

## ***Additional Requirements:***

The daycare operator must provide an area on the property for parking to allow children to be picked up or dropped off. This area must be available within thirty minutes before and after the hours of operation.

The property must include the amount of parking required in the current Municipal Code, have an approved parking exception, or have the amount of parking that was required at the time the building was constructed.

### ***Planning Division***

Please contact the Planning Division at (650) 616-7074 for additional information.  
[planning@sanbruno.ca.gov](mailto:planning@sanbruno.ca.gov)

# **Family Day Care Facilities**



## ***Residential Permit Requirements***



**City of San Bruno**

**Community Development  
Department**

***Planning Division***

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## Day Care Facilities

The process for opening a daycare in your home depends on the number of children you want to care for. There are two types of family daycare facilities, small and large.

A “**Small Family Day Care Home**” is where you care for eight or fewer children, including those that live at the home. Small daycare facilities are regulated completely by the State of California, Department of Social Services, Community Care Licensing division. The City of San Bruno Planning Division does not regulate small family daycares; however, the home must be in compliance with all building and fire codes. As part of the State licensing process, a fire inspection will be required. Physical alterations to the home may also require a building permit.

A “**Large Family day care home**” can provide care for up to 14 children, including children that live at the home. These facilities still require a license from the State of California, Department of Social Services, Community Care Licensing division. Large family day care homes also require approval by the City of San Bruno through the Use Permit process.

The Planning Commission will hold a public hearing and determine whether the proposed facility would result in undue negative impacts upon the neighboring vicinity. To make this determination, the Commission will consider traffic, parking, and noise within the vicinity of the proposed facility. The Planning Commission may impose reasonable conditions in order to mitigate potential negative impacts.



## Application Information

The application for a large family day care shall be accompanied by the required fee of \$1,610, and the following materials:

1. **A physical floor plan of the home.** Designate the portion of the property to be used for child-care. Also include the location of fire extinguishers, smoke detectors, and restroom facilities
2. **A site plan.** Include the location where children would be picked up and dropped off, and the location of operator and employee parking.
3. **A description of the proposed operation including:**
  - the days of the week and hours of the day the facility would operate,
  - children's daily schedule,
  - number and ages of children,
  - drop off and pick up schedule, and
  - number of employees that live outside of the home.

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