	\$121.06
631	WASTEWATER FUND	\$270,853.16
641	CABLE TV FUND	\$19,402.49
701	CENTRAL GARAGE	\$5,724.58
702	FACILITY MAINT. FUND	\$1,942.41
703	GENERAL EQUIPMENT REVOLVING	\$743.37
707	TECHNOLOGY DEVELOPMENT	\$404.33
711	SELF INSURANCE	\$22,657.61
880	PROJECT DEVELOP. TRUST	\$1,391.00
TOTAL FOR APPROVAL		\$1,213,218.15

HONORABLE MAYOR AND CITY COUNCIL:

THIS IS TO CERTIFY THAT THE CLAIMS LISTED ON PAGES NUMBERED FROM 1 THROUGH 2 INCLUSIVE, AND/OR CLAIMS NUMBERED FROM 162163 THROUGH 162244 INCLUSIVE, TOTALING IN THE AMOUNT OF \$1,213,218.15 HAVE BEEN CHECKED IN DETAIL AND APPROVED BY THE PROPER OFFICIALS, AND IN MY OPINION REPRESENT FAIR AND JUST CHARGES AGAINST THE CITY IN ACCORDANCE WITH THEIR RESPECTIVE AMOUNTS AS INDICATED THEREON.

RESPECTFULLY SUBMITTED,


FINANCE DIRECTOR 6/8/16
DATE

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0000858 ADECCO EMPLOYMENT SERVICES	162163	6/6/2016	1,248.40
0000163 AIRPORT AUTO PARTS INC.	162164	6/6/2016	39.29
0106411 ANDERSON BRULE ARCHITECTS	162165	6/6/2016	4,275.00
0096700 ANDY'S WHEELS & TIRES	162166	6/6/2016	2,484.68
0001202 ARAMARK UNIFORM SERVICES	162167	6/6/2016	965.35
0001965 ARISTA BUSINESS	162168	6/6/2016	195.08
0014617 AT&T	162169	6/6/2016	16.26
0016123 AT&T	162170	6/6/2016	906.80
0017191 AT&T	162171	6/6/2016	1,796.74
0104016 BANK OF SACRAMENTO	162174	6/6/2016	13,496.00
0000378 BROADMOOR LANDSCAPE SUPPLY	162176	6/6/2016	52.56
0001888 CALIFORNIA CABLE & TELECOMMUNICATIONS ASSI	162231	6/6/2016	1,827.32
0015818 CALIFORNIA RESERVE PEACE OFFICERS ASSOCIA'	162217	6/6/2016	360.00
0104623 CARLOS BALAGOT	162173	6/6/2016	40,000.00
0000060 CITY OF MILLBRAE	162179	6/6/2016	504.15
0000227 CITY OF SAN BRUNO	162180	6/6/2016	4,878.75
0106438 CRIMEFREELIVING.COM	162182	6/6/2016	373.00
0105811 CSAC EXCESS INSURANCE AUTHORITY	162184	6/6/2016	13,083.17
0099110 FARIS TOTAH	162236	6/6/2016	30.58
0091890 FIDELITY NATIONAL TITLE CO.	162185	6/6/2016	140,000.00
0013714 FIRST NATIONAL BANK	162186	6/6/2016	26,325.54
0017707 FITZGERALD ELECTRO-MECH.CO.INC	162187	6/6/2016	51.40
0102869 FRANCHISE TAX BOARD	162188	6/6/2016	50.00
0106240 GALLAGHER & BURK, INC.	162189	6/6/2016	564,480.46
0091439 GEOFFREY CALDWELL	162177	6/6/2016	5.00
0105890 GPPA ARCHITECTS	162191	6/6/2016	800.00
0000541 GRANITE ROCK COMPANY	162192	6/6/2016	110.42
0095966 GREATAMERICA FINANCIAL SVCS.	162193	6/6/2016	404.33
0099052 HELEN LETOURNEAU	162200	6/6/2016	6.33
0104018 INTERSTATE TRAFFIC CONTROL PRODUCTS,INC.	162238	6/6/2016	178.60
0106129 JIMMY TAN	162230	6/6/2016	1,000.00
0099112 JOANNA JUE	162196	6/6/2016	5.83
0000771 JT2 INTEGRATED RESOURCES	162195	6/6/2016	22,657.61
0099122 JYOTI DHILLON	162183	6/6/2016	18.96
0018050 KAISER FOUNDATION HEALTH PLAN	162197	6/6/2016	4,505.62
0000132 KELLY-MOORE PAINT CO INC.	162198	6/6/2016	15.60
0018498 KONICA MINOLTA	162199	6/6/2016	743.37
0097793 LORRAINE ROGERS	162226	6/6/2016	19.50
0018177 LOWE'S	162201	6/6/2016	685.91
0018177 LOWE'S	162202	6/6/2016	4.13
0096714 MAXCOM	162203	6/6/2016	1,122.09
0106107 MCGUIRE AND HESTER	162204	6/6/2016	256,424.56
0102770 METLIFE	162205	6/6/2016	350.46
0106097 MICHAEL BAKER INTERNATIONAL, INC.	162172	6/6/2016	17,450.00
0096800 MOBILE CALIBRATION SVCS. LLC	162206	6/6/2016	368.08
0000333 MOSS RUBBER & EQUIP. CORP.	162207	6/6/2016	121.12
0104730 MUNICIPAL EMERGENCY SERVICES	162208	6/6/2016	4,589.16
0000357 NATIONAL CABLE TV CO-OP, INC.	162209	6/6/2016	4,684.54
0096724 NATIONAL CONSTRUCTION RENTALS	162210	6/6/2016	49.05
0092263 OFFICE DEPOT INC	162211	6/6/2016	330.34
0018284 OFFICEMAX INC.	162212	6/6/2016	76.80
0000210 OLE'S CARBURETOR &ELECTRIC INC	162213	6/6/2016	41.42
0097567 ONE HOUR DRY CLEANING	162214	6/6/2016	133.55

Document group: komalley Bank: apbank 05507660

Vendor Code & Name	Check #	Check Date	Amount
0001292 ORCHARD BUSINESS/SYNCB	162215	6/6/2016	1,445.29
0000012 PACIFIC GAS & ELECTRIC	162216	6/6/2016	473.67
0100923 PAULINE JIMENEZ	162194	6/6/2016	5.86
0018283 PERFORMANCE TOW LLC	162218	6/6/2016	185.00
0106229 PET FOOD EXPRESS	162219	6/6/2016	238.90
0018861 PITNEY BOWES	162220	6/6/2016	6,000.00
0013981 QUILL CORPORATION	162222	6/6/2016	57.86
0014348 R & S ERECTION NORTH PENINSULA	162223	6/6/2016	202.00
0099160 REDWOOD LAW GROUP	162224	6/6/2016	79.96
0000229 REEVES CO., INC.	162225	6/6/2016	150.31
0106270 RICKY POLICARPIO	162221	6/6/2016	218.96
0018597 SAN MATEO DAILY JOURNAL	162227	6/6/2016	640.00
0099143 SATHISH KUMAR GOVINDARAJ	162190	6/6/2016	33.64
0106440 SHERRY CAMPBELL	162178	6/6/2016	567.96
0097079 SPRINT	162229	6/6/2016	79.98
0099532 SRINIVAS YALAVARTHY	162244	6/6/2016	29.05
0099117 TARRA BOGGS	162175	6/6/2016	29.05
0096616 TENNANT SALES AND SERVICE CO.	162232	6/6/2016	931.71
0018736 THE COPY SHOP	162233	6/6/2016	517.85
0098021 THE SAN MATEO MEDICAL CENTER	162234	6/6/2016	700.00
0018088 THE UPS STORE #810	162235	6/6/2016	106.56
0104282 TOWNE FORD SALES	162237	6/6/2016	1,057.62
0000665 TSQ SOLUTIONS INC.	162239	6/6/2016	325.00
0102865 UNIVERSAL SERVICE ADMINISTRATIVE CO.	162228	6/6/2016	5,248.76
0098625 UPS	162240	6/6/2016	15.98
0017083 VALI COOPER & ASSOCIATES INC	162241	6/6/2016	1,169.00
0102988 VANTAGEPOINT TRANSFER AGENTS	162242	6/6/2016	11,219.99
0105762 VUBIQUITY INC.	162243	6/6/2016	3,399.85
0105955 WEST COAST CODE CONSULTANTS, INC.	162181	6/6/2016	43,745.43
		GrandTotal:	1,213,218.15
		Total count:	82



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: June 14, 2016
TO: Honorable Mayor and Members of the City Council
FROM: Angela Kraetsch, Finance Director
SUBJECT: Payroll Approval

City Council approval of the City payroll distributed May 20, 2016 is recommended. The Labor Summary report reflecting the total payroll amount of \$1,454,422.20 for bi-weekly pay period ending May 15, 2016 is attached.

LABOR SUMMARY FOR PAY PERIOD ENDING : MAY 15, 2016

pyLaborDist	05/20/16
Fund: 001 - GENERAL FUND	1,101,622.68
Fund: 121 - FEDERAL STATE GRANTS	4,320.29
Fund: 122 - SOLID WASTE/RECYCL.	2,138.47
Fund: 190 - EMERGENCY DISASTER FUND	12,706.95
Fund: 201 - PARKS AND FACILITIES CAPITAL	550.44
Fund: 203 - STREET IMPROVE. PROJECTS	2,355.75
Fund: 207 - TECHNOLOGY CAPITAL	65.07
Fund: 611 - WATER FUND	85,458.23
Fund: 621 - STORMWATER FUND	13,014.15
Fund: 631 - WASTEWATER FUND	75,076.64
Fund: 641 - CABLE TV FUND	96,166.58
Fund: 701 - CENTRAL GARAGE	11,607.86
Fund: 702 - FACILITY MAINT.FUND	30,129.60
Fund: 707 - TECHNOLOGY DEVELOPMENT	14,226.95
Fund: 711 - SELF INSURANCE	4,982.54
Total	1,454,422.20



City of San Bruno
567 El Camino Real
San Bruno, CA 94066

CITY OF SAN BRUNO
Portfolio Summary
April 30, 2016

Investments	CUSIP	Book Value	Interest Rate	Maturity Date	% of Portfolio
Investment Pools:					
Local Agency Investment Fund		\$ 14,361,249.06	0.28%		11%
Glenview Fire Local Investment Fund		3,055,526.21	0.28%		2%
San Mateo County Pool		23,103,734.19	0.90%		18%
Total Investment Pools		40,520,509.46			32%
Federal Agency Bonds:					
Federal Home Loan Mortgage Corp	3134G6/X4	1,000,000.00	0.85%	August 25, 2017	1%
Federal Home Loan Bank Notes	3130A5IIT9	1,000,000.00	0.75%	August 28, 2017	1%
Federal Home Loan Mortgage Corp	3134C5AU9	2,000,000.00	1.19%	December 26, 2017	2%
Federal Home Loan Bank	3130A6UA3	1,000,000.00	1.10%	December 29, 2017	1%
Federal Home Loan Bank	3130A5SW0	1,000,000.00	1.05%	January 22, 2018	1%
Federal Home Loan Mortgage Corp	3134G7HK2	1,000,000.00	1.10%	March 23, 2018	1%
Federal Home Loan Banks	3130A7IIT3	1,000,000.00	1.10%	March 29, 2018	1%
Federal Home Loan Mortgage Corp	3134G6U43	1,000,000.00	1.15%	May 25, 2018	1%
Federal Home Loan Bank	3130A5SP5	1,000,000.00	1.25%	July 20, 2018	1%
Federal Farm Credit Banks	3133EFD95	2,000,000.00	1.15%	November 23, 2018	2%
Federal Home Loan Mortgage Corp	3134G8D30	1,000,000.00	1.38%	December 28, 2018	1%
Federal Farm Credit Bank	3133EHBQ9	1,000,000.00	1.37%	March 1, 2019	1%
Federal Home Loan Mortgage Corp	3134G8RK7	1,000,000.00	1.00%	March 29, 2019	1%
Federal Farm Credit Bank	3133EFC8	2,000,000.00	1.19%	April 25, 2019	2%
Total Federal Agency Bonds		17,000,000.00			13%
Municipal Bonds:					
Cal State Federal Taxable	13063CKL3	2,015,100.00	2.22%	May 1, 2019	2%
Total Municipal Bonds		2,015,100.00			
Money Market:					
U.S. Government Money Market	23380W525	248,501.07	0.01%		0%
Total Money Market		248,501.07			
Custodial Account:					
City of San Bruno as Temporary Custodian		68,580,315.22	0.01%		53%
Total Custodial Account		68,580,315.22			
TOTAL INVESTMENTS		\$ 128,364,425.75			100%

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City of San Bruno

Through period: 10

Through April 2016

	Cash	Investments	Fund Total	
001	GENERAL FUND	2,292,508.27	53,803.91	2,346,312.18
002	GENERAL FUND RESERVE	9,073,036.89	0.00	9,073,036.89
003	ONE-TIME REVENUE	1,102,264.76	0.00	1,102,264.76
004	NEW CAP IMPROV/ONE-TIME INITIATIVE RSRV	5,902,167.78	0.00	5,902,167.78
101	GAS TAX	165,441.75	0.00	165,441.75
102	MEASURE A TRANSPORTATION TAX	323,482.68	0.00	323,482.68
103	STREET SPECIAL REVENUE	312,921.09	0.00	312,921.09
104	TRAFFIC CONGESTION RELIEF	0.00	0.00	0.00
111	POLICE ASSET FORFEITURE	66,309.78	0.00	66,309.78
112	SAFETY AUGMENT. -PROP.172	0.00	0.00	0.00
113	POLICE SPECIAL REVENUE	119,163.80	0.00	119,163.80
114	TRAFFIC SAFETY GRANT	62,258.57	0.00	62,258.57
121	FEDERAL/STATE GRANTS	13,384.93	0.00	13,384.93
122	SOLID WASTE/RECYCL.	273,214.80	0.00	273,214.80
123	LIBRARY SPECIAL REVENUE	170,950.93	0.00	170,950.93
131	IN-LIEU FEES	3,528,501.27	0.00	3,528,501.27
132	AGENCY ON AGING	(4,438.54)	0.00	(4,438.54)
133	RESTRICTED DONATIONS	1,169,902.99	0.00	1,169,902.99
134	ED JOHNSON BEQUEST FUND	26,218.68	0.00	26,218.68
135	GLENVIEW FIRE DONATIONS	0.00	0.00	0.00
136	EMERGENCY DISASTER RESERVE	3,055,526.21	0.00	3,055,526.21
151	SUCCESSOR AGENCY TO THE SB RDA - OPS	0.00	0.00	0.00
152	CITY OF SB AS SUCCESSOR HOUSING AGENCY	327,008.00	0.00	327,008.00
153	RDA OBLIGATION RETIREMENT FUND	571,509.26	650,176.23	1,221,685.49
190	DISASTER RECOVERY FUND	468,839.30	0.00	468,839.30
201	PARKS AND FACILITIES CAPITAL	2,428,876.28	0.00	2,428,876.28
203	STREET IMPROVE. PROJECTS	3,611,400.41	0.00	3,611,400.41
207	TECHNOLOGY CAPITAL	272,871.03	0.00	272,871.03
251	SUCCESSOR AGENCY TO THE SB RDA - CAPITAL	0.00	0.00	0.00
302	LEASE DEBT SERVICE	787,711.09	0.76	787,711.85
351	SUCCESSOR AGENCY TO THE SB RDA -2000 CA	0.00	0.00	0.00
611	WATER FUND	9,671,664.33	0.00	9,671,664.33
621	STORMWATER FUND	1,660,923.96	0.00	1,660,923.96
631	WASTEWATER FUND	11,617,495.13	2.19	11,617,497.32
641	CABLE TV FUND	(8,208,344.97)	200.00	(8,208,144.97)
701	CENTRAL GARAGE	667,551.29	0.00	667,551.29
702	FACILITY MAINT.FUND	786,779.24	0.00	786,779.24
703	GENERAL EQUIPMENT REVOLVING	5,137,442.66	0.00	5,137,442.66
707	TECHNOLOGY DEVELOPMENT	251,849.13	0.00	251,849.13
711	SELF INSURANCE	2,370,186.96	91,118.50	2,461,305.46
870	SAN BRUNO COMMUNITY FOUNDATION	69,823,877.91	0.00	69,823,877.91
880	PROJECT DEVELOP. TRUST	105,902.62	0.00	105,902.62
891	S.B. GARBAGE CO. TRUST	452,220.19	0.00	452,220.19
	Grand Total:	130,458,580.46 *	795,301.59	131,253,882.05

* Reconciliation of Pooled Cash & Investments to Portfolio Book Value

Investment Portfolio Value	\$128,364,425.75
Cash on hand - Checking Account	2,982,341.33
Payroll and Accounts Payable Outstanding Checks	(1,132,487.32)
Deposits in Transit	244,300.70
General Ledger Cash Balance as of April 30, 2016	\$130,458,580.46

Totals are through period: 10

Page: 1



**City Council Agenda Item
Staff Report**

CITY OF SAN BRUNO

DATE: June 14, 2016

TO: Honorable Mayor and Members of the City Council

FROM: Carol Bonner, City Clerk

SUBJECT: Authorize Fireworks Stand Permits for 2016 Upon Finding that the Non-Profit Organizations Meet Requirements of Resolution 2008-59 and Ordinance No. 1700

BACKGROUND:

The City of San Bruno Municipal Code allows by special permit, the sale of “safe and sane” fireworks at temporary fireworks stands. Prior to allowing authorizing fireworks stand permits, the City Clerk reviews all fireworks stand permit applications for completeness and forwards the applications for review by a City Council subcommittee for their recommendation to the full City Council.

DISCUSSION:

As required in the San Bruno Muni Code, only eighteen (18) fireworks stands are permitted, of which nine (9) are grandfathered status and the remaining are lottery status. Grandfathered permits were assigned to organizations with properly issued permits in effect on July 4, 1997. As of the deadline, seventeen (17) applications were received for 2016. All 17 applications have been reviewed by the City Clerk and City Council subcommittee (O’Connell/Ibarra) and are recommended for approval. All permit applicants attended the mandatory fireworks safety meeting conducted by the Police and Fire Departments on June 7, 2016.

As part of the subcommittee review of this year’s permit applications, the subcommittee noted that an important consideration in the permit approval process is participation by San Bruno residents in the non-profit organizations. The Committee is satisfied that the permit applicants generally meet this requirement for fireworks sales and will continue to evaluate this issue annually as part of the application review process.

T.d.

FISCAL IMPACT:

The total cost to the City for fireworks-related activities is recovered from fireworks stand permit holders. The City charges a permit fee of \$750 and allocates the additional cost of all services performed by the City to permit holders according to a formula based upon each group's gross sales. The costs incurred by the City include community and fireworks user education, enforcement of all fireworks regulations, and community clean up following July 4.

ALTERNATIVES:

Take no action; however, the same local organizations are re-applying this year, with the exception of one local organization that was unable to find a location for a fireworks stand. Unless new material facts are presented at the Council meeting, fireworks stand permit evaluation and issuance of permits to compliant applicants will be processed.

RECOMMENDATION:

Authorize Fireworks Stand Permits for 2016 Upon Finding that the Non-Profit Organizations Meet Requirements of Resolution 2008-59 and Ordinance No. 1700.

DISTRIBUTION:

1. Non-profit groups submitting an application for a temporary fireworks stand.
2. Wholesalers of fireworks, TNT Fireworks and Phantom Fireworks.

ATTACHMENTS:

1. List of applicants with proposed locations.

DATE PREPARED:

June 14, 2016

REVIEWED BY:

_____ CM

SAN BRUNO – 2015

06/10/15

ALP #409/V.F.W. POST G

Steven Harden
San Bruno, CA. 94066

Location

811 Cherry
San Bruno, CA 94066

AMERICAN YOUTH SOCCER ORG. G

Vince Gigi
San Bruno, CA 94066

292 El Camino Real
San Bruno, CA 94066

BOOSTERS 71

Angie Whigham
San Bruno, CA 94066

First Tongan United Methodist Church
560 El Camino Real
San Bruno, CA 94066

CAMP ST. ANDREWS

John Swan
San Bruno, CA 94066

Tanforan Mall Parking Lot
San Bruno, CA 94066

**CALVARY CROSS CHURCH/CHURCH
OF THE HIGHLANDS**

Natalie Ayres
San Bruno, CA 94066

San Bruno Town Center
San Bruno, CA 94066

CAPUCHINO HIGH SCHOOL BOOSTERS G

Michelle McKenna
San Bruno, CA. 94066

799 El Camino Real
San Bruno, CA 94066

PARENT BOOSTERS 72 G

Mark Eschen
San Bruno, CA 94066

2801 San Bruno Ave.
San Bruno, CA 94066

PARKSIDE INTERMEDIATE BOOSTERS

Karin Cunningham
San Bruno, CA 94066

Tanforan Mall Parking Lot
San Bruno, CA 94066

SAN BRUNO COLT BASEBALL G

Mike Palmer
San Bruno, CA 94066

Tanforan Mall Parking Lot
San Bruno, CA 94066

SAN BRUNO GIRLS SOFTBALL G

Tanya Borghello
So. San Francisco, CA 94080

Tanforan Mall Parking Lot
San Bruno, CA 94066

SAN BRUNO LIONS CLUB

Tom Fernandez
San Bruno, CA 94066

1776 El Camino Real
San Bruno, CA 94066

SAN BRUNO LOWEN #83 G

Victor Montoya
San Bruno, CA. 94066

European Car Center
928 El Camino Real
San Bruno, CA 94066

SAN BRUNO YOUTH BASEBALL

Lynn Berliner
San Bruno, CA. 94066

100 W. San Bruno Ave.
San Bruno, CA 94066

SAN BRUNO POLICE ASSOCIATION

Marriane Lindblom
San Bruno, CA 94066

JC Penney Parking Lot
1122 El Camino Real
San Bruno, CA 94066

SAN BRUNO PONY BASEBALL G

Jim Thiel
San Bruno, CA. 94066

Tanforan Mall Parking Lot
San Bruno, CA 94066

SAN BRUNO ROTARY G

Frank Hedley
San Bruno, CA. 94066

Tanforan Mall Parking Lot
San Bruno, CA 94066

WEST BAY RAMS FOOTBALL

Ed Vanisi

San Bruno, CA 94066

Bayhill Shopping Center

851 Cherry Ave.

San Bruno, CA 94066

Letter of Resignation to the TSPC Board for San Bruno

Friday, May 27, 2016

Jessica Barnes-Lopez
President of TSPC for San Bruno

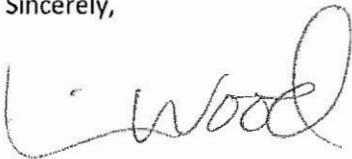
Dear Jessica:

After more than five years, I want you to know that it is my intent to resign from my position as a board member on the San Bruno TSPC Committee, effective May 27, 2016. I know my leadership has contributed to the progress of San Bruno as a whole, but I want to be free to pursue other leadership opportunities.

The TSPC has been a great committee allowing and I am proud of the work we have done over the past few years. I want to personally thank the committee and the staff for all the hard work they put into the reports that are presented to us.

I wish you all the best.

Sincerely,

A handwritten signature in black ink that reads "Eric Wood". The signature is written in a cursive style with a large, looping "E" and "W".

Eric Wood

Carol Bonner

From: mary mahon
Sent: Tuesday, June 07, 2016 6:09 PM
To: Carol Bonner
Subject: Resignation email from Anne Dellinger

Anne Dellinger

Jun 4 (3 days ago)

to me, Peter, Roberto, Valentine, Robert, R, Sherry

Mary -

Please consider this as my resignation from the Crime Prevention Committee. I have greatly enjoyed my tenure, but regret that I am no longer able to fulfill any duties nor attend any future meetings. Jim's extensive surgery did not go well, and he will be undergoing additional radiation/chemo treatments, so I am living in Mountain View for the foreseeable future. Perhaps I can re-join at some future date, but for now it will be better to have a member who can be active.

With best wishes to you and everyone on the committee.

- Anne



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: June 14, 2016

TO: Honorable Mayor and Members of the City Council

FROM: Connie Jackson, City Manager

SUBJECT: Receive Report and Direct Staff to Cancel a Regular City Council Meeting during the Month of August 2016

BACKGROUND:

In previous years, the City Council has considered cancellation of a regular City Council meeting in August. In an effort to avoid disruption to City business and to provide advance notice of cancellation to the public, staff recommends the City Council consider cancellation in advance of the scheduled meeting date. For many years, the City Council cancelled the second meeting in August. However, over the last several years, the City Council has opted to cancel the first meeting in August to better coincide with the School District's academic year and summer break. With advanced notice, the cancellation of either regular City Council meeting in August can be done without significant impact to City Council business.

DISCUSSION:

Regular meetings of the City Council are identified in the Municipal Code to occur on the second and fourth Tuesdays of each month. Staff recommends the cancellation of the regular City Council meeting on August 9, consistent with recent practice. Alternatively, staff requests feedback from the City Council regarding which meeting in August would be preferred. Considering this change to the regular meeting schedule allows staff and the City Council the opportunity to plan for upcoming work programs and allow for planned time off. Cancellation of a regular meeting requires action by the City Council.

FISCAL IMPACT:

None

ALTERNATIVES:

1. Do not consider cancellation of a City Council meeting in August.
2. Consider cancellation of a different City Council meeting.

RECOMMENDATION:

Receive Report and Direct Staff to Cancel a Regular City Council Meeting during the Month of August 2016

ATTACHMENTS:

None

N.A.



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: June 14, 2016

TO: Honorable Mayor and Members of the City Council

FROM: David Woltering, Community Development Director

SUBJECT: Adopt Resolution Authorizing Application to the City and County Association of Governments (C/CAG) to Prepare a Comprehensive Parking Management Plan for Downtown San Bruno

BACKGROUND

The City continuously seeks grant funding opportunities to help reduce project costs and impacts on the Operating and Capital Improvement Program budgets. The Community Development Department and Public Services Department propose to apply for a grant of \$110,000 from the City/County Association of Governments (C/CAG) of San Mateo County to develop a comprehensive parking management plan for San Bruno's downtown area. Funding is available for this purpose through C/CAG's Priority Development Area (PDA) Parking Policy Technical Assistance Program, which provides technical support to local governments in San Mateo County for planning projects that facilitate the implementation of parking management strategies supportive of the local vision for growth and development in PDAs. There is a total of approximately \$242,000 currently available through the program, and a local cash match is not required for program eligibility.

Although there is sufficient parking available within the downtown area for today's uses, it is anticipated that significant changes in parking needs will occur over time resulting from redevelopment opportunities created by increased densities allowed in the 2013 Transit Corridors Plan (TCP) area. The adopted TCP anticipated this need and identified that a plan would be required to facilitate use of transit and the development of needed parking facilities and strategies to support buildout of the TCP. The overall goal of the parking study is to identify appropriate supply, distribution and management of parking within the downtown area to minimize spillover into residential areas over time. The plan will also evaluate the need for a downtown parking garage and recommend guidelines for in-lieu parking fees, as well as consider measures to promote use of transit.

Many of the City's recent planning efforts including the 2009 General Plan and the TCP align with the objectives of the Parking Policy Technical Assistance Program to implement parking strategies that will contribute to the overall vision of promoting and supporting an economically vibrant downtown that is busy with business and community

life. These policy documents include policies to manage parking and to make better use of existing municipal parking facilities. Both the General Plan and TCP include policies to evaluate the need for a centrally located parking structure to serve merchants and shoppers in Downtown, including identifying potential sites, and assembling parcels.

C/CAG's Parking Policy Technical Assistance Program would provide consultant support to the City to complete the parking management plan referenced in the TCP. C/CAG has retained CDM Smith consultants to work directly for project sponsors, and manages all contract administration responsibilities, i.e. approving consultant invoices and monitoring project budgets, scopes, and schedules. City staff would lead project outreach efforts, provide technical oversight, review consultant deliverables, attend project meetings, provide data as necessary, and coordinate with C/CAG staff on contract administration.

DISCUSSION

City staff met with C/CAG staff and CDM Smith parking consultants in May. Staff was satisfied that CDM Smith is well qualified to work with the City to prepare the study given their strong knowledge of parking operations and strategies and significant experience in developing similar plans in nearby cities, such as South San Francisco and San Mateo, as well as throughout the Western United States. In addition, CDM Smith had strong experience in various means of conducting public engagement to engage key stakeholders and the public in the development of this plan. The following key components of a project scope were discussed:

1. Existing Conditions. Collect data on the existing parking inventory, occupancy, turnover, and length of stay behavior to establish a baseline understanding of current parking conditions and behavior in the study area. The study area should include the downtown public and private parking lots, and on street parking on San Mateo Avenue (El Camino Real to Walnut), Mastick Avenue (Taylor to Angus), Huntington (Angus to Euclid), as well as one to two blocks into adjacent residential neighborhoods. Surveys should be performed on one weekday and one Saturday in fall 2016, between 8 AM and 8 PM. Interview public works, planning, and enforcement staff to evaluate the City's existing parking management program to understand the existing operation.

2. Future Parking Demand Analysis. Analyze the range of parking demands that could potentially occur in the future based on existing land uses in the Downtown, expected development, changes in future land uses, as well as parking supply changes/updates. Evaluate the level of development that will trigger the need for new parking supply, including a potential downtown parking structure, or other management interventions. Compare future parking demands to available supply to understand if and how parking supply is constrained during any development scenario or change.

3. Parking Management Program Strategy and Recommendations. Outline and propose parking management program strategies that would benefit the City's downtown. Establish priorities for these strategies based on their feasibility and impacts in the short-term, mid-term, and longer-term time frame. Alternative policies might

include, but are not limited to, parking credits, impact or in-lieu fees, shared parking, enforcement, residential permit parking programs, wayfinding signage, parking meters, Transportation Demand Management Programs, and time restrictions policies. Develop recommendations on which approaches appear to provide the most successful, feasible, and implementable parking management for the City of San Bruno.

4. Parking Structure Feasibility. Evaluate the feasibility, preliminary design and potential sites for a downtown parking structure. Consider including ground floor commercial along street frontage, and main entrances and exits along side streets to minimize breaks in commercial frontage along San Mateo Avenue.

5. Financing Strategies and Implementation. Develop cost and revenue financial analyses for recommended parking management strategies and guidelines, particularly as it relates to future demand projection scenarios. This would be primarily based on existing City capital, maintenance, and operating expenses. Potential revenue projection scenarios may include preferred on/off-street pricing strategies. The study should also analyze and study the need for and effectiveness of parking-in-lieu fees within the City as a parking financing tool.

6. Stakeholder and Public Outreach. The following meetings are anticipated to facilitate the project: up to three meetings with stakeholder groups, such as the Chamber of Commerce, Bicycle and Pedestrian Advisory Committee, and Traffic, Parking and Safety Committee, one working meeting with internal City staff; one meeting with City Council to present findings; two community outreach meetings; and check-in and progress report meetings with City staff.

The estimated cost for the work is \$110,000, as shown by task in the table below. The project is expected take approximately six months to complete.

Task	Estimated Cost	Duration
1. Existing Conditions	\$30,000	7 weeks
2. Future Parking Demand Analysis	\$15,000	3 weeks
3. Parking Management Program Strategy and Recommendations	\$25,000	3 weeks
4. Parking Structure Feasibility	\$12,000	2 weeks
5. Financing Strategies and Implementation	\$18,000	4 weeks
6. Stakeholder and Public Outreach	\$10,000	10 meetings
Total	\$110,000	19 weeks

FISCAL IMPACT

If the City's application is successful and C/CAG awards a grant of \$110,000, the funds would be sufficient to complete the Downtown Parking Management Plan. No local matching funds are required.

ALTERNATIVES

1. Do not adopt the resolution to authorizing submittal of a grant application to C/CAG and seek alternative funding sources for a parking management plan
2. Do not prepare a comprehensive parking management plan.

RECOMMENDATION

Adopt Resolution Authorizing Application to the City and County Association Of Governments (C/CAG) to Prepare A Comprehensive Parking Management Plan for Downtown San Bruno

DISTRIBUTION

None

ATTACHMENTS

1. Resolution to Apply for C/CAG Priority Development Area Parking Policy Technical Assistance Program
2. Program Guidelines

DATE PREPARED

June 7, 2016

REVIEWED BY

_____ CM

RESOLUTION NO. 2016 - __

RESOLUTION AUTHORIZING SUBMITTAL OF AN APPLICATION TO THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS (C/CAG) PRIORITY DEVELOPMENT AREA (PDA) PARKING POLICY TECHNICAL ASSISTANCE PROGRAM FOR PREPARATION OF A PARKING MANAGEMENT PLAN FOR DOWNTOWN SAN BRUNO

WHEREAS, the City of San Bruno desires to prepare a downtown parking plan to implement policies identified in the City's 2009 General Plan and 2013 Transit Corridors Plan, including appropriate parking supply, parking distribution and management strategies, and evaluating the feasibility of a downtown parking garage;

WHEREAS, the City anticipates that changes in parking needs in the City's Downtown will occur resulting from redevelopment opportunities created by increased densities allowed in the adopted 2013 Transit Corridors Plan (TCP) area, which has an expected buildout of 2030;

WHEREAS, the proposed parking management plan is supported by TCP Implementation Action IA-24:

IA-24 Develop a Parking Management Plan to make better use of existing municipal parking facilities, parking meters and pricing, shared parking, and unbundled parking. Also, evaluate the need and identify potential sites for a centrally located parking structure

WHEREAS, the proposed parking management plan is supported by General Plan Policies LUD-19:

LUD-19 Assemble parcels to create a centrally-located, structured parking facility that would sufficiently serve merchants and shoppers in Downtown. The parking structure should include ground floor commercial along street frontage, and main entrances and exits along side streets to minimize breaks in commercial frontage along San Mateo Avenue.

WHEREAS, the City/County Association of Governments (C/CAG) of San Mateo County has a total of approximately \$242,000 in funds available for technical support to local governments in San Mateo County through the C/CAG Priority Development Area (PDA) Parking Policy Technical Assistance Program. Local governments are eligible to apply for planning projects that facilitate the implementation of parking management strategies supportive of the local vision for growth and development in PDAs;

WHEREAS, C/CAG has selected CDM Smith consultants to work in coordination with project sponsors, and C/CAG will assume all contract administration responsibilities; and

WHEREAS, San Bruno's Transit Corridors PDA is eligible for assistance through the C/CAG Parking Policy Technical Assistance Program, and the City of San Bruno desires to submit an application to C/CAG for technical support to complete a parking management plan.

NOW, THEREFORE, BE IT RESOLVED that the City Council authorizes and directs staff to submit an application to the C/CAG Priority Development Area (PDA) Parking Policy Technical Assistance Program.

-o0o-

I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 14th day of June 2016 by the following vote:

AYES: Councilmembers: _____

NOES: Councilmembers _____

ABSENT: Councilmembers: _____

Carol Bonner, City Clerk

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS
OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

C/CAG Priority Development Area (PDA) Parking Policy Technical Assistance Program Guidelines

Program Goals

The C/CAG PDA Parking Policy Technical Assistance Program is part of a regional initiative to finance planning in areas of the region that are designated as PDAs through the Association of Bay Area Governments (ABAG). PDAs are locally-identified areas near existing or planned transit service that are planning to accommodate the majority of the region's projected growth in housing and jobs over the next three decades. These areas play an important role in the region's Sustainable Communities Strategy, which seeks to coordinate future land uses with transportation investments to reduce greenhouse gas emissions.

Parking policies can play a key role in supporting the local vision for growth and development in the PDAs in San Mateo County. Recent studies sponsored by the Grand Boulevard Initiative (GBI) and the Metropolitan Transportation Commission (MTC) suggest that excessive on-site parking requirements can reduce the feasibility of infill development and increase housing costs.¹ These studies recommend the development and implementation of new parking management strategies to raise revenues for improvements in PDAs, manage traffic congestion, and/or encourage alternative modes of transportation. Such strategies include, but are not limited to:

- User fees;
- Parking credits, impact, or in-lieu fees;
- Reduced parking ratios;
- Shared parking;
- Residential permit parking programs;
- Signage and real-time parking information; and
- Transportation Demand Management (TDM) programs.

The C/CAG PDA Parking Policy Technical Assistance Program will provide consultant support to project sponsors to complete planning projects that facilitate the implementation of parking management strategies supportive of the local vision for growth and development in PDAs in the county. The consultant(s), which will be selected and assigned to projects by C/CAG in coordination with project sponsors, will perform work directly for project sponsors; however, C/CAG will assume all contract administration responsibilities, i.e. approving consultant invoices and monitoring project budgets, scopes, and schedules.

Project sponsors will be expected to lead project outreach efforts, provide technical oversight,

¹ Recent GBI reports include the "Removing Barriers to Implementation: Economic & Housing Opportunities (ECHO) Phase II Final Report" and the "GBI Infrastructure Needs Assessment and Financing Strategies Final Report". MTC has also developed a number of technical resources in support of parking policy reform across the region: http://www.mtc.ca.gov/planning/smart_growth/parking/.

review consultant deliverables, attend project meetings, provide data as necessary, and coordinate with C/CAG staff on contract administration. Project sponsors and/or consultants may be required to prepare a short presentation for C/CAG advisory committees and/or the C/CAG Board of Directors as a way to share knowledge and experience.

Eligible Applicants

Given that parking policies are largely managed by local jurisdictions with land use authority, only local governments (cities, towns, and the county) in San Mateo County are eligible applicants for technical assistance through the program. Transit agencies that serve PDAs, such as the San Mateo County Transit District (SamTrans), Bay Area Rapid Transit (BART), and the Peninsula Corridor Joint Powers Board (JPB), must partner with local governments. Applicants are encouraged to involve local non-profit groups and community-based organizations. Multiple jurisdictional planning projects are also encouraged.

Eligible Project Locations

Areas approved as planned or potential PDAs in San Mateo County through ABAG. For a list of eligible PDAs, see Attachment 1: San Mateo County Priority Development Areas.

Eligible Activities

The C/CAG PDA Parking Policy Technical Assistance Program is part of a larger regional initiative to finance planning projects in areas of the region that are designated as PDAs. Therefore, only planning projects that directly support PDAs in San Mateo County are eligible for technical assistance. Design/construction activities are ineligible.

Potential activities include the preparation of parking management plans, zoning code updates, technical studies and analyses, and parking policy implementation plans. Projects that consider innovative approaches to addressing parking problems and/or incorporate active transportation elements (i.e. bicycle parking and access, etc.) are encouraged. Additionally, projects capable of demonstrating significant impact and early implementation will receive additional points during the scoring process. Other activities not specifically described in this section but consistent with the overall program goals and other funding requirements may be considered on a case-by-case basis.

Funding Details

There is a total of approximately \$342,000 available. Given that federal Surface Transportation Program (STP) funds are the source of funding for this program, all projects must meet STP funding eligibility requirements and demonstrate a transportation nexus. A local cash match is not required for program eligibility; however, applicants that demonstrate a commitment of local staff and resources to the project will receive additional points during the scoring process. There is no minimum or maximum grant size.

All projects selected for the program will have a final project scope, budget, and schedule that will be agreed upon by the project sponsor, consultant, and C/CAG. C/CAG will require regular progress reports and carefully track the project scope, schedule and budget. Any exceptions to the agreed upon scope, schedule, or budget will require C/CAG staff approval.

Evaluation Criteria

The proposed project screening and evaluation criteria for the program are described below.

C/CAG PDA Planning Program Evaluation Criteria	Max Points
Screening Criteria	
1. Project Location. Project directly supports a PDA in San Mateo County.	Required
2. Eligible Activity. Project is a planning activity.	Required
Project Evaluation Criteria	
1. Location within a Community of Concern. Project is located within or serves a Community of Concern as defined by MTC's Lifeline Transportation Program. See http://www.mtc.ca.gov/planning/snapshot/0_COC_Reference_Map_11_17.pdf .	5
2. Project Impact. Project facilitates the implementation of parking management strategies that are supportive of the local vision for growth in the PDA. Project addresses existing or future parking, congestion, and/or access issues that are a significant concern to the local community. Project considers innovative approaches to addressing parking problems and/or incorporates active transportation elements. Project supports implementation of new parking policies and programs in the near-term.	25
3. Project Approach/Scope of Work and Timeline. Project has a well-defined scope of work identifying the key goals and objectives and a detailed timeline describing the expected tasks and deliverables.	20
4. Commitment of Local Staff and Resources to Project. Project sponsor dedicates staff time and resources to the project and demonstrates a commitment to supporting the project and coordinating with C/CAG on contract administration.	10
5. Existing Policies and Related Accomplishments. Jurisdiction has completed a long-term plan for the PDA in which the project is located and/or accomplished related plans and projects that support the project. Additionally, the jurisdiction demonstrates a commitment to a future vision for growth and development in the PDA through existing policies and plans, such as supportive zoning regulations and general plan policies, transportation demand management strategies, affordable housing policies, sustainability policies, etc.	20
6. Support. Project demonstrates support from local city council(s), major property owner(s), neighborhood association(s), and relevant transit operator(s) (i.e., public involvement to date, letters of support). Project includes components that involve the local community in the planning process.	10
7. Commitment to Implementation. Project sponsor has a commitment to and a clear approach and timeframe for plan or project implementation once planning efforts and/or studies are completed.	10

Application Submission

Applicants must submit 5 bound copies and 1 unbound copy of the completed application along with all of the required materials. All applications must be received at the C/CAG office by **Monday, December 1, 2014 at 5:00 pm**. A workshop for prospective applicants will be held on October 28, 2014 from 1:00 - 2:00 p.m. in the SamTrans Auditorium (1250 San Carlos Ave, San Carlos, CA; 2nd Floor).

Please submit applications to:

Wally Abrazaldo
C/CAG
555 County Center, 5th Floor
Redwood City, CA 94063

C/CAG PDA Parking Policy Technical Assistance Program Schedule

Event	Date*
Call for Projects Issued	October 10, 2014
Application Workshops	October 28, 2014
Applications Due	December 1, 2014
Selection Panel Reviews Applications	December 2014
C/CAG Committees Review Selection Panel Recommendations	January 2015
C/CAG Board Approval	February 2015

*All dates are tentative contingent on MTC and FHWA approval

After projects are awarded, C/CAG will work with project sponsors to select the appropriate consultant or consultant team and finalize the project scope, budget, and schedule.

If the program remains undersubscribed after the application deadline and/or the awarding of projects, project applications will be accepted on a rolling basis until program funds are depleted.

For any questions regarding the program or application process please contact Wally Abrazaldo at 650-599-1455 or wabrazaldo@smcgov.org.

Attachment 1: San Mateo County Priority Development Areas

Jurisdiction or Area Name	PDA Name	Place Type	Status
Belmont	Villages of Belmont	Mixed-Use Corridor	Potential
Brisbane	San Francisco/San Mateo Bi-County Area	Suburban Center	Planned
Burlingame	Burlingame El Camino Real	Transit Town Center	Planned
Daly City	Bayshore	Transit Town Center	Potential
	Mission Boulevard	Mixed-Use Corridor	Potential
East Palo Alto	Ravenswood	Transit Town Center	Planned
Menlo Park	El Camino Real Corridor and Downtown	Transit Town Center	Planned
Millbrae	Transit Station Area	Mixed-Use Corridor	Planned
Redwood City	Downtown	City Center	Planned
	Broadway/Veterans Boulevard Corridor	Mixed-Use Corridor	Planned
San Bruno	Transit Corridors	Mixed-Use Corridor	Potential
San Carlos	Railroad Corridor	Transit Town Center	Planned
San Mateo	Downtown	City Center	Planned
	El Camino Real	Mixed-Use Corridor	Planned
	Rail Corridor	Transit Neighborhood	Planned
South San Francisco	Downtown	Transit Town Center	Potential
C/CAG	El Camino Real	Mixed-Use Corridor	Planned/Potential
	<i>Daly City</i>	Mixed-Use Corridor	
	<i>Colma</i>	Mixed-Use Corridor	
	<i>South San Francisco</i>	Mixed-Use Corridor	
	<i>San Bruno</i>	Mixed-Use Corridor	
	<i>Millbrae</i>	Mixed-Use Corridor	
	<i>San Mateo</i>	Mixed-Use Corridor	
	<i>San Carlos</i>	Mixed-Use Corridor	
	<i>Redwood City</i>	Mixed-Use Corridor	
	<i>Menlo Park</i>	Mixed-Use Corridor	
	<i>Unincorporated Daly City</i>	Mixed-Use Corridor	
	<i>North Fair Oaks</i>	Mixed-Use Corridor	
	<i>Unincorporated County</i>	Mixed-Use Corridor	



City Council Agenda Item
Staff Report

CITY OF SAN BRUNO

DATE: June 14, 2016

TO: Honorable Mayor and Members of the City Council

FROM: Jimmy Tan, Public Services Director

SUBJECT: Adopt Resolution Accepting the Olympic Pump Station and Force Main Project as Complete, Authorizing the Filing of a Notice of Completion with the San Mateo County Recorder's Office, and Authorizing Release of the Construction Contract Retention in the Amount of \$129,173

BACKGROUND:

The Olympic Pump Station is one of six sanitary sewer pump stations maintained and operated by the City to convey wastewater to the Water Quality Control Plant located in South San Francisco. The pump station is located in a residential neighborhood at 2540 Olympic Drive in the northwestern part of the City near the City limits of South San Francisco and collects wastewater from 467 single-family homes in the vicinity. The original pump station and force main were built in 1961 and required constant repair and maintenance.

On October 28, 2014, the City Council awarded a construction contract for replacement of the Olympic Pump Station and Force Main to McGuire and Hester in the amount of \$2,294,964 with a construction contingency of \$350,000. The scope of the project included construction of a complete newly designed pump station that meets current health and safety standards and a new force main along Olympic Drive and Oakmont Drive within City right-of-way.

DISCUSSION:

Since 2005, there have been four sanitary sewer overflows (SSOs) at the pump station and two breaks at the force main. The new pump station and force main will eliminate the risk of future SSOs at that area. The pump station has been designed with submersible pumps which eliminates the maintenance staff to descend into the dry well to perform maintenance and repairs. In addition, each pump is designed to handle peak wet weather flows and a redundant pump is installed to provide back-up pumping capability in case the main pump stops working. The pump station is also equipped with a sewage grinder that prevents large solids from entering the wet well chamber prolonging the lifespan of the pumps. The new force main material was designed using high density polyethylene (HDPE) material which is jointless and non-metallic and is resistant to joint deflection from ground movements and corrosion. Additionally, the pump station was designed to be visually compatible within the neighborhood. Staff has received positive comments from nearby residents that are pleased with the upgraded appearance of the station.

J.C.

The Consent Decree between the City and the San Francisco Baykeeper required that the City make a determination by December 31, 2013 to replace or abandon the Olympic Pump Station, and complete the replacement or abandonment by July 1, 2018. The City Council approved staff's recommendation to replace the pump station on January 8, 2013. Construction of the new pump station was completed on April 16, 2016 ahead of the deadline. Staff met with Baykeeper in May 2016 and presented the status and photos of the newly completed pump station. The City received very positive feedback from the Baykeeper representatives.

During the construction, the contractor encountered unforeseen site conditions and construction issues which were addressed through change orders. Five (5) contract change orders were issued in the amount of \$288,459 with a final contract amount of \$2,583,423. The main change order items consisted of underground conflict of an unknown stormwater culvert in the alignment of the force main, hazardous materials encountered during trenching and paving, and additional shoring and dewatering required due to groundwater intrusion. Other change order items included upgraded lighting, a larger retaining wall, and additional concrete paving.

McGuire and Hester have completed the project within budget and on schedule. There are no unresolved stop notices or outstanding construction claims for this project. The construction contract required a 5% retention, which totals \$129,173 withheld in an escrow account. Staff recommends that the City Council accept the construction project as complete, authorize filing the Notice of Completion with the San Mateo County Recorder's Office, and approve release of the contract retention.

FISCAL IMPACT:

The Olympic Pump Station and Force Main Project is an established Capital Improvement Program (CIP) project funded through Wastewater Enterprise funds. Funding in the amount of \$3,479,000 was allocated in the 2014-19 CIP budget. As detailed below, the total expenditure of the project is approximately \$3,192,000. The remaining budget of approximately \$287,000 will be returned to the Wastewater Enterprise funds.

	<u>Expenditure</u>
Design Contract - HydroScience Engineers, Inc.	\$ 261,038
Final Construction Contract- McGuire and Hester	\$ 2,583,423
Construction Inspection- West Yost Associates	\$ 195,000
Permits (Bay Area Air Quality Management District)	\$ 3,921
PG&E Power Upgrade	\$ 10,238
Reproduction and Advertisement	\$ 4,780
City Staff- Project Management	<u>\$ 133,600</u>
Project Total	\$ 3,192,000

ALTERNATIVES

1. Do not accept the construction contract as complete and do not authorize filing of a Notice of Completion.

RECOMMENDATION

Adopt resolution accepting the Olympic Pump Station and Force Main Project as complete, authorizing the filing of a Notice of Completion with the San Mateo County Recorder's Office, and authorizing release of the construction contract retention in the amount of \$129,173.

DISTRIBUTION:

None

ATTACHMENTS:

1. Resolution
2. Contract Acceptance and Release of Retention Information Form
3. Photo of New Pump Station
4. 2014-19 CIP Budget Sheet

DATE PREPARED:

May 31, 2016

REVIEWED BY:

_____ CM

_____ ACM

_____ FIN

RESOLUTION NO. 2016 - ____

RESOLUTION ACCEPTING THE OLYMPIC PUMP STATION AND FORCE MAIN PROJECT AS COMPLETE, AUTHORIZING THE FILING OF A NOTICE OF COMPLETION WITH THE SAN MATEO COUNTY RECORDER'S OFFICE, AND AUTHORIZING RELEASE OF THE CONSTRUCTION CONTRACT RETENTION IN THE AMOUNT OF \$129,173

WHEREAS, the Olympic Pump Station is one of the City's six wastewater pump stations located in a residential neighborhood at 2540 Olympic Drive in the northwestern part of the City near the City limits of South San Francisco; and

WHEREAS, the City's FY 2014-19 Capital Improvement Program (CIP) included a wastewater improvement project to replace the Olympic Pump Station and its force main that were built in 1961 and in need of replacement; and

WHEREAS, on October 28, 2014, the City Council awarded the construction contract for the Olympic Pump Station and Force Main Project to McGuire and Hester in the amount of \$2,294,964 with a construction contingency of \$350,000; and

WHEREAS, five (5) contract change orders were issued in the amount of \$288,459 to address unforeseen site conditions with a final construction contract amount of \$2,583,423; and

WHEREAS, all construction work as part of this contract has been completed to the satisfaction of the City's project management team; and

WHEREAS, the construction contract requires the filing of a Notice of Completion of this project with the San Mateo County Recorder's Office and release of the construction contract retention in the amount of \$129,173 upon the acceptance of the project as complete.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby accepts the Olympic Pump Station and Force Main Project, as complete, authorizes the filing of a Notice of Completion with the San Mateo County Recorder's Office, and authorizes release of the construction contract retention in the amount of \$129,173.

Dated: June 14, 2016

ATTEST:

Carol Bonner, City Clerk

-o0o-

I, Carol Bonner, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 14th day of June, 2016 by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____



Capital Improvement Program

Project Acceptance Information Form

As of May 24, 2016

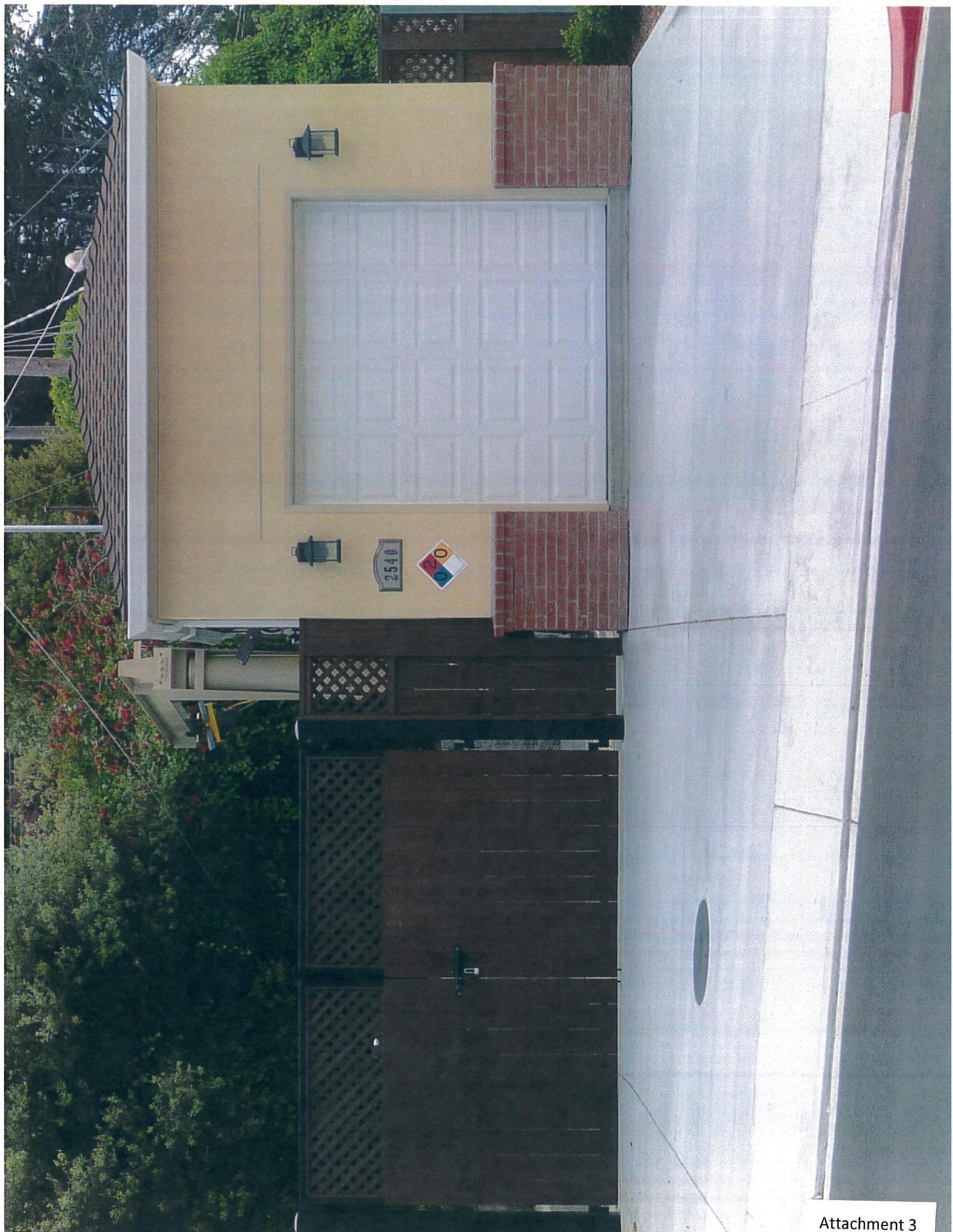
Contract Name:	Olympic Pump Station and Force Main Project	Contract No.:	84336
Project Manager:	Wing Wong		
Design Consultant:	HydroScience Engineers, Inc.		
Construction Contractor:	McGuire and Hester		
Construction Inspection Services:	West Yost Associates		

Project Information:

Project Description:	This project demolished the existing Olympic Wastewater Pump Station at 2540 Olympic Drive and constructed a completely new pump station with a new building, upgraded pumps, motors, controls, and an emergency standby generator. The project also included the construction of approximately 2,600 linear feet of sewer force main along Olympic Drive and Oakmont Drive.
Construction Contract Award:	October 28, 2014
Start of Construction:	April 1, 2015
Contract Change Orders (CCO):	Five (5) - During construction, unforeseen constructability issues and site conditions were encountered. As a result, five (5) Contract Change Orders were issued to address these issues.
Substantial Completion:	April 16, 2016
Final Completion:	April 16, 2016
Notice of Completion:	Scheduled for filing on June 15, 2016

Project Costs:

	Budget	Actual
TOTAL PROJECT	\$ 3,479,000	\$ 3,192,000
Design Consultant Contract	\$ 261,069	\$ 261,069
Construction Contract	\$ 2,294,964	\$ 2,294,964
Contingency	\$ 350,000	-
Change Orders	\$ -	\$ 288,459
Construction Inspection Services	\$ 228,902	\$ 195,000
Permits (BAAQMD)	\$ 7,500	\$ 3,921
PG&E Power Upgrade	\$ 20,000	\$ 10,238
Reproduction & Advertisement	\$ 7,500	\$ 4,780
City Staff – Project Management	\$ 309,065	\$ 133,600



Wastewater Pump Station Improvement and Replacement Project

PROJECT INFORMATION

Origination Year: 2009-10

Project Number: 84336 / 85111 / 85110

Projected Completion Date: On-going Program

Total Project Cost: \$ 9,291,000

Project Description:

The City operates six sanitary sewer pump (lift) stations that move wastewater from homes and businesses to the wastewater treatment plant in South San Francisco. This project funds the scheduled and emergency replacement of large equipment items such as pumps and motors, security and aesthetic improvements, as well as the reconstruction or abandonment of entire stations.

The current work is focused on the Olympic Pump Station and its force main. At over 40 years old, the aging pumps frequently break down and need close attention from the Wastewater Division pump mechanics. The Master Plan identified this pump station as inadequate and proposed a comprehensive rehabilitation. The City evaluated abandoning the pump station completely and redirecting the flow by gravity to the adjacent Westborough Water District for treatment by Daly City. Further analysis indicated that the cost resulting from the abandonment would exceed the cost of rebuilding and treating the wastewater at the jointly owned Wastewater Treatment Plant. In January 2013, the City Council authorized proceeding with the design for the replacement and rehabilitation of the pump station. Replacement of the Olympic Pump Station is estimated to be completed in 2015.

Future costs reflect the level of investment to replace or rehabilitate other pump stations, including Lomita, Crestmoor, and Crestwood Pump Stations. The work plan for these projects are described in the Sewer System Master Plan adopted in 2014.

Spyglass Pump Station is the next pump station scheduled for replacement. This pump station has been experiencing high maintenance problems due to age and a deteriorating force main.

2013-14 Status:

Continued with final design phase for Olympic Pump Station replacement.

2014-15 Work Plan:

Complete design of the Olympic pump station and force main replacement, award construction contract, and begin construction. Construction estimated to be completed in early 2016. Begin engineering design phase for Spyglass Pump Station replacement.

**Project Appropriations:
 Current Year Appropriations:**

Projects	Funding Source	Prior Approp.	Prior Expense	Carryover Approp.	2014-15 Funding Request	2014-15 Total Funds Available	Total Project Cost
Olympic Pump Station (84336)	Wastewater Capital	3,147,000	(338,911)	2,808,089	350,000	3,158,089	3,497,000
Spyglass Pump Stn (85111)	Wastewater Capital	1,091,000	(155)	1,090,845	0	1,090,845	1,091,000
Pump Station Repl (85110.)	Wastewater Capital	400,000	0	400,000	0	400,000	4,703,000
Total		4,638,000	(339,066)	4,298,934	350,000	4,648,934	9,291,000

Five-Year Work Program Appropriations:

Projects	Funding Source	2014-15	2015-16	2016-17	2017-18	2018-19	Total Request
Olympic Pump Station (84336)	Wastewater Capital	350,000	0	0	0	0	350,000
Spyglass Pump Station (85111)	Wastewater Capital	0	0	0	0	0	0
Pump Station Replacement (85110)	Wastewater Capital	0	1,135,000	1,168,000	1,000,000	1,000,000	4,303,000
Total		350,000	1,135,000	1,168,000	1,000,000	1,000,000	4,653,000