



**"The City With a Heart"**

Jim Ruane, Mayor  
Marty Medina, Vice Mayor  
Ken Ibarra, Councilmember  
Rico E. Medina, Councilmember  
Irene O'Connell, Councilmember

## **MINUTES SAN BRUNO CITY COUNCIL**

**July 26, 2016**

**7:00 p.m.**

- 1. CALL TO ORDER: THIS IS TO CERTIFY THAT** the San Bruno City Council met on July 26, 2016 at San Bruno's Senior Center, 1555 Crystal Springs Road, San Bruno, CA. The Council meeting was called to order at 7:04 p.m. **Mayor Ruane** thanked the garden club for the flower arrangement.
- 2. ROLL CALL/PLEDGE OF ALLEGIANCE:**

Presiding was Mayor Ruane, Vice Mayor Marty Medina, Councilmembers Ibarra, Rico Medina and O'Connell. **Dave Nigel** led the pledge of allegiance. Recording by City Clerk Bonner.
- 3. ANNOUNCEMENTS:**

**Mayor Ruane** announced:

  - a. The Regular City Council Meeting of August 9, 2016 is cancelled.
  - b. The Beautification Task Force is accepting nominations for the Annual Beautification Awards Program. Applications can be found on the website as well as in the City Clerk's office. The deadline is Friday, August 19, 2016 at 5:00 p.m.
  - c. The Annual National Night Out event will be held on Tuesday, August 2, 2016, from 6:00 p.m. to 8:00 p.m. A Kickoff event will be held at Grundy Park for San Bruno residents who want to participate and learn about starting a neighborhood watch group in their own neighborhood.
- 4. PRESENTATIONS:**

Receive Presentation on Garage Sale Demonstration.

**IT Manager Eric Jackson** gave a three and a half minute video on how to submit a garage sale on line.
- 5. REVIEW OF AGENDA:** No changes.
- 6. APPROVAL OF MINUTES:** Regular Council Meeting of July 12, 2016, corrected to show Councilmember Ibarra in attendance, approved as submitted.
- 7. CONSENT CALENDAR:**
  - a. **Approve:** Accounts Payable of July 11 and 18, 2016.
  - b. **Approve:** Payroll of July 1 and July 15, 2016.
  - c. **Adopt:** Resolution Approving the Final Map and Authorizing the City Manager to Execute an Improvement Agreement, a Maintenance Agreement, a Stormwater Treatment Measures Maintenance Agreement, and an Agreement Regarding Improvements in Right of Way for the Plaza Project at 406-418 San Mateo Avenue.

d. **Adopt:** Resolution Accepting the SCADA Radio Transmitter Installation Project as Complete, Authorizing the Filing of Notice of Completions with the San Mateo County Recorder's Office, and Authorizing Release of the Construction Contract Retention in the Amount of \$7,616.

e. **Adopt:** Resolution Approving Out-of-State Travel for Staff to Attend Meetings and Conferences during Fiscal Year 2016-17.

f. **Adopt:** Resolution Amending the City Classification Plan by Adopting Position Descriptions for Accountant, Fire Battalion Chief, Fire Captain, Revenue Operations Supervisor, and Systems Administrator Positions, and Adopting Salary Ranges for Revenue Services Supervisor and Systems Administrator Positions.

g. **Accept:** Resignation from Culture and Arts Commission Member. Declare Vacancy and Direct the City Clerk to Initiate the Process for Appointment of a New Member.

**Councilmember O'Connell** pulled Item 7.g.

**Vice Mayor Marty Medina** pulled Item 7.c.

**Councilmember Rico Medina** pulled Item f.

**M/S Ibarra/Medina** to approve the balance of the Consent Calendar and passed with all ayes.

**Councilmember Rico Medina** wanted it noted he did not approve the Meyers Nave expenditures on the warrant register.

**Vice Mayor Marty Medina** regarding 7.c. asked for an update on the Plaza site. He asked if there will be a phone number to call. **Community Development Director Woltering** said if this resolution is approved, the next step is for Sares-Regis to shore up the site to prepare for vertical construction which they anticipate to start in mid-August and added they expect the building to be a two-year process. He said there will be a posted sign with a contact name and phone number at the site.

**Councilmember O'Connell/Rico Medina** to approve Item 7.c. and passed with all ayes.

**Councilmember Rico Medina** regarding Item 7f. referenced under the physical demands, can lift 25 lbs and occasionally up to 150 lbs. He asked how the lbs. limitation was arrived at.

**Assistant City Manager Yuki** said it is consistent with the position and other cities are looked at for requirements. 150 lbs. is for patients.

**Councilmember Rico Medina** asked for an assessment of the weight, he felt 150 lbs. is a little light.

**M/S Rico Medina/Ibarra** to approve 7.f. and passed with all ayes.

**Councilmember O'Connell** regarding Item 7.g. acknowledged her appreciation for all the hard work that Tami Parker has done.

**M/S O'Connell/Ibarra** to approve Item 7.g. and passed with all ayes.

## 8. PUBLIC HEARING:

Hold Public Hearing and Adopt Resolution Adopting the Negative Declaration; Amending the General Plan and Transit Corridors Plan; and Adopting the San Bruno "Walk 'n Bike Plan" with Amendments.

**Community Development Director Woltering** introduced the members of the Bicycle and Pedestrian Committee. He reviewed the staff report and asked for questions.

**Councilmember O'Connell**, Attachment 1, Exhibit F, Page 4 of 7, talks about when to do some of these things and she asked it be moved to a sooner date than later. **Woltering** was in agreement that this should be a short term goal to pursue.

**Vice Mayor Marty Medina** said he would like to see something stronger on enforcement. He said he would like to see a plan on how we would do this enforcement. Safety is the number one priority.

**City Manager Jackson** said staffing belongs to the City Council and the plan applies an endorsement statement for the City Council to consider as part of the budget prioritization process. **Vice Mayor Marty Medina** said by having the plan they will be able to budget.

**Mayor Ruane** opened the Public Hearing.

**Jeffrey Tong** said San Bruno is known for their auto dealerships and auto repair program at Skyline College. He said with the Bicycle Pedestrian Master Plan, San Bruno has the opportunity to redefine itself as the greenest City in the peninsula. Currently there are no bike repair shops in San Bruno and he said a bicycle infrastructure needs to be in place to encourage an owner to have an incentive to come in. He suggested an electric shuttle bus to transport bikers from the top of San Bruno.

**M/S Rico Medina/Ibarra** to close the Public Hearing.

**Councilmember O'Connell** introduced the resolution and passed with a unanimous vote.

9. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** None.

10. **CONDUCT OF BUSINESS:**

a. Adopt Resolution Discontinuing Stage II Conservation Measures of the City's Water Shortage Contingency Plan and Implementing Stage I Conservation Measures.

**Deputy Director Burch** gave an overview of the staff report and asked for questions.

**Councilmember Rico Medina** introduced the resolution for adoption and passed with a unanimous vote.

b. Adopt Resolution Authorizing the City Manager to Execute a Construction Contract for the Crestmoor Neighborhood Reconstruction – Phase IV Street Improvement Project with Granite Rock Company in the Amount of \$9,771,221 and Approving a Construction Budget of \$10,750,000.

**Project Manager Burrows** gave an overview of the staff report. He added the work will be very complex and disruptive to the neighborhood and asked for questions

**Vice Mayor Medina** confirmed the driveway approach to the slope is all that is being replaced. **Burrows** concurred. **Vice Mayor Marty Medina** said the residents will not be able to drive on their driveways for a couple of days. **Burrows** said a determination was made to use early set, high strength concrete for the driveways.

**Vice Mayor Medina** asked about delay of weather. **Burrows** said they cannot anticipate the future weather but what they do is making a daily determination of what the weather is like.

**Vice Mayor Medina** questioned the \$480,000 for testing materials and asked if that included inspection. **Burrows** concurred. **Vice Mayor Medina** asked if there would be a City inspector or do we need an additional inspector? **City Manager Jackson** said there will be available staff based on the concurrence of the Public Services Director.

**Councilmember Ibarra** asked the scope of the project. He asked if the area covered is from San Bruno Avenue through the entire neighborhood all the way to Sneath Lane, every sidewalk, every curb, every driveway approach, every street light, and the street surface. **Burrows** concurred. He said in addition it is the inclusion of a sub-drain system, the full length of every road and the completion of the storm drain system in the neighborhood. It will be done in increments of 15 houses.

**Councilmember Ibarra** introduced the resolution for adoption and passed with a unanimous vote.

c. Adopt Resolution Authorizing the City Manager to Execute a Contract with Anderson Brule Associates to Prepare a Community Facilities Vision Plan in the Amount of \$169,500 and Authorizing a Project Contingency Amount of \$25,000 for a Total Not to Exceed Project Budget of \$194,500.

**City Manager Jackson** gave an overview of the staff report and asked for questions.

**Councilmember Rico Medina** referencing the expenditure of \$25,000, he asked for a definition of expanding the scope. **City Manager Jackson** said if there was another group/community meeting needed, there would be funds available.

**Kate Rivard** with **Anderson Brule Associates**, an architect firm, gave an explanation of what their company does and what they plan to do. There can be additional outreach to the public in putting together the community's needs. **Councilmember Rico Medina** asked if it was a fair statement to say it was scaled down. **City Manager Jackson** concurred.

**Councilmember O'Connell** added the monies might be used for community mailings.

**Councilmember Ibarra** asked if there would be artist's renditions.

**City Manager Jackson** said that part of the rescoping and narrowing the focus of the work effort that ADA has been asked to perform cuts out asking them to produce drawings. The intent is to quickly get to what is the community's interest.

**Vice Mayor Marty Medina** said he did not receive the staff report until the early hours of the morning. He said we have had the listening campaigns already and for those who wanted something different, for instance, ballparks were a big part of two or the three meetings he attended; the infrastructure; improving downtown; having fiber installed in San Bruno. Are those who were interested in these things being left behind and is it just the four that will be looked at. He said with the money we have now, there is not enough to build all four. How is this information being weighted?

**Nancy Krauss, President, Community Foundation**, said referencing the listening campaign, Anderson Brule Associates came on board after the campaign. It was precisely for the reason to prepare a cost model that is sensitive to the input received during the listening campaign. Along with Council, she said they felt the needed a vision plan of what the community would like to see in the plan, how would you like the recreation center to function, could these facilities be combined. It is a whole new conversation and it doesn't preclude down the road parks or fields, but it is going to say to the community this foundation has X number of dollars that will not cover any of these projects. But, collectively as a community, if the Foundation can only give one thing, what would you like to see.

**Councilmember O'Connell** introduced the resolution for adoption and passed with a unanimous vote.

d. Receive Report and Provide Direction Regarding Amendment of Municipal Code Chapter 6.50 - Safe and Sane Fireworks.

**City Attorney Zafferano** gave an overview of the history of fireworks in San Bruno and the rules governing the ordinance. He reviewed the staff report and asked for direction.

**Councilmember Rico Medina** suggested the selling on July 4<sup>th</sup> end at 7:00 p.m.

**Councilmembers O'Connell** and **Ibarra** suggested sales start at 10:00 a.m. instead of 9:00 a.m. every day. **Councilmember Ibarra** also believed sales needed to end earlier on July 4.

**Mayor Ruane** agreed on July 4<sup>th</sup> sales should start at 10 a.m. and end at 7 p.m.

**City Attorney Zafferano** went down the list:

*Regarding sales:*

June 28 start at Noon and end at 8:00 p.m.

June 29 – July 3 – start at 10:00 a.m. go to 8:00 p.m.

July 4 - start at 10:00 a.m. and go to 7:00 p.m.

*Regarding use:*

June 28 – July 3 – noon to 9:00 p.m.

July 4 – irrespective of the day, firework's use will be from noon to 11:00 p.m.

There was discussion regarding the time it should end on July 4 but it was concluded 11:00 p.m. worked best.

**Councilmember Rico Medina** asked if it would be more challenging with the time changes. **Chief Barberini** said it is all about the public and they will reach out and educate them. There is a difference between a weekend and a workday, things seem to settle earlier.

**Chief Barberini** said this year they noticed an almost complete drop of fireworks use at 11:00 p.m.

e. Adopt Resolution Authorizing the Purchase of 27 Vehicles in the Total Amount Not to Exceed \$1,854,000, and Appropriating \$19,000 from the Equipment Reserve Fund.

**Deputy Director Burch** gave an overview of the staff report and asked for questions.

**Councilmember Ibarra** asked how many cars are pushing 20 years old. **Burch** said quite a few. Their goal is to get a little closer to the 10 year replacement. He said they will be in catch-up mode for the next couple of years.

**Councilmember Rico Medina** asked if there was a need for three pool cars. **Burch** said there was a need this summer when there was a lot of activity going on. **Councilmember Rico Medina** asked if the bucket truck was something that needed to be purchased now or should it wait until tomorrow in the study session. **Burch** said that was up to Council's discretion. He said their estimate was \$110,000. but it is actually \$152,000. **City Manager Jackson** said there will be no purchase of that vehicle for at least several weeks. **Councilmember Rico Medina** asked the list be updated to reflect \$152,000 instead of \$110,000.

**Councilmember Rico Medina** said we have 143 vehicles which is close to what we have had and maintained. Staff has been increased from a few years ago and he wanted to know we are doing the same thing here. Have we done an internal thing as we had not done in the other category. **Burch** concurred.

**Vice Mayor Marty Medina** asked if the City has considered leasing. **Burch** said he and the Finance Director had met with an outside vendor months ago to discuss leasing which they are still looking at.

**Councilmember Rico Medina** said they could go forward with the bucket truck with an asterisk next to it since it will not be purchased right away.

**Councilmember O'Connell** introduced the resolution for adoption and passed with a unanimous vote.

**11. REPORT OF COMMISSIONS, BOARDS & COMMITTEES:** None.

**12. COMMENTS FROM COUNCIL MEMBERS:** None.

**13. CLOSED SESSION:** None.

**14. ADJOURNMENT:**

**Mayor Ruane** closed the meeting ended at 9:28 p.m. The next regular City Council Meeting will be held on August 23, 2016 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval  
at the City Council Meeting of  
August 23, 2016



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Carol Bonner, City Clerk



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Jim Ruane, Mayor